

CITY of CASCADE LOCKS

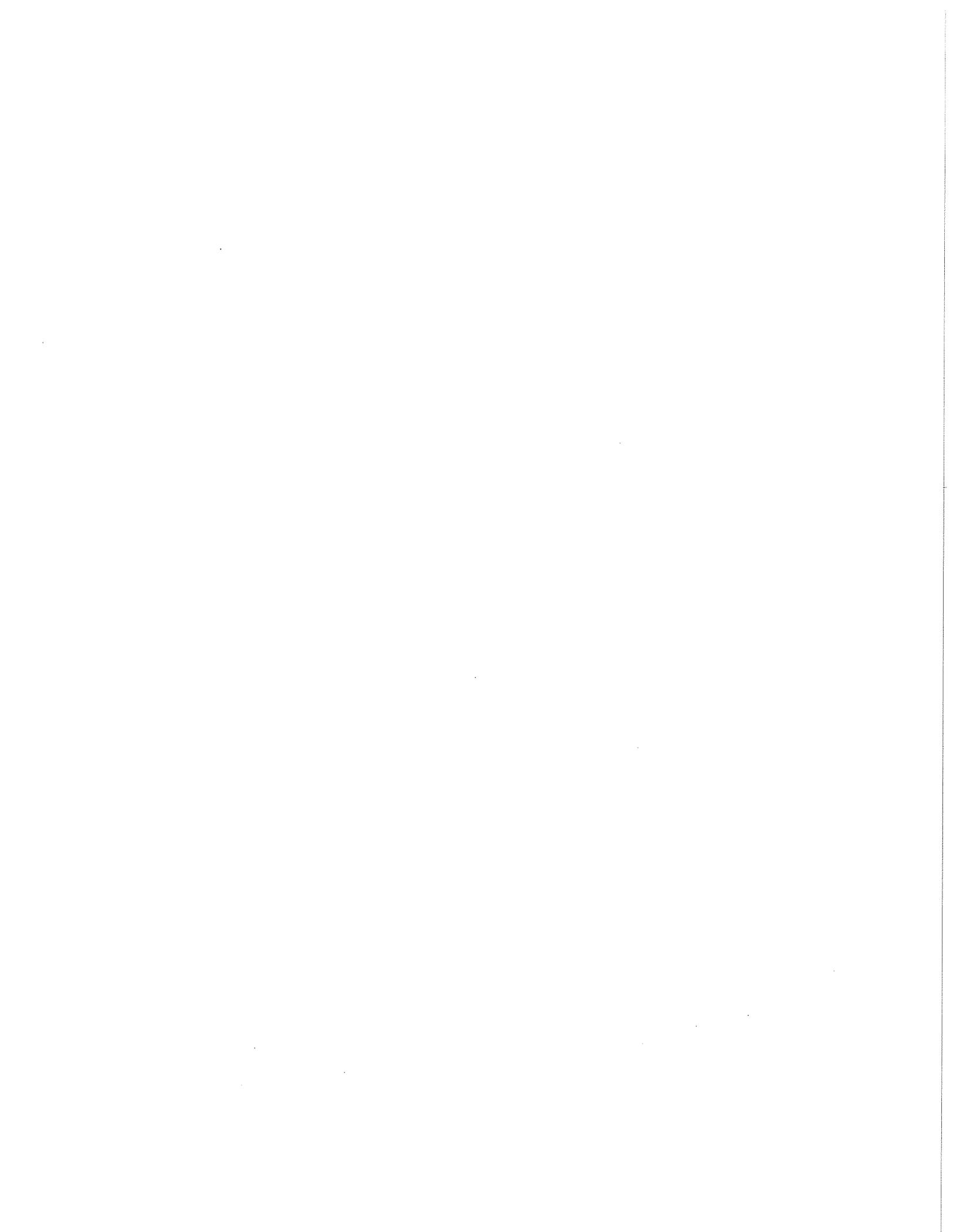
AGENDA

CITY COUNCIL MEETING, Monday, September 28, 2015, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of September 14, 2015 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 71,651.93.**
4. **Public Hearings.**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1336 Increasing Industrial Electrical Rates.**
 - c. **Approve Resolution No. 1337 Authorizing Payment on the Fire Department Command Vehicle.**
 - d. **Approve Resolution No. 1338 for Water System Improvement Project Interim Financing.**
 - e. **Approve OLCC Event License for Thunder Island Brewery Two Year Anniversary Party.**
 - f. **Approve Ordering Back Up 500 kva Pad Mount Transformer.**
 - g. **Approve Ordering Replacement Turnouts for Emergency Services Department.**
 - h. **Approve Purchase of Accounting Server.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session per ORS 192.660 (h) Legal Counsel.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.



1. **Oath of Office Administered to Kevin Rutherford.** Justice of the Peace Cindy Mitchell administered the Oath of Office to appointed Kevin Rutherford.
2. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:02 PM. CM's Groves, Randall, Walker, Busdieker, Rutherford and Mayor Cramblett were present. CM Fitzpatrick was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, City Attorney Ruben Cleaveland, Electric Department Foreman Keith Terry, Cody Steelman, Katelyn Stuart, Ray Cless, Justice of the Peace Cindy Mitchell, Dave Palais, Jessica Bennet, Gary Stallings, Aurora del Val, Leesa Rutherford, Holly Wells, Hood River News Reporter Patrick Mulvihill, and Camera Operator Betty Rush.
3. **Additions or amendments to the Agenda.** Mayor Cramblett said he would move agenda items 8.b. and 8.c to take place after the Consent Agenda.
4. **Adoption of Consent Agenda.**
 - a. **Approval of August 24, 2015 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 229,411.64.**

Mayor Cramblett read the list of items on the Consent Agenda. **Motion:** CM Busdieker moved, seconded by CM Randall, to approve the Consent Agenda. The motion passed unanimously by CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett.

Jessica Bennett and Gary Stallings presented their staff report on wildland fire response. She reported that there are 12 volunteers with three active presently. She said in 2003 there were 21 active volunteers.

CM Walker asked how many responded to the recent WaNaPa Street fire. Jessica said there were 45 people with the mutual aid partners responding. She said Skamania County was a huge asset and that it took about 25 minutes for them to get here from the time of dispatch.

Mayor Cramblett thanked Jessica and Gary for their part in putting the fire out. He said they were at the right places and managed the situation well. He said there is a policy to allow City employees to respond to emergency calls during work hours and thought that John Stipan might be interested in doing that. He said he realized that Sheldon, Joe, and the electrical department are very busy taking care of things they need to take care of during a situation like this.

CM Busdieker said the staff and volunteers did an awesome job taking care of the fire quickly. CM Randall said the community also appreciates the Fire Department. He said this situation illustrates the dangers we have inside our community and prevention is important. He said hopefully this will wake up the community. He thanked Jessica and Gary. CM Walker also thanked Jessica and Gary for their part in putting out the fire.
5. **Public Hearings.** None.
6. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Approve Contract with BKI.** CA Zimmerman said that BKI has been very responsive to the City's needs this past year. He said rather than changing engineers mid-stream he would recommend continuing the contract with BKI. He said there is a termination provision of a seven day notice.

Electric Department Foreman Keith Terry described some of the issues they had in the past with BKI.

Motion: CM Busdieker moved, seconded by CM Randall, to approve the contract with BKI for engineering services for the Electric Department. The motion was approved unanimously by CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett.

c. **Discussion of Council Rules.** CA Zimmerman said he provided information per CM Busdieker's request at the last meeting for clarification on Section 7.3.g. of Council Rules.

Cody Steelman said this is cause for claim. He cited several state statutes and declared his right to freedom of speech and not be limited.

CM Busdieker asked the difference between conditional and non-conditional exemptions. City Attorney Cleaveland stated the City would perform a balancing test. He said if the document is found to be in the public's interest it could be disclosed. CM Walker asked what the process would be to determine exemption. City Attorney Cleaveland said CA Zimmerman is qualified to make the determination but if questionable would contact the City Attorney. He said the information is available on the website for anyone to obtain. CM Busdieker said she would like this list included in the Council Rules under 7.3.g. **Motion:** CM Busdieker moved to adopt Council Rules amended with the clarified list of privileged documents. The motion failed due to lack of a second.

CM Walker asked if this list changes. CA Zimmerman said the list would be changed by the legislature. City Attorney Cleaveland explained that this has to be followed whether in the Council Rules or not. He agreed that incorporating the list might make it handier to reference but it is available on line. He said this list is the table of contents in the Attorney General's Public Records and Meeting Manual. CR Woosley said there is also a copy in her office. CA Zimmerman said the question would come when referencing a particular document and not what documents are privileged.

CA Zimmerman said there would not be a new resolution coming forward since there is no change to Council Rules.

d. **Approve Resolution No. 1336 Increasing Electric Rate.** Mayor Cramblett asked for public comment. Cody recited ORS 294.160 and several other statutes. He asked, "Where is the many required written order that has been entered in the minutes or journal of the governing body concerning every expenditure of what this city calls surplus funds over the years?" He continued reading and reciting statutes. His time ended and Mayor Cramblett told him that his time was up and noticed there was still a stack of paper that Cody was reading from. He said he was not going to allow him to continue reading from the stack of papers.

CA Zimmerman explained the rate increase by BPA on October 1, 2015 and that the 1.9% increase in electrical rates would just match the increased cost. He said the beginning balance has been steadily falling over the years. He said the increased revenues of expanding and new business won't be recognized until late 2016. He also explained that the wages and costs of the Electric Department have risen with no increase to the rates in the past 9 years.

EDF Terry said, generally, the system isn't that bad. He said it is an older system and a bird flying into a transformer is going to continue to happen and transformers going out will continue to happen. He said the City is sitting in a good position but just trying to keep up with the BPA increases.

Mayor Cramblett said that retired employee Tracy Hupp did a good job taking care of our system and held the rates down. He said he did not want to raise the rates unless we have to. He asked how many increases the City has absorbed. CA Zimmerman said there have been three BPA increases since 2006

and described the up and down trend in BPA rates and the effect on the City. He said the down trends helped the City to survive the increases.

CA Zimmerman explained that the industrial rates are lower than what the City has to pay and then explained the demand charge on industrial customers. EDF Terry explained on and off peak demand as used by industrial customers.

Motion: CM Groves moved, seconded by CM Busdieker, to approve Resolution No. 1336.

CM Walker said the City has gone from 2006 to current without a rate increase. CA Zimmerman explained that the cost of power and transmission has remained steady but the cost of personnel and material and services have not. He said the beginning fund balances are decreasing and explained the beginning fund balance. He said the City is in the process, but chose to wait on filling the third lineman position, in an effort to keep the costs down. CM Walker asked why we would raise the rates now when we are in the process of getting industrial business in. CA Zimmerman explained that revenue is not going to come in all at once and it is hoped that the demand charge will offset the other increased costs. He said the City needs to rebuild the beginning fund balance and explained again, that if the Council decides to not increase the rates they have to realize that the beginning fund balance will be decreased by \$37,000. EDF Terry said the City isn't really even keeping their heads above the water. He said there is no new revenue yet and wouldn't be recognized until later next year. CA Zimmerman explained that the budget is built on actual revenue and not projected. Mayor Cramblett said that he could not see anywhere in the electrical fund for any more cuts. CA Zimmerman said you don't want to be in the position of "living from paycheck to paycheck". There were outbursts from the audience. City Attorney Cleaveland said they were out of order.

CM Randall asked how much this increase would affect customers' bills. CA Zimmerman pointed out on the spreadsheet that the average electric consumption would incur an increase of \$1.66 to the residential customer.

CM Walker asked about the work order system. CA Zimmerman reported that jobs with inventory are being printed out and that the staff is still learning to use the Caselle system.

Mayor Cramblett said Cascade Locks has the lowest industrial rates and should at least be covering the cost of electricity.

The motion failed with CM's Randall, Walker, Rutherford, and Mayor Cramblett voting against. CM Groves was in favor and CM Busdieker abstained.

CA Zimmerman asked for direction. Mayor Cramblett said he would like to see what neighboring utilities are charging for industrial rates and demand charges. CM Walker said if businesses are looking at us because of our industrial rate that reinforces his no vote. CA Zimmerman said the off peak cost is below what we are being charged and should at least be what the City is being charged. Mayor Cramblett said he would like to review what other agencies are charging and if a resolution isn't passed in September then the City will lose money for a month.

e. Approval of Water System Improvement Project Change Notice. CA Zimmerman said he emailed the Environmental Impact Study as requested by CM Busdieker and asked if there were any questions. **Motion:** CM Walker moved, seconded by CM Groves, to approve the Amendment to Owner-Engineer Agreement No. 1 for the additional expense required by the archeological study. The motion passed unanimously by CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett.

7. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Cody said this Council didn't start the problem with the electrical department funds but they cannot continue to refuse to deal with the 5% that was taken from it. He said all the funds are intermingled and the Forensic Auditor reported that the City does not keep good records. He said the money was taken illegally and can come out of this Council's pockets. He said they could also go to prison. Cody said that this Council was going to lose the Electric Company. He said the reason former City Administrator Seeger left the way he did was because of the pressure that was being put on him from me. He said this issue has to be resolved. He said rates are not being set in accordance to the law and financial harm is being done to the consumers.

8. **Reports and Presentations.**

a. **City Committees.** None.

b. **Wildland Fire Response.** This took place earlier in the meeting.

c. **Electrical Department System Update.** This took place earlier in the meeting.

d. **City Administrator Zimmerman Report.** CA Zimmerman reported that he and CM Busdieker would be attending the League of Oregon Cities Conference.

CA Zimmerman said there is a license and administration fee for the permit from UPRR for the crossing easement to bore underneath the tracks to get the waterline into the Port Industrial Park. He said the City has 48 hours to pay the fee and asked for permission to pay \$3,005. **Motion:** CM Groves moved, seconded by CM Randall, to approve \$3,005 for the license and administration fees to UPRR. The motion passed unanimously by CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett.

CA Zimmerman said he and Mayor Cramblett, along with Port Commissioners and Port Staff, traveled to Pendleton to meet with the Umatilla Tribal Council to begin to discuss mutual City/Port/Tribal issues.

CA Zimmerman reminded Council of the Parking Workshop and asked if there were any Councilors that would like to be a part of the Stakeholder Committee. He said he didn't know when that meeting would be. Mayor Cramblett and CM Randall said they would be willing to be a part of the committee.

9. **Mayor and City Council Comments.** CM Rutherford said he is excited to be a part of Council. CM Walker thanked the Fire Department for all they did during the WaNaPa Street fire and also thanked CM Randall for his efforts. He said the neighbors all pitched in to help. He said the volunteer spirit is evident in Cascade Locks and we just need to get people on board. CM Walker stressed the importance for a plan for emergency evacuation for every residence. He said he was in pretty good shape as he has a large recreational vehicle that he could load up and take off but you may have to decide in a short amount of time just what you want to get out of your house to take with you. CM Busdieker thanked the fire fighters and everyone else that helped out during the fire. She said she hoped this incident will help convince people to become a volunteer.

CM Busdieker said she has caught flack about comments and posts. She said allowing someone to speak and listening are two different things. She said she hasn't seen anything that indicates that the City is listening to anyone that says anything other than Nestlé is the best thing to ever happen to Cascade Locks. She said it doesn't seem to matter to most of Council that many local citizens demonstrate and attend meetings asking them to slow down and really look at what is best for the community.

CM Busdieker spoke about how the City had proposed to facilitate the Town Hall Meeting and how that meeting ended up. She said she spoke with a professional facilitator and everything that was advised not to do happened at that meeting. She asked how anyone is supposed to have a meaningful conversation when direction was given to write questions on sticky notes and that the City would be responding later. She said there was nothing in place to create conversation at that meeting.

CM Busdieker said another example of Council not listening to citizens is the recent debate on marijuana dispensaries. She said we can do better than this.

CM Randall asked if there is any way the City can show our gratitude to the mutual aid partners that responded to the fire. CA Zimmerman said they were provided food. Mayor Cramblett said that he would find out when their meetings were held and he would personally attend and thank them. He said he also thought this would be appropriate. CM Walker said he would help.

CM Groves thanked everyone that helped with the fire. She said in times like this we all seem to come together.

Mayor Cramblett said he heard about a book titled, "Nudge", which has ideas on getting people to volunteer.

