

# CITY of CASCADE LOCKS

# AGENDA

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## CITY COUNCIL MEETING, Monday, June 8, 2015, 7:00 PM, CITY HALL

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**Purpose:** The City Council meets on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
  - a. **Approval of May 11, 2015 Minutes.**
  - b. **Ratification of the Bills in the Amount of \$345,124.87.**
  - c. **Approve Resolution No. 1327 Approving a 2014/2015 Correcting Budget Amendment For Lions Club Donation.**
  - d. **Approve Resolution No. 1328 Extending Workers' Compensation Coverage to Volunteers.**
4. **Public Hearings:**
  - a. **2015/2016 Budget Hearing.**
  - b. **Revenue Sharing Hearing.**
  - c. **Supplemental Budget Hearing for Cycle Oregon Grant.**
5. **Action Items:**
  - a. **Appointment to Committees.**
  - b. **Approval of Municipal Court Judge.**
  - c. **Discussion on Holiday Lighting Program.**
  - d. **Approve Resolution No. 1329 Declaring the City's Election to Receive State Revenues.**
  - e. **Approve Resolution No. 1330 Adopting the Municipal Corporate Budget for Fiscal Year 2015/2016, Making Appropriations, Authorizing Expenditures and Levying Taxes.**
  - f. **Approve Resolution No. 1331 Authorizing a 2014/2015 Budget Amendment For Completion of Cell Tower Project.**
  - g. **Approve Resolution No. 1332 Adopting a 2014/2015 Supplemental Budget For Cycle Oregon Grant.**
  - h. **Discussion on Sale of Marijuana.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
  - a. **City Committees.**
  - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required under ORS 192.660 (2)(h) Potential Litigation.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 PM. CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett were present. CM Walker was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Dave Palais, and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
  - a. **Approval of April 27, 2015 Minutes.**
  - b. **Ratification of the Bills in the Amount of \$ 136,252.45.**

Mayor Cramblett read the list of items on the Consent Agenda. **Motion:** CM Helfrich moved, seconded by CM Groves, to approve the Consent Agenda. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.
4. **Public Hearings.** None.
5. **Action Items:**
  - a. **Appointment to Committees.** None.
  - b. **Selection of Auditor. Motion:** CM Fitzpatrick moved, seconded by CM Groves, to accept the proposal from Merina & Company for audit services for the next three years for the City of Cascade Locks.

CM Busdieker asked CM Fitzpatrick why he changed his mind as last meeting he voted for Onstott, Broehl, and Cyphers. CM Fitzpatrick said the City has had the same auditors since 1983. He said they do a good job but agrees that a fresh look would be a good idea. CM Helfrich said he still supports Onstott but wouldn't support Merina and Company due to their location and population served. He said Dickey and Tremper would fit better with our population and what we do. He said he can't support the motion. CM Randall said he would support the motion because there is nothing wrong with "fresh eyes". He said the forensic auditor recommended changing auditors and population numbers are irrelevant. He said he went through all the material provided and understands the importance of carrying on with business. CM Randall said it is time to go with a different auditor. He said there is nothing wrong with change and \$9,000 is not that much more.

Mayor Cramblett said he has attended League of Oregon Cities and Special Districts meetings where they state it is important to change auditors every three to five years. He said it is a healthy thing to do.

CM Fitzpatrick said he noticed in the staff report that the City would have to find a new transient room tax auditor.

CM Busdieker said the City should stay with Onstott. She said she was a little torn between Onstott and Merina and particularly liked Merina because it is a woman owned company. CM Busdieker said everyone keeps going on and on about keeping the budget trimmed and it is out of line to spend an additional \$9,000 when it is not necessary.

Mayor Cramblett said it won't be a problem to find an auditor for the transient room tax. CM Busdieker said the City could look at this issue again in three years when there might be an extra \$9,000.

The motion passed with CM's Groves, Fitzpatrick, Randall, and Mayor Cramblett voting in favor. Busdieker and Helfrich opposed.

c. **First Reading of Ord. No. 438 Granting CATV Franchise to Gorge.Net.** **Motion:** CM Helfrich moved, seconded by CM Randall, to approve Ordinance No. 438 granting a franchise for cable TV system to Gorge.Net.

CM Busdieker said there are a few grammar issues that she would forward to CA Zimmerman and questioned, Section F.9. Service Interruptions, as to how much in advance. CA Zimmerman said when they know when the interruption will be. He explained when the electrical meter is changed for Gorge.Net the system will be down for a period of time. CM Busdieker said she would like more specifics about how far in advance customers will be notified for a planned service interruption. She said there should be at least a 48 hour notice in advance of any planned disruption. CM Helfrich said it is no longer the City's system. CM Busdieker said it concerns our citizens. CA Zimmerman said he would ask Gorge.Net if they would consider a 48 hour notice or "as early as possible" to be included.

d. **Approval of Head End Facility Lease with Gorge.Net.** CM Helfrich said Gorge.Net will be leasing this space and asked if they are carrying insurance. CA Zimmerman said Section 8 covers their insurance responsibilities. CM Busdieker questioned the verbiage in the second paragraph of Section 15. She said it doesn't make sense and would like to know what it is supposed to say. **Motion:** CM Groves moved, seconded by CM Helfrich, to approve the Head End Facility Lease with Gorge.Net.

CA Zimmerman explained that Gorge.Net would be paying \$50 per month for the space and \$50 a month toward electricity until the meter is put in for them. He said then it will be \$100 per month for the space plus the electricity consumption.

The motion passed with CM's Groves, Fitzpatrick, Randall, Helfrich, and Mayor Cramblett voting in favor. CM Busdieker abstained as there was no clarification on the language she questioned in Section 15.

e. **Approve Legal Agreement with Cable Huston (After Executive Session).**

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.

7. **Reports and Presentations.**

a. **City Committees.** None.

b. **City Administrator Zimmerman Report.** CA Zimmerman gave his report. Consensus of Council was to cancel the second meeting in May and take care of any City business at the Joint City/Port meeting on May 21, 2015. There was consensus of Council to allow the Book family to continue to cut wood for their use until the City logs or makes other use of the property and they need to provide an insurance waiver. Mayor Cramblett asked CA Zimmerman to write a letter thanking the Book family for the donation of land to the City. The majority of Council concurred that 1000 ft. from schools or where children congregate would be a parameter for a business selling marijuana. Mayor Cramblett asked CA Zimmerman to get something in writing from the City Attorney. There was consensus of Council to wait until July 1, 2015 for the engineered drawing of the Herman Creek Lane railroad crossing.

**8. Mayor and City Council Comments.** CM Busdieker read a statement into the record (Exhibit A).

CM Randall said he supports the Nestlé project in the community. He said other municipalities sell their water all the time and no one says anything about that. He said we've been going through this for seven or eight years. He said we have more than enough water.

CM Groves thanked volunteers, businesses, and everyone that supported the Angela Coe Rainy Day Walk. She said the photographer that Tourism contracted took a lot of pictures.

CM Groves said the Council allows CM Busdieker to read her comments. She said the rest of the Council are entitled to their opinions also. She said CM Busdieker stands for herself and not the rest of the Council. She said she supports Nestlé.

Mayor Cramblett said he met 40-50 people from BARK at Oxbow Springs and talked about their issues. He said four of those people were from the Gorge. He said they are saying that Nestlé is going to privatize the water and that isn't true. He said Nestlé will be no different than any other business. He reminded all that Nestlé is leading the pack in using less plastic. Mayor Cramblett said he is glad to have Nestlé here.

Mayor Cramblett said the City has four cubic feet of water. Wilsonville and several other cities have infinite ability to give water and putting in a one billion dollar water plant and no one is going after them. He said Cascade Locks has become a fundraiser for the people with issues with Nestlé. He said people do care about the issues but Cascade Locks is not on a drought map. He said people should be concerned but Cascade Locks is doing their due diligence and will continue. He said the drought issue has become a scare tactic.

Mayor Cramblett said the City has lost the school, the museum, and recreation. He said this is a perfect resource for the City and an opportunity to help our citizens.

Mayor Cramblett said he spoke with Hood River County Administrator Dave Meriwether about health insurance benefits. He said he was directed to BCI and wondered if the Council would like to hear from BCI and compare rates. There was consensus of Council to have a representative from BCI come to a meeting.

**9. Other matters.** None.

**10. Executive Session as may be required under ORS 192.660 (2) (f) to review documents exempt from public disclosure.** Mayor Cramblett recessed regular session at 7:55 PM and entered into executive session at 7:56 PM. CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett were present. Also present were CA Zimmerman and CR Woosley.

Mayor Cramblett returned to regular session at 8:07 PM.

**Approve Legal Agreement with Cable Huston. Motion:** CM Helfrich moved, seconded by CM Randall, to approve the selection of Cable Huston, LLP, to represent the City of Cascade Locks in negotiations with Nestlé Waters North America and the Oregon Department of Fish and Wildlife.

CM Busdieker said she had an issue with the way this was presented to the Budget Committee. She said it was not mentioned that this was a joint effort with the Port of Cascade Locks and didn't think the Joint Work Group on Economic Development should be putting something into the budget then ask for Council approval afterwards. CM Helfrich said the JWGED meetings are

open public meetings and there is no hidden agenda. Mayor Cramblett said this need has been discussed several times. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.

- 11. Adjournment. Motion:** CM Helfrich moved, seconded by CM Busdieker, to adjourn. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett. The meeting was adjourned at 8:11 PM.

Prepared by  
Kathy Woosley, City Recorder

APPROVED:

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Tom Cramblett, Mayor

## Bottled Water: An Inappropriate Industry for Our Town

News coverage and a slick YouTube video produced by Nestlé might lead Oregonians to believe that everyone who lives in our home town of Cascade Locks supports a water bottling proposal here. But that's far from the truth; we have discovered many others who feel that the State and our city are failing to conduct proper due diligence of Nestlé's proposal.

Five years ago, it would have been hard for many to believe that Oregon, Washington, and the entire west coast would experience widespread drought. However, this new reality of global climate change gives us pause, especially with our own Governor Kate Brown's recent announcement of droughts in seven Oregon counties. Is inviting an extractive industry into our community really the right way to meet our economic development needs when the future of water availability is so uncertain?

