

CITY OF CASCADE LOCKS
Historic Landmark Commission
Agenda

December 11, 2014 at approximately 8:00 PM
This meeting immediately follows the Planning Commission session.
City Hall, 140 SW WaNaPa
*The Historic Landmark Commission takes
public comment after each agenda item.*

I. Call to Order.

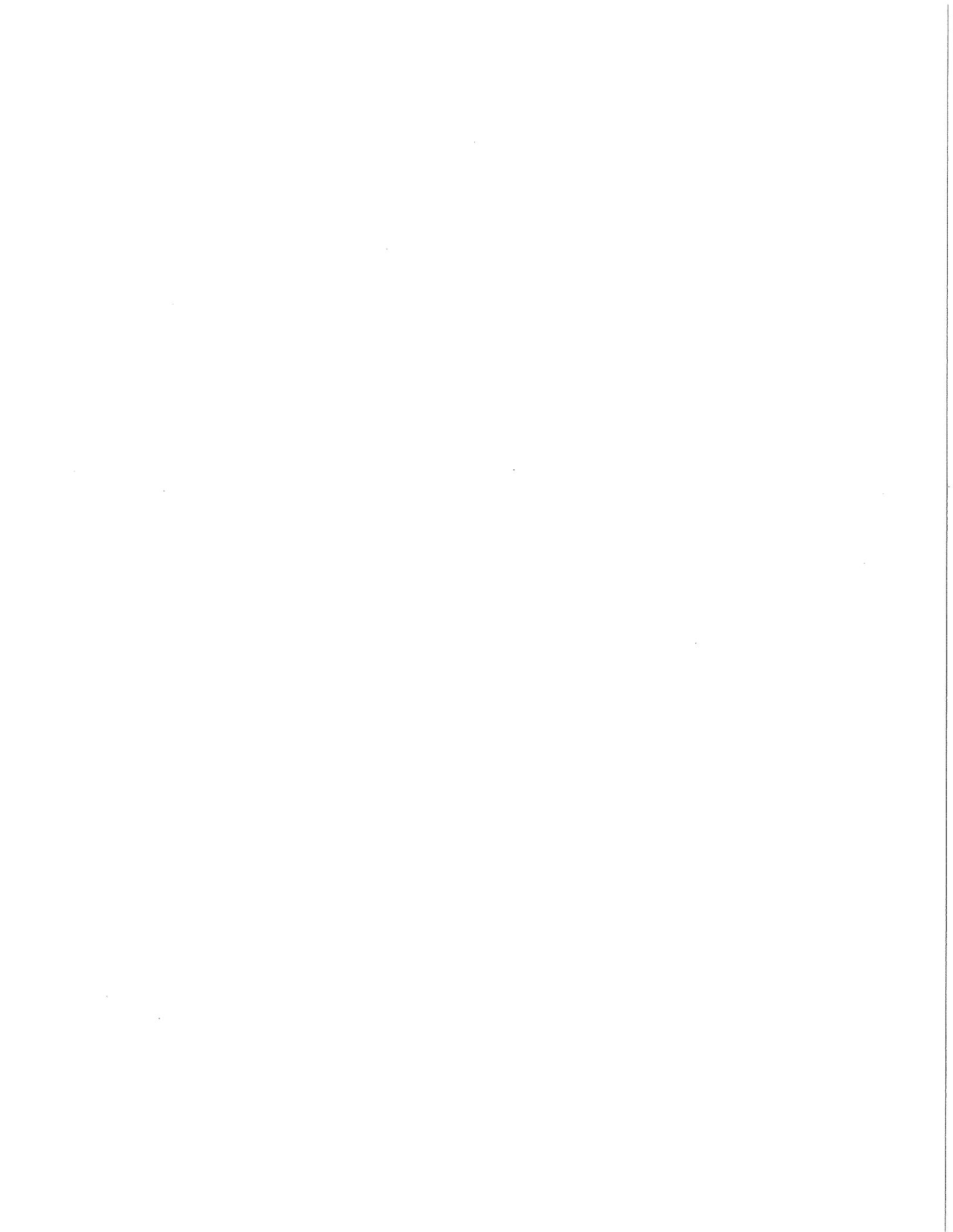
II. Approval of April 11, 2013 Minutes.

III. New Business

- A. Review process for Historic Landmark Commission
- B. Review of Inventory of Historic Resources

IV. Adjournment

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for a person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at (541) 374-8484.



1. Call to Order

Chairman Larry Cramblett called the meeting to order at 7:56 p.m. Present were: PCM's Fitzpatrick, Haight, Mohr, Busdieker and PCC Cramblett. Also present were Planning Consultant Stan Foster, Deputy City Recorder Megan Webb, City Administrator Gordon Zimmerman and Camera Operator Betty Rush.

2. Approval of October 14, 2010 Minutes. PCM Busdieker moved, seconded by PCM Mohr to approve the minutes from the October 14, 2010 Historic Landmark Commission meeting. The motion was passed by PCM's Busdieker, Mohr, Haight, Fitzpatrick and PCC Cramblett.

