

CITY of CASCADE LOCKS

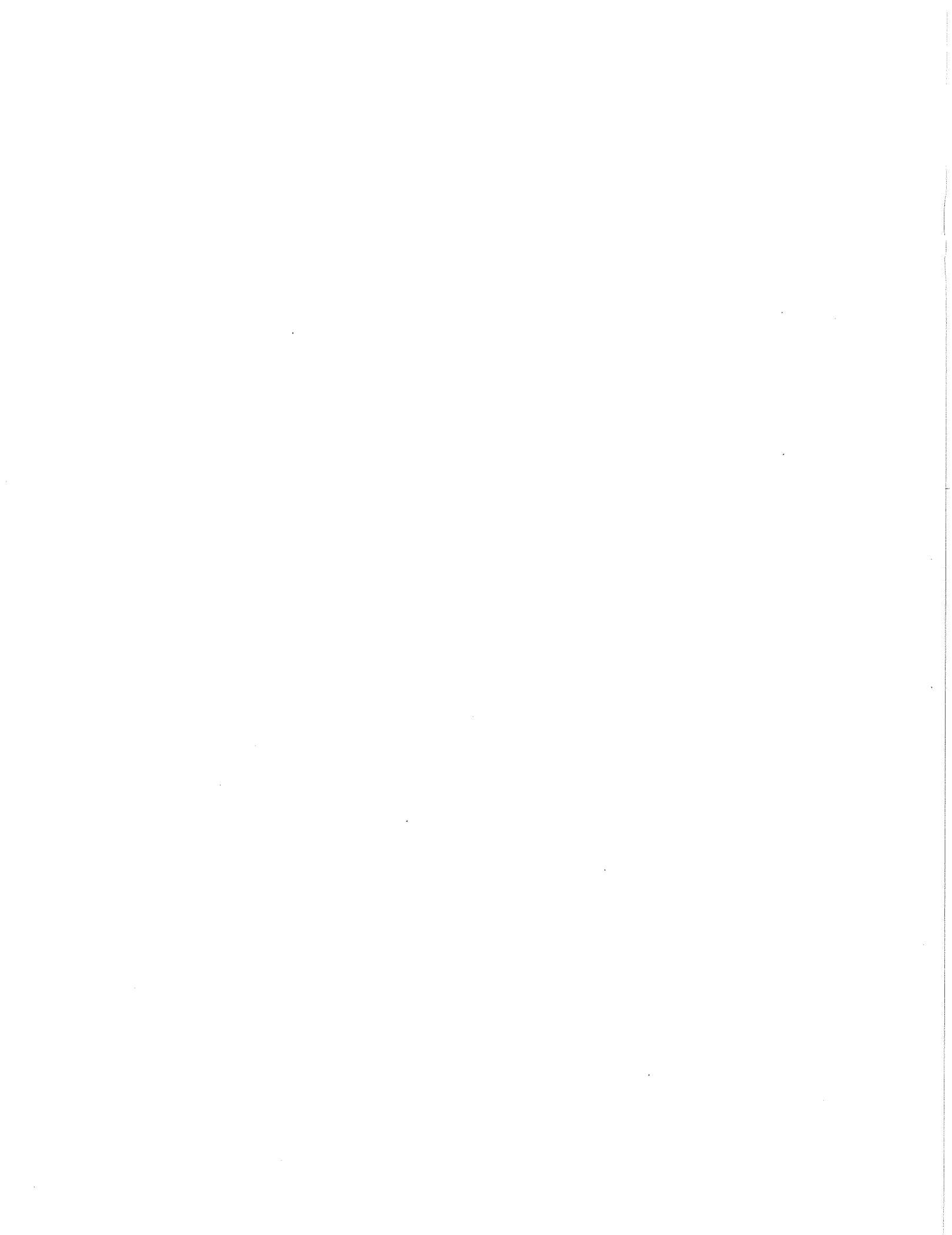
AGENDA

CITY COUNCIL MEETING, Monday, December 14, 2015, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of November 23, 2015 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 249,764.11.**
 - c. **Approve Amendment No. 4 to Personal Services Contract for City Attorney Services.**
4. **Public Hearings. Port of Cascade Locks Zone Change LU 15-002**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1343 Authorizing Waste Connections, Inc., (Hood River Garbage) to Set Charges and Rates for Providing Services.**
 - c. **Approve Resolution No. 1344 Maintaining Current Rates for Delivery of Electrical Services Provided by the City of Cascade Locks, and Repealing Resolution No. 1291.**
 - d. **Approve Resolution No. 1345 To Withdraw Cross Water Right Transfer Application**
 - e. **Approve Resolution No. 1346 Accepting Interim Financing Proposal**
 - f. **Appoint TRT Auditor.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - 1) **Tourism Brochure and Logo Presentation.**
 - b. **Emergency Declarations**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required under ORS 192.660 (2)(d) Labor Negotiations**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.



1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 PM. CM's Randall, Walker, Rutherford, and Mayor Cramblett were present. CM Fitzpatrick arrived at 7:15 PM. CM's Groves and Busdieker were excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Jessica Bennett, Dennis Muilenberg, Hood River News Correspondent Patrick Mulvihill, Matthew Ledbetter, Nicole Crites, Rachel Klapprich, Port Marketing Manager Holly Howell, Erwin Swetnam, Steve Harrison and Camera Operator Betty Rush.

2. **Additions or amendments to the Agenda.** CA Zimmerman said agenda item 7.a. is postponed. Mayor Cramblett said Holly could give her presentations after the Consent Agenda.

3. **Adoption of Consent Agenda.**

a. **Approval of October 26, 2015 Minutes.**

b. **Ratification of the Bills in the Amount of \$269,698.83.**

c. **Approve Contract with Columbia Credits.**

Mayor Cramblett read the list of items on the Consent Agenda. **Motion:** CM Walker moved, seconded by CM Randall, to approve the Consent Agenda. The motion passed unanimously by CM's Randall, Walker, Rutherford, and Mayor Cramblett.

4. **Public Hearings.** None.

7. c. Travel Oregon Rural Tourism Studio – Port of Cascade Locks (moved ahead). Holly said that the idea behind this is to refine the tourism strategy. She gave dates of public workshops to take place January through April and stated that there is limited seating so reservations are required.

CM Walker asked Holly if she knew anything about a transit system from the east county to Multnomah Falls. Holly said there is a Focus Group conducting interviews and researching shuttle ideas and may be launching a pilot program next summer.

7. d. Gorge Hubs Project – Port of Cascade Locks (moved ahead). Holly said Cascade Locks has the opportunity for a Trail Hub. She handed out a concept drawing (Exhibit A) for the Overlook Park area. She said the Trail Hub will be a rest area point for hikers/bikers traveling the Historic Highway. She said the conceptual plan identifies what the Hub would look like and determines design standards and amenities. CA Zimmerman said there is \$50,000 in the budget for the parking lot and adjoining property owners will be contacted to pay for their portion. Holly said Portland Wheelman has donated \$15,000 for a bicycle repair stand and it is purchased and ready to install.

5. b. Approve Cycle Oregon Grant Application for Gorge Hubs (moved ahead). CA Zimmerman said this is a grant from Cycle Oregon for \$6,000 with \$2,000 of that as in-kind. He said \$4,000 will be for the construction and installation of the wayfinding panel.

Mayor Cramblett asked if the kiosk is included in the conceptual plan. Holly said there is a place designated for the kiosk that won't interfere with the rest of the work to be done. CM Randall asked about the proposed restrooms. Holly explained that the restroom facility would be public and would belong to the City. **Motion:** CM Randall moved, seconded by CM Rutherford, to approve the Cycle Oregon Grant application for the Gorge hubs Project.

CA Zimmerman reported on the benefits of bicycle tourism in the City of Oakridge.

The motion passed with CM's Randall, Fitzpatrick, Rutherford, and Mayor Cramblett voting in favor. CM Walker abstained.

7. b. Hood River Garbage – Erwin Swetnam (moved ahead). Erwin explained the increase in operating costs and the additional increases with recycling. He handed out suggested price increases for recycling on April 1, 2016 and July 1, 2016. CA Zimmerman said there would be a resolution with the rate increases at the next meeting.

5. Action Items:

a. Appointment to Committees. None.

b. Approve Cycle Oregon Grant Application for Gorge Hubs. This took place earlier in the meeting.

c. Approve EMS request for Building Maintenance. Dennis said the heat pump in the Fire Hall has failed. The staff report gave prices for repair or replacement. **Motion:** CM Walker moved, seconded by CM Fitzpatrick, to approve Option #2 to install a new heat pump in the Fire Hall. The motion passed unanimously by CM's Randall, Fitzpatrick, Walker, Rutherford, and Mayor Cramblett.

6. Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community. None.

7. Reports and Presentations.

a. City Committees.

1) Tourism Committee Presentation (postponed).

b. Hood River Garbage – Erwin Swetnam. This took place earlier in the meeting.

c. Travel Oregon Rural Tourism Studio – Port of Cascade Locks This took place earlier in the meeting.

d. Gorge Hubs Project – Port of Cascade Locks. This took place earlier in the meeting.

e. Urban Growth Boundary Electric Rates. Mayor Cramblett said the higher rate was set initially due to the increased cost in maintaining Southbank. He said these properties are right here and would not be any additional costs to maintain. He said that taxes should not even be brought up. Mayor Cramblett said he has researched other electric companies and they charge the same rate for in-city and rural. CM Randall agreed with Mayor Cramblett but questioned the consequences of reversing the rate. CA Zimmerman said there will be no consequence to Harvey Road residences but the other properties affected might want a refund. CM Rutherford said it should be a new rate going forward. CA Zimmerman said there will be no incentive for these properties to annex into the City. There was a majority of the Council to call this a new rate going forward with no reimbursements. CA Zimmerman said he would have the resolution at the next meeting.

f. City Administrator Zimmerman Report. CA Zimmerman reported on the winter storm recovery, Wastewater Master Plan, the water exchange application, and asked Council to review the Personnel Handbook.

8. Mayor and City Council Comments. CM Rutherford thanked Holly for her reports and said that he liked these projects. CM Fitzpatrick thanked the utility crews for their work during the storm and staff for everything they do.

Mayor Cramblett said he was in the office during the power outage and witnessed a lot of phone calls coming into the office. He thanked staff. He said there was a situation in town where the City and Port were able to work together to help out a citizen in need. He asked CA Zimmerman if

there was something that could be put in place to move quicker in an emergency situation when it is beyond our capacity. CM Walker described the policy used where he works. CA Zimmerman said he would do some research.

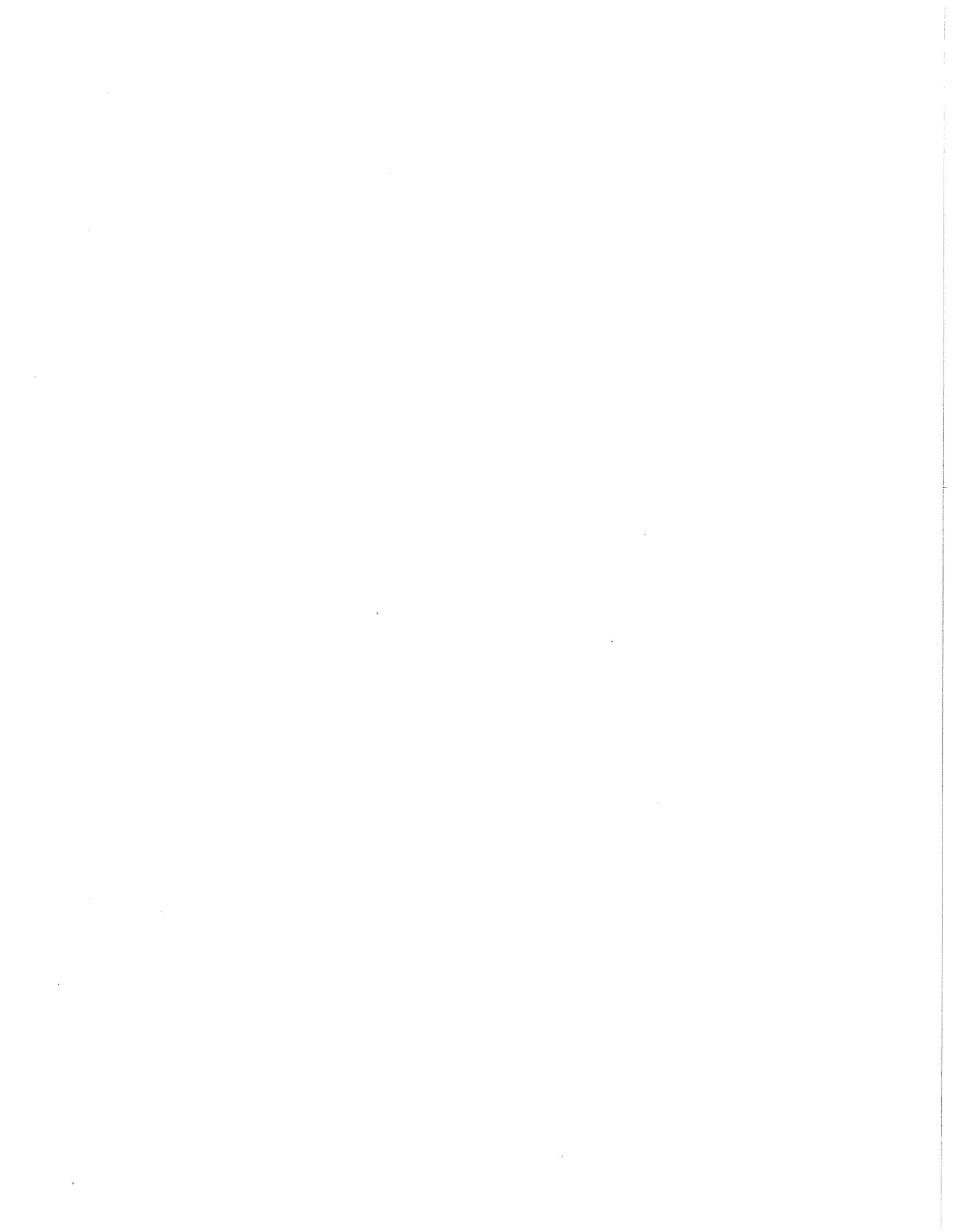
Mayor Cramblett said he attended a meeting with the Governor's Staff regarding the Nestlé issue. He said the City now has a contact in which information can be shared back and forth. He said there will be an ongoing conversation. He said he just wants the process to work and move forward.

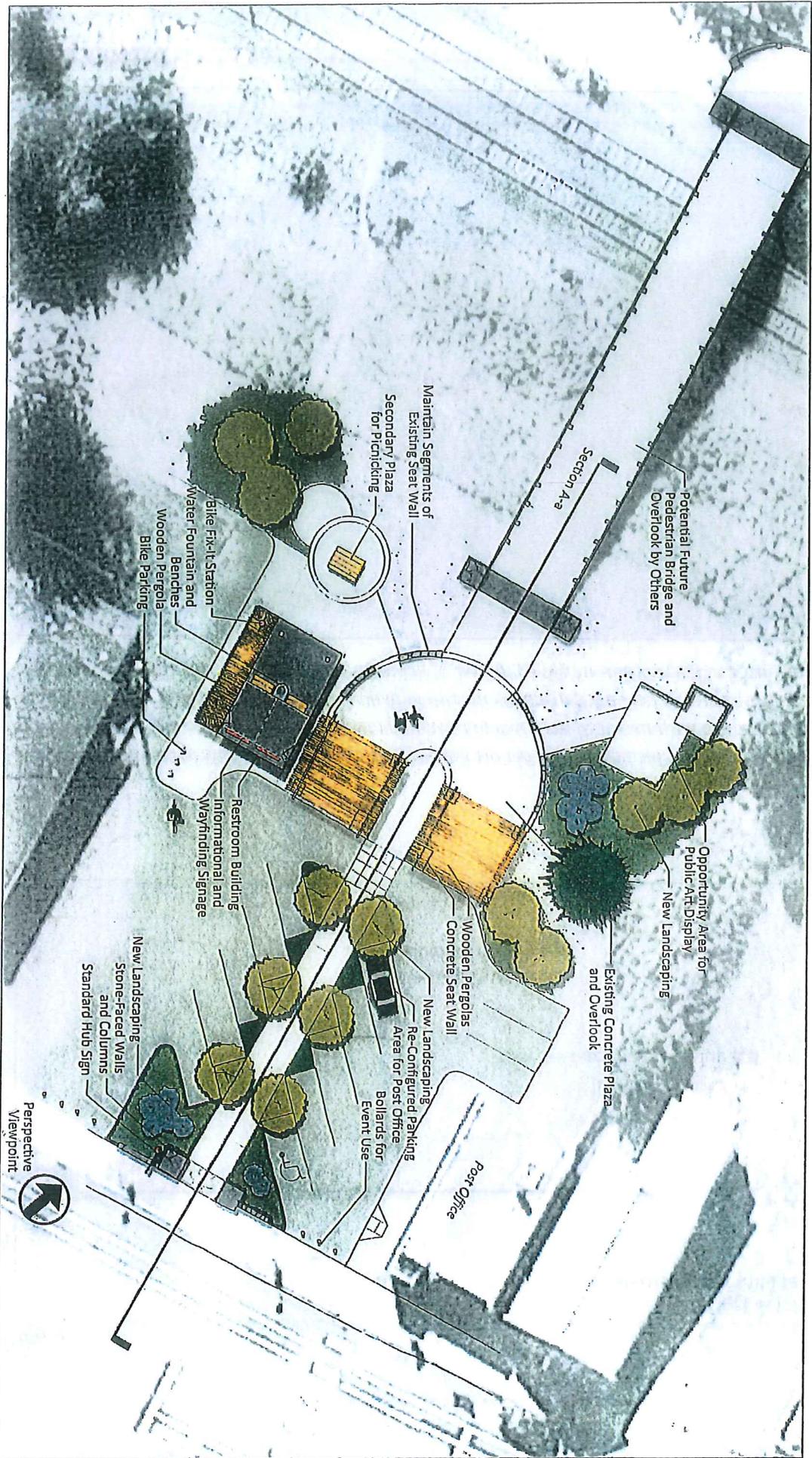
9. **Other matters.** None.
10. **Executive Session per ORS 192.660 (2) may be required.** None.
11. **Adjournment. Motion:** CM Walker moved, seconded by CM Rutherford, to adjourn. The motion passed unanimously by CM's Randall, Fitzpatrick, Walker, Rutherford, and Mayor Cramblett.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

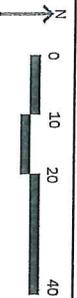
Tom Cramblett, Mayor





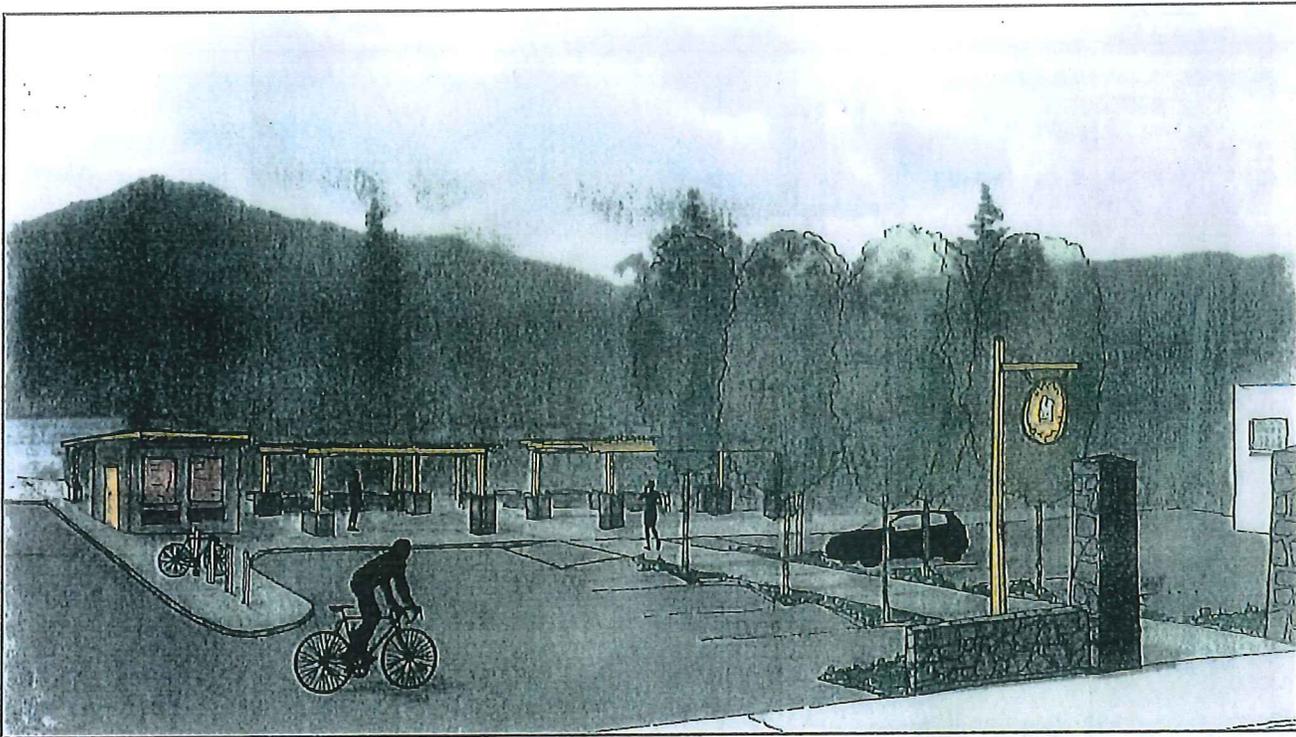
Cascade Locks Hub

Conceptual Plan

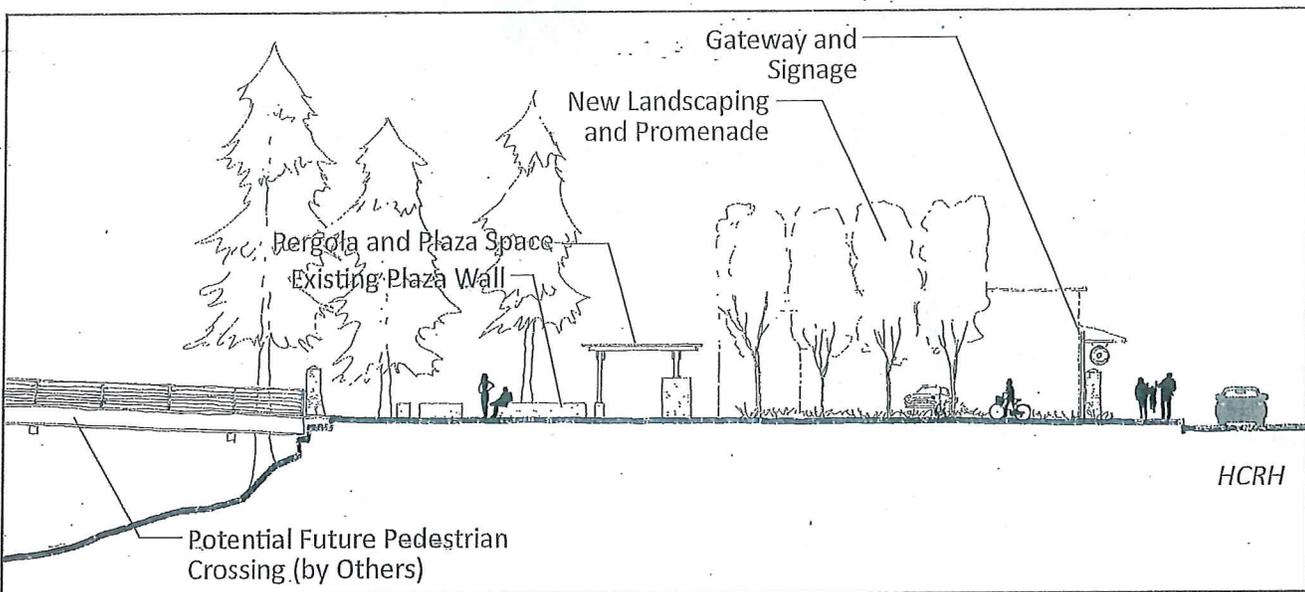


Perspective Viewpoint

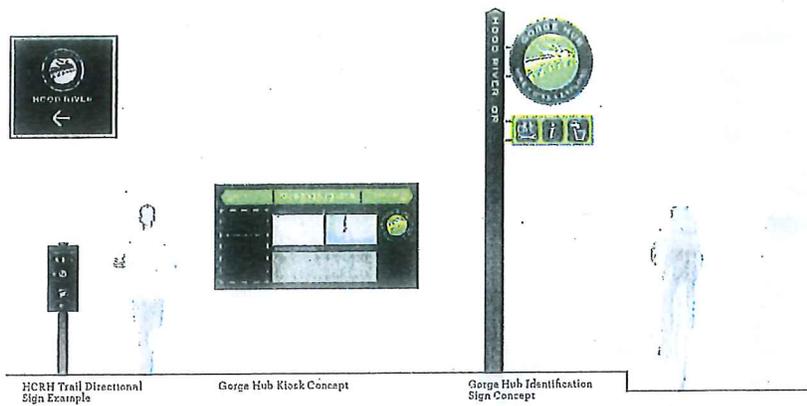
Site Sketches



The view into the hub at Cascade Locks from the HCRH. A pair of low stone walls provides a gateway from the street and draws the eye to the site. A new pedestrian promenade lined with trees softens the parking lot and leads to an enhanced plaza space with mirrored pergolas and a small restroom incorporated into the existing overlook area. Smaller sub-spaces for picnicking and art displays would be provided on the slope beyond the pergolas.



Section A-a

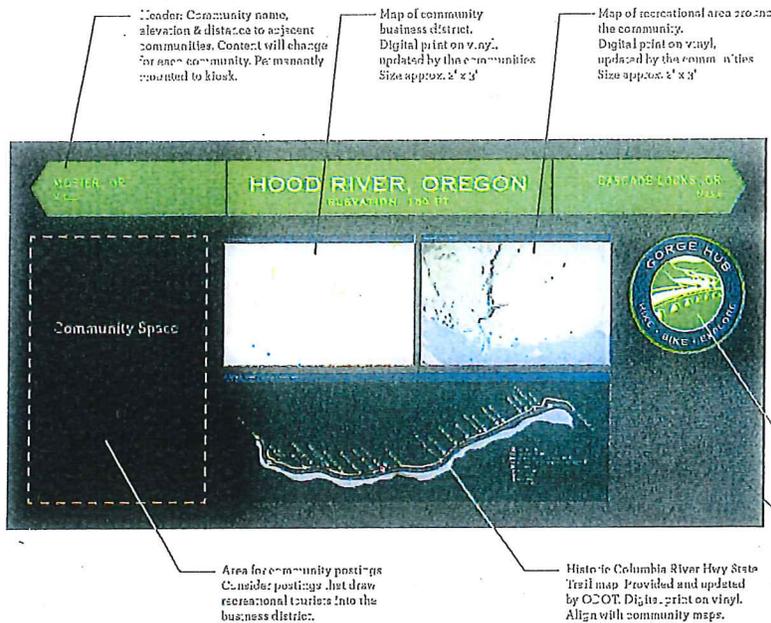


APPLICATION: SIGNAGE

The concepts illustrated show how the logo and it's relationship to the community name might appear in the context of the built environment.

On directional signage, use the logo with the "community name". For identification signage and kiosks at each community hub, use the logo and the community name in a relationship that is complementary to the design.

A designer will need to be commissioned to develop concepts. Final sign structure design will need to be engineered for wind load.



APPLICATION: KIOSK

The hub kiosk will be the interaction point between the recreational tourists and the communities business districts within the Gorge Hub network.

The concept shown illustrates all the basic pieces that should be included at the kiosk to promote exploration within the communities. Final design layouts, material specifications, and fabrication details are required.



Logo



Logo with Community Band



CASCADE LOCKS
OREGON

Logo with Community Name

LOGO VARIABLES

The logo is never alone and should always be associated with one or all of the community names.

When marketing the Gorge Hub system, use the "Logo with Community Band".

When identifying the community as a destination, use the "Logo with Community Name".

Layouts other than what is shown can be used as the design application requires.