City Hall seems to forget that our water rights are given to us by the State, who has the final authority on how best to protect it for all. In the end, water rights don't matter much if there isn't enough water to fulfill them, and if the City were to sign a contract allowing Nestlé to pump a specific amount of water, are they really still our rights? If something goes wrong will we be able to fight their expensive lawyers, and how long would it take to force them to cease and desist while they continue pumping?

Nestlé's main concern is about its profit margin whereas for our town, it's about how we want our community to grow. As residents, we want local, sustainable, and socially responsible long-term economic solutions that benefit us for generations to come. The acceptability of selling public resources for private profit belongs in the past, and the only way to move forward is to discover new industries to develop. The City and Port are working with other potential manufactures in appropriate locally owned industries, so the opportunities are there. Cascade Locks has a long history of pulling together to get things done, and Nestlé does not seem like a good fit or an appropriate industry for us. We can do better.

Our own state agency, the Oregon Department of Fish and Wildlife, has helped the city open the door to expediting this process. It is extremely disappointing that an agency charged with protecting our water as a public resource would disregard the potential long-term implications of this project. While we are especially concerned about what a water rights swap would mean for the future of *our* community, we recognize that public water belongs to *all* Oregonians. So the time to weigh in is now!

A May 14 public comment deadline looms, and we urge Oregonians to protect our public water and our collective future by asking the Oregon Water Resources Department and Governor Kate Brown to reject the water swap with Cascade Locks.

*[deanna busdieker, Cascade Locks City Council member, and Edward de/ Val, concerned resident and English instructor at Mt. Hood Community College.]*

EXHIBIT A pg. 1 of 1  
TO MINUTES OF 5/11/15  
City Council MEETING

BLANKET VOUCHER APPROVAL

PAGE NO.

1

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DEPARTMENT: CITY OF CASCADE LOCKS  
COVER SHEET AND SUMMARY

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DATE:	DESCRIPTION:	AMOUNT:
5/15/2015	PR	\$ 46,575.94
5/29/2015	PR	\$ 37,966.58
5/15/2015	A/P	\$ 111,596.51
5/29/2015	A/P	\$ 148,985.84

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GRAND TOTAL \$ 345,124.87

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APPROVAL:

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Mayor

Report Criteria:  
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5874	05/15	05/29/2015	340	052815	BEST WESTERN	refund of TRT overpayment	0130143130	168.83
5874	05/15	05/29/2015	340	052815	BEST WESTERN	refund of TRT overpayment	0830540080	72.35
Total 5874:								241.18
5875	05/15	05/29/2015	6900	V501541	BSK Associates	water testing	2140562150	45.00
Total 5875:								45.00
5876	05/15	05/29/2015	640	114471	CASCADE FIRE EQUIPMENT CORPOR	actuator	0540562441	307.55
Total 5876:								307.55
5877	05/15	05/29/2015	740	63832	CASELLE, INC.	Contract Support	0140162082	1,220.00
Total 5877:								1,220.00
5878	05/15	05/29/2015	820	61329	CH2M HILL ENGINEERS INC.	Monthly Payment	3140562700	7,358.33
Total 5878:								7,358.33
5879	05/15	05/29/2015	940	MARCH 201	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	304.00
Total 5879:								304.00
5880	05/15	05/29/2015	6852	051815	College of Emergency Services	Paramedic Training J. Bennett	0540562024	2,293.00
Total 5880:								2,293.00
5881	05/15	05/29/2015	1120	A82999	COLUMBIA HARDWARE, LLC	plumbing supplies	2140563432	21.76
Total 5881:								21.76
5882	05/15	05/29/2015	1320	74217189	DAILY JOURNAL OF COMMERCE	ad for sealed bids	0140162030	20.22
5882	05/15	05/29/2015	1320	74217189	DAILY JOURNAL OF COMMERCE	ad for sealed bids	0540562030	40.48

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5882:								
5883	05/15	05/29/2015	1360	130707	DAVID R. CUNNINGHAM	City Network	0140162082	1,020.00
5883	05/15	05/29/2015	1360	130708	DAVID R. CUNNINGHAM	fire dept. server/network repair	0140162082	345.00
Total 5883:								
5884	05/15	05/29/2015	1530	9217 5/15	DISH NETWORK	Programming	4140562740	400.00
Total 5884:								
5885	05/15	05/29/2015	1760	ORHOD4123	FASTENAL	supplies for substatio	5645163941	20.90
Total 5885:								
5886	05/15	05/29/2015	6878	476-1276	Gannett Co., Inc	programming	4140562740	305.25
Total 5886:								
5887	05/15	05/29/2015	2020	1236498	GENERAL PACIFIC INC.	lugs-substation supplies	5645163941	700.00
5887	05/15	05/29/2015	2020	1236849	GENERAL PACIFIC INC.	hydraulic hand operated tool and die set	5645163941	1,522.00
5887	05/15	05/29/2015	2020	1236869	GENERAL PACIFIC INC.	Term 15kv Cs 4/0-220mil Cold Shrink Te	5645163941	271.26
Total 5887:								
5888	05/15	05/29/2015	6854	051515	Gordon Zimmerman	reimbrse mileage	2140562020	101.61
Total 5888:								
5889	05/15	05/29/2015	2570	5151003	HOOD RIVER NEWS	Public Hearing Hicks	0140262030	104.00
Total 5889:								
5890	05/15	05/29/2015	2590	1090613	HOOD RIVER SUPPLY ASSOC.	flex seal	2140562560	48.43
Total 5890:								
5891	05/15	05/29/2015	2980	7092731-00	L.N. CURTIS & SONS	Service on Compressor	0540562440	900.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5891:								
5892	05/15	05/29/2015	3150	052715	MARIANNE BUMP	Reimburse Mileage	0140162020	17.25
Total 5892:								
5893	05/15	05/29/2015	3160	052215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162010	31.47
5893	05/15	05/29/2015	3160	052215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140462540	31.98
5893	05/15	05/29/2015	3160	052215	MARIANNE BUMP/PETTY CASH	postage for soil samples	5140562030	1.10
Total 5893:								
5894	05/15	05/29/2015	3360	052715	Megan Webb	Reimburse Mileage	0140162020	17.25
Total 5894:								
5895	05/15	05/29/2015	3820	15822094	Norco, INC	Cylinder Rental	0540562351	73.90
5895	05/15	05/29/2015	3820	15879811	Norco, INC	Cylinder Rental	0540562351	72.34
Total 5895:								
5896	05/15	05/29/2015	6949	15387	NorthWest Graphic Works	uniforms	0540562029	826.86
5896	05/15	05/29/2015	6949	15387	NorthWest Graphic Works	uniforms	0540562029	826.86- V
Total 5896:								
5897	05/15	05/29/2015	4020	ME116598	ODOT-FUEL SALES	Fuel	0340562530	362.36
5897	05/15	05/29/2015	4020	ME116598	ODOT-FUEL SALES	Fuel	0540562420	350.62
5897	05/15	05/29/2015	4020	ME116598	ODOT-FUEL SALES	Fuel	2140562530	87.28
5897	05/15	05/29/2015	4020	ME116598	ODOT-FUEL SALES	Fuel	3140562530	315.79
5897	05/15	05/29/2015	4020	ME116598	ODOT-FUEL SALES	Fuel	5140562200	596.08
Total 5897:								
5898	05/15	05/29/2015	4650	G765907	PLATT ELECTRIC SUPPLY	3m 88 super 1 1/2 x 44ft	5645163941	37.85
Total 5898:								
5899	05/15	05/29/2015	4670	9288911	PORT OF CASCADE LOCKS	Bridge Tickets - PW	2140562020	30.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5899:								
5900	05/15	05/29/2015	6780	19796401	Ricoh Americas Corporation	Lease	0140162120	236.80
Total 5900:								
5901	05/15	05/29/2015	5720	15-268	Tenneson Engineering Corp	2015 Water System Improvement Project	5642163941	48,000.00
Total 5901:								
5902	05/15	05/29/2015	6070	920214	TWGW, INC NAPA AUTO PARTS	belt	2140562560	10.06
5902	05/15	05/29/2015	6070	922679	TWGW, INC NAPA AUTO PARTS	dring	5140562201	33.30
5902	05/15	05/29/2015	6070	922683	TWGW, INC NAPA AUTO PARTS	battery and core	5140562201	205.00
5902	05/15	05/29/2015	6070	922717	TWGW, INC NAPA AUTO PARTS	return batter	5140562201	99.29-
5902	05/15	05/29/2015	6070	MAY 2015	TWGW, INC NAPA AUTO PARTS	credit balance	5140562201	42.23-
Total 5902:								
5903	05/15	05/29/2015	6110	JUNE2015	U.S. POSTAL SERVICE	UB Postage	0140162055	106.84
Total 5903:								
5904	05/15	05/29/2015	6937	278764246	US Bank Equipment Finance	contract payment	5645163941	277.38
Total 5904:								
5905	05/15	05/29/2015	6927	279	William H. Reilly & Co., Inc.	Ballast 64"LMP 120V	5140562800	1,293.61
Total 5905:								
5906	05/15	05/29/2015	6740	161472309	ZEE MEDICAL INC	First Aid Supplies	5140662110	821.79
Total 5906:								
5291501	05/15	05/29/2015	6080	APRIL 2015	U S BANK	Bank Fees	0140162110	87.75
Total 5291501:								
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	books for paramedic course	0540562022	303.67
Total 5291502:								

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	books for paramedic course	0540562022	90.00 M
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	hydraulic hose for dump truck	5140562201	54.99 M
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	supplies	5140562770	34.86 M
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	building supplies for shop	5645163941	123.90 M
5291502	05/15	05/29/2015	6090	8773 5/15	U S BANK CC	building supplies for shop	5645163941	30.06 M
Total 5291502:								663.81
5291503	05/15	05/29/2015	6090	2974 5/15	U S BANK CC	ipad data plan	0540562050	14.99 M
Total 5291503:								14.99
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	office supplies	0140362870	49.54 M
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	receiver from 4com	4140562560	97.01 M
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	storage bins	5140562201	44.98 M
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	building supplies for shop	5645163941	188.00 M
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	building supplies for shop	5645163941	996.12 M
5291504	05/15	05/29/2015	6090	2305 5/15	U S BANK CC	building supplies for shop	5645163941	192.31 M
Total 5291504:								1,567.96
5291505	05/15	05/29/2015	440	APR15-PWR	BPA	April Power Bill	5140562820	53,312.00 M
5291505	05/15	05/29/2015	440	APR15-PWR	BPA	April Power Bill	5140662820	9,045.00 M
5291505	05/15	05/29/2015	440	APR15-TRN	BPA	April Transmission Bill	5140562821	10,459.00 M
5291505	05/15	05/29/2015	440	APR15-TRN	BPA	April Transmission Bill	5140662821	1,774.00 M
5291505	05/15	05/29/2015	440	DEC14-TRN	BPA	revised Dec Transmission Bill	5140562821	1,206.00 M
5291505	05/15	05/29/2015	440	DEC14-TRN	BPA	revised Dec Transmission Bill	5140662821	200.00 M
Total 5291505:								75,996.00
Grand Totals:								148,985.84