3. Review of Inventory of Historic Resources in Comprehensive Plan. There were no questions about this.

4. Update/Amend Working Inventory of Potential Historic Landmarks. PCC Cramblett asked if a building is moved from its original location can it still be considered a Historical Landmark. PC Foster said that would be a question for State Historic Preservation Office (SHPO). He said anything over 50 years old has to be considered for Historical Designation. He said the building has to hold some kind of Historic significance. CA Zimmerman said the use of the building is not critical. He said when the owner wants to make structural changes or upgrades then they would need to get approval by the City and SHPPO. He gave an example of a project he worked on in Nyssa of the doors on the original Fire Station/City Hall.

PCM Busdieker said what she remembered from previous discussions was this list was just put together by members brainstorming. She said this inventory list has nothing to do with the Historic Register and is just for reference. PCM Busdieker said if anyone had anything to add we could add it to the list.

PCM Haight said the owner of the old service station on Forest Lane, Pat Power, asked about tearing it down. She asked if she would be allowed to do that. CA Zimmerman said it would need to be determined if it held any historic significance in the town. He said the HLC would make that decision. PCM Busdieker asked to have the information on the list of the Pacific Crest Pub updated to the new name and new owners. PCM Fitzpatrick asked about the original fire station behind the Ale House. CA Zimmerman said Kayla has sent a letter to the owners of the property offering to clean it up during City Clean Up weekend. He said she has not heard back from the owners as of yet.

DCR Webb said that in reading previous minutes she had gathered that previous Commissioners had sent letters to specific owners asking if they would like to add their building to the Historic Register. She said some of them did and some didn't. She said she was going to look at the SHPPO website and research the pros and cons and the process of that. PCC Cramblett suggested adding an announcement on the bottom of the electric bills.

5. Staff and Commissioners Reports. There were none.

6. Adjournment

PCC Cramblett adjourned the meeting at 8:14 p.m.

Prepared by Megan Webb, Deputy City Recorder

APPROVED:

Historic Landmark Commission Chairman

STAFF REPORT

Date Prepared:

For Historic Land Commission Meeting on: December 11, 2014

TO: Historic Land Commission

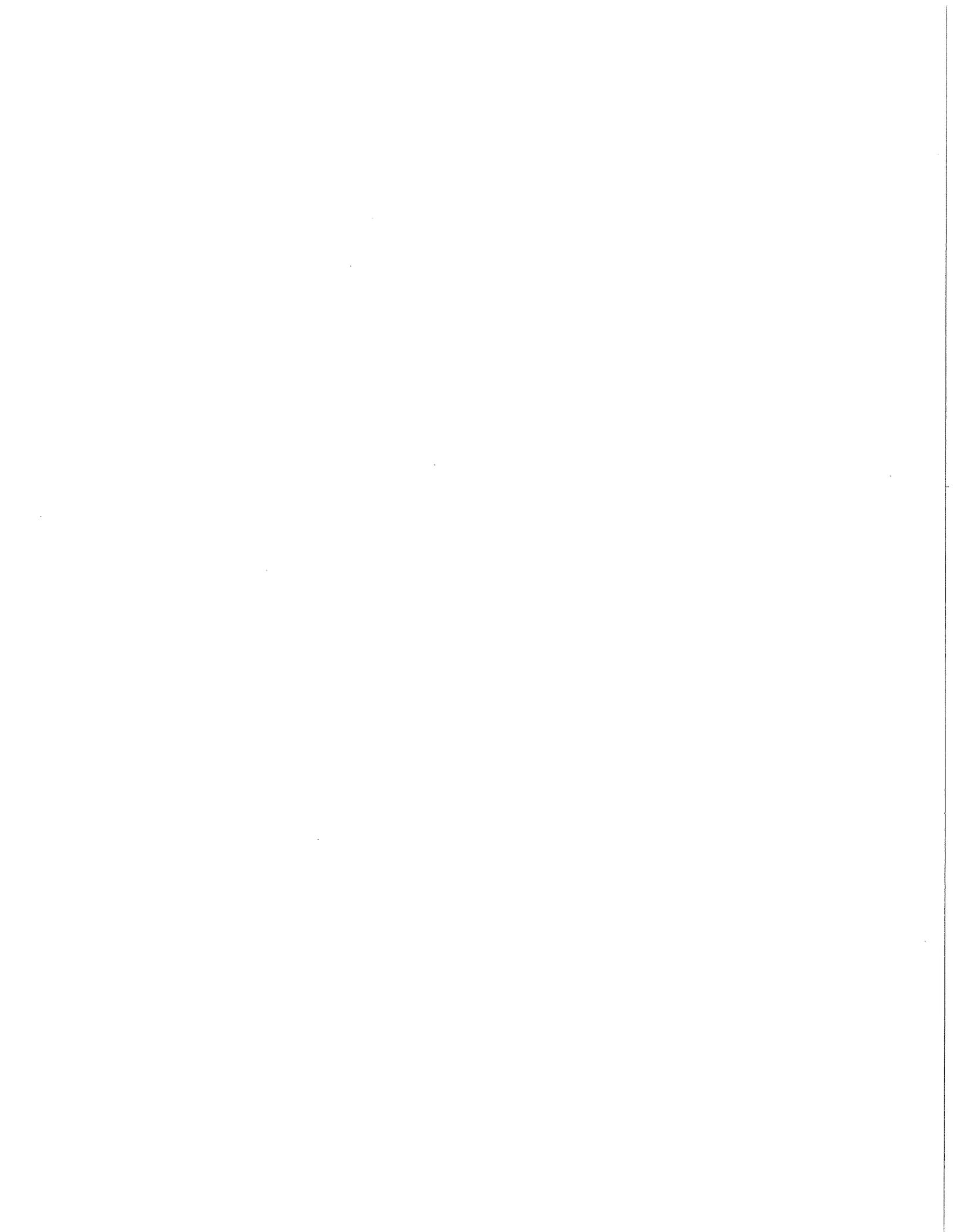
PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman