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

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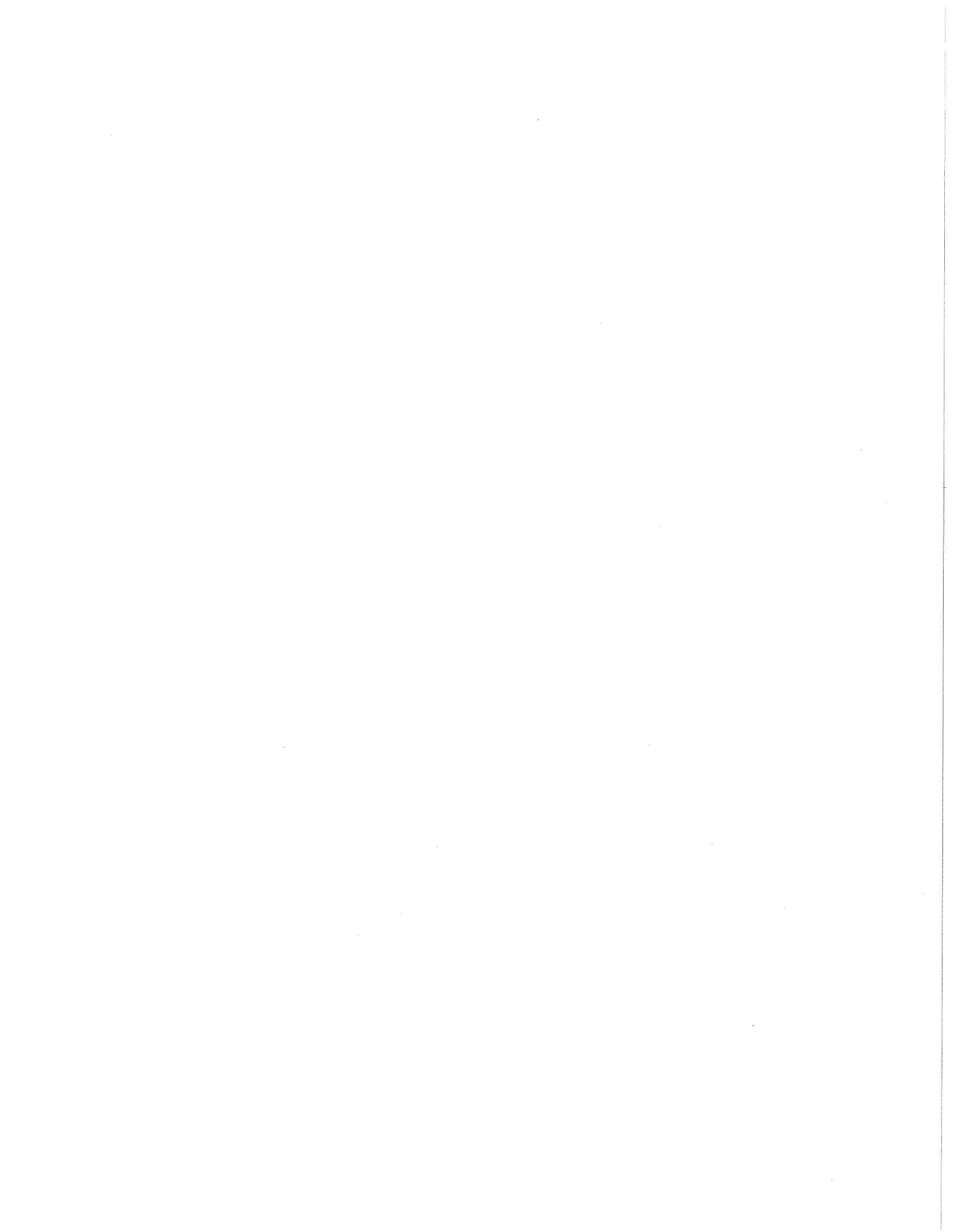
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11/25/2015	PR	\$ 60,803.86
11/20/2015	A/P	\$ 51,652.98
11/30/2015	A/P	\$ 106,009.65
12/4/2015	A/P	\$ 31,297.62

GRAND TOTAL \$ 249,764.11

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APPROVAL:

Mayor



Report Criteria:
Report type: GL detail

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6485	11/15	11/20/2015	6945	107202	ACOM, Inc.	programming	4140562740	158.50
Total 6485:								158.50
6486	11/15	11/20/2015	6900	V503630	BSK Associates	water testing	2140562150	199.50
Total 6486:								199.50
6487	11/15	11/20/2015	620	115736	CASCADE FIRE & SAFETY	Pump in gear switch	0540562441	60.55
Total 6487:								60.55
6488	11/15	11/20/2015	940	OCTOBER 2	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	240.00
Total 6488:								240.00
6489	11/15	11/20/2015	1320	742457055	DAILY JOURNAL OF COMMERCE	ad for sealed bids - Honda Civic	0140162030	167.70
6489	11/15	11/20/2015	1320	742461009	DAILY JOURNAL OF COMMERCE	RFP Transient Room Tax	0140162030	77.00
6489	11/15	11/20/2015	1320	742461009	DAILY JOURNAL OF COMMERCE	RFP Transient Room Tax	0840562113	33.00
Total 6489:								277.70
6490	11/15	11/20/2015	1540	61158-10301	DMV SERVICES STATE OF OREGON	Driving Records	0540562110	1.50
Total 6490:								1.50
6491	11/15	11/20/2015	1620	907	EFFICIENCY SERVICES GROUP, LLC	BPA Program Service November 2015	5140562139	750.00
Total 6491:								750.00
6492	11/15	11/20/2015	6981	5983	Fanwest Portable Crushing Inc.	rock for projects	2140562560	168.10
6492	11/15	11/20/2015	6981	5983	Fanwest Portable Crushing Inc.	rock for projects	3140562560	168.10
6492	11/15	11/20/2015	6981	5983	Fanwest Portable Crushing Inc.	rock for substation	5645163941	253.70
Total 6492:								589.90
6493	11/15	11/20/2015	2020	1245441-2	GENERAL PACIFIC INC.	500 STR CU 600V	5645163941	15,800.00

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6495	11/15	11/20/2015	2730	4506	INFINITE GRAPHIX	install logo on trucks	5140562201	350.00
6495	11/15	11/20/2015	2730	4506	INFINITE GRAPHIX	heat press logo on sweatshirts	5140562210	36.00
Total 6495: 386.00								
6496	11/15	11/20/2015	3070	1500316080	LES SCHWAB TIRE CENTER	Flat Repair	0540563047	17.00
6496	11/15	11/20/2015	3070	1500322126	LES SCHWAB TIRE CENTER	wheel for spare tire	0540563047	183.87
Total 6496: 200.87								
6497	11/15	11/20/2015	3110	12146	LOCAL GOVERNMENT	labor relations	5140562110	605.00
6497	11/15	11/20/2015	3110	12146	LOCAL GOVERNMENT	labor relations	5140662110	500.00
Total 6497: 1,105.00								
6498	11/15	11/20/2015	3160	110915	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140462540	12.44
Total 6498: 12.44								
6499	11/15	11/20/2015	6844	10007	Merina & Company, LLP	Progress Billing for 2014-15 Audit	0140162080	11,000.00
6499	11/15	11/20/2015	6844	9930	Merina & Company, LLP	court proceedings for R. Hicks	0140362081	861.88
6499	11/15	11/20/2015	6844	9930	Merina & Company, LLP	court proceedings for R. Hicks	0840562081	369.37
Total 6499: 12,231.25								
6500	11/15	11/20/2015	6980	2014-2474	M-K Drilling Company	Drill Ground Rod Holes for Substation	5645163941	15,000.00
Total 6500: 15,000.00								
6501	11/15	11/20/2015	3940	85	OAMR	Membership Dues	0140162030	50.00
Total 6501: 50.00								
6502	11/15	11/20/2015	3970	WINTER 201	OAWU	Annual EOY Conference	2140562020	570.00
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6503	11/15	11/20/2015	4030	2016	OHA State of Oregon	drinking water/cross connection/backflow	2140562030	75.00
6503	11/15	11/20/2015	4030	2016-17	OHA State of Oregon	Cert Renewal - Sheldon	2140562030	80.00
Total 6503: 155.00								
6504	11/15	11/20/2015	6948	1444	Peterson Pro Media	Photography 3rd quarter payment	0840562160	1,450.00
Total 6504: 1,450.00								
6505	11/15	11/20/2015	4910	600146813 1	Richard Cox	Refund Deposit	5121130	218.48
Total 6505: 218.48								
6506	11/15	11/20/2015	6780	5038881955	Ricoh Americas Corporation	Copies	0140162110	153.50
Total 6506: 153.50								
6507	11/15	11/20/2015	6965	10	Sofia Urrutia-Lopez	Contract Support	0840562110	508.25
Total 6507: 508.25								
6508	11/15	11/20/2015	5510	8036668565	STAPLES CONTRACT & COMMERCIA	manilla envelopes, chairmat, toner, pape	0140162010	242.23
Total 6508: 242.23								
6509	11/15	11/20/2015	5520	16165	STATE FORESTER	Fire Protection	0140362870	20.77
6509	11/15	11/20/2015	5520	16165	STATE FORESTER	Fire Protection	3140562870	61.06
6509	11/15	11/20/2015	5520	16165	STATE FORESTER	Fire Protection	5140562870	27.35
Total 6509: 109.18								
6510	11/15	11/20/2015	4910	200100405 1	Stephen Hansen	Refund Deposit	5121130	73.90
Total 6510: 73.90								
6511	11/15	11/20/2015	6970	1973723	Suburban Propane	Propane	0540562421	35.24
Total 6511: 35.24								
6512	11/15	11/20/2015	6969	654-1073	TEGNA	Programming	4140562740	286.75

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Total 6512:								
6513	11/15	11/20/2015	5960	104542	TRAFFIC SAFETY SUPPLY CO.	street sign	0340562560	100.37
Total 6513:								
6514	11/15	11/20/2015	6070	941420	TWGM, INC NAPA AUTO PARTS	propane torch kit, metal clamp	3140562560	41.57
6514	11/15	11/20/2015	6070	942263	TWGM, INC NAPA AUTO PARTS	wire, butt connectors	2140562560	23.66
6514	11/15	11/20/2015	6070	944156	TWGM, INC NAPA AUTO PARTS	18in flex handle & impact socket	5645163941	40.07
Total 6514:								
6515	11/15	11/20/2015			Void Check			105.30
Total 6515:								
6516	11/15	11/20/2015	6210	782914	USA BLUEBOOK	100 PSI Pump	2140562560	301.10
Total 6516:								
6524	11/15	11/30/2015	460	5914	BROWN & KYRAR, INC	Cascade Locks General Consulting	5645163941	455.00
Total 6524:								
6525	11/15	11/30/2015	670	CCLLP 1120	CASCADE LOCKS LIGHT CO.	CCLLP Lovell, Autumn	5140562138	150.00
6525	11/15	11/30/2015	670	CCLLP 1120	CASCADE LOCKS LIGHT CO.	CCLLP Johnston, Brenda	5140562138	150.00
6525	11/15	11/30/2015	670	CCLLP 1120	CASCADE LOCKS LIGHT CO.	CCLLP Graves, Rebecca	5140562138	150.00
Total 6525:								
6526	11/15	11/30/2015	790	313230273 1	CENTURYLINK	Fire Department Phones	0640562050	131.43
6526	11/15	11/30/2015	790	313401451 1	CENTURYLINK	Sewer	3140562050	116.23
6526	11/15	11/30/2015	790	313470082 1	CENTURYLINK	City Hall Phones	0140162050	389.33
6526	11/15	11/30/2015	790	313785538 1	CENTURYLINK	telemetry	2140562050	125.89
6526	11/15	11/30/2015	790	313785538 1	CENTURYLINK	telemetry	3140562050	125.88
6526	11/15	11/30/2015	790	313891134 1	CENTURYLINK	Emergency After Hours	5140562050	54.88
6526	11/15	11/30/2015	790	313891134 1	CENTURYLINK	Emergency After Hours	5140562050	13.71
6526	11/15	11/30/2015	790	314228414 1	CENTURYLINK	Lift Station	3140562050	38.48
6526	11/15	11/30/2015	790	320153997 1	CENTURYLINK	well house dialer	2140562050	9.16

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6526:								1,004.99
6527	11/15	11/30/2015	1120	A97430	COLUMBIA HARDWARE, LLC	supplies for substation	5645163941	156.00
Total 6527:								156.00
6528	11/15	11/30/2015	1420	1897	DENNIS V. SNYDER JR. CONTRACTO	assist elec. crew with November power o	5645163941	3,690.00
Total 6528:								3,690.00
6529	11/15	11/30/2015	1530	NOVEMBER	DISH NETWORK	Programming	4140562740	400.00
Total 6529:								400.00
6530	11/15	11/30/2015	6982	7468	DJ's Electrical, Inc.	November storm restoration	5645163941	15,447.00
Total 6530:								15,447.00
6531	11/15	11/30/2015	1760	ORHOD3905	FASTENAL	supplies for substatio	5645163941	18.14
6531	11/15	11/30/2015	1760	ORHOD3934	FASTENAL	supplies for substatio	5645163941	1.95
6531	11/15	11/30/2015	1760	ORHOD4322	FASTENAL	supplies for substatio	5645163941	18.45
6531	11/15	11/30/2015	1760	ORHOD4385	FASTENAL	Drill set, cold weather gloves, supplies fo	5645163941	196.37
6531	11/15	11/30/2015	1760	ORHOD4392	FASTENAL	supplies for substatio	5645163941	69.34
Total 6531:								304.25
6532	11/15	11/30/2015	2020	1246357	GENERAL PACIFIC INC.	bronze terminal #8-600 to A 2 Hole Pad	5645163941	351.00
Total 6532:								351.00
6533	11/15	11/30/2015	6854	NOVEMBER	Gordon Zimmerman	CA Expense	0140162094	23.00
6533	11/15	11/30/2015	6854	NOVEMBER	Gordon Zimmerman	Meeting with Governor's Staff	2140562020	108.10
Total 6533:								131.10
6534	11/15	11/30/2015	2420	8209	HOOD RIVER CO. - FINANCE	October 2015 Deputy Service	0141962250	8,284.08
Total 6534:								8,284.08

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6535	11/15	11/30/2015	2580	27015	HOOD RIVER SAND & GRAVEL	T Switchyard	5645163941	799.12
6535	11/15	11/30/2015	2580	27024	HOOD RIVER SAND & GRAVEL	T Switchyard Rock	5645163941	801.58
Total 6535:								1,600.70
6536	11/15	11/30/2015	3070	1500319705	LES SCHWAB TIRE CENTER	Tires for Command Rig	0540563047	518.44
Total 6536:								518.44
6537	11/15	11/30/2015	3360	112315	Megan Webb	Reimburse expense for power outage su	5140661540	13.37
6537	11/15	11/30/2015	3360	112415	Megan Webb	Reimburse Mileage	0140162020	62.10
Total 6537:								75.47
6538	11/15	11/30/2015	3910	12588	NORTHWEST PUBLIC POWER ASSOC	2016 Membership Dues	5140562030	1,833.59
Total 6538:								1,833.59
6539	11/15	11/30/2015	4640	NOVEMBER	PITNEY BOWES INC	Postage	0140162055	150.00
Total 6539:								150.00
6540	11/15	11/30/2015	4650	1087426	PLATT ELECTRIC SUPPLY	C-H BAB2125 125A 2P 10000A1C	5645163941	378.84
Total 6540:								378.84
6541	11/15	11/30/2015	4670	10356975	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	30.00
Total 6541:								30.00
6542	11/15	11/30/2015	6970	1568-085672	Suburban Propane	Propane	0540562421	366.76
Total 6542:								366.76
6543	11/15	11/30/2015	5650	137345	T & R ELECTRIC SUPPLY CO.	500 KVA Three Phase Pad Mount	5140563770	7,856.00
Total 6543:								7,856.00
6544	11/15	11/30/2015	6070	94442	TWGW, INC NAPA AUTO PARTS	batteries for A92	0540562441	258.26
6544	11/15	11/30/2015	6070	944757	TWGW, INC NAPA AUTO PARTS	core deposit for A92 Batteries	0540562441	36.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6544:								
6545	11/15	11/30/2015	6110	2015-16	U.S. POSTAL SERVICE	Annual Permit Fee	0140162055	225.00
6545	11/15	11/30/2015	6110	NOVEMBER	U.S. POSTAL SERVICE	UB Postage	0140162055	296.32
Total 6545:								
6546	11/15	11/30/2015	6937	291855401	US Bank Equipment Finance	contract payment	5645163941	1,293.61
Total 6546:								
6547	12/15	12/04/2015	6900	V504044	BSK Associates	water testing	2140562150	45.00
Total 6547:								
6548	12/15	12/04/2015	670	100001500 1	CASCADE LOCKS LIGHT CO.	fire station	0540562439	372.95
6548	12/15	12/04/2015	670	100003500 1	CASCADE LOCKS LIGHT CO.	Res. No. 2	2140562070	32.38
6548	12/15	12/04/2015	670	100030200 1	CASCADE LOCKS LIGHT CO.	Pump Lift Station	3140562070	28.30
6548	12/15	12/04/2015	670	100038200 1	CASCADE LOCKS LIGHT CO.	Well House	2140562070	1,547.84
6548	12/15	12/04/2015	670	100379100 1	CASCADE LOCKS LIGHT CO.	Treatment Plant	3140562070	1,786.33
6548	12/15	12/04/2015	670	100381300 1	CASCADE LOCKS LIGHT CO.	warehouse	2140562070	36.03
6548	12/15	12/04/2015	670	100381300 1	CASCADE LOCKS LIGHT CO.	warehouse	3140562070	36.03
6548	12/15	12/04/2015	670	200120000 1	CASCADE LOCKS LIGHT CO.	Cemetery Water	1740562551	28.30
6548	12/15	12/04/2015	670	300155100 1	CASCADE LOCKS LIGHT CO.	Main lift station	3140562070	904.28
6548	12/15	12/04/2015	670	300155900 1	CASCADE LOCKS LIGHT CO.	museum	0140762630	140.12
6548	12/15	12/04/2015	670	300171800 1	CASCADE LOCKS LIGHT CO.	Mall Lighting	5140562800	44.47
6548	12/15	12/04/2015	670	300183900 1	CASCADE LOCKS LIGHT CO.	Moody Lift Station	2140562070	71.03
6548	12/15	12/04/2015	670	301961200 1	CASCADE LOCKS LIGHT CO.	Bike Path	0140162552	11.38
6548	12/15	12/04/2015	670	600135000 1	CASCADE LOCKS LIGHT CO.	City Hall Utilities	0140162552	1,250.62
6548	12/15	12/04/2015	670	600136900 1	CASCADE LOCKS LIGHT CO.	87 Ruckel	3140562070	37.95
6548	12/15	12/04/2015	670	600149800 1	CASCADE LOCKS LIGHT CO.	City Hall Irrigation	0140162552	86.03
6548	12/15	12/04/2015	670	601369800 1	CASCADE LOCKS LIGHT CO.	Radio Tower	0540562439	39.10
6548	12/15	12/04/2015	670	SSS NOVEM	CASCADE LOCKS LIGHT CO.	senior sewer subsidy	0140362025	227.00
Total 6548:								
6549	12/15	12/04/2015	820	62396	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	7,458.33
Total 6549:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6549:								
6550	12/15	12/04/2015	4910	600143907 1	Cheryl Kreiger	Refund Deposit	5121130	85.43
Total 6550:								
6551	12/15	12/04/2015	6852	DECEMBER	College of Emergency Services	Installment Paymen for J. Bennett	0540562024	790.00
Total 6551:								
6552	12/15	12/04/2015	1120	A98919	COLUMBIA HARDWARE, LLC	mini white lights	0140462520	87.92
Total 6552:								
6553	12/15	12/04/2015	2420	8250	HOOD RIVER CO. - FINANCE	November 2015 Deputy Service	0141962250	8,284.08
Total 6553:								
6554	12/15	12/04/2015	2570	11151003	HOOD RIVER NEWS	RFP TRT Auditor	0140162030	72.00
Total 6554:								
6555	12/15	12/04/2015	2980	7092879-00	L.N. CURTIS & SONS	ambiant aircheck air analysis	0540562440	110.00
Total 6555:								
6556	12/15	12/04/2015	6874	NOVEMBER	LIN Television Corporation	programming	4140562740	224.75
Total 6556:								
6557	12/15	12/04/2015	3380	KPDX NOV 2	Meredith Corporation	Retransmission	4140562740	124.00
6557	12/15	12/04/2015	3380	KPTV NOV 2	Meredith Corporation	Retransmission	4140562740	294.50
Total 6557:								
6558	12/15	12/04/2015	4910	100087804 1	Molly Booth	Refund Deposit	5121130	17.72
Total 6558:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6559	12/15	12/04/2015	6769	11-15-266	PARC Resources, LLC	City Planning	0140262075	346.50
6559	12/15	12/04/2015	6769	11-15-266	PARC Resources, LLC	general planning	0140262090	272.25
Total 6559:								
6560	12/15	12/04/2015	4630	329432	PITNEY BOWES - SUPPLIES	Ink	0140162010	61.19
Total 6560:								
6561	12/15	12/04/2015	6780	20559288	Ricoh Americas Corporation	Lease	0140162120	236.80
Total 6561:								
6562	12/15	12/04/2015	6951	1845	Shred 4 Less Inc.	document shredding	0140162110	78.00
Total 6562:								
6563	12/15	12/04/2015	6886	NOVEMBER	Sindair Television Group, Inc.	Programming	4140562740	341.00
Total 6563:								
6564	12/15	12/04/2015	6965	11	Sofia Urrutia-Lopez	Contract Support	0840562110	541.50
Total 6564:								
6565	12/15	12/04/2015	6070	942237	TWGW, INC NAPA AUTO PARTS	blue def	0340562530	119.86
6565	12/15	12/04/2015	6070	942237	TWGW, INC NAPA AUTO PARTS	blue def	2140562530	119.87
6565	12/15	12/04/2015	6070	942237	TWGW, INC NAPA AUTO PARTS	blue def	3140562530	119.87
6565	12/15	12/04/2015	6070	942354	TWGW, INC NAPA AUTO PARTS	wire and terminal	0340562560	19.04
6565	12/15	12/04/2015	6070	944707	TWGW, INC NAPA AUTO PARTS	battery, battery cables, washer fluid	0340562441	143.85
6565	12/15	12/04/2015	6070	944707	TWGW, INC NAPA AUTO PARTS	battery, battery cables, washer fluid	2140562441	143.85
6565	12/15	12/04/2015	6070	944707	TWGW, INC NAPA AUTO PARTS	battery, battery cables, washer fluid	3140562441	143.84
6565	12/15	12/04/2015	6070	944936	TWGW, INC NAPA AUTO PARTS	led work lamp	0340562560	214.42
6565	12/15	12/04/2015	6070	944938	TWGW, INC NAPA AUTO PARTS	heat shrink tubing and wire	0340562560	14.08
6565	12/15	12/04/2015	6070	945696	TWGW, INC NAPA AUTO PARTS	wiper blades	2140562560	21.77
Total 6565:								
6566	12/15	12/04/2015	6855	1511-18	WaNaPa Room Inc	meals for crew during november power o	5645163941	208.70

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6666:								
11201501	11/15	11/20/2015	6080	OCTOBER 2	U S BANK	Bank Fees	0140162110	300.47 M
Total 11201501:								
11301501	11/15	11/30/2015	6090	5243 11/15	U S BANK CC	city administrator expense account-meal	0140162094	22.95 M
Total 11301501:								
11301502	11/15	11/30/2015	6090	8789 11/15	U S BANK CC	supplies for substation from Home Depot	5645163941	144.31 M
Total 11301502:								
11301503	11/15	11/30/2015	6090	2974 11/15	U S BANK CC	battery for hand held	0140162010	59.99 M
11301503	11/15	11/30/2015	6090	2974 11/15	U S BANK CC	ipad data plan	0540562050	14.99 M
Total 11301503:								
11301504	11/15	11/30/2015	440	OCT15-PWR	BPA	October Power Bill	5140562820	43,893.00 M
11301504	11/15	11/30/2015	440	OCT15-PWR	BPA	October Power Bill	5140562820	7,362.00 M
Total 11301504:								
11301505	11/15	11/30/2015	440	OCT15-TRN	BPA	October Transmission Bill	5140562821	7,701.00 M
11301505	11/15	11/30/2015	440	OCT15-TRN	BPA	October Transmission Bill	5140562821	1,292.00 M
Total 11301505:								
12041501	12/15	12/04/2015	3650	15110481	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	3,851.01 M
12041501	12/15	12/04/2015	3650	15110481	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	26.35 M
Total 12041501:								
Grand Totals:								
								188,960.25

Summary by General Ledger Account Number

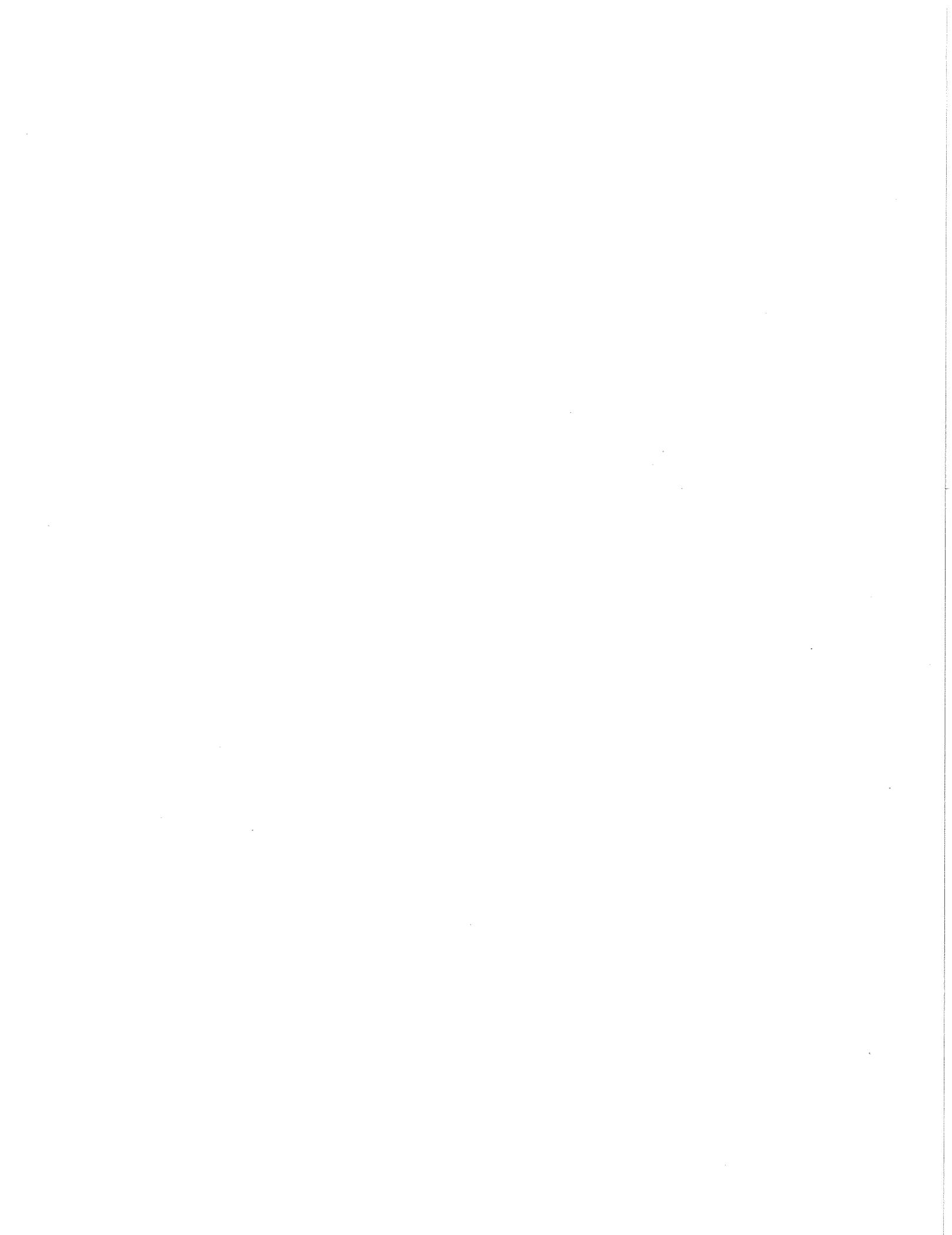
GL Account	Debit	Credit	Proof
01-21010	.00	33,551.65-	33,551.65-
01-401-62010	363.41	.00	363.41
01-401-62020	62.10	.00	62.10
01-401-62030	366.70	.00	366.70
01-401-62050	389.33	.00	389.33
01-401-62055	670.32	.00	670.32
01-401-62080	11,000.00	.00	11,000.00
01-401-62094	45.95	.00	45.95
01-401-62110	531.97	.00	531.97
01-401-62120	236.80	.00	236.80
01-401-62552	1,348.03	.00	1,348.03
01-402-62075	346.50	.00	346.50
01-402-62090	272.25	.00	272.25
01-403-62081	861.88	.00	861.88
01-403-62870	20.77	.00	20.77
01-404-62520	87.92	.00	87.92
01-404-62540	12.44	.00	12.44
01-407-62630	140.12	.00	140.12
01-408-62025	227.00	.00	227.00
01-419-62250	16,568.16	.00	16,568.16
03-21010	.00	611.62-	611.62-
03-405-62441	143.85	.00	143.85
03-405-62530	119.86	.00	119.86
03-405-62560	347.91	.00	347.91
05-21010	36.00	3,140.09-	3,104.09-
05-405-62024	790.00	.00	790.00
05-405-62050	146.42	.00	146.42
05-405-62110	1.50	.00	1.50
05-405-62111	240.00	.00	240.00
05-405-62421	402.00	.00	402.00
05-405-62439	412.05	.00	412.05
05-405-62440	110.00	.00	110.00
05-405-62441	318.81	36.00-	282.81
05-405-63047	719.31	.00	719.31
08-21010	.00	2,902.12-	2,902.12-
08-405-62081	369.37	.00	369.37
08-405-62110	1,049.75	.00	1,049.75
08-405-62113	33.00	.00	33.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
08-405-62160	1,450.00	.00	1,450.00
17-21010	.00	28.30-	28.30-
17-405-62551	28.30	.00	28.30
21-21010	.00	3,678.28-	3,678.28-
21-405-62020	678.10	.00	678.10
21-405-62030	155.00	.00	155.00
21-405-62050	135.05	.00	135.05
21-405-62070	1,687.28	.00	1,687.28
21-405-62150	244.50	.00	244.50
21-405-62441	143.85	.00	143.85
21-405-62530	119.87	.00	119.87
21-405-62560	514.63	.00	514.63
31-21010	.00	11,066.25-	11,066.25-
31-405-62050	280.59	.00	280.59
31-405-62070	2,792.89	.00	2,792.89
31-405-62441	143.84	.00	143.84
31-405-62530	119.87	.00	119.87
31-405-62560	209.67	.00	209.67
31-405-62700	7,458.33	.00	7,458.33
31-405-62870	61.06	.00	61.06
41-21010	.00	5,706.86-	5,706.86-
41-405-62740	5,706.86	.00	5,706.86
51-21010	.00	73,207.90-	73,207.90-
51-21130	395.53	.00	395.53
51-405-62030	1,833.59	.00	1,833.59
51-405-62050	54.88	.00	54.88
51-405-62110	605.00	.00	605.00
51-405-62138	450.00	.00	450.00
51-405-62139	750.00	.00	750.00
51-405-62201	380.00	.00	380.00
51-405-62210	36.00	.00	36.00
51-405-62800	44.47	.00	44.47
51-405-62820	43,893.00	.00	43,893.00
51-405-62821	7,701.00	.00	7,701.00
51-405-62870	27.35	.00	27.35
51-405-63770	7,856.00	.00	7,856.00
51-406-61540	13.37	.00	13.37
51-406-62050	13.71	.00	13.71
51-406-62110	500.00	.00	500.00
51-406-62820	7,362.00	.00	7,362.00

GL Account	Debit	Credit	Proof
51-406-62821	1,292.00	.00	1,292.00
56-21010	.00	55,103.18	55,103.18-
56-451-63941	55,103.18	.00	55,103.18
Grand Totals:	<u>189,032.25</u>	<u>189,032.25-</u>	<u>.00</u>

Report Criteria:
Report type: GL detail



CASCADE LOCKS STAFF REPORT

Date Prepared: December 4, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Amendment No. 4 to Personal Services Contract for City Attorney Services

SYNOPSIS: The City Attorneys work on an annual contract basis based on the fiscal year. This year we missed approving the contract term. This action will approve the contract for FY 2015-16 and gives notice of a contract price increase for 2016-17.

Currently the contract is as follows:

Retainer: 12 hours monthly for \$1,200
Alex Sosnkowski: \$140 per hour thereafter
Ruben Cleaveland: \$105 per hour thereafter

The new rate beginning in July of 2016 (assuming the Council wishes to extend the contract):

Retainer: 10 hours for \$1,200
Alex Sosnkowski: \$160 per hour thereafter
Ruben Cleaveland: \$125 per hour thereafter

CITY COUNCIL OPTIONS: Approve or reject the proposed amendment.

RECOMMENDED MOTION: "I move to approve Amendment No. 4 to the Personal Services Contract for the City Attorneys for 2015-16 Fiscal Year."

FINANCIAL REVIEW: So far this year we have expended 38% of the \$18,000 budgeted through the first five months of the year. A large portion of that involved citing people into the Municipal Court for TRT and Code violations. The defendants lost their cases and have been assessed fines and court costs which include attorney fees.



Gordon Zimmerman

From: Ruben Cleaveland <cleavelandr@yahoo.com>
Sent: Tuesday, November 17, 2015 4:43 PM
To: Gordon Zimmerman
Cc: kwoosley@cascade-locks.or.us; Alex Sosnkowski
Subject: City Attorney contract amendment
Attachments: C.L. K extension-amend 4.pdf

Dear Gordon,

Kathy emailed yesterday concerning our city attorney contract. It expired in June and needs to be renewed. Attached is an Amendment No. 4 for you to present to Council.

We are not going to ask for a rate increase for this amendment. Both Alex and I have very much enjoyed working with you, the Council and everyone at the City. We hope to continue to do so and to ask for a rate increase without giving the City time to prepare and budget for such a contingency on the spur of the moment does not seem equitable. For the next renewal, I would like to discuss a very modest increase to account for increased costs and to bring our rates closer to comparable city attorney services.

We are currently on a \$1,200 dollar retainer for up to 12 hours of work. Beyond 12 hours, the rates are \$105 per hour for me, and \$140 per hour for Alex. For the next amendment, I propose we adopt the following rate schedule:

\$1,200 dollar retainer for up to 10 hours of work - \$120 per hour (potential \$20 per hour increase)
\$160 per hour for Alex beyond retainer hours (\$20 per hour increase)
\$125 per hour for Ruben beyond retainer hours (\$20 per hour increase)

Once again, we thank you for the opportunity to serve the City. I'm happy to discuss this proposal when you have a moment.

