CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, March 23, 2015, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
   a. **Approval of March 9, 2015 Minutes.**
   b. **Ratification of the Bills in the Amount of $ 105,672.47.**
4. **Public Hearings.**
5. **Action Items:**
   a. **Appointment to Committees.**
   b. **Approve IGA with Hood River County Regarding Communications Tower.**
   c. **Approve Resolution No. 1323 Declaring Three City Vehicles as Surplus and Authorizing Their Sale.**
   d. **Approve Contract with LGPI for Negotiating Union Contract.**
   e. **Approve Contract with Hood River County Sheriff's Department.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
   a. **City Committees.**
   b. **Review OEO Car Use.**
   c. **Review Dennis Snyder's Attorney Correspondence.**
   d. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 PM. CM's Groves, Fitzpatrick, Randall, Walker, Helfrich, Busdieker, and Mayor Cramblett were present. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Finance Officer Marianne Bump, Mike Hoyt, Gary Munkhoff, and Camera Operator Betty Rush.

2. **Additions or amendments to the Agenda.** None.

3. **Adoption of Consent Agenda.**
   a. **Approval of February 23, 2015 Minutes.**
   b. **Ratification of the Bills in the Amount of $ 219,962.94.**

   Mayor Cramblett read the list of items on the Consent Agenda. **Motion:** CM Helfrich moved, seconded by CM Busdieker, to approve the Consent Agenda. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Walker, Helfrich, Busdieker, and Mayor Cramblett.

4. **Public Hearings.** None.

5. **Action Items:**
   a. **Appointment to Committees.** Mayor Cramblett appointed Lucas Lembrick to the Tourism Committee. There was consensus of Council.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.

7. **Reports and Presentations.**
   a. **Governing Basics Workshop – City County Insurance Services.** Mike Hoyt with Barker Uerlings Insurance showed a video explaining services provided by City County Insurance. Mike informed Council that they will receive a discount for viewing the video.
   b. **Surplus Vehicle Discussion.** CA Zimmerman said there are vehicles that are no longer needed or wanted that need to be declared surplus and that would free up some revenue to help in critical areas. He listed the 2001 Dodge Durango, the 1984 Chevy brush rig, the 2001 Honda Civic, and the 1995 Dodge 1 yard dump truck. He said if the Honda was sold that money could be applied toward a command vehicle. He explained the money received for the dump truck would be used to make necessary repairs to the 5 yard dump truck.

   Mayor Cramblett asked why would we get rid of the Honda when that is the car that everyone uses. CA Zimmerman said it is small and needs the air conditioning repaired. Mayor Cramblett asked if that vehicle was going to be replaced. CA Zimmerman replied that there was no plan to replace the vehicle unless at some point in the future there would be an Ordinance Enforcement Officer and then it would be a vehicle suitable for that position. He said the Honda is currently a drain on the Public Works Department for maintenance. Staff said the car isn't suitable for all people especially tall or larger sized people.

   CM Helfrich said that not having a city vehicle increases the liability for the City and mileage reimbursement. He said he thought it not wise at this time to sell the vehicle. CA Zimmerman explained that if an employee chooses to take their own vehicle and the City's vehicle is available they will receive half mileage reimbursement and at their own risk. CM Busdieker said it isn't just

about gas money. She said she likes representing the City by taking a vehicle that has the City's logo and staff should be doing that.

Mayor Cramblett suggested moving forward with all vehicles except for the Honda.

c. EMS Command Vehicle Options. CA Zimmerman said staff is still researching options for a command vehicle. He said another idea is to contact Multnomah County to help with a vehicle in lieu of an increase to the contract. He said another option might include receiving a brush truck from the Forest Service and using the City's brush truck for a command vehicle. He said staff is continuing to explore all options.

d. City Committees. None.

e. City Administrator Zimmerman Report. CA Zimmerman reminded Council of the Joint Planning Commission/City Council Planning Workshop on March 12th. He said the City and Port representatives met with the Oregonian Editorial Board last Wednesday and discussed the opportunity to bring Nestlé to town. He reported that the digger/derrick truck should be shipped this week. He said the closing of the sale of the old fire hall has been delayed two weeks. CA Zimmerman gave the Council a copy of the letter from USDA Rural Development stating that the water project will be fully funded.

CA Zimmerman said 1Gorge is asking for a letter of support for development of a new overpass for Bingen Point and asked if Council would be willing to do that. CM Randall asked if there were any other priority topics for 1Gorge. CA Zimmerman listed some other topics but said that specific requests had not yet been formulated. CM Randall asked if any of these would be going under the National Scenic Act. CA Zimmerman said 1Gorge is still trying to formulate policies and get people on line. He said they don't want the money to go to NSA and used for planning staff. He said MCEDD could serve as the fiscal agent and run the program if funding was received. CM Helfrich said 1Gorge started as the Three City Initiative and has morphed into a more regional approach to help all of our communities. He said it would be wise to support this. CM Busdieker said she is all for helping out other communities. She said she thinks they are over estimating the effect of an overpass because if there is a train derailment it will take out the overpass. There was consensus of Council to support with a letter.

8. Mayor and City Council Comments. CM Helfrich said that he and CM Fitzpatrick interviewed with Kelly House from the Oregonian regarding Nestlé. He said he thought it was a more balanced article. He said it is important for Councilors to be intelligent and informed about the project when speaking to the media. CM Helfrich thanked staff for the work in acquiring the loan for the water project.

CM Busdieker said she is excited about the loan information.

CM Fitzpatrick said it seemed that the article regarding Nestlé was supposed be fair and present both sides. He said it is a big step moving forward with the substation but things are progressing.

CM Randall said Councilors should be the community leaders and the Council as a whole is promoting and approves of Nestlé. He said each one of us is an advocate. He said all Councilors would be good representatives of the Nestlé project. CM Randall said last weekend was really nice and asked citizens to be careful and pay attention to the crosswalks. He said this year is probably going to be one of the busiest that Cascade Locks has ever seen.

Mayor Cramblett said he hasn't read the article in the Oregonian but has heard from several people that it wasn't a good article for the City. He said everyone needs to make sure they are on top of what the Council's statement is and if you have any questions you need to contact CA Zimmerman. Mayor Cramblett said the parking lot at the post office needs to be repaired.

Mayor Cramblett said he traveled to Washington, D.C. with the Port to talk to Representatives. He said they want to hear from the Elected Officials. He said Jess Groves and Don Mann will be giving a report to the Council.

9. **Other matters.** CA Zimmerman said a new fact sheet regarding Nestlé will be discussed by the Joint Work Group at their next meeting. Mayor Cramblett said we all need to be well informed.

10. **Executive Session as may be required.** None.

11. **Adjournment.** **Motion:** CM Helfrich moved, seconded by CM Busdieker, to adjourn. The motion was passed unanimously by CM's Groves, Fitzpatrick, Randall, Walker, Helfrich, Busdieker, and Mayor Cramblett. The meeting was adjourned at 8:12 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

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Tom Cramblett, Mayor

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
3/6/2015	PR	$ 36,409.77
3/2/2015	A/P	$ 1,293.61
3/13/2015	A/P	$ 67,969.09
2/27/2015	A/P	
	GRAND TOTAL	$ 105,672.47

APPROVAL:

Mayor

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5618	03/15	03/02/2015	6937	272965989	US Bank Equipment Finance	contract payment	5645163941	1,293.61
Total 5618:								1,293.61
Grand Totals:								1,293.61

M = Manual Check, V = Void Check

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
56-21010	.00	1,293.61-	1,293.61-
56-451-63941	1,293.61	.00	1,293.61
Grand Totals:	1,293.61	1,293.61-	.00

Report Criteria:
Report type: GL detail

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5627	03/15	03/13/2015	6820	55337	Anderson Perry & Associates Inc.	Collection System Eval	0740562131	407.60
Total 5627:								407.60
5628	03/15	03/13/2015	370	41963	BIO-MED TESTING SERVICE	Drug Testing	0140462063	40.00
5628	03/15	03/13/2015	370	41963	BIO-MED TESTING SERVICE	Drug Testing	0540562063	40.00
Total 5628:								80.00
5629	03/15	03/13/2015	6839	81702670	Bound Tree Medical, LLC	Meds	0540562351	12.18
5629	03/15	03/13/2015	6839	81704579	Bound Tree Medical, LLC	adenosine	0540562351	13.78
5629	03/15	03/13/2015	6839	81713227	Bound Tree Medical, LLC	Meds	0540562351	251.45
5629	03/15	03/13/2015	6839	81714767	Bound Tree Medical, LLC	adenosine	0540562351	41.56
5629	03/15	03/13/2015	6839	81716025	Bound Tree Medical, LLC	clopidogrel bisulfate	0540562351	9.79
5629	03/15	03/13/2015	6839	81719100	Bound Tree Medical, LLC	IV Solution, gloves, sensor	0540562351	192.70
5629	03/15	03/13/2015	6839	81720059	Bound Tree Medical, LLC	IV Solution	0540562351	14.45
Total 5629:								535.91
5630	03/15	03/13/2015	6900	V500624	BSK Associates	water testing	2140562150	45.00
Total 5630:								45.00
5631	03/15	03/13/2015	580	MARCH 201	CARR, SHIRLEY	Brochure Delivery	0840562101	500.00
Total 5631:								500.00
5632	03/15	03/13/2015	650	020515	CASCADE LOCKS CHEVRON (DBA)	Propane	0340562530	12.86
Total 5632:								12.86
5633	03/15	03/13/2015	670	100001500 3	CASCADE LOCKS LIGHT CO.	new fire station	0540562439	456.80
5633	03/15	03/13/2015	670	100003500 3	CASCADE LOCKS LIGHT CO.	res no. 2	2140562070	32.09
5633	03/15	03/13/2015	670	100030200 3	CASCADE LOCKS LIGHT CO.	pump lift station	3140562070	28.30
5633	03/15	03/13/2015	670	100038200 3	CASCADE LOCKS LIGHT CO.	well house	2140562070	1,337.30
5633	03/15	03/13/2015	670	100379100 3	CASCADE LOCKS LIGHT CO	treatment plant	3140562070	1,844.42
5633	03/15	03/13/2015	670	100381300 3	CASCADE LOCKS LIGHT CO.	warehouse	2140562070	47.97