SUBJECT: Review of Process and Inventory of Historic Land Mark Designations in CL.

SYNOPSIS: Ordinance No. 393 establishes the Commission and a program for identifying, evaluating, and designating historic landmarks in Cascade Locks. The ordinance also requires the Commission to meet twice a year. I have put April and September on the agenda planner for 2015.

I have included past minutes for your review.



ORDINANCE NO. 393

AN ORDINANCE TO ESTABLISH A HISTORIC LANDMARK COMMISSION AND A PROGRAM FOR IDENTIFYING, EVALUATING, AND DESIGNATING HISTORIC LANDMARKS.

WHEREAS, The City of Cascade Locks, Hood River County recognizes that certain significant historic resources located within its boundaries contribute to the unique character of the community and are irreplaceable, and as such, merit preservation. This ordinance establishes a Historic Landmark Commission; a program for the identification, evaluation, and designation of historic resources as landmarks; public incentives for the preservation of Designated Landmarks; and land use regulations regarding the alteration, moving or demolition of Designated Landmarks and Historic Resources of Statewide Significance.

SECTION 1. DEFINITIONS. The following definitions apply to terms used in this ordinance. Terms not defined have their commonly construed meaning.

Alteration - An addition, removal, or reconfiguration which significantly changes the character of a historic resource, including new construction in historic districts.

Demolition - The razing, destruction, or dismantling of a resource to the degree that its historic character is substantially obliterated.

Designated Landmark - A property officially recognized by the City of Cascade Locks, Hood River County as important in its history.

Designated Landmarks Register - The list of, and record of information about, properties officially recognized by the City of Cascade Locks, Hood River County as important in its history.

Extraordinary Historic Importance - The quality of historic significance achieved outside the usual norms of age, association, or rarity.

Historic Integrity - The quality of wholeness of historic location, design, setting, materials, workmanship, feeling, and/or association of a resource, as opposed to its physical condition.

Historic Resource - A building, structure, object, site, or district which meets the significance and integrity criteria for designation as a landmark. Resource types are further described as:

Building - A construction made for purposes of shelter or habitation, e. g. house, barn, store, theater, train station, garage, school, etc.

Structure - A construction made for functions other than shelter or habitation, e. g. bridge, windmill, dam, highway, boat, kiln, etc.

Object - A construction which is primarily artistic or commemorative in nature and not normally movable or part of a building or structure, e. g. statue, fountain, milepost, monument, sign, etc

Site - The location of a significant event, use, or occupation which may include associated standing, ruined, or underground features, e. g. battlefield, shipwreck, campsite, cemetery, natural feature, garden, food-gathering area, etc.

District - A geographically defined area possessing a significant concentration of buildings, structures, objects, and/or sites which are unified historically by plan or physical development, e. g. downtown, residential neighborhood, military reservation, ranch complex, etc.

Historic Resources of Statewide Significance - Buildings, structures, objects, sites, and districts which are listed on the National Register of Historic Places.

Inventory of Historic Resources - The record of information about resources potentially significant in the history of the City of Cascade Locks, Hood River County.

Relocation - The removal of a resource from its historic context.

**SECTION 2. THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY
HISTORIC LANDMARK COMMISSION.**

1. The Mayor and City Council shall appoint a Historic Landmark Commission, hereinafter the Commission, of five members with a demonstrated positive interest, knowledge, or competence in historic preservation to carry out the provisions of this ordinance. A majority of the members shall reside within the corporate boundaries of the City of Cascade Locks, Hood River County. Members shall serve without compensation, but are eligible for reimbursement of expenses related to their service.
2. A simple majority of the seated members shall constitute a quorum to conduct official business.
3. A Chair and Vice-Chair shall be elected annually by and from the seated membership. Officers are eligible for reelection.
4. The Commission shall meet at least twice a year, and as required to conduct business in a timely fashion. Notice of the meetings shall be in accordance with applicable state law. Minutes, applications, staff reports, findings, and decisions of the Commission shall be maintained as public records in accordance with applicable state law.