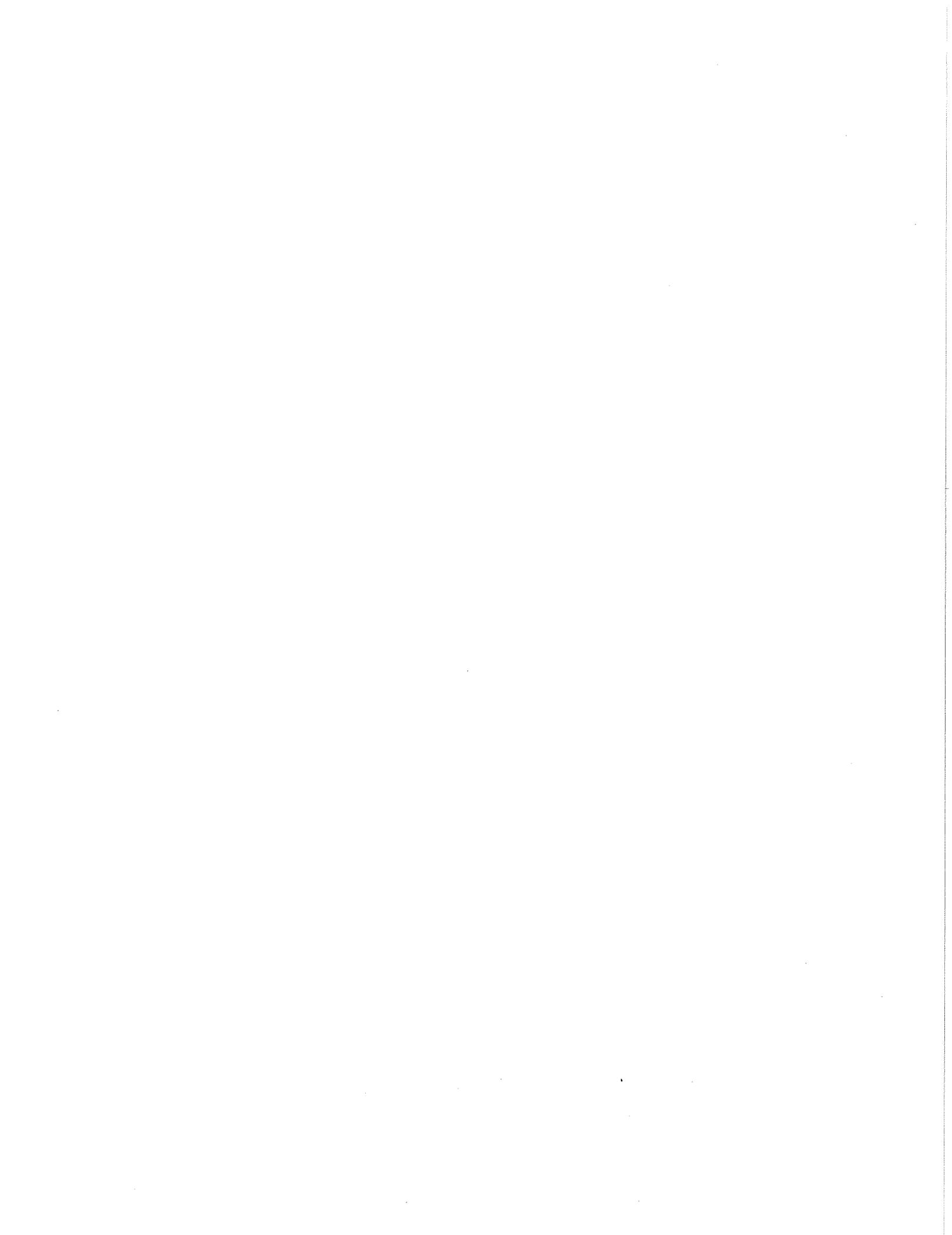
Sincerely,

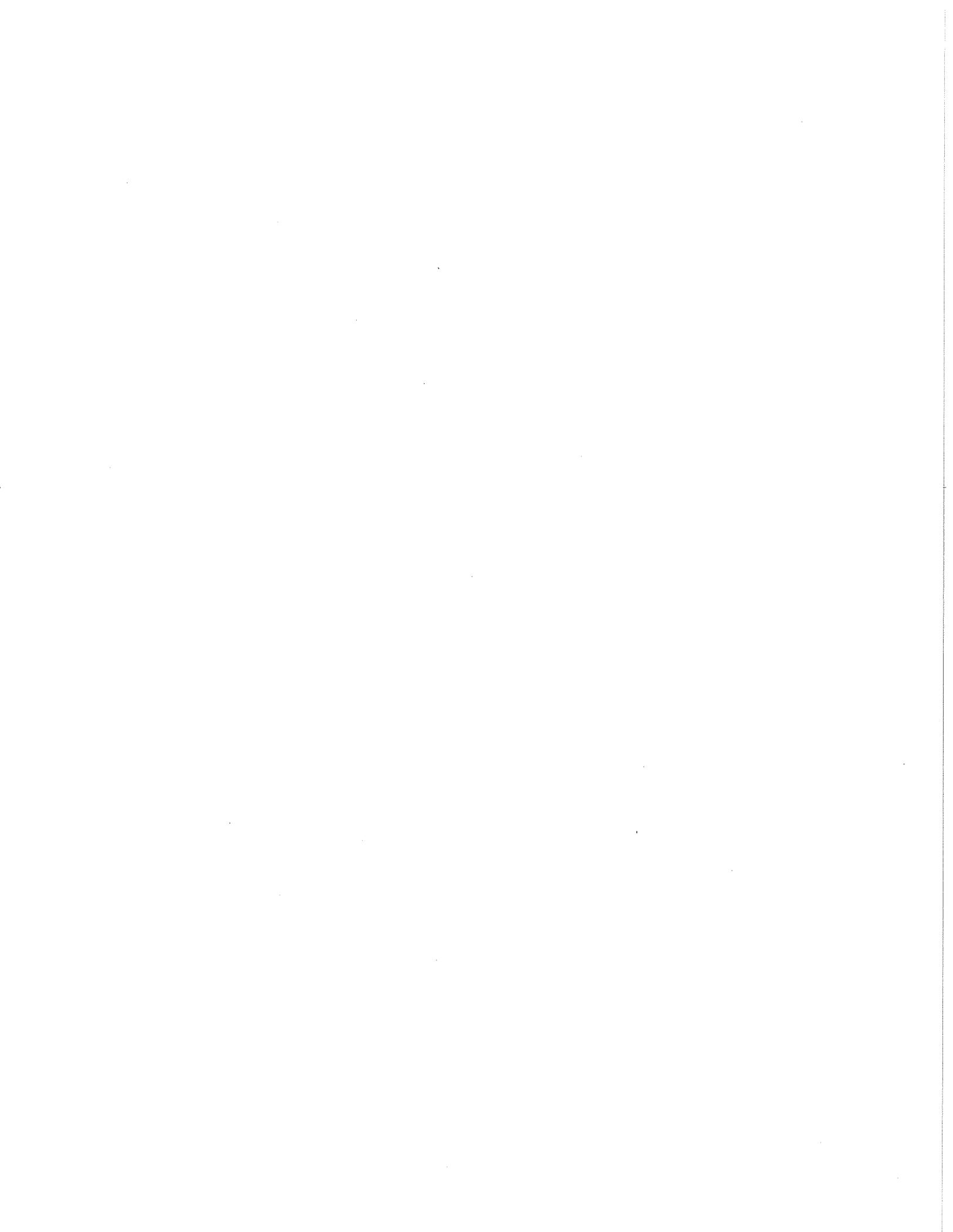
Ruben D. Cleaveland
Annala, Carey, Baker, Thompson
& VanKoten, P.C.
PO Box 325, 305 Cascade St.
Hood River, OR 97031
541-386-1811

Sosnkowski & Cleaveland LLC.
Local Government and Municipal Law

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CASCADE LOCKS PLANNING COMMISSION PROCEDURES

MAYOR: Good evening, my name is Tom Cramblett. I am the Mayor for the City of Cascade Locks, and I will be presiding over this hearing. This is the time and place set for the public hearing in the matter of Port of Cascade Locks Zone Change and Comprehensive Plan Map Amendment Case No. LU 15-002; an application by the Port of Cascade Locks.

This hearing is now open. Oregon land use law requires several items to be read into the record at the beginning of each and every public hearing. Stan Foster, the City's Planning Consultant will review this material; your patience is appreciated as he goes through these statements.

STAN FOSTER/CITY ADMINISTRATOR: An issue which may be the basis for an appeal to LUBA shall be raised not later than the close of the record at or following the final evidentiary hearing on this case. Such issues shall be raised with and accompanied by statements or evidence sufficient to afford the Commission and those in attendance an adequate opportunity to respond to the issue. Failure of an applicant to raise constitutional or other issues with sufficient specificity for the City to respond to the issues shall prohibit the applicant from seeking damages in circuit court.

The applicable substantive criteria upon which this case will be decided are found in the Cascade Locks Development Ordinance, Section 8-6.176.070 . The specific criteria are summarized in the staff report and will be reviewed at this hearing. All testimony and evidence received during this public hearing must be directed toward this approval criteria, or to such other rule, law, regulation or policy which you believe applies.

This case will proceed with the staff report, followed by the applicant's presentation. The applicant may have additional people participate in making this presentation. This is followed by testimony of those who are in support of the application. All of those opposed to the application will then be allowed to speak. This is followed by those with general comments who are neither for nor against this application. The Commission, staff and participants may ask questions of those who testified. All questions are directed through the Commission Chair, meaning you must ask the Commission Chair for permission to ask the question. Finally, the applicant and only the applicant will be entitled to a rebuttal.

The applicant is entitled to 20 minutes to make their presentation. All other speakers should try to limit comments to 5 minutes. Please try to avoid repetition if someone else has already

expressed the same thoughts. It is perfectly acceptable to instead state that you agree with the comments of another speaker. Please be assured everyone will have an opportunity to speak.

If you have documents, maps or letters that you wish to have considered by this body, they must formally be placed in the record of this proceeding. To do that, either before or after you speak, please leave the material with staff who will make sure the evidence is entered into the planning record.

You must come to the podium if you are going to testify or to ask a question. This is so you can be recorded. You must give your name and address before you speak so the record of the hearing can be complete and so you can receive a copy of the final decision.

In order to move the hearing along more efficiently, there are sign-up slips near the podium. Please fill this out and give it to the City Recorder at any time.

Prior to the conclusion of the first hearing on a land use application, any participant may request an opportunity to present additional evidence or testimony regarding the application. If such a request is made, it will be up to this body to determine if the hearing will be continued to a time and date certain, or if the record will be kept open for submission of additional evidence or testimony. If the record is kept open, it will be for a minimum of seven days, with a short rebuttal period thereafter afforded to the applicant.

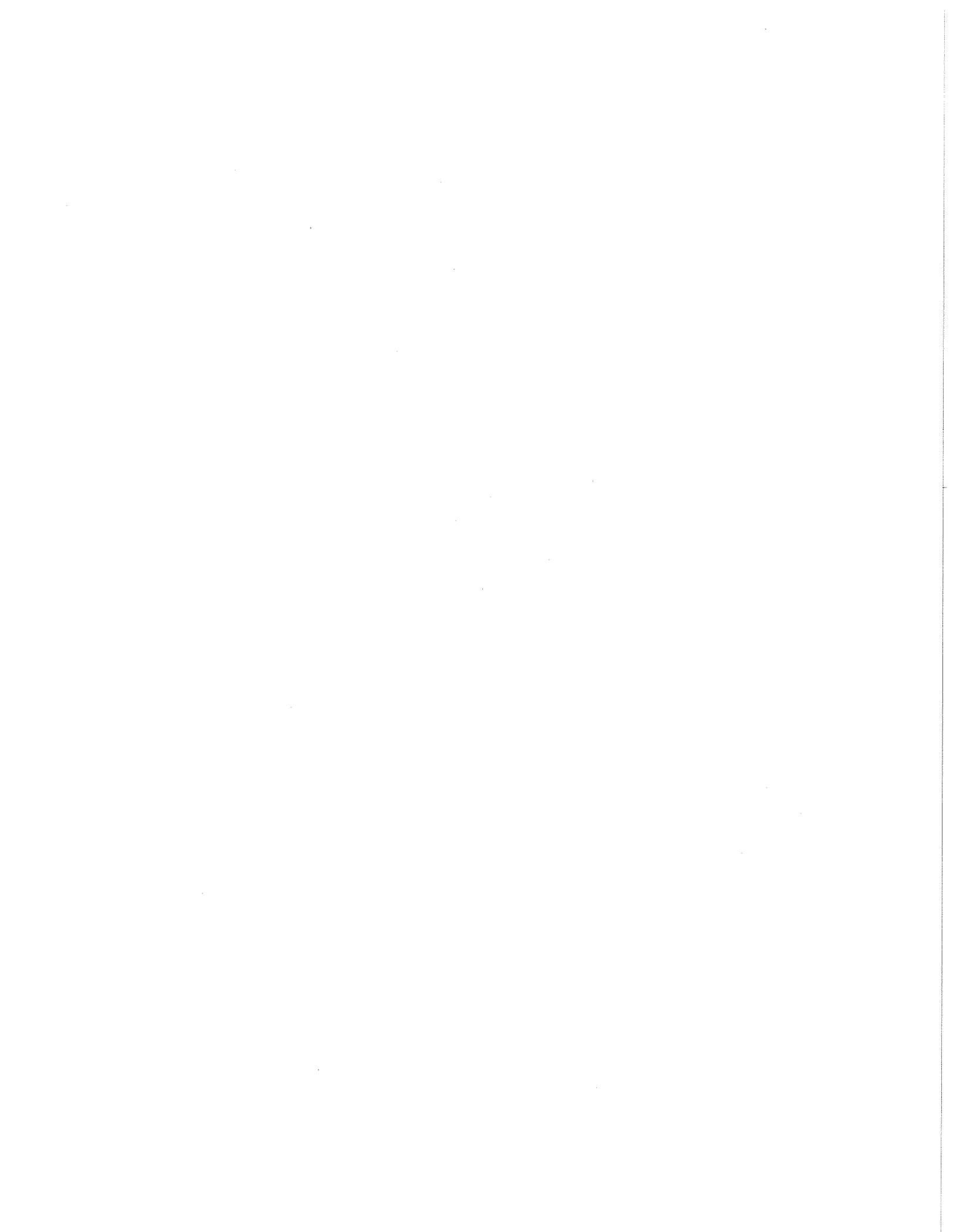
MAYOR: Before we begin with the hearing, I need to ask the audience if there are any objections to the notice that was sent in this case. Are there any objections to the jurisdiction of this body to hear and consider this case? Are there any declarations of conflict or bias by any members of this body?

We are now ready for the staff report.

HOW TO CONDUCT A PUBLIC HEARING

Order of the Hearing

1. Open Hearing
2. Hearing Disclosure Statement
3. Declare Conflicts of Interest or Ex Parte Contact
4. Staff Report
 - a. Approval Criteria
 - b. Findings of Fact
 - c. Conclusion and Recommendation
5. Applicant's Testimony
6. Proponent's Testimony
7. Opponent's Testimony
8. Staff Response to Testimony and Commission Questions
9. Rebuttal
10. Close Hearing
11. Commission Deliberation
12. Decision Notice or Final Order
13. Appeal



NOTICE OF PUBLIC HEARING

Notice is hereby given that the Cascade Locks City Council, at its meeting on December 14, 2015 at 7:05 PM, in the City Council Chambers of the City Hall, Cascade Locks, Oregon, will consider the following application:

FILE TITLE: LU 15-002 Port of Cascade Locks Zone Change

APPLICANT: Port of Cascade Locks

REQUEST: Convert 2.25 acres of Public zoned land to Commercial Residential.

LOCATION: 2N 7 12 AD 101 (Property located east of Fire Station at 25 SE WaNaPa Street)

APPLICABLE REVIEW CRITERIA: Cascade Locks Community Development Code Chapters 8-6.176.070 and 8-6.76.

NOTICE TO MORTGAGEE, LEINHOLDER, VENDOR, OR SELLER: ORS CHAPTER 215 REQUIRES THAT IF YOU RECEIVE THIS NOTICE, IT MUST PROMPTLY BE FORWARDED TO THE PURCHASER.

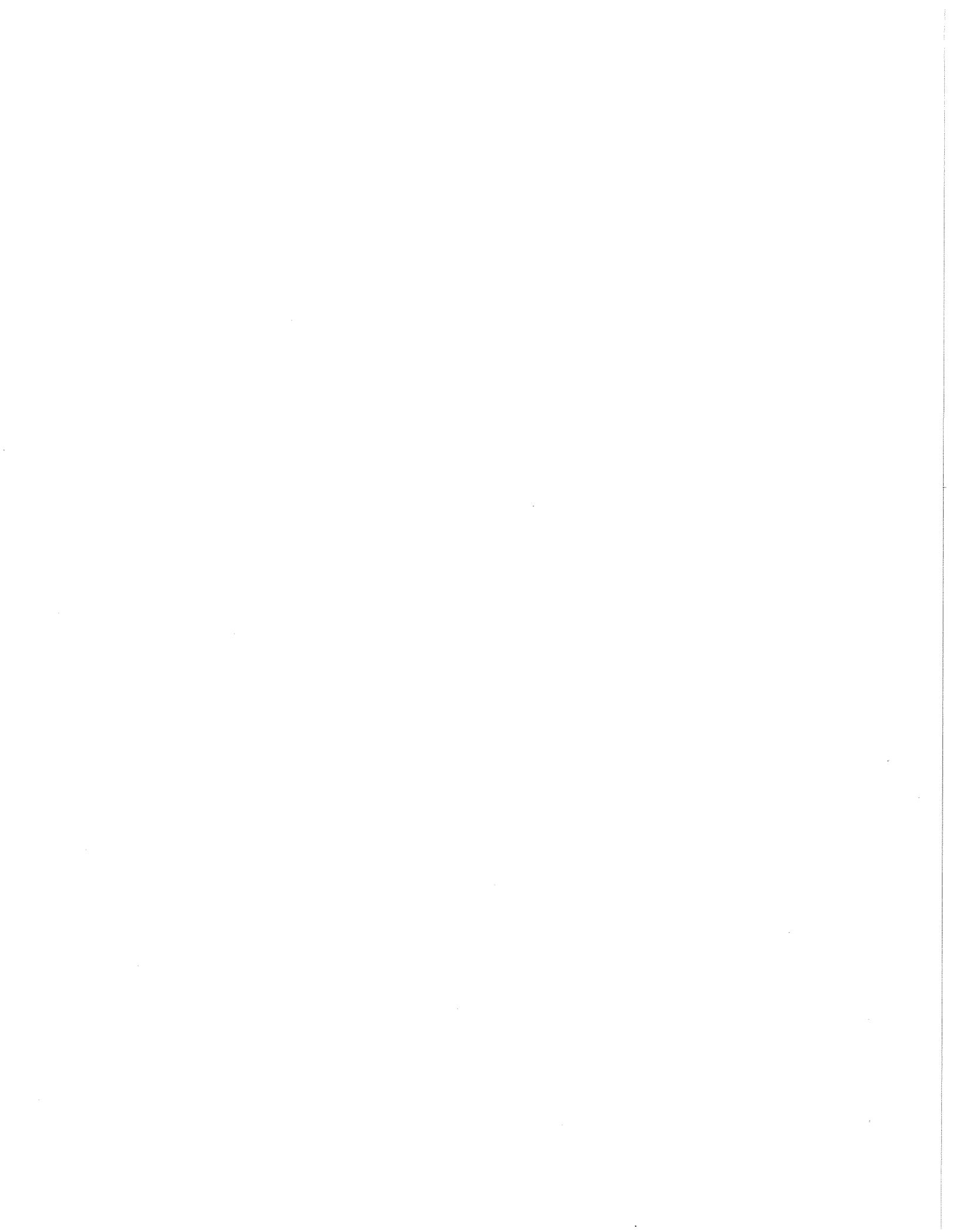
The Public Hearing on this matter will be conducted in accordance with the rules contained in the zoning ordinance adopted by the Cascade Locks City Council, which is available at City Hall.

All interested persons may appear and provide testimony and only those who submit written comments or testify at the hearing shall be entitled to appeal.

Failure of an issue to be raised in the hearing, in person or by letter, or failure to provide sufficient specificity to afford the approval authority an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

At least seven days prior to the Hearing, a copy of the staff report will be available for inspection at no cost, or a copy can be obtained for fifteen cents per page.

For further information, please contact Kathy Woosley at Cascade Locks City Hall, 374-8484, 140 WaNaPa, Cascade Locks, OR 97014.



CITY OF CASCADE LOCKS
PLANNING STAFF REPORT
October 1, 2015

Application File Number: LU 15-002 Port of Cascade Locks Zone Change Request
Type of Action Requested: Zone Change from P to CR
Code Authority: Zone Change (8-6.176)
Application certified as complete: September 10, 2015
Action Deadline: January 8, 2016 (120 days)
Approval Criteria: 8-6.176.060 (Article V – Page 36-37)
Applicant(s): Port of Cascade Locks
Location: 427 Portage Road, Cascade Locks, 97014

Township: T 02N **Range: R 07E** **Section: 12AD** **Taxlot: # 101**

Zoning: Public Zone

Minimum Lot Size: No minimum lot size except for housing (HDR standards apply)

Specific Action Requested: Approve the rezoning of the subject property from Public zone to a Commercial Residential zone. Amend the zoning map to reflect the new zone designation if approved by the City.

Staff Summary: Staff has reviewed the application and the following criteria have been reviewed for consideration of this request. The City has a limited amount of land within the city limits and the subject parcel was originally designated Public (P) to accommodate a public health facility on the property. Since that time, conditions have changed and the County has determined that this parcel is no longer needed for public purposes. Furthermore, the County has determined that the Port of Cascade Locks should be able to market this parcel for commercial and mixed use developments which would best serve the community of Cascade Locks.

FINDINGS:

CDC Section 8-6.176 establishes the approval criteria for approving a Comprehensive Plan map amendment. The request was initiated by the Port of Cascade Locks and is therefore a “quasi-judicial action subject to the full review of the Planning Commission and concurrence by the City Council.

1. 8-6.176.040 Submittal Requirements;

The Port of Cascade Locks has provided an application outlining their request to rezone 2.25 acres of surplus public lands (adjacent to the Fire Station) to Commercial residential. This rezone request is prompted by an inter-agency agreement between the County and the Port to market this land to create job creation opportunities within the community. The Port has complied with the submittal requirements.

2. 8-6.176.060 Approval Criteria- Comprehensive Plan Map amendment

A. Proposal complies with Statewide Planning Goals and administrative rules.

The Proposal complies with the Statewide planning goal nine –Economic Development. “To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon Citizens.

The subject parcel is no longer needed for public use, an appropriate zone for the subject parcel due to its location along WaNaPa Street is a mixed use zone such as Commercial Residential (CR). This would allow a prospective developer to create a mixed use development which offers housing in conjunction with commercial retail activities.

B. Proposal complies with Comprehensive Plan goals, policies and implementation strategies.

The City of Cascade Locks has adopted strategies and goals which seek to diversify our economic base and create family wage jobs which support a sustainable local economy.

The inclusion of the subject parcel into our developable lands inventory allows the community to support economic development with a high degree of flexibility and accommodate a wide range of creative development.

C. The Comprehensive Plan does not provide adequate areas for the uses allowed.

Cascade Locks is landlocked by the surrounding Columbia Gorge Scenic Recreation Area and therefore has a limited amount of developable lands. This proposed re-zoning is to take land out of the public zone which only accommodates public uses and make it more flexible and consistent with surrounding properties. The determination that this property is surplus was made by Hood River County based on their long-term needs in the area. Adequate public lands are available within the city limits to accommodate the anticipated public uses into the future.

D. The Comprehensive Plan provides more than the projected needs for land in the existing land use designation.

The City of Cascade Locks and Hood River County have adequate lands for all anticipated public uses into the future. The City has a shortage of Commercial lands and a continual need for additional residential lands so the rezoning to CR is consistent with the goals and strategies of Cascade Locks to develop a sustainable local economy with adequate housing for its citizens.

- E. The uses in the proposed designation will not produce significant adverse impacts on existing land use designations.

The proposed use of the subject parcel is consistent with the surrounding properties which are primarily residential and commercial activities. The re-zoning of the 2.25 acre parcel along our primary commercial corridor is consistent with the overall growth patterns expected in Cascade Locks and will support a more diverse and sustainable local economy.

- F. Public facilities and services necessary to support uses allowed in the proposed designation are available or can be made available at the time of development.

The proposed parcel has adequate access to public facilities as the City Fire Station is adjacent to the subject parcel and has all services extended to this facility.

ACTION REQUIRED: The Planning Commission after hearing testimony from proponents and opponents will deliberate and take action to either approve or deny the applicants request.

STAFF RECOMMENDATION: Staff recommends approval of the re-zone from Public (P) to Commercial Residential (CR) to support the development of Cascade Locks primary commercial corridor with appropriate development which supports and sustains the local economy.

CONDITIONS OF APPROVAL:

- 1. Future development of the proposed site shall be subject to full site and development review by the City Planning Commission prior to development.**
- 2. Applicant shall market subject parcel consistent with the requirements of a Commercial Residential zone property.**
- 3. Property will be developed in a manner which does not interfere with the operations of the City Fire Department.**
- 4. Applicant shall comply with any conditions consistent with Oregon Planning rules and established by the City Planning Commission in consideration of this request.**

5. Applicant shall not market said property until such time as all actions related to this application are complete and filed with the responsible parties
6. Applicant shall file a deed and plat associated with the subject parcel with Hood River County and with the City of Cascade Locks prior to the sale of any part of the subject property.
7. Applicant shall pay all fees and associated costs of this permit prior to the marketing and sale of the subject parcel.

DECISION(S):

_____ 1. Planning Commission approves the Re-zone request and recommends approval of the re-zone to the City Council for final action as requested and as specified in the staff report.

_____ 2. Planning Commission denies the permit request based on the conditions enumerated by the Commissioners in their motion and duly recorded in the minutes of the Planning Commission.

_____ 3. Planning Commission approves the permit request which includes conditions of approval which are consistent with all planning rules and as duly recorded in the minutes of the Planning Commission.

Staff Report and order prepared by Stan Foster, Planning Consultant City of Cascade Locks, Oregon.

- I. Call Meeting to Order. Chair Cramblett called the meeting to order at 7:00 PM. Planning Commission Members present were Gyda Haight, Virginia Fitzpatrick, Gary Munkhoff, and Larry Cramblett. Todd Mohr was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Planning Consultant Stan Foster, Interim Port General Manager Paul Koch, and Port Marketing Manager Holly Howell.
- II. Approval of Minutes.
 - A. May 14, 2015 Planning Commission/Historic Land Commission Meeting Minutes. PCM Munkhoff moved, seconded by PCM Haight, to approve the May 14, 2015 minutes. The motion passed unanimously.
- III. New Business
 - A. LU 15-002 Port of Cascade Locks Request for Zone Change. PC Foster reviewed the staff report. He presented the letter from ODOT (Exhibit A) regarding the need for a finding on the effect on the City's Transportation System Plan along with the Proposed Supplemental Finding (Exhibit B).

Chair Cramblett asked about access into the property. He then asked Holly why the Port of Cascade Locks is requesting Commercial Residential (CR). Holly explained that quite some time ago the Port of Cascade Locks had a pre-application meeting with the City to discuss appropriate zones for the property. PCM Munkhoff said there are so many unknowns and questioned marketing the property. He said he thought rezoning was premature. He recalled the McCoy property rezoning issue that "blew up in the City's face."

PC Foster explained that Cascade Locks has limited space. He said this zone will offer more choice in a more robust market. PCM Munkhoff said he just didn't understand the compelling reason to rezone at this point. Holly said the CR zone gives a certainty for types of uses and it starts the process of development. She explained that if waiting for a development, then proceeding with a rezone process, would add up to six months to the process.

PC Foster said there are no other choices for access; this is the access that has been allowed by ODOT. He said solutions can be provided depending on use of the property. He said there is no need for Public (P) zoned property. CA Zimmerman explained the use of the property will determine how the access will be used.

PC Foster said that the traffic study would be added to the developer and results would vary depending on use of the property. He said there would have to be a specific proposal before anything could be decided on the access.

PCM Haight said the traffic is going very fast at that point and there is a definite safety issue. She said she is not in favor of the zone change. PCM Fitzpatrick said she is not in favor. PCM Munkhoff said he thought a six month wait for a process would be a small price to pay to get a business that Cascade Locks would want.

IPGM Koch said the Port has one year to market and sell the property. He said the rezone will make it a more desirable piece of property. He said the County has not been able to sell the property and a stipulation for them selling was to sell to another public agency.

Chair Cramblett said he is not happy with the access and remembers discussion of access issues when the fire station was built. He said there was a proposed plan for the County when they were considering development of the property. Holly had a picture of a proposed build out for the property when the County was considering their development (Exhibit C). Chair Cramblett asked if this would be a two lane street into the property. PC Foster said it would be two lanes and striped. He said, again, until there

is a proposed development, the access issues are unknown. He said he did not see the access as a significant barrier. PC Foster said the number of inquiries regarding planning have increased the last six months. He said there is an increased demand on property. He said the Planning Commission can still control the density.

PCM Munkhoff asked what the advantage of going CR rather than just Commercial (C). He said this could just be residential and have access from Hammond. Holly explained that the Port does not have the authority to develop residential and a residential development would not provide year-round jobs for local citizens. She said she did not think the Port Commission would be in favor of a residential development. IPGM Koch said the Port Commission looked into adding business and job creation. He said businesses are accustomed to going through processes. He said the opportunity to rezone the property is allowing the Port to do as much, up front, as they can to prepare for future development. He said this is the way most communities operate. PCM Munkhoff asked why the County is not doing this. PC Foster said the County received the property through a grant and the County can only develop as public zoned property or sell to another public agency. CA Zimmerman said Cascade Locks is a pretty hot commodity right now and development on that property would stretch the downtown. Holly said the Port Commission would probably be willing to do the traffic study now if that would help. PC Foster said the developer would only have to do it again to base on the development. IPGM Koch said the zone change makes the property more attractive to a prospective buyer.

PCM Munkhoff asked if the zone change is approved and a high traffic buyer comes in when would the Planning Commission be able to deny the development. PC Foster said there can be a public safety finding. He said that ODOT has already restricted access and ODOT is not going to allow a high traffic use off of WaNaPa. PC Foster explained that there would be a pre-application meeting with the prospective developer to discuss all issues. He said the developer would have to provide the traffic study results and mitigate any issues. IPGM Koch said the Port does not want to create any problems. He said the Port is interested in getting jobs and the right kind of new businesses in town.

PC Foster read the Conditions of Approval along with the supplemental findings that would be added to the Final Order as number eight in the Conditions of Approval.

PCM Munkhoff moved, seconded by PCM Fitzpatrick, to approve the request for the zone change as amended. The motion passed unanimously.

B. Historic Landmarks. CA Zimmerman noted this is the second required meeting for the year and noted there was nothing for discussion.

IV. Adjournment. Chair Cramblett closed the meeting at 8:20 PM.

Prepared by
Kathy Woosley

APPROVED:

Larry Cramblett, Chair



Department of Transportation
Region 1 Headquarters
123 NW Flanders Street
Portland, Oregon 97209
(503) 731.8200
FAX (503) 731.8259

October 21, 2015

ODOT Case No. 6425

City of Cascade Locks
Planning Commission
c/o Stan Foster, ParcResources
P.O. Box 308
Cascade Locks, Oregon 97014

Subject: Port of Cascade Locks Comprehensive Plan Amendment and Zone
Change Request (LU 15-002); US-30 (E Cascade Locks Conn. No. 1/Wa
Pa Na Street), MP# 44.64 - 44.77

Planning Commissioners,

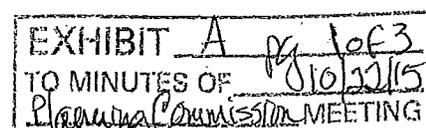
The Oregon Department of Transportation (ODOT) has reviewed the applicant's proposal to amend the City of Cascade Lock's Comprehensive Plan and rezone the subject property, identified as State ID: T02N R07E 12AD TL00101, from Public (P) to Commercial Residential (CR). The site is adjacent to US-30 (E Cascade Locks Conn. No. 1/Wa Pa Na Street). ODOT has permitting authority for this facility¹ and an interest in assuring that the proposed comprehensive plan amendment and zone change are consistent with the identified function, capacity and performance standards. According to the 1999 Oregon Highway Plan (OHP), this facility is classified a District Highway and the performance standard is 0.90 volume to capacity (v/c) ratio.

For zone changes and comprehensive plan amendments, local governments must make a finding that the proposed amendment complies with the Transportation Planning Rule (TPR), OAR 660-012-0060. There must be substantial evidence in the record to either make a finding of "no significant effect" on the transportation system, or if there is a significant effect, require assurance that the land uses to be allowed are consistent with the identified function, capacity, and performance standard of the transportation facility.

In order to determine whether or not there will be a significant effect on the State transportation system, ODOT requests that the City of Cascade Locks require the applicant to prepare a traffic impact study (TIS) prepared by a transportation engineer registered in Oregon. The analysis should address the following:

1. A comparison between the land use with the highest trip generation rate allowed outright under the proposed zoning/comp plan designation and the land use with the highest trip generation rate allowed outright under the existing zoning/comprehensive plan designation (this is commonly referred to as the "reasonable worst case" traffic

¹ OAR 734-051 website: http://arcweb.sos.state.or.us/rules/OARS_700/OAR_734/734_051.html



analysis). The analysis should utilize the current edition of Institute of Transportation Engineers (ITE) *Trip Generation* manual, unless otherwise directed. To determine the maximum amount of building square footage that could be put on the site the analyst should look at the number of parking spaces, building height, and required landscaping in the local development code.

Note: It is important that the applicant's transportation engineer provide ODOT the opportunity to review and concur with the mix of land uses and square footage they propose to use for the "reasonable worst case" traffic analysis for both existing and proposed zoning prior to commencing the traffic analysis, particularly if the applicant chooses to perform their analysis using a trip generation rate determined by any means other than *ITE Trip Generation*.