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5633	03/15	03/13/2015	670	100381300 3	CASCADE LOCKS LIGHT CO.	warehouse	3140562070	47.96
5633	03/15	03/13/2015	670	103714500 3	CASCADE LOCKS LIGHT CO.	wasco creek lift station	3140562070	20.21
5633	03/15	03/13/2015	670	200120000 3	CASCADE LOCKS LIGHT CO.	cemetery water	1740562551	114.33
5633	03/15	03/13/2015	670	200120101 3	CASCADE LOCKS LIGHT CO.	cemetery water 2	1740562551	11.38
5633	03/15	03/13/2015	670	300155100 3	CASCADE LOCKS LIGHT CO.	main lift station	3140562070	462.96
5633	03/15	03/13/2015	670	300155900 3	CASCADE LOCKS LIGHT CO.	museum	0140762630	166.79
5633	03/15	03/13/2015	670	300159202 3	CASCADE LOCKS LIGHT CO.	fire station	0540562439	80.83
5633	03/15	03/13/2015	670	300171800 3	CASCADE LOCKS LIGHT CO.	mall lighting	5140562800	39.68
5633	03/15	03/13/2015	670	300183900 3	CASCADE LOCKS LIGHT CO.	moody wt lift station	2140562070	64.45
5633	03/15	03/13/2015	670	301961200 3	CASCADE LOCKS LIGHT CO.	bike path	0140162552	11.38
5633	03/15	03/13/2015	670	600135000 3	CASCADE LOCKS LIGHT CO.	city hall	0140162552	1,581.37
5633	03/15	03/13/2015	670	600136900 3	CASCADE LOCKS LIGHT CO.	87 Ruckle	3140562070	48.68
5633	03/15	03/13/2015	670	600137000 3	CASCADE LOCKS LIGHT CO.	chlorinator	2140562070	20.21
5633	03/15	03/13/2015	670	600149800 3	CASCADE LOCKS LIGHT CO.	city hall irrigation	0140162552	86.03
5633	03/15	03/13/2015	670	601369800 3	CASCADE LOCKS LIGHT CO.	radio tower	0540562439	181.10
5633	03/15	03/13/2015	670	SSS 2/15	CASCADE LOCKS LIGHT CO.	senior sewer subsidy	0140862025	249.70
Total 5633:								6,933.94
5634	03/15	03/13/2015	790	313230273 2	CENTURYLINK	Fire Department Phones	0540562050	136.78
5634	03/15	03/13/2015	790	313401451 2	CENTURYLINK	Sewer Treatment plan	3140562050	116.05
5634	03/15	03/13/2015	790	313470082 2	CENTURYLINK	City Hall Phones	0140162050	388.82
5634	03/15	03/13/2015	790	313785538 2	CENTURYLINK	telemetry	2140562050	125.28
5634	03/15	03/13/2015	790	313785538 2	CENTURYLINK	telemetry	3140562050	125.28
5634	03/15	03/13/2015	790	313891134 2	CENTURYLINK	Emergency After Hours	5140562050	54.78
5634	03/15	03/13/2015	790	313891134 2	CENTURYLINK	Emergency After Hours	5140662050	13.69
5634	03/15	03/13/2015	790	314228414 2	CENTURYLINK	Lift Station	3140562050	38.29
5634	03/15	03/13/2015	790	320153997 2	CENTURYLINK	well house dialer	2140562050	7.86
Total 5634:								1,006.83
5635	03/15	03/13/2015	1120	A77253	COLUMBIA HARDWARE, LLC	PVC Pipe and supplies	2140562560	60.57
5635	03/15	03/13/2015	1120	A78096	COLUMBIA HARDWARE, LLC	pipe and couplings	0540562440	18.68
5635	03/15	03/13/2015	1120	B94534	COLUMBIA HARDWARE, LLC	foam	2140562560	64.83
5635	03/15	03/13/2015	1120	B94996	COLUMBIA HARDWARE, LLC	PVC Pipe and supplies	2140562560	43.81
5635	03/15	03/13/2015	1120	B95165	COLUMBIA HARDWARE, LLC	PVC Pipe	2140562560	7.20
5635	03/15	03/13/2015	1120	B95719	COLUMBIA HARDWARE, LLC	coat hook, frostproof sill, ball valve	0540562440	40.47
Total 5635:								235.56

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5636	03/15	03/13/2015	6797	2015	CRGVA Foundation	Membership Dues 2015/16	0840562113	350.00
Total 5636:								350.00
5637	03/15	03/13/2015	1320	742058258	DAILY JOURNAL OF COMMERCE	Audit RFP	0140162030	253.00
Total 5637:								253.00
5638	03/15	03/13/2015	1360	130643	DAVID R. CUNNINGHAM	City Network	0140162082	1,650.00
5638	03/15	03/13/2015	1360	130644	DAVID R. CUNNINGHAM	fire department troubleshoot fax	0140162082	45.00
5638	03/15	03/13/2015	1360	130645	DAVID R. CUNNINGHAM	public works telemetry	5642163941	90.00
Total 5638:								1,785.00
5639	03/15	03/13/2015	6912	60	db design	contract support	0840562110	1,216.00
Total 5639:								1,216.00
5640	03/15	03/13/2015	1540	FEB 2015	DMV SERVICES STATE OF OREGON	Driving Records	0540562110	1.50
Total 5640:								1.50
5641	03/15	03/13/2015	1620	686	EFFICIENCY SERVICES GROUP, LLC	BPA Program Serive February 2015	5140562139	750.00
Total 5641:								750.00
5642	03/15	03/13/2015	1760	ORHOD4006	FASTENAL	Misc Inventory	5140562810	3.80
Total 5642:								3.80
5643	03/15	03/13/2015	6795	0447208	Ferguson	valve and parts	2140562560	97.37
Total 5643:								97.37
5644	03/15	03/13/2015	6865	022315	Gearhead Transmission Rebuilders	Tranni repair for 01 Dodge PU	5140562201	2,219.44
5644	03/15	03/13/2015	6865	022315	Gearhead Transmission Rebuilders	Tranni repair for 01 Dodge PU	5140662201	554.86
Total 5644:								2,774.30
5645	03/15	03/13/2015	2020	1232598	GENERAL PACIFIC INC.	1/0 al quad	5140562205	1,752.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5645	03/15	03/13/2015	2020	1232599	GENERAL PACIFIC INC.	disconnect boot	5140562770	32.00
5645	03/15	03/13/2015	2020	1233250	GENERAL PACIFIC INC.	cross arm, insulators and lamps	5140562770	980.00
Total 5645:								2,764.00
5646	03/15	03/13/2015	2080	5548 2/15	GLOBALSTAR	Sat Phone	0540562050	26.55
Total 5646:								26.55
5647	03/15	03/13/2015	6854	022515	Gordon Zimmerman	reimburse mileage	2140562020	65.16
5647	03/15	03/13/2015	6854	030215	Gordon Zimmerman	reimburse mileage	0140162020	101.20
Total 5647:								166.36
5648	03/15	03/13/2015	6891	1900115622	Grundfos CBS, Inc.	service on HH water booster station	2140562560	1,532.00
Total 5648:								1,532.00
5649	03/15	03/13/2015	2320	D575476	HD Supply Waterworks, LTD.	saddle	2140562560	110.20
Total 5649:								110.20
5650	03/15	03/13/2015	2420	7842	HOOD RIVER CO. - FINANCE	march 2015 deputy service	0141962250	8,217.50
Total 5650:								8,217.50
5651	03/15	03/13/2015	2550	000153371 2	HOOD RIVER HEALTH DEPT.	Immunizations for PW	3140562870	110.60
Total 5651:								110.60
5652	03/15	03/13/2015	2590	96587/3	HOOD RIVER SUPPLY ASSOC.	air line repair	0540562441	20.95
Total 5652:								20.95
5653	03/15	03/13/2015	6938	E5BP57	Jaco Analytical, Inc.	oil samples	5140562780	110.00
Total 5653:								110.00
5654	03/15	03/13/2015	2840	FEB 2015	JESSE METHENY	reimburse mileage	0540562020	243.23