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	3,843.39-	3,843.39-
01-301-43130	168.83	.00	168.83
01-401-62010	31.47	.00	31.47
01-401-62020	34.50	.00	34.50
01-401-62030	20.22	.00	20.22
01-401-62055	277.38	.00	277.38
01-401-62082	2,585.00	.00	2,585.00
01-401-62110	303.67	.00	303.67
01-401-62120	236.80	.00	236.80
01-402-62030	104.00	.00	104.00
01-403-62870	49.54	.00	49.54
01-404-62540	31.98	.00	31.98
03-21010	.00	362.36-	362.36-
03-405-62530	362.36	.00	362.36
05-21010	826.86	5,603.74-	4,776.88-
05-405-62022	420.00	.00	420.00
05-405-62024	2,293.00	.00	2,293.00
05-405-62029	826.86	826.86-	.00
05-405-62030	40.48	.00	40.48
05-405-62050	14.99	.00	14.99
05-405-62111	304.00	.00	304.00
05-405-62351	146.24	.00	146.24
05-405-62420	350.62	.00	350.62
05-405-62440	900.00	.00	900.00
05-405-62441	307.55	.00	307.55
08-21010	.00	72.35-	72.35-
08-305-40080	72.35	.00	72.35
21-21010	.00	344.14-	344.14-
21-405-62020	131.61	.00	131.61
21-405-62150	45.00	.00	45.00
21-405-62530	87.28	.00	87.28
21-405-62560	58.49	.00	58.49
21-405-63432	21.76	.00	21.76
31-21010	.00	7,674.12-	7,674.12-
31-405-62530	315.79	.00	315.79
31-405-62700	7,358.33	.00	7,358.33
41-21010	.00	802.26-	802.26-
41-405-62560	97.01	.00	97.01

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
41-405-62740	705.25	.00	705.25
51-21010	141.52	77,875.85-	77,734.33-
51-405-62030	1.10	.00	1.10
51-405-62200	596.08	.00	596.08
51-405-62201	338.27	141.52-	196.75
51-405-62770	34.86	.00	34.86
51-405-62800	821.79	.00	821.79
51-405-62820	53,312.00	.00	53,312.00
51-405-62821	11,665.00	.00	11,665.00
51-405-62110	87.75	.00	87.75
51-405-62820	9,045.00	.00	9,045.00
51-405-62821	1,974.00	.00	1,974.00
56-21010	.00	53,376.01-	53,376.01-
56-421-63941	48,000.00	.00	48,000.00
56-451-63941	5,376.01	.00	5,376.01
<b>Grand Totals:</b>	<b>150,922.60</b>	<b>150,922.60-</b>	<b>.00</b>

Report Criteria:  
 Report type: GL detail

Check Issue Dates: 5/15/2015 - 5/15/2015

May 13, 2015 10:11AM

Report Criteria:  
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5818	05/15	05/15/2015	6945	105919	ACOM, Inc.	June 2015 programming	4140562740	158.50
Total 5818:								
5819	05/15	05/15/2015	4910	300179505 5	Abby Knudsen	Refund Deposit	5121130	52.60
Total 5819:								
5820	05/15	05/15/2015	70	5193061	ALTEC INDUSTRIES, INC.	Hydraulic hose, fittings	5140562201	93.23
Total 5820:								
5821	05/15	05/15/2015	370	42992	BIO-MED TESTING SERVICE	Pre-Employment Drug Screening	0540562063	40.00
Total 5821:								
5822	05/15	05/15/2015	430	10916	BONNEY ELECTRIC	trouble shoo floats at Marina TP	3140563040	1,375.00
Total 5822:								
5823	05/15	05/15/2015	6839	81756569	Bound Tree Medical, LLC	Meds/supplies	0540562351	266.19
Total 5823:								
5824	05/15	05/15/2015	6834	050415	Brenda Wood	Garage Sale Support from Tourism	0840562161	200.00
Total 5824:								
5825	05/15	05/15/2015	460	5699	BROWN & KYRSAR, INC	engineering for substation	5645163941	7,143.75
Total 5825:								
5826	05/15	05/15/2015	490	445713A	BRYANT PIPE AND SUPPLY	3/4 x 100ft white viegapex	2140562560	84.28
Total 5826:								
5827	05/15	05/15/2015	6900	V501303	BSK Associates	water testing	2140562150	45.00

M = Manual Check, V = Void Check

Check Issue Dates: 5/15/2015 - 5/15/2015

May 13, 2015 10:11AM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5827:								
5828	05/15	05/15/2015	580	43751	C.M. & W.O. SHEPPARD	gear case	0140462520	736.74
Total 5828:								
5829	05/15	05/15/2015	630	114471	CASCADE FIRE EQUIPMENT CO	ladder rack actuator	0540562441	307.55
Total 5829:								
5830	05/15	05/15/2015	650	5543T1	CASCADE LOCKS CHEVRON (DBA)	Seasonal Changeover, etc. 01 Ford E35	0540562441	120.00
5830	05/15	05/15/2015	650	MARCH 201	CASCADE LOCKS CHEVRON (DBA)	Propane	0140462520	10.17
Total 5830:								
5831	05/15	05/15/2015	670	100001500 5	CASCADE LOCKS LIGHT CO.	fire station	0540562439	429.79
5831	05/15	05/15/2015	670	100003500 5	CASCADE LOCKS LIGHT CO.	Res. No 2	2140562070	32.38
5831	05/15	05/15/2015	670	100030200 5	CASCADE LOCKS LIGHT CO.	Pump Lift Station	3140562070	28.66
5831	05/15	05/15/2015	670	100038200 5	CASCADE LOCKS LIGHT CO.	well house	2140562070	1,066.37
5831	05/15	05/15/2015	670	100379100 5	CASCADE LOCKS LIGHT CO.	treatment plant	3140562070	2,466.51
5831	05/15	05/15/2015	670	100381300 5	CASCADE LOCKS LIGHT CO.	warehouse	2140562070	40.04
5831	05/15	05/15/2015	670	100381300 5	CASCADE LOCKS LIGHT CO.	warehouse	3140562070	40.03
5831	05/15	05/15/2015	670	300155100 5	CASCADE LOCKS LIGHT CO.	main lift station	3140562070	394.32
5831	05/15	05/15/2015	670	300155900 5	CASCADE LOCKS LIGHT CO.	museum	0140762630	145.27
5831	05/15	05/15/2015	670	300171800 5	CASCADE LOCKS LIGHT CO.	mall lighting	5140562800	39.88
5831	05/15	05/15/2015	670	300183900 5	CASCADE LOCKS LIGHT CO.	moody lift station	2140562070	90.83
5831	05/15	05/15/2015	670	301951200 5	CASCADE LOCKS LIGHT CO.	Bike Path	0140162552	11.38
5831	05/15	05/15/2015	670	600135000 5	CASCADE LOCKS LIGHT CO.	city hall power	0140162552	1,285.09
5831	05/15	05/15/2015	670	600136900 5	CASCADE LOCKS LIGHT CO.	87 Ruckle	3140562070	36.52
5831	05/15	05/15/2015	670	600149800 5	CASCADE LOCKS LIGHT CO.	city hall irrigation	0140162552	86.03
5831	05/15	05/15/2015	670	601359800 5	CASCADE LOCKS LIGHT CO.	radio tower	0540562439	65.01
5831	05/15	05/15/2015	670	CCLP 577/15	CASCADE LOCKS LIGHT CO.	cclcp	5140562138	150.00
5831	05/15	05/15/2015	670	MAY 2015	CASCADE LOCKS LIGHT CO.	senior sewer subsidy	0140862025	249.70
Total 5831:								
5832	05/15	05/15/2015	740	65138	CASELLE, INC.	Contract Support	0140162082	1,220.00
Total 5832:								

Check Issue Dates: 5/15/2015 - 5/15/2015

May 13, 2015 10:11AM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5832:								1,220.00
5833	05/15	05/15/2015	4910	100091906	Cassandra Duprey	Refund Credit Balance on Account	5130543810	.76
Total 5833:								.76
5834	05/15	05/15/2015	1120	A81694	COLUMBIA HARDWARE, LLC	nails for shop	5645163941	54.99
5834	05/15	05/15/2015	1120	B100686	COLUMBIA HARDWARE, LLC	sheetrock and nails	0540562440	49.25
Total 5834:								104.24
5835	05/15	05/15/2015	6912	031715	db design	reimburse registration for travel portland	0840562020	40.00
5835	05/15	05/15/2015	6912	031715-2	db design	reimburse for kiosk print proof and shippi	0840562160	51.00
5835	05/15	05/15/2015	6912	68	db design	contract support	0840562110	893.00
Total 5835:								984.00
5836	05/15	05/15/2015	1480	WQ16WSC-0	DEPT. OF ENVIRONMENTAL QUALITY	Program Support Fee	3140562860	100.00
Total 5836:								100.00
5837	05/15	05/15/2015	1620	749	EFFICIENCY SERVICES GROUP, LLC	BPA Program Service April 2015	5140562139	750.00
Total 5837:								750.00
5838	05/15	05/15/2015	1760	ORHOD4096	FASTENAL	Misc Inventory	5140562810	4.23
Total 5838:								4.23
5839	05/15	05/15/2015	6795	0455379	Ferguson	iperl meter	5642263941	13,800.00
5839	05/15	05/15/2015	6795	0455379	Ferguson	smartpoint	5642263941	15,000.00
5839	05/15	05/15/2015	6795	0456116	Ferguson	rubber washers	2140562560	90.00
Total 5839:								28,890.00
5840	05/15	05/15/2015	6947	050515	Gary Stallings Jr.	Natl. Registry Recert	0540562860	20.00
Total 5840:								20.00