2. Analysis may rely on existing and planned transportation improvements in which a funding mechanism is in place including but not limited to projects identified in:
 - State Transportation Improvement Program (STIP),
 - Local/County Capital Improvement Plans (CIP),
 - Financially constrained Regional Transportation System Plan (RTP),
 - Washington County Major Streets Transportation Improvement Program MSTIP.
(OAR 660-012-0060)
3. The analysis should apply the highway mobility standard (volume-to-capacity ratio) identified in the OHP over the planning horizon in the adopted local transportation system plan of the area or 15 years from the proposed date of amendment adoption, whichever is greater (OHP Action 1F2).
4. In situations where the highway facility is operating above the OHP mobility standard and transportation improvements are not anticipated within the planning horizon to bring performance to standard, the performance standard is to avoid further degradation. If the proposed zone change or comprehensive plan amendment increases the volume-to-capacity ratio further, it will significantly affect the facility (OHP Action 1F6).
5. The analysis should not include any existing or proposed approaches on the highway unless the proposed site is landlocked². If landlocked, the analysis should only use one approach to the highway.

Prior to commencing the TIS, the applicant should contact Avi Tayar, P.E., ODOT Region 1 Development Review Traffic Lead at 503.731.8221 to obtain ODOT concurrence with the scope of the study.

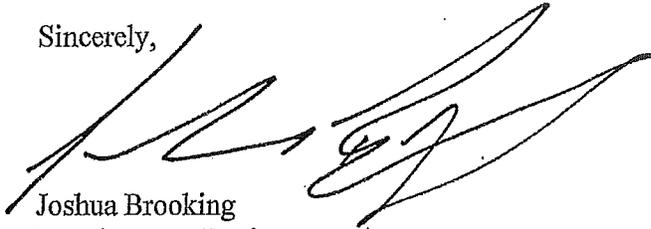
Lastly, the subject property is access controlled and the only access reservation to the state highway is at the Cascade Locks Fire/EMS station's existing driveway. ODOT supports the City staff's recommended Condition of Approval #3, which states that the "property will be developed in a manner which does not interfere with the operations of

² A parcel is considered 'landlocked' if it has no other reasonable access other than to a state highway. Burden of proof is on the applicant to provide justification as to why access to a road other than a state highway is not reasonable.

the City Fire Department.” ODOT recommends, at the time of development, that the applicant conduct a study to determine what traffic control measures, if any, are necessary to address the potential traffic conflicts between the fire station and proposed site uses at the shared access. Alternatively, due to potential conflicts between the proposed site and fire station traffic, depending on how the site develops, the City may want to consider having the property access Forest Lane via Hammond Avenue instead of the shared access to the state highway. Please note that if access is proposed from Hammond Avenue, it cannot connect to the state highway per the access control restrictions along this property.

Thank you for providing ODOT the opportunity to participate in this land use review. If you have any questions regarding this matter, please contact me at 503.731.3049.

Sincerely,



Joshua Brooking
Development Review
Oregon Department of Transportation, Region 1

C: Jon Makler, Planning Manager, ODOT Region 1
Avi Tayar, P.E., Marty Jensvold, P.E., and Kristen Stallman, ODOT Region 1
Scott Edelman, Department of Land Conservation and Development
Kathy Woosley, City Recorder, City of Cascade Locks



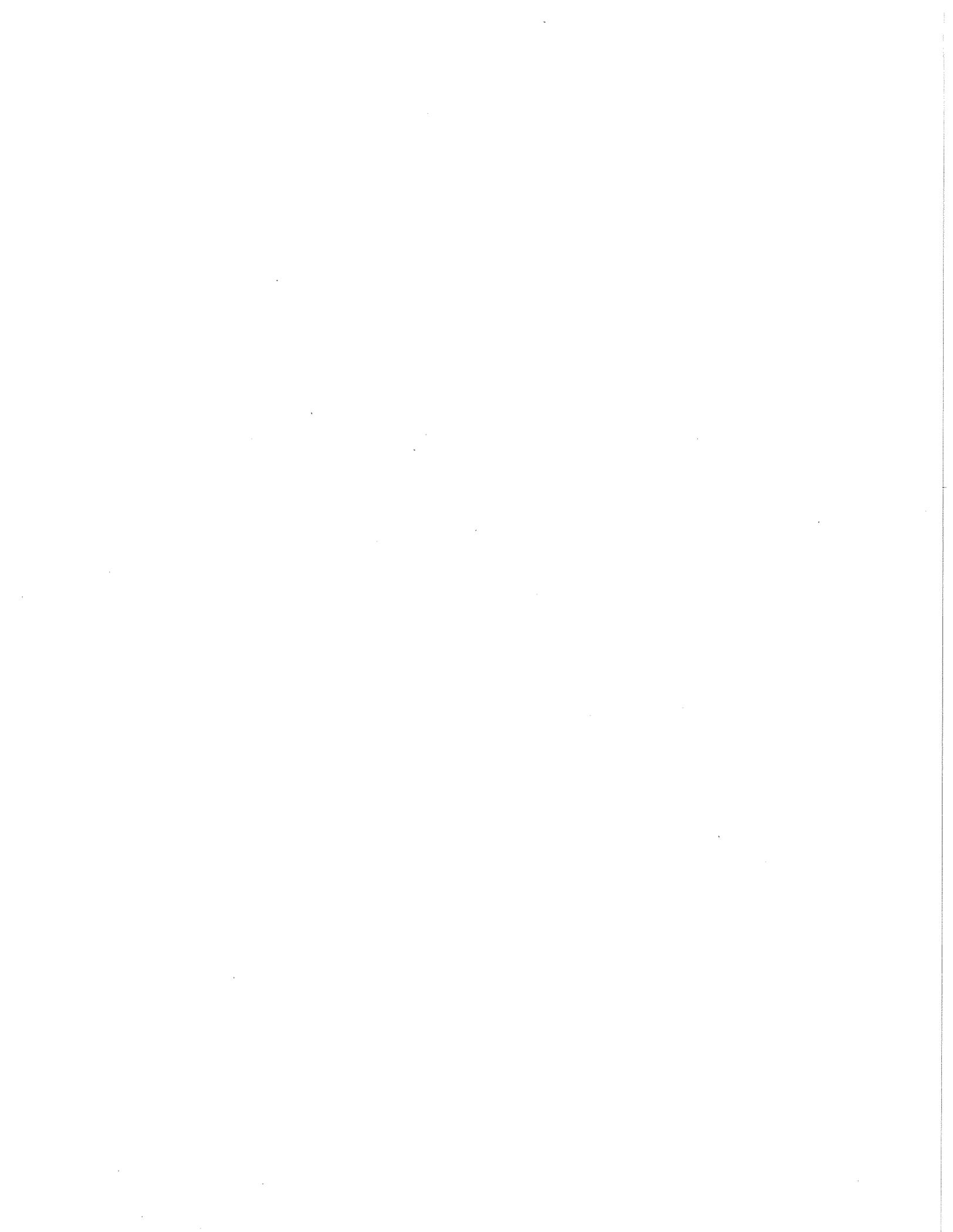
PROPOSED SUPPLEMENTAL FINDINGS

Pursuant to the ORS 197.040, the City of Cascade Locks finds that the proposed action requested by the Port of Cascade Locks and Hood River County does not immediately create any significant effect on the Transportation Systems Plans of the City, nor does the approval of this request significantly impact current usage of WaNaPa Street in capacity, usage or function.

Therefore, the City of Cascade Locks finds that this action is allowable provided that the applicant accepts as a condition of approval that any future proposed development of the subject parcel shall be required to comply with the Transportation Planning Rule for development on affected state highways (Hwy 30/ WaNaPa Street). The applicant for future development on the subject parcel will be required to show that the "development (sic) will, at a minimum mitigate impacts of the proposed development to the existing transportation facility (highway) and that mitigation if necessary shall be provided by the developer at their expense to the satisfaction of the Oregon Department of Transportation and the City of Cascade Locks. Said mitigation measures, if necessary must demonstrate that the proposed development will not result in further degradation to the performance of the affected state highway. ODOT shall be notified as a party to any future development on the subject parcel and shall be requested to comment on the proposed development.

Furthermore, by reference (ODOT Case No. 6425), the City of Cascade Locks adopts the ODOT letter of October 21, 2015 with its specific recommendations as a condition of approval for the requested zone change.

EXHIBIT B pg 1 of 1
TO MINUTES OF 10/23/15
Planning Commission MEETING



1300 W. 10th St. 07207-2553

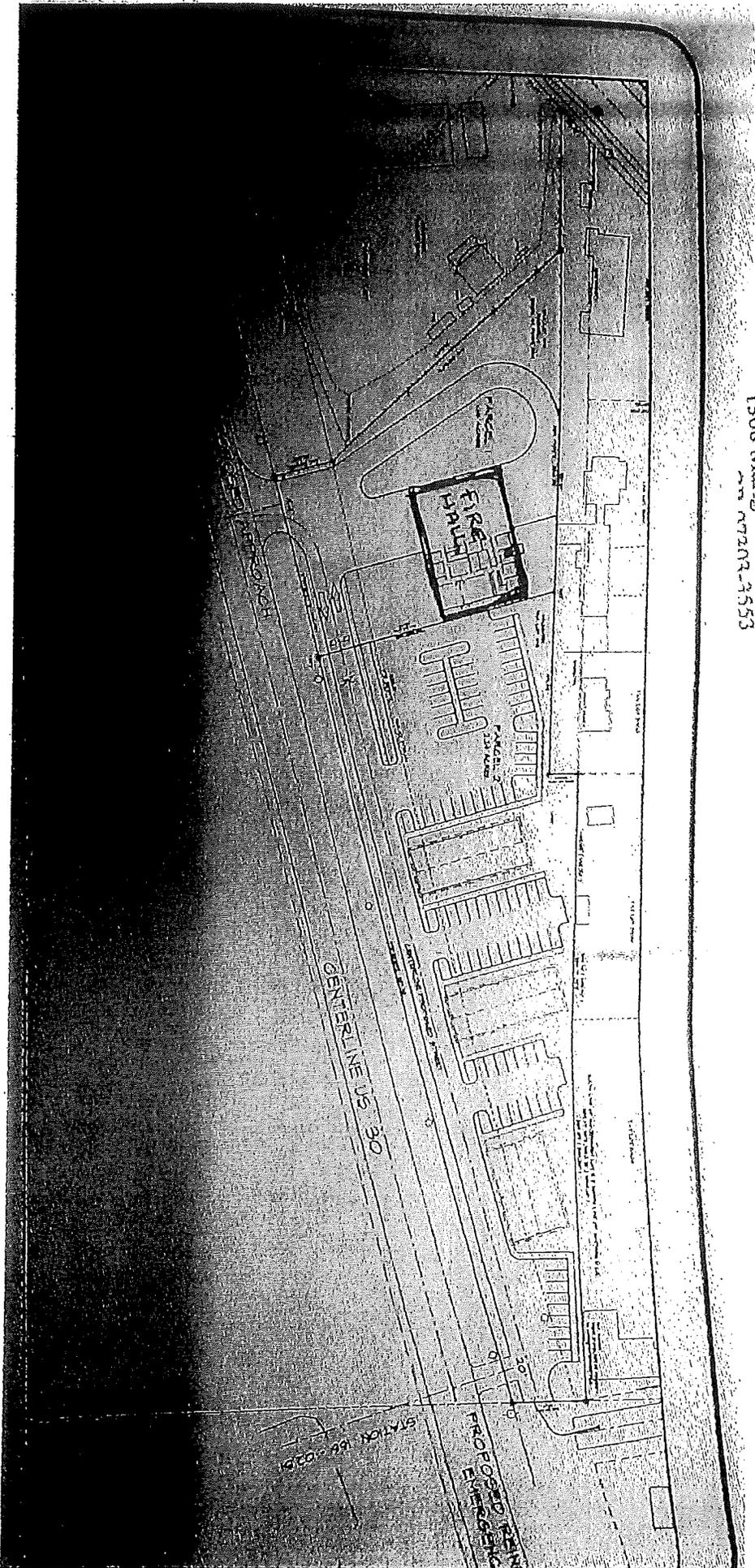
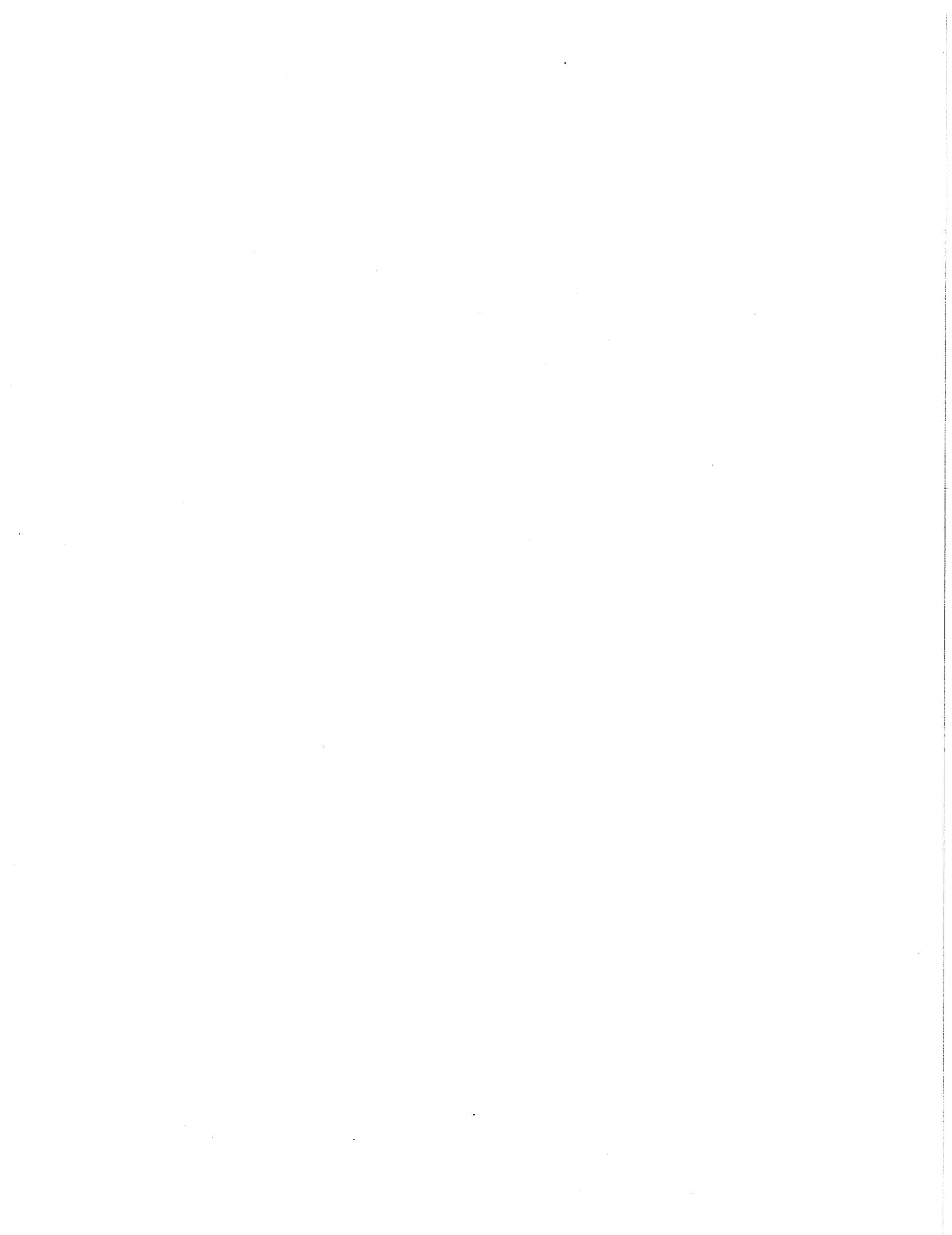


EXHIBIT C
TO MINUTES OF
BOARD MEETING
8/11/15



CITY OF CASCADE LOCKS
FINAL ORDER

Application File Number: LU 15-002 Port of Cascade Locks Zone Change Request

Type of Action Requested: Zone Change from P to CR

Code Authority: Zone Change (8-6.176)

Application certified as complete: September 8, 2015

Action Deadline: March 6, 2016 (180 days)

Approval Criteria: 8-6.176.060 (Article V – Page 36-37)

Applicant(s): Port of Cascade Locks

Location: 355 WaNaPa Street, Cascade Locks, 97014

Township: T 02N

Range: R 07E

Section: 12AD

Taxlot: # 101

Zoning: Public Zone

Minimum Lot Size: No minimum lot size except for housing (HDR standards apply)

Specific Action Requested: Approve the rezoning of the subject property from Public zone to a Commercial Residential zone. Amend the zoning map to reflect the new zone designation if approved by the City.

Staff Summary: Staff has reviewed the application and the following criteria have been reviewed for consideration of this request. The City has a limited amount of land within the city limits and the subject parcel was originally designated Public (P) to accommodate a public health facility on the property. Since that time, conditions have changed and the County has determined that this parcel is no longer needed for public purposes. Furthermore, the County has determined that the Port of Cascade Locks should be able to market this parcel for commercial and mixed use developments which would best serve the community of Cascade Locks.

FINDINGS:

CDC Section 8-6.176 establishes the approval criteria for approving a Comprehensive Plan map amendment. The request was initiated by the Port of Cascade Locks and is therefore a “quasi-judicial action subject to the full review of the Planning Commission and concurrence by the City Council.

1. 8-6.176.040 Submittal Requirements;

The Port of Cascade Locks has provided an application outlining their request to rezone 2.25 acres of surplus public lands (adjacent to the Fire Station) to Commercial residential. This rezone request is prompted by an inter-agency agreement between the County and the Port to market this land to create job creation opportunities within the community. The Port has complied with the submittal requirements.

2. 8-6.176.060 Approval Criteria- Comprehensive Plan Map amendment

- A. Proposal complies with Statewide Planning Goals and administrative rules.
The Proposal complies with the Statewide planning goal nine –Economic Development. “To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon Citizens.

The subject parcel is no longer needed for public use, an appropriate zone for the subject parcel due to its location along WaNaPa Street is a mixed use zone such as Commercial Residential (CR). This would allow a prospective developer to create a mixed use development which offers housing in conjunction with commercial retail activities.

- B. Proposal complies with Comprehensive Plan goals, policies and implementation strategies.
The City of Cascade Locks has adopted strategies and goals which seek to diversify our economic base and create family wage jobs which support a sustainable local economy.

The inclusion of the subject parcel into our developable lands inventory allows the community to support economic development with a high degree of flexibility and accommodate a wide range of creative development.

- C. The Comprehensive Plan does not provide adequate areas for the uses allowed.

Cascade Locks is landlocked by the surrounding Columbia Gorge Scenic Recreation Area and therefore has a limited amount of developable lands. This proposed rezoning is to take land out of the public zone which only accommodates public uses and make it more flexible and consistent with surrounding properties. The determination that this property is surplus was made by Hood River County based on their long-term needs in the area. Adequate public lands are available within the city limits to accommodate the anticipated public uses into the future.

- D. The Comprehensive Plan provides more than the projected needs for land in the existing land use designation.

The City of Cascade Locks and Hood River County have adequate lands for all anticipated public uses into the future. The City has a shortage of Commercial

lands and a continual need for additional residential lands so the rezoning to CR is a consistent with the goals and strategies of Cascade Locks to develop a sustainable local economy with adequate housing for its citizens.

- E. The uses in the proposed designation will not produce significant adverse impacts on existing land use designations.

The proposed use of the subject parcel is consistent with the surrounding properties which are primarily residential and commercial activities. The re-zoning of the 2.25 acre parcel along our primary commercial corridor is consistent with the overall growth patterns expected in Cascade Locks and will support a more diverse and sustainable local economy.

- F. Public facilities and services necessary to support uses allowed in the proposed designation are available or can be made available at the time of development.

The proposed parcel has adequate access to public facilities as the City Fire Station is adjacent to the subject parcel and has all services extended to this facility.

ACTION REQUIRED: The Planning Commission after hearing testimony from proponents and opponents will deliberate and take action to either approve or deny the applicants request.

STAFF RECOMMENDATION: Staff recommends approval of the re-zone from Public (P) to Commercial Residential (CR) to support the development of Cascade Locks primary commercial corridor with appropriate development which supports and sustains the local economy.

CONDITIONS OF APPROVAL:

1. **Future development of the proposed site shall be subject to full site and development review by the City Planning Commission prior to issuance of a development permit.**
2. **Applicant shall market subject parcel consistent with the requirements of a Commercial Residential zone property.**
3. **Property will be developed in a manner which does not interfere with the operations of the City Fire Department.**
4. **Applicant shall comply with any conditions consistent with Oregon Planning rules and established by the City Planning Commission in consideration of this request.**
5. **Applicant shall not market said property until such time as all actions related to this application are complete and filed with the responsible parties**

6. Applicant shall file a deed and plat associated with the subject parcel with Hood River County and with the City of Cascade Locks prior to the sale of any part of the subject property.
7. Applicant shall pay all fees and associated costs of this permit prior to the marketing and sale of the subject parcel.
8. Pursuant to the OAR 660-012-0060, the City of Cascade Locks finds that the proposed action requested by the Port of Cascade Locks and Hood River County does not immediately create any significant effect on the Transportation Systems Plans of the City, nor does the approval of this request significantly impact current usage of WaNaPa Street in capacity, usage or function.
Therefore, the City of Cascade Locks finds that this action is allowable provided that the applicant accepts as a condition of approval that any future proposed development of the subject parcel shall be required to comply with the Transportation Planning Rule for development on affected state highways (Hwy 30/ WaNaPa Street). The applicant for future development on the subject parcel will be required to show that the "development (sic) will, at a minimum mitigate impacts of the proposed development to the existing transportation facility (highway) and that mitigation if necessary shall be provided by the developer at their expense to the satisfaction of the Oregon Department of Transportation and the City of Cascade Locks. Said mitigation measures, if necessary must demonstrate that the proposed development will not result in further degradation to the performance of the affected state highway. ODOT shall be notified as a party to any future development on the subject parcel and shall be requested to comment on the proposed development.
9. Furthermore, by reference (ODOT Case No. 6425), the City of Cascade Locks adopts the ODOT letter of October 21, 2015 with its specific recommendations as a condition of approval for the requested zone change.

DECISION

The Planning Commission by unanimous vote of 4 to 0 with one member absent recommends approval of the Port of Cascade Locks re-zone request and further recommends approval of the re-zone to the City Council for final action as requested and as specified in the staff report.

Signed this date: November 6, 2015



Larry Cramblett, Chair
Cascade Locks Planning Commission

ORDINANCE NO. 441

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN MAP FOR THE CITY OF CASCADE LOCKS, OREGON AND CORRESPONDING ZONING MAP FOR 02N07E12AD 101.

WHEREAS, the City Council (the “Council”) of the City of Cascade Locks (the “City”) desires to facilitate implementation of City Comprehensive Plan policies promoting provision of needed economic development for its citizens, including a range of commercial/residential choices for its residents; and

WHEREAS, the parcel is designated “Public” on the City Comprehensive Plan Map and is zoned “Public” and cannot be used for commercial or residential purposes unless and until the Council amends the Comprehensive Plan Map to designate that area of land as “Commercial/Residential” and to zone it accordingly; and

WHEREAS, the Port of Cascade Locks filed an application to amend the zoning of the parcel from “Public” to “Commercial/Residential”; and

WHEREAS, the City mailed notice of the application to the Oregon Department of Land Conservation and Development more than 45 days before the first evidentiary hearing regarding the application, mailed notice of hearings regarding the application to owners of property within 250 feet of the subject property and to other members of the public and neighborhood associations who requested notice of such applications at least 20 days before such hearings, and published notice of the application and hearings regarding the application in a newspaper of general circulation in the City at least 10 days before the hearings regarding the application; and

WHEREAS, The Planning Commission held a public hearing to consider the application and public testimony on October 22, 2015, and adopted a Final Order recommending that City Council approve the application for the comprehensive plan map amendment and granting the zone change in reliance thereon; and

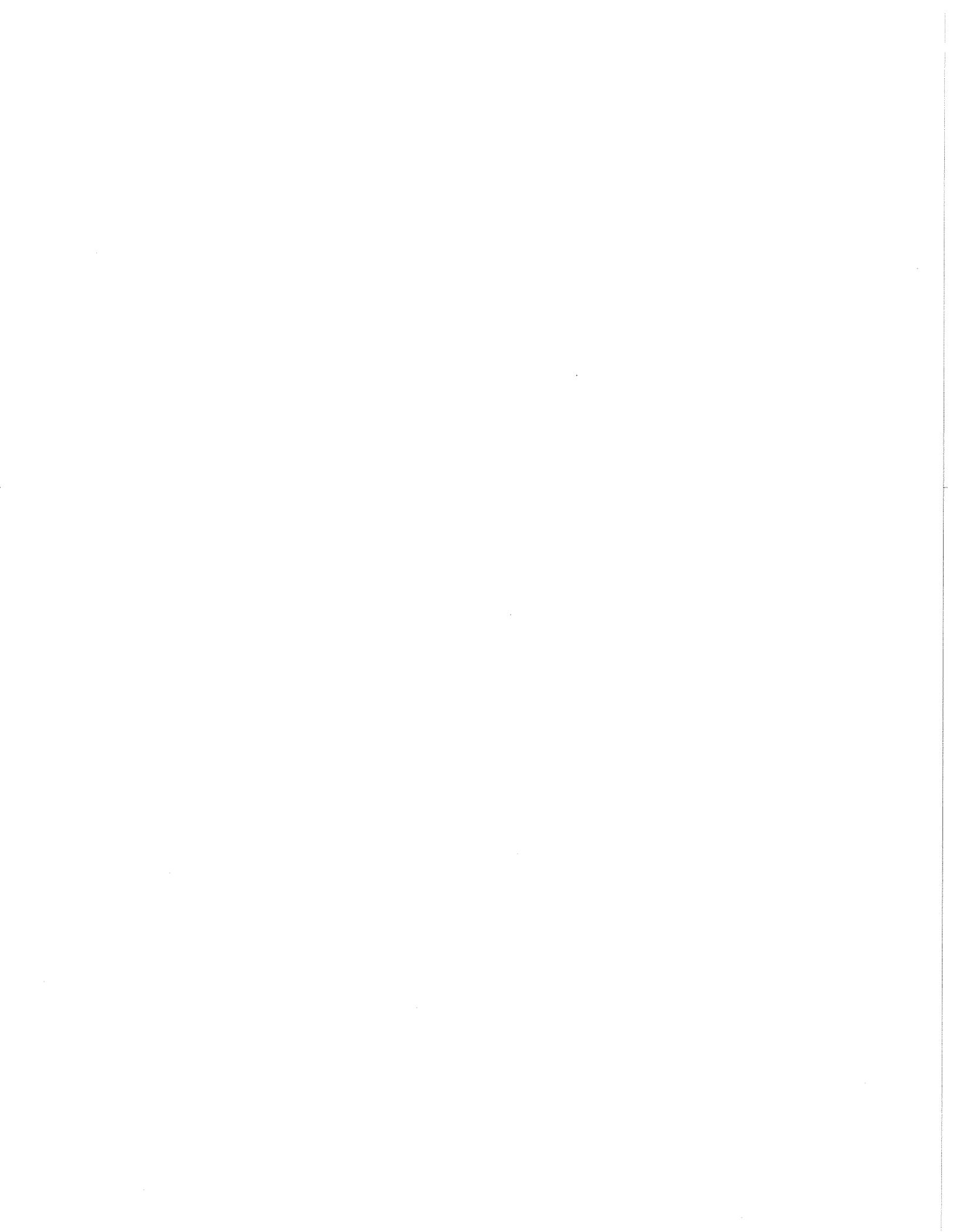
WHEREAS, the City Council held a public hearing to consider the Planning Commission’s Final Order and additional public testimony on December 14, 2015, and unanimously adopted a Final Order approving the comprehensive plan map amendment and zone change for the subject property; and

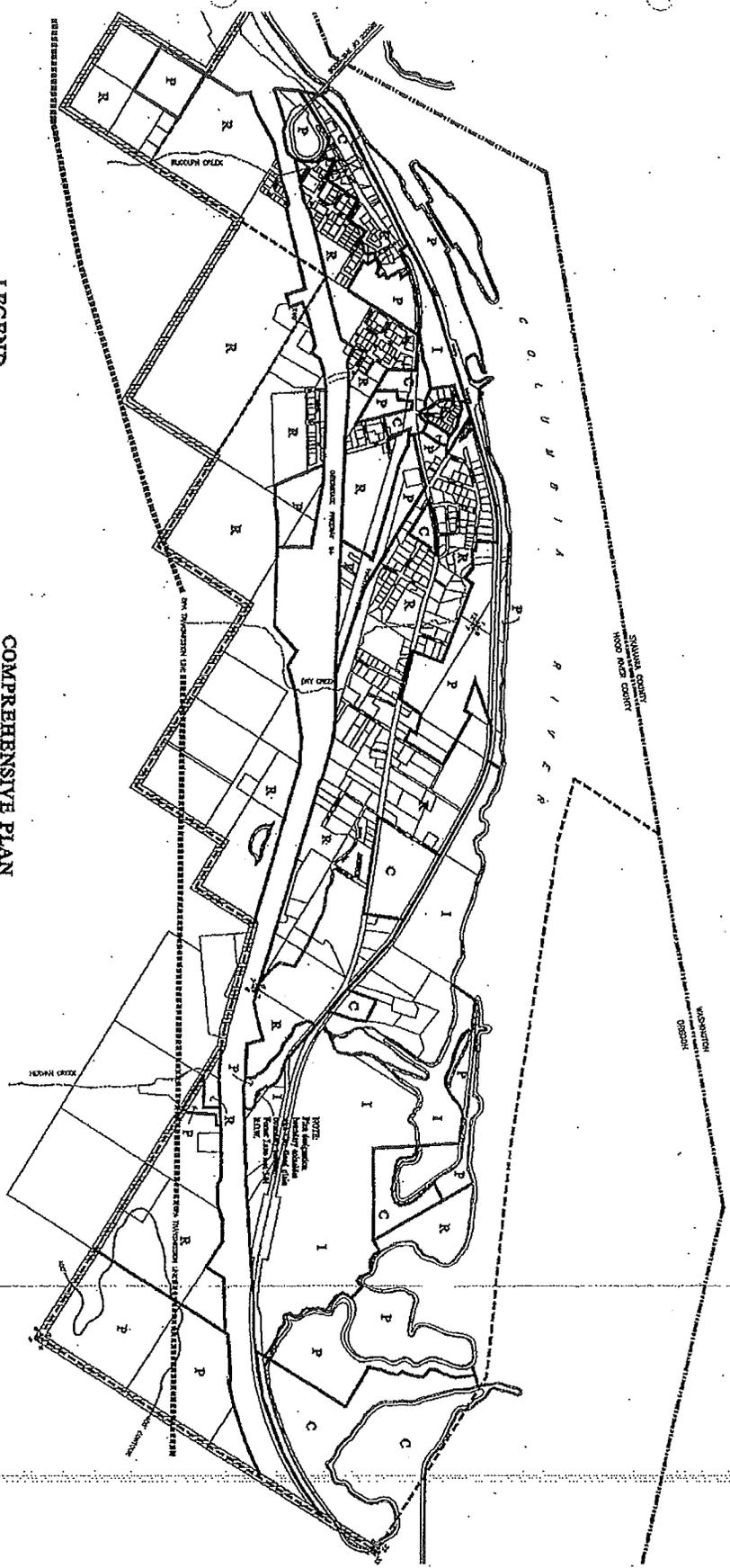
NOW, THEREFORE, THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, ORDAINS AS FOLLOWS:

SECTION 1. Adoption of Comprehensive Plan Map amendment. The City’s Comprehensive Plan Map is hereby amended to change the designation for 02N07E12AD 101 “Public” to “Commercial/Residential.”

SECTION 2. Adoption of Zoning Map amendment. The City’s Zoning Map is hereby amended to change the zoning of 02N07E12AD 101 “Public” to “Commercial/Residential” subject to conditions in the Staff Report.

First Reading Approved: 1/11/16; Ayes __ ; Nays __.
Second Reading Approved: _____; Ayes __ ; Nays __.