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5654:								243.23
5655	03/15	03/13/2015	6930	3161777	Jones & Bartlett Learning, LLC	books	0540562020	151.78
Total 5655:								151.78
5656	03/15	03/13/2015	3070	1500258924	LES SCHWAB TIRE CENTER	05 chevy tires	5140562201	913.19
5656	03/15	03/13/2015	3070	1500258924	LES SCHWAB TIRE CENTER	05 chevy tires	5140662201	228.29
Total 5656:								1,141.48
5657	03/15	03/13/2015	3150	030215	MARIANNE BUMP	Reimburse Mileage	0140162020	101.20
5657	03/15	03/13/2015	3150	030515	MARIANNE BUMP	Reimburse Mileage	0140162020	62.10
Total 5657:								163.30
5658	03/15	03/13/2015	3160	030215	MARIANNE BUMP/PETTY CASH	office supplies	0140162010	8.49
5658	03/15	03/13/2015	3160	030215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162020	2.00
5658	03/15	03/13/2015	3160	030215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	5140562870	19.99
5658	03/15	03/13/2015	3160	031115	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162010	129.92
Total 5658:								160.40
5659	03/15	03/13/2015	6940	021015	Marie Miller	reimburse for postage cost	0840562055	6.70
Total 5659:								6.70
5660	03/15	03/13/2015	3490	96-01-01 3/1	MID-COLUMBIA ECONOMIC	Loan 96-01-01	4640562711	1,307.47
5660	03/15	03/13/2015	3490	96-01-01 3/1	MID-COLUMBIA ECONOMIC	Loan 96-01-01	4640562712	211.21
5660	03/15	03/13/2015	3490	96-01-02 3/1	MID-COLUMBIA ECONOMIC	Loan 96-01-02	4640562711	1,057.40
5660	03/15	03/13/2015	3490	96-01-02 3/1	MID-COLUMBIA ECONOMIC	Loan 96-01-02	4640562712	208.16
Total 5660:								2,784.24
5661	03/15	03/13/2015	4910	400274603	Mike Baumgartner	stop payment fee	0130143280	30.00
5661	03/15	03/13/2015	4910	400274603	Mike Baumgartner	stop payment fee	0130143280	30.00- V
5661	03/15	03/13/2015	4910	400274603	Mike Baumgartner	reissue deposit refund check	5121130	248.69
5661	03/15	03/13/2015	4910	400274603	Mike Baumgartner	reissue deposit refund check	5121130	248.69- V

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5661:								.00
5662	03/15	03/13/2015	3770	22-201502	NET ASSETS	Title Search	0140162110	41.00
Total 5662:								41.00
5663	03/15	03/13/2015	6787	22237 2/19/1	NorthShore Medical Group	CDL Exam	5140562110	67.00
5663	03/15	03/13/2015	6787	22237 2/19/1	NorthShore Medical Group	CDL Exam	5140662110	67.00
Total 5663:								134.00
5664	03/15	03/13/2015	4080	2014	ONSTOTT & BROEHL, PC	2013-14 Annual Audit	0140162080	23,150.00
5664	03/15	03/13/2015	4080	2014	ONSTOTT & BROEHL, PC	2013-14 Annual Audit	0840562080	600.00
Total 5664:								23,750.00
5665	03/15	03/13/2015	6769	02-15-167	PARC Resources, LLC	Planning Services for City	0140262075	148.50
Total 5665:								148.50
5666	03/15	03/13/2015	6824	012215	Providence Health & Services	PF Level 1 Physical	0540562017	74.00
Total 5666:								74.00
5667	03/15	03/13/2015	4910	100041304 3	Ralph Jones	Refund Deposit	5121130	106.06
Total 5667:								106.06
5668	03/15	03/13/2015	6780	5034854114	Ricoh Americas Corporation	Copies	0140162110	102.94
Total 5668:								102.94
5669	03/15	03/13/2015	6834	030215	Sarah Bustamante	reimburse for hotel stay at hazmat trainin	0540562020	166.00
Total 5669:								166.00
5670	03/15	03/13/2015	5380	2015	SKAMANIA COUNTY PIONEER	One Year Out of Co. Subscription	0140162030	28.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5670:								28.00
5671	03/15	03/13/2015	5460	FEB 2015	Sosnkowski & Cleaveland P.C.	Attorney Fees	0140162100	1,588.50
Total 5671:								1,588.50
5672	03/15	03/13/2015	6823	2015	State of Oregon - EMS	EMS Provider License Renewal	0540562860	755.00
Total 5672:								755.00
5673	03/15	03/13/2015	5650	134079	T & R ELECTRIC SUPPLY CO.	25 KVA Single Phase Pole Mount	5140562205	554.00
5673	03/15	03/13/2015	5650	134079	T & R ELECTRIC SUPPLY CO.	50 KVA Single Phase Pole Mount	5140562205	821.00
Total 5673:								1,375.00
5674	03/15	03/13/2015	6070	915268	TWGW, INC NAPA AUTO PARTS	window sealant repair	0540562441	10.60
5674	03/15	03/13/2015	6070	915459	TWGW, INC NAPA AUTO PARTS	returned item from inv. 881068	5140562201	50.88-
5674	03/15	03/13/2015	6070	915459	TWGW, INC NAPA AUTO PARTS	core deposit	5140562201	55.60-
5674	03/15	03/13/2015	6070	915459	TWGW, INC NAPA AUTO PARTS	belt	5140562201	21.38
5674	03/15	03/13/2015	6070	915459	TWGW, INC NAPA AUTO PARTS	belt	5140562201	21.38
5674	03/15	03/13/2015	6070	916383	TWGW, INC NAPA AUTO PARTS	oil and filter	5140562201	140.92
Total 5674:								87.80
5675	03/15	03/13/2015	6740	0161472310	ZEE MEDICAL INC	First Aid Cabinet	0140162010	97.00
Total 5675:								97.00
5676	03/15	03/13/2015	670	CCLEP 3/15	CASCADE LOCKS LIGHT CO.	cclep Hegewald	5140562138	150.00
5676	03/15	03/13/2015	670	CCLEP 3/15	CASCADE LOCKS LIGHT CO.	cclep Kempen	5140562138	150.00
Total 5676:								300.00
5677	03/15	03/13/2015	4910	400274603 3	Mike Baumgartner	stop payment fee	0130143280	30.00-
5677	03/15	03/13/2015	4910	400274603 3	Mike Baumgartner	reissue deposit refund check	5121130	278.69
Total 5677:								248.69
3131501	03/15	03/13/2015	3650	15021195	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	4,267.64 M

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 3131501:								4,267.64
Grand Totals:								67,968.09

M = Manual Check, V = Void Check

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	60.00	38,280.44-	38,220.44-
01-301-43280	30.00	60.00-	30.00-
01-401-62010	235.41	.00	235.41
01-401-62020	266.50	.00	266.50
01-401-62030	281.00	.00	281.00
01-401-62050	388.82	.00	388.82
01-401-62080	23,150.00	.00	23,150.00
01-401-62082	1,695.00	.00	1,695.00
01-401-62100	1,588.50	.00	1,588.50
01-401-62110	143.94	.00	143.94
01-401-62552	1,678.78	.00	1,678.78
01-402-62075	148.50	.00	148.50
01-404-62063	40.00	.00	40.00
01-407-62630	166.79	.00	166.79
01-408-62025	249.70	.00	249.70
01-419-62250	8,217.50	.00	8,217.50
03-21010	.00	12.86-	12.86-
03-405-62530	12.86	.00	12.86
05-21010	.00	2,940.18-	2,940.18-
05-405-62017	74.00	.00	74.00
05-405-62020	561.01	.00	561.01
05-405-62050	163.33	.00	163.33
05-405-62063	40.00	.00	40.00
05-405-62110	1.50	.00	1.50
05-405-62351	535.91	.00	535.91
05-405-62439	718.73	.00	718.73
05-405-62440	59.15	.00	59.15
05-405-62441	31.55	.00	31.55
05-405-62860	755.00	.00	755.00
07-21010	.00	407.60-	407.60-
07-405-62131	407.60	.00	407.60
08-21010	.00	2,672.70-	2,672.70-
08-405-62055	6.70	.00	6.70
08-405-62080	600.00	.00	600.00
08-405-62101	500.00	.00	500.00
08-405-62110	1,216.00	.00	1,216.00
08-405-62113	350.00	.00	350.00
17-21010	.00	125.71-	125.71-