M = Manual Check, V = Void Check

Check Issue Dates: 5/15/2015 - 5/15/2015

May 13, 2015 10:11AM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5841	05/15	05/15/2015	2020	1236174	GENERAL PACIFIC INC.	substation supplies	5645163941	381.25
Total 5841:								
5842	05/15	05/15/2015	6854	050115	Gordon Zimmerman	reimburse mileage	2140562020	107.88
5842	05/15	05/15/2015	6854	051215	Gordon Zimmerman	reimburse mileage	2140562020	78.74
Total 5842:								
5843	05/15	05/15/2015	2420	7926	HOOD RIVER CO. - FINANCE	may 2015 deputy service	0141962250	8,217.50
Total 5843:								
5844	05/15	05/15/2015	4910	601304602 5	Lala Shirley	Refund Credit Balance on Account	0530543903	6.00
5844	05/15	05/15/2015	4910	601304602 5	Lala Shirley	Refund Deposit	5121130	300.00
5844	05/15	05/15/2015	4910	601304602 5	Lala Shirley	Refund Credit Balance on Account	5130543810	101.75
5844	05/15	05/15/2015	4910	601304602 5	Lala Shirley	Refund Credit Balance on Account	5130543840	6.75
Total 5844:								
5845	05/15	05/15/2015	3070	1500273282	LESS SCHWAB TIRE CENTER	backhoe tire repair	2140562441	27.75
Total 5845:								
5846	05/15	05/15/2015	6874	MAY 2015	LIN Television Corporation	programming	4140562740	239.25
Total 5846:								
5847	05/15	05/15/2015	3110	11617	LOCAL GOVERNMENT	labor relations	5140562870	108.80
5847	05/15	05/15/2015	3110	11617	LOCAL GOVERNMENT	labor relations	5140662870	27.20
Total 5847:								
5848	05/15	05/15/2015	3120	051215	LORANG FINE ART & GORGEOUS GIF	reimburse for advertising	0840562115	200.00
Total 5848:								
5849	05/15	05/15/2015	3160	051215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162110	76.00
5849	05/15	05/15/2015	3160	051215	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140462641	10.15

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Check Issue Dates: 5/15/2015 - 5/15/2015

May 13, 2015 10:11AM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5849:								
5850	05/15	05/15/2015	3380	KPDX MAY 2	Meredith Corporation	Retransmission	4140562740	132.00
5850	05/15	05/15/2015	3380	KPTV MAY 2	Meredith Corporation	Retransmission	4140562740	313.50
Total 5850:								
5851	05/15	05/15/2015	4010	MW/116613	ODOT Sign Shop	Bike Signs	0740562560	445.50
Total 5851:								
5852	05/15	05/15/2015	4040	020161610	OLDCASTLE PRECAST INC.	Transformer/pad	5645163941	780.00
Total 5852:								
5853	05/15	05/15/2015	4500	MAY-JULY 2	PAGEONE NORTHWEST	Airtime Service Fee/Paging Service	5140562110	1,050.00
Total 5853:								
5854	05/15	05/15/2015	6769	04-15-186	PARC Resources, LLC	general planning	0140262075	179.70
5854	05/15	05/15/2015	6769	04-15-186	PARC Resources, LLC	Hicks, Owens	0140262090	247.50
Total 5854:								
5855	05/15	05/15/2015	6948	1096	Peterson Pro Media	Photography 1st quarter payment	0840562115	396.00
Total 5855:								
5856	05/15	05/15/2015	4670	9420298	PORT OF CASCADE LOCKS	bridge Tickets - FD	0540562020	643.50
Total 5856:								
5857	05/15	05/15/2015	6866	04032015	Providence Hood River Memorial Hospit	Fentanyl Citrate	0540562351	1,450.00
Total 5857:								
5858	05/15	05/15/2015	6943	0093654-IN	Pump Tech Inc.	Safe Controller	3140563040	30.00
Total 5858:								
								23.17
								23.17
								853.32

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5858:								
5859	05/15	05/15/2015	6780	5035818205	Ricoh Americas Corporation	Copies	0140162110	107.40
Total 5859:								
5860	05/15	05/15/2015	5220	ZA1600112	SENSUS METERING SYSTEMS	120V-480V Demand Meters	5645163941	4,632.00
Total 5860:								
5861	05/15	05/15/2015	4910	600146302 5	Shawn or Andrea Dishman	Refund Deposit	5121130	268.30
Total 5861:								
5862	05/15	05/15/2015	6886	MAY 2015	Sinclair Television Group, Inc.	retransmission	4140562740	363.00
Total 5862:								
5863	05/15	05/15/2015	5460	APRIL 2015	Sosnkowski & Cleaveland P.C.	Attorney Fees	0140162100	1,200.00
Total 5863:								
5864	05/15	05/15/2015	5510	8034098471	STAPLES CONTRACT & COMMERCIA	business cards, paper	0140162010	123.96
Total 5864:								
5865	05/15	05/15/2015	5650	134840	T & R ELECTRIC SUPPLY CO.	2000 KVA Three Phase Pad Mount	5645163941	20,741.00
Total 5865:								
5866	05/15	05/15/2015	5960	996664	TRAFFIC SAFETY SUPPLY CO.	Reflective Tape for Cross Walks	0340562560	1,186.47
Total 5866:								
5867	05/15	05/15/2015	6939	1460	Utility Transformer Brokers	Recond. 15KV Vacuum 600 AMP Redos	5645163941	7,275.00
5867	05/15	05/15/2015	6939	1460	Utility Transformer Brokers	New Form 6 Recloser Control	5645163941	5,600.00
5867	05/15	05/15/2015	6939	1460	Utility Transformer Brokers	Low Voltage Cable	5645163941	450.00
5867	05/15	05/15/2015	6939	1460	Utility Transformer Brokers	Recloser Stand	5645163941	975.00

M = Manual Check, V = Void Check

Check Issue Dates: 5/15/2015 - 5/15/2015

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Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 5867:								14,300.00
5868	05/15	05/15/2015	6690	051215	WOOSLEY, KATHY	Reimburse Mileage	0140162020	11.50
Total 5868:								11.50
5151501	05/15	05/15/2015	3650	15041289	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	3,955.82 M
Total 5151501:								3,955.82
Grand Totals:								111,596.51

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	14,134.39-	14,134.39-
01-401-62010	123.96	.00	123.96
01-401-62020	11.50	.00	11.50
01-401-62082	1,220.00	.00	1,220.00
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	183.40	.00	183.40
01-401-62552	1,382.50	.00	1,382.50
01-402-62075	247.50	.00	247.50
01-402-62090	396.00	.00	396.00
01-404-62520	746.91	.00	746.91
01-404-62641	10.15	.00	10.15
01-407-62630	145.27	.00	145.27
01-408-62025	249.70	.00	249.70
01-419-62250	8,217.50	.00	8,217.50
03-21010	.00	1,186.47-	1,186.47-
03-405-62560	1,186.47	.00	1,186.47
05-21010	.00	1,355.96-	1,355.96-
05-305-43903	6.00	.00	6.00
05-405-62020	30.00	.00	30.00
05-405-62063	40.00	.00	40.00
05-405-62351	288.36	.00	288.36
05-405-62439	494.80	.00	494.80
05-405-62440	49.25	.00	49.25
05-405-62441	427.55	.00	427.55
05-405-62860	20.00	.00	20.00
07-21010	.00	780.00-	780.00-
07-405-62560	780.00	.00	780.00
08-21010	.00	2,834.00-	2,834.00-
08-405-62020	40.00	.00	40.00
08-405-62110	893.00	.00	893.00
08-405-62115	1,650.00	.00	1,650.00
08-405-62160	51.00	.00	51.00
08-405-62161	200.00	.00	200.00
21-21010	.00	1,663.27-	1,663.27-
21-405-62020	186.62	.00	186.62
21-405-62070	1,229.62	.00	1,229.62
21-405-62150	45.00	.00	45.00
21-405-62441	27.75	.00	27.75

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
21-405-62560	174.28	.00	174.28
31-21010	.00	5,294.36-	5,294.36-
31-405-62070	2,966.04	.00	2,966.04
31-405-62860	100.00	.00	100.00
31-405-63040	2,228.32	.00	2,228.32
41-21010	.00	5,162.07-	5,162.07-
41-405-62740	5,162.07	.00	5,162.07
51-21010	.00	2,083.00-	2,083.00-
51-21130	620.90	.00	620.90
51-305-43810	102.51	.00	102.51
51-305-43840	6.75	.00	6.75
51-405-62110	179.70	.00	179.70
51-405-62138	150.00	.00	150.00
51-405-62139	750.00	.00	750.00
51-405-62201	93.23	.00	93.23
51-405-62800	39.68	.00	39.68
51-405-62810	4.23	.00	4.23
51-405-62870	108.80	.00	108.80
51-406-62870	27.20	.00	27.20
58-21010	.00	77,102.99-	77,102.99-
58-422-63941	28,800.00	.00	28,800.00
58-451-63941	48,302.99	.00	48,302.99
<b>Grand Totals:</b>	<b>111,596.51</b>	<b>111,596.51-</b>	<b>.00</b>

Report Criteria:

Report type: GL detail

M = Manual Check, V = Void Check

**STAFF REPORT**

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**Date Prepared: 5/21/2015**

**For City Council Meeting on: 6/8/15**

**TO: Honorable Mayor and City Council**

**PREPARED BY:** Marianne Bump, Finance Officer *MB*

**APPROVED BY:** Gordon Zimmerman, City Administrator *GZ*

**SUBJECT:** Approve Resolution No. 1327 and repeal Resolution No. 1326

**SYNOPSIS:** The City Council approved Resolution No. 1326 on 4/27/15 to recognize additional revenue of \$2,500 donated by the Columbia Gorge Lions. An error was discovered while making the changes to the financials. The amount shown in the Budgeted column for the Water Dept. Capital Outlay Reserve was reported as \$153,250 and should have been \$105,750 and the Total column amount was reported as \$155,250 and should have been \$107,750.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1327 as presented.
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approve Resolution No. 1327 and repeal Resolution No. 1326.

