JOINT (CITY/PORT) WORK GROUP FOR ECONOMIC DEVELOPMENT

Meeting Notice and Agenda
Thursday, May 29, 2014
7:00 PM
City Hall Council Chambers

1. Call To Order/Pledge of Allegiance

2. Welcome and Self-Introductions

3. Adoption of meeting minutes of April 24, 2014

4. Citizen Input

5. City/Port Issues:
   a. Update on Smokey Bear, Heuker and Pear Puff
   b. Report from Energy Task Force
   c. Status of preliminary plat for Industrial Park
   d. Update on City infrastructure issues
   e. Review of infrastructure time lines
   f. Strategy and option planning regarding water system variables and contingencies, what needs to be done, requirements and funding options
   g. Review and discussion from May 27th Joint City/Port meeting

6. Other Matters

7. Next Meeting: June 26, 2014

8. Adjournment

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

Joint Work Group on Economic Development
April 24, 2014

1. **Call To Order/Pledge of Allegiance**: Port President Jess Groves called the meeting to order at 7:04 PM. City Council Members Richard Randall, Bruce Fitzpatrick, Port Commissioners Jess Groves, Joeinne Caldwell, and citizen member Gary Munkhoff were present. Committee Members Tom and Brenda Cramblett were excused. Also present were City Administrator Gordon Zimmerman, Port Interim General Manager Paul Koch, City Recorder Kathy Woosley, Port's Interim Economic Development Director Don Mann, Port Marketing Manager Holly Howell, and Gyda Haight.

2. **Welcome and Self-Introductions**
   a. City Representatives
   b. Port Representatives
   c. Introduction – Don Mann, Port Interim Economic Development Director

   Everyone introduced themselves and Don Mann updated the group on Bear Mountain, Pear Puff, and Heuker projects. He said he would be meeting with Dave Palais next week. He said these are great projects and the best way to land new business is for the City and Port to work together. He said things are moving fast and sees this as a great opportunity.

   Port President Groves reported that the ODOT overpass into the Marine Park is being changed from an auto to bicycle/pedestrian overpass. He also reported that the old fire station property and Port WaNaPa property is being considered for purchase.

   Port President Groves said the Port Commission has decided that food carts would not be allowed on Port property in the downtown zone. He said they are going to allow vendors in Marine Park.

   The group discussed food carts and zoning and thought this should be something the Planning Commission should discuss.

3. **Adoption of meeting minutes of March 27, 2014**: **Motion:** PC Caldwell moved, seconded by CM Fitzpatrick, to approve the March 27, 2014 minutes. The motion passed unanimously.

4. **Citizen Input**: Holly said that 15 people showed up as the "Trash Mob" to pick up trash around town. She thanked Deb Lorang and everyone that showed up.

5. **City/Port Issues**:
   a. Recreation Update. Holly reported on the Climb Trail and stated that Cascade Locks is being showcased as a success story. She said there are volunteers that take very good care of the trails. She also reported on recent events.

   Holly talked about the Gorge Hubs project and how all communities are working together on that.

   She said the bike rack project is an example of different committees working together to make something happen. She said these bike racks are going to include art and culture which are things we are proud of in our community.

   Holly said within the next month there will be new signs at the Disc Golf Course. She said there are 18 holes and the Port has good volunteers that take care of the Course.

   Holly reported that there is a local committee working on raising funds to review options of getting an extra lane on the Bridge of the Gods to allow pedestrians to cross safer. She said they have raised approximately half of the $18,000 needed for the engineering cost analysis.

   Holly said the Pacific Crest Trails Skills College will be held in Cascade Locks and there will be approximately 200 people attending. She said the participants will be learning how to maintain the trails. She reported that this year has the largest number of people ever to hike the Pacific Crest Trail starting at the Mexico Border. She said they should make it to Cascade Locks in late August. Holly said Pacific Crest Trail Days this year in September will be very large. She said Cascade Locks needs to be ready for that. PC Caldwell stated that the business owners need to be made aware of upcoming events. Holly stated that the Tourism Committee creates a Flash Report and those reports are delivered to businesses monthly.

Port President Groves stated that the Port Commission is considering putting $10,000 from the proceeds of property sales into a Community Grant Program. He said this money could be used for community things. He said the Commission will have to work out the details.

Gyda stated there are a lot of activities in town and asked what is going to be done about beautification. She asked if there were going to be banners put up or flowers planted. Port President Groves asked who was in charge of that. PIGM Koch stated that last year donations were collected to purchase plants. He said there is a downtown business association and thought that might be a good place for this discussion. Gyda said she would estimate the cost of flowers to be $700 and that would depend on sales. Port President Groves said this could be a discussion at the Action Team meeting also.

b. Port Status Report:

1. Bear Mountain
2. Pear Puff
3. Hueker
4. Other

This was discussed by Don Mann earlier in the meeting.

c. Update on City Electricity, Water, and Wastewater. CA Zimmerman said there are no changes but reported that the City has started the application process for the water project. He said the poles are here to extend power to the industrial park and that should be completed by the end of June. CA Zimmerman said the City is trying to get a cost for fixing the wastewater treatment plant. Port President Groves asked about the rate per gallon of water. CA Zimmerman explained that funding and project decision by Council will be needed before a rate can be set.

d. Ports Caucus. PIGM Koch said this is an informal organization separate from the Gorge Commission and led by the five ports. He said this group will play a role in economic development in the Gorge and is supported by eight or nine businesses. He said this will be the group that will lobby the legislature in Salem.

e. Nestlé Status. PIGM Koch said that the Port is doing preliminary work with Nestlé on property in the industrial park.

f. Energy Task Force. Gary reported that there will be a meeting tomorrow at 10:00 in Port House 3. He said there is financing available for renewable energy solutions. He said it is important to start talking about this and get creative.

6. **Other Matters**. None.

7. **Next Meeting**: May 29, 2014

8. **Adjournment**: Port President Groves adjourned the meeting at 9:10 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

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Jess Groves, Port President