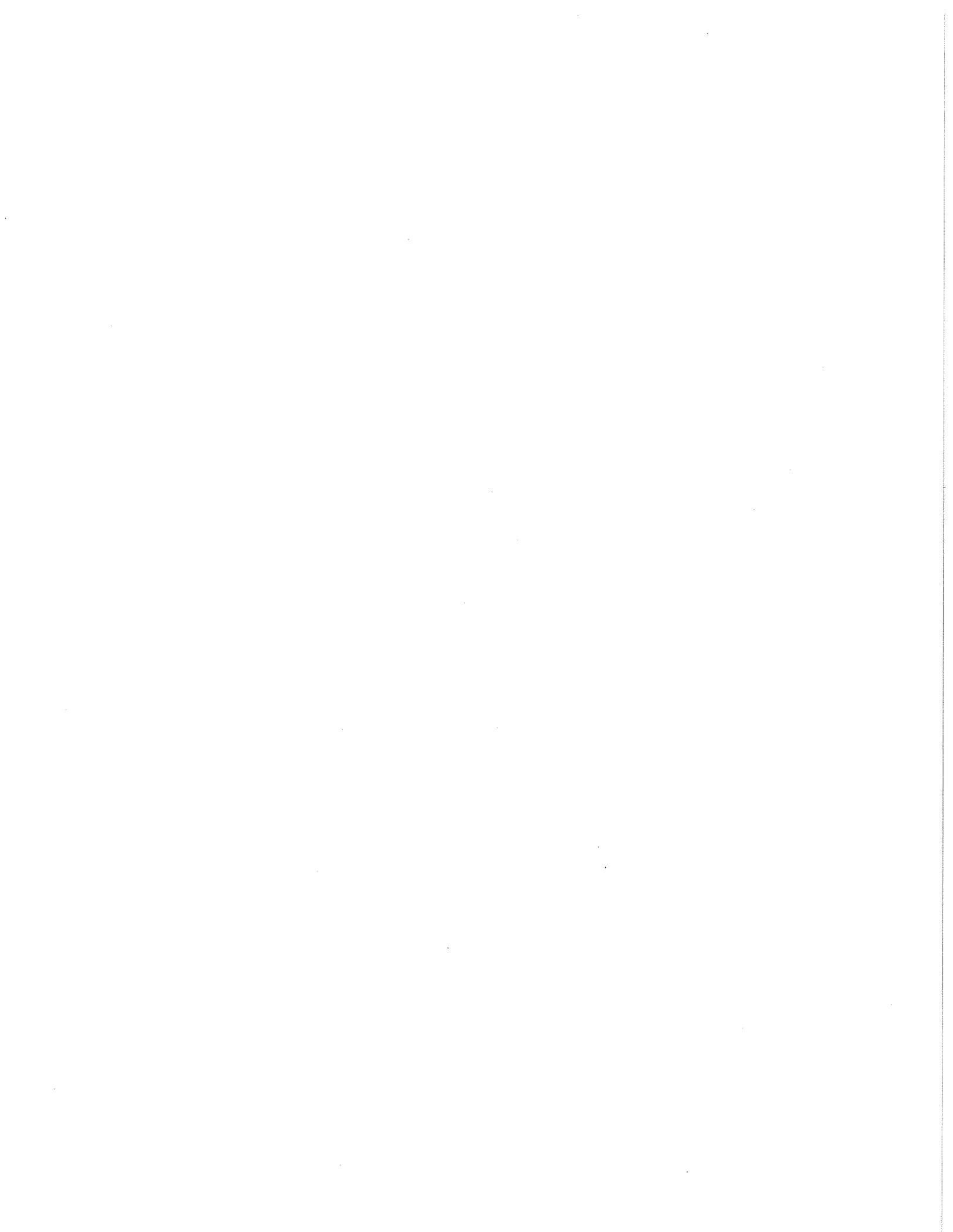
- LEGEND**
- City Limits
 - State & County Line
 - BPA Transmission Line
 - Urban Growth Boundary
 - Zoning Boundary

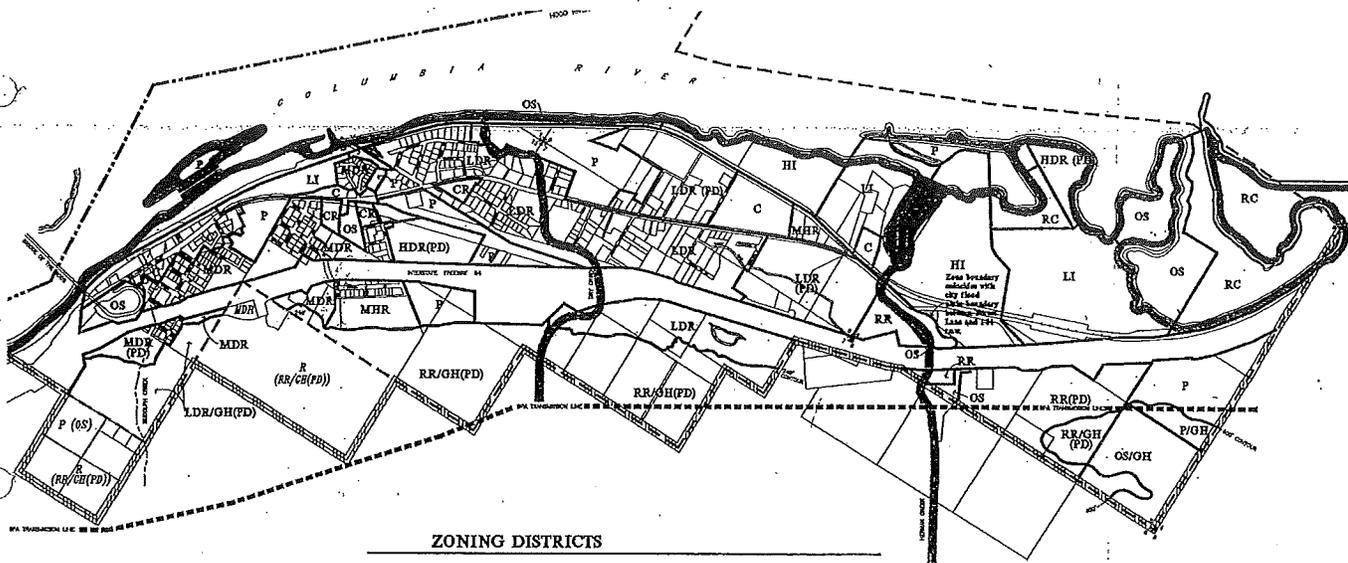
- COMPREHENSIVE PLAN LAND USE DESIGNATIONS**
- R Residential (RR, IDR, MDR, HDR & MHR Zones)
 - C Commercial (C, CR & RC Zones)
 - I Industrial (I1, HI Zones)
 - P Public (P & OS Zones)

CCL CP - Part 1
May 2006
Pg 18

NOTES:
1. All zoning designations are subject to change without notice.
2. All zoning designations are subject to change without notice.
3. All zoning designations are subject to change without notice.

<p>1 of 1</p>	<p>McKeeven/Morris Division of Service & Development Gardner & Douglas</p>	<p>COMPREHENSIVE PLAN MAP</p>	<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>5/16/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>2</td> <td>5/17/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>3</td> <td>5/18/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>4</td> <td>5/20/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>5</td> <td>5/24/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> </tbody> </table>	NO.	DATE	DESCRIPTION	1	5/16/06	Reviewed Draft Designations for Main Committee	2	5/17/06	Reviewed Draft Designations for Main Committee	3	5/18/06	Reviewed Draft Designations for Main Committee	4	5/20/06	Reviewed Draft Designations for Main Committee	5	5/24/06	Reviewed Draft Designations for Main Committee	<p>PROJECT REV.</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>5/16/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>2</td> <td>5/17/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>3</td> <td>5/18/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>4</td> <td>5/20/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> <tr> <td>5</td> <td>5/24/06</td> <td>Reviewed Draft Designations for Main Committee</td> </tr> </tbody> </table>	NO.	DATE	DESCRIPTION	1	5/16/06	Reviewed Draft Designations for Main Committee	2	5/17/06	Reviewed Draft Designations for Main Committee	3	5/18/06	Reviewed Draft Designations for Main Committee	4	5/20/06	Reviewed Draft Designations for Main Committee	5	5/24/06	Reviewed Draft Designations for Main Committee
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ZONING DISTRICTS

LEGEND

- City Limits
- State & County Line
- BPA Transmission Line
- Urban Growth Boundary
- Zoning Boundary

- R** Residential (Comprehensive Plan and Future Zoning)
- RR** Rural Residential (1 home/acre)
- LDR** Low Density Residential (2-5 homes/acre or 7,500 sq. ft/unit)
- MDR** Medium Density Residential (6-10 homes/acre or 4,000 sq. ft/unit)
- HDR** High Density Residential (10-20+ homes/acre or 2,000 sq. ft/unit)
- MHR** Manufactured/Mobile Home Park Residential
- C** Commercial (Retail, Service, Tourist Accommodations)
- CR** Commercial/Residential (Single or Multi-Family Residences w/Commercial Businesses)
- RC** Resort Commercial
- LI** Light Industrial (Warehousing, Distributing, etc)
- HI** Heavy Industrial (Processing Raw Materials, etc)
- P** Public (Government, Institutions, Recreation, Natural Areas, Parks)
- OS** Open Space (Parks, Natural Areas)

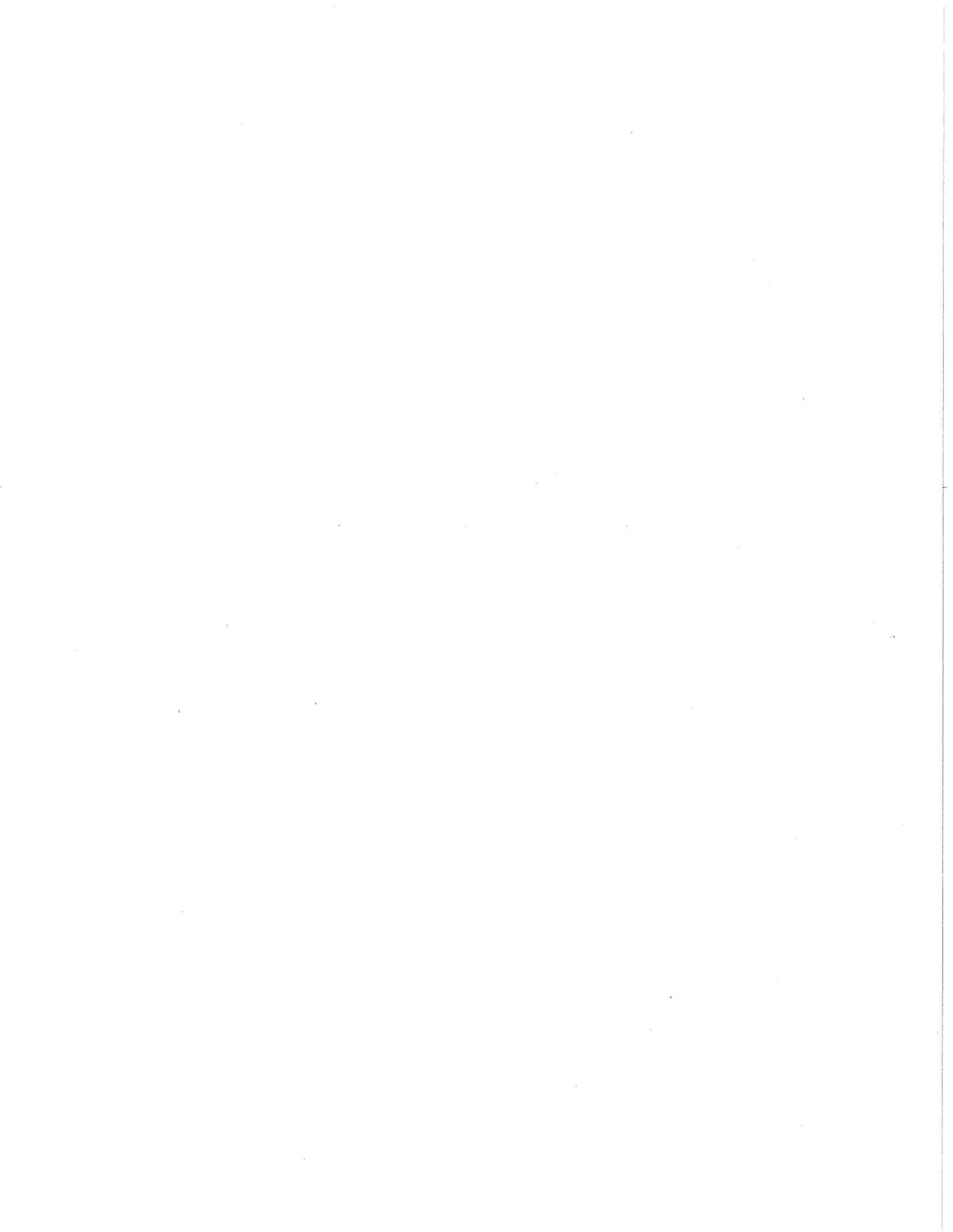
OVERLAY ZONES

- FP** Floodplain - (CDC Chapter 6-612)
Not shown, see FEMA and city maps at City Hall
- GH** Geological Hazard (CDC Chapter 6-6124)
- Riparian Areas (CDC Chapter 6-6128)**
Approximate locations shown for
Herman and Dry Creeks (50 feet from top of bank)
and Columbia River (75 feet from top of bank)
- AP** Airport Protection (CDC Chapter 6-6132)
Not shown, see AP Overlay Zone maps at City Hall
- PD** Planned Development (CDC Chapter 6-6140)



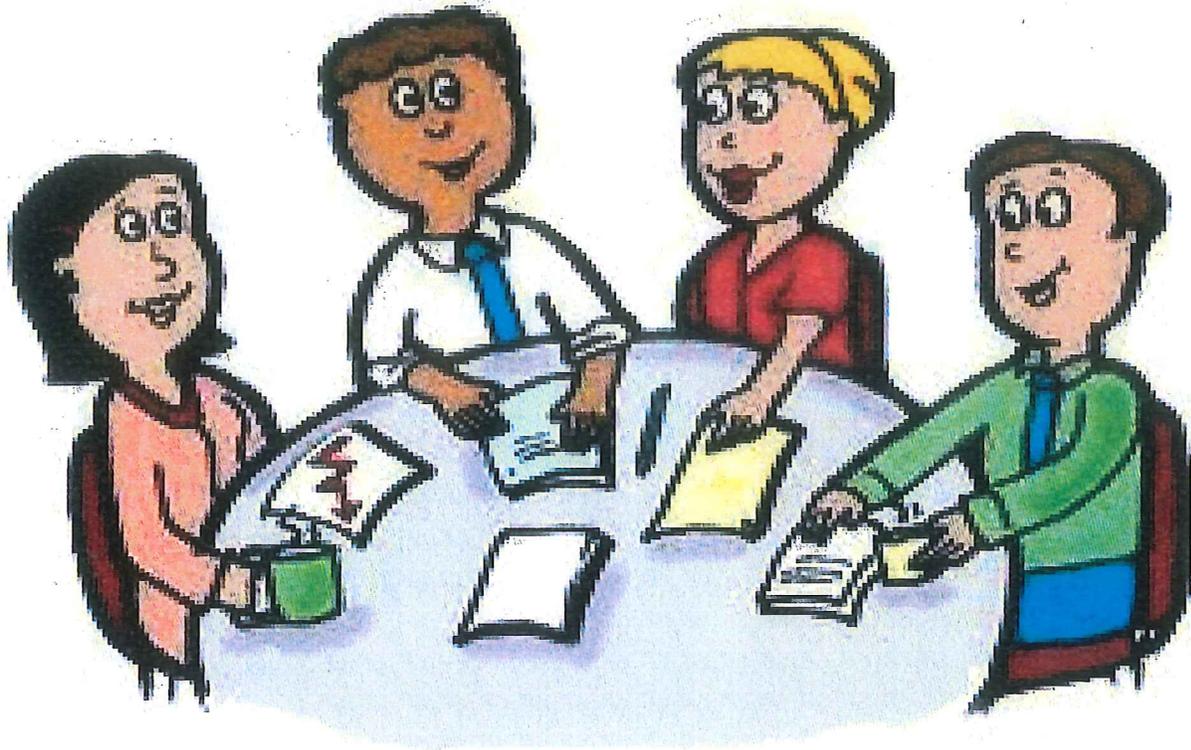
NOTE:
This map is for planning purposes only.
All boundaries shown have been approximated
and are not intended to be an accurate depiction
of actual land ownership.

ZONING MAP	
City of Cascade Locks, Oregon	
400 N.W. 2nd Avenue, Suite 202 Portland, Oregon 97208 (503) 274-6772	1 of 1





Committee Vacancies City of Cascade Locks



The City is in need of volunteers! Serve your community by submitting an application. We are in need of people for the following committees:

◇ **Tourism Committee** (3 vacancies—partial terms). The Tourism Committee is responsible for advising the City Council concerning the expenditure of city monies in the promotion of tourism.

◇ **Architectural Review Committee** (1 vacancy). This Committee reviews design for site plan developments and forwards recommendations to the Planning Commission.

To apply, fill out application and return to:

Mayor, City of Cascade Locks

P.O. Box 308

Cascade Locks, OR 97014

Or to City Recorder at kwoosley@cascade-locks.or.us

(541) 374-8484





CASCADE LOCKS STAFF REPORT

Date Prepared: November 24, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

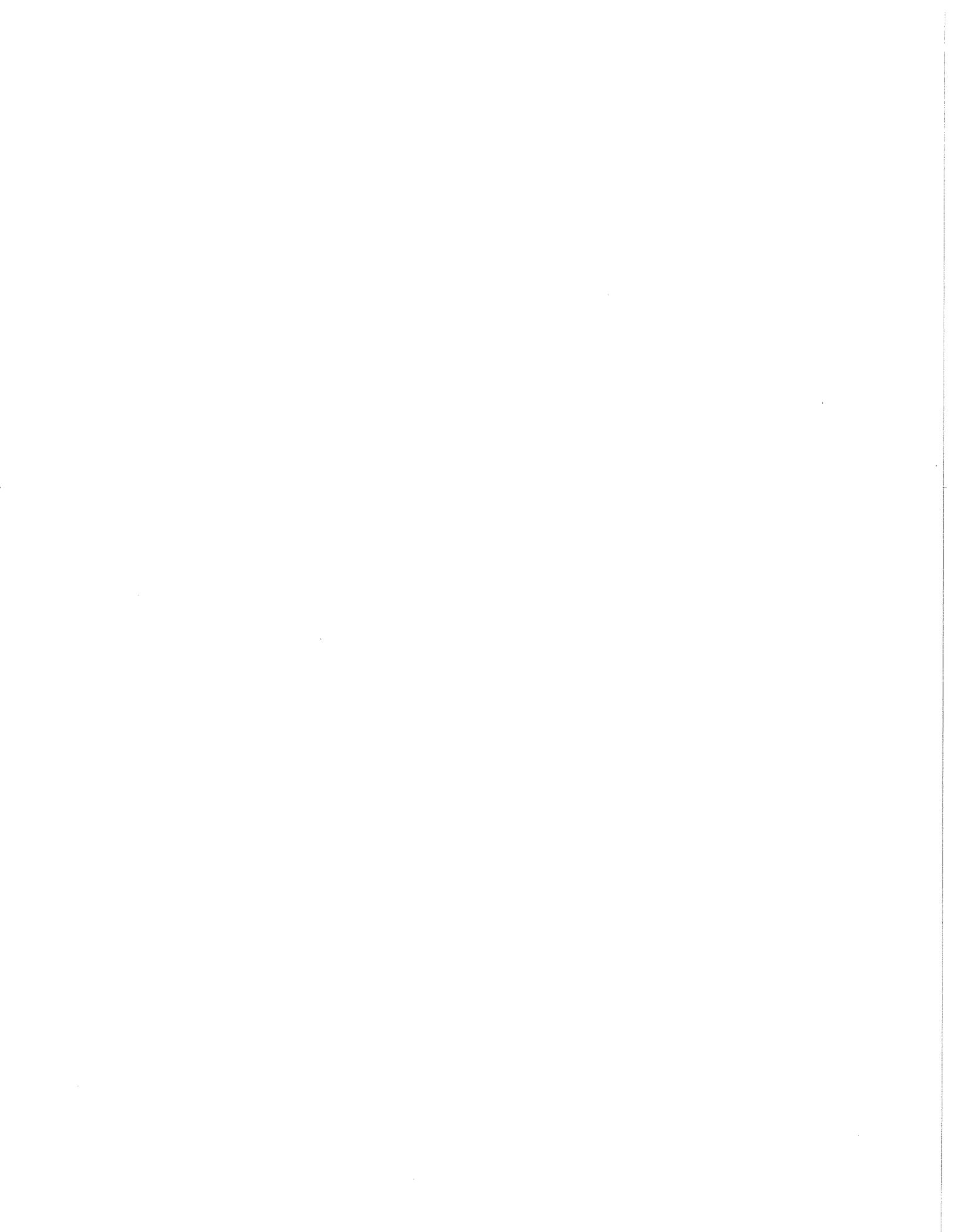
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1343 for Solid Waste Collection

SYNOPSIS: Resolution No. 1343 outlines the .89% increase effective January 1, 2016 and a small increase on April 1 and July 1, 2016, to reflect the pass through per ton cost leveed by the Oregon Department of Environmental Quality per Senate Bill 245 and 263.

CITY COUNCIL OPTIONS: Approve, modify, or reject Resolution No. 1343.

RECOMMENDED MOTION: "I move to approve Resolution No. 1343 authorizing Waste Connections, Inc. d.b.a Hood River Garbage, to collect solid waste and recycling within the City of Cascade Locks; setting charges and rates for providing such services during 2016, and repealing Resolution No. 1320."



RESOLUTION NO. 1343

A RESOLUTION AUTHORIZING WASTE CONNECTIONS, INC., d.b.a. HOOD RIVER GARBAGE, TO COLLECT SOLID WASTE AND RECYCLING WITHIN THE CITY OF CASCADE LOCKS; SETTING CHARGES AND RATES FOR PROVIDING SUCH SERVICES; AND REPEALING RESOLUTION NO. 1320.

WHEREAS, Waste Connections, Inc., has requested an increase in rates charged for garbage collection services to offset changes in services offered and increased costs; and

WHEREAS, the City Council has reviewed the plans for services and rates proposed by Waste Connections, Inc., and required changes be made to those proposals; and

WHEREAS, the City Council has determined that the following services and rates shall be set, based upon the conditions listed in this resolution;

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. License Fee. Waste Connections, Inc. shall pay to the City of Cascade Locks a license fee of \$1,000.00 annually, payable on the first day of February.

SECTION 2. Recycling and Recycling Education. Waste Connections, Inc., shall continue bi-weekly curbside recycling pickup for an additional year from January 1, 2016 to December 31, 2016. Waste Connections, Inc. shall implement a recycling education and promotion program for the citizens and businesses of Hood River County. Not less than \$2,500 shall be expended on this recycling education program, and shall be expended in such a manner as to promote recycling in Hood River County.

SECTION 3. Provision of Dumpsters for Spring Clean Up and Fall Clean Up. Waste Connections, Inc. shall provide to the City at no cost, six (6) twenty-yard dumpsters for each Spring Clean Up and each Fall Clean Up event, as part of its garbage service to the City.

SECTION 4. Waste Collection Services and Fees. Waste Connections, Inc. is hereby permitted to charge the fees for services shown on **Exhibit "A"** to this Resolution.

SECTION 5. Adherence to the Provisions of Ordinance No. 315. Waste Connections, Inc. shall abide by the provisions of Cascade Locks Ordinance No. 315.

SECTION 6. Repeal of Prior Resolutions. Resolution No. 1320 is hereby repealed.

SECTION 7. Effective Date. This resolution, upon adoption by the Mayor and City Council, shall become **effective on January 1, 2016**.

SECTION 8. Expiration. This resolution shall remain in effect until repealed by the City Council.

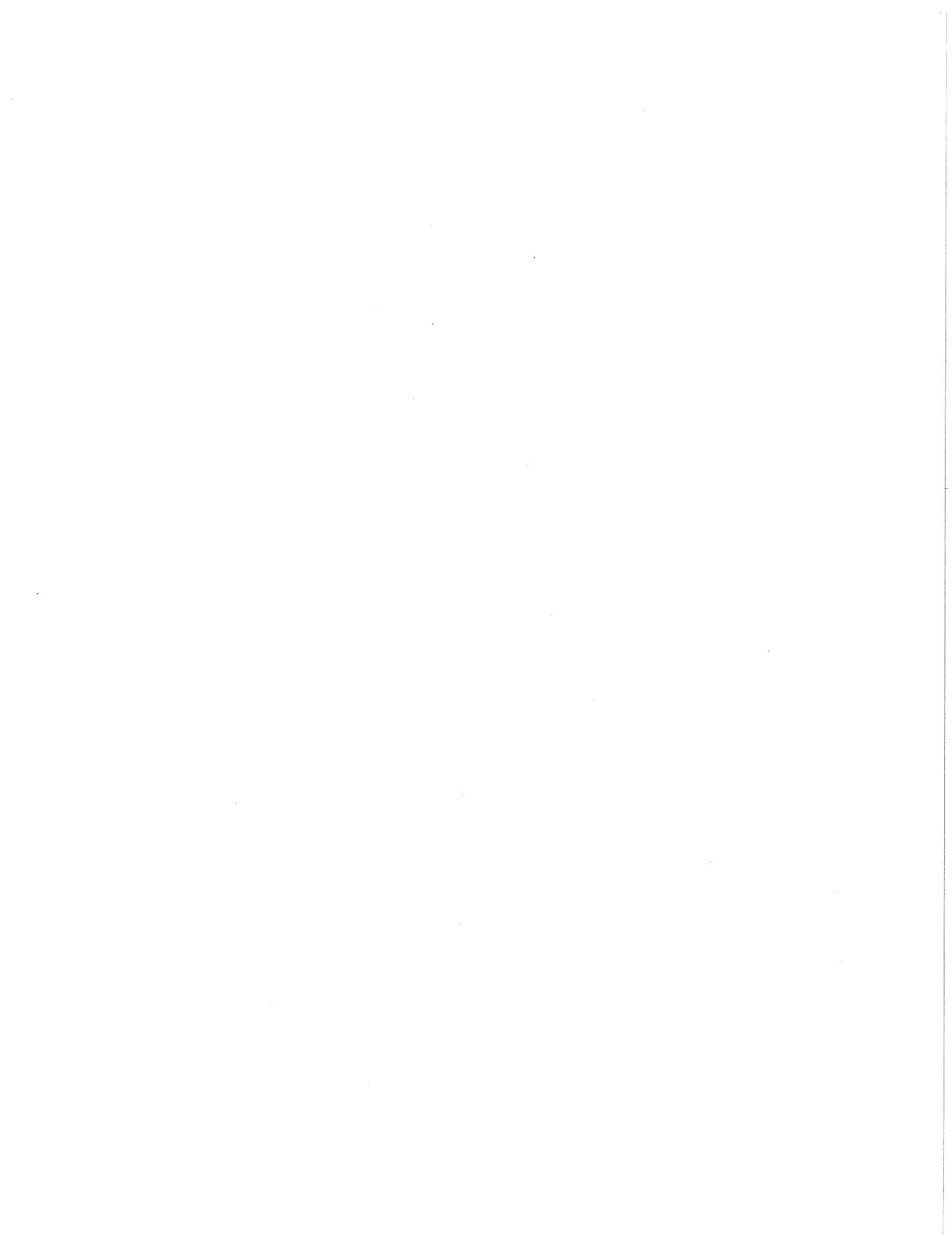
ADOPTED by the City Council this **14th** day of **December**, 2015.

APPROVED by the Mayor this **14th** day of **December**, 2015.

ATTEST:

Kathy Woosley, City Recorder

Tom Cramblett, Mayor



CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
RESIDENTIAL						
32 GALLON CAN						
Weekly						
- curbside	\$16.26	\$0.02	\$0.12	\$0.00	\$0.14	\$16.40
- carry out	\$21.73	\$0.02	\$0.17	\$0.00	\$0.19	\$21.92
* each addl 25 ft	\$3.09	\$0.00	\$0.03	\$0.00	\$0.03	\$3.12
EOW						
- curbside	\$12.82	\$0.01	\$0.10	\$0.00	\$0.11	\$12.93
- carry out	\$17.46	\$0.01	\$0.14	\$0.00	\$0.15	\$17.61
* each addl 25 ft	\$2.31	\$0.00	\$0.02	\$0.00	\$0.02	\$2.33
Monthly						
- curbside	\$8.75	\$0.01	\$0.07	\$0.00	\$0.08	\$8.83
- carry out	\$11.54	\$0.01	\$0.09	\$0.00	\$0.10	\$11.64
* each addl 25 ft	\$1.39	\$0.00	\$0.01	\$0.00	\$0.01	\$1.40
MINI 20 GALLON CAN						
Weekly						
- curbside	\$12.74	\$0.01	\$0.10	\$0.00	\$0.11	\$12.85
- carry out	\$16.78	\$0.01	\$0.13	\$0.00	\$0.14	\$16.92
* each addl 25 ft	\$3.09	\$0.00	\$0.03	\$0.00	\$0.03	\$3.12
EOW						
- curbside	\$10.66	\$0.01	\$0.09	\$0.00	\$0.10	\$10.76
- carry out	\$13.97	\$0.01	\$0.12	\$0.00	\$0.13	\$14.10
* each addl 25 ft	\$2.56	\$0.00	\$0.02	\$0.00	\$0.02	\$2.58
SPECIAL CHARGES						

Exhibit A to Res 1343

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
- overweight/full	\$4.09	\$0.00	\$0.03	\$0.00	\$0.03	\$4.12
- extra bag/box	\$4.09	\$0.00	\$0.03	\$0.00	\$0.03	\$4.12
- Washer/Dryer/Stove	\$11.82	\$0.00	\$0.11	\$0.00	\$0.11	\$11.93
- Water Heater	\$11.82	\$0.00	\$0.11	\$0.00	\$0.11	\$11.93
- Sofa/Chair	\$10.80	\$0.00	\$0.10	\$0.00	\$0.10	\$10.90
- Mattress	\$10.80	\$0.00	\$0.10	\$0.00	\$0.10	\$10.90
- return trip	\$9.14	\$0.00	\$0.08	\$0.00	\$0.08	\$9.22
- Recycle Bin replacem	\$20.63	\$0.00	\$0.18	\$0.00	\$0.18	\$20.81
- Account Set Up Fee	\$5.85	\$0.00	\$0.05	\$0.00	\$0.05	\$5.90
- NSF	\$30.72	\$0.00	\$0.27	\$0.00	\$0.27	\$30.99
- Delinquent Fee	\$13.31	\$0.00	\$0.12	\$0.00	\$0.12	\$13.43

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
COMMERCIAL						
32 GALLON CAN						
Weekly						
- curbside	\$16.26	\$0.02	\$0.12	\$0.00	\$0.14	\$16.40
- carry out	\$21.77	\$0.02	\$0.17	\$0.00	\$0.19	\$21.96
* each add 25ft	\$3.09	\$0.00	\$0.03	\$0.00	\$0.03	\$3.12
EOW						
- curbside	\$12.82	\$0.01	\$0.10	\$0.00	\$0.11	\$12.93
- carry out	\$17.46	\$0.01	\$0.14	\$0.00	\$0.15	\$17.61
* each add 25ft	\$2.31	\$0.00	\$0.02	\$0.00	\$0.02	\$2.33
Monthly						
- curbside	\$8.75	\$0.01	\$0.07	\$0.00	\$0.08	\$8.83
- carry out	\$11.54	\$0.01	\$0.09	\$0.00	\$0.10	\$11.64
* each add 25ft	\$1.39	\$0.00	\$0.01	\$0.00	\$0.01	\$1.40
SPECIAL CHARGES						
- overweight/full	\$4.09	\$0.00	\$0.03	\$0.00	\$0.03	\$4.12
- extra bag/box	\$4.09	\$0.00	\$0.03	\$0.00	\$0.03	\$4.12
- Washer/Dryer/Stove	\$11.82	\$0.00	\$0.11	\$0.00	\$0.11	\$11.93
- Water Heater	\$11.82	\$0.00	\$0.11	\$0.00	\$0.11	\$11.93
- Sofa/Chair	\$10.80	\$0.00	\$0.10	\$0.00	\$0.10	\$10.90
- Mattress	\$10.80	\$0.00	\$0.10	\$0.00	\$0.10	\$10.90
- White goods	\$11.82	\$0.00	\$0.11	\$0.00	\$0.11	\$11.93
- return trip	\$9.14	\$0.00	\$0.08	\$0.00	\$0.08	\$9.22
- Lock charge	\$3.64	\$0.00	\$0.03	\$0.00	\$0.03	\$3.67
- Access charge	\$3.64	\$0.00	\$0.03	\$0.00	\$0.03	\$3.67
- Recycle Bin replacem	\$20.63	\$0.00	\$0.18	\$0.00	\$0.18	\$20.81