**Legal Review and Opinion:** N/A

**Financial review and status:** N/A

**BACKGROUND INFORMATION:** N/A

**RESOLUTION NO. 1327**

**A RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE RECEIPT OF UNANTICIPATED REVENUE IN THE AMOUNT OF \$2,500 FOR FISCAL YEAR 2014-2015 MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES AND REPEALING RESOLUTION 1326.**

**WHEREAS**, the City has received a donation from Columbia Gorge Lions for the purpose of gym maintenance and payment on the Fire Truck Loan and;

**WHEREAS**, the city will apply \$2,000 to the Fire Truck loan debt leaving a remaining balance of \$11,368 and;

**WHEREAS**, the City will use the \$500 for gym maintenance expenses;

**NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BUDGET AMENDMENT BE AUTHORIZED;**

**Section 1. Authorizing Budget Amendment.**

<u>FUND OR DEPT.</u>	<u>BUDGETED</u>	<u>RESOURCES ADDED</u>	<u>TOTAL</u>
<b><u>General Fund</u></b>			
Miscellaneous Revenue	\$ 1,000	\$ 500	\$ 1,500
Property Maint. Materials	\$ 2,000	\$ 500	\$ 2,500
<b><u>EMS Fund</u></b>			
Miscellaneous Revenue	\$ 1,500	\$ 2,000	\$ 3,500
Interfund Transfer Fire Truck Loan	\$ 2,460	\$ 2,000	\$ 4,460
<b><u>Capital Reserve Fund</u></b>			
Transfer from EMS Fire Truck Loan	\$ 2,460	\$ 2,000	\$ 4,460
Water Dept. Capital Outlay Reserve	\$ 105,750	\$ 2,000	\$ 107,750

**Section 2. Expiration.** This resolution shall remain in effect until completion and acceptance of the annual Audit for Fiscal Year 14/15.

**Adopted** by the City Council this 8th day of June, 2015.

**Approved** by the Mayor this 8th day of June, 2015.

\_\_\_\_\_  
Tom Cramblett, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Woosley, City Recorder

**RESOLUTION NO. 1326**

**A RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE RECEIPT OF UNANTICIPATED REVENUE IN THE AMOUNT OF \$2,500 FOR FISCAL YEAR 2014-2015 MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

**WHEREAS**, the City has received a donation from Columbia Gorge Lions for the purpose of gym maintenance and payment on the Fire Truck Loan and;

**WHEREAS**, the city will apply \$2,000 to the Fire Truck loan debt leaving a remaining balance of \$11,368 and;

**WHEREAS**, the City will use the \$500 for gym maintenance expenses;

**NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BUDGET AMENDMENT BE AUTHORIZED;**

**Section 1. Authorizing Budget Amendment.**

<u>FUND OR DEPT.</u>	<u>BUDGETED</u>	<u>RESOURCES ADDED</u>	<u>TOTAL</u>
<b><u>General Fund</u></b>			
Miscellaneous Revenue	\$ 1,000	\$ 500	\$ 1,500
Property Maint. Materials	\$ 2,000	\$ 500	\$ 2,500
<b><u>EMS Fund</u></b>			
Miscellaneous Revenue	\$ 1,500	\$ 2,000	\$ 3,500
Interfund Transfer Fire Truck Loan	\$ 2,460	\$ 2,000	\$ 4,460
<b><u>Capital Reserve Fund</u></b>			
Transfer from EMS Fire Truck Loan	\$ 2,460	\$ 2,000	\$ 4,460
Water Dept. Capital Outlay Reserve	\$ 153,250	\$ 2,000	\$ 1,55,250

**Section 2. Expiration.** This resolution shall remain in effect until completion and acceptance of the annual Audit for Fiscal Year 14/15.

**Adopted** by the City Council this 27th day of April, 2015.

**Approved** by the Mayor this 27th day of April, 2015.

\_\_\_\_\_  
Tom Cramblett, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Woosley, City Recorder

**STAFF REPORT**

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**Date Prepared: 5/21/2015**

**For City Council Meeting on: 6/8/2015**

**TO: Honorable Mayor and City Council**

**PREPARED BY:** Marianne Bump, Finance Officer 

**APPROVED BY:** Gordon Zimmerman, City Administrator 

**SUBJECT:** Approve Resolution No. 1328 Extending Workers Compensation Coverage

**SYNOPSIS:** Each year CIS (City/County Insurance Services) needs a resolution that indicates who are volunteers are and what workers' compensation coverage we require for those volunteers. This resolution identifies those volunteers the City uses including the City Council and the amount of coverage required for those positions.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1328 as presented.
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approve Resolution No. 1328 extending workers' compensation coverage to the City's volunteers.

**Legal Review and Opinion:** N/A

**Financial review and status:** Amounts pertaining to this resolution is included in the FY15-16 budget.

**BACKGROUND INFORMATION:** N/A

**RESOLUTION NO. 1328**

**A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CASCADE LOCKS, IN WHICH THE CITY OF CASCADE LOCKS ELECTS THE FOLLOWING:**

Pursuant to ORS 656.031, Workers' Compensation Coverage will be provided to the classes of volunteer workers listed in this resolution, noted on CIS payroll schedule and verified at audit:

**1. Public Safety Volunteers.**

**Applicable X Non-applicable**

An assumed monthly wage of \$800 will be used for public safety volunteers in the following volunteer positions, Emergency medical personnel, Firefighter, Ambulance drivers.

**2. Volunteer boards, commissions and councils for the performance of administrative duties.**

**Applicable X Non-applicable**

An aggregate assumed annual wage of \$2,500 will be used per volunteer board, commission and/or council for the performance of administrative duties. The covered bodies are City Council, Budget Committee, Planning Commission, Economic Development Committee, Finance Committee, Tourism, and Architectural Review Committee.

**3. Manual labor by elected officials.**

**Applicable    Non-applicable X**

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above.

**4. Non-public safety volunteers.**

**Applicable    Non-applicable X**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

**5. Public Events**

**Applicable    Non-applicable X**

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation.

**6. Court-mandated community service workers/inmates.**

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by City of Cascade Locks.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculation, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

**7. Other Volunteers.**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that City of Cascade Locks:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage.
- b. CIS approves the coverage and date of coverage.
- c. CIS provides written confirmation of coverage.

City of Cascade Locks agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

**THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES to provide for Workers' Compensation Insurance Coverage as indicated above. This resolution will be updated annually.**

Resolution No. 1305 is hereby repealed.

**ADOPTED** by the City Council this **8th** day of **June**, 2015.

**APPROVED** by the Mayor this **8th** day of **June**, 2015.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder

**CASCADE LOCKS STAFF REPORT**

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**Date Prepared: June 1, 2015**

**For City Council Meeting on: June 8, 2015**

**TO: Honorable Mayor and City Council**

**PREPARED BY: Gordon Zimmerman, City Administrator**

**SUBJECT: Approval of Municipal Court Judge Contract**

**SYNOPSIS:** While we don't use a municipal court very often for code violations, we do have two cases pending that require utilizing the services of a judge.

Last year when the longstanding Judge retired, the City retained the services of Mr. Will Carey. However, our current Assistant City Attorney Ruben Cleaveland is working with Annala Carey which creates a conflict of interest for Ruben who prosecutes our code violations. He explains:

"The proposed structure will entail me working for Annala Carey but continuing to serve all Sosnkowski & Cleaveland LLC accounts in the same manner that we have been operating in the past. Really, the only change will be that my contact information will change for day-to-day services and I will have support staff to be more efficient in responding to legal issues as they arise. Alex's contact information will remain the same and she will be available via her existing contact information. Alex will still be available for her projects such as the cable television and GorgeNet agreements. My goal in this transition is to change very little in the mechanics of how things are operating while providing a higher level of service to the City."

This seems like a good situation for us. But it does require a new municipal court judge to be selected by the City. To that end, Mr. Cleaveland has had discussions with Mr. James Mason, who is willing to serve as our judge.

Please review the attached contract.

**CITY COUNCIL OPTIONS:** Approve. Modify, or reject the proposed personal services contract.

**RECOMMENDED MOTION:** "I move to approve the personal services contract with Mr. James Mason to serve as the Cascade Locks Municipal Court Judge."



**4. Contract Term:** This Contract becomes effective on the date it is fully executed by each party and shall continue until May 31, 2016. This Contract may be renewed automatically for up to two (2) additional one (1) year terms by mutual written consent of the parties, which consent shall specify the renewal period. This Contract may be extended for any defined period by mutual written consent of the parties, which consent shall specify the extension period. Notwithstanding the above, this Contract may be terminated by either party upon thirty (30) days written notice of termination to the other party. Contract termination does not extinguish or prejudice City's right to enforce this Contract with respect to any default by Contractor that has not been cured.

**5. Compensation:** Contractor shall be paid at the rate of \$120.00 per hour. Time spent traveling to and from Cascade Locks will not be paid at the hourly rate; however, Contractor will be reimbursed for mileage at the federal Standard Mileage Rate currently in use at the time of travel. Contractor shall submit invoices to the City for work performed and shall itemize and explain all expenses that this Contract requires City to pay and for which Contractor claims reimbursement. Payments shall be made within 30 days of the date of the invoice. Should this Contract be prematurely terminated, payments will be made for work completed and accepted to date of termination.

**6. Indemnification:** CONTRACTOR SHALL DEFEND, SAVE, HOLD HARMLESS, AND INDEMNIFY THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, LIABILITIES, COSTS AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEYS FEES, RESULTING FROM, ARISING OUT OF, OR RELATING TO THE ACTIVITIES OF CONTRACTOR OR ITS OFFICERS, EMPLOYEES, SUBCONTRACTORS, OR AGENTS UNDER THIS CONTRACT. Contractor shall not be held responsible for any claims, suit, actions, losses, damages, liabilities, costs and expenses directly, solely, and proximately caused by the negligence of City. Contractor shall maintain professional liability insurance during the term of this contract.

**7. Independent Contractor Status:**

a. In performing the duties of Municipal Court Judge, Contractor shall serve as an independent contractor and not as an employee of the City. The City shall have no right or responsibility to control or influence the means or manner in which Contractor carries out his judicial responsibilities; however, Contractor agrees to carry out his duties in a timely, consistent, and impartial manner.

b. Contractor understands and agrees that it is not an "officer", "employee", or "agent" of the City, as those terms are used in ORS 30.265.

c. Contractor is responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Contract and, unless Contractor is subject to backup withholding, City will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any social



**CASCADE LOCKS STAFF REPORT**

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**Date Prepared: June 1, 2015**

**For City Council Meeting on: June 8, 2015**

**TO: The City Council**

**PREPARED BY: Gordon Zimmerman, City Administrator**

**SUBJECT: Potential for Holiday Decoration Funding**

**SYNOPSIS:** The Budget Committee expressed an interest in exploring the potential for funding a renewal or replacement program for the holiday decorations.