Mayor Cramblett said the Town Hall meeting he attended sounded different than the one CM Busdieker attended. He said he thought that she would be happy with the way the meeting turned out. He said everyone on the opposing side took that meeting over. Mayor Cramblett said facts are that the water is not coming from Mt. Hood. He said it is also being said that Nestlé will be privatizing the water. He said the State of Oregon controls the water rights in Oregon. He said other states allow land owners to own the water rights. He said that is not how it is in Oregon. He said Nestlé cannot privatize the water. Mayor Cramblett said there are stories about Nestlé draining communities. He said he can't find any factual information on that.

Mayor Cramblett said he has found information on Nestlé supplying bottled water to fire fighters. He said there are drained wells in California and Nestlé is supplying water to those communities. He said there are emergency needs for bottled water. He said if there are emergency needs for bottled water you should get it where it's best to get the water. He said the City is on the right track with *factual* information. He said having a corporation like Nestlé will only help our area.

10. **Other matters.** None.

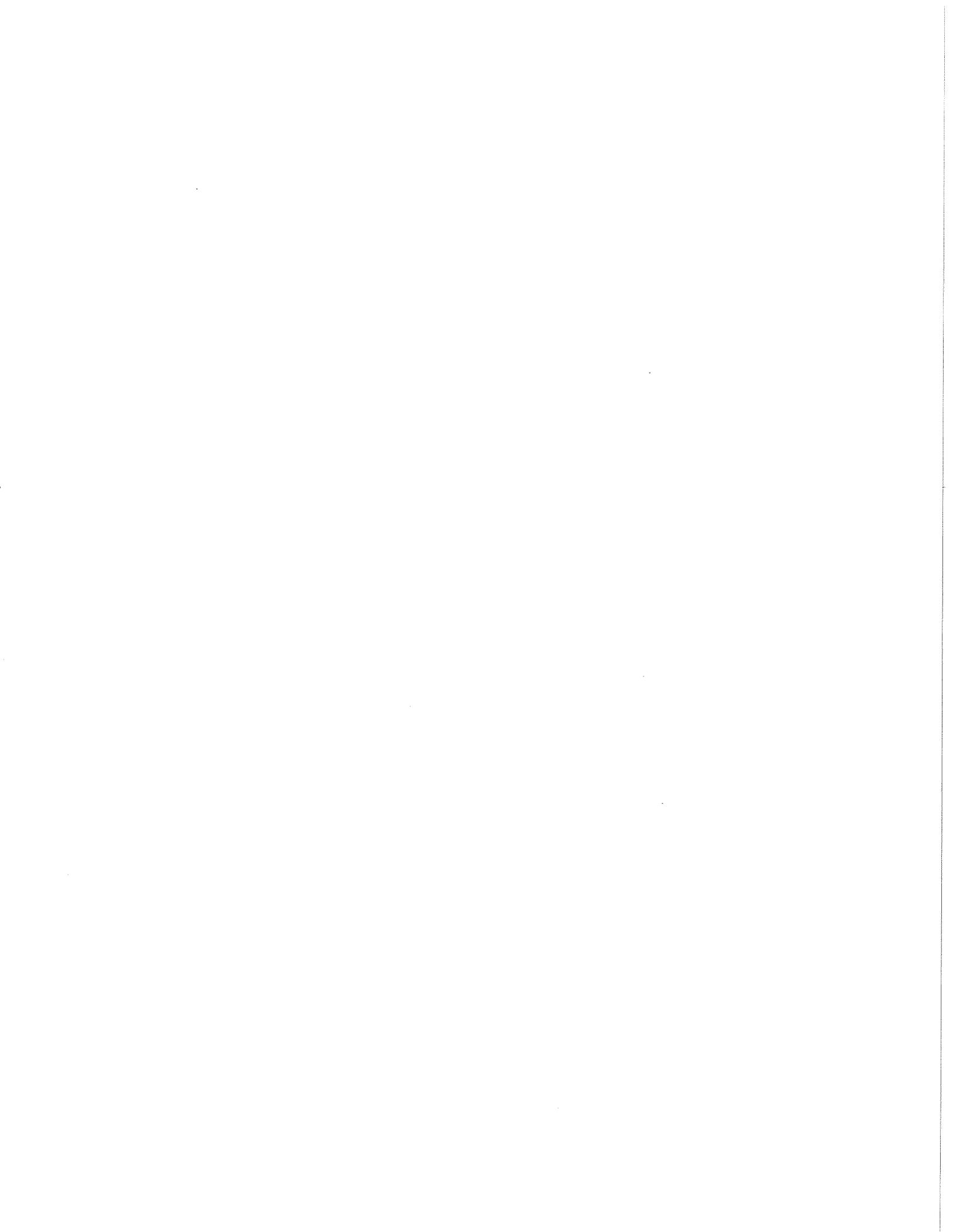
11. **Executive Session per ORS 192.660 (h) Legal Counsel.** Mayor Cramblett opened Executive Session at 9:34 PM. CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett were present. Also present were CA Zimmerman, CR Woosley, and City Attorney Cleaveland.

12. **Adjournment.** Mayor Cramblett re-entered Regular Session. **Motion:** CM Walker moved, seconded by CM Busdieker, to adjourn. The motion passed unanimously by CM's Groves, Randall, Walker, Busdieker, Rutherford, and Mayor Cramblett. The meeting was adjourned at 10:38 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor



BLANKET VOUCHER APPROVAL

PAGE NO. 1

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

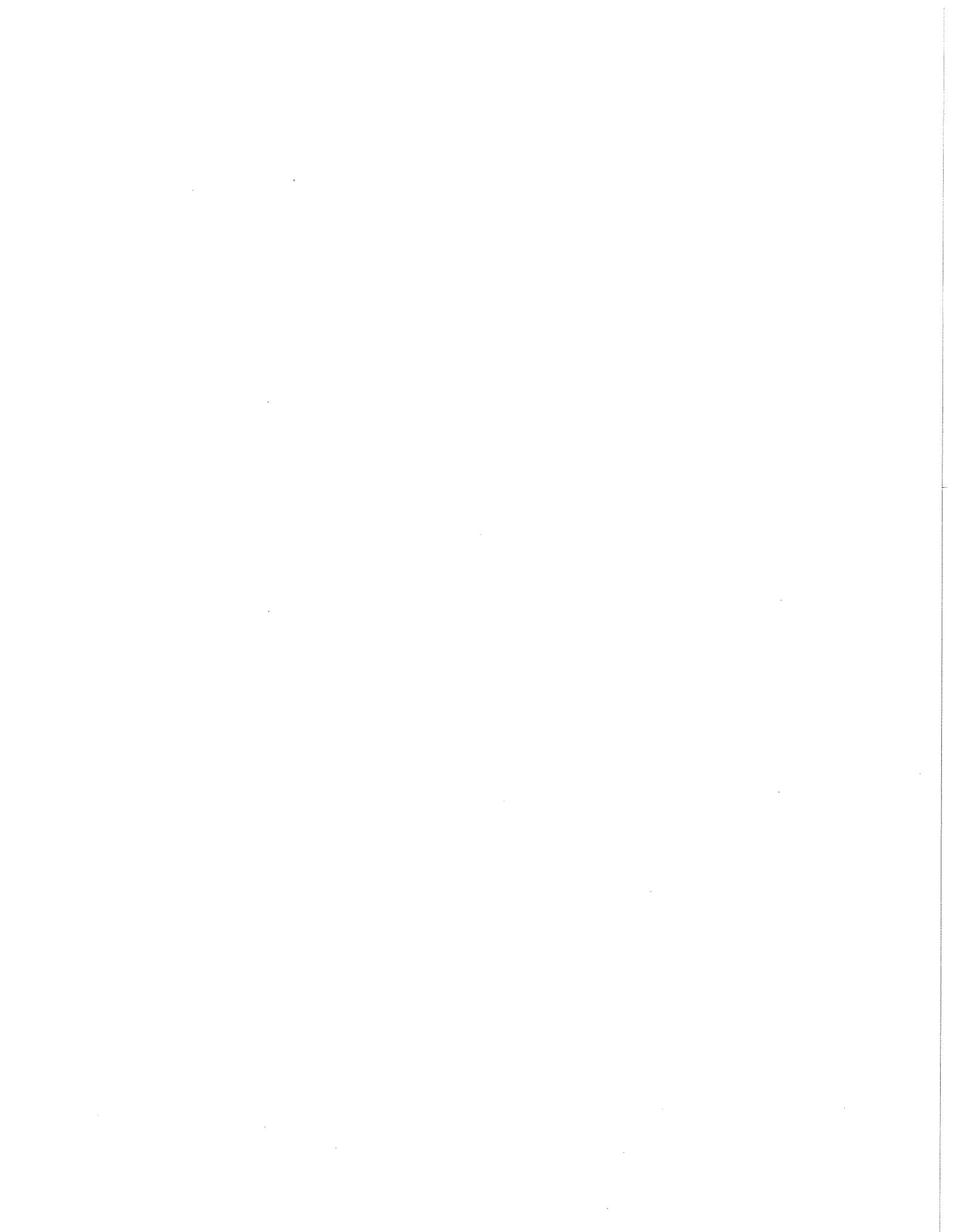
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DATE:	DESCRIPTION:	AMOUNT:
9/18/2015	PR	\$ 48,294.80
9/11/2015	A/P	\$ 23,357.13
GRAND TOTAL		\$ 71,651.93

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APPROVAL:

Mayor



Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6252	09/15	09/11/2015	6945	981649	4COM, Inc.	programming	4140562740	158.50
Total 6252:								
6253	09/15	09/11/2015	6966	01410018P1	American Messaging	Paging Service	5140562110	6.50
Total 6253:								
6254	09/15	09/11/2015	490	463536A	BRYANT PIPE AND SUPPLY	4" 45 PVC Elbow	3140562560	10.34
6254	09/15	09/11/2015	490	463536A	BRYANT PIPE AND SUPPLY	6 X 4" PVC WYE	3140562560	40.19
6254	09/15	09/11/2015	490	463536A	BRYANT PIPE AND SUPPLY	6" 2-way Clean Out	3140562560	251.42
6254	09/15	09/11/2015	490	463536A	BRYANT PIPE AND SUPPLY	6" AC X PVC	3140562560	36.86
6254	09/15	09/11/2015	490	463536A	BRYANT PIPE AND SUPPLY	6" x 14ft Sewer Gasket	3140562560	34.89
Total 6254:								
6255	09/15	09/11/2015	6900	V502982	BSK Associates	water testing	2140562150	45.00
Total 6255:								
6256	09/15	09/11/2015	590	C353446	CARSON OIL COMPANY	fuel	0540562420	221.71
Total 6256:								
6257	09/15	09/11/2015	670	100001500 9	CASCADE LOCKS LIGHT CO.	fire station	0540562439	341.13
6257	09/15	09/11/2015	670	100003500 9	CASCADE LOCKS LIGHT CO.	Res. No 2	2140562070	32.36
6257	09/15	09/11/2015	670	100030200 9	CASCADE LOCKS LIGHT CO.	Pump Lift Station	3140562070	28.30
6257	09/15	09/11/2015	670	100038200 9	CASCADE LOCKS LIGHT CO.	well house	2140562070	2,696.24
6257	09/15	09/11/2015	670	100379100 9	CASCADE LOCKS LIGHT CO.	Treatment Plant	3140562070	2,210.25
6257	09/15	09/11/2015	670	100381300 9	CASCADE LOCKS LIGHT CO.	Warehouse	2140562070	32.49
6257	09/15	09/11/2015	670	100381300 9	CASCADE LOCKS LIGHT CO.	Warehouse	3140562070	32.49
6257	09/15	09/11/2015	670	200120000 9	CASCADE LOCKS LIGHT CO.	Cemetery Water	1740562551	28.30
6257	09/15	09/11/2015	670	300155100 9	CASCADE LOCKS LIGHT CO.	Main Lift Station	3140562070	770.38
6257	09/15	09/11/2015	670	300155900 9	CASCADE LOCKS LIGHT CO.	Museum	0140762630	118.03
6257	09/15	09/11/2015	670	300171800 9	CASCADE LOCKS LIGHT CO.	Mall Lighting	5140562800	39.68
6257	09/15	09/11/2015	670	300183900 9	CASCADE LOCKS LIGHT CO.	Moody Lift Station	2140562070	93.83
6257	09/15	09/11/2015	670	301961200 9	CASCADE LOCKS LIGHT CO.	Bike Path	0140162552	11.38

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6257	09/15	09/11/2015	670	600135000 9	CASCADE LOCKS LIGHT CO.	City Hall	0140162552	813.15
6257	09/15	09/11/2015	670	600136900 9	CASCADE LOCKS LIGHT CO.	87 Ruckle	3140562070	34.59
6257	09/15	09/11/2015	670	600149800 9	CASCADE LOCKS LIGHT CO.	City Hall Irrigation	0140162552	258.53
6257	09/15	09/11/2015	670	601389800 9	CASCADE LOCKS LIGHT CO.	Radio Tower	0540562439	69.99
6257	09/15	09/11/2015	670	SSS AUGUS	CASCADE LOCKS LIGHT CO.	Senior Sewer Subsidy	0140862025	249.70
Total 6257: 7,860.84								
6258	09/15	09/11/2015	740	67736	CASELLE, INC.	Contract Support	0140162082	1,220.00
Total 6258: 1,220.00								
6259	09/15	09/11/2015	6852	SEPTEMBE	College of Emergency Services	Installation Paymen for J. Bennett	0540562024	790.00
Total 6259: 790.00								
6260	09/15	09/11/2015	1020	SEP. 2015	Columbia Gorge Community	CPR Cards	0540562020	35.00
Total 6260: 35.00								
6261	09/15	09/11/2015	1120	A92000	COLUMBIA HARDWARE, LLC	2x6x12 Pressure Treated Lumber	5645163941	13.39
6261	09/15	09/11/2015	1120	B113793	COLUMBIA HARDWARE, LLC	pegboard and hooks	0340562560	20.58
6261	09/15	09/11/2015	1120	B113793	COLUMBIA HARDWARE, LLC	pegboard and hooks	2140562560	20.58
Total 6261: 54.55								
6262	09/15	09/11/2015	4910	400257408 9	Dave McCollum	Refund Deposit	5121130	273.80
Total 6262: 273.80								
6263	09/15	09/11/2015	4910	100083804 9	Debbie or Joe Jermann	Refund Deposit	5121130	53.19
Total 6263: 53.19								
6264	09/15	09/11/2015	2020	1241890	GENERAL PACIFIC INC.	Stand Off Plug 15kv	5140562770	384.00
6264	09/15	09/11/2015	2020	1241890	GENERAL PACIFIC INC.	15kv Protective Cap Grounding Lead	5140562770	306.00
6264	09/15	09/11/2015	2020	1241890	GENERAL PACIFIC INC.	Rapid Dry Cleaner Cable	5140562770	94.80
6264	09/15	09/11/2015	2020	1241890	GENERAL PACIFIC INC.	grease silicon	5140562770	216.00
6264	09/15	09/11/2015	2020	1241890	GENERAL PACIFIC INC.	Inhibitor Oxide	5140562770	66.40
6264	09/15	09/11/2015	2020	1241891	GENERAL PACIFIC INC.	4/0 Soft Drawn Bare CU	5645163941	4,900.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6264	09/15	09/11/2015	2020	1241891	GENERAL PACIFIC INC.	2/0 Soft Drawn Stranded Copper Bare	5645163941	93.75
Total 6264:								6,062.95
6265	09/15	09/11/2015	6854	AUGUST 20	Gordon Zimmerman	food for firefighters	0140862020	255.90
Total 6265:								255.90
6266	09/15	09/11/2015	6819	52974938	GovConnection	Computer for Treatment Plant	3140562082	519.99
Total 6266:								519.99
6267	09/15	09/11/2015	3070	1528936 8/1	LES SCHWAB TIRE CENTER	2014 Dodge 3500 two tires	0340562441	253.97
6267	09/15	09/11/2015	3070	1528936 8/1	LES SCHWAB TIRE CENTER	2014 Dodge 3500 two tires	2140562441	253.97
Total 6267:								507.94
6268	09/15	09/11/2015	6874	AUGUST 20	LIN Television Corporation	programming	4140562740	240.70
Total 6268:								240.70
6269	09/15	09/11/2015	3160	83115	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162010	77.73
6269	09/15	09/11/2015	3160	83115	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140462540	31.78
Total 6269:								109.51
6270	09/15	09/11/2015	3380	KPDX AUGU	Meredith Corporation	Retransmission	4140562740	132.80
6270	09/15	09/11/2015	3380	KPTV AUGU	Meredith Corporation	Retransmission	4140562740	315.40
Total 6270:								448.20
6271	09/15	09/11/2015	3770	22-201508	NET ASSETS	Title Search	0140162110	21.00
Total 6271:								21.00
6272	09/15	09/11/2015	4070	5080355	ONE CALL CONCEPTS, INC.	Regular Tickets	5140562110	10.50
Total 6272:								10.50
6273	09/15	09/11/2015	6769	08-15-233	PARC Resources, LLC	City Planning	0140262075	371.25