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
- Account Set Up Fee	\$5.85	\$0.00	\$0.05	\$0.00	\$0.05	\$5.90
- NSF	\$30.72	\$0.00	\$0.27	\$0.00	\$0.27	\$30.99
- Delinquent Fee	\$13.31	\$0.00	\$0.12	\$0.00	\$0.12	\$13.43
1 - 1 1/2 Yd Containers						
- EOW	\$55.14	\$0.09	\$0.40	\$0.00	\$0.49	\$55.63
- 1XPW	\$98.52	\$0.19	\$0.69	\$0.00	\$0.88	\$99.40
- 2XPW	\$166.25	\$0.39	\$1.10	\$0.00	\$1.49	\$167.74
- 3XPW	\$231.17	\$0.58	\$1.48	\$0.00	\$2.06	\$233.23
2 - 1 1/2 Yd Containers						
- EOW						
- 1XPW	\$183.81	\$0.39	\$1.25	\$0.00	\$1.64	\$185.45
- 2XPW	\$367.65	\$0.77	\$2.51	\$0.00	\$3.28	\$370.93
- 3XPW	\$551.48	\$1.16	\$3.76	\$0.00	\$4.92	\$556.40
3 - 1 1/2 Yd Containers						
- EOW						
- 1XPW	\$269.11	\$0.58	\$1.82	\$0.00	\$2.40	\$271.51
- 2XPW	\$538.26	\$1.16	\$3.65	\$0.00	\$4.81	\$543.07
- 3XPW	\$807.33	\$1.73	\$5.47	\$0.00	\$7.20	\$814.53
4 - 1 1/2 Yd Containers						
- EOW						
- 1XPW	\$354.39	\$0.77	\$2.39	\$0.00	\$3.16	\$357.55
- 2XPW	\$708.87	\$1.53	\$4.78	\$0.00	\$6.31	\$715.18
- 3XPW	\$1,063.46	\$2.30	\$7.17	\$0.00	\$9.47	\$1,072.93
5 - 1 1/2 Yd Containers						
- 3XPW	\$1,319.13	\$2.88	\$8.88	\$0.00	\$11.76	\$1,330.89

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
1 - 2 Yd Containers						
- EOW	\$73.51	\$0.13	\$0.53	\$0.00	\$0.66	\$74.17
- 1XPW	\$131.36	\$0.26	\$0.91	\$0.00	\$1.17	\$132.53
- 2XPW	\$221.69	\$0.51	\$1.46	\$0.00	\$1.97	\$223.66
- 3XPW	\$308.24	\$0.77	\$1.98	\$0.00	\$2.75	\$310.99
1 - 3 Yd Containers						
- EOW	\$110.21	\$0.19	\$0.79	\$0.00	\$0.98	\$111.19
- 1XPW	\$197.05	\$0.39	\$1.37	\$0.00	\$1.76	\$198.81
- 2XPW	\$332.50	\$0.77	\$2.20	\$0.00	\$2.97	\$335.47
- 3XPW	\$462.36	\$1.16	\$2.97	\$0.00	\$4.13	\$466.49
SPECIAL CONTAINER CHARGES						
- Deliver Charge per cont	\$29.42	\$0.00	\$0.26	\$0.00	\$0.26	\$29.68
- Extra Loose ydge	\$15.29	\$0.02	\$0.11	\$0.00	\$0.13	\$15.42
- Return Trip	\$9.90	\$0.00	\$0.09	\$0.00	\$0.09	\$9.99
- Access Charge	\$9.90	\$0.00	\$0.09	\$0.00	\$0.09	\$9.99
- Roll out over 15 ft	\$3.64	\$0.00	\$0.03	\$0.00	\$0.03	\$3.67
- Roll out over 20 ft	\$5.86	\$0.00	\$0.05	\$0.00	\$0.05	\$5.91
- Off day pu	\$7.20	\$0.00	\$0.06	\$0.00	\$0.06	\$7.26
- Rent-a-Bin (1.5 Yards)	\$63.68	\$0.05	\$0.52	\$0.00	\$0.57	\$64.25
- On Call Container (1.5 Yards)	\$31.36	\$0.05	\$0.23	\$0.00	\$0.28	\$31.64
-Mileage 15 miles RT from LF	\$3.30	\$0.00	\$0.03	\$0.00	\$0.03	\$3.33
COMPACTORS						
- Swap	\$142.06	\$0.00	\$1.26	\$0.00	\$1.26	\$143.32
- CP extra ydg	\$21.77	\$0.14	\$0.05	\$0.00	\$0.19	\$21.96
DROP BOXES						

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase January 1, 2016

	CURRENT RATE	0.76% Total LF Increase	0.89% Business Increase	0.00% Franchise Fee	TOTAL INCREASE	TOTAL RATE
- Delivery (per trip)	\$66.67	\$0.00	\$0.59	\$0.00	\$0.59	\$67.26
- Moving Fee (per trip)	\$66.67	\$0.00	\$0.59	\$0.00	\$0.59	\$67.26
- DB Swap	\$126.53	\$0.00	\$1.13	\$0.00	\$1.13	\$127.66
- Compactor Swap	\$136.87	\$0.00	\$1.22	\$0.00	\$1.22	\$138.09
- Excess weight (per trip)	\$68.26	\$0.00	\$0.61	\$0.00	\$0.61	\$68.87
- Ex miles(over 15m rt)	\$3.30	\$0.00	\$0.03	\$0.00	\$0.03	\$3.33
- Daily DM (over 96 hrs)	\$5.64	\$0.00	\$0.05	\$0.00	\$0.05	\$5.69
- Monthly DM (Max)	\$132.64	\$0.00	\$1.18	\$0.00	\$1.18	\$133.82
- Special DB (per day) lid/screen/winch	\$4.88	\$0.00	\$0.04	\$0.00	\$0.04	\$4.92
- Special DB (per month max)	\$147.03	\$0.00	\$1.31	\$0.00	\$1.31	\$148.34
- Waiting time (per min)	\$1.70	\$0.00	\$0.02	\$0.00	\$0.02	\$1.72
TS tip fee per yard (loose)	\$15.18	\$0.06	\$0.08	\$0.00	\$0.14	\$15.32
TS tip fee per yard (compacted)	\$21.45	\$0.14	\$0.04	\$0.00	\$0.18	\$21.63
MISC EQUIP RENTAL Per HOUR						
- Rear Loader	\$129.52	\$0.00	\$1.15	\$0.00	\$1.15	\$130.67
- Roll Off	\$114.26	\$0.00	\$1.02	\$0.00	\$1.02	\$115.28
- Extra Labor	\$29.87	\$0.00	\$0.27	\$0.00	\$0.27	\$30.14
- Labor OT	\$44.80	\$0.00	\$0.40	\$0.00	\$0.40	\$45.20

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase April 1, 2016

	1/1/2016 CURRENT RATE	0.86% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
RESIDENTIAL					
32 GALLON CAN					
Weekly					
- curbside	\$16.40	\$0.02	\$0.00	\$0.02	\$16.42
- carry out	\$21.92	\$0.02	\$0.00	\$0.02	\$21.94
* each addl 25 ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$12.93	\$0.01	\$0.00	\$0.01	\$12.94
- carry out	\$17.61	\$0.01	\$0.00	\$0.01	\$17.62
* each addl 25 ft	\$2.33	\$0.00	\$0.00	\$0.00	\$2.33
Monthly					
- curbside	\$8.83	\$0.01	\$0.00	\$0.01	\$8.84
- carry out	\$11.64	\$0.01	\$0.00	\$0.01	\$11.65
* each addl 25 ft	\$1.40	\$0.00	\$0.00	\$0.00	\$1.40
MINI 20 GALLON CAN					
Weekly					
- curbside	\$12.85	\$0.01	\$0.00	\$0.01	\$12.86
- carry out	\$16.92	\$0.01	\$0.00	\$0.01	\$16.93
* each addl 25 ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$10.76	\$0.01	\$0.00	\$0.01	\$10.77
- carry out	\$14.10	\$0.01	\$0.00	\$0.01	\$14.11
* each addl 25 ft	\$2.58	\$0.00	\$0.00	\$0.00	\$2.58
SPECIAL CHARGES					
- overweight/full	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- extra bag/box	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- Washer/Dryer/Stove	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Water Heater	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Sofa/Chair	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- Mattress	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- return trip	\$9.22	\$0.00	\$0.00	\$0.00	\$9.22
- Recycle Bin replacem	\$20.81	\$0.00	\$0.00	\$0.00	\$20.81
- Account Set Up Fee	\$5.90	\$0.00	\$0.00	\$0.00	\$5.90
- NSF	\$30.99	\$0.00	\$0.00	\$0.00	\$30.99
- Delinquent Fee	\$13.43	\$0.00	\$0.00	\$0.00	\$13.43

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase April 1, 2016

	1/1/2016 CURRENT RATE	0.86% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
COMMERCIAL					
32 GALLON CAN					
Weekly					
- curbside	\$16.40	\$0.02	\$0.00	\$0.02	\$16.42
- carry out	\$21.96	\$0.02	\$0.00	\$0.02	\$21.98
* each add 25ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$12.93	\$0.01	\$0.00	\$0.01	\$12.94
- carry out	\$17.61	\$0.01	\$0.00	\$0.01	\$17.62
* each add 25ft	\$2.33	\$0.00	\$0.00	\$0.00	\$2.33
Monthly					
- curbside	\$8.83	\$0.01	\$0.00	\$0.01	\$8.84
- carry out	\$11.64	\$0.01	\$0.00	\$0.01	\$11.65
* each add 25ft	\$1.40	\$0.00	\$0.00	\$0.00	\$1.40
COMMERCIAL SPECIAL CHARGES					
- overweight/full	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- extra bag/box	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- Washer/Dryer/Stove	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Water Heater	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Sofa/Chair	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- Mattress	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- White goods	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- return trip	\$9.22	\$0.00	\$0.00	\$0.00	\$9.22
- Lock charge	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Access charge	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Recycle Bin replacem	\$20.81	\$0.00	\$0.00	\$0.00	\$20.81
- Account Set Up Fee	\$5.90	\$0.00	\$0.00	\$0.00	\$5.90
- NSF	\$30.99	\$0.00	\$0.00	\$0.00	\$30.99
- Delinquent Fee	\$13.43	\$0.00	\$0.00	\$0.00	\$13.43
1 - 1 1/2 Yd Containers					
- EOW	\$55.63	\$0.11	\$0.00	\$0.11	\$55.74
- 1XPW	\$99.40	\$0.21	\$0.00	\$0.21	\$99.61
- 2XPW	\$167.74	\$0.43	\$0.00	\$0.43	\$168.17
- 3XPW	\$233.23	\$0.64	\$0.00	\$0.64	\$233.87
2 - 1 1/2 Yd Containers					
- EOW					
- 1XPW	\$185.45	\$0.43	\$0.00	\$0.43	\$185.88
- 2XPW	\$370.93	\$0.85	\$0.00	\$0.85	\$371.78
- 3XPW	\$556.40	\$1.29	\$0.00	\$1.29	\$557.69

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase April 1, 2016

	1/1/2016 CURRENT RATE	0.86% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
3 - 1 1/2 Yd Containers					
- EOW					
- 1XPW	\$271.51	\$0.64	\$0.00	\$0.64	\$272.15
- 2XPW	\$543.07	\$1.29	\$0.00	\$1.29	\$544.36
- 3XPW	\$814.53	\$1.93	\$0.00	\$1.93	\$816.46
4 - 1 1/2 Yd Containers					
- EOW					
- 1XPW	\$357.55	\$0.85	\$0.00	\$0.85	\$358.40
- 2XPW	\$715.18	\$1.72	\$0.00	\$1.72	\$716.90
- 3XPW	\$1,072.93	\$2.57	\$0.00	\$2.57	\$1,075.50
5 - 1 1/2 Yd Containers					
- 3XPW	\$1,330.89	\$3.22	\$0.00	\$3.22	\$1,334.11
1 - 2 Yd Containers					
- EOW	\$74.17	\$0.14	\$0.00	\$0.14	\$74.31
- 1XPW	\$132.53	\$0.28	\$0.00	\$0.28	\$132.81
- 2XPW	\$223.66	\$0.57	\$0.00	\$0.57	\$224.23
- 3XPW	\$310.99	\$0.85	\$0.00	\$0.85	\$311.84
1 - 3 Yd Containers					
- EOW	\$111.19	\$0.21	\$0.00	\$0.21	\$111.40
- 1XPW	\$198.81	\$0.43	\$0.00	\$0.43	\$199.24
- 2XPW	\$335.47	\$0.85	\$0.00	\$0.85	\$336.32
- 3XPW	\$466.49	\$1.29	\$0.00	\$1.29	\$467.78
SPECIAL CONTAINER CHARGES					
- Deliver Charge per cont	\$29.68	\$0.00	\$0.00	\$0.00	\$29.68
- Extra Loose ydge	\$15.42	\$0.03	\$0.00	\$0.03	\$15.45
- Return Trip	\$9.99	\$0.00	\$0.00	\$0.00	\$9.99
- Access Charge	\$9.99	\$0.00	\$0.00	\$0.00	\$9.99
- Roll out over 15 ft	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Roll out over 20 ft	\$5.91	\$0.00	\$0.00	\$0.00	\$5.91
- Off day pu	\$7.26	\$0.00	\$0.00	\$0.00	\$7.26
- Rent-a-Bin (1.5 Yards)	\$64.25	\$0.06	\$0.00	\$0.06	\$64.31
- On Call Container (1.5 Yards)	\$31.64	\$0.06	\$0.00	\$0.06	\$31.70
- Mileage 15 miles RT from LF	\$3.33	\$0.00	\$0.00	\$0.00	\$3.33

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase April 1, 2016

	1/1/2016 CURRENT RATE	0.86% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
COMPACTORS					
- Swap	\$143.32	\$0.00	\$0.00	\$0.00	\$143.32
- CP extra ydg	\$21.96	\$0.17	\$0.00	\$0.17	\$22.13
DROP BOXES					
- Delivery (per trip)	\$67.26	\$0.00	\$0.00	\$0.00	\$67.26
- Moving Fee (per trip)	\$67.26	\$0.00	\$0.00	\$0.00	\$67.26
- DB-Swap	\$127.66	\$0.00	\$0.00	\$0.00	\$127.66
- Compactor Swap	\$138.09	\$0.00	\$0.00	\$0.00	\$138.09
- Excess weight (per trip)	\$68.87	\$0.00	\$0.00	\$0.00	\$68.87
- Ex miles(over 15m rt)	\$3.33	\$0.00	\$0.00	\$0.00	\$3.33
- Daily DM (over 96 hrs)	\$5.69	\$0.00	\$0.00	\$0.00	\$5.69
- Monthly DM (Max)	\$133.82	\$0.00	\$0.00	\$0.00	\$133.82
- Special DB (per day) lid/screen/winch	\$4.92	\$0.00	\$0.00	\$0.00	\$4.92
- Special DB (per month max)	\$148.34	\$0.00	\$0.00	\$0.00	\$148.34
- Waiting time (per min)	\$1.72	\$0.00	\$0.00	\$0.00	\$1.72
TS tip fee per yard (loose)	\$15.32	\$0.06	\$0.00	\$0.06	\$15.38
TS tip fee per yard (compacted)	\$21.63	\$0.17	\$0.00	\$0.17	\$21.80
MISC EQUIP RENTAL Per HOUR					
- Rear Loader	\$130.67	\$0.00	\$0.00	\$0.00	\$130.67
- Roll Off	\$115.28	\$0.00	\$0.00	\$0.00	\$115.28
- Extra Labor	\$30.14	\$0.00	\$0.00	\$0.00	\$30.14
- Labor OT	\$45.20	\$0.00	\$0.00	\$0.00	\$45.20

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase July 1, 2016

	4/1/2016 CURRENT RATE	0.79% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
RESIDENTIAL					
32 GALLON CAN					
Weekly					
- curbside	\$16.42	\$0.02	\$0.00	\$0.02	\$16.44
- carry out	\$21.94	\$0.02	\$0.00	\$0.02	\$21.96
* each addl 25 ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$12.94	\$0.01	\$0.00	\$0.01	\$12.95
- carry out	\$17.62	\$0.01	\$0.00	\$0.01	\$17.63
* each addl 25 ft	\$2.33	\$0.00	\$0.00	\$0.00	\$2.33
Monthly					
- curbside	\$8.84	\$0.01	\$0.00	\$0.01	\$8.85
- carry out	\$11.65	\$0.01	\$0.00	\$0.01	\$11.66
* each addl 25 ft	\$1.40	\$0.00	\$0.00	\$0.00	\$1.40
MINI 20 GALLON CAN					
Weekly					
- curbside	\$12.86	\$0.01	\$0.00	\$0.01	\$12.87
- carry out	\$16.93	\$0.01	\$0.00	\$0.01	\$16.94
* each addl 25 ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$10.77	\$0.01	\$0.00	\$0.01	\$10.78
- carry out	\$14.11	\$0.01	\$0.00	\$0.01	\$14.12
* each addl 25 ft	\$2.58	\$0.00	\$0.00	\$0.00	\$2.58
SPECIAL CHARGES					
- overweight/full	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- extra bag/box	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- Washer/Dryer/Stove	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Water Heater	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Sofa/Chair	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- Mattress	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- return trip	\$9.22	\$0.00	\$0.00	\$0.00	\$9.22
- Recycle Bin replacem	\$20.81	\$0.00	\$0.00	\$0.00	\$20.81
- Account Set Up Fee	\$5.90	\$0.00	\$0.00	\$0.00	\$5.90
- NSF	\$30.99	\$0.00	\$0.00	\$0.00	\$30.99
- Delinquent Fee	\$13.43	\$0.00	\$0.00	\$0.00	\$13.43

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase July 1, 2016

	4/1/2016 CURRENT RATE	0.79% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
COMMERCIAL					
32 GALLON CAN					
Weekly					
- curbside	\$16.42	\$0.02	\$0.00	\$0.02	\$16.44
- carry out	\$21.98	\$0.02	\$0.00	\$0.02	\$22.00
* each add 25ft	\$3.12	\$0.00	\$0.00	\$0.00	\$3.12
EOW					
- curbside	\$12.94	\$0.01	\$0.00	\$0.01	\$12.95
- carry out	\$17.62	\$0.01	\$0.00	\$0.01	\$17.63
* each add 25ft	\$2.33	\$0.00	\$0.00	\$0.00	\$2.33
Monthly					
- curbside	\$8.84	\$0.01	\$0.00	\$0.01	\$8.85
- carry out	\$11.65	\$0.01	\$0.00	\$0.01	\$11.66
* each add 25ft	\$1.40	\$0.00	\$0.00	\$0.00	\$1.40
COMMERCIAL SPECIAL CHARGES					
- overweight/full	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- extra bag/box	\$4.12	\$0.00	\$0.00	\$0.00	\$4.12
- Washer/Dryer/Stove	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Water Heater	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- Sofa/Chair	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- Mattress	\$10.90	\$0.00	\$0.00	\$0.00	\$10.90
- White goods	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
- return trip	\$9.22	\$0.00	\$0.00	\$0.00	\$9.22
- Lock charge	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Access charge	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Recycle Bin replacem	\$20.81	\$0.00	\$0.00	\$0.00	\$20.81
- Account Set Up Fee	\$5.90	\$0.00	\$0.00	\$0.00	\$5.90
- NSF	\$30.99	\$0.00	\$0.00	\$0.00	\$30.99
- Delinquent Fee	\$13.43	\$0.00	\$0.00	\$0.00	\$13.43
1 - 1 1/2 Yd Containers					
- EOW	\$55.74	\$0.10	\$0.00	\$0.10	\$55.84
- 1XPW	\$99.61	\$0.20	\$0.00	\$0.20	\$99.81
- 2XPW	\$168.17	\$0.40	\$0.00	\$0.40	\$168.57
- 3XPW	\$233.87	\$0.60	\$0.00	\$0.60	\$234.47
2 - 1 1/2 Yd Containers					
- EOW	\$185.88	\$0.40	\$0.00	\$0.40	\$186.28
- 1XPW	\$371.78	\$0.80	\$0.00	\$0.80	\$372.58
- 2XPW	\$557.69	\$1.22	\$0.00	\$1.22	\$558.91

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase July 1, 2016

	4/1/2016 CURRENT RATE	0.79% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
3 - 1 1/2 Yd Containers					
- EOW					
- 1XPW	\$272.15	\$0.60	\$0.00	\$0.60	\$272.75
- 2XPW	\$544.36	\$1.22	\$0.00	\$1.22	\$545.58
- 3XPW	\$816.46	\$1.82	\$0.00	\$1.82	\$818.28
4 - 1 1/2 Yd Containers					
- EOW					
- 1XPW	\$358.40	\$0.80	\$0.00	\$0.80	\$359.20
- 2XPW	\$716.90	\$1.62	\$0.00	\$1.62	\$718.52
- 3XPW	\$1,075.50	\$2.42	\$0.00	\$2.42	\$1,077.92
5 - 1 1/2 Yd Containers					
- 3XPW	\$1,334.11	\$3.03	\$0.00	\$3.03	\$1,337.14
1 - 2 Yd Containers					
- EOW	\$74.31	\$0.13	\$0.00	\$0.13	\$74.44
- 1XPW	\$132.81	\$0.27	\$0.00	\$0.27	\$133.08
- 2XPW	\$224.23	\$0.54	\$0.00	\$0.54	\$224.77
- 3XPW	\$311.84	\$0.80	\$0.00	\$0.80	\$312.64
1 - 3 Yd Containers					
- EOW	\$111.40	\$0.20	\$0.00	\$0.20	\$111.60
- 1XPW	\$199.24	\$0.40	\$0.00	\$0.40	\$199.64
- 2XPW	\$336.32	\$0.80	\$0.00	\$0.80	\$337.12
- 3XPW	\$467.78	\$1.22	\$0.00	\$1.22	\$469.00
SPECIAL CONTAINER CHARGES					
- Deliver Charge per cont	\$29.68	\$0.00	\$0.00	\$0.00	\$29.68
- Extra Loose ydgc	\$15.45	\$0.02	\$0.00	\$0.02	\$15.47
- Return Trip	\$9.99	\$0.00	\$0.00	\$0.00	\$9.99
- Access Charge	\$9.99	\$0.00	\$0.00	\$0.00	\$9.99
- Roll out over 15 ft	\$3.67	\$0.00	\$0.00	\$0.00	\$3.67
- Roll out over 20 ft	\$5.91	\$0.00	\$0.00	\$0.00	\$5.91
- Off day pu	\$7.26	\$0.00	\$0.00	\$0.00	\$7.26
- Rent-a-Bin (1.5 Yards)	\$64.31	\$0.05	\$0.00	\$0.05	\$64.36
- On Call Container (1.5 Yards)	\$31.70	\$0.05	\$0.00	\$0.05	\$31.75
-Mileage 15 miles RT from LF	\$3.33	\$0.00	\$0.00	\$0.00	\$3.33

CASCADE LOCKS GARBAGE CITY RATES

Proposed Increase July 1, 2016

	4/1/2016 CURRENT RATE	0.79% Total LF Increase	0.00% Business Increase	TOTAL INCREASE	TOTAL RATE
COMPACTORS					
- Swap	\$143.32	\$0.00	\$0.00	\$0.00	\$143.32
- CP extra ydg	\$22.13	\$0.15	\$0.00	\$0.15	\$22.28
DROP BOXES					
- Delivery (per trip)	\$67.26	\$0.00	\$0.00	\$0.00	\$67.26
- Moving Fee (per trip)	\$67.26	\$0.00	\$0.00	\$0.00	\$67.26
- DB Swap	\$127.66	\$0.00	\$0.00	\$0.00	\$127.66
- Compactor Swap	\$138.09	\$0.00	\$0.00	\$0.00	\$138.09
- Excess weight (per trip)	\$68.87	\$0.00	\$0.00	\$0.00	\$68.87
- Ex miles(over 15m rt)	\$3.33	\$0.00	\$0.00	\$0.00	\$3.33
- Daily DM (over 96 hrs)	\$5.69	\$0.00	\$0.00	\$0.00	\$5.69
- Monthly DM (Max)	\$133.82	\$0.00	\$0.00	\$0.00	\$133.82
- Special DB (per day) lid/screen/winch	\$4.92	\$0.00	\$0.00	\$0.00	\$4.92
- Special DB (per month max)	\$148.34	\$0.00	\$0.00	\$0.00	\$148.34
- Waiting time (per min)	\$1.72	\$0.00	\$0.00	\$0.00	\$1.72
TS tip fee per yard (loose)	\$15.38	\$0.06	\$0.00	\$0.06	\$15.44
TS tip fee per yard (compacted)	\$21.80	\$0.15	\$0.00	\$0.15	\$21.95
MISC EQUIP RENTAL Per HOUR					
- Rear Loader	\$130.67	\$0.00	\$0.00	\$0.00	\$130.67
- Roll Off	\$115.28	\$0.00	\$0.00	\$0.00	\$115.28
- Extra Labor	\$30.14	\$0.00	\$0.00	\$0.00	\$30.14
- Labor OT	\$45.20	\$0.00	\$0.00	\$0.00	\$45.20

AGENDA ITEM NO: 5c

CASCADE LOCKS STAFF REPORT

Date Prepared: November 24, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

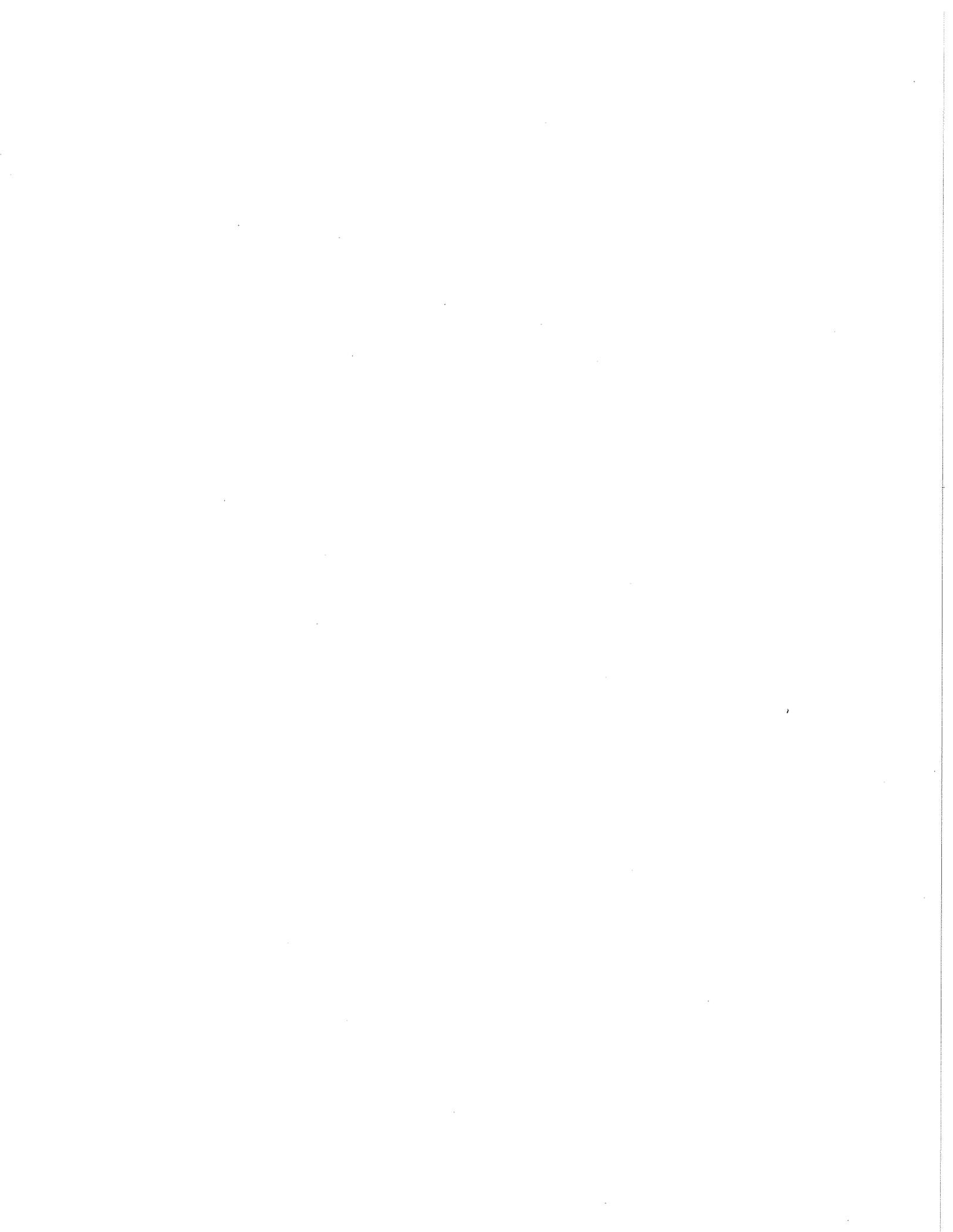
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Res. 1344 Electric Rates Within the UGB

SYNOPSIS: As requested by the City Council, Resolution No. 1344 is attached which makes the city electric utility rate effective for homes outside the City limits but inside the Urban Growth Boundary.

CITY COUNCIL OPTIONS: Approve, modify, or reject Resolution 1344.

RECOMMENDED MOTION: "I move to approve Resolution No. 1344 which the city electric utility rates effective within the City limits and the Urban Growth Boundary beginning January 1, 2016.



RESOLUTION NO. 1344

**A RESOLUTION MAINTAINING CURRENT RATES
FOR DELIVERY OF ELECTRICAL SERVICES
PROVIDED BY THE CITY OF CASCADE LOCKS,
AND REPEALING RESOLUTION NO. 1291**

WHEREAS, the City Council must from time to time adjust electrical rates to ensure adequate revenues to meet the costs of continued system operation;

WHEREAS, the City buys all of its electric power from the Bonneville Power Administration (BPA); and

WHEREAS, BPA has and will continue imposing increases in the City's cost of power;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CASCADE LOCKS that the following rates shall be charged for the delivery of electrical power:

SECTION 1. RATE SCHEDULES.

SCHEDULE NO. 1
Residential Service

Availability: Applicable to all domestic uses for residential customers. A residential customer is defined as a dwelling unit or a portion of a dwelling unit consisting of a separate, independent housekeeping unit for one family only. Where a portion of building is used for commercial purposes, that portion must be separately metered and billed under Schedule No. 2, General Service Rate applicable to commercial customers. If separate dwelling units do not have individual meters, provided by the customer, the entire building or group of buildings will be classified and billed under this schedule.

Character of Service: Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.

<u>Monthly Rate:</u>	<u>City (Inside UGB)</u>	<u>Rural (Outside UGB)</u>
As of January 1, 2016	(No Increase)	
Basic Customer Service Rate:	\$9.90 per month	\$18.20 per month
Cost of Energy:	7.05 cents/kwh	9.37 cents/kwh

Minimum Monthly Bill: The minimum monthly bill shall be the same as the Basic Customer Service Rate.

Delivery Point:

1. The point of attachment of electrical service shall be that point of the customer's premises that is nearest to applicable service facilities as determined by the City.

2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed to the same customer.
4. Individual single-phase motors larger than 5 horsepower shall be connected only with the written permission of the City.
5. A point of delivery shall not be placed inside any building.

Terms of Payment of Monthly Bill: The above electrical rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule and classification is subject to the general rules and regulations of the City.

Base Customer Charge: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 2
General Service Rate

Availability: Applicable to all nonresidential, commercial customers with less than 1,000 kilowatt demand.

Character of Service:

1. Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.
2. Three-phase, sixty hertz, alternating current at a nominal 120/240 volts, 120/208 volts or 277/480 volts when available from existing facilities.

<u>Monthly Rate:</u>	<u>City (Inside UGB)</u>	<u>Rural (Outside UGB)</u>
As of January 1, 2016	(No Increase)	
Basic Customer Service Rate:	\$10.20 per month	\$18.70 per month
Cost of Energy:		
First 15,000 kwh	6.55 cents/kwh	9.50 cents/kwh
Over 15,000 kwh	3.80 cents/kwh	5.46 cents/kwh
Demand Rate:		
First 25 KW of Billing Demand	No Charge	No Charge
Over 25 KW of Billing Demand	\$ 6.60/KW	\$8.80/KW

Minimum Monthly Bill: The minimum monthly bill will be the greater of either:

- (a) The basic customer service charge; or

- (b) Fifty percent (50%) of the highest metered demand of the previous eleven months as adjusted for power factor.