GL Account	Debit	Credit	Proof
17-405-62551	125.71	.00	125.71
21-21010	.00	3,661.30-	3,661.30-
21-405-62020	65.16	.00	65.16
21-405-62050	133.14	.00	133.14
21-405-62070	1,502.02	.00	1,502.02
21-405-62150	45.00	.00	45.00
21-405-62560	1,915.98	.00	1,915.98
31-21010	.00	2,842.75-	2,842.75-
31-405-62050	279.62	.00	279.62
31-405-62070	2,452.53	.00	2,452.53
31-405-62870	110.60	.00	110.60
41-21010	.00	4,267.64-	4,267.64-
41-405-62740	4,267.64	.00	4,267.64
46-21010	.00	2,784.24-	2,784.24-
46-405-62711	2,364.87	.00	2,364.87
46-405-62712	419.37	.00	419.37
51-21010	355.17	10,297.84-	9,942.67-
51-21130	633.44	248.69-	384.75
51-405-62050	54.78	.00	54.78
51-405-62110	67.00	.00	67.00
51-405-62138	300.00	.00	300.00
51-405-62139	750.00	.00	750.00
51-405-62201	3,316.31	106.48-	3,209.83
51-405-62205	3,127.00	.00	3,127.00
51-405-62770	1,012.00	.00	1,012.00
51-405-62780	110.00	.00	110.00
51-405-62800	39.68	.00	39.68
51-405-62810	3.80	.00	3.80
51-405-62870	19.99	.00	19.99
51-406-62050	13.69	.00	13.69
51-406-62110	67.00	.00	67.00
51-406-62201	783.15	.00	783.15
56-21010	.00	90.00-	90.00-
56-421-63941	90.00	.00	90.00
Grand Totals:	68,798.43	68,798.43-	.00

GL Account	Debit	Credit	Proof

Report Criteria:
Report type: GL detail

AGENDA ITEM NO: 5.b.

CASCADE LOCKS STAFF REPORT

Date Prepared: March 16, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve IGA with Hood River County 911 Communications District Regarding the Communications Tower

SYNOPSIS: As you are aware, the communications tower has been moved and the project completed and signed off by the County Building Codes Division. As part of the original grant funding agreement, the County wants to have an agreement that outlines the future responsibilities of the parties involved. The attached agreement has been generated by the County 911 district. Our part in the ongoing usage of the tower will be to maintain ownership of the tower and provide the power, generator and propane tank for emergency use. In exchange the 911 district will maintain ownership of and maintenance of the simulcast system and equipment. The District will also receive $38,400 to the City for the work performed during this project.

CITY COUNCIL OPTIONS: Approve, modify, or reject the proposed IGA.

RECOMMENDED MOTION: "I move to approve the intergovernmental agreement between Hood River County 911 Communications District and the City of Cascade Locks."

Financial Review and Status: The $38,400 will complete the grant project and reimburse the City for the expenses already incurred.

Legal Review and Opinion: The City Attorney has reviewed the agreement and suggested two minor changes:

- In Section 1 of the Agreement portion, should it refer to the FEMA Grant instead of FEMA IGA?
- Also, in Section 10, I would suggest adding language that any adjustment or modification must be in writing and signed by the parties.

The agreement could be rewritten with this small changes or signed as is.

INTERGOVERNMENTAL AGREEMENT BETWEEN
HOOD RIVER COUNTY 911 COMMUNICATIONS DISTRICT
AND THE CITY OF CASCADE LOCKS

THIS AGREEMENT, made this _____ day of _____, 2015, by and between the Hood River County 911 Communications District, an Oregon emergency communications district (hereinafter the "District"), and the City of Cascade Locks, an Oregon municipal corporation (hereinafter the "City").

RECITALS:

1. ORS Chapter 190 authorizes governmental entities such as emergency communication districts and cities to enter into written agreements for the performance of any or all functions and activities that either entity has the authority to perform on its own.

2. District and City, together with the Odell, Parkdale and Westside Fire Districts, entered into an Intergovernmental Agreement in 2010 for the purpose of improving inter-agency communications utilizing FEMA grant funds (Grant No. EMW-2008-FR-00271) obtained by the City on behalf of the parties (hereinafter FEMA Grant).

3. The terms and conditions of the FEMA Grant require the participating agencies to match ten percent (10%) of their proportionate share of the project costs, subject to the satisfaction of certain contingencies including inspection and approval of the Simulcast system and equipment and mutual agreement on long term maintenance of the system. The District's proportionate share of the matching contribution is $38,400.00.

4. The City has completed installation of a communications tower within its existing 50 x 50 easement, legally described in and depicted on the attached Exhibit B, (hereinafter Easement Site). District has a repeater and certain other emergency communications equipment associated with the Simulcast system located on the communications tower. The required land use and building permits were obtained by the City and installation of the tower has been inspected and approved by the Hood River County Building official. By this Agreement, the District will accept and assume ownership of the Simulcast system and remit its matching contribution to the City, subject to the terms and conditions herein.

5. Day Wireless is currently under contract to maintain the Simulcast system, through May 31, 2016. By this Agreement the District will assume responsibility for maintenance of the system when the Day Wireless contract expires, subject to the terms and conditions herein.

6. The parties desire to enter into this Agreement for the purpose of setting out the rights and obligations of the parties with respect to management, operation and maintenance of the Simulcast system.

AGREEMENT:

In consideration of the mutual covenants of the District and City, each to the other giving, the District and City do hereby agree as follows:

1. The District accepts and assumes ownership and responsibility for maintaining the Simulcast system and equipment including the repeater and communications equipment installed on the City's communications tower within the City's Easement and hereby remits to City $38,400.00 in full and complete satisfaction of its obligations under the terms of the FEMA IGA.

2. The City will maintain and secure the Easement Site, including Dry Creek Road, the 10' gravel access road, and shall provide District with a key to the locked gate at the base of Dry Creek Road, security fence and equipment shed located within the Easement Site.

3. District shall have at all times the right of ingress and egress to and from the Easement Site, over and across Dry Creek Road and the Easement Site; provided, that such right will not in any manner interfere with the City's use of its easement, and this right of ingress and egress shall terminate concurrently with the termination of this Agreement. City warrants that it has all requisite right, title and authority to grant District access to the Easement Site and shall save, release, defend and hold harmless District, and District's officers, board members, commissioners, employees, and agents from and against all damages, claims, injuries, and judgments, including reasonable attorney's fees and costs, which may in any manner arise as a result of City's granting District access to the Easement Site, or City's installation of the communications tower within the Easement Site.

4. City will supply power to the communications tower and Easement Site at no cost to District together with access to the associated power equipment, including the generator and propane tank.

5. To the extent technology and space permits, the City may make the Easement Site available for joint use by other public agencies for fire and emergency services; however, City will not grant, after the date of this Agreement, a lease, license or any other right to any third party for the use of the communications tower or Easement Site, if such use may in any way adversely affect or interfere with the District's Simulcast system. City will not use, nor will City permit its tenants, licensees, invitees or agents to use any portion of the Easement Site in any way which interferes with the Simulcast system. City will cause such interference to cease within twenty-four (24) hours after receipt of notice of interference from District. In the event any such interference does not cease within the aforementioned cure period then the parties acknowledge that District will suffer irreparable injury, and therefore, District will have the right, in addition to any other rights that it may have at law or in equity for City's breach of this agreement, to elect to enjoin such interference or to terminate this Agreement upon notice to City.

6. District may replace or upgrade communications equipment on the communications tower as necessary to maintain and operate the Simulcast system, and shall be permitted to make such expansions, alterations, additions, relocations, modifications or improvements within the Easement Site provided such improvements do not interfere with City's existing facilities. District shall further be permitted to make modifications or improvements within the Easement Site if required to comply with applicable federal, state or local laws, rules or regulations.

7. District shall comply with all present and future federal, state and local laws, ordinances, rules and regulations in connection with District's operation, maintenance and use of the Simulcast system.

8. The parties shall maintain for the duration of this Agreement, insurance against claims for injuries to persons, death, or damages to property which may arise from or in connection with the exercise of the rights, privileges and authority granted hereunder to the parties, their agents, representatives or employees.

9. Subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 et seq., and Article XI, Section 10 of the Oregon Constitution, the District and the City shall release, defend, indemnify, and hold harmless one another and one another's officers, board members, commissioners, employees, and agents from and against all damages, claims, injuries, costs, or judgments which may in any manner arise as a result from either parties' actions pursuant to this Agreement, except to the extent attributable to the negligent or intentional act or omission of the District or City, respectively, or their officers, board members, commissioners, employees, and agents.

10. This Agreement is perpetual and shall remain in effect until such time as written notice of termination is given by either party to the other at least 180 days prior to the date of termination. Provided, however, the parties may agree from time to time to adjust the terms and conditions of this Agreement.

11. If any portion of this Agreement is invalid or unenforceable with respect to any party, the remainder of this Agreement, or the application of such provision to persons other than those as to whom it is held invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

12. This Agreement does not in any way constitute or nominate either of the parties as the agent or legal representative of the other party for any purpose whatsoever. Neither party is granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of, or in the name of, the other party to this Agreement.

13. This document contains the entire agreement and understanding between the parties as to the subject matter herein and supersedes all prior agreements, commitments, representations, writings, and discussions between them regarding the subject matter of this Agreement.