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6273	09/15	09/11/2015	6769	08-15-233	PARC Resources, LLC	general planning	0140262090	24.75
Total 6273: 396.00								
6274	09/15	09/11/2015	4840	153	PUBLIC UTILITY DIST. #1	labor regular time to move transformer	5645163941	525.60
6274	09/15	09/11/2015	4840	153	PUBLIC UTILITY DIST. #1	labor over time to move transformer	5645163941	348.12
6274	09/15	09/11/2015	4840	153	PUBLIC UTILITY DIST. #1	Transportation Cost to move transformer	5645163941	28.00
Total 6274: 901.72								
6275	09/15	09/11/2015	5180	52087	SCHLOSSER MACHINE INC.	Make Brackets for switch	5645163941	152.00
Total 6275: 152.00								
6276	09/15	09/11/2015	6886	AUGUST 20	Sinclair Television Group, Inc.	retransmission	4140562740	365.20
Total 6276: 365.20								
6277	09/15	09/11/2015	6965	5	Sofia Urrutia-Lopez	contract support tourism	0840562110	617.00
Total 6277: 617.00								
6278	09/15	09/11/2015	5460	AUGUST 20	Sosnikowski & Cleaveland P.C.	Attorney Fees	0140162100	1,242.00
Total 6278: 1,242.00								
6279	09/15	09/11/2015	5510	8035815744	STAPLES CONTRACT & COMMERCIA	business card stock, ink, laminator	0140162010	106.63
Total 6279: 106.63								
6280	09/15	09/11/2015	6969	5031073	TEGNA	Programming	4140562740	307.10
Total 6280: 307.10								
Grand Totals: 23,357.13								

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	4,801.83-	4,801.83-
01-401-62010	184.36	.00	184.36
01-401-62082	1,220.00	.00	1,220.00
01-401-62100	1,242.00	.00	1,242.00
01-401-62110	21.00	.00	21.00
01-401-62552	1,083.06	.00	1,083.06
01-402-62075	371.25	.00	371.25
01-402-62090	24.75	.00	24.75
01-404-62540	31.78	.00	31.78
01-407-62630	118.03	.00	118.03
01-408-62020	255.90	.00	255.90
01-408-62025	249.70	.00	249.70
03-21010	.00	274.55-	274.55-
03-405-62441	253.97	.00	253.97
03-405-62560	20.58	.00	20.58
05-21010	.00	1,457.83-	1,457.83-
05-405-62020	35.00	.00	35.00
05-405-62024	790.00	.00	790.00
05-405-62420	221.71	.00	221.71
05-405-62439	411.12	.00	411.12
08-21010	.00	617.00-	617.00-
08-405-62110	617.00	.00	617.00
17-21010	.00	28.30-	28.30-
17-405-62551	28.30	.00	28.30
21-21010	.00	3,174.49-	3,174.49-
21-405-62070	2,854.94	.00	2,854.94
21-405-62150	45.00	.00	45.00
21-405-62441	253.97	.00	253.97
21-405-62560	20.58	.00	20.58
31-21010	.00	3,969.70-	3,969.70-
31-405-62070	3,076.01	.00	3,076.01
31-405-62082	519.99	.00	519.99
31-405-62560	373.70	.00	373.70
41-21010	.00	1,519.70-	1,519.70-
41-405-62740	1,519.70	.00	1,519.70
51-21010	.00	1,452.87-	1,452.87-
51-21130	326.99	.00	326.99
51-405-62110	17.00	.00	17.00

GL Account	Debit	Credit	Proof
51-405-62770	1,069.20	.00	1,069.20
51-405-62800	39.68	.00	39.68
56-21010	.00	6,060.86-	6,060.86-
56-451-63941	6,060.86	.00	6,060.86
Grand Totals:	<u>23,357.13</u>	<u>23,357.13-</u>	<u>.00</u>

Report Criteria:
Report type: GL detail

CASCADE LOCKS STAFF REPORT

Date Prepared: August 18, 2015/September 8, 2015/September 22, 2015

For City Council Meeting on: August 24, 2015/September 14, 2015/September 28, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Discussion of Potential Electric Utility Rate Increase

SYNOPSIS: The Bonneville Power Administration (BPA) recently announced a rate increase effective October 1, 2015. The cost of purchased power would increase 7.1% and the cost of transmission would increase 4.4%. Looking at our 2015-16 budget, these increases would cost us about \$37,100 for the nine months in the remaining year, or an increase of 1.9% just to match the increased cost.

As you know, our beginning fund balance (BFB) has steadily fallen over the years. This year it is estimated that the BFB will be about \$75,000 below projections. This is despite the vacancy in the third lineman position. The wages of the Electric Department crew have risen an average of 2.5% over the last five years with no increase in electric rates in 9 years.

We have signed new companies in the industrial park and Bear Mountain is expanding but these increased revenues will not be seen until late 2016. The City might be able to withstand one more year of a declining BFB until those revenues and other new revenues appear. After the new industrial revenue is realized, the City may be able to replenish the reserve accounts and cover the increased personnel and material costs without another rate increase.

The new increase will force us into Tier 2 rates beginning in October of 2017. We won't know the actual impact of that until the summer of 2017 when the rates are determined.

CITY COUNCIL OPTIONS:

1. No increase
2. 1.9% increase
3. Some other rate increase

RECOMMENDED MOTION: Discussion item only. If a rate increase is directed by the Council, we will bring back a resolution in September to be effective with the end of October billing.

September 14, 2015 Addendum:

The current cost of power is \$0.03474 per kilowatt. The increase taking effect on October 1 will raise that cost to \$0.03645 per kilowatt.

The attached spreadsheet shows the different customer categories and the impact of a 1.9% increase in the cost of power. These increases are only for the cost of power. The base rates and demand charges were not adjusted.

A history of electrical rate increases is also included.

This rate increase would add \$1.66 for the average customer in Cascade Locks.

Resolution No. 1336 reflects the rates shown in the spreadsheet.

RECOMMENDED MOTION: "I move to approve Resolution No. 1336 increasing the electrical usage rate 1.9% effective October 1, 2015."

September 28, 2015 Addendum:

The Council asked for rate comparisons with local electric companies before making a decision about a potential rate increase.

	Increased Rates:		HR Co-op	Skamania PUD	Pacific Power	PGE	
Residential							
Base Rate	\$	9.90	month	\$ 12.00	\$ 20.00	\$ 9.50	\$ 10.00
Usage Rate	\$	0.0718	kwh	\$ 0.0665	\$ 0.0709	\$ 0.0431	\$ 0.1067
General Service							
Base Rate	\$	10.20	month		\$ 24.00	\$ 17.35	\$ 15.00
First 15,000 kwh	\$	0.0667	kwh	\$ 0.0435	\$ 0.0633	\$ 0.0369	\$ 0.1011
After 15,000 kwh	\$	0.0387	kwh		\$ 0.0533	\$ 0.0358	
Demand Charge				\$ 4.8000	\$ 5.6480	\$ 4.03	
Industrial (>1000 kWh)							
Base Rate	\$	59.00	month		\$ 100.00	\$ 1,280.00	\$ 400.00
On Peak Rate	\$	0.0402	kwh		\$ 0.0592	\$ 0.1409	\$ 0.0651
Off Peak Rate	\$	0.0367	kwh		\$ 0.0492		\$ 0.0501
Billing Demand	\$	8.00	KW		\$ 5.6480	\$ 3.74	\$ 5.93

RESOLUTION NO. 1336

**A RESOLUTION INCREASING CURRENT RATES
FOR DELIVERY OF ELECTRICAL SERVICES
PROVIDED BY THE CITY OF CASCADE LOCKS,
AND REPEALING RESOLUTION NO. 1291**

WHEREAS, the City Council must from time to time adjust electrical rates to ensure adequate revenues to meet the costs of continued system operation;

WHEREAS, the City buys all of its electric power from the Bonneville Power Administration (BPA);
and

WHEREAS, BPA has and will continue imposing increases in the City's cost of power including a 7.1% increase in the cost of purchased power and a 4.4% increase in the cost of transmission effective October 1, 2015;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CASCADE LOCKS that the following rates shall be charged for the delivery of electrical power:

SECTION 1. RATE SCHEDULES.

SCHEDULE NO. 1
Residential Service

Availability: Applicable to all domestic uses for residential customers. A residential customer is defined as a dwelling unit or a portion of a dwelling unit consisting of a separate, independent housekeeping unit for one family only. Where a portion of building is used for commercial purposes, that portion must be separately metered and billed under Schedule No. 2, General Service Rate applicable to commercial customers. If separate dwelling units do not have individual meters, provided by the customer, the entire building or group of buildings will be classified and billed under this schedule.

Character of Service: Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.

<u>Monthly Rate:</u>	<u>City</u>	<u>Rural</u> (outside City limits)
As of October 1, 2015	(1.9% increase)	(1.9% increase)
Basic Customer Service Rate:	\$9.90 per month	\$18.20 per month
Cost of Energy:	7.18 cents/kwh	9.55 cents/kwh

Minimum Monthly Bill: The minimum monthly bill shall be the same as the Basic Customer Service Rate.

Delivery Point:

1. The point of attachment of electrical service shall be that point of the customer's premises that is nearest to applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed to the same customer.
4. Individual single-phase motors larger than 5 horsepower shall be connected only with the written permission of the City.
5. A point of delivery shall not be placed inside any building.

Terms of Payment of Monthly Bill: The above electrical rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule and classification is subject to the general rules and regulations of the City.

Base Customer Charge: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 2
General Service Rate

Availability: Applicable to all nonresidential, commercial customers with less than 1,000 kilowatt demand.

Character of Service:

1. Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.
2. Three-phase, sixty hertz, alternating current at a nominal 120/240 volts, 120/208 volts or 277/480 volts when available from existing facilities.

<u>Monthly Rate:</u>	<u>City</u>	<u>Rural</u> (outside City limits)
As of October 1, 2015	(1.9% increase)	(1.9% increase)
Basic Customer Service Rate:	\$10.20 per month	\$18.70 per month
Cost of Energy:		
First 15,000 kwh	6.67 cents/kwh	9.68 cents/kwh
Over 15,000 kwh	3.87 cents/kwh	5.56 cents/kwh
Demand Rate:		
First 25 KW of Billing Demand	No Charge	No Charge
Over 25 KW of Billing Demand	\$ 6.60/KW	\$8.80/KW

Minimum Monthly Bill: The minimum monthly bill will be the greater of either:

- (a) The basic customer service charge; or
- (b) Fifty percent (50%) of the highest metered demand of the previous eleven months as adjusted for power factor.

Higher minimum charges may be required to cover special investments as established by special contract.

Primary Service Discount: For customers taking electrical service at the primary distribution voltage and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent.

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of thirty consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for average power factors lower than 95 percent. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the average power factor is less than 95 percent. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurements or at the option of the City by the installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed by the City.
4. Individual single-phase motors larger than 5 horsepower may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The above electrical rates are net and due and payable as described in

Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule is subject to the general rules and regulations of the City.

Base Customer Rate: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 3
PUBLIC AGENCY RATE

Availability:

1. Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.
2. Three-phase, sixty hertz, alternating current at a nominal 120/240 volts, 120/208 volts or 480 volts when available from existing facilities.

<u>Monthly Rate:</u>	<u>City</u>	<u>Rural</u> (outside City limits)
As of October 1, 2015	(1.9% increase for both city and rural)	
Basic customer rate:	\$14.30	\$23.10
Energy Charge:		
First 15,000 kwh	7.28 ¢/kwh	11.04 ¢/kwh
Over 15,000 kwh	5.04 ¢/kwh	6.67 ¢/kwh
Demand Charge:		
First 25 KW of Billing Demand	No Charge	No Charge
Over 25 KW of Billing Demand	\$7.70	\$9.90

Minimum Monthly Bill: The basic customer rate, or billing demand, whichever is greater. Higher minimum charges may be required to cover special investments as established by special contract.

Primary Service Discount: For customers taking service at the primary distribution voltage and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent (5%).

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of thirty consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for

average power factors lower than 95%. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the average power factor is less than 95%. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurement or at the option of the City by installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed.
4. Individual single-phase motors larger than 5 horsepower with across-the-line starting may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The foregoing rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this classification is subject to the general rules and regulations of the City.

Base Customer Rate: This rate will be used to compensate the City for the cost of maintaining facilities to service the customer.

SCHEDULE NO. 4
Street Light Service Rate

Availability: This schedule is applicable to service for street lighting systems, including street lights, signal systems, and roadway and park lighting owned by the City for street light safety. Minimum term of any service agreement shall not be less than one year.

Character of Service: Single-phase, sixty hertz, alternating current at a nominal 120/240 volts.

Street Lighting Service Rate. A Street Lighting Service Rate shall be assessed according to the following schedule on each residential, commercial, public agency and industrial electrical accounts inside the City limits.

As of October 1, 2015 (No Increase)

Residential	\$ 2.25
Public Agency	\$ 7.00
Commercial	\$ 7.00
Industrial	\$15.00

Assessment of the Street Lighting Service Rate. The Street Lighting Service Rate shall continue to be added to the electrical line on the monthly utility bills sent to each customer and will be included in the total electrical charges along with the Basic Customer Service Charge and the energy charge.

Delivery Point: The City will furnish, install, operate and maintain the lighting installation. Individual lamps will be replaced on burnout, as soon as reasonably possible, during the normal work week.

Terms of Payment: The foregoing rates are net and are due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this classification is subject to the general rules and regulations of the City.

SCHEDULE NO. 5
Security Light Rate

Availability: Applicable to all customers for dusk to dawn outdoor lighting.

Monthly Rate:

<u>Type of Light</u>	<u>Wattage</u>	<u>Lumens</u>	<u>Ownership, Maintenance, and Energy by City</u>
As of October 1, 2015	(1.9% increase)		
High Pressure Sodium	100	9,500	\$14.06
High Pressure Sodium	200	22,000	\$18.14

Delivery Point:

1. The City will furnish, install, operate and maintain the lighting installation at a mutually agreeable location. Individual lamps will be replaced on burnout, as soon as reasonably possible after notification by the customer, during the normal work week, and at no

additional charge to the customer.

2. If a pole, other than an existing pole is required, the City will install the pole for the cost of installation. The City Light Superintendent will calculate an estimate for each pole installation. In addition to the cost of installation, the charge to the customer will be an additional **\$2.89** per month as of October 1, 2015.
3. The complete lighting installation shall remain the property of the City. The customer will protect the lighting installation from deliberate damage. The customer will allow the City free access to their property to maintain and inspect the lighting equipment.

Contract Requirements: Customers under this rate will be required to execute a contract for a minimum term sufficient to allow the City to recover the cost of investment.

SCHEDULE NO. 6
Large Industrial Service Rate

Availability: Applicable to all large industrial customers with demands in excess of 1000 kilowatts.

Character of Service: Three-phase, sixty hertz, alternating current at a nominal 120/208 volts or 277/480 volts when available from existing facilities.

Monthly Rate:

As of October 1, 2015

Basic Customer Service Rate:	\$59.00 per month
Cost of Energy:	(1.9% increase)
On-peak	4.02 cents/kwh
Off-peak energy (11:00 PM to 7:00 AM)	3.67 cents/kwh

Demand Charge:

Billing Demand	\$8.00/KW
Off-peak Demand (11:00 PM to 7:00 AM)	No Charge

Economic Incentive Discount: A new customer will have a 10% discount applied to the monthly bill during the first 12-months of operation. A 5% discount will be applied to the monthly bill during the next 12-months of operation.

Minimum Monthly Bill: The minimum monthly bill will be the greater of either:

- (a) The basic customer service charge; or
- (b) Fifty percent (50%) of the highest metered demand of the previous eleven months as adjusted for power factor.