**SECTION 3. POWERS AND DUTIES OF THE CITY OF CASCADE LOCKS,
HOOD RIVER COUNTY HISTORIC LANDMARK COMMISSION.**

1. The Commission may adopt and amend by-laws, subject to approval by the City Council, to regulate its internal operations.
2. For purposes consistent with this ordinance and subject to the approval of the City Council, the Commission may seek, accept, and expend public appropriations; seek, accept, and expend grant and gift funds; cooperate with public and private entities; and employ clerical and expert assistance.
3. The Commission may undertake to inform the citizens of, and visitors to the City of Cascade Locks, Hood River County, regarding the community's history and prehistory; promote research into its history and prehistory; collect and make available materials on the preservation of historic resources; provide information on state and federal preservation

programs; document historic resources prior to their alteration, demolition, or relocation and archive that documentation; assist the owners of historic resources in securing funding for the preservation of their properties; and recommend public incentives and code amendments to the City Council.

4. The Commission may develop and publish, or adopt, written and graphic guideline and example materials to clarify the criteria in this ordinance and to assist applicants in developing complete and viable applications.
5. Employing the procedures and criteria in Section IV of this ordinance, the Commission shall periodically identify and evaluate the historic resources of the City of Cascade Locks, Hood River County and maintain an Inventory of Historic Resources. At such time as surveys are being conducted, owners of the subject properties shall be notified and invited to provide comment and input.
6. Employing the procedures and criteria in Section V of this ordinance, the Commission shall periodically revise the Designated Landmarks Register of the City of Cascade Locks, Hood River County, by adding or deleting properties.
7. Employing the procedures and criteria in Section VI of this ordinance, the Commission shall review and act upon applications for the alteration, relocation, or demolition of Designated Landmarks, or the major exterior alteration, relocation, or demolition of Historic Resources of Statewide Significance.
8. The Commission shall advise and make policy recommendations to the City Council and the Planning Commission on matters relating to historic preservation; and shall make an annual report, in writing, to the City Council on its activities and expenditures during the preceding twelve months, and its projected activities and expenditures for the following twelve months.

SECTION 4. THE INVENTORY OF HISTORIC RESOURCES.

1. The Commission shall determine and periodically revise priorities for the identification and evaluation of historic resources.
2. Unless the Commission finds extraordinary historic importance, only properties over fifty years of age shall be considered for inclusion in the Inventory of Historic Resources.
3. The Commission shall develop or adopt a system, based on historic integrity and significance, for evaluating historic resources. The system shall rank surveyed historic resources as eligible, potentially eligible, or ineligible for listing on the Designated Landmarks Register. Owners of surveyed properties shall be notified of these findings.
4. Documentation of properties in the Inventory of Historic Resources shall be on forms compatible with the Statewide Inventory of Historic Properties, and upon completion, copies of the forms shall be supplied to the State Historic Preservation Office.
5. Records concerning archaeological sites shall not be made available to the public.

SECTION 5. THE DESIGNATED LANDMARKS REGISTER.

1. Properties listed on the National Register of Historic Places, including all properties within National Register Historic District boundaries, are eligible for automatic listing on the Designated Landmarks Register. As Historic Resources of Statewide Significance, all

such properties are subject to the regulations in Section VI of this ordinance regardless of their listing on the Designated Landmarks Register, pursuant to Oregon Administrative Rule 660-023-200. However, only properties listed on the Designated Landmarks Register shall be eligible for public incentives and code considerations pursuant to this ordinance.

2. Any individual or group, including the Commission acting on its own initiative, may nominate a historic resource for inclusion on or removal from the Designated Landmarks Register by submitting a complete application to the Planning Commission). The burden of proof lies with the applicant. No property shall be so designated without the written consent of the owner or, in the case of multiple ownership, a majority of the owners.
3. The Planning Commission shall establish standards for a complete application. Upon acceptance of a complete application the Planning Commission shall schedule a public hearing pursuant to applicable state laws.
4. In order to be included or maintained on the Designated Landmarks Register the Commission must find that the historic resource is over fifty years of age or of extraordinary historic importance, and possesses sufficient historic integrity, and:
 - a. is associated with events that have made a significant contribution to the broad patterns of local, state, or national history; or
 - b. is associated with the lives of persons, or groups of people, significant in local, state, or national history; or
 - c. embodies the distinctive characteristics of an architectural type, style, period, or method of construction or that represents the work of a master, or that possesses high artistic values, or that represents a significant and distinguishable entity whose components may lack individual distinction; or
 - d. has yielded or is likely to yield information which is important in local, state, or national history.
5. The Commission shall develop findings to support its decisions. These findings shall indicate those elements of a property, including interior, landscape, and archaeological features, that are included in the designation and subject to regulation under the provisions of this ordinance.

SECTION 6. ALTERATIONS, RELOCATIONS, AND DEMOLITIONS.

1. No exterior, interior, landscape, or archaeological element of a Designated Landmark which is specified as significant in its designation shall be altered, removed, or demolished without a permit issued pursuant to this ordinance.
2. No major exterior alteration, relocation, or demolition of a Historic Resource of Statewide Significance shall be allowed without a permit issued pursuant to this ordinance.
3. Prior to submitting an application for a permit pursuant to this section, proponents are encouraged to request a pre-application conference to review concepts and proposals. The Planning Commission) may form ad-hoc committees for this purpose. Commission members participating in pre-application conferences shall disclose their ex-parte contact at the time of a public hearing on the proposal.