IN WITNESS WHEREOF, the District and the City have executed this Agreement pursuant to due authority, as evidenced by the signature of the duly appointed representative of each entity below.

HOOD RIVER COUNTY
911 EMERGENCY COMMUNICATIONS DISTRICT

By:_____

Its:_____

CITY OF CASCADE LOCKS

By:_____

Its:_____

APPROVED AS TO FORM:

_____
District Counsel

_____
City Attorney

TERRA SURVEYING
P.O. Box 617
Hood River, OR 97031
PHONE & FAX (541) 386-4531
E-Mail: terra@gorge.net

LEGAL DESCRIPTION
OF
AN EXISTING EASEMENT
TO THE
CITY OF CASCADE LOCKS

An existing 50 foot by 50 foot utility easement for the purposes clarifying the location of an easement described on instrument No. 2002-4059 in Hood River County records. Said easement is located in the South half of the Southeast quarter of Section 12 in Township 2 North, Range 7 East of the Willamette Meridian in the County of Hood River and State of Oregon and is more particularly described as follows:

Commencing at the Northeast corner of the Southeast quarter of said Section 12; thence S(South)20°32'26" W(West) a distance of 1,948.67 feet to a point monumenting the Southwest corner of an existing lease site as filed in Hood River County Survey No. 92039, thence N(North) 66°37'23" E(East) a distance of 60.00 feet to a 2 ½" aluminum cap monumenting the Southeasterly corner of said lease site. Thence N 23°22'37 W a distance of 60.14 feet to a 2 ½" aluminum cap monumenting the Northeasterly corner of said lease site. The basis of bearing has now been established. Thence N 53°58'31" E a distance of 71.54 feet to a 5/8" iron rod, LS 72306 and the **point of beginning** of the following described easement. Thence N 00°35'27" W a distance of 50.00 feet to a 5/8" iron rod, LS 72306; thence S 89°24'33" W a distance of 50.00 feet to a 5/8" iron rod, LS 72306; thence S 00°35'27" E a distance of 50.00 feet to a 5/8" iron rod, LS 72306; thence N 89°24'33" E a distance of 50.00 feet to the point of beginning.

Contains 2,500 Sq Ft., more or less
November 29, 2011
EMC

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Erik M. Carlson

OREGON
DECEMBER 30, 2005
ERIK M. CARLSON
72306

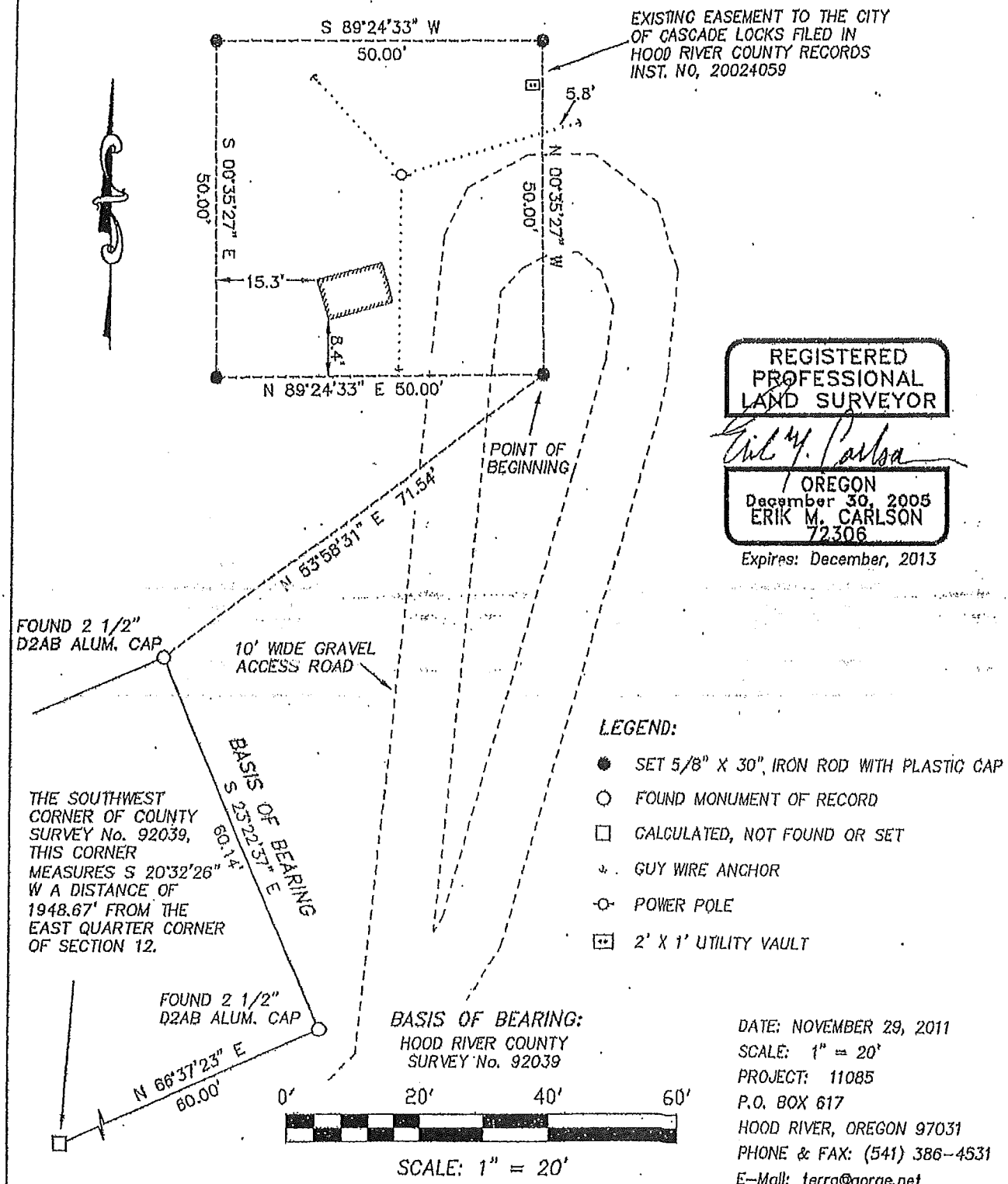
Expires: Dec 30 13

EXHIBIT
Page 1 of 2
B

TERRA SURVEYING

for an existing 50' x 50' easement

CITY OF CASCADE LOCKS



DATE: NOVEMBER 29, 2011
SCALE: 1" = 20'
PROJECT: 11085
P.O. BOX 617
HOOD RIVER, OREGON 97031
PHONE & FAX: (541) 386-4531
E-Mail: terra@gorge.net

EXHIBIT
Page 2 of 2
B

AGENDA ITEM NO 5.C.

STAFF REPORT

Date Prepared: March 16, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: City Property to be Deemed Surplus

SYNOPSIS: The City owns three vehicles that are either beyond their service life and not usable by the City any longer or are no longer needed. Staff plans to organize disposal of the vehicles in the best to maximize revenue.

This issue comes to City Council at this time for formal action.

CITY COUNCIL OPTIONS:

1. Deem vehicles as surplus property
2. Take no action

RECOMMENDATION: That City Council, by motion, declare vehicles as surplus property, and allow staff to dispose of the vehicle in the most beneficial way to maximize proceeds for the City.

Legal Review and Opinion: None

RESOLUTION NO. 1323

A RESOLUTION DECLARING CITY PROPERTY AS SURPLUS; AND AUTHORIZING SALE OF SUCH PROPERTY.

WHEREAS, the City finds it has surplus property that is no longer needed or used; and

WHEREAS, the City has determined that no public purpose would be furthered by retaining ownership of the surplus property, and that the property should be sold; and

WHEREAS, the City needs to dispose of unused equipment.

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Items Declared to be Surplus. The following item is declared to be surplus by the City and may be advertised for sale to the highest bidder:

2001 Dodge Durango 4x4 SLT 4.7 Liter V8 with 111,657 miles, blown head gasket, automatic transmission

1995 Dodge 3500 1 yard dump truck with 69,146 miles

1984 Chevy Brush Truck with 65,538 miles

SECTION 2. No Warranties of Guarantees. The City is to receive assurance from purchaser that they understand that the city offers no warranties or guarantees with surplus items. Purchasers should understand that they are purchasing surplus property "as is".

SECTION 3. This resolution is effective immediately upon adoption by the City Council.

ADOPTED by the City Council this 23rd day of March, 2015 .

APPROVED by the Mayor this 23rd day of March, 2015.

Tom Cramblett, Mayor

ATTEST:

City Recorder

AGENDA ITEM NO: 5.d.

CASCADE LOCKS STAFF REPORT

Date Prepared: March 16, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Contract with LGPI for Negotiating IBEW Union Contract

SYNOPSIS: The end of the five year collective bargaining agreement with the International Brotherhood of Electrical Workers is due to expire on December 31, 2015. Negotiations generally start 150 days ahead of the expiration date. It is important that the City use a professional negotiator as we did five years ago. Please find attached the proposed agreement for services from the Local Government Personnel Institute, the same organization that the City used for the last contract. I have met with Mr. Pierre Robert several times over the last few months and fell comfortable working with him for this process. I do not anticipate that the City will spend more than $5,000 for a negotiator in this process. That amount will be in the budget for the next Fiscal Year.

