

# CITY of CASCADE LOCKS

## *AGENDA*

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CITY COUNCIL WORK SESSION, Tuesday, February 4, 2014, 6:30 PM, CITY HALL

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1. Call to Order/Pledge of Allegiance/Roll Call.
2. Additions or amendments to the Agenda.
3. Review Previous 2013/2014 Departmental Issues and Concerns.
  - A. Emergency Services
  - B. Public Works
  - C. Finance
  - D. Electric Department
  - E. Planning/Recorder's Office
  - F. Administration
4. Departmental Issues and Concerns for 2014/2015 Budget.
5. Boards and Committees Issues and Concerns for 2014/2015 Budget.
  - A. Planning Commission
  - B. Finance Committee
  - C. Tourism
6. Review The Seven Year Plan.
7. Council Discussion.
8. Council Establishes Proposed 2014/2015 Budget Priorities.
9. Adjournment.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

**City of Cascade Locks  
Council Budget Priorities for 2013-2014**

<b>Department</b>	<b>Issue</b>
1 Public Works	Increase Budget for Water System Repairs
2 EMS	Determine Stable Long Term Funding, Review Current Rate Policy and Contracting City Services outside City Limits
3 EMS	Enhance Volunteer Corp through Recruitment, Retention, Training and Certification
4 Administration/CC	Good Governance (Fiscal Management, Communication, Staff Development/Morale, Partnerships, Shared Services, 3City In.)
5 City Council	Hire Forensic Accountant to Review City Finances
6 Electric/Finance	Implement Work Order System
7 Electric/PW	Service Rate Increases
8 EMS/PW/Finance	Develop Equipment Replacement Plan
9 Administration	Comprehensive Fee Review
10 Electric/EMS/Finance	Continue Receiving Payments on Fire Station Loan
11 CR/Planning	Continue Revision of Development Code
12 EMS/Finance	Develop Reverse 911 Partnering with Hood River County
13 Electric Department	Electric Department Master Plan
14 Public Works	Implement Street Maintenance Plan
15 Administration	Investigate Jurisdiction of WaNapa Street
16 CR/Planning	Solve Document Storage Issue
17 Finance Department	Allow Payment of Bills Through Credit/Debit/Electronic Payments
18 Administration	Continue ADA Enhancements at City Hall (Reception, Restroom, ADA Requirements)
19 City Council	Continue Exploring CATV Options (if not completed in 2012-2013)
20 Administration	Continue RARE Intern Program in Partnership with Tourism Committee
21 EMS	Enhance Community Involvement Through Preparedness and Education
22 Tourism	Increase Transient Room Tax Collection through Audits and Increased Tourism
23 Administration	Seek Grants for Projects with Council Approval

**City of Cascade Locks  
Council Budget Priorities for 2013-2014**

<b>Department</b>	<b>Issue</b>
<b>Administrative Issues</b>	
1 Administration	Explore City Engineer Concept
2 Administration	Explore Organizational Restructure Across all Departments
3 Administration	Functioning Safety Committee
4 City Council	Review PERS/Health Insurance
5 City Council/Finance	Work Load/Wage Study
6 CR/Planning	Complete Codification and ongoing maintenance of ordinances
7 CR/Planning	Complete Council Chambers Cleanup
8 CR/Planning	Website Update and Upgrade
9 Electric Department	Complete Neutral Project
10 Electric Department	Complete PUC Inspection Report Requirements
11 Electric Department	Modify and Enhance Shop Building for Vehicle Storage and Safety
12 EMS	Explore Development of Sleeper Program
13 EMS	Immediate Water Rescue Response
14 Finance Department	Development Equipment Replacement Program for Information Technology
15 Finance Department	Purchase/Install Backup Generator for City Hall
16 Finance Department	Standardize/Streamline Public Works/City Light Timekeeping
17 Public Works	Continue Staff Training and Certifications
18 Tourism	Work with Port to Promote Park Events
19 Tourism	Create Event Planning Criteria/Schedule
20 Tourism	Hold Tourism Symposium
21 Tourism	Increase Number of Volunteers
22 Tourism	Seek Grants for Projects
23 Tourism	Strengthen Existing Relationships with Community Leaders