4. The Planning Commission shall establish standards for a complete application. Upon acceptance of a complete application the Planning Commission shall schedule a public hearing pursuant to applicable state laws.
5. In cases requiring a public hearing, the Commission shall review and act upon applications for the alteration, relocation, or demolition of a Designated Landmark, or the major exterior alteration, relocation, or demolition of a Historic Resource of Statewide Significance. The burden of proof lies with the applicant. Applications may be approved, approved with conditions, or denied. The City of Cascade Locks, Hood River County shall include any conditions imposed by the Commission in permits issued pursuant to this section.
6. In order to approve an application for the alteration of a Designated Landmark or the major alteration of a Historic Resource of Statewide Significance, the Commission must find that the proposal meets the following standards:
 - a. A property shall be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
 - b. The historic character of a property shall be retained and preserved. The relocation of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided.
 - c. A property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, shall not be undertaken.
 - d. Changes to a property that have acquired historic significance in their own right shall be retained and preserved.
 - e. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
 - f. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and, where possible, materials. Replacement of missing features shall be substantiated by documentary and physical evidence.
 - g. Chemical and physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used.
 - h. Archeological resources shall be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken.
 - i. New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

- j. New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
- 7. In order to approve an application for the relocation or demolition of a Designated Landmark or Historic Resource of Statewide Significance, the Commission must find that:
 - a. No prudent and feasible alternative exists, or
 - b. The designated property is deteriorated beyond repair, or
 - c. The value to the community of the proposed use of the property outweighs the value of retaining the Designated Landmark or Historic Resource of Statewide Significance.
- 8. At the hearing of an application to relocate or demolish a Designated Landmark or Historic Resource of Statewide Significance the Commission may, in the interest of exploring reasonable alternatives, delay issuance of a permit for up to 120 days from the date of the hearing. If, ten days prior to the expiration of the delay period the Commission finds that there are still reasonable alternatives to explore, it may apply to the City Council for permission to continue the delay for an additional period of up to 120 days.
- 9. In approving an application for the demolition of a Designated Landmark or Historic Resource of Statewide Significance, the Commission may impose the following conditions:
 - a. Photographic, video, or drawn recordation of the property to be demolished, and/or
 - b. Salvage and curation of significant elements, and/or
 - c. Other reasonable mitigation measures.
- 10. No provision of this ordinance shall be construed to prevent the ordinary repair or maintenance of a Designated Landmark or Historic Resource of Statewide Significance, when such action does not involve a change in design, materials, or appearance.
- 11. No provision in this ordinance shall be construed to prevent the alteration, demolition, or relocation of a Designated Landmark or Historic Resource of Statewide Significance, when the Building Official certifies that such action is required for the public safety.

SECTION 8. PUBLIC INCENTIVES FOR HISTORIC PRESERVATION

- 1. To obtain grant funding for the preservation of the historic landmark.

SECTION 9. APPEALS

- 1. Decisions of the Commission are appeal able to the City Council. Decisions of the City Council are appeal able to the Land Use Board of Appeals.
- 2. Procedures for appeals to the City Council shall be the same as those for appeals of Planning Commission decisions.

SECTION 10. OTHER PROVISIONS.

1. There is no fee for designation of a historic resource as a Designated Landmark. Fees for other applications shall be determined by the City Council based on the cost of processing the application.
2. The provisions of this ordinance shall not effect any citation, complaint, prosecution, or other proceeding pending at the time this ordinance is passed.
3. Should any section, paragraph, sentence, or word of this ordinance be declared for any reason to be invalid, it is the intent of the City Council that it would have passed all other portions of this ordinance independent of the elimination of any portion as may be declared invalid.

SECTION 11. Separability. Should any section, subsection, paragraph, sentence, clause or phrase of this ordinance be declared invalid, such declaration shall not affect the validity of any other section, subsection, paragraph, sentence, clause, or phrase; and if this ordinance, or any portion thereof, should be held to be invalid on one ground but valid on another, it shall be construed that the valid ground is the one upon which said ordinance, or such portion thereof, was enacted.

SECTION 12. Effective Date. This ordinance shall become effective thirty days after adoption by the City Council and approval by the Mayor.

ADOPTED by the City Council this 14th day of January, 2008.

APPROVED by the Mayor this 14th day of January, 2008.

