

ORDINANCE NO. 307

**AN ORDINANCE CONTINUING A PLANNING COMMISSION FOR
THE CITY OF CASCADE LOCKS; PRESCRIBING ITS DUTIES; AND
REPEALING ORDINANCE NO. 35.**

The city of Cascade Locks, Hood River County, Oregon, ordains:

SECTION 1. Continuation of Planning Commission. There is continued a city planning commission, referred to in this ordinance as "commission," for the city of Cascade Locks.

SECTION 2. Powers and Duties of Commission. Except as otherwise provided by the city council, the commission may:

- 1) Recommend and make suggestions to the council and other public authorities concerning the laying out, widening, extending, parking and locating of public thoroughfares; parking of vehicles; relief of traffic congestion; betterment of housing and sanitation conditions; and establishment of districts for limiting the use, height area, bulk, and other characteristics of buildings and structures related to land development.
- 2) Recommend to the council and other public authorities plans for regulating the future growth, development and beautification of the city in respect to its public and private building and works, streets, parks, grounds and vacant lots, and plans consistent with future growth and development of the city, in order to secure to the city and its inhabitants sanitation, proper service of all public utilities, transportation facilities, and telecommunications utilities, including appropriate public incentives for overall energy conservation and harbor, shipping and transportation facilities.
- 3) Recommend to the council and other public authorities plans for promotion, development and regulation of industrial and economic needs of the community in respect to private and public enterprises engaged in industrial pursuits.
- 4) Encourage industrial settlement within the city.
- 5) Make an economic survey of present and potential possibilities of the city with a view to ascertaining its industrial needs.
- 6) Study needs of existing local industries with a view to strengthening and developing local industries and stabilizing employment conditions.
- 7) Do and perform all other acts and things necessary or proper to carry out the provisions of this ordinance.
- 8) Study and propose in general such measures as may be advisable for the promotion of public interest, health, safety, comfort, convenience and welfare of the city and the area six miles adjacent.
- 9) Make recommendations to the Council for the adoption of a comprehensive plan for the City, or any part or element thereof. The official comprehensive plan shall be effective only after its formal adoption by the Council.
- 10) Recommend to the Council ordinances intended to carry out the purposes, principles and proposals expressed in the comprehensive plan.

11) Advice and cooperate with other planning agencies within the state, and upon request, or on its own initiative, furnish advice or reports to any city, county, officer or department on any problem comprehended in city planning.

12) Promote public interest in and understanding of the comprehensive plan and of planning a zoning in general.

13) Make recommendations and an annual report on January 1 of each year to the Council concerning the operation of the Commission and of the status of planning and zoning within its jurisdiction.

14) Make recommendations to the Council with regard to orderly development of territory with the City.

15) Perform all other acts and thing necessary or proper to carry out the provisions of ORS 227.010 to 227.180, and other duties as may be prescribed by ordinance or order of the Council.

SECTION 3. Membership.

1) The Commission shall consist of five voting members, each of whom shall be a resident of the Cit and appointed by the Mayor.

2) The Mayor may designate advisory, non-voting members to provide technical advice to the voting members.

3) A term of office on the Commission shall be four years. [amended by Ordinance No. 327, passed February 10, 1997]. The term of office shall commence on January 1 and expire on December 31.

4) Vacancies shall be filled by mayor appointment for the remainder of the unexpired term of the predecessor in office.

5) A member may be removed by the mayor during his or her term for misconduct or nonperformance of duty after a public hearing before the Council.

6) Members shall serve without compensation other than reimbursement for duly authorized expenses.

7) No two or more voting members of the Commission shall have the same occupation. However, business persons engaged in different kinds of business shall not be prevented by this subsection from serving, and being retired shall not be considered an occupation within the meaning of this subsection.

SECTION 4. General Procedures.

1) The commission shall adopt rules and procedures for the transaction of business and shall keep a record of it s resolutions, transactions, findings, recommendations, and determinations, which records shall be a public record.

2) The planning consultant shall provide staff services and recommendations and determinations.

3) The Commission shall select from its voting membership a chairperson and vice-chairperson to serve for one-year terms. [amended by Ordinance No. 327, passed February 10, 1997].

4) Any discussion, other than one made at a public hearing of the Commission, that concerns a specific case scheduled or likely to come before the Commission and that is between a voting member and an applicant, an applicant's representative, or any other person with a direct interest in the matter, shall be made

known and the substance of the discussion entered into the record by the member at the beginning of the Commission's public hearing on the case.

5) A member of the Commission shall not participate in any Commission proceeding or action in which any of the following has a direct or substantial financial interest: The member or the spouse, brother, sister, child, parent, father-in-law, mother-in-law of the member, any business in which the member is then serving or has served within the previous two years, or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential interest shall be disclosed at the meeting of the Commission where the action is being taken.

6) The Commission shall complete its action on all applications and requests coming before it under the zoning and subdivision ordinances, building codes, and master road plan, within the period of time specified, unless a shorter time is provided by order or ordinance.

SECTION 5. Repeal. Ordinance No. 35 is repealed. The repeal shall not invalidate any action taken by the Commission under Ordinance No. 35, and should be considered a continuation of that Ordinance. Members appointed and presently serving under the terms of that ordinance shall continue to serve their present terms of office.

Passed by Council and approved by the Mayor May 10, 1993.