Higher minimum charges may be required to cover special investments as established by special contract.

Primary Service Discount: For customers taking electrical service at the primary distribution voltage and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent.

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of thirty consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for average power factors lower than 95 percent. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the average power factor is less than 95 percent. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurements or at the option of the City by the installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed by the City.
4. Individual single-phase motors larger than 5 horsepower may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The above electrical rates are net and due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule is subject to the general rules and regulations of the City.

Base Customer Rate: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 3
PUBLIC AGENCY RATE

Availability:

1. Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.
2. Three-phase, sixty hertz, alternating current at a nominal 120/240 volts. 120/208 volts or 480 volts when available from existing facilities.

<u>Monthly Rate:</u>	<u>City (Inside UGB)</u>	<u>Rural (Outside UGB)</u>
As of January 1, 2016	(No Increase)	
Basic customer rate:	\$14.30	\$23.10
Energy Charge:		
First 15,000 kwh	7.15 ¢/kwh	10.84 ¢/kwh
Over 15,000 kwh	4.95 ¢/kwh	6.55 ¢/kwh
Demand Charge:		
First 25 KW of Billing Demand	No Charge	No Charge
Over 25 KW of Billing Demand	\$7.70	\$9.90

Minimum Monthly Bill: The basic customer rate, or billing demand, whichever is greater. Higher minimum charges may be required to cover special investments as established by special contract.

Primary Service Discount: For customers taking service at the primary distribution voltage and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent (5%).

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of thirty consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for average power factors lower than 95%. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the

average power factor is less than 95%. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurement or at the option of the City by installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed.
4. Individual single-phase motors larger than 5 horsepower with across-the-line starting may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The foregoing rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this classification is subject to the general rules and regulations of the City.

Base Customer Rate: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 4
Street Light Service Rate

Availability: This schedule is applicable to service for street lighting systems, including street lights, signal systems, and roadway and park lighting owned by the City for street light safety. Minimum term of any service agreement shall not be less than one year.

Character of Service: Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.

Street Lighting Service Rate. A Street Lighting Service Rate shall be assessed according to the following schedule on each residential, commercial, public agency and industrial electrical

accounts inside the City limits.

As of January 1, 2016 (No Increase)

Residential	\$ 2.25
Public Agency	\$ 7.00
Commercial	\$ 7.00
Industrial	\$15.00

Assessment of the Street Lighting Service Rate. The Street Lighting Service Rate shall continue to be added to the electrical line on the monthly utility bills sent to each customer and will be included in the total electrical charges along with the Basic Customer Service Charge and the energy charge.

Delivery Point: The City will furnish, install, operate and maintain the lighting installation. Individual lamps will be replaced on burnout, as soon as reasonably possible, during the normal work week.

Terms of Payment: The foregoing rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this classification is subject to the general rules and regulations of the City.

SCHEDULE NO. 5
Security Light Rate

Availability: Applicable to all customers for dusk to dawn outdoor lighting.

Monthly Rate:

<u>Type of Light</u>	<u>Wattage</u>	<u>Lumens</u>	<u>Ownership, Maintenance, and Energy by City</u>
As of January 1, 2016	(No Increase)		
High Pressure Sodium	100	9,500	\$13.80
High Pressure Sodium	200	22,000	\$17.80

Delivery Point:

1. The City will furnish, install, operate and maintain the lighting installation at a mutually agreeable location. Individual lamps will be replaced on burnout, as soon as reasonably possible after notification by the customer, during the normal work week, and at no additional charge to the customer.
2. If a pole, other than an existing pole is required, the City will install the pole for the cost of

installation. The City Light Superintendent will calculate an estimate for each pole installation. In addition to the cost of installation, the charge to the customer will be an additional \$2.84 per month as of January 1, 2016.

3. The complete lighting installation shall remain the property of the City. The customer will protect the lighting installation from deliberate damage. The customer will allow the City free access to their property to maintain and inspect the lighting equipment.

Contract Requirements: Customers under this rate will be required to execute a contract for a minimum term sufficient to allow the City to recover the cost of investment.

SCHEDULE NO. 6
Large Industrial Service Rate

Availability: Applicable to all large industrial customers with demands in excess of 1000 kilowatts.

Character of Service: Three-phase, sixty hertz, alternating current at a nominal 120/208 volts or 277/480 volts when available from existing facilities.

Monthly Rate:

As of January 1, 2016

Basic Customer Service Rate: \$59.00 per month

Cost of Energy:

On-peak	3.95 cents/kwh
Off-peak energy (11:00 PM to 7:00 AM)	3.60 cents/kwh

Demand Charge:

Billing Demand	\$8.00/KW
Off-peak Demand (11:00 PM to 7:00 AM)	No Charge

Economic Incentive Discount: A new customer will have a 10% discount applied to the monthly bill during the first 12-months of operation. A 5% discount will be applied to the monthly bill during the next 12-months of operation.

Minimum Monthly Bill: The minimum monthly bill will be the greater of either:

- (a) The basic customer service charge; or
- (b) Fifty percent (50%) of the highest metered demand of the previous eleven months as adjusted for power factor.

Higher minimum charges may be required to cover special investments as established by special

contract.

Primary Service Discount: For customers taking electrical service at the primary distribution voltage (7.97/13.8kV) and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent.

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of fifteen consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for average power factors lower than 95 percent. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the average power factor is less than 95 percent. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurements or at the option of the City by the installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed by the City.
4. Individual single-phase motors larger than 5 horsepower may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The above electrical rates are net and due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule is subject to the general rules and regulations of the City.

Base Customer Rate: This fee will be used to compensate the City for the cost of maintaining facilities to service the customer.

Contract Requirements: Customers under this rate will be required to execute a contract for a minimum term sufficient to allow the City to recover the cost of investment.

Other Economic Development Incentives: A new customer is encouraged to contact the Port of Cascade Locks regarding other economic development incentives that are available to new industrial customers.

SCHEDULE NO. 7

Cogeneration and Small Power Production Rate

Availability: Applicable to any Seller who owns or operates a qualifying facility with a nameplate capacity of 100 KW or less.

Character of Service: The voltage, phase, frequency and power factor for the delivered power shall be specified by the City.

Purchase Rate: Energy Payment – base cost of power (U) stated in Schedule PCAC.

Contract Requirements: Sellers under this rate will be required to execute a contract with the City.

Interconnection Facilities:

1. The Seller shall furnish, install, operate and maintain in good order and repair and without cost to the City such switching equipment, relays, locks and seals, breakers, automatic synchronizers, and other control and protective apparatus as shall be designated by the City as being required for the operation of the qualifying facilities in parallel with the City's power system.
2. The seller shall provide a lockable disconnect switch to isolate the Seller's qualifying facility from the City's power system. This switch shall be accessible to the City at all times, and the City shall have the right to lock such disconnect switch open whenever necessary to maintain safe electrical operating conditions, or whenever the qualifying facility adversely affects the City's power system.

Interconnection Costs: Any costs of interconnection shall be the responsibility of the Seller. Interconnection costs which may reasonably be incurred by the City shall be assessed against the qualifying facility.

Definitions:

1. "Qualifying facility" means a cogeneration facility or small power production facility as defined in OAR 860-29-010.
2. "Seller" as used herein means any individual, partnership, corporation, association, governmental agency, political subdivision, municipality or other entity that owns or operates a qualifying facility and sells energy to the City under this Schedule.

General Terms and Conditions:

1. The Seller shall indemnify and hold harmless the City for any and all liability arising from the operation and interconnection of the qualifying facility.
2. Service under this classification is subject to the general rules and regulations of the City's Municipal Light and Power System.

SECTION 2. Repeal of Prior Resolutions. City of Cascade Locks Resolutions No. 1291 is hereby repealed.

SECTION 3. Effective Date. This resolution shall become effective upon passage by the Council and approval by the Mayor.

SECTION 4. Expiration. This resolution shall remain in effect until repealed by Council action.

ADOPTED by the City Council this 14th day of December, 2015.

APPROVED by the Mayor this 14th day of December, 2015.

ATTEST:

Mayor Tom Cramblett

City Recorder Kathy Woosley

CASCADE LOCKS STAFF REPORT

Date Prepared: December 4, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1345 to Withdraw Cross Water Right Transfer Application

SYNOPSIS: Under the Governor's direction ODFW has withdrawn the water right transfer application that would have allowed the City to trade water rights on a cross transfer. The Governor desired that a more public process be used, i.e. the exchange process. We are still waiting for the State of Oregon Water Resources Department (OWRD) to indicate what the revisited process is and where we are in that process.

In the meantime the City still has an application (T-12028) in to OWRD. This resolution authorizes the City's withdrawal of that application. A letter has been prepared for the Mayor's signature which withdraws the application.

City Attorneys Ruben Cleaveland and Alex Sosnkowski have issued the following caution:

"[Our] biggest concern is that if the application is withdrawn, and some sort of new regulation is promulgated which would be a further hurdle in attaining the use sought, we would be subject to whatever new regulation were in place. In other words, we would lose any sort of grandfathered rights we now have as of the date of the application.

Other than that, I would merely add that the staff is directed to request the refund and that the withdrawal is contingent upon the City receiving a refund. Then, if the State says they won't refund the money, it can remain."

The problem here is if the City keeps the permit request open, the other party in the cross transfer - ODFW - has already withdrawn their request. The City can't cross transfer if the receiving party won't take the water right. With that understanding, staff needs direction from the Council to withdraw the application since they approved the application. Asking for the money back is just a budget manager trying to recoup funds for the community because the governor said no.

CITY COUNCIL OPTIONS: Approve, modify, or reject the resolution.

RECOMMENDED MOTION: "I move to approve Resolution No. 1345 withdrawing the cross water right transfer (T-12028) application."

FINANCIAL REVIEW: The City hopes to get its money for the application back.

RESOLUTION NO. 1345

**A RESOLUTION TO WITHDRAW CROSS WATER RIGHT TRANSFER APPLICATION
BETWEEN ODFW AND THE CITY OF CASCADE LOCKS.**

WHEREAS, the City filed an application to transfer water rights for 0.5 cubic feet per second (cfs) to the Oregon Department of Fish and Wildlife (ODFW) on April 10, 2015, and

WHEREAS, ODFW withdrew their corresponding application on November 24, 2015 after a request from Governor Kate Brown to do so, and

WHEREAS, the City would also like to conform to the desires of the Governor, and

WHEREAS, the City is still interested in recruiting Nestlé Waters North America (NWNA) to invest in Cascade Locks, and

WHEREAS, a \$50 million investment in a water bottling plant would provide 50 new jobs in the community where unemployment has been measured at 18.8% of the workforce, and

WHEREAS, the City counts water as one of its abundant resources through the development of wells in the Herman Creek aquifer, and

WHEREAS, the City will continue to work with ODFW and the Oregon Water Resources Department (OWRD) to complete the water exchange process started in 2010, and

WHEREAS, the exchange of water between the City and ODFW will provide a significant benefit to the operation of the Oxbow Fish Hatchery in ensuring the long-term health and viability of Coho, Spring Chinook and Sockeye Salmon stocks in the Columbia Basin, and

WHEREAS, the benefits of such an exchange and proposed sale of water to NWNA include increased property tax revenues after the initial abatement period, increased revenues for the City's water, wastewater, and electric utilities and increased General Fund revenues from the sale of water under the City's legally allowed water rights, and

WHEREAS, the City wishes to maintain a strong working relationship with the Port of Cascade Locks as our economic development partners; now,

THEREFORE THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Application Withdrawal. The City herewith withdraws Application T-12028 under Certificate #41302 for consideration of transferring .5 cfs of water right to the Oregon Department of Fish and Wildlife.

SECTION 2. Requesting Refund. The City paid \$2,950 for the application fee and would request that money be refunded since this action is taken at the request of the State.

ADOPTED by the City Council this 14th day of December, 2015.

APPROVED by the Mayor this 14th day of December, 2015.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

"The Heart of the Columbia River Gorge"



City of Cascade Locks
PO Box 308 140 SW WaNaPa St.
Cascade Locks, OR 97014

(541) 374-8484

Fax: (541) 374-8752 TTY: 711

Dwight French, Administrator
Water Right Services Division
Water Resources Department
725 Summer Street NE, Suite A
Salem, OR 97301

RE: Withdrawal of Transfer T-12028

December 14, 2015

Dear Mr. French:

With this letter the City of Cascade Locks withdraws our request to transfer .5 cfs of water under Certificate #41302 to the Oregon Department of Fish and Wildlife (ODFW).

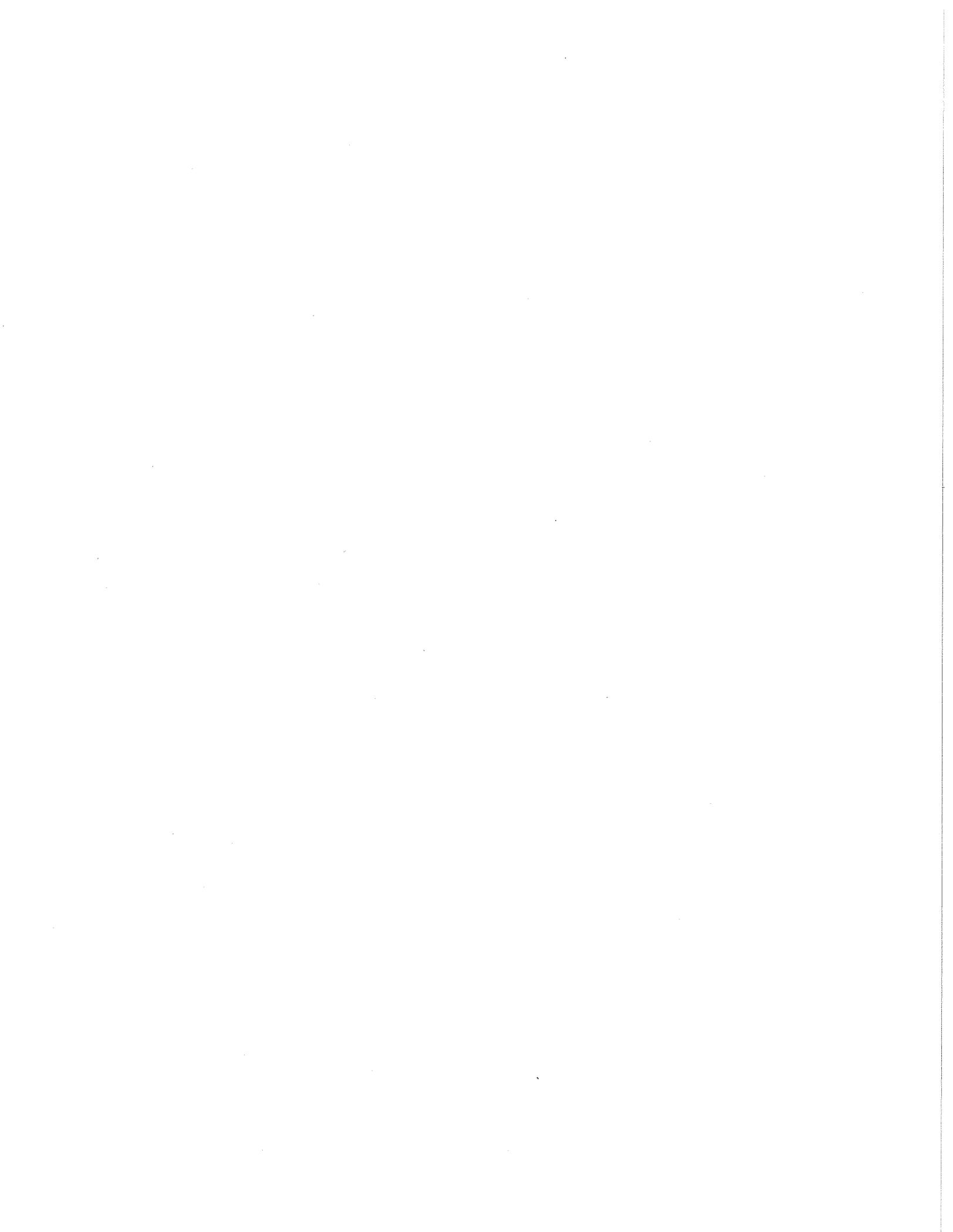
As this withdrawal is at the request of Governor Kate Brown, it would be appreciated if the \$2,950 application fee would be returned to the City.

If you have any questions, please contact Gordon Zimmerman at 541-374-8484.

Respectfully Submitted,

Tom Cramblett
Mayor

*Cascade Locks is where the Bridge of the Gods spans the Heart of the Gorge;
where mountain, wind, and water create the best sailing in the Northwest;
and where the "CL" on the license plate stands for Cascade Locks, the second largest city in Hood River County!
The City of Cascade Locks is an Equal Opportunity Provider.*



CASCADE LOCKS STAFF REPORT

Date Prepared: December 4, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1346 Accepting Interim Financing Proposal

SYNOPSIS: The City's Water System Improvement Project is nearing completion of the engineering. With the help of our Bond Counsel, we advertising for and received three proposals for the interim financing of the project. As of this writing, the USDA Rural Development is still reviewing the proposals. Bond Counsel recommends the acceptance of the fixed rate proposal from Cashmere Valley Bank.

Bank	Fixed Interest Rate	Variable Interest Rate	Fees	Comments
Cashmere Valley Bank	1.80%	LIBOR Index x 65.01% +1.30%= 1.52%	\$ 2,500	Line of Credit
Washington Federal	2.21%		\$ 4,500	Includes Legal Fees
Columbia Bank	1.90%		\$ 4,000	Includes Legal Fees, Must keep money in their bank

CITY COUNCIL OPTIONS: Approve or reject the resolution.

RECOMMENDED MOTION: "I move to approve Resolution No. 1346 Cashmere Valley Bank as the source for interim financing for the City's Water System Improvement Project."

FINANCIAL REVIEW: Any costs involved with this loan will be repaid by the USDA Rural Development program.



RESOLUTION NO. 1346

A RESOLUTION ACCEPTING A PROPOSAL FOR INTERIM FINANCING FOR IMPROVEMENTS TO THE CITY'S WATER SYSTEM AND AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF A BOND ANTICIPATION NOTE IN AN AMOUNT NOT TO EXCEED \$3,800,000 AND RELATED MATTERS

WHEREAS, the Council of the City of Cascade Locks, Oregon (the "City") finds:

A. ORS 287A.150 authorizes the City to issue bonds payable solely from revenues generated by facilities, projects, utilities or systems owned or operated by the City and the City owns and operates a water utility system and related facilities.

B. By Resolution No. 1338 adopted on September 28, 2015, the City authorized the issuance of a revenue bond in a principal amount not to exceed \$3,800,000 to make improvements to the City's water system including, but not limited to: (1) drilling a new well adjacent to existing wells, (2) construct an above ground 480,000 gallon storage tank, (3) installing 1,000 linear-feet of transmission main, (4) 3,900 linear-feet of distribution line, (5) abandoning/replacing approximately 23,500 linear-feet of existing pipe to improve the distribution and fire flow throughout the City's service area, (6) funding of a reserve account, if any, and (7) paying costs related to the financing (collectively, the "Project").

C. On October 3, 2015, a Notice of Intent to Issue a Revenue Bond was published in the *Hood River News*, a newspaper of general circulation within the geographical boundaries of the City, and sixty (60) days has elapsed since the publication of such Notice, and no petitions were filed by the electors of the City asking to have the question of whether to issue the revenue bond in the aggregate principal amount not to exceed \$3,800,000 referred to a vote.

D. The City submitted an application to Rural Development of the United States Department of Agriculture ("USDA") for USDA to purchase the revenue bond of the City upon completion of the Project.

E. USDA has provided its Letter of Conditions dated July 15, 2015 indicating its intent to purchase the City's revenue bond in an amount not to exceed \$3,764,515.

F. ORS 287A.180(1)(b) and (4) authorize the issuance of obligations, which must mature within five years after issuance, to provide interim financing for capital projects to be undertaken by the City.

G. The interim financing provided pursuant to this authority may not exceed in the aggregate the amount of the authorized but unissued revenue bond or the estimated cost of the Project and the maturity date of the interim financing may not be later than five years after issuance.

H. The City desires to issue a bond anticipation note as interim financing for the Project, such bond anticipation note to be retired with the proceeds of the water revenue bond to be sold to USDA upon completion of the Project.

I. The City submitted a Request for Funding to various financial entities seeking interim financing proposals.

J. The City received proposals from Cashmere Valley Bank, Washington Federal Bank and Columbia Bank.

K. The City reviewed the proposals and determined that the proposal of Cashmere Valley Bank provides the most advantageous financial terms to the City.

L. It is in the best interest of the City to accept the proposal of Cashmere Valley Bank for the interim financing of the Project and to pay all costs incidental thereto.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CASCADE LOCKS, OREGON RESOLVES AS FOLLOWS:

Section 1. Acceptance. The Council hereby accepts the proposal of Cashmere Valley Bank (the "Bank") dated November 25, 2015 (the "Proposal") to provide interim financing for the Project and authorizes the Mayor or the City Administrator (the "Authorized Representative") to act on behalf of the City to finalize the terms and financing documents.

Section 2. Issuance of Bond Anticipation Note. The Council authorizes the issuance and negotiated sale of a bond anticipation note in a principal amount not to exceed \$3,800,000 (the "Note") pursuant to ORS 287A.180(1)(b) and (4) to provide interim financing for the Project. The City authorizes the Authorized Representative to determine and designate the principal amount, dated date, final maturity date, denominations, interest payment dates, and such other provisions as are deemed necessary and desirable for the sale and issuance of the Note. The Note shall be dated with the date specified by the Authorized Representative, shall mature not later than 5 years after the date of issuance and shall bear interest payable at maturity at the fixed rate of 1.8% as provided in the Proposal.

Section 3. Security and Pledge of Revenues. The proceeds of the issuance of the City's authorized water revenue bond to be sold to USDA are pledged to the owner of the Note for the payment of the principal and interest on the Note when due. The City hereby covenants to issue the water revenue bond or refinance the Note prior to the maturity of the Note.

Section 4. Sale of Note. The Note shall be sold to the Bank pursuant to the Proposal and ORS 287A.300. The Authorized Representative is authorized to determine all other terms for the Note, consistent with the provisions of this Resolution, and execute on behalf of the City all documents required in order to issue, sell and deliver the Note.

Section 5. Payment of Note. The principal of the Note shall be payable upon presentation of the Note at the earlier of (a) the City's receipt of the proceeds of its water revenue bond authorized to be sold for the Project, or (2) maturity. The Note shall be subject to optional prepayment prior to maturity at any time without penalty as provided in the Proposal.

Section 6. Form and Denominations. The Note shall be issued in form approved by the Authorized Representative and Note Counsel. The Note shall be executed on behalf of the City with the manual signatures of the Mayor and the City Recorder of the City.

Section 7. Contract with Owners of Note. In consideration of the purchase and acceptance of the Note by the owners thereof, the provisions of this Resolution and the Note shall be deemed to be and shall constitute a contract between the City and the owners.

Section 8. Covenant as to Arbitrage. The proceeds of the Note shall be used and invested in such manner that the Note shall not become an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, (the "Code") and the regulations issued thereunder. The City covenants that, within its lawful powers, it will not do, and will refrain from doing, anything in the issuance of the Note and in the investment and expenditures of the proceeds thereof which would result in the interest on the Note becoming taxable for federal income tax purposes.

Section 9. Designation as a Qualified Tax-Exempt Obligation. The Council hereby designates the Note for purposes of paragraph (3) of Section 265(b) of the Code as a "qualified tax-exempt obligation" so long as the Note does not constitute a private activity bond as defined in Section 141 of the Code, and that not more than the aggregate principal amount of obligations, the interest on which is excludable under Section 103(a) of the Code from gross income for federal income tax purposes (excluding, however, private activity bonds other than qualified 501(c)(3) bonds) including the Note, have been or shall be issued by the City, including all subordinate entities of the City, if any, do not exceed the amount permitted under the Code for such designation during the calendar year in which the Note is issued.

Section 10. Rebate Exception for Small Governmental Units. The City finds and determines that the Note complies with the statutory requirements of Section 148(f)(4)(C) of the Code in that the City is a governmental unit having general taxing powers, the Note is not being issued for a private activity purpose, more than 95% of the net proceeds of the Note will be used for local governmental activities of the City, and the aggregate face amount of all tax-exempt obligations which will be issued by the City during the calendar year in which the Note is issued is not reasonably expected to exceed \$5,000,000.

Section 11. Appointment of Note Counsel. The City does appoint the law firm of Mersereau Shannon LLP of Portland, Oregon as Note Counsel to the City for the issuance of the Note.

Section 12. Closing of the Sale and Delivery of the Note. The Authorized Representative is authorized to negotiate and execute a note purchase agreement for and on behalf of the City and to execute such additional documents, including a tax certificate, and any and all other things or acts necessary for the sale and delivery of the Note as herein authorized. Such acts of the Authorized Representative are for and on behalf of and are authorized by the Council of the City.

This resolution shall take effect immediately upon its adoption by the Council.

DATE\$D this 14th day of December 2015.

Tom Cramblett, Mayor

Attest:

Kathy Woosley, City Recorder

Ayes: _____

Nays: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: December 4, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve TRT Auditor

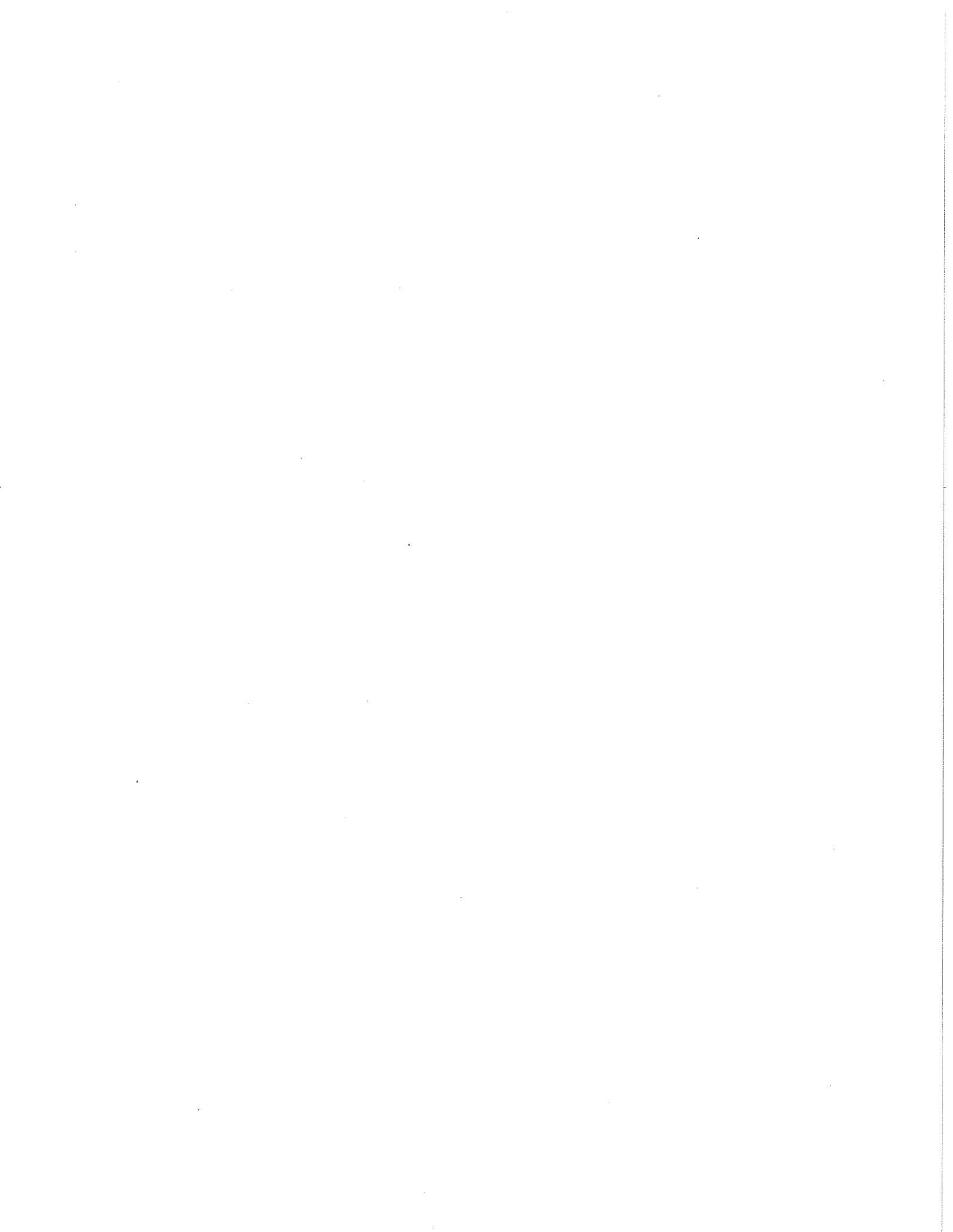
SYNOPSIS: With the hiring of Merina and Associates as our auditor, the City had to put out a request for proposal for a new auditor for the Transient Room Tax program. After advertising, we received only one proposal. That proposal from Robert G. Moody is attached. For your information we have been paying \$1,200 per audit. Mr. Moody is proposing \$1,500 per audit plus expenses.

CITY COUNCIL OPTIONS:

1. Approve the selection of Mr. Moody
2. Approve Mr. Moody, but negotiate on the price
3. Reject the proposal from Mr. Moody
4. Readvertise for more proposals

RECOMMENDED MOTION: "I move to approve Robert G. Moody as the City's TRT Auditor."

FINANCIAL REVIEW: Monies are included in the budget to do two auditors per year.



Subject: Proposal for TRT Services
From: Rob Moody <rmoody@tkw.com>
Date: 11/23/2015 9:14 AM
To: "mbump@cascade-locks.or.us" <mbump@cascade-locks.or.us>

Marianne –

Good morning! Thanks for the opportunity to submit our proposal as attached to provide TRT services to the City. We look forward to hearing from you and if you have any questions, please feel free to reach out!

Take good care and happy holidays...

Rob



Robert G. Moody, Jr. | Partner
Talbot, Korvola & Warwick, LLP
4800 Meadows Rd., Ste. 200
Lake Oswego, OR 97035 | www.tkw.com
(: 503.274.2849 | 7: 503.274.2853 | *: rmoody@tkw.com

 Please be environmentally aware and only print this e-mail if necessary.

ACHIEVE MORE

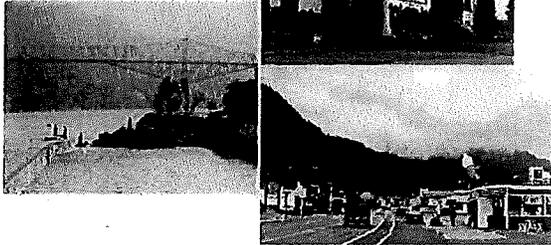


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—Attachments:—

TRT Proposal Final.pdf

4.5 MB



City of Cascade Locks, Oregon

Proposal to Provide Agreed Upon Procedures Transient Room Tax

November 23, 2015

Contact:

Talbot, Korvola & Warwick, LLP
Robert G. Moody, Jr., Partner
4800 Meadows Rd., Suite 200
Lake Oswego, OR 97035
(503) 274-2849
rmoody@tkw.com
www.tkw.com



Achieve More



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**Talbot, Korvola
& Warwick, LLP**

Certified Public Accountant
& Consultants

4800 Meadows Road, Suite 200
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www.tkw.com

November 23, 2015

Ms. Marianne Bump, Finance Director
City of Cascade Locks
140 SW WaNaPa
Cascade Locks, OR 97014

Dear Ms. Bump,

Thank you for the opportunity to provide this proposal to the City of Cascade Locks (the City) in response to your Request for Proposals (RFP). Talbot, Korvola & Warwick, LLP (TKW) is proud to have provided assurance and consulting services to local governments for more than 27 years. We are proposing a team comprised of TKW members with significant experience directly benefiting the City's objectives related to transient room tax (TRT) compliance.

Our selected team has the relevant expertise in the defined scope of work with specific experience in the public sector. We believe we understand what is important to you and that we are a solid match with the City's needs. Our background in municipal accounting, finance, auditing, and compliance allows us to bring not only a level of service that you can, and should, expect from your professional services firm, but an understanding of best practices and experience that we will leverage to your greatest advantage.