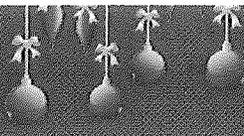
The following questions need to be addressed in the process of making a budget adjustment to the 2015/2016 Budget to the City Council:

1. Should the City refurbish the current decorations or replace them?
2. Should the General Fund Property program, the Street Fund, or a combination of both bear the cost?
3. If the decision is to replace them, do we do them all at once or over a period of years?
4. If the decision is to replace them, do we replace them with the garland style or with the silhouette style?
5. Can we replace them all using street funds now and a regular replacement and/or expansion program out of the Property Program when more money is available?

For your information:

1. We currently have 27 pole decorations. (One was "retired" last year.)
2. The garland pole decorations run about \$400 (\$500 with LED lights).
3. The silhouette pole decorations run about \$200 (\$300 with LED lights).
4. The silhouette pole style is more wind resistant, which is important in Cascade Locks.
5. To replace all the lights now would cost:

Style	Regular lights	LED lights
Garland	\$11,200	\$14,000
Silhouette	\$5,400	\$7,000



- Categories
- All Categories
  - Specials
  - 12 Days of Christmas
  - Accessories
  - Animals
  - Arches
  - Banners / Flags
  - Bears
  - Birds
  - Carolers
  - Elves
  - Flowers / Plants
  - Garland
  - Halloween
  - Insects
  - Lampost
  - Nativity
  - Ornaments
  - Other Holidays
  - Patriotic
  - Penguins
  - Pole Mounts
  - Santas
  - Signs
  - Skylines
  - Snowflakes
  - Snowmen
  - Specialty Items
  - Sports Themes
  - Toys
  - Trees
  - Victorian
  - Western
  - Wreaths

**7' ZIG ZAG TREE (PM7Z)**

APPROX. 430 WATTS

INCLUDES INSTALLATION HARDWARE

List Price: ~~\$295.00~~  
Our Price: **\$235.00**  
You Save: \$60.00 (20%)

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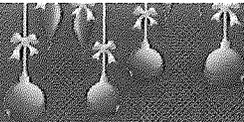
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Total(\$)	0.00



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  - 12 Days of Christmas
  - Accessories
  - Animals
  - Arches
  - Banners / Flags
  - Bears
  - Birds
  - Carolers
  - Elves
  - Flowers / Plants
  - Garland
  - Halloween
  - Insects
  - Lamppost
  - Nativity
  - Ornaments
  - Other Holidays
  - Patriotic
  - Penguins
  - Pole Mounts
  - Santas
  - Signs
  - Skylines
  - Snowflakes
  - Snowmen
  - Specialty Items
  - Sports Themes
  - Toys
  - Trees
  - Victorian
  - Western
  - Weaths

**7' FANTASY TREE (PM7-FAN)**

APPROX. 500 WATTS

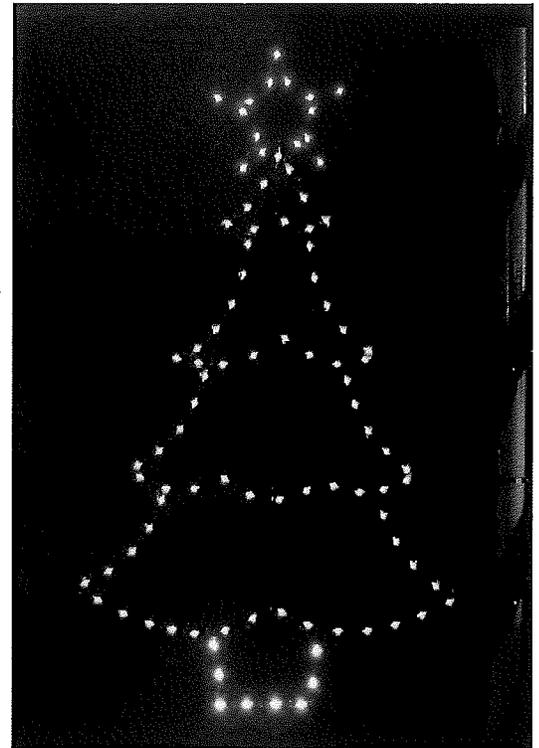
INCLUDES INSTALLATION HARDWARE

List Price: ~~\$275.00~~  
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Qty	0
Total(\$)	0.00

**STAFF REPORT**

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**Date Prepared: 5/21/2015**

**For City Council Meeting on: 6/8/15**

**TO: Honorable Mayor and City Council**

**PREPARED BY:** Marianne Bump, Finance Officer 

**APPROVED BY:** Gordon Zimmerman, City Administrator 

**SUBJECT:** Public Hearing on proposed uses for State Revenue Sharing

**SYNOPSIS:** The City receives a percentage of State Revenue Sharing that is used to help support various programs. As per ORS 221.770 a public hearing in which citizens have the opportunity to provide written and oral comment to, and ask questions of, the authority responsible for adopting the City of Cascade Locks budget for FY 2015-2016.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1329 as presented.
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approve Resolution No. 1329 to elect to receive State Revenue Sharing.

**Legal Review and Opinion:** N/A

**Financial review and status:** Amounts pertaining to this resolution are included in the FY15-16 budget.

**BACKGROUND INFORMATION:**

1. The City has received State Revenue Sharing dollars for many years. Budget committee, during the budget process recommends to the council, programs to receive the funding. At the time of budget, approval by council will determine the programs to be funded.

**RESOLUTION NO. 1329**

**A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.**

**WHEREAS**, the City offered an opportunity for its citizens to comment on the possible uses of State Revenues at a Public Hearing of the Budget Committee on April 15, 2015; and

**WHEREAS**, the City offered an opportunity for its citizens to comment on the proposed uses of State Revenues at a Public Hearing of the City Council on June 8, 2015;

**THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:**

**SECTION 1. City's Election to Receive State Revenues.** Pursuant to ORS 221.770, the City of Cascade Locks hereby elects to receive State Revenues for Fiscal Year 2015/2016.

**SECTION 2. Effective Date.** Upon adoption by the City Council and approval of the Mayor, this resolution shall become effective on July 1, 2015.

**SECTION 3. Expiration.** This Resolution shall remain in effect and shall expire on June 30, 2016.

**ADOPTED** by the City Council this **8th** day of **June**, 2015.

**APPROVED** by the Mayor this **8th** day of **June**, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

I certify that a public hearing before the Budget Committee was held on April 15, 2015, and a public hearing before the City Council was held on June 8, 2015, giving citizens an opportunity to comment on use of State Revenue Sharing.

\_\_\_\_\_  
Budget Officer

**STAFF REPORT**

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**Date Prepared: 5/21/2015**

**For City Council Meeting on: 6/8/2015**

**TO: Honorable Mayor and City Council**

**PREPARED BY:** Marianne Bump, Finance Officer *MB*

**APPROVED BY:** Gordon Zimmerman, City Administrator *GZ*

**SUBJECT:** Approve Municipal Corporate Budget for FY 2015-2016, making appropriations, authorizing expenditures and levying taxes.

**SYNOPSIS:** The City is required by Oregon Budget Law to prepare and present a balanced budget for review by the budget committee. Through the budget committee review process and public participation the committee may revise the proposed budget before formal approval. The approved budget is then presented to council where a public hearing will be held for public comment. The council can then revise the budget within limitations and adopt the budget. The budget must be adopted before June 30<sup>th</sup>.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1330 as presented.
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approve Resolution No. 1330 approving the Municipal Corporate Budget for FY 2015-2016, making appropriations, authorizing expenditures and levying taxes.

**Legal Review and Opinion:** N/A

**Financial review and status:** N/A

**BACKGROUND INFORMATION:** N/A

**RESOLUTION NO. 1330**

**A RESOLUTION ADOPTING THE MUNICIPAL CORPORATE BUDGET FOR FY 2015-2016, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES AND LEVYING TAXES.**

**WHEREAS**, the city budget complies with the Oregon Department of Revenue budget standards.

**RESOLUTION ADOPTING THE BUDGET**

**BE IT RESOLVED** that the City Council of the City of Cascade Locks, Oregon, hereby adopts the 2015-2016 fiscal year budget in the total sum of \$10,133,328 now on file in the office of the City Finance Officer, City Hall.

**RESOLUTION MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2015 and for the purposes shown are hereby appropriated as follows:

**GENERAL FUND**

Administration Department	565,550
Planning Department	32,500
Agency	7,495
Property Department	89,995
Museum Program	1,700
Government/Community Relations Program	9,830
Police Program	99,409
Capital Outlays	700
Interfund Transfers	160,950
Debt Service	2,394
Contingency	12,965
<b>TOTAL GENERAL FUND</b>	<b>\$ 983,488</b>

**SYSTEM DEVELOPMENT FUND**

Parks/Recreation Department	37,340
Water Department	12,625
Sewer Department	21,080
Interfund Transfers	-
<b>TOTAL SYSTEM DEVELOPMENT FUND</b>	<b>\$ 71,045</b>

**STREET FUND**

Street Department	113,498
Interfund Transfers	14,988
Contingency	57,214
<b>TOTAL STREET FUND</b>	<b>\$ 185,700</b>

**EMERGENCY SERVICES FUND**

EMS Department	319,543
Interfund Transfers	-
Debt Service	82,350
Contingency	19,207
<b>TOTAL EMERGENCY SERVICES FUND</b>	<b>\$ 421,100</b>

**GRANTS FUND**

Sewer Department	150,000
Planning Department	1,000
Administration Department	4,300
Interfund Transfers	-
Capital Outlays	-
<b>TOTAL GRANTS FUND</b>	<b>\$ 155,300</b>

**TOURISM FUND**

Tourism Department	51,680
Interfund Transfers	2,000
Contingency	9,920
<b>TOTAL TOURISM FUND</b>	<b>\$ 63,600</b>

**CEMETERY FUND**

Property Department	6,114
Interfund Transfers	-
Contingency	1,461
<b>TOTAL CEMETERY FUND</b>	<b>\$ 7,575</b>

**WATER FUND**

Water Department	4,046,068
Interfund Transfers	37,000
Contingency	38,897
<b>TOTAL WATER FUND</b>	<b>\$ 4,121,965</b>

