CASCADE LOCKS

Non-Residential Lighting
Rebate Application

Office Use Only
Rebate:
Month/Year:

Complete form and sign/date below. All information is required to process rebate(s).
Incomplete forms will be returned to the applicant. This will delay rebate processing.

CUSTOMER INFORMATION					
Account No. (required)		**Date**			
Company Name on Account		**Contact Name**			
Installation Address		**Contact Phone**			
City		**State**		**Zip**	
Mailing Address (if different)		**Contact Email**			
City		**State**		**Zip**	

REBATE PAYABLE TO (if other than utility customer)					
Name		**Relationship to Customer**			
Mailing Address		**Contact Email**			
City		**State**		**Zip**	
Phone		**Fax**			

Rebate(s) will not exceed 70% of total installed cost.
To ensure availability of funds, project must be pre-approved.

Before Installation: Audit and prior approval are required. Call 1-888-883-9879 to schedule.
After Installation: Final inspection is required. Call 1-888-883-9879 to schedule.

Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by the City of Cascade Locks (CLOCKS). CLOCKS disclaims any warranty, whether expressed or implied, regarding the energy efficient upgrade(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the energy efficient upgrade(s) must be installed to CLOCKS specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the business owner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. CLOCKS strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a customer of CLOCKS, that the energy efficient upgrade(s) are installed at the address indicated and that this address is within CLOCKS service territory.

CUSTOMER SIGNATURE _____ **DATE** _____

Mail original completed rebate application and copy of the Non-Residential Lighting Calculator for project to:

The City of Cascade Locks
Attn: Energy Efficiency Rebates
5605 NE Elam Young Parkway
Hillsboro, OR 97124
FAX: 1-503-344-6942
Rebates@esgroupllc.com

Participation in this energy efficiency program allows the City of Cascade Locks to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.

Rebate Applications are due within three (3) months of purchase to qualify. Allow 8-10 weeks for rebate processing.
Call 1-888-883-9879 to learn about additional energy efficiency programs.

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CASCADE LOCKS

Rebate Assignment

This form must accompany completed rebate application(s) and/or required documentation.
Payee and Customer must sign/date. All information is required to process rebate(s).

CUSTOMER INFORMATION					
Utility Account #		**Date**		**Phone**	
First Name		**Last Name**			
Installation Address		**Contact Email**			
City		**State**		**Zip**	
REBATE INFORMATION					
Installed Measure(s)					
Estimated Rebate Amount	$				

REBATE ASSIGNMENT INSTRUCTIONS

As a City of Cascade Locks (CCL) customer, I request that CCL make check payable and mail directly to:

REBATE PAYABLE TO					
Name		**Relationship to Customer**			
Mailing Address		**Email Address**			
City		**State**		**Zip**	
Phone		**Fax**			

By signing below, payee certifies that the installation was completed according to CCL specifications. Payee understands that they are responsible for meeting all program standards, and that payment is not due until program standards are met.

PAYEE SIGNATURE _____ **DATE** _____

By signing this agreement, customer acknowledges that the measure(s) are installed and operating at the location indicated. Customer agrees to allow CCL or its representative to perform inspections on the work. Customer also certifies that the work was completed within CCL service territory. Customer agrees to release CCL from any liability associated with the completed work, and recognizes that in no way is CCL responsible for the safety or satisfactory performance of this work. CCL will not accept any liability caused by customer's participation in this program.

CUSTOMER SIGNATURE _____ **DATE** _____

Allow 8–10 weeks for rebate processing.

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CASCADE LOCKS

NON-RESIDENTIAL LIGHTING REBATE PROGRAM
Steps to Participation

1. GETTING STARTED

- Contact City of Cascade Efficiency Services (rebates@esgroupllc.com) regarding a potential non-residential (agriculture, commercial or industrial building) lighting upgrade project.
- City of Cascade Locks Efficiency Services provides the current BPA Lighting Calculator to the contractor. The calculator will determine the estimated incentive for the project based on kilowatt hour savings and total project costs.
- Forward the completed BPA Lighting Calculator and rebate application to rebates@esgroupllc.com. *Calculator must include hours of operation, heating and cooling source, existing fixture location, lighting equipment type, wattage, and number of fixtures. Include the make and model numbers for the proposed equipment in the measure notes section. Proposed equipment must meet utility specifications.*

2. PRE-INSTALLATION AUDIT

- Request an audit at rebates@esgroupllc.com or call 1-888-883-9879. You will be contacted 2–3 days prior to the audit with your scheduled date and time. The City of Cascade Locks (Clocks) inspector will need access to all areas that will be included in the project.
- The Clocks Inspector visits the site to verify information from the Lighting Calculator.

3. PROJECT PRE-APPROVAL

- City of Cascade Locks Efficiency Services sends a Notice to Proceed stating estimated rebate funds.
- Upon receipt of notice, project may begin and must be completed in three months.

4. POST-INSTALLATION INSPECTION

- Request an inspection at rebates@esgroupllc.com or call 1-888-883-9879. You will be contacted 2–3 days prior to the inspection with your scheduled date and time. The Clocks Inspector will need access to all areas that will be included in the project.
- Based on equipment identified during the inspection, rebates will be adjusted and finalized.

5. DOCUMENTS REQUIRED TO PROCESS YOUR REBATE(S)!

- Contractor final invoice(s) or your receipt(s) if self-installed, with the following information:
  - Project site address and customer mailing address
  - Quantity of each fixture
  - Price of each fixture
  - Description of each fixture, including part/model numbers – these should match numbers on cut sheets
  - Equipment purchase orders/invoices
  - Other related project costs
  - Total project costs
- Completed Non-Residential Lighting Rebate Application
- Manufacturer cut sheets for installed equipment

Documents can be mailed to the address on the rebate application, faxed to 1-503-344-6942, or emailed to rebates@esgroupllc.com.

6. RECEIVE YOUR REBATE

You can expect to receive your rebate 8–10 weeks after the final inspection and receipt of all required documentation. Rebate(s) will not exceed 70% of the total installed cost.

All work must meet Bonneville Power Administration (BPA) and the City of Cascade Locks program installation requirements. For additional questions, call 1-888-883-9879.

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