We Understand the Work

We work with local governments in Oregon throughout the year to help ensure proper reporting and compliance. We currently provide compliance services to other Oregon cities related to TRT. The scope of work the City has identified is clearly aligned with best practices and similar to that of other jurisdictions we work with. No learning curve for us translates to efficiencies and cost savings to you.

We Will Communicate

Our team members are responsive to you. More than that, we are proactive in our communications with you as your business partner. We will bring and discuss information, ideas, and concepts to you that we believe are relevant to the City's TRT program. Our model for serving you includes regular status meetings and updates as part of the engagement plan. We are available to you in person, by phone, and electronically to discuss issues on your schedule. If you don't call – we will.

Expertise and Excellence of Service

Our expertise results in an acute awareness of the factors affecting TRT and the analytic relationships between the state and local economy, banking records, and other documentation that provide insights into compliance with the City's requirements. Our client service team has developed the specialized competence that enables us to serve you in a more creative and practical manner, looking for trends and outliers that may identify noncompliance and help the City collect amounts legally due and owing. Specific expertise and communications help us to bring a practical and implementable approach to the table and support your specific objectives.

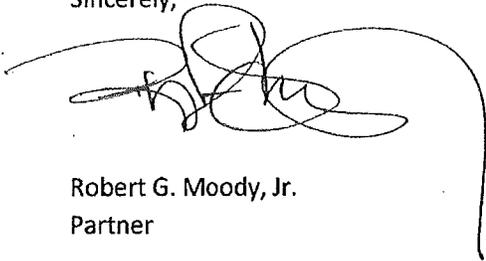
Ms. Marianne Bump, Finance Director
City of Cascade Locks
November 23, 2015

Our Commitment to You

Our focus will be on applying our resources to your greatest advantage; our people, our skills and background, our knowledge and expertise, and our energy. We will deliver sound, practical procedures that support our conclusions and ultimately help to mitigate your risks related to lodging provider noncompliance. The City will be an important client to us and that will show in our level of service.

We appreciate the opportunity to provide you with this information. Please let us know if you need any additional information or have any questions. I can be reached by phone (503) 274-2849, fax (503) 274-2853, or email rmood@tkw.com.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Moody, Jr.", with a long, sweeping underline that extends to the right.

Robert G. Moody, Jr.
Partner



Pricing Information

Our fee proposal is based on the expected hours and direct costs we will incur to complete the project, along with our expectation of delivering a consistent value to the City.

Price per lodging establishment

We propose a fee of \$1,500 per lodging establishment to complete our procedures plus direct expenses incurred for mileage and meals.

Term

We propose a minimum three-year term for our engagement with the City with pricing adjustments as follows:

- First year \$1,500 per lodging establishment plus expenses
- Second year \$1,500 per lodging establishment plus expenses
- Third year \$1,750 per lodging establishment plus expenses

Prior Experience

TKW is uniquely qualified to provide TRT related services to the City of Cascade Locks based on our experience and expertise in serving local governments and extensive familiarity with TRT as well as our reputation for thorough and comprehensive assurance and compliance audits of local governments. We bring a firm, and specific to the City, a team with vast experience working directly with, and for, local government.

Qualifications of staff and consultants to be assigned

Your client service team is comprised of professionals with years of experience relevant to our engagement with the City. Key to the success of our overall relationship with the City is to provide you with a single, primary point of contact through Rob as your Project Manager. Rob will coordinate the efforts of each of our team members as needed to meet the requirements of the engagement. Briefly, key members of your client service team are as follows with resumes for each member of the team provided in Attachment A.

Rob Moody, CPA, Project Manager

Rob has been with TKW for more than 11 years and is a partner focusing on services to local governments. Prior to joining TKW, he was a government finance officer with the cities of The Dalles, Sherwood, and Wilsonville, Oregon and had direct responsibilities for monitoring and compliance related to TRT as well as a local gas tax. Rob will serve as your project manager and as such, will coordinate our resources to best meet your needs and wants. Rob will be directly involved in the planning, performance, and review of our procedures and will sign all reports to the City. His client-centered, collaborative style and approach will help ensure a level of service you can and should expect from this team. Rob is the project manager for the Firm's TRT





engagements with the Cities of Medford and Central Point and has worked directly with the City of McMinnville in the establishment of their TRT program.

Brad Rafish, CGFM, CICA

With more than 30 years of experience serving governments in a consulting and business advisory capacity, Brad brings significant background and skills to the City and will participate directly in the planning, performance, and review of procedures performed under our engagement with the City. Brad brings direct experience in TRT from his work with both the Cities of Medford and Central Point.

Anne Nottingham

Anne has more than 25 years providing high-quality service to state and local government with TKW. Anne is thorough in her approach and has direct experience performing TRT engagements with the City of Medford. Anne's communications style and client-centered approach make her an immediate asset to our team in working with the City of Cascade Locks.

Danielle Bertrand

Danielle joined our team in May, 2015 after 8 years of banking experience, and two seasons with TKW's Tax Department. Danielle is detailed in her approach and has a customer-oriented style. She has worked directly on our TRT engagement with the City of Medford, and will leverage that experience to the advantage of the City of Cascade Locks.

Should we wish to introduce additional team members as a means to better serving the City, we will introduce each and receive your prior consent before any performance on the engagement.

References

TKW has significant experience in providing assurance over financial records and related compliance to local governments. We have performed a variety of Agreed-Upon Procedures to government clients in accordance with Statements on Standards for Accounting and Review Services (SSARS), and have specific experience with TRT type engagements.

City of Medford, Oregon

We are currently contracted with the City of Medford to perform Agreed-Upon Procedures related to the City's TRT. As such, we implemented a work plan for an engagement very similar to the one we propose for the City of Cascade Locks and evaluated ten (10) operators over the course of one week.

Contact – Alison Chan, Finance Director

Phone – (541) 774-2030

Email – Alison.chan@cityofmedford.org





City of Central Point, Oregon

TKW is currently under contract with the City of Central Point to perform Agreed-Upon Procedures related to monitoring and compliance with the City's TRT Ordinance. We recently completed our evaluation of the three operators in Central Point subject to the City's Ordinance.

Contact – Bev Adams, Finance Director
Phone – (541) 601-1637
Email – bev.adams@centralpointoregon.gov

City of McMinnville, Oregon

We have worked with the City of McMinnville to design and implement a comprehensive compliance monitoring approach to a newly enacted lodging tax ordinance. As such, we have reviewed and discussed the applicable sections of the City's ordinance with City staff and proposed a work plan for an Agreed-Upon Procedures engagement very similar to the one we propose for the City of Cascade Locks.

Contact – Marcia Baragary, Finance Director
Phone – (503) 434-2350
Email – Marcia.baragary@ci.mcminnville.or.us

City of Lincoln City, Oregon

TKW was engaged by the City of Lincoln City to review a sample of prior TRT engagements performed by another individual. We reviewed the working files and related reports for consistency and in support of the objectives per the City's Transient Room Tax Ordinance and provided our findings to the City in a written report. The project was structured as an Agreed-Upon Procedures engagement.

Contact – Debbie Mammone, Finance Director
Phone – (503) 996-1206
Email – debbiem@lincolncity.org

City of Woodburn, Oregon

TKW performed an Agreed-Upon Procedures engagement for the City of Woodburn whereby we were engaged to apply specific procedures to evaluate compliance with lodging tax requirements similar to those proposed to the City of Cascade Locks. We worked closely with City staff to identify two motels subject to the lodging tax and perform procedures resulting in a written report.

Contact – Matt Ellerbrook, Accounting Manager
Phone – (503) 982-5222
Email – matt.ellerbrook@ci.woodburn.or.us

Time and Availability to Perform

We are available to meet with the City immediately upon being selected to plan the engagement and set expectations for specific performance. We anticipate completing our work plan as outlined below with kick off, planning, and fieldwork performed in January 2016 or as otherwise negotiated. We expect





fieldwork to be completed in one day per lodging establishment with a draft report provided to the City no later than the following day. We expect to provide a final report to the City within one week of completing our on-site fieldwork.

Project Understanding and Approach

Our team of professionals is highly qualified to provide the City with services related to the scope of work as stated in your RFP. Our general approach is premised on our clear understanding of the objectives and challenges in meeting those objectives. We have that understanding and, with that in mind, have developed our approach to meet your stated deadlines and objectives as follows:

Kickoff

We will meet with City representatives to discuss and refine, as necessary, specific expectations related to the engagement. We will provide an arrangement letter that clearly identifies roles and responsibilities, effectively mirroring those outlined in your RFP. We will work with the City to identify key dates and milestones during the engagement where we will provide status and deliverables. This level of planning and communication allows us to work with you to avoid surprises on either side and perform our work not only in accordance with standards, but in alignment with your expectations.

Fieldwork

In this second phase, our team members will work with the City and the lodging provider(s) to gather and evaluate evidence of compliance or potential noncompliance with the City's TRT requirements in support of our conclusions and reports. This phase contains several specific tasks:

- **Review**

Our team will review and become familiar with the City's Ordinance No. 320 relating to TRT and other related requirements. We will inquire of City staff as to any political or other factors that potentially affect compliance.

- **Correspondence**

We will provide the lodging provider(s), as well as the City, with a list of required documents to be maintained and provided to us in support of our procedures to evaluate compliance. We will also provide a draft announcement letter for the City to review, edit, and send to the lodging provider(s). Once the letter has been sent, we will contact the lodging provider(s) directly to schedule our on-site visits.

- **Procedures**

Consistent with the City's stated scope of work, we will perform a variety of procedures directly aimed at determining the level of compliance with TRT requirements, including but not limited to:

- Inquiry of lodging provider's management as to procedures and records supporting compliance.
- Review lodging provider's methodology for computing tax owed and remitted for compliance with City Ordinance.





- Obtain income statements and tax returns for the years ended December 31, 2013 and 2014. Reconcile reported revenues to amounts reported on the monthly TRT reports submitted to the City.
- Calculate the total tax due from the establishment for each year and reconcile with payments received for that year.
- Select a sample of exempted sales reported on monthly report to reconcile to supporting documentation of each exempt sale during that period.
- Select two months from 2013, two months from 2014, and one month from 2015 for detail testing. For each month selected, reconcile the gross rental fees collected per the daily sales logs to the monthly reports.
- For each month selected above, trace the daily sales reported to the records of bank deposits.
- Provide a written report detailing the results of each audit to the City Finance Officer after each audit.

Reporting

For the lodging provider(s) selected and for which procedures are applied, we will provide the City a draft report for review. That report will state the procedures applied and the results of those procedures. Our reports will not provide any assurance as to the sufficiency of our procedures or compliance, consistent with professional standards. We will also discuss our draft reports with the lodging provider to ensure our understandings and findings are accurate. Once drafts have been reviewed and updated for any additional input, we will finalize and present our reports to the City.

Wrap up

Following procedures at the lodging provider and in conjunction with our reporting, we will provide the City with a management representation letter consistent with our professional standards that will confirm any representations made by the City during the engagement. The City will be billed upon submission of our final report for each respective lodging provider.

Key Issues in providing TRT procedures

The single largest variable affecting the timely and effective performance of procedures under our engagement with the City is the readiness and cooperation of the lodging provider(s). Any delays or nonperformance on the part of the operator can result in inefficiencies in the process, delays in procedures, or missed deadlines. Our approach to mitigating these risks is to communicate early and often with the operator and clearly set expectations for performance and timelines on both sides. Our approach to the lodging provider is professional and respectful. Any deviation from agreed upon terms or schedules will be communicated to the City and we will work with you to resolve in real time.

Approach to providing TRT procedures

In performing the procedures summarized above we apply a variety of methods including observation, reperformance and recalculation, inquiry, and detail testing. When testing, we will evaluate the subject population (i.e. all daily folios) as a basis for sampling. Our samples are





selected randomly using statistical methods when appropriate or, when impractical, we apply judgmental sampling methods, all ensuring that samples are of sufficient size and content to be representative of the population and thus, supporting our conclusions as stated.

We will plan and discuss our procedures with the lodging providers as performed in the context of encouraging their cooperation and compliance with the City's Ordinance No. 320. In the event planned procedures are impractical or ineffective in a given situation, we will design and apply alternative procedures to support the objectives of our engagement.

Sample sizes for TRT procedures

Specific sample sizes are dependent upon risk considerations present in the respective populations, size of the population, and ultimately auditor judgment. Our sampling methodologies and minimum sizes are based on professional standards and firm policies for attributes testing as applied to the TRT procedures. In a large population, samples sizes typically range from 25 to 60 items dependent upon the variables above. In a small population (less than 250 items), samples sizes typically approximate 10% of the population.

Client Service Promise

The City of Cascade Locks will be an important client to TKW. We have built our Firm's reputation on service, relationships, and technical expertise. Our team members – the people that will work directly with you and your team, are what truly sets us apart and allow us to keep our promise to you:

- We will listen.
- We will bring our best efforts, expertise and knowledge to the table.
- We will bring value to every interaction.
- We will engage with you and align our approach to fit with your culture.





Robert G. Moody, Jr., CPA

Partner

Bachelor of Arts in Accounting
Western Washington University

Licensed CPA
Oregon #6161
Washington #27284

American Institute of
Certified Public Accountants

Oregon Society of
Certified Public Accountants
Past Chair

OSCPA Legislative Policy
Committee Chair

Rob joined TKW in 2004 after more than fifteen years of experience working as a government finance officer for cities in Oregon. His responsibilities as a finance officer included coordination of business processes including compliance with the local room tax requirements. Rob has a leadership style that is client-centered and focused on the needs and wants of those served.

With TKW, Rob brings a strong customer service perspective to clients and a seasoned understanding of government operations and organizational issues. As Project Manager to the City, he will coordinate with other members of the client service team to ensure that your expectations are met or exceeded, and will serve as a primary point of contact.

His experience includes:

- Transient room tax compliance procedures for cities.
- Organizational studies and reviews for cities, counties, community colleges and special districts.
- Drafting and implementation assistance with policies and procedures for local government.
- Internal control documentation, review and assessments for local governments.
- Litigation support in relation to issues involving municipal governments.
- Financial statement and compliance audits for cities, counties, school districts, community colleges and special districts.
- Budget development and implementation.
- Cost and fee studies based on cost of service and market factors.
- Cost allocation planning and implementation.



Anne Nottingham
Consulting Manager

BS, Portland State
University

Anne has over 29 years of experience assessing governmental and small business operations including performance audits, efficiency and effectiveness evaluations, strategic planning, internal control reviews, procurement and contracting operations, and organizational structures. She has extensive experience assessing risk through the documentation and flowcharting of business processes, identifying and testing internal controls and concluding on their effectiveness. In addition, Anne has assisted small businesses and not-for-profits with business reviews, account analyses, and bookkeeping assistance.

Anne has participated in financial audits of various municipalities and businesses and has assisted with compiling, organizing and reviewing work papers in relation to Yellow-Book performance audits, operational assessments, and organizational reviews.

Recent Clients/Relevant Experience

- **City of Medford, Oregon**
Anne participated in evaluating compliance with the City's transient room tax requirements.
- **Clackamas County, Oregon**
Anne was a team member on the performance evaluation of the Housing Authority of Clackamas County'. She participated in all aspects of the project.
- **Washington State Department of Transportation's (WSDOT) Construction Management/Highway Maintenance**
Anne was a key team member on the project which included assisting in planning, assessment, and reporting. She was responsible for interviewing, documentation review, sampling, best practices assessment, and other team member work review.
- **Oregon Department of Environmental Quality – Internal Audit Services**
Anne was a key team member on this project, assisting with conducting the agency-wide risk assessment, and each of the audits that were performed. Tasks included conducting fieldwork such as documentation review and analysis and conducting interviews, report writing, and presentation to the client.
- **City of Tacoma Performance Audit of its Asphalt Plant**
On behalf of the City's Internal Auditor, TKW conducted a performance audit of the City's Asphalt Plant to determine whether it was in the City's best interests to retain the asphalt plan. Anne was responsible for conducting interviews, preparing the analysis of the cost comparison between using the Asphalt Plant versus a vendor, assuring work papers supported our findings, report writing, and presenting the final report to the City Manager and the asphalt vendors.
- **Clackamas County Public & Government Affairs Performance Audit**
Anne was the lead consultant on this project. Her responsibilities included interviewing PGA staff, conducting a survey of stakeholders and users of their services, examining the organizational structure of the Department, and contacting similar entities. Anne also participated in status reports, report writing, and presenting the report to the Board of County Commissioners. This project involved reviewing how PGA worked with County Departments, citizen groups, and other stakeholders to assure communication via flyers, newsletters, website, etc. were developed timely and professionally, and sent to County residents.



Danielle Bertrand
Consultant



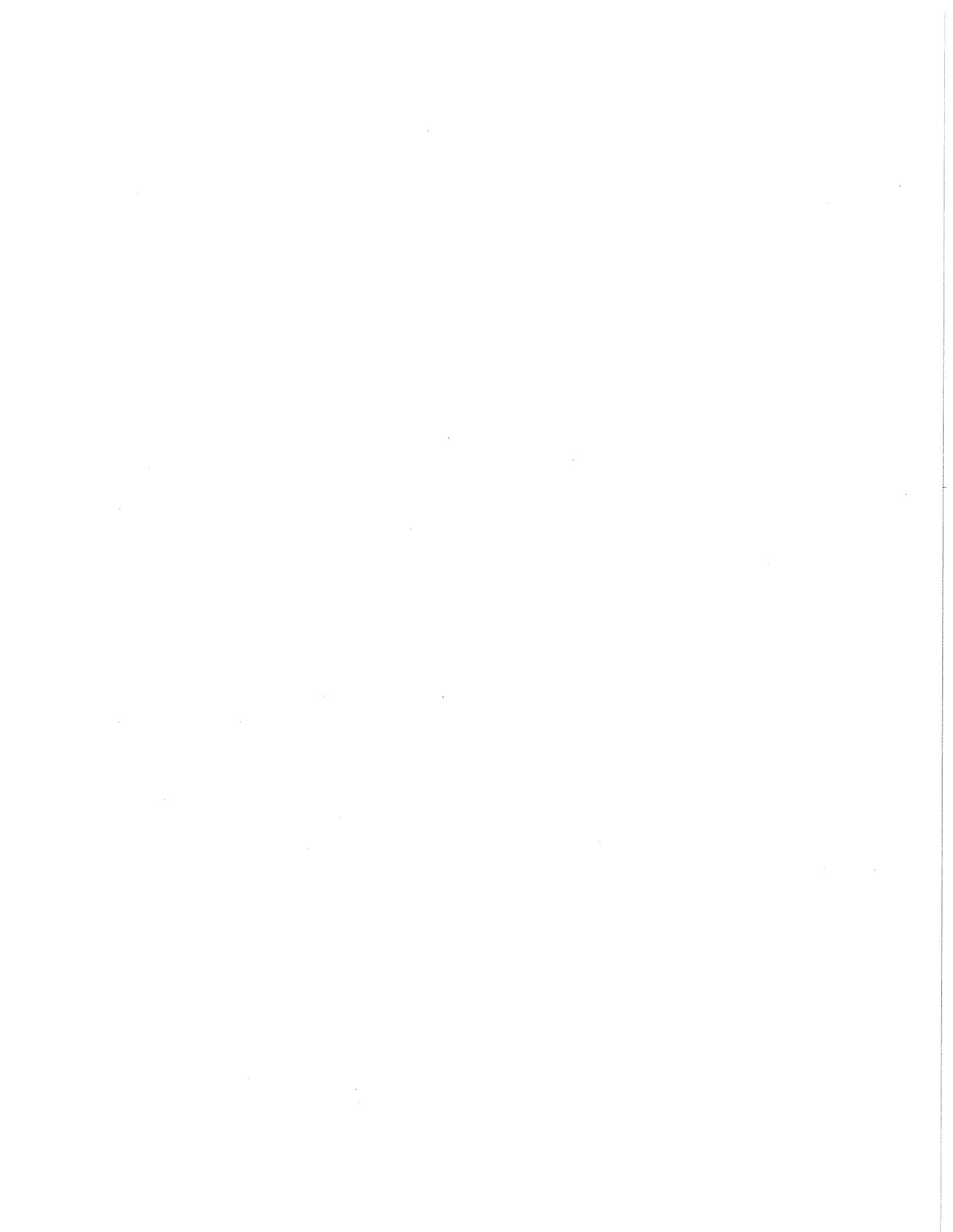
Danielle joined TKW in 2014 and brings experience in both public accounting and private industry with over eight years of experience in the banking industry. Her diverse background brings a unique perspective to assisting our clients. Danielle has had the opportunity to prepare federal, state and local income tax returns for individuals and large and small businesses. She provides "back office" services including account analysis, reconciliations, and monthly reporting for a large international conference. Danielle also has recently provided a large Oregon school district with assistance in the identification and recording of capital information technology assets.

Danielle strives to provide clients with responsive and prompt service and enjoys assisting them with their success as their needs evolve.

Danielle Bertrand
Consultant

Linfield College, BA in
Accounting

Oregon Society of
Certified Public
Accountants



CASCADE LOCKS STAFF REPORT

Date Prepared: December 4, 2015

For City Council Meeting on: December 14, 2015

TO: Honorable Mayor and City Council

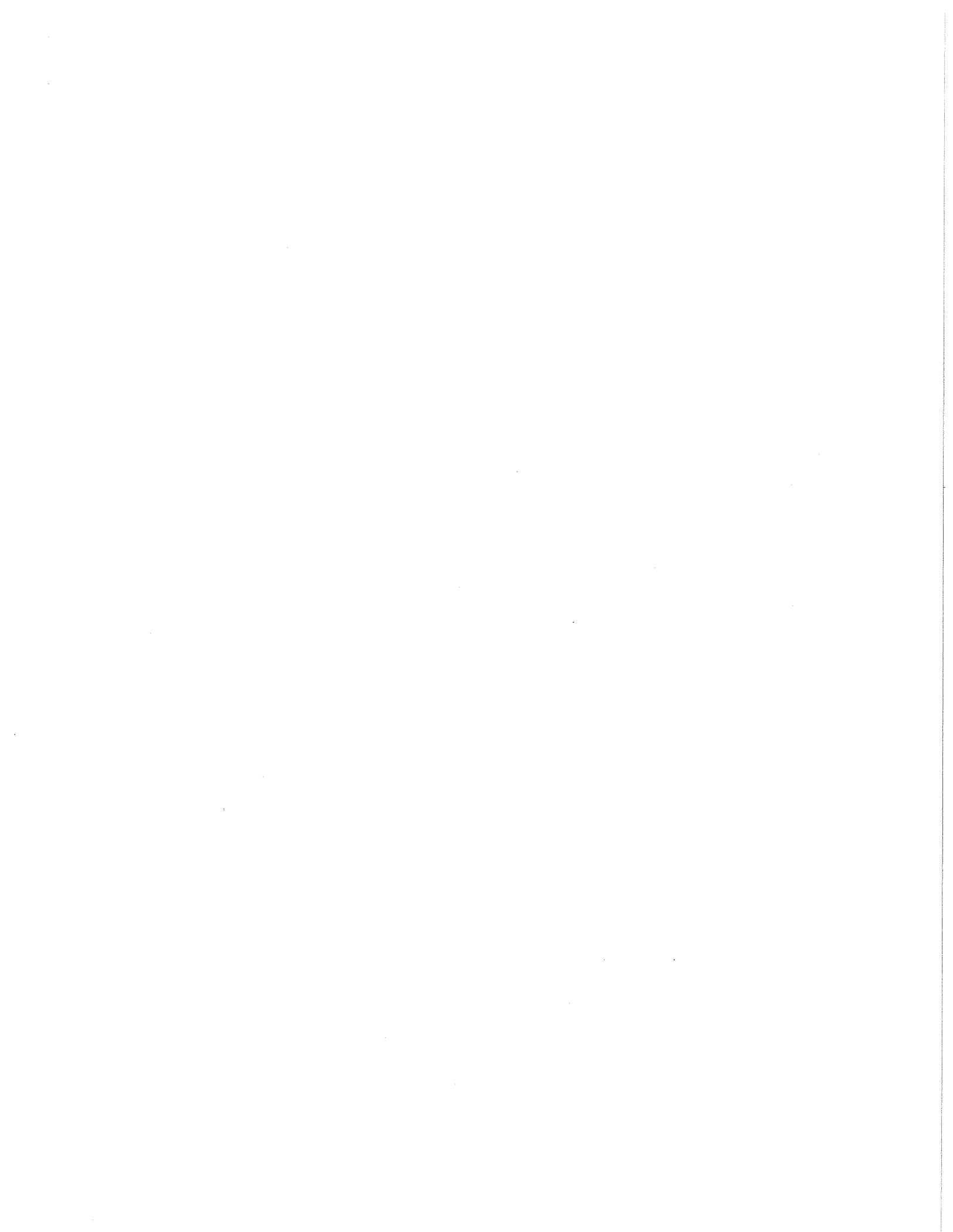
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Emergency Declarations

SYNOPSIS: After the recent windstorm and the resultant expenditures to put the system back in working order, the question arose about having a procedure that would allow for a more immediate response. Please find attach a copy of City Code Chapter 33, Emergency Management. This procedure is already available to us. We just need to be reminded that it exists. It turns out that what we did to get the people and machinery coming to our aid was permissible under the already existing code.

CITY COUNCIL OPTIONS: Council discussion only.

RECOMMENDED MOTION: Council discussion only.



[Print](#)

Cascade Locks, OR Code of Ordinances

CHAPTER 33: EMERGENCY MANAGEMENT

Section

- 33.01 Title
- 33.02 Purpose
- 33.03 Definition of emergency
- 33.04 Authority of city
- 33.05 Declaration of emergency (O.R.S. 401.309)
- 33.06 Succession of authority
- 33.07 Regulation and control
- 33.08 Responsibility for emergency management

- 33.99 Penalty

§ 33.01 TITLE.

This chapter shall be known as the “Emergency Ordinance of the City of Cascade Locks” and may be so pleaded and referred to.

(Ord. 362, passed 11-24-2003)

§ 33.02 PURPOSE.

The purpose of this chapter is to provide a procedure to minimize injury to persons, the environment and property, and to preserve the established civil authority in the event a state of emergency exists within the incorporated areas of the city.

(Ord. 362, passed 11-24-2003)

§ 33.03 DEFINITION OF EMERGENCY.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

EMERGENCY. Any human-made or natural event or circumstance causing or threatening loss of

life; injury to persons, the environment or property; human suffering; or financial loss to the extent that extraordinary measures must be taken to protect the public health, safety and welfare. Such event shall include, but not be limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills of oil or other hazardous substances, disease, blight, infestation, utility or transportation service disruptions, civil disturbance, riot, sabotage and war or any other such emergency as defined under O.R.S. 401.025(4).

(Ord. 362, passed 11-24-2003)

§ 33.04 AUTHORITY OF CITY.

Under the provisions of O.R.S. 401.035, the authority and responsibility for responding to emergencies is placed at the local government level.

(Ord. 362, passed 11-24-2003)

§ 33.05 DECLARATION OF EMERGENCY (O.R.S. 401.309).

(A) When, in the judgment of the Mayor and City Council a state of emergency exists, they shall declare in writing and publicize the existence of same. At the earliest practical opportunity, a written declaration of emergency shall be adopted by the Council and made a part of the city's official records. If circumstances prohibit the timely action of the Council, the Mayor may declare a state of emergency, provided that approval of a majority of the Council is sought and obtained at the first available opportunity. If circumstances prohibit the timely action of the Council or Mayor, the City Administrator may declare a state of emergency provided that approval of the Council is sought and obtained at the first available opportunity.

(B) Upon that declaration of emergency, the Mayor is empowered to assume centralized control of and have authority over all departments, divisions and officers of the city in order to implement the provisions of this chapter. The state of emergency declared pursuant to this section shall specify the factors which warrant the exercise of emergency controls.

(Ord. 362, passed 11-24-2003)

§ 33.06 SUCCESSION OF AUTHORITY.

In the event that the Mayor is unavailable or unable to perform his or her duties under the chapter, the duties shall be performed by:

- (A) The Council President;
- (B) The City Administrator; or
- (C) The person designated by the City Administrator.

(Ord. 362, passed 11-24-2003)

§ 33.07 REGULATION AND CONTROL.

(A) Whenever a state of emergency has been declared to exist within incorporated city, the City Council is empowered to order and enforce the measures listed herein below.

(B) However, if circumstances prohibit the timely action of the City Council, the Mayor may order emergency measures provided that approval from a majority of the Board of County Commissioners is sought and obtained at the first available opportunity, or the Mayor's order will become null and void.

(C) Such emergency measures may include, but not be limited to:

(1) Establish a curfew for the area designated as an emergency area which fixes the hours during which all persons other than officially authorized personnel may be upon the public streets or other public places;

(2) Prohibit or limit the number of persons who may gather or congregate upon any public street, public place or any outdoor place within the area designated as an emergency area;

(3) Barricade streets and roads, as well as access points onto streets and roads, and prohibit vehicular or pedestrian traffic, or restrict or regulate the same in any reasonable manner in the area designated as an emergency area for such distance or degree of regulation as may be deemed necessary under the circumstances;

(4) Evacuate persons from the area designated as an emergency area;

(5) Close taverns or bars and prohibit the sale of alcoholic beverages throughout city, or a portion thereof;

(6) Commit to mutual aid agreements;

(7) Suspend standard competitive bidding procedures to obtain necessary goods, services and/or equipment;

(8) Redirect funds for emergency use;

(9) Order the suspension of the collection of tolls or fees on any road or bridge in the city; and

(10) Order such other measures as are found to be immediately necessary for the protection of life, the environment and property.

(Ord. 362, passed 11-24-2003) Penalty, see § 33.99

§ 33.08 RESPONSIBILITY FOR EMERGENCY MANAGEMENT.

For purposes of this chapter, in accordance with O.R.S. 401.305, the emergency management office shall be the City Administrator's Office. The City Administrator or his or her designee shall be responsible for emergency management functions within the city.

(Ord. 362, passed 11-24-2003)

§ 33.99 PENALTY.

(A) Any person, firm, corporation, association or entity that violates any emergency measure taken by the City Council under authority of this chapter shall be subject, upon conviction, to a fine

of not more than \$500 per offense.

(B) Each day of violation shall be deemed a separate offense for purposes of imposition of penalty.

(C) Where the Oregon Revised Statutes provide for a penalty for the act, commission or omission, the penalty prescribed herein shall be no greater than prescribed by said Oregon Revised Statutes.

(Ord. 362, passed 11-24-2003)

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 November 2015

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S151029	11/04/15	14	Veh stop	1 Alarms
S151041	11/07/15	14	Theft	6 Animal Control
S151037	11/07/15	17	Property	4 Assault
S151038	11/07/15	17	Property	0 Burglary
S151051	11/12/15	14	Assault	1 Civil Issue
S151052	11/12/15	14	Assault	2 Disturbance / Nuisance
S151063	11/15/15	11	Theft	0 Domestic Situation
S151070	11/18/15	14	Home visit	0 Drug Activity
S151077	11/19/15	18	Theft	3 Harassment
S151078	11/19/15	12	Assist other agency	0 Hit & Run
S151080	11/20/15	20	Property	2 Juvenile Problem - MIP, Missing, etc.
S151083	11/20/15	15	Stolen vehicle	0 Marine
S151086	11/21/15	20	Veh stop	1 Mental / Suicide
S151087	11/21/15	15	Theft	0 Missing Person
S151101	11/27/15	26	Prowler	10 MVC / Traffic Complaint / Assist
S151102	11/27/15	26	Theft	0 Order Violation - Restraining, No Contact, etc.
S151106	11/29/15	11	Civil	6 Property - Lost/Found
S151114	12/02/15	14	Theft	4 Paper Service & Attempts
				4 Request for Assistance / 911 Hangups/Welfare
				0 Robbery
				0 Sex Crimes / Rape
				1 Subject Stop
				14 Suspicious Activity / Prowler / UEMV
				8 Theft (inc SV/UUMV)
				30 Traffic Stops
				0 Trespass / Unwanted Subject
				0 Unattended Deaths
				0 Vandalism
				0 Warrant Service & Attempts
				0 Weapons / Shots Fired
				97 Total

Total Number of Cascade Locks patrols

82

Total Calls for Service

(includes followup, OFCR initiated, agency assist, SAR, etc.)

130

Hours worked by Deputy Harvey

55-85
125-04

Hours worked by other personnel



Brian Rockett, Chief Deputy