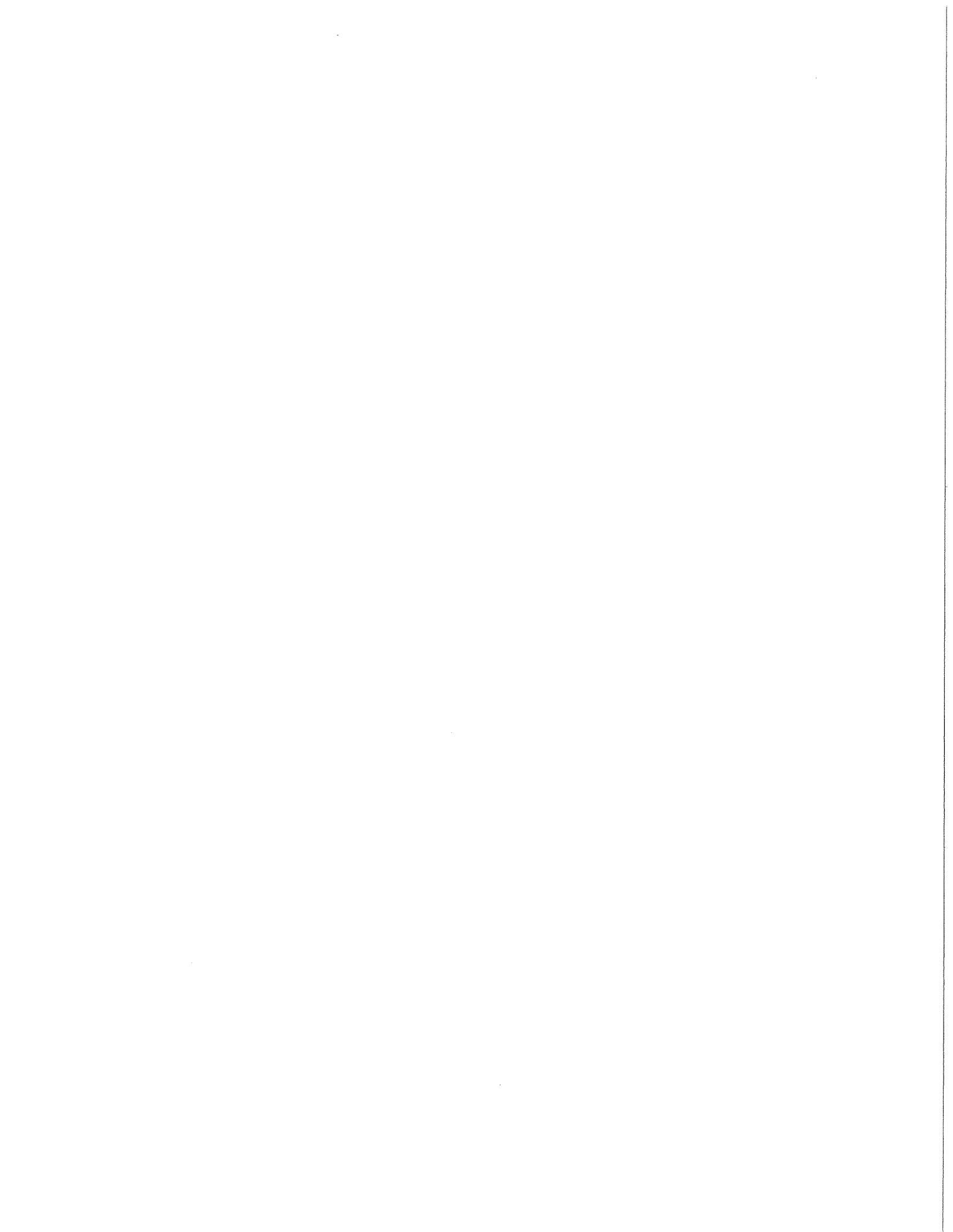
Mayor

ATTEST:

City Recorder

First Reading Approved: 12/10/07; Ayes 6 ; Nays 0

Second Reading Approved: 01/14/08; Ayes 7; Nays 0



Working Inventory of Historic Resources

Historic Resources — 50 years unless deemed of historical significance by commission (1964 or earlier)	Year(s)
Cragmont – privately owned, Jean McLean 22 Cragmont Lane	1906
Community Church – owned by Church Benson Avenue	1895
Airport – publicly owned, State Dept. of Aviation	1950
Eastwind – privately owned, Mr. Choi	1940's
Cascade Locks Ale House (formerly Salmon Row Pub) — privately owned, Slagel Family	????
Locks Tender homes at Marine Park – publicly owned, Port of Cascade Locks	1880s
Bridge of the Gods — publicly owned, Port of Cascade Locks	1923
Museum Collection — publicly owned, City of Cascade Locks	Varies - see separate inventory
In-Lieu Fishing Sites – federally owned, U.S. Army Corps of Engineers/Bureau of Indian Affairs	Indefinite
City Hall (formerly the Cascade Locks School) — publicly owned, City of Cascade Locks	1920s? 1949 – last year used as school
Grover's Garage Clark's Store — privately owned Pat Power property on Forest Lane	1949 or earlier
Cascade Motel – owner is not interested. Forest Lane	1947
Old School — privately owned, not eligible, remodeled Jeff Pricher, Cascade Street	1800-1903???
Cemetery — publicly owned, City of Cascade Locks Wa Na Pa/Lakeside	1800s, 1990s expansion
Old, old Fire Hall Shed on Ganz property behind Pacific Crest Pub, on Regulator Street	1956
Old Fire Hall Wa Na Pa	
Parsonage at Community Church	1934
CL School	1949
Mal & Seitz – Men's & Women's Shop	
The Locks	
Thunder Island/Marine Park	
Scenic Winds Motel – Lyle Hammond	1940's
Moeb Harvy – owned by Dick Harrison	

*As of 4/11/13
Pg 1 of 2*

I. Call to Order

Chairman Bob Walker called the meeting to order at 9 p.m. Present were: PCM Chairman Bob Walker, PCM's Jeff Helfrich, Deanna Busdieker, Rob Brostoff, and Todd Mohr. Also present were PC Morgan, DCR Ryan, and CO Rush.