Higher minimum charges may be required to cover special investments as established by special contract.

Primary Service Discount: For customers taking electrical service at the primary distribution voltage (7.97/13.8kV) and who own and maintain the transformers, switches, protective equipment, and other items necessary for service, the above rate shall be reduced by 5 percent.

Determination of Billing Demand: The billing demand shall be the maximum average kilowatt load used by the customer for any period of fifteen consecutive minutes during the month for which the bill is rendered as indicated by a demand meter and as adjusted for power factor. The billing demand shall not be less than fifty percent (50%) of the highest maximum demand of the previous eleven months as adjusted for power factor.

Adjustment of Demand for Power Factor: Demand charges will be adjusted to correct for average power factors lower than 95 percent. Such adjustments will be made by increasing the measured demand one percent (1%) for each 1%, or major fraction thereof, by which the average power factor is less than 95 percent. The formula for determining the average power factor is given as follows:

$$\text{Average Power Factor} = \frac{\text{kilowatt-hours}}{\text{Square root of (kilowatt-hours}^2 + \text{Reactive kilovolt-Ampere-hours}^2)}$$

The power factor may be determined by periodic measurements or at the option of the City by the installation of suitable meters.

Delivery Point:

1. The point of attachment shall be that point of the customer's premises nearest the applicable service facilities as determined by the City.
2. Service shall be supplied to the entire premises through a single delivery and metering point.
3. Separate points of delivery to the same customer shall be separately metered and billed by the City.
4. Individual single-phase motors larger than 5 horsepower may be connected only with the written permission of the City.
5. Individual three-phase motors larger than 100 horsepower with across-the-line starting may be connected only with the written permission of the City.

Terms of Payment: The above electrical rates are net and due and payable as described in Ordinance No. 358. Failure to receive a bill shall not release the customer from liability of payment.

General Terms and Conditions: Service under this schedule is subject to the general rules and

regulations of the City.

Base Customer Rate: This fee will be used to compensate the City for the cost of maintaining facilities to service the customer.

Contract Requirements: Customers under this rate will be required to execute a contract for a minimum term sufficient to allow the City to recover the cost of investment.

Other Economic Development Incentives: A new customer is encouraged to contact the Port of Cascade Locks regarding other economic development incentives that are available to new industrial customers.

SCHEDULE NO. 7

Cogeneration and Small Power Production Rate

Availability: Applicable to any Seller who owns or operates a qualifying facility with a nameplate capacity of 100 KW or less.

Character of Service: The voltage, phase, frequency and power factor for the delivered power shall be specified by the City.

Purchase Rate: Energy Payment – base cost of power (U) stated in Schedule PCAC.

Contract Requirements: Sellers under this rate will be required to execute a contract with the City.

Interconnection Facilities:

1. The Seller shall furnish, install, operate and maintain in good order and repair and without cost to the City such switching equipment, relays, locks and seals, breakers, automatic synchronizers, and other control and protective apparatus as shall be designated by the City as being required for the operation of the qualifying facilities in parallel with the City's power system.
2. The seller shall provide a lockable disconnect switch to isolate the Seller's qualifying facility from the City's power system. This switch shall be accessible to the City at all times, and the City shall have the right to lock such disconnect switch open whenever necessary to maintain safe electrical operating conditions, or whenever the qualifying facility adversely affects the City's power system.

Interconnection Costs: Any costs of interconnection shall be the responsibility of the Seller. Interconnection costs which may reasonably be incurred by the City shall be assessed against the qualifying facility.

Definitions:

1. "Qualifying facility" means a cogeneration facility or small power production facility as defined in OAR 860-29-010.
2. "Seller" as used herein means any individual, partnership, corporation, association, governmental agency, political subdivision, municipality or other entity that owns or operates a qualifying facility and sells energy to the City under this Schedule.

General Terms and Conditions:

1. The Seller shall indemnify and hold harmless the City for any and all liability arising from the operation and interconnection of the qualifying facility.
2. Service under this classification is subject to the general rules and regulations of the City's Municipal Light and Power System.

SECTION 2. Repeal of Prior Resolutions. City of Cascade Locks Resolutions No. 1291 is hereby repealed.

SECTION 3. Effective Date. This resolution shall become effective upon passage by the Council and approval by the Mayor.

SECTION 4. Expiration. This resolution shall remain in effect until repealed by Council action.

ADOPTED by the City Council this 14th day of September, 2015.

APPROVED by the Mayor this 14th day of September, 2015.

ATTEST:

Mayor Tom Cramblett

City Recorder Kathy Woosley

STAFF REPORT

Date Prepared: 9/22/2015

For City Council Meeting on: 9/28/2015

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer *MB*

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Resolution #1337 to recognize unanticipated revenue, transfer funds from Capital Reserve EMS Department and EMS Contingency for the purpose of purchasing the EMS Command Vehicle for \$16,600.

SYNOPSIS: On June 22, 2015 council authorized the purchase of a Command Vehicle for the Emergency Service Department. On August 7, 2015 the 2007 Chevrolet Suburban was purchased from Brasher's Portland Auto Auction.

CITY COUNCIL OPTIONS:

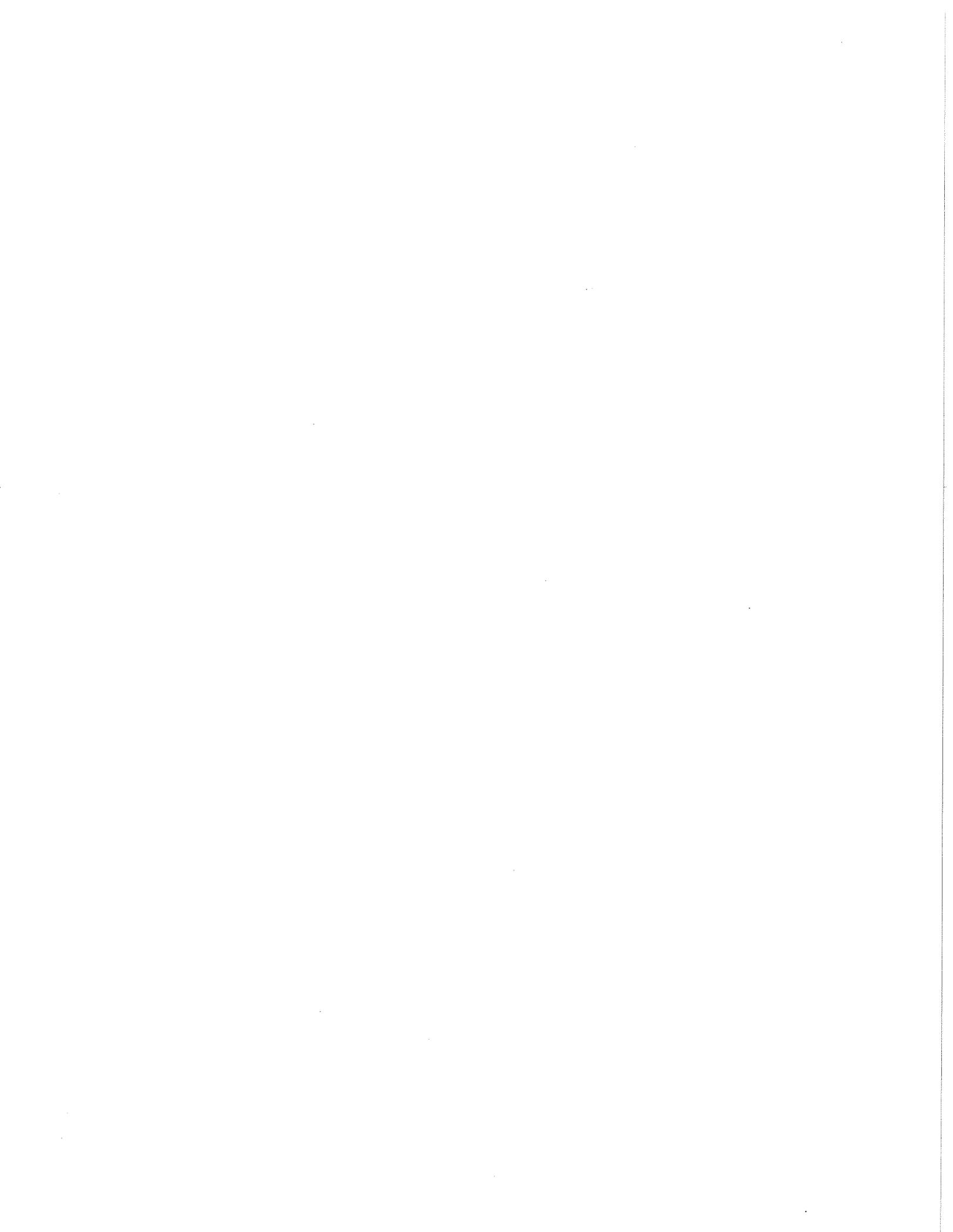
1. Approve Resolution No. 1337 as presented.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approve Resolution No. 1337 recognizing the receipt of unanticipated revenue, transfer funds from Capital Reserve EMS Department and EMS Contingency for the purpose of purchasing the EMS Command Vehicle.

Legal Review and Opinion: N/A

Financial review and status: Sale of Surplus \$3,193, Capital Reserve EMS Department \$3,300, EMS Contingency \$10,107. With these transfers the balance for EMS Contingency will be \$9,101 and in Capital Reserve EMS Department will be approximately \$100.

BACKGROUND INFORMATION:



RESOLUTION No. 1337

A RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO RECOGNIZE THE RECEIPT OF UNANTICIPATED REVENUE IN THE AMOUNT OF \$3,193 FROM THE SALE OF SURPLUS VEHICLES, TRANSFER FUNDS FROM CAPITAL RESERVE EMS FUND IN THE AMOUNT OF \$6,493 AND TRANSFER \$10,107 FROM EMS CONTINGENCY FOR THE PURPOSE OF PAYING FOR THE EMS COMMAND VEHICLE IN THE AMOUNT OF \$16,600 FISCAL YEAR 2015-2016 MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.

WHEREAS, City council approved on June 22, 2015 the purchase of a Command Vehicle not to exceed \$25,000; and

WHEREAS, the Emergency Services Department sold the 2001 Dodge Durango and the 1984 Chevrolet Brush Truck for a total of \$3,193 in May 2015; and

WHEREAS, the Emergency Services Department has \$3,300 in the EMS Capital Reserve Fund; and

WHEREAS, the Emergency Services Department would need to use \$10,107 from contingency; and

WHEREAS, the Emergency Services Department purchased a 2007 Chevrolet Suburban to be used as the Command Vehicle on August 7, 2015; and

NOW, THEREFORE, THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES THAT THE FOLLOWING BUDGET ADMENDMENT BE AUTHORIZED;

Section 1. Authorizing Budget Admendments.

<u>FUND OR DEPARTMENT.</u>	<u>BUDGETED LINE ITEM WITHIN CATEGORY</u>	<u>BUDGET ADJUSTMENT</u>	<u>NEW BUDGET</u>	<u>ACCOUNT NO.</u>
<u>EMERGENCY SERVICES FUND</u>				
Transfer from Capital Reserve	0	+6,493	6,493	05-305-40085
Contingency	19,208	-10,107	9,101	05-405-62024
New Vehicles	0	+16,600	16,600	05-405-63155
<u>CAPITAL RESERVE FUND-EMS</u>				
Unanticipated Revenue-Beginning Balance	1,250,800	+3,193	1,253,993	56-305-40010
Sys, vehicle, equip upgrade/replace	0	+3,193	3,193	56-406-63941
Transfer from Reserve	3,392	- 3,300	92	56-406-63950
Transfer to Other Funds	0	+6,493	6,493	56-406-64001

Section 2. Expiration. This resolution shall remain in effect until completion and acceptance of the annual Audit for Fiscal Year 2015-2016.

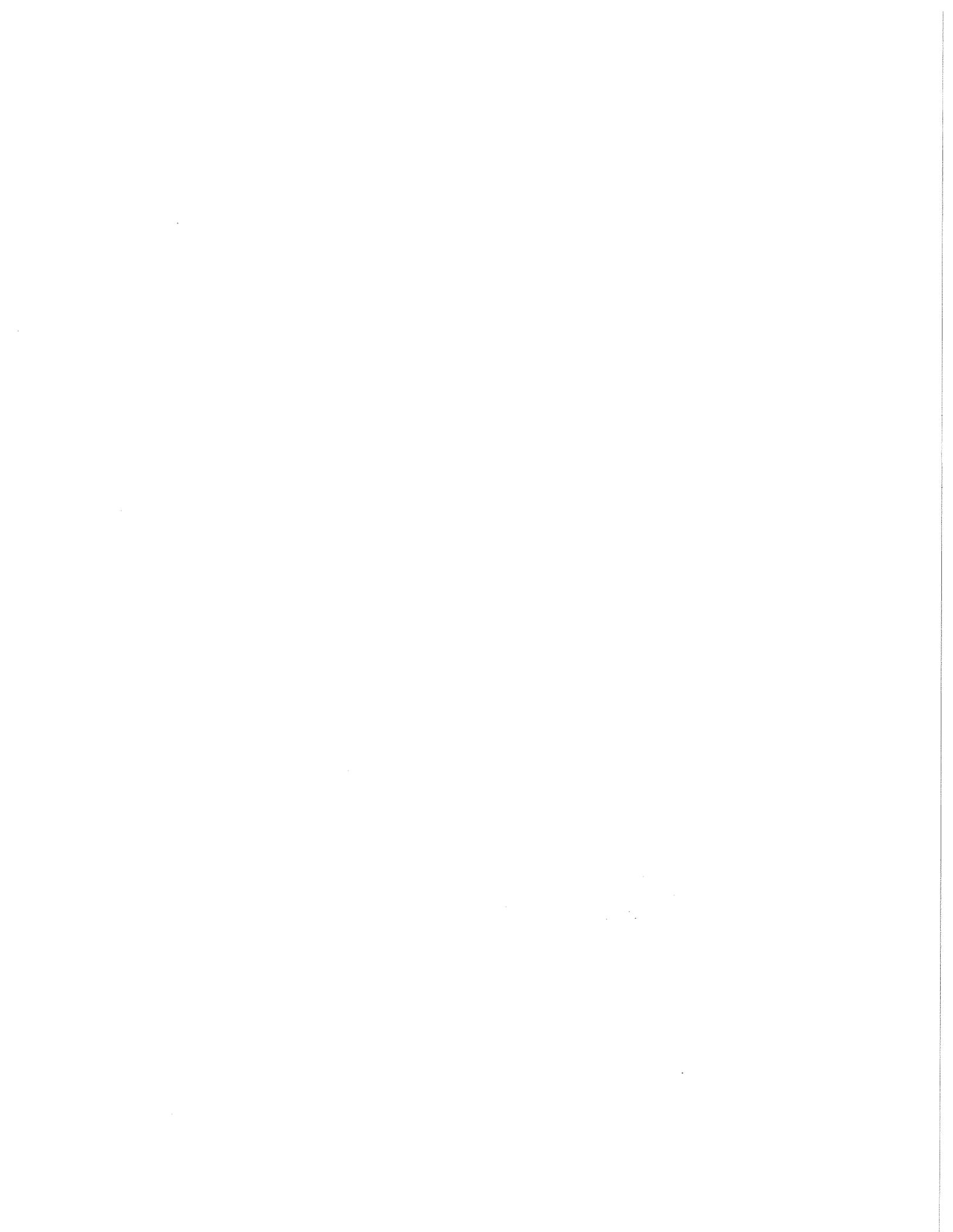
Adopted by the City Council this 28th day of September, 2015.

Approved by the Mayor this 28th day of September 2015.

Mayor

ATTEST:

City Recorder



AGENDA ITEM NO: 5.d.