**CEMETERY TRUST FUND**

Interfund Transfers	-
Contingency	15,496
<b>TOTAL CEMETERY TRUST FUND</b>	<b>\$ 15,496</b>

**SEWER FUND**

Sewer Department	259,915
Interfund Transfers	157,711
Contingency	44,874
<b>TOTAL SEWER FUND</b>	<b>\$ 462,500</b>

**SEWER BOND FUND - 1998**

Debt Service	139,277
<b>TOTAL SEWER BOND FUND</b>	<b>\$ 139,277</b>

**CATV/TELECOM FUND**

CATV Department	66,000
Interfund Transfers	-
Contingency	-
<b>TOTAL CATV FUND</b>	<b>\$ 66,000</b>

**LIGHT FUND**

Electrical Department	1,919,645
Interfund Transfers	3,600
Contingency	46,899
<b>TOTAL LIGHT FUND</b>	<b>\$ 1,970,144</b>

**CAPITAL RESERVE FUND - 2008**

Street Department	142,998
Property Department	4,110
Administration Department	53,000
EMS Department	3,392
EMS Department - Memorial Reserve	646
Tourism Department	4,000
Water Department	181,550
Water Department - Meters	119,047
Sewer Department	177,673
CATV Department	65
Electric Department	783,657
Interfund Transfers	-
<b>TOTAL CAPITAL RESERVE FUND</b>	<b>\$ 1,470,138</b>

<b>GRAND TOTAL APPROPRIATIONS ALL FUNDS</b>	<b>\$ 10,133,328</b>
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**RESOLUTION IMPOSING THE TAX**

**BE IT RESOLVED** that the City Council of the City of Cascade Locks, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$2.7050 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable property within the district as of 12:01 AM, July 1, 2015.

**RESOLUTION CATEGORIZING THE TAX**

**General Government Limitation**

General Fund	\$ 2.7050/\$1,000
Debt Service Fund	\$0.00

**Excluded from Limitation**

Debt Service	\$0.00
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**BE IT RESOLVED** that the City Finance Officer certifies to the County Clerk and County Assessor, the tax levy made by this Resolution and shall file with them and to the State of Oregon copies of the budget as finally adopted.

**ADOPTED** by the City Council this 8th day of June, 2015.

**APPROVED** by the Mayor this 8th day of June, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

**STAFF REPORT**

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**Date Prepared:** 5/20/2015

**For City Council Meeting on: 6/8/2015**

**TO:** Honorable Mayor and City Council

**PREPARED BY:** Marianne Bump, Finance Officer *MB*

**APPROVED BY:** Gordon Zimmerman, City Administrator *GZ*

**SUBJECT:** Approve budget amendment in the amount of \$4,938.15 to reimburse Administration Capital Reserve.

**SYNOPSIS:** At the 11/25/2013 council meeting, council approved the expenditure of \$11,500 for the relocation of the cell tower. The funding for this expense was coming from 50% Capital Reserve Administration and 50% EMS Contingency. The City has completed the relocation of the Cell Tower and enclosed the structure with a secured fence. All the expenses were paid out of Administration Capital Reserve in the amount of \$9,976.71 so that all expenses were recorded to one account. Staff is now asking that the Administration Capital Reserve Fund be reimbursed 50% from EMS Contingency in the amount of \$4,938.35.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1331 as presented
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approve resolution #1331 to reimburse Administration Capital Reserve Fund from EMS Contingency in the amount of \$4,938.35.

**Legal Review and Opinion:** N/A

**Financial review and status:** The Contingency Fund of the EMS Fund has \$13,009.

**BACKGROUND INFORMATION:** This project has been in process for many years and now the project is complete.

**RESOLUTION NO. 1331**

**A RESOLUTION AUTHORIZING A BUDGET ADMENDMENT IN THE AMOUNT OF \$4,938.35 FROM EMS CONTINGENCY TO CAPITAL RESERVE ADMINISTRATION FOR THE PURPOSE OF REIMBURSEMENT OF ½ OF THE TOTAL EXPENSE TO RELOCATE THE CELL TOWER AND COMPLETE THE PROJECT FOR FISCAL YEAR 2014-2015 MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

**WHEREAS**, the City Council approved up to \$11,500 at the 11/25/2013 council meeting to complete the relocation of the cell tower and enclose the structure with a secured fence and;

**WHEREAS**, the City Council approved funding of the project from the Administration Capital Reserve Fund contributing 50% and the EMS Contingency Fund contributing the other 50% and;

**WHEREAS**, the expenses were all paid out of the Administration Capital Reserve in the amount of \$9,876.71 and;

**WHEREAS**, this resolution is to reimburse the Administration Capital Reserve with the 50% portion for the EMS Contingency and;

**NOW, THEREFORE, THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, HEREBY RESOLVES AS FOLLOWS:**

**Section 1. Authorizing a Budget Admendment for Riembursment of Cell Tower relocation from EMS Contingency to Administration Capital Reserve.**

<b><u>FUND OR DEPT:</u></b>	<b>BUDGETED</b>	<b>AMOUNT</b>	<b>BALANCE</b>
<b><u>EMS FUND</u></b>			
Contingency	13,009.00	4,938.35	8,070.65
Interfund Transfer to Capital Reserve	4,460.00	4,938.35	9,398.35
<b><u>Capital Reserve Fund</u></b>			
Interfund Transfer from EMS to Captial Reserve	4,460.00	4,938.35	9,398.35
Capital Reserve Administration	0	4,938.35	4,938.35
Capital Reserve Administration Reserve	28,000.00	4,938.35	32,938.35

**Section 2. Expiration.** This resolution shall remain in effect until completion and acceptance of the annual Audit for Fiscal Year 14/15.

**Adopted** by the City Council this 8th day of June, 2015.

**Approved** by the Mayor this 8th day of June, 2015.

---

Tom Cramblett, Mayor

ATTEST:

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Kathy Woosley, City Recorder

Cell Tower Completion Costs  
 March 2014-January 2015  
 2/9/2015

DATE	VENDOR	DESCRIPTION	ACCOUNT	AMOUNT
3/12/2014	Tessco	SuperTitan Foundation	56-405-63941	654.62
3/14/2014	The Standard Steel Company	Rebar	56-405-63941	447.90
4/7/2014	The Standard Steel Company	Rebar	56-405-63941	557.40
4/2/2014	Toby Ferguson	Bend Rebar for Tower Base	56-405-63941	300.00
5/24/2014	Bullseye Builders	Build & Weld Rebar Cage	56-405-63941	700.00
5/30/2014	Home Depot	Concrete Mix/Dobies with wire	56-405-63941	46.50
6/2/2014	Home Depot	Dobies with wire	46-405-63941	43.20
6/16/2014	Columbia Hardware	2x4 Wood	56-405-63941	74.06
6/24/2014	Hood River Sand & Gravel	Concrete	56-405-63941	928.43
6/26/2014	Tessco	Concrete Base	56-405-63941	454.66
6/26/2014	Tessco	Exchanged Concrete Base		(454.66)
7/14/2014	Columbia Hardware	2x4 Wood	56-405-63941	25.90
7/17/2014	Hood River Sand & Gravel	Concrete	56-405-63941	539.50
7/25/2014	General Pacific, Inc	PVC Elbow	56-405-63941	27.50
7/28/2014	Columbia Hardware	1 1/4 Elbow	56-405-63941	3.49
7/30/2014	Honald Cane Service	Crane to move Tower	56-405-63941	560.00
8/25/2014	Refund from Tessco	Difference between Base	56-405-63941	(74.96)
8/29/2014	Day Wireless	Assist in Tower move	56-405-63941	2,500.00
1/10/2015	Columbia Hardware	Triple Expand Foam	56-405-63941	5.99
1/10/2015	Columbia Hardware	22 Gray Pavers	56-405-63941	37.18
1/24/2015	Bullseye Builders	Materials & Labor -fence Install	56-405-63941	2,500.00

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9,876.71

50% paid by Administration Capital Reserve Fund = \$4,938.36

50% paid by EMS Contingency Fund =\$4,938.35

Amount approved by council \$11,500 on 11/25/2013.

**STAFF REPORT**

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**Date Prepared: 5/27/2015**

**For City Council Meeting on: 6/8/2015**

**TO: Honorable Mayor and City Council**

**PREPARED BY:** Marianne Bump, Finance Officer *MB*

**APPROVED BY:** Gordon Zimmerman, City Administrator *GZ*

**SUBJECT:** Authorizing Resolution No. 1332.

**SYNOPSIS:** The City received a grant in January 2014 from Cycle Oregon for trail signage. The project has been completed. The grant paid for installation of signs which the Public Works department installed. In order to show the Personnel Services a category is required to be added to the budget in the Grant Fund. To do this a supplemental budget is required.

**CITY COUNCIL OPTIONS:**

1. Approve Resolution No. 1332 as presented.
2. Establish other direction for staff to proceed
3. Take no action

**RECOMMENDATION:** The City Council, by motion, approves Resolution No. 1332 to add the Personnel Service category to the Grant Fund, making appropriations and authorizing expenditures.

**Legal Review and Opinion:** N/A

**Financial review and status:** This will add a Personnel Service category to the Grant Fund budget allowing a reallocation of expenditures.

**BACKGROUND INFORMATION:** N/A

**RESOLUTION NO. 1332**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2014/2015, FOR THE PURPOSE OF CREATING A PERSONNEL SERVICES CATEGORY AND TO ALLOCATE EXISTING FUNDS TO THAT CATEGORY, MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

**WHEREAS**, the City received a grant from Cycle Oregon for trail signage in the amount of \$5,000 in January 2014 and the tourism was required to add a 10% match; and

**WHEREAS**, the City budgeted the full amount in Materials & Services and none in Personnel Services; and

**WHEREAS**, the City installed the signs and the grant will pay for this service which requires a Personnel Service category in the Grant Fund; and

**WHEREAS**, Notice of the Supplemental Budget and a Public Hearing on the Supplemental Budget was published in the May 27, 2015 issue of the Hood River News.

**THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:**

**SECTION 1. Adopting a Supplemental Budget for Fiscal Year 2014/2015 for the purpose of creating a Personnel Services category.** The Cascade Locks City Council hereby adopts the following supplemental budget, and the appropriation of funds to:

<b>Summary of Supplemental Budget</b>				
<b>Fund</b>	<b>Resource</b>	<b>Amount</b>	<b>Requirement</b>	<b>Amount</b>
Grant			Personnel Services- Cycle Oregon	\$ 1,300
			Materials & Services	\$233,400
	<b>Revised Total Resources</b>	<b>\$234,700</b>	<b>Revised Total Requirements</b>	<b>\$234,700</b>

**SECTION 2. Effective Date.** This resolution shall become effective upon adoption by the City Council and approval by the Mayor.

**SECTION 3. Expiration.** This resolution shall remain in effect until completion and acceptance of the FY 14/15 audit.

**ADOPTED** by the City Council this **8th** day of **June** 2015.

**APPROVED** by the Mayor this **8th** day of **June**, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

AGENDA ITEM NO: 5.h.

## CASCADE LOCKS STAFF REPORT

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**Date Prepared:** June 1, 2015

**For City Council Meeting on:** June 8, 2015

**TO:** Honorable Mayor and City Council

**PREPARED BY:** Gordon Zimmerman, City Administrator

**SUBJECT:** Discussion on the Sale of Marijuana

**SYNOPSIS:** With the recent vote of the people allowing recreational marijuana sales in Oregon, the City is faced with a potential of allowing such sales within the City limits.

The City Attorney has provided some insight and recommendations in the attached memo.

**CITY COUNCIL OPTIONS:** Outlined in the memo.

**RECOMMENDED MOTION:** This is a discussion item only.

**To: Gordon Zimmerman**  
**From: Ruben D. Cleaveland, Asst. City Attorney**  
**Re: Notes regarding Marijuana and Medical Marijuana**  
**Date: May 13, 2015**

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**Background:**

In recent months, I have looked into the recent trends in regulation of medical marijuana and recreational marijuana. The following information is for the City of Cascade Locks to consider options regarding the regulation of medical marijuana and recreational marijuana.

**Considerations:**

- **Measure 91:** Passed by the Oregon voters in the 2014 general election, it legalizes recreational use of marijuana and allows retailers to sell marijuana under OLCC guidelines. It passed in Hood River County by a 57.64% to 42.36% margin (54.93% to 45.07% in Cascade Locks).
  - Allows cities to adopt reasonable time, place and manner restrictions regarding the nuisance aspects of marijuana sale facilities. Such restrictions require cities to make specific findings that the regulated business would have adverse effects.
  - Measure 91 authority is in addition to, not in place of other authority to regulate. Thus, this does not necessarily limit the standard land use and development systems currently used to regulate business.
  - Measure 91 allows cities to prohibit marijuana licensees (retail outlets) from operating in their city but this is problematic in one major way. Such a limit to prohibit the licensees must be enacted by the initiative process at a general election; it cannot be by city council action. Thus, Measure 91 will be in full force and effect by the time a city can get anything on the ballot.
  - While Measure 91 takes effect regarding possession/consumption of marijuana on July 1, 2015, the OLCC will not begin taking applications for recreational marijuana retail outlets until January, 2016.
    - NOTE: Look at the practical side of this. A commonly accepted reason for the scramble to get an outlet on the medical side is to obtain a “foot-in-the-door” for the recreational application in January. That is one of the reasons for the sudden rush of medical marijuana dispensaries.
    - Look for more information to come out regarding retail outlets and Measure 91. The League of Oregon Cities is going to publish more information once

OLCC regulations are promulgated and the legislature has a chance to refine the law.

- **Marijuana Moratoriums:** The legislature allowed Cities to enact moratoriums for one year on *medical marijuana* establishments. The moratorium does not apply to recreational use under Measure 91. This was a stop-gap fix to allow the legislature to consider how to respond to a flood of people seeking dispensaries and city efforts to control the placement of medical marijuana dispensaries.
  - The City of Cascade Locks did not adopt a moratorium. In either event, the moratorium expired May 1, 2015. It cannot be extended or renewed. One City has extended it but litigation is expected.

**Options regarding control of medical marijuana after the moratorium expiration and mechanisms that can be put into place in anticipation of recreational marijuana:**

**1) A Direct Ban on Medical Marijuana / Recreational Marijuana:**

The City of Jacksonville in Oregon has done this with medical marijuana and the League of Oregon Cities believes cities have the authority to do so. Also, it is possible to do it with recreational marijuana retail by initiative assuming the votes can be obtained. The problem here is that both medical marijuana and recreational marijuana are decriminalized and the statutes stating such do not allow enforcement of marijuana laws by criminal action. Thus, any such ban would be difficult to enforce.

**2) Land Use / Development Code Restrictions:**

There are two ways for the land use and/or development code to regulate marijuana.

- a. Add wording to the code that states a permit/use will not be allowed if it is a violation of federal law. Marijuana is still a controlled substance under federal law no matter what the use. This could change, but for now, it is a likely way to regulate without great expense. The one caution here is that it may lead to litigation if the pro-marijuana groups are looking for a test case.
- b. Measure 91 specifically allows time, place and manner restrictions on recreational use/retail. Also, HB 3460 prohibits dispensaries from operating within 1000 feet of a school or in a residential zone. The Council may want to utilize some of those allowed restrictions to limit where marijuana facilities could be placed.

**3) Business Licenses:**

Cities may enact a business license ordinance which prohibits a business activity in violation of federal law. These have been challenged by the pro-marijuana groups in Oregon and upheld by the courts so far. The effectiveness of this remedy will be dependent on the federal government continuing to recognize marijuana as a controlled substance. It is also possible the legislature could address this issue but theories on that are speculative at this time.

**4) Do Nothing.**

# CITY of CASCADE LOCKS – Tourism Committee Meeting Minutes

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TOURISM COMMITTEE MEETING MINUTES for Tuesday, May 19, 2015, 7:00 PM, Cascade Locks Library

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1. **Call Meeting to Order & Roll Call:** The meeting was called to order by Chairman Miller at 7:05 pm. Present: TM Fine, TM Baseman, TM Lembrick, TM Gibson and TM Miller. Absent: TM Park.
2. **Amendments to the Agenda:** Chairman Miller shared copies of Financials ending April 30, 2015. Motion made by TM Fine, seconded by TM Lembrick, to approve financials ending April 30, 2015. Motion carried unanimously.
3. **Comments by the General Public** - none
4. **Discussion/Declaration of Potential Conflicts of Interest** - none
5. **Approval of Minutes Presented:** Motion to approve meeting minutes of May 14, 2015 made by TM Baseman, seconded by TM Fine. Motion carried unanimously.

## 6. New Business

- A. **RFP Reviews for Tourism Website Design:** The committee reviewed three submitted proposals for the tourism website design project. These came from Cynthia Henschell, Cascadia Graphics & Publishing, LLC, Greyson Rudd & Kyle Brown, Gorge Design, and Annie Van Domelen, Annievandesign. After evaluations and discussion, motion made by TM Lembrick, seconded by TM Fine, to award the proposal submitted by Cynthia Henschell, Cascadia Graphics & Publishing, LLC, for not more than \$1,700. Motion carried unanimously.

Chairman Miller will send Henschell the award letter with terms of agreement. A progress report on the website will be given at the June 1, 2015 tourism meeting. Anticipated completion is expected by July 1, 2015.

- B. **Multnomah Falls Kiosk Panel Photo/Ad Discussion:** Discussion was held on placement of block ads with the 2<sup>nd</sup> Quarter kiosk panel, featuring Wahcella Falls. All ads have been renewed with businesses, with artwork being acquired currently. After discussion, motion made by TM Lembrick, second by TM Fine, to approve the ad blocks moved to the left side of the photo. Motion carried unanimously.
- C. **RFP Tourism Contract Support Discussion:** The committee decided to move the deadline for submissions with the RFP Tourism Contract Support to Friday, May 29, 2015, 4 pm. The committee will continue to seek places to advertise the position. Chairman Miller will update the RFP to reflect the new deadline and send out information.

## 7. Tourism Committee Member Reports

- A. Debbie Fine - none
- B. Cindilee Baseman - none
- C. Caroline Park
- D. Lucas Lembrick – TM Lembrick asked if anyone knew who owned the website cascadelocks.com? It has only one photograph on the site, which the committee could not identify. We will try to locate the owner of the site and see about acquiring it for tourism.
- E. Ruby Gibson - none
- F. Marie Miller - none

8. **Adjournment:** Motion made by TM Fine, seconded by TM Baseman, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned by Chairman Miller at 8:15 pm.

Hood River County Sheriff's Office  
 Statistical Information  
 City of Cascade Locks  
 April 2015

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S150281	04/02/15	14	Civil	2 Alarms
S150282	04/02/15	14	Info	0 Animal Control
S150284	04/03/15	89	Veh stop	0 Assault
S150295	04/07/15	15	Theft	0 Burglary
S150296	04/07/15	27	Susp	2 Civil Issue
S150298	04/08/15	14	Prop	1 Disturbance / Nuisance
S150305	04/09/15	11	Veh stop	0 Domestic Situation
S150309	04/09/15	11	SAR	0 Drug Activity
S150316	04/11/15	14	Veh stop	2 Harassment
S150322	04/12/15	11	SAR	0 Hit & Run
S150339	04/15/15	14	Theft	0 Juvenile Problem - MIP, Missing, etc.
S150350	04/19/15	26	Veh stop	0 Marine
S150358	04/23/15	22	Theft	0 Mental / Suicide
S150360	04/24/15	20	Vand	0 Missing Person
S150376	04/28/15	87	Veh stop	15 MVC / Traffic Complaint / Assist
<b>Total</b>				0 Order Violation - Restraining, No Contact, etc. 2 Property - Lost/Found 5 Paper Service & Attempts 9 Request for Assistance / 911 Hangups/Welfare 0 Robbery 0 Sex Crimes / Rape 2 Subject Stop 6 Suspicious Activity / Prowler / UEMV 3 Theft (inc SV/UJMV) 42 Traffic Stops 1 Trespass / Unwanted Subject 0 Unattended Deaths 1 Vandalism 9 Warrant Service & Attempts 1 Weapons / Shots Fired <b>103 Total</b>

Total Number of Cascade Locks patrols

51

Total Calls for Service  
 (includes followup, OFCR initiated, agency assist, SAR, etc.)

133

Hours worked by Deputy Harvey

106.24

Hours worked by other personnel

69.24

Brian Rockett, Chief Deputy