II. New Business

A. Review process for Historic Landmark Commission

PC Morgan explained the Planning Commission was appointed by the City Council to serve as the Historic Landmark Commission in 2007. He said Ordinance 393 outlined the authority of the commission and required the commission meet at least twice a year. He said tonight was the first meeting and they were going to review the Ordinance. There was a discussion on process. PCM Mohr asked about Section 6 under Ordinance 393, which talked about stopping demolition of historic structures. PC Morgan said there would have to be a public hearing before any action could be taken. PCM Helfrich asked about the issue of public blight? XXX PCM Brostoff asked about written penalties or fines? PC Morgan said there is no provision in the Ordinance for penalties. Chairman Walker said the City should involve property owners in the process. PC Morgan said Section 4 of the ordinance outlines the criteria, which includes Item 3 "The Commission shall develop or adopt a system, based on historic integrity and significance, for evaluating historic resources. The system shall rank surveyed historic resources as eligible, potentially eligible, or ineligible for listing on the Designated Landmarks Register. Owners of surveyed properties shall be notified of these findings." PCM Brostoff asked about grant incentives for listing a property as historic. PC Morgan said there were some monies available through the state for historic preservation. PCM Helfrich said he felt the process would overreach into landowners rights. PCM Busdieker pointed out there is a process for nomination that requires landowner consent.

II. B. Review of Inventory of Historic Resources in Comprehensive Plan

Chairman Walker said the Planning Commission had a full plate now and could this wait. DCR Ryan said the ordinance required two meetings a year, another could be held in November or December. Chairman Walker said he would like to see more input from the community. DCR Ryan said a full packet had been sent to Museum Chairman Pat Power and copies of the agenda had been sent to all of the Museum Committee members. There was consensus of the commission to hold the next Historic Landmark Commission meeting in November.

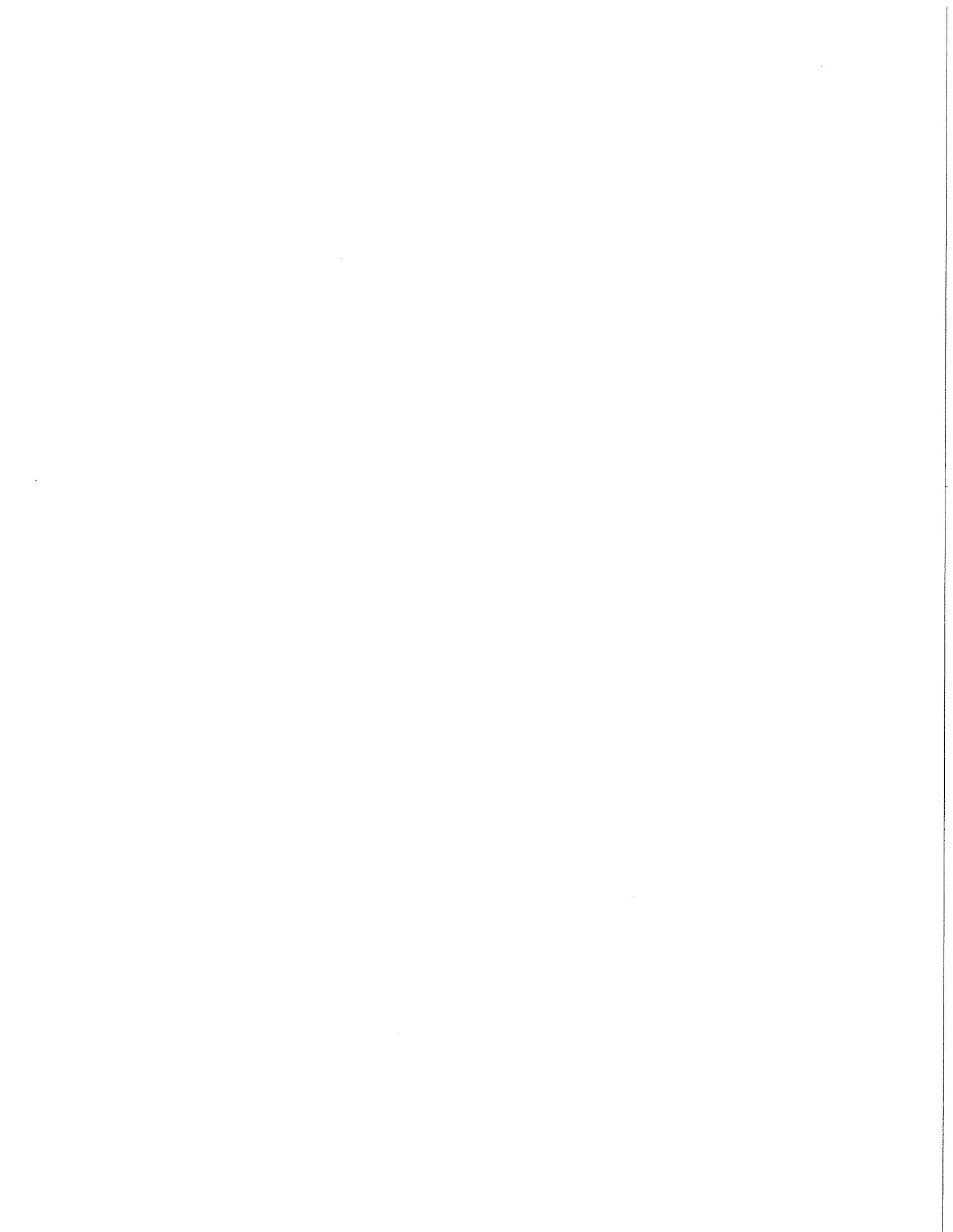
III. Staff and Commissioners Reports. There were none.