CASCADE LOCKS STAFF REPORT

Date Prepared: September 21, 2015

For City Council Meeting on: September 28, 2015

TO: Honorable Mayor and City Council

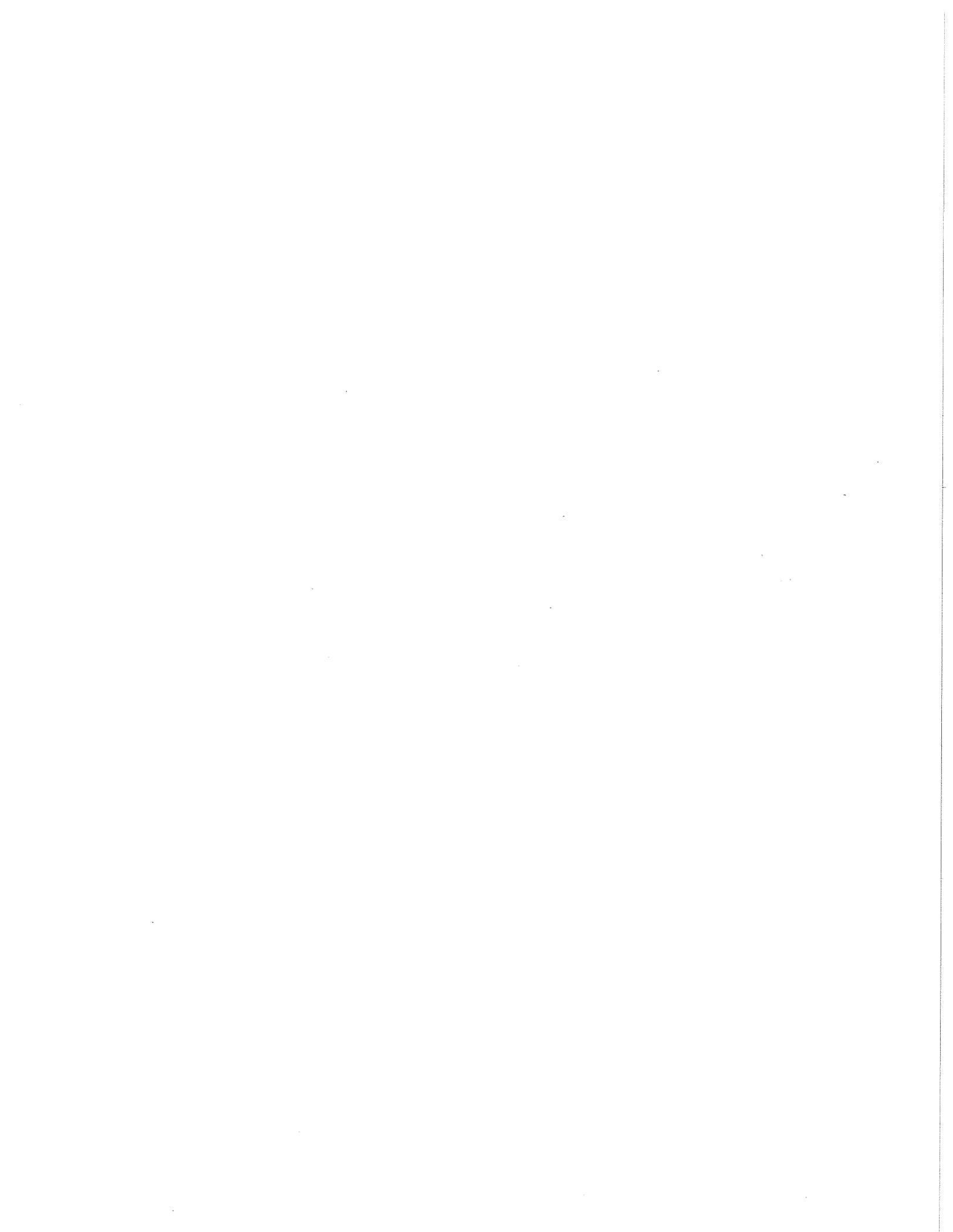
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1338 for Water System Improvement Project Interim Financing

SYNOPSIS: The next step in the Water System Improvement Project is to approve the process for finding interim funding for the money that is backed by the USDA Rural Development. The attached resolution is required to be passed by the Council in order to borrow the money for the project. This also includes the request for proposal seeking funders.

CITY COUNCIL OPTIONS: Accept or reject Resolution No. 1338 authorizing the issuance of a water revenue bond.

RECOMMENDED MOTION: "I move to approve Resolution No. 1338 authorizing the issuance of a water revenue bond and directing the publishing of a notice of intent to issue a water revenue bond in compliance with Oregon statutes and evidencing its official intent to reimburse capital expenditures."



RESOLUTION NO. 1338

**RESOLUTION AUTHORIZING THE ISSUANCE OF A WATER REVENUE BOND AND
DIRECTING THE PUBLISHING OF A NOTICE OF INTENT TO ISSUE A WATER
REVENUE BOND IN COMPLIANCE WITH OREGON STATUTES AND EVIDENCING
ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES.**

WHEREAS, the City of Cascade Locks, Oregon (the "City") desires to undertake improvements to the City's water system including, but not limited to: (1) drilling a new well adjacent to existing wells, (2) construct an above ground 480,000 gallon storage tank, (3) installing 1,000 linear-feet of transmission main, (4) 3,900 linear-feet of distribution line and (5) abandoning/replacing approximately 23,500 linear-feet of existing pipe to improve the distribution and fire flow throughout the City's service area (collectively, the "Improvements"), (6) funding of a reserve account, if any, and (7) paying costs related to the financing; and

WHEREAS, the City finds it desirable to obtain authority to issue a revenue bond (the "Revenue Bond") pursuant to Oregon Revised Statutes ("ORS") 287A.150, in an amount not to exceed \$3,800,000 to finance the construction of the Improvements, funding of a reserve account, if any, and payment of the costs of issuance of the Revenue Bond and to pledge to the repayment of the Revenue Bond the net revenues of the City's water system.

WHEREAS, United States Treasury Regulation Section 1.150-2 sets forth certain requirements that must be complied with in order for the reimbursement with proceeds of a bond to qualify as an expenditure of bond proceeds.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE LOCKS, OREGON AS FOLLOWS:

Section 1. The City hereby authorizes the issuance of a Revenue Bond in a principal amount not to exceed \$3,800,000 for the purpose of financing the cost of the Improvements, the cost of issuance of the Revenue Bond and related costs.

Section 2. The Revenue Bond shall not be a general obligation of the City nor a charge upon the tax revenues of the City but shall be payable solely from the revenues of the City's water system and such funds shall be pledged to the payment of principal of and interest on the Revenue Bond.

Section 3. The City hereby designates the Revenue Bond for purposes of paragraph (3) of Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code") as a "qualified tax-exempt obligation" and covenants that the Revenue Bond does not constitute a private activity bond as defined in Section 141 of the Code, and that not more than \$10,000,000 aggregate principal amount of obligations, the interest on which is excludable under Section 103(a) of the

Code from gross income for federal income tax purposes (excluding, however, private activity bonds other than qualified 501(c)(3) bonds) including the Revenue Bond, have been or shall be issued by the City, including all subordinate entities of the City, if any, during the calendar year in which the Revenue Bond is issued.

Section 4. The City Administrator is authorized and directed to publish a Notice of Intent to Issue a Revenue Bond, describing the purposes for which the Revenue Bond is to be issued, in the form attached hereto as Exhibit A, in one issue of the Hood River News, a newspaper of general circulation within the geographical boundaries of the City, and in the same manner as are other public notices of the City. The Revenue Bond may not be sold, nor shall a purchase agreement be executed, for at least 60 days following publication of the Notice of Intent to Issue a Revenue Bond.

Section 5. Electors residing within the geographical boundaries of the City may file a petition with the City asking to have the question of whether to issue the Revenue Bond referred to a vote. If the City receives petitions containing valid signatures of not less than five percent (5%) of the City's electors, the question of issuing the Revenue Bond shall be placed on the ballot at the next legally available election date. In the event the City receives such a petition within (60) days from publication of the Notice of Intent to Issue a Revenue Bond, the Revenue Bond shall not be sold until this Resolution is approved by a majority of the electors of the City voting on this Resolution.

Section 6. It is the reasonable official intent of the City to reimburse itself for the capital expenditures associated with the Improvements with the proceeds of the Revenue Bond in the principal amount not to exceed \$3,800,000. This declaration of official intent is given pursuant to United States Treasury Regulations Section 1.150-2.

Section 7. The City has appointed Mersereau Shannon LLP to serve as bond counsel in connection with the issuance of the Revenue Bond.

DATED this 28th day of September, 2015.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

**CITY OF CASCADE LOCKS, OREGON
NOTICE OF INTENT TO ISSUE A REVENUE BOND**

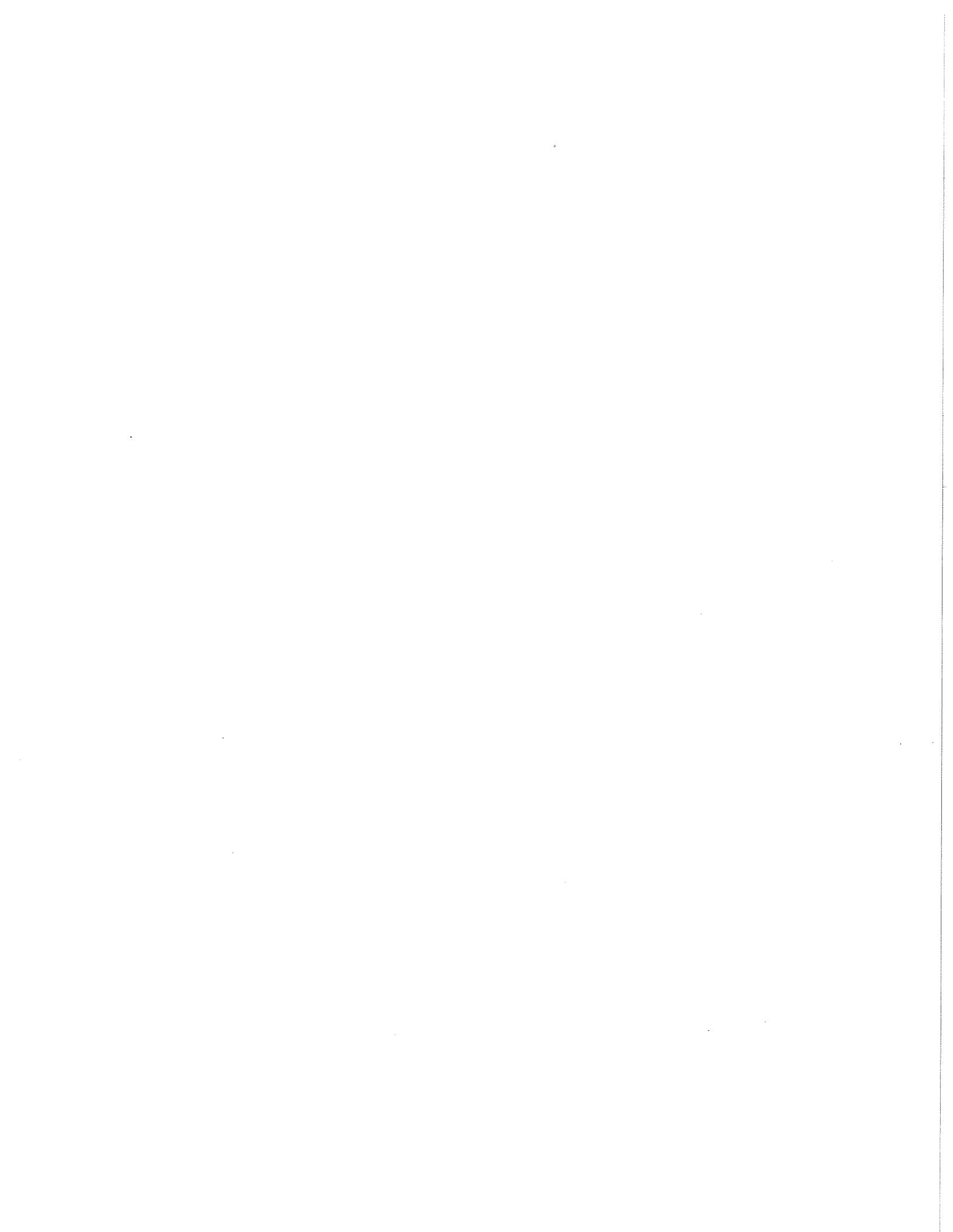
NOTICE IS HEREBY GIVEN that on September 28, 2015 the City Council of the City of Cascade Locks, Oregon (the "City") adopted Resolution No. 1338 authorizing the issuance of a revenue bond (the "Bond") as authorized by Oregon Revised Statutes 287A.150, in an amount not to exceed \$3,800,000 for the purpose of financing improvements to the City's water system including, but not limited to: (1) drilling a new well adjacent to existing wells, (2) construct an above ground 480,000 gallon storage tank, (3) installing 1,000 linear-feet of transmission main, (4) 3,900 linear-feet of distribution line, (5) abandoning/replacing approximately 23,500 linear-feet of existing pipe to improve the distribution and fire flow throughout the City's service area, (6) funding of a reserve account, if any, and (7) pay the costs of issuance of the Bond and any interim financing.

Principal of and interest on the Bond shall be paid solely from the revenues of the City's water system and shall not be a general obligation of the City nor a charge upon the tax revenues of the City.

Electors residing within the City may file a petition with the City within sixty (60) days of the publication of this notice asking to have the question of whether to issue the Bond referred to a vote. If not less than five percent (5%) of the City's registered electors sign such petition and it is filed with the City within sixty (60) days of the publication of this notice, the question of issuing such Bond shall be placed on the ballot at the next legally available election date. If sufficient petitions are not filed, the City may proceed to issue the Bond.

Resolution No. 1338 is available for inspection at the office of the City Recorder, 140 S.W. WaNaPa, Cascade Locks, OR 97014.

CITY OF CASCADE LOCKS, OREGON



To: Various Financial Institutions
From: Gordon Zimmerman, City Administrator of Cascade Locks
Re: REQUEST FOR FUNDING (“RFF”)
Date: _____, 2015
Due: Monday, November 30, 2015

**City of Cascade Locks, Oregon
Bond Anticipation Note, Series 2015
Request for Funding**

The City of Cascade Locks, Oregon (the “City”), is seeking proposals from qualified lenders (the “Lender”) to provide interim financing for improvements to the City’s water system as described herein.

This RFF does not commit the City to pay any costs incurred by any proposer in the submission of a proposal or in making necessary studies or designs for the preparation thereof, or for procuring or contracting for the services to be furnished under the RFF.

Key Dates and Contacts:

RFF Due Date: Proposals are due no later than Monday, November 30, 2015 at 5:00 p.m. Pacific Time.

Final Credit Approval and Rate Lock: No later than Tuesday, December 8, 2015 at 5:00 p.m. Pacific Time.

Closing: Closing is scheduled for January 7, 2016.

RFF Questions/Clarification: Clarifications on the RFF and questions regarding the preparation of the proposal and due diligence/credit should be directed to Gordon Zimmerman, City Administrator, 541-374-8484. A response in the form of an addendum to the RFF will be provided to all parties if a substantive clarification is in order.

Questions regarding the legal structure of the transaction should be directed to Jim Shannon or Courtney Dausz at Mersereau Shannon LLP (jshannon@mershanlaw.com) or 503.517.2411 ext. 211; cdausz@mershanlaw.com or 503.595.0913).

Proposals for Project funding must be submitted electronically on or before 5:00 p.m. Pacific Time on Monday, November 30, 2015 to Gordon Zimmerman, City Administrator (gzimmerman@cascade-locks.or.us). The City will not accept late proposals.

Award

The City may select the Lender on a preliminary basis to negotiate final terms, conditions and financing documents.

Rejection of Proposals: The City will choose a Lender based on the proposal that provides the most favorable terms to the City. The City reserves the right to negotiate terms and provisions with any or all respondents in determining its award. The City also reserve the right to reject any or all responses to the RFF or to waive any irregularities if found in the City's best interest to do so. In the City's discretion, litigation between the City and a Proposer may be cause for proposal rejection, regardless of when that litigation comes to its attention and regardless how the Proposer's proposal may have been scored. Proposals may also be rejected if they use subcontractors or subconsultants who are involved in litigation with the City.

Cancellation: The City reserves the right to modify, revise or cancel this RFF. Receipt and evaluation of proposals do not obligate the City to award a contract.

The Project. The City requests proposals to provide interim financing for improvements to the City's water system including, but not limited to: (1) drilling a new well adjacent to existing wells, (2) construct an above ground 480,000 gallon storage tank, (3) installing 1,000 linear-feet of transmission main, (4) 3,900 linear-feet of distribution line and (5) abandoning/replacing approximately 23,500 linear-feet of existing pipe to improve the distribution and fire flow throughout the City's service area (collectively, the "Project") and paying costs related to the issuance of the interim financing.