CITY COUNCIL OPTIONS: Approve or reject the LGPI negotiating proposal.

RECOMMENDED MOTION: "I move to approve LGPI's Agreement for Services for contract negotiations."

LOCAL GOVERNMENT
PERSONNEL INSTITUTE

March 5, 2015

Gordon Zimmerman
Administrator
City of Cascade Locks
P.O. Box 308
Cascade Locks, OR 97014

Re: Agreement for Services

Dear Gordon:

Enclosed are duplicate originals of LGPI's *Agreement for Services* for successor bargaining the City's contract with the IBEW. Please sign both, keep one and return the other to us.

For bargaining, would the City like LGPI to do a compensation study, salary survey or the like that informs us what other positions like those in your IBEW Local are paid in comparable Cities? Ruth Mattox our HR Consultant can work up an estimate of the cost for you in advance based on the scope and depth that you desire.

We greatly look forward to serving the City's interests effectively in bargaining.

Cordially,

Pierre Robert

Pierre Robert
Senior Labor Law Attorney
Local Government Personnel Institute
probert@lgpi.org
(503) 588-2251

AGREEMENT FOR SERVICES
BETWEEN
THE CITY OF CASCADE LOCKS, OREGON
AND
LOCAL GOVERNMENT PERSONNEL INSTITUTE

This Agreement is made between the Local Government Personnel Institute, 660 Hawthorne Ave. SE, Suite 150, Salem OR 97301 (hereinafter "LGPI") and the City of Cascade Locks, Oregon (hereinafter known as "City").

ARTICLE 1 – SCOPE OF SERVICES

Upon request, LGPI will provide labor relations and human resource services to the City as an agent of the City. Labor relations and human resource services include assistance with:

- Labor contract negotiation, consultation and representation, which may include bargaining, mediation, and arbitration of grievances, disciplines or successor contracts
- Unfair labor practice charges, representation issues and petitions
- Contract review and analysis
- Bargaining team training
- Compensation analysis
- Investigations
- Testimony.

These services may include legal representation and legal services as related to the above mentioned services. By delegation of the agency's governing board or authorized Administrator, Attorney Consultants of LGPI are considered Special Counsel for the City for the scope of services listed herein.

ARTICLE II – FEES AND TERMS OF PAYMENT

The services described above will be performed for the fees adopted by LGPI for the time at which the services are performed. The City shall remit payment within thirty (30) days of receipt of monthly billing from LGPI.

ARTICLE III – INDEMNIFICATION

LGPI is a governmental agency, therefore, services provided by LGPI are inter-governmental services. The City indemnifies and holds harmless LGPI, its employees, and agents for related claims including those under Oregon law, including the Oregon Tort Claims Act.

ARTICLE IV – TERM OF AGREEMENT

This Agreement begins upon the signatures of representatives of each party and continues in full force and effect until either party delivers signed written notice to the other terminating this agreement or the parties sign a subsequent agreement modifying these terms.

Debra Hart, Interim Executive Director
Local Government Personnel Institute

Gordon Zimmerman
City Administrator
City of Cascade Locks, Oregon

March 5, 2015
Date

Date

AGENDA ITEM NO: 5.e.

CASCADE LOCKS STAFF REPORT

Date Prepared: March 16, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Contact with Hood River County Sheriff's Department

SYNOPSIS: As part of our agreement with the Hood River County Sheriff's Office for law enforcement services in Cascade Locks, the County indicates to us the amount of any increase in service costs prior to April 1. The increase this year is 0.8%, $799. The amount for the Fiscal Year 2015-16 is $99,409.

CITY COUNCIL OPTIONS: Approve or reject the IGA.

RECOMMENDED MOTION: "I move to approve the Intergovernmental Agreement with Hood River County Sheriff's Office for the provision of law enforcement in Cascade Locks during the Fiscal Year 2015-16."

HOOD RIVER COUNTY ADMINISTRATION

DAVID MERIWETHER, COUNTY ADMINISTRATOR
601 State Street • Hood River, OR 97031 • (541) 386-3970 • FAX (541) 386-9392

March 10, 2015

City of Cascade Locks
Gordon Zimmerman, City Manager
PO Box 308
Cascade Locks OR 97014

RE: Law Enforcement Contract/Services

Dear Gordon:

Currently Hood River County provides law enforcement services to the City of Cascade Locks under an Intergovernmental Agreement. That agreement allows for annual cost of living increases, if the County submits the request by April 1st of the current fiscal year to allow for the city to plan accordingly for the next fiscal year.

Our Budget & Finance department has determined the yearly cost to provide the existing law enforcement services to the City to be $99,409.00 for the fiscal year 2015-2016. The cost covers personnel charges (wages/fringe) as well as new equipment for the deputy assigned to Cascade Locks and other expenses; such as fuel, training etc.

We respectfully request the enclosed Intergovernmental Agreement be reviewed and approved by the City Council to become effective July 1, 2015.

Sincerely,

David Meriwether
County Administrator

Cc: Sheriff, Matt English
Budget & Finance Director, Sandi Borowy

CITY OF CASCADE LOCKS AND HOOD RIVER COUNTY
LAW ENFORCEMENT SERVICES AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 2015, by and between Hood River County, a home-rule county, and the Sheriff of Hood River County, hereinafter called "County", and the City of Cascade Locks, Oregon hereinafter called "City".

WITNESSETH

WHEREAS, the City is desirous of contracting with the County for the performance of law enforcement function within its boundaries by the County, through the Sheriff, thereof; and,

WHEREAS, the County is agreeable, with approval of the Sheriff, to render such services on the terms and conditions hereinafter set forth; and,

WHEREAS, such contracts are authorized by ORS 190.010.

NOW, THEREFORE, in consideration of mutual promises and covenants herein contained, it is agreed as follows:

1. Hood River County, Oregon and the Sheriff of Hood River County, hereby agree to provide law enforcement services to the City as provided for herein.

2. (a) The manner of performance of such service is within the discretion of the Sheriff of Hood River County, Oregon.
   (b) This contract provides for a Sheriff Deputy to spend at least 24 hours per week performing law enforcement patrols within the City, excluding I-84 (not within the City limits of Cascade Locks). The parties acknowledge that the deputy may, from time to time, be required to perform duties, receive training, and attend meetings outside the City. Such activity will be kept to a minimum level practical.
   (c) Additional time or coverage requested by the City in excess of the minimum hours outlined in paragraph 2(b) above are subject to an additional rate to be negotiated between the parties.

3. The rendition of such services, the standards of performance, the discipline of officers, and matter incident to the performance of such services and the control of personnel so employed, shall be the responsibility of the Sheriff.

4. For the purpose of performing said functions, the County, through the Sheriff, shall furnish and supply all necessary labor, supervision, equipment (including a minimum of one equipped patrol vehicle), communication facilities, and supplies necessary to maintain the level of services to be rendered hereunder, except as specified in Paragraph 6.

5. The contract shall continue indefinitely on an annual basis, and it may be terminated at any time by the City or by the County, acting through the Sheriff or County Board of Commissioners, by giving the other party sixty (60) days written notice.

6. The City, in this year of the agreement (Fiscal Year 2015-2016), agrees to pay the County for this service in the amount of $99,409.00 at the rate of $8,284.08 per month. Payments by the City to the County may increase in subsequent years to reflect contract costs as determined by the Sheriff's Department. The County will notify the City in writing, on or before April 1st of each year, of the amount of increase for the next fiscal year. No adjustment to the previously agreed upon contract amount shall be made if the City is not notified by the County in writing on or before April 1st. All parties to this agreement understand and agree that continued operation of this contract, and the terms thereof, are dependent upon the availability, on a year-to-year basis, of sufficient funds to finance this agreement, and it is further understood that such funds are within the power and control of the budget committees and governing bodies.

7. Information to be provided to the City. The County will provide the following service and reports in the time frames herein specified:

   (a) Request of Assignment. Subject to paragraphs 2(b) and (c), the City may occasionally request the assignment of a Deputy for a specific time/event, in excess of the maximum hour outlined in paragraph 2(b) and so long as sufficient personnel is available.
   (b) Monthly Report. A written monthly activity report will be provided to the Office of the City Administrator that includes the number of hours of service provided within and to the City in the past month.
   (c) Invoicing and Accounting. Hood River County Sheriff's Office will provide to the City the above report fifteen (15) days after the last day of each month along with an invoice for said previous month. The City in turn will pay the invoice to the County no later than fifteen (15) days after receipt.

Agreed to the date written above by the last signing party:

CITY OF CASCADE LOCKS, OREGON

_____

Mayor

HOOD RIVER COUNTY, OREGON

_____

David Meriwether, County Administrator

_____

Matt English, County Sheriff

AGENDA ITEM NO: 7.b.