IV. Adjournment

PCM Brostoff moved, seconded by PCM Helfrich to adjourn the meeting at 9:28 p.m. The vote passed unanimously, 4-0.

Sue Ryan
Deputy City Recorder

Bob Walker
Historic Landmark Commission Chairman



I. Call to Order

Chairman Bob Walker called the meeting to order at 7:03 p.m. Present were: PCM Chairman Bob Walker, PCM's Jeff Helfrich, Deanna Busdieker and Rob Brostoff. PCM Todd Mohr was excused. Also present were Planning Consultant John Morgan, Deputy City Recorder Sue Ryan, and Camera Operator Betty Rush. In the audience were Tourism Committee Members Gyda Haight and Deb Lorang, Museum Committee Chairman Patricia Power and Museum Committee Members Martena Pennington and Pat Hesgard, Community Church members Pete Carr and Ralph Hesgard, Port of Cascade Locks representatives Chuck Daughtry and Rachel Burand, and Director Valerie Switzler of the Culture and Heritage Department for the Confederated Tribes of Warm Springs.

The pledge of allegiance was recited. **MOTION:** PCM Busdieker moved, seconded by PCM Brostoff to adopt the meeting minutes for the Sept. 9, 2010 Planning Commission meeting. The motion passed unanimously. **MOTION:** PCM Busdieker moved, seconded by PCM Brostoff to adopt the meeting minutes for the June 21, 2010 Historic Landmark Commission meeting. The motion passed unanimously.

II. Introductions — Invited Guests

DCR Ryan introduced the audience members, whom were invited at the request of the Planning Commission at their previous meeting.

III. ROUNDTABLE — What should be on the inventory of Historic Landmarks for Cascade Locks?

PC Morgan explained part of Ordinance 393 that established the commission required two meetings a year and an annual update of the local inventory. He said there was no urgency on the inventory except for the owners of Pacific Crest Pub whom is interested in getting on the listing to help them in trying to convert it to a hostel. There was a discussion on Ordinance 393 and its implications. PC Morgan showed a slideshow of pictures of current structures in place for at least 50 years. There was a discussion on the list that was handed out and what to do with it (Exhibit A). Ralph Hesgard explained the Community Church on Benson Avenue was built in 1894 and a basement was added in 1948. He said previously the sanctuary faced east and now faces west. Pete Carr said the Community Church was on land donated by the Railroad. Museum Committee Chairman Patricia Power said the small building on her property on Forest Lane used to be known as Clark's Store and stopped operation as a gas station in the mid 1970's. She said the station was on the property when her family moved to town in 1949. Pat Hesgard mentioned the Martin house was built in the 1800s and then moved. Patricia Power explained the slides that showed the museum's collection. She passed around some photos from the Museum of historic Cascade Locks. There was a discussion on having the City advertise in the Locks Tender and on Channel 23 for people interested in applying to be included in the inventory. PCM Brostoff asked what about Tim's Texaco and the Dry Creek Waterworks? Pete Carr said the Community Church might be interested but was worried about the tax implications from being on the register. PC Morgan said there was a difference between the National Register and the Certified Local Government program through the City and State. There was a discussion on various sites around Cascade Locks including in the downtown area that could be considered.

There was a discussion on what the criteria should be for things to be included in the inventory. There was a discussion on the inventory being a different item than the register. There was a discussion on making the process voluntary for landowners and not mandated by the City. There was consensus among the Planning Commission to use the criteria listed under Section 5, Paragraph 4 of Ordinance 393 and in addition to make the process entirely voluntary by the landowner. PC Morgan said staff would prepare application packets and bring back any received applications to the next Historic Landmark Commission meeting.

III. Staff and Commissioners Reports. There were none.

IV. Adjournment

HLC Chairman Bob Walker declared the meeting adjourned at 8:30 p.m.

Megan Webb
Deputy City Recorder

Larry Cramblett
Historic Landmark Commission Chairman