Source of Repayment. The Note shall be payable from the proceeds of the City's Water Revenue Bond be sold to United States Department of Agriculture – Rural Development ("USDA-RD". The City has received a "Letter of Conditions" from USDA-RD dated July 15, 2015 and a copy is attached to this RFF.

Terms.

1. **Original Principal Amount:** \$3,764,515.00
2. **Maturity:** 1 year;
3. **Dated Date:** The Date of Delivery, estimated to be January 7, 2016;
4. **Interest:** Fixed-rate, payable semi-annually on June 30 and December 31 beginning June 30, 2016;
5. **Denominations:** Single note.
6. **Bank Qualification:** The City will designate the Note as a "qualified tax exempt obligation" under Section 265 of the Internal Revenue Code of 1986, as amended.

7. **Tax Status:** Mersereau Shannon LLP will, at closing, provide an opinion as to the tax-exempt status of the interest paid on the Note and as to the validity of the Note under State law.

Proposal Content. Your proposal must acknowledge and/or address each of the following items:

1. **Rating:** The City does not intend to apply for a rating.
2. **Prepayment:** Any prepayment restrictions must be stated clearly in your proposal.
3. **Fees and Expenses:** A detailed list of any fees and expenses that you expect to charge, including fees and expenses of Lender's legal counsel. All costs of issuance will be paid from the proceeds of the Note.
4. **Lender:** Identification of the person(s) at the Lender who will be assigned to the City and their experience with similar transactions.
5. **Disclosure:** No offering document will be prepared.

EXHIBIT A PROPOSAL FORM

**City of Cascade Locks, Oregon
Bond Anticipation Note, Series 2015
Request for Funding**

Company Name: _____

The Bidder is expected to have final credit approval and lock the interest rate by Tuesday, December 8, 2015. Closing is scheduled for Thursday, January 7, 2016.

Interest Rate Bid _____%

Prepayment Provisions: _____

Total additional costs or fees of the Bidder to be paid from the proceeds of the Note: \$ _____

Authorized Signature

Date

Printed Name

Title

AGENDA ITEM NO: 5e

CASCADE LOCKS STAFF REPORT

Date Prepared: September 22, 2015

For City Council Meeting on: September 28, 2015

TO: Honorable Mayor and City Council

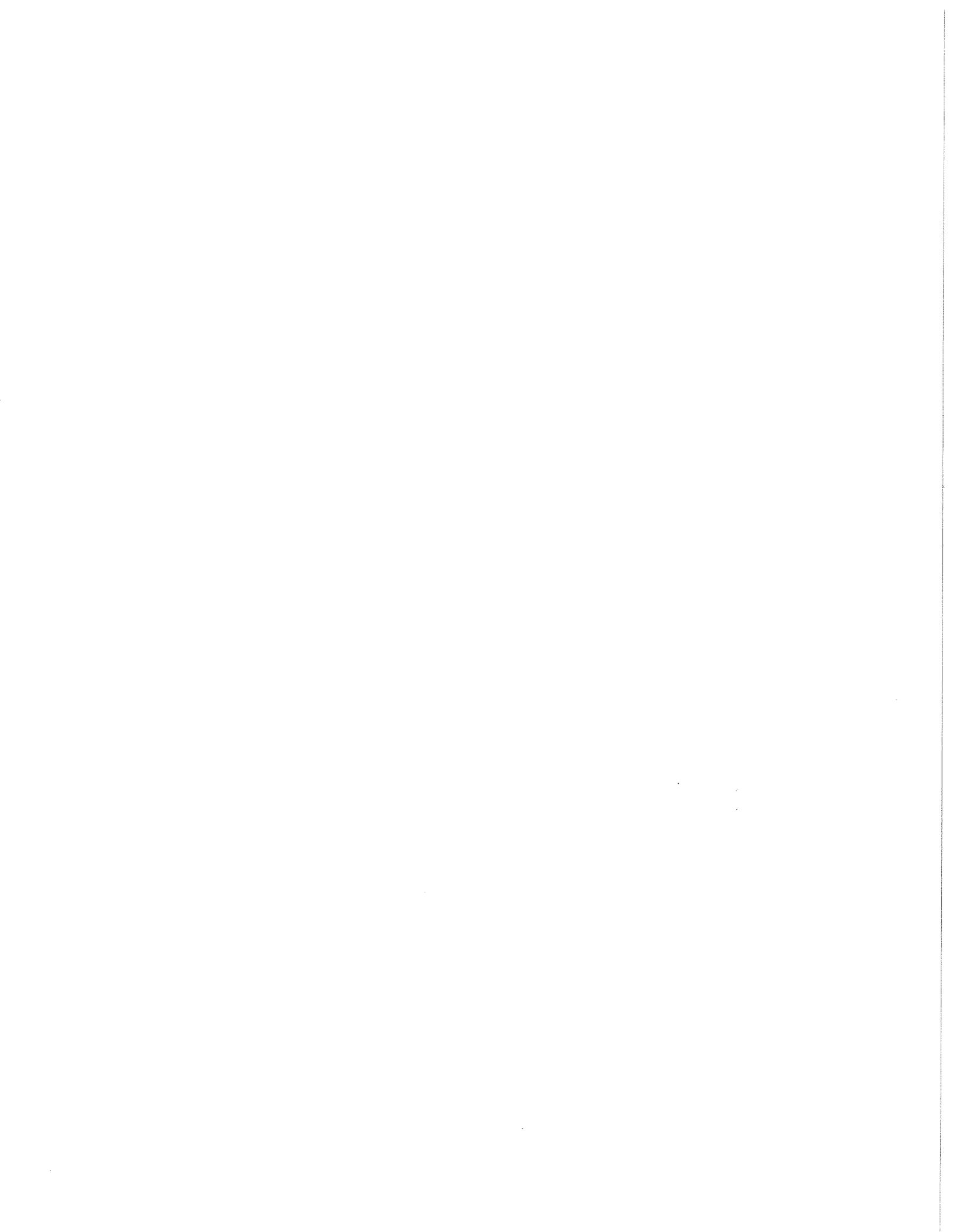
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve OLCC Event License for Thunder Island Brewery Two Year Anniversary Party.

SYNOPSIS: Please find attached an application from Thunder Island Brewery for a special permit for a two day celebration of their two year anniversary in business.

CITY COUNCIL OPTIONS: The Council may recommend granting the application or denying the application. In either case, OLCC will make the final decision.

RECOMMENDED MOTION: "I move to approve the OLCC application from Thunder Island Brewery for a two day celebration of its two year anniversary."





OREGON LIQUOR CONTROL COMMISSION

SPECIAL EVENT BREWERY-PUBLIC HOUSE APPLICATION

This license allows an Oregon Brewery-Public House Licensee to sell wine, cider, and malt beverages for drinking within the special event licensed area, in sealed containers for taking out of the special event licensed area, and malt beverages, wine, or cider in a securely covered container (i.e. growlers) for taking out of the special event licensed area.

- **Process Time:** OLCC needs your completed application to us in sufficient time to approve it. Sufficient time is typically **one to three weeks before the first event date** listed in #10 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.
- **License Fee:** \$10 per license day or any part of a license day. **Make payment by check or money order, payable to OLCC.** A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **License Days:** In #10 below, you may apply for a maximum of five license days per application form.

- Licensee Name (please print): Thunder Island Brewing Co. 2. E-Mail: info@thunderislandbrewing.com
- Trade Name of Business: Thunder Island Brewing Company LLC 4. Fax: _____
- Address of **Annual** Business: 515 NW Portage Rd 6. City/ZIP: Cascade Locks / 97014
- Contact Person: David Lipps 8. Contact Phone: 650-387-5237
- Event Name: Thunder Island Brewing Co. 2 Year Anniversary Celebration
- Date(s) of event (no more than five days): October 17 and October 18, 2015
- Start/End hours of alcohol service: 11 AM PM to 10 AM PM
- Address of **Special Event** Licensed Area: 515 NW Portage Rd Cascade Locks / 97014
(Street) (City/Zip)
- Is the event outdoors? Yes No
13a. If no, in what area(s) of the building is the event located? _____
13b. If yes, submit a drawing showing the licensed area and how the boundaries of the licensed area will be identified. See attached for a map of the licensed and fenced area. Community celebration. The licensed area will include a beer and food garden
- List the primary activities within the licensed area: and musical entertainment.
- Will minors and alcohol be allowed together in the same area? Yes No
- What is the expected attendance per day in the licensed area (where alcohol will be sold or consumed)? 300

PLAN TO MANAGE THE SPECIAL EVENT LICENSED AREA: If your answer to #16 is 501 or more, in addition to your answers to questions 17, 18 and 19 you will need to complete the OLCC form, Plan to Manage Special Events, unless the OLCC exempts you from this requirement.

- Describe your plan to prevent problems and violations.
All of our staff serving alcohol have their OLCC Servers Permit and they are trained to prevent problems. No open containers will leave the licensed area and the licensed area will be fenced.
- Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors.
All nonalcoholic beverages will be served in bottles. All beer, wine and cider will be served in normal brewery glassware.

19. Describe your plan to manage alcohol consumption by adults.

All of our staff are trained to identify very intoxicated persons, and they are trained to follow strict guidelines to ensure that those consuming alcohol do not become intoxicated. At this event, all attendees 21+ will have blue wristbands.

20. List name(s) and service permit number(s) of alcohol manager(s) on-duty and in the licensed area:

David Lipps 440026 6/19/18

Roxanne Orlik-Hill 415691 8/1/17

Caroline Park 423528 11/15/17

LIQUOR LIABILITY INSURANCE: If the licensed area is open to the public and expected attendance is 301 or more per day in the licensed area, you must have at least \$300,000 of liquor liability insurance coverage as required by ORS 471.168.

21. Insurance Company: Great American Insurance Co 22. Policy #: PAC0736911 23. Expiration Date: 5/2/16

24. Name of Insurance Agent: Jason Jordan 25. Agent's phone number: (503) 698-3833

FOOD SERVICE: You must provide at all times and in all areas where alcohol service is available at least two different substantial food items (see the attached sheet for an explanation of this requirement).

26. Name at least two different substantial food items that you will provide:

① Burgers

② Nachos

GOVERNMENT RECOMMENDATION: Once you've completed this form to this point, you must obtain a recommendation from the local city or county named in #27 below before submitting this application to the OLCC.

27. Name the city if the event address is within a city's limits, or the county if the event address is outside the city's limits:

Cascade Locks, Hood River County

I affirm that I am authorized to sign this application on behalf of the applicant.

28. Licensee Name (please print): David Lipps

29. LICENSEE SIGNATURE: 

30. Date: 1/21/2015

CITY OR COUNTY USE ONLY

The city/county named in #27 above recommends:

Grant Acknowledge Deny (attach written explanation of deny recommendation)

City/County Signature: _____ Date: _____

FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.

OLCC USE ONLY

Fee Paid: _____ Date: _____ Receipt #: _____

License is: Approved Denied

OLCC Signature: _____ Date: _____

FOOD REQUIREMENTS FOR A SPECIAL EVENT BREWERY-PUBLIC HOUSE

WHAT AMOUNT OF FOOD MUST I PROVIDE?

- **Two *different* food items:** You must provide at all times and in all areas where alcohol service is available at least two different substantial food items.

WHAT IS A SUBSTANTIAL FOOD ITEM?

This is a food item that is typically served as a main course or entrée. Some examples are fish, steak, chicken, pasta, pizza, and sandwiches. Side dishes, appetizer items, dessert items, and snack items such as popcorn, peanuts, chips and crackers do not qualify as substantial food items.

WHAT DOES DIFFERENT MEAN?

Different means substantial food items that the OLCC determines differ in their primary ingredients or method of preparation. For example, a turkey sandwich differs from a salami sandwich, a beef burger differs from a turkey burger, and fried chicken differs from baked chicken. Different sizes of the same item are not considered different.

IS THERE AN EXCEPTION TO PROVIDING THE TWO DIFFERENT SUBSTANTIAL FOOD ITEMS?

The OLCC must determine that the clearly dominant emphasis is food service at all times in the area where alcohol service is available in order for you to provide only one substantial food item. The OLCC will work with you to make this determination prior to approving your application.

WHAT DOES IT MEAN TO PROVIDE FOOD SERVICE AT ALL TIMES AND IN ALL AREAS WHERE ALCOHOL SERVICE IS AVAILABLE?

Patrons must be able to obtain food service inside the special event licensed area. You may use either of the following two methods to provide food service:

- Within all areas where alcohol service is available, have the minimum required food items available for patrons at all times; or
- Within all areas where alcohol service is available, have a menu of the minimum required food items (plus any other items you may choose to include) available for patrons at all times and be able to provide the food items in the area if a patron chooses to order food. The food items could be kept at a location other than the area where the alcohol is served; however, you must be able to provide the food items to the patron in the area where alcohol service is available.

IS PROVIDING TASTINGS OF ALCOHOL CONSIDERED PROVIDING ALCOHOL SERVICE?

Yes, providing tastings of alcohol is considered providing alcohol service; therefore, the food requirements must be met.

CAN I USE FOOD PROVIDED BY A CONTRACTOR OR CONTRACTORS TO MEET THE FOOD REQUIREMENT?

Yes, the food service may be provided by someone other than you; however, even if food service is provided by a contractor, you are fully responsible for compliance with the food requirements. You may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.

WHO CAN THE CONTRACT FOR THE FOOD SERVICE BE WITH?

The contract can be between:

- You (the OLCC licensee) and the food service contractor; or
- The organizer of the event and the food service contractor.

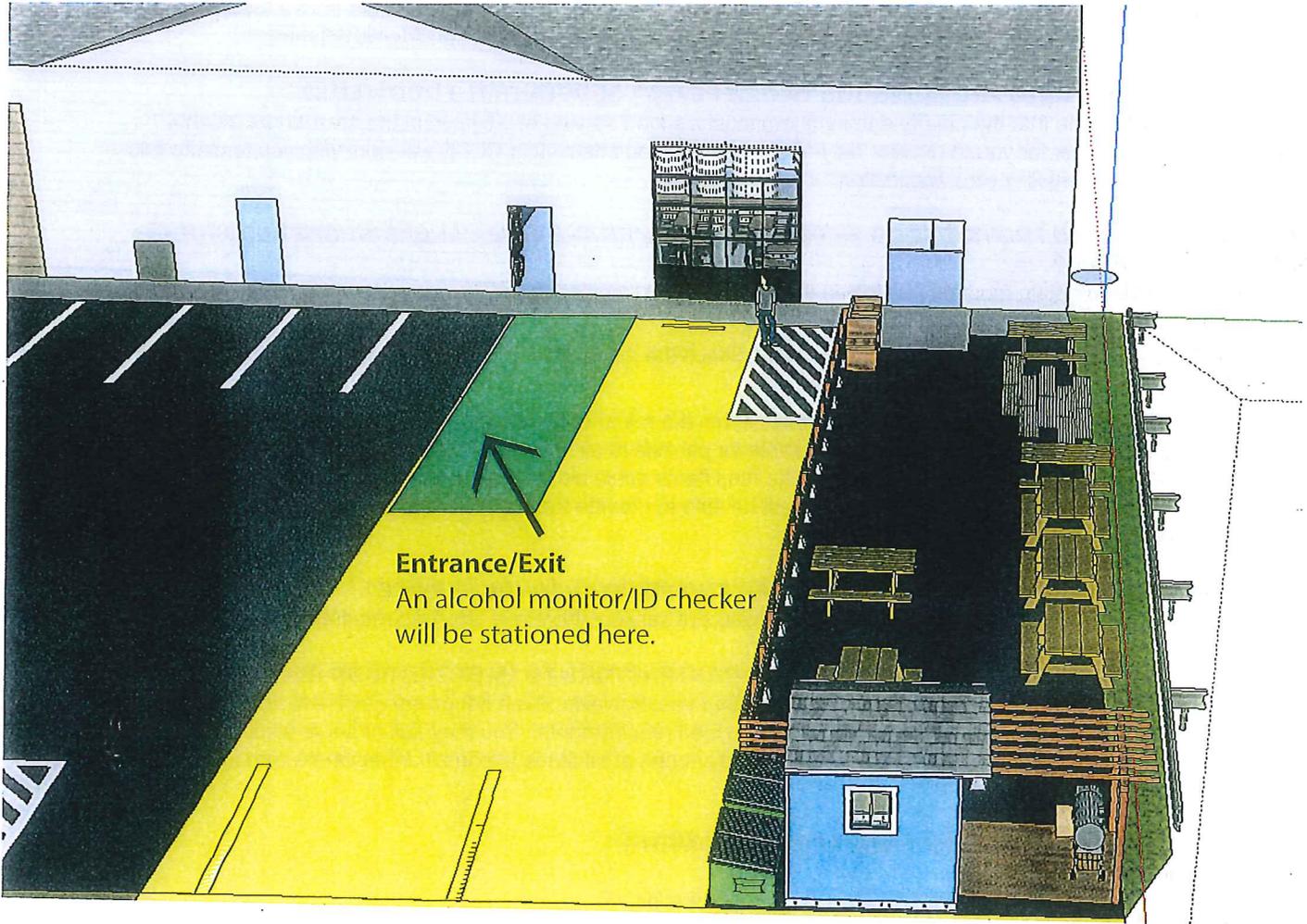
DOES THE FOOD SERVICE CONTRACT NEED TO BE IN WRITING?