CASCADE LOCKS STAFF REPORT

Date Prepared: March 17, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Review OEO Car Use

SYNOPSIS: The Council asked about the use of the OEO car and the associated costs. The cost to maintain the car this year includes:

Insurance	$100
Oil Changes	120
Repairs	200
Gas	837
Total	$1,257

If the 5,119 miles had been reimbursed at $0.575 per mile, the total cost would have been $2,943. The OEO car saved the City $1,686 (57%) if all of those miles would have been reimbursed at the full rate.

In addition to the above costs, the City reimbursed the employees as follows:

Administration	$628.98
Streets	6.54
EMS	217.35
Water	146.58
Sewer	6.52
Electric	148.66
Total	$1,154.63

This translates to about 4000 miles because these miles were reimbursed at half of the federal rate, or $0.2875 per mile, unless the OEO was already in use when the need to travel arose. The reimbursements were for travel to an OAMR Conference, the OMEU Conference, the CIS Conference, Local Budget training, a flagging class, and for taking deposits to the bank.

The total cost for travel mileage and OEO car equals $2,411.63.

Full reimbursement of 9,119 miles at $0.575 would have cost the City $5,243.43. So having the OEO car saved the City $2,832 or 2¼ times the expense of the OEO car.

All that being said, and with your permission, will we continue to use the OEO car for city travel.

AGENDA ITEM NO: 7.C.

CASCADE LOCKS STAFF REPORT

Date Prepared: March 16, 2015

For City Council Meeting on: March 23, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Review Dennis Snyder's Attorney Correspondence

SYNOPSIS: Please review the attached letter from Gary Bullock, the attorney for Mr. Dennis Snyder, Sr.

The letter is in response to the letter and proposed MOU sent to Mr. Bullock after our Council meeting a month ago. That letter and MOU are also attached.

What would you like me to do?

GARY M. BULLOCK and ASSOCIATES, P.C.
ATTORNEYS AT LAW
1000 S.W. BROADWAY SUITE 2460
PORTLAND, OREGON 97205

TELEPHONE: (503) 228-6277
FACSIMILE: (503) 228-6280

♦ Gary M. Bullock

• Joanna L. Dorchuck
Of Counsel
★ Arthur B. Fowler V
• Colin M. Murphy

♦ Admitted in Oregon, Washington, Idaho and California
★ Admitted in Oregon
• Admitted in Oregon and Washington

draft

March 13, 2015

VIA

Gordon Zimmerman
City Administrator
City of Cascade Locks
P.O Box 308140
SW WaNaPa St.
Cascade Locks, OR 97014

Re: 2,000 kVA Transformer located at 1400 SE Forest Lane.

Dear Mr. Zimmerman,

I represent Mr. Snyder but it is my desire as his attorney to ensure that I represent his best interest relating to the proposal that has been presented to him by you as the city manager.

Years ago I represented several home builders in Beaverton that had applied for building permits to construct homes. The city of Beaverton Planning Department offered to approve each of the building permits but only on the condition that each builder deed, at no charge to the city of Beaverton, land that abutted the city streets where the homes were to be constructed. The purpose of the land transfer was to save the city of Beaverton monetary dollars in the future when they chose to widen the city street because they would not be required to condemn the land.

It is not my desire to be confrontational relating to my clients dilemma.

Has the city council considered the fact that by providing Mr. Snyder at the present time with a 1,000 kVA transformer rather than a new 2,000 kVa transformer that the cost to the city of Cascade Locks ultimately will be more than if they were to purchase and provide Mr. Snyder at the present time with a 2,000 kVa transformer?

The primary manufacturing cost of a 2,000 kVa transformer relates to the cost of copper. There is a considerable amount of copper used to construct the transformer. Because at the present time China has stopped purchasing most of the copper that is being sold in the world, the price of copper is at its lowest price in decades. It is my belief that in the near future, copper prices will increase and, as a result, a 2,000 kVa transformer purchase price will also increase proportionately as the price of copper increases.

Over the past 100 years economist have projected an average annual inflation rate of 5% per annum. In effect, if the city of Cascade Locks were to pay $1,000 for a piece of equipment at the present time, in one year they could only pay $950 for the same piece of equipment because of the loss of purchasing power due to inflation. Over a period of 20 years, if the city were to purchase and replace the 2,000 kVA transformer the cost to the city would be doubled versus the present cost.

I am now in the process of providing information to the Clackamas County Planning Department because a client of mine has complained that they are using residentially zoned property for the purpose of storing dump trucks.

My client purchased the real property through a realtor who represented to my client that because of the fact that the previous owner had operated a dump truck business using the real property for storage of his dump trucks, that my client also had a right to do so because there were no zoning requirements in effect at the time the previous owner started storing the trucks on their real property and, as a result, my client was "grandfathered."

It would appear to me because of the length of time that Mr. Snyder has owned the real property located at 1400 Forrest Lane that his right to be supplied a 2,000 kVa transformer by the city of Cascade Locks is also grandfathered.

If I am incorrect, I would appreciate it if you would be so kind as to consult with your city attorney and respond by either confirming that I am correct or explaining to me why I am incorrect.

Once I have your response and have further researched the matter I then will be able to properly advise my client whether he should accept the proposal you have sent to him.

I look forward to your response.

Sincerely,

Gary M. Bullock

GMB/ae

"The Heart of the Columbia River Gorge"

City of Cascade Locks
PO Box 308 140 SW WaNaPa St.
Cascade Locks, OR 97014

CASCADE LOCKS

(541) 374-8484 Fax: (541) 374-8752 TTY: 711

Dennis V. Snyder
PO Box 36
Clackamas, OR 97015

February 24, 2015

Dear Mr. Snyder:

At last night's City Council meeting, the Council approved a Memorandum of Understanding between the City and you. The MOU, written by City Attorney Ruben Cleaveland, indicates the plan to replace the 200 kVa transformer located next to the old Pyramids Metals building on your property at 1400 SE Forest Lane.

In essence this MOU requires the City to install a 1000 kVa transformer at the proscribed location. When you lease or sell the building, if the new tenant requires the 2000 kVa transformer, the City will replace the transformer at no charge to you within 60 days after written notification of the request.

The MOU does not address the need to prioritize the power supplied to your location over the power needed by the potential growth in the Port's business park. The Council was reluctant to create a "class" of customer that has greater rights than another. To insure that all have adequate power, the Council approved the rebuilding of the Pyramid Substation with a 12/16/20 megawatt substation (currently configured for 20 MW). That work should be accomplished by the end of the summer.

If this MOU is agreeable in its terms for you, please sign one of the enclosed copies and return it to my attention at the above address.

Sincerely,

Gordon Zimmerman
City Administrator

Memorandum of Understanding
City of Cascade Locks
and
Dennis Snyder

Parties: City of Cascade Locks ("City")
P.O. Box 308
Cascade Locks, Oregon 97014

Dennis V. Snyder ("Owner")
P.O. Box 36
Clackamas, Oregon 97015

Purpose: Owner is the owner of real property located at 1400 Forest Lane #1, Cascade Locks, Oregon ("Property"). Electrical service to the Property is provided by City through a 2000 kVa transformer. The transformer is owned by the City and is currently in need of repair or replacement. The current power demand for the Property does not require a 2000 kVa transformer; therefore, City desires to replace the 2000 kVa transformer with a 1000 kVa transformer, which will meet the current power demand for the Property. Owner agrees that a 1000 kVa transformer will suffice for current electrical demands but would like an understanding that the City will replace the 1000 kVa transformer with a 2000 kVa transformer upon notification to the City that a larger transformer is needed to meet the demands of tenants who commit to leasing the Property.

Understandings and Agreements

1. This Memorandum of Understanding ("Agreement") shall be effective on the date both parties have signed this Agreement. This Agreement is non-transferable and shall terminate upon sale of the Property. This Memorandum of Understanding may not be amended, waived, altered, modified or supplemented except by signed written agreement by both Parties.

2. City owns the existing 2000 kVa transformer supplying electric power to the Property. The 2000 kVa transformer is not currently necessary for the power demands of the Property in its present use; therefore, the parties agree the City may install a 1000 kVa transformer in lieu of a 2000 kVa, but such installation is subject to the terms and responsibilities as set forth in this Agreement.

/

3. City responsibilities:
    a. City will replace the existing 2000 kVa transformer with a 1000 kVa transformer at no charge to Owner.
    b. In the event Owner leases the Property to a tenant and the use by the tenant requires a 2000 kVA transformer, City will replace the 1000 kVa transformer with a 2000 kVa transformer within sixty (60) days after being provided with written notice by the Owner. Written notice shall include a copy of the lease agreement with tenant and verification that the tenant's power demand will necessitate a 2000 kVa transformer.

4. Owner responsibilities:
    a. Owner accepts the City's replacement of the 2000 kVa transformer with a 1000 kVa transformer.

5. This Agreement is conditioned on the approval of City Council; a copy of the minutes showing approval is attached as "Exhibit A" and thereby incorporated by reference.

