

## **JOINT (CITY/PORT) WORK GROUP FOR ECONOMIC DEVELOPMENT**

**Meeting Notice and Agenda  
Thursday, December 22, 2016  
7:00 PM  
City Hall Council Chambers**

1. Call To Order/Pledge of Allegiance
2. Welcome and Self-Introductions
3. Adoption of meeting minutes of October 27, 2016.
4. Citizen Input
5. City/Port Issues:
  - a. Discussion - How to get facts and information out to the community.
    - i. General discussion regarding the need to be more aggressive and strategic in getting factual information out to the public regarding development opportunities. The JWGED should discuss and determine what strategies it thinks should be carried out to get all the pertinent facts out to citizens.
  - b. Discussion – State Airport.
    - i. General discussion by the Port and City regarding the current status of this effort, what actions are being planned and the purpose of this effort. The need for a comprehensive economic development study to determine the highest and best use of this state property.
  - c. Discussion – City Transportation Plan.
  - d. Port Economic Development Activities.
  - e. City Economic Development Activities.
6. Reports from Other Agencies.
7. Other Matters
8. Next Meeting: January 26, 2016.
9. Adjournment

**The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.**



- 1. Call to Order/Pledge of Allegiance.** The JWGED was called to order by PP Groves at 7:00 PM. Members present: PP Groves, Mayor Tom Cramblett, Port Secretary Sally Moore, Citizen Member Gary Munkhoff, CM Richard Randall, Kate Stuart, Ray Cless, CM Bruce Fitzpatrick and Marketing & Development Manager Holly Howell.
- 2. Welcomes and Self-Introductions**
- 3. Adoption of meeting minutes September 22, 2016.**  
**Motion:** PP Groves moved, seconded by CM Richard Randall to approve the September 22, 2016 minutes. Motion passed unanimously.
- 4. Citizen Input:None.**
- 5. City/Port Issues:**
  - a. Port Economic Development Activities.** PP Groves stated the Port has been very busy. They have two interested clients in the County Lot property. The Port is grubbing out the Flex 2 area and putting financing plans and a timeline in place to start building in the spring of 2017. He stated the Port has been interviewing for an Event Coordinator this week and are looking for someone to increase the revenue with more weddings and recreation. Holly stated the MOU with Ravenwood Group, Inc. has been signed. They are interested in buying the Parkview property on WaNaPa Street and building retail space and townhouses. The next step is for them to sign an option agreement to purchase the property. Their preliminary site plans look good. PP Groves stated the toll technology is moving forward and implementation should be in place in a year. The toll house will be moved to add lanes for a “fly by” that would read a transponder on a vehicle, and there would be no need to stop at the toll booth. The Port would share a back office with the Port of Hood River and this would reduce administrative costs for the Port. The technology would read axles, weight of vehicles, count vehicles and tell the fee to the toll taker. He stated letting cars go through when the bridge is backed up is no longer an option. It creates a backup on Highway 14 and is a safety issue on the Washington side of the river. PP Groves stated getting “shovel ready” to apply for grants through the FAST ACT is the goal to help pay for some of the toll technology. Holly stated that there will be new Christmas decorations at the bridge. They are replacements due to the 2015 warehouse fire. The Strategic Business Plan will be adjusted in January. She stated a lot has been done in the last year.  
  
**CM Fitzpatrick arrived at 7:15 PM.**
  - b. City Economic Development Activities.** Mayor Cramblett stated that the goal of the City has been economic development and putting the infrastructure such as sewer, water and power in place for the City to grow. This includes the new water system that will start in the spring of 2017. The new water system will increase the water pressure to allow for better fire suppression in the City and in the Port Business Park. He stated a water study showed the City was losing half of their water through leakage. The new system will cure that. He stated there are 30 houses being built in Cascade Locks. He stated the City supplies electrical power at a decent rate as well as a competitive industrial rate. The City acquired a used substation bought from Skamania County. It is in good shape as it was always kept “warm” and never overloaded. BPA wants to sell the City another substation. In Washington, DC, the City will ask for it for nothing. It will give the City redundancy if acquired. He stated a study was done on the sewer treatment plant. A lot fresh of water is coming into the plant. The City is looking at how to pay for repairs. Council Member Randall stated that with the increase in traffic this summer, there has been traffic deadlock. Mayor Cramblett stated he believes the City has a good start for a new east end exit

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and entrance ramp to I-84. The City is updating their Transportation Plan. PP Groves stated the Port may help fund that project. He stated this is important for emergency purposes as well.

- 6. Reports from Other Agencies. None.**
- 7. Other Matters: None.**
- 8. Next meeting: December 22, 2016**
- 9. Adjournment: Motion: PP Groves moved, seconded by CM Richard Randall. Motion passed unanimously. **The meeting adjourned at 8:01pm.****

Prepared by  
Sally Moore Port of Cascade Locks

APPROVED:

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Jess Groves, Port President