No, the food service contract does not need to be in writing; however, you may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.

OLCC Special Event Brewery-Public House Application

13b, Licensed Area at Thunder Island Brewing Co. for 10/17/15

- Licensed area will be fenced, attendees 21+ will have wristbands.
- Port of Cascade Locks Special Event Permit application has been submitted to the Port for use of the parking area.
- Overflow parking for attendees is available on the grass area adjacent to the Community Center



Gordon Zimmerman

From: Caroline Park <caroline@thunderislandbrewing.com>
Sent: Thursday, September 17, 2015 3:24 PM
To: Gordon Zimmerman
Cc: Dave Lipps
Subject: TIB Two Year Anniversary Party - OLCC Permit
Attachments: Screen Shot 2015-08-19 at 3.58.44 PM.png; Screen Shot 2015-08-19 at 3.58.56 PM.png; Screen Shot 2015-08-19 at 4.34.27 PM.png

Hi Gordon,

We are in the process of planning our two year anniversary party on 10/17/2015. Can you assist us with getting City Council approval? I will be out of town on 9/28 so I won't be able to go to the City Council meeting. However, would you be able to facilitate a consensus vote so we can move forward with our permitting.

We would like to extend our licensed area to include part of our parking area in front of our building, which will require us to file a permit with the OLCC. See attached graphic. It's pretty straightforward, basically we are extending our licensed area to accommodate for entertainment in an auxilliary fenced in area.

Cheers,

Caroline

--

Caroline Park
Thunder Island Brewing Co

caroline@thunderislandbrewing.com

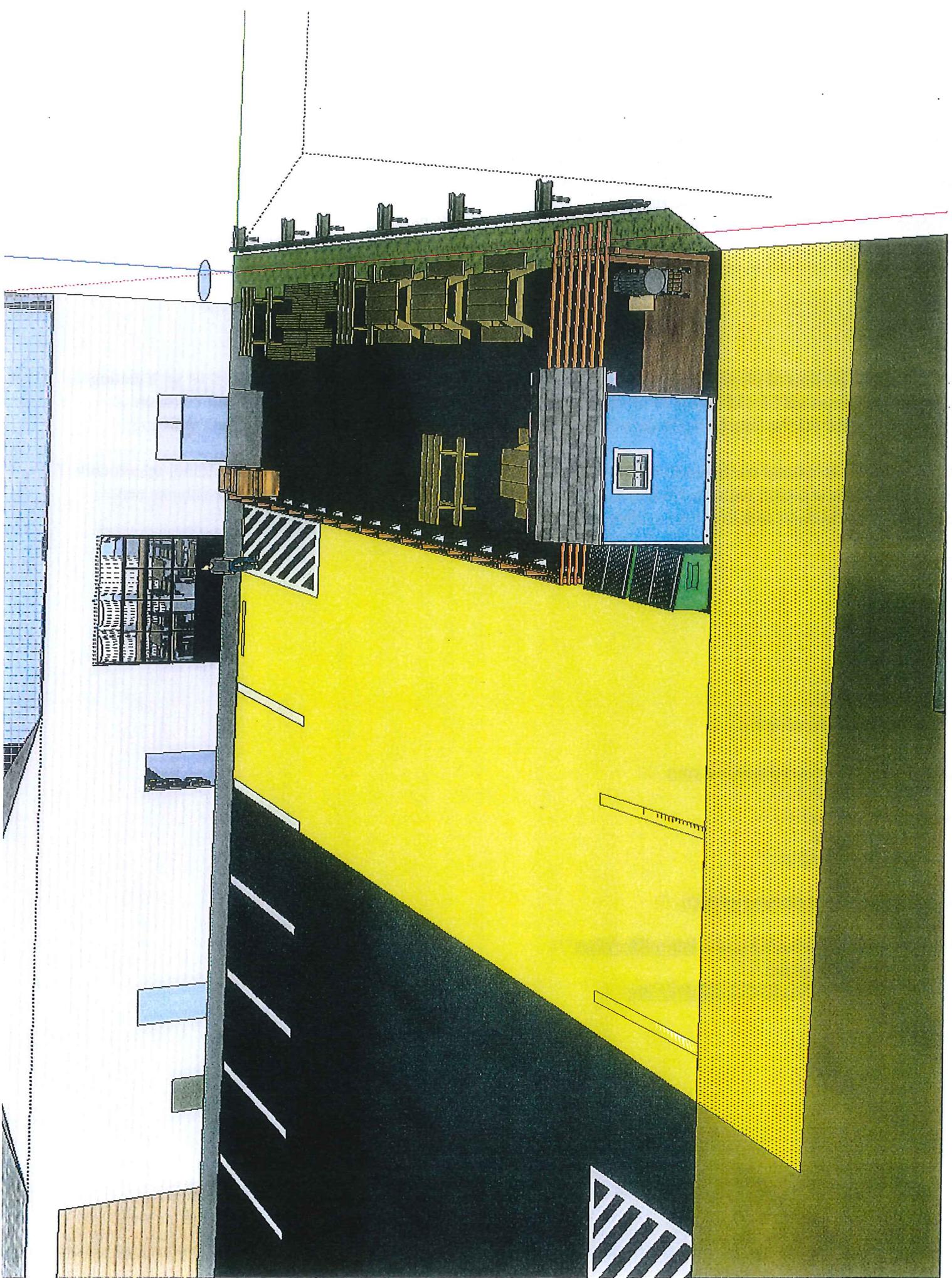
Cell 503-440-3861
Brewery 971-231-4599
515 NW Portage Rd
Cascade Locks, Oregon

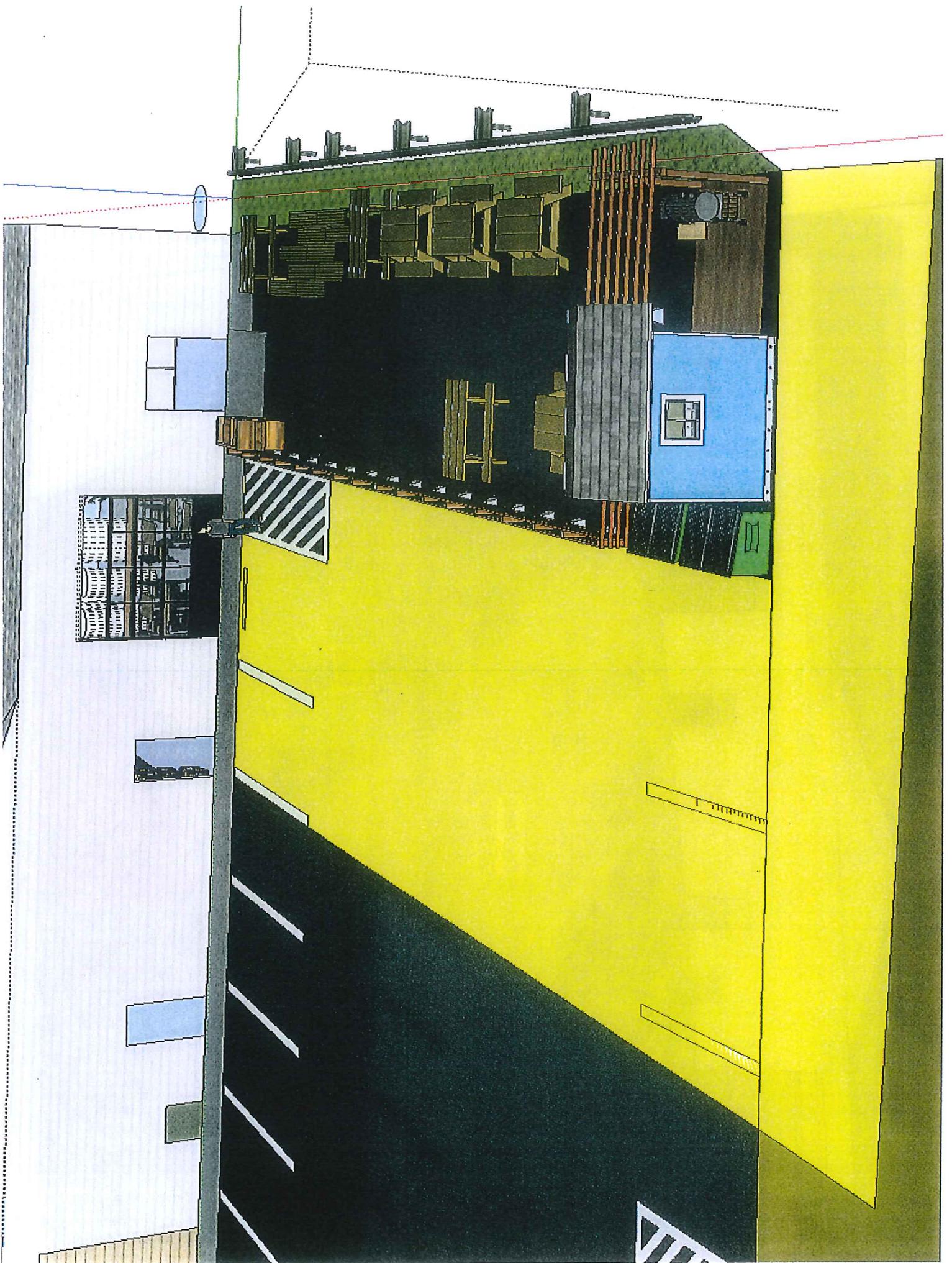
www.thunderislandbrewing.com

Like us [facebook.com/ThunderIslandBrewing](https://www.facebook.com/ThunderIslandBrewing)

Follow us [@TIBrewing](https://twitter.com/TIBrewing)

Instagram us [@ThunderIslandBrewing](https://www.instagram.com/ThunderIslandBrewing)



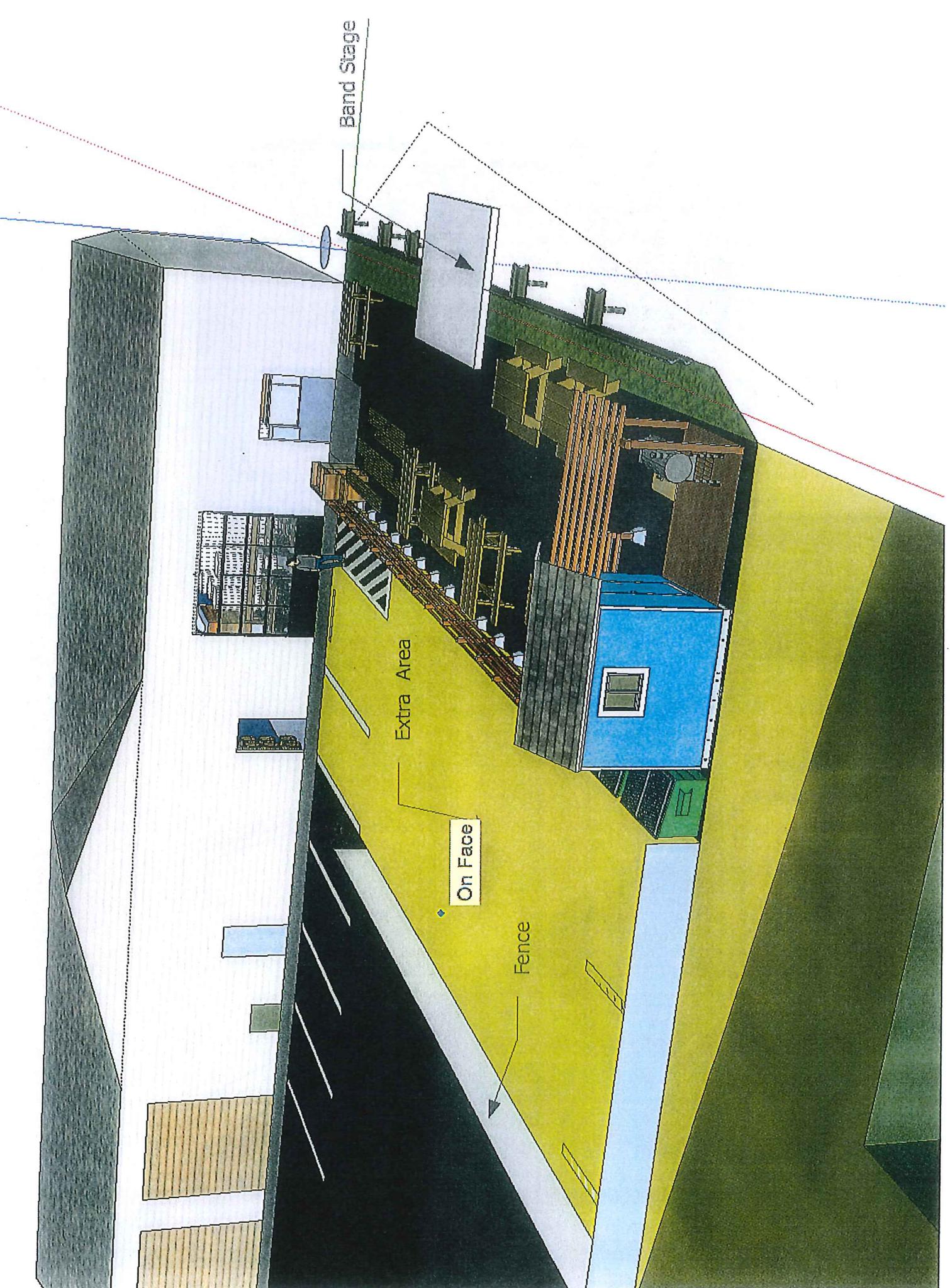


Band Stage

Extra Area

On Face

Fence



CASCADE LOCKS STAFF REPORT

Date Prepared: September 22, 2015

For City Council Meeting on: September 28, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Ordering Back Up 500 kva Pad Mount Transformer

SYNOPSIS: Have you ever found yourself in a situation where the batteries fade in your flashlight and you don't have any around the house to replace them with? This is the situation we currently find ourselves in. The difference is you can run down to the store to buy replacement batteries. It takes a little longer in the City's case to order an electrical transformer because of our "different" voltage requirements in the City.

We currently have a situation at the school where the lock to the pad mount transformer has been damaged. The Electric Department staff has jerry-rigged a lock for the transformer, but it should be fixed correctly. The problem is that the fix requires removal of the transformer, shipping the transformer to a repair shop or the manufacturer, and having the doors completely replaced.

Because this is a safety question for equipment that is positioned near children, the staff is asking for permission to order a 500 kva pad mount transformer than can be used for this situation. We would remove the 150 kva pad mount transformer that is at the school and replace it with the 500 kva transformer. After the repairs are completed and the 150 kva transformer returned to the City, we would then remove the 500 kva pad mount and replace it with the 150 kva transformer. We would then have the extra battery (a 500 kva pad mount transformer) in stock to handle similar situations.

A 500 kva 120/208 pad mount transformer is estimated to cost \$12,000 including shipping and handling. The Electric Department is asking for permission to order the transformer and repair the existing transformer doors.

CITY COUNCIL OPTIONS: Approve or deny the request.

RECOMMENDED MOTION: "I move to approve the purchase of a 500 kva 120/208 pad mount transformer not to exceed \$12,000."