APPROVED BY THE CITY OF CASCADE LOCKS:

2-24-15

Gordon Zimmerman Date
City Administrator

APPROVED BY DENNIS SNYDER:

Dennis Snyder Date
Owner

CITY of CASCADE LOCKS – Tourism Committee Meeting Minutes

TOURISM COMMITTEE MEETING, Monday, March 2, 2015, 7:00 PM, City Council Chambers

1. **Call Meeting to Order & Roll Call**: Meeting was called to order by Chairman Miller at 7:02 pm. Committee members attending were Debbie Fine, Cindilee Baseman, Caroline Park and Marie Miller. Also attending: Gordon Zimmerman, City Administrator, Deanna Busdieker, Tourism Staff, Mayah Frank, Port of Cascade Locks, and Debbie & Drew Pagannucci.

2. **Amendments to the Agenda** - None
3. **Comments by the General Public** - None
4. **Discussion/Declaration of Potential Conflicts of Interest** - None
5. **Approval of Minutes Presented: February 2, 2015**. Motion was made by TM Fine, seconded by TM Baseman, to approve minutes of February 2, 2015 as presented. Motion carried unanimously.
6. **Approval of Financials: Statements Ending January 31, 2015**. Motion was made by TM Fine, seconded by TM Baseman, to approve Financial Statements ending January 31, 2015 as presented. Motion carried unanimously.

7. **Approval of Bills**. TM Miller presented a bill for reimbursement in the amount of $6.70, postage paid to ship the Mult. Falls kiosk panel to Salem. TM Fine motioned, seconded by TM Park to approve reimbursement. Motion carried unanimously.

   TM Miller presented the invoice from Oregon Travel Experience for installation and maintenance of the Mult. Falls kiosk panel for 4-quarter periods (one-year term) in the amount of $900. Motion made by TM Baseman, seconded by TM Park, to approve this bill. Motion carried unanimously.

   TM Miller presented the invoice from Columbia River Gorge Visitors Association for renewal of annual membership. Motion made by TM Park, seconded by TM Fine, to approve payment of the invoice. Motion carried unanimously.

8. **Staff Support Report** – Deanna Busdieker reported that the Mult. Falls panel is now in Salem, waiting for our check to proceed with installation. A meeting took place with a representative from Greyhound Bus Company, with Gordon Zimmerman, Marie Miller and herself in attendance. The bus company is interested in making Cascade Locks a regular service stop. They are checking out possible ticket selling businesses and bus stop locations currently, with the Best Western Plus a possibility. Busdieker showed the committee a draft of the new tourism logo. She reported on website and new brochure progress.

9. **Port Report** –Mayah Frank reported that the Community Garden Space was filling up quickly. A new Recreation Advisory Committee was being formed. A Speaker Series held at Thunder Island Brewing on hiking trails and outdoor pursuits was being created and advertised. A past Cascade Locks Business Coupon Program was discussed with possible new beginnings that tourism would spearhead. The committee agreed that if implemented, coupon dates for expiration would be more seasonal in length, rather than a one-day usage.

10. **Updates from West Columbia Gorge Chamber of Commerce**. TM Miller presented information from the WCGCC in their February updates. The Bike Peace Festival will be in Cascade Locks July 17-18. A second workshop to plan for Oceania Market, International Tourism will be held in the Gorge, location and date TBD.

    The next Gorge Hub meeting on designs takes place in March, in Cascade Locks. Each city is responsible for applying for grants and funding sources. Travel Oregon and InHouse Graphics offer grants to West Gorge communities for branded, inspirational brochures, which the tourism

committee can pursue. The Columbia River Gorge Visitors Association board voted to sunrise the organization, with businesses in the Gorge becoming members of CRGVA but only through their chamber organizations. This is expected to take place in 2016.

11. **Old Business**
    A. **City Wide Garage Sale Event Coordinator Award**. Brenda Wood met with TM Miller and Staff Busdieker to discuss past events and materials. Wood was reminded to turn in receipts for reimbursement up to $200, per tourism committee's prior motion. Notification of the event coordinator for this event would be published in the City's newsletter.
    B. **PCT News & Updates**. There will be a meeting March 27 at Skamania County Chamber.
    C. **Oregon Governor's Conference on Tourism**. Deanna Busdieker and Caroline Park will be registering for the Conference on behalf of Tourism. Mayah Frank is attending on behalf of the Port of Cascade Locks.
    D. **Photo Stock Bids**. The committee received 22 bids from our RFP with Photo Stock services. The committee reviewed bids, starting with lowest to highest proposals, with consideration of quality, qualifications, location of photographer to Cascade Locks, and price. Committee members filled in score sheets, with averages to be tallied following the review. Because of the length in time to review, final decision on RFP approved bid needed to be rescheduled.

12. **New Business**
    A. **Election of Committee vice Chair**. TM Miller reported that Debbie Fine agreed to be VC of the Committee again this year. Motion made by TM Miller, seconded by TM Baseman, to elect Debbie Fine Committee vice Chair. Motion carried unanimously.
    B. **PCT Days Grant Application**. The committee reviewed the Matching Grant Application submitted by Outdoor Viewfinder, Jason Waicunas, Event Director with Pacific Crest Trail Days. The application request is for $1,000 toward event promotion and marketing. PTC Days will be held August 28-30, 2015. TM Fine motioned to approve the grant request in the amount of $1,000, seconded by TM Park. Motion carried unanimously.
    C. **Multnomah Falls Kiosk Panel Advertising Policies**. Discussion was held on the policy of having businesses pay in advance for next quarterly terms with panel advertising. One business had paid in advance, but was refunded the overpayment. It was decided to provide the option for businesses to pay more than one quarter at a time when invoiced for the advertising space, if so desired. This will be reflected in upcoming advertising materials and invoices.
    D. **Bridge of the Gods Mural Repair Discussion**. Tabled due to lack of time.
    E. **Hosted Chamber After Hours Discussion, March 26**. Tabled due to lack of time.
    F. **Quilt Block Trail Proposal**. Tabled due to lack of time.

    G. **FY 2015-16 Budget Planning Meeting, Set Date and Time**. The committee set the Budget Planning Meeting for Monday, March 16 at 7 pm. *Note: This was later changed to Tuesday, March 17, 7 pm in Council Chambers.*

    H. **Upcoming Events**. Committee members were reminded of the following upcoming events:
        i. Action Team Meeting, March 19, 12:00 Noon, CL Ale House
        ii. Gorge Hub Meeting, March 20, 1 – 3:00 pm, Port Pavilion
        iii. Chamber After Hours, March 26, 6 - 8:00 pm, Lorang's Fine Art Gallery

13. **Tourism Committee Member Reports**
    A. Debbie Fine - None
    B. Cindilee Baseman - None
    C. Caroline Park - None
    D. Marie Miller - None

14. **Next Regular Meeting Date & Time: April 6, 2015, 7:00pm**. Reminder to committee members.
15. **Adjournment.** Motion to adjourn the meeting made by TM Fine, seconded by TM Baseman. Motion carried unanimously. Meeting adjourned at 9:50 pm.

Hood River County Sheriff's Office
Statistical Information
City of Cascade Locks
February 2015

Case Numbers associated with Cascade Locks

Case #	Date	Officer	Classification
S150108	02/04/15	14	Warrant service
S150109	02/04/15	14	Officer initiated
S150110	02/10/15	14	Vehicle stop
S150113	02/06/15	12	Vehicle stop
S150118	02/07/15	12	Vandalism
S150125	02/09/15	15	Harassment
S150165	02/10/15	13	Harassment
S150130	02/11/15	14	Theft
S150135	02/13/15	12	Suspicious circumstances
S150138	02/14/15	87	Hit & Run
S150140	02/14/15	88	Search & Rescue
S150144	02/16/15	16	Vehicle stop
S150151	02/19/15	15	Suspicious circumstances
S150156	02/20/15	14	Vehicle stop
S150177	02/27/15	14	Welfare check
S150178	02/28/15	14	Court order violation
S150181	02/28/15	14	Vehicle stop
Total	17		

Call Breakdown

0	Alarms
5	Animal Control
0	Assault
0	Burglary
0	Civil Issue
0	Disturbance / Nuisance
1	Domestic Situation
0	Drug Activity
3	Harassment
1	Hit & Run
0	Juvenile Problem - MIP, Missing, etc.
0	Marine
0	Mental / Suicide
0	Missing Person
14	MVC / Traffic Complaint / Assist
1	Order Violation - Restraining, No Contact, etc.
1	Property - Lost/Found
3	Paper Service & Attempts
6	Request for Assistance / 911 Hangups/Welfare
0	Robbery
0	Sex Crimes / Rape
0	Subject Stop
12	Suspicious Activity / Prowler / UEMV
3	Theft (inc SV/UUMV)
60	Traffic Stops
0	Trespass / Unwanted Subject
0	Unattended Deaths
3	Vandalism
1	Warrant Service & Attempts
0	Weapons / Shots Fired
114	**Total**

Total Number of Cascade Locks patrols 68

Total Calls for Service
(includes followup, OFCR initiated, agency assist, SAR, etc.) 155

Hours worked by Deputy Harvey 125
Hours worked by other personnel 105

Brian Rockett, Chief Deputy