AGENDA ITEM NO:

59

CASCADE LOCKS STAFF REPORT

Date Prepared: September 22, 2015

For City Council Meeting on: September 28, 2015

TO: Honorable Mayor and City Council

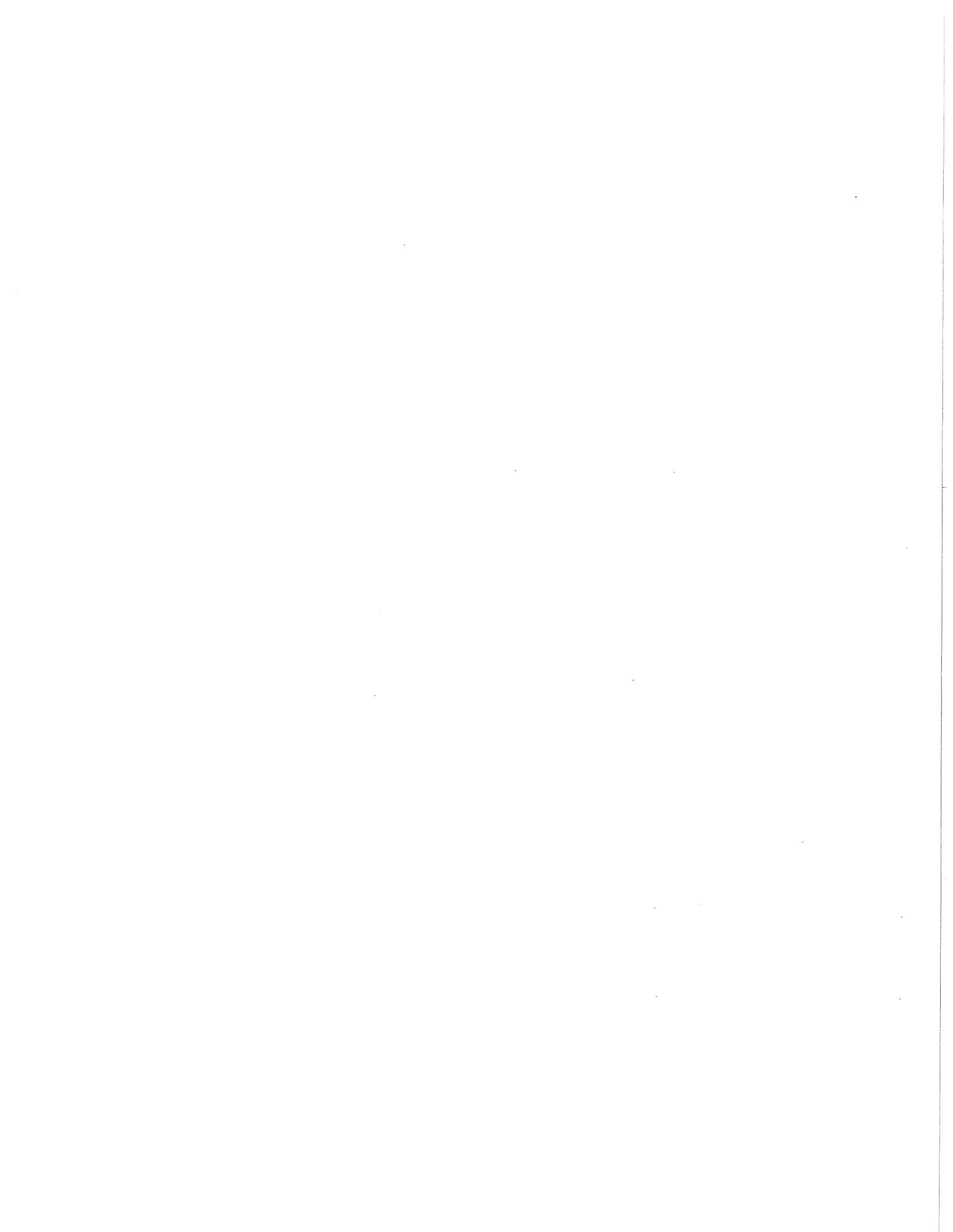
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Ordering Replacement Turnouts For Emergency Services Department

SYNOPSIS: The Emergency Services Department budget includes \$3,500 for the purchase of two sets of replacement turnouts. The low price for the two sets has come in at \$3,812, \$312 over the previous estimate. There are other line items in the Capital Budget which can cover the overage. The EMS Staff is requesting permission to order the turnouts.

CITY COUNCIL OPTIONS: Approve or reject the proposal.

RECOMMENDED MOTION: "I move to approve the request to purchase two sets of Fire Turnouts totaling \$3,812."



STAFF REPORT

Date Prepared: 9/17/2015

For City Council Meeting on: Sept. 28, 2015

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump 

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Request for purchase of Accounting Server to replace old one.

SYNOPSIS: The current accounting server is 5 years old and is showing instability. Over the past 6 months we have been receiving hard drive errors. The accounting server houses the City's accounting software.

CITY COUNCIL OPTIONS:

1. Approve the purchase of a server.
2. Take No Action
3. Provide Other Direction for Staff

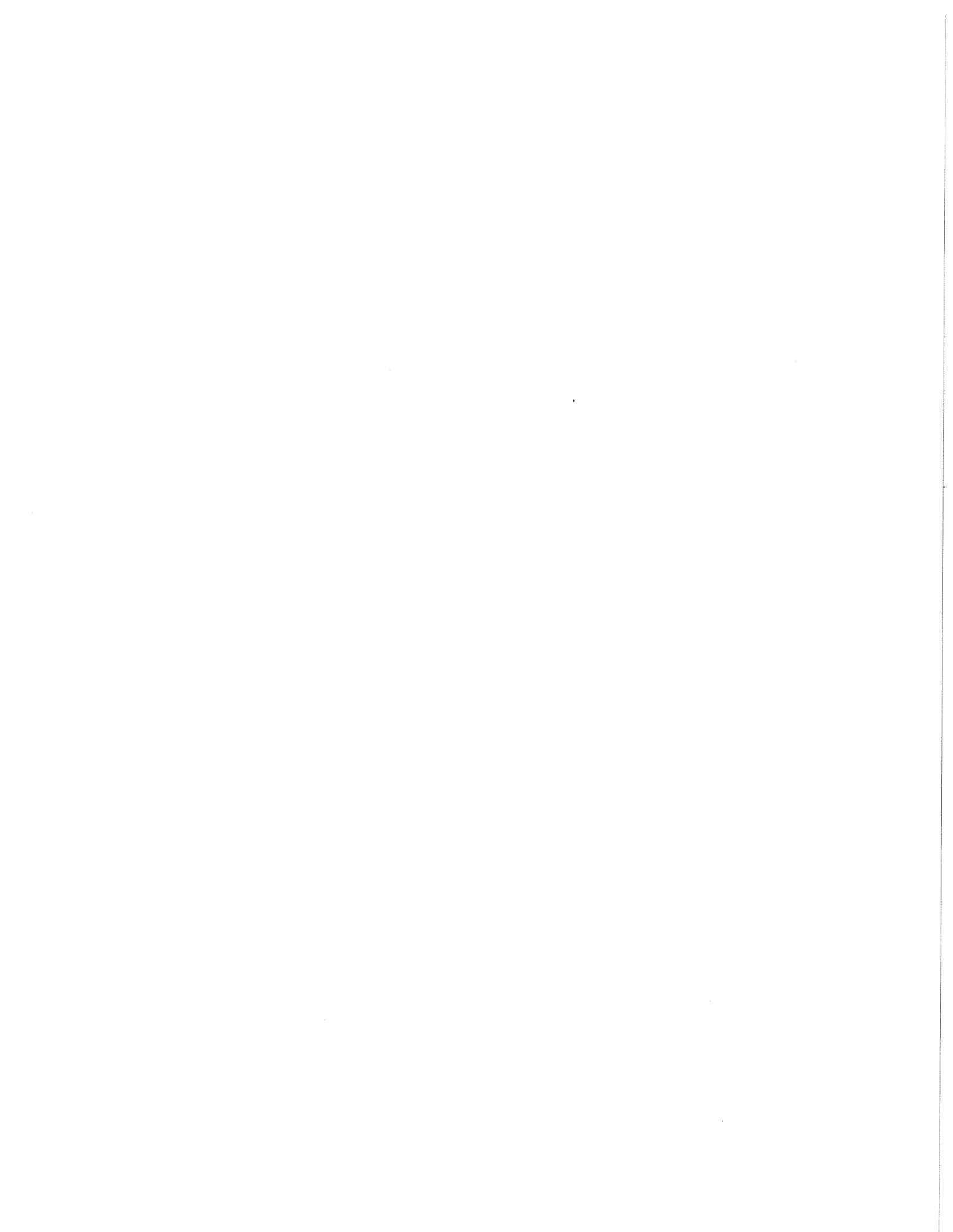
RECOMMENDATION: That City Council, by motion, approves purchase of a new server not to exceed \$7,000.

Legal Review and Opinion: N/A

Financial review and status: The current budget has a \$7,000 line item in Capital Reserve Administration for this purchase.

Quotes: Dell - \$6,873.48
Gov. Connection - \$6,775.00

BACKGROUND INFORMATION: The city purchased the current accounting server in July 2010. The average life span of a server is 5-6 years depending on the use.



GovConnection™

A PC CONNECTION COMPANY

ORDERING INFORMATION GovConnection, Inc.

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: *Manufacturer's Standard Commercial Warranty*

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:
<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:
SLEDOPS@GovConnection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Cory Carter
Phone: (800) 800-0019 x75590
Fax: (603) 683-0089
Email: ccarter@govconnection.com

23944537.02-W1

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 9/16/2015
Valid Through: 10/16/2015
Account #:

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Marianne Bump
Email: mbump@cascade-locks.or.us

Phone: (541) 374-8484 x103
Fax:

QUOTE PROVIDED TO: AB#: 13062465 CITY OF CASCADE LOCKS ACCOUNTS PAYABLE PO BOX 308 140 SW WA NA PA ST CASCADE LOCKS, OR 97014 (541) 374-8484	SHIP TO: AB#: 13062468 City of Cascade Locks MaryAnn Bump 140 SW Wanapa CASCADE LOCKS, OR 97014 (541) 374-8484
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DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	NET 30	

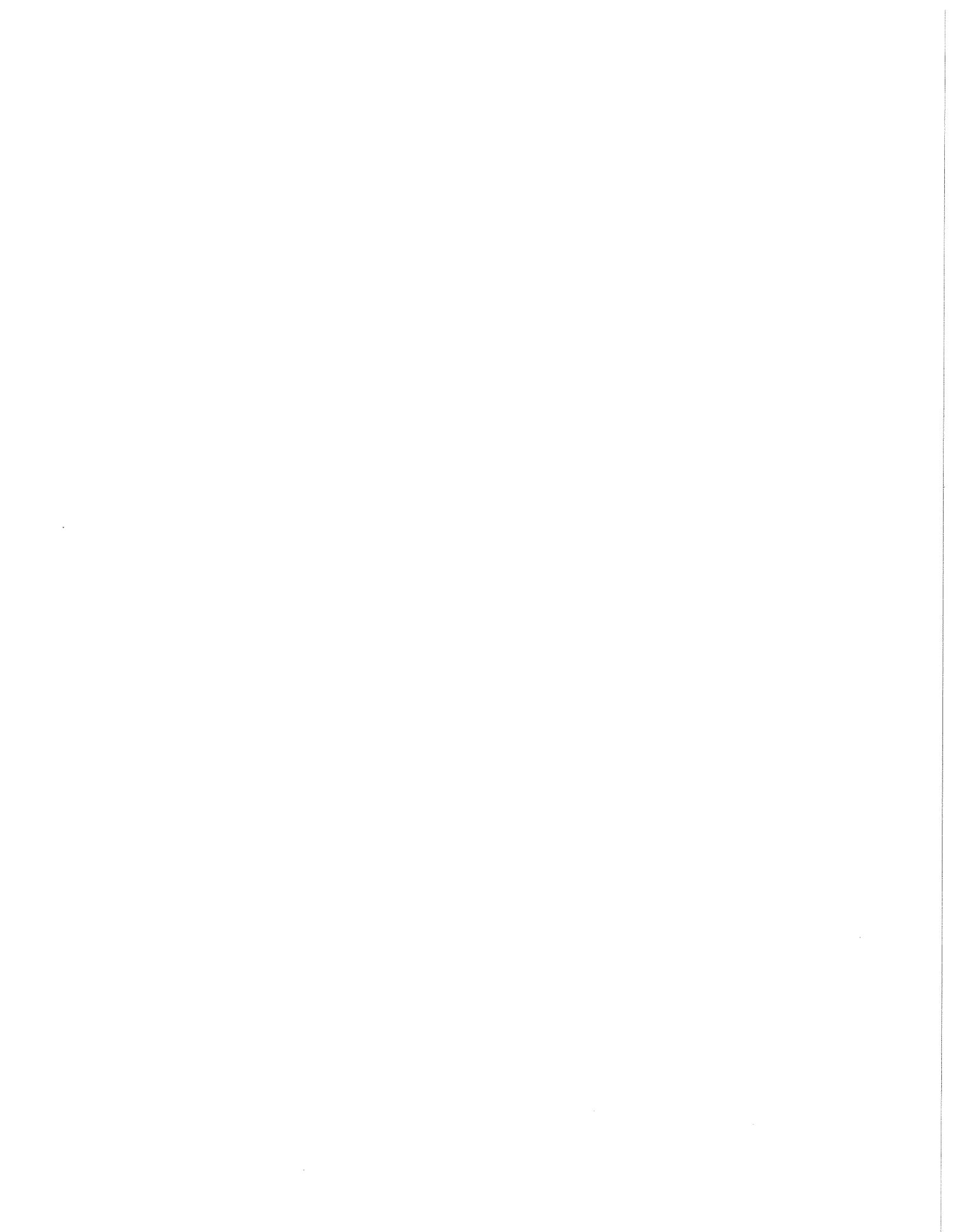
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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1		715409993	PowerEdge R530 Server		\$ 6,775.00	\$ 6,775.00
						Subtotal	\$ 6,775.00
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt
						Total	\$ 6,775.00

*Lease for as low as: \$225.88/Mo.

Product Notes for Quote# 23944537.02-W1

Item #	Description	Notes
	PowerEdge R530 Server	<p>Description</p> <p>Quantity</p> <p>PowerEdge R530 Server (210-ADLM)</p> <p>PowerEdge R430/R530 Motherboard (329-BCBR)</p> <p>Declined recommended ProSupport service - Call your Dell Sales Rep if Upgrade Needed (996-8029)</p> <p>Dell Hardware Limited Warranty Plus On Site Service (997-1979)</p> <p>Basic Hardware Services: Business Hours (5X10) Next Business Day On Site Hardware Warranty Repair 3 Year (997-2029)</p> <p>Dell Proactive Systems Management - Declined - www.dell.com/Proactive (909-0259)</p> <p>On-Site Installation Declined (900-9997)</p> <p>Declined Remote Consulting Service (973-2426)</p> <p>US Order (332-1286)</p> <p>On-Site Installation Declined (900-9997)</p> <p>SHIP,R530,NO,NO,DAO (340-AMMV)</p> <p>No PCIe Riser (330-BBEB)</p> <p>On-Board LOM 1GBE (Dual Port for Towers, Quad Port for Racks) (542-BBCO)</p> <p>iDRAC8, Basic (385-BBIJ)</p> <p>3.5" Chassis with up to 8 Hard Drives (321-BBOO)</p> <p>Bezel (350-BBEJ)</p> <p>Power Saving Dell Active Power Controller (750-AABF)</p> <p>RAID 1 for H330/H730/H730P (2 HDDs or SSDs) (780-BBOQ)</p> <p>PERC H730P Integrated RAID Controller, 2GB Cache (405-AAEH)</p> <p>Intel Xeon E5-2680 v3 2.5GHz,30M Cache,9.60GT/s QPI,Turbo,HT,12C/24T (120W) Max Mem 2133MHz (338-BFFJ)</p> <p>No Additional Processor (374-BBBX)</p> <p>2(x)16GB RDIMM, 2133 MT/s, Dual Rank, x4 Data Width (370-ABUG)</p> <p>2133MT/s RDIMMs (370-ABUF)</p> <p>Performance Optimized (370-AAIP)</p> <p>2 (x)1TB 7.2K RPM SATA 6Gbps 3.5in Hot-plug Hard Drive,13G (400-AEEZ)</p>
	PowerEdge R530 Server Notes Continued...	<p>Electronic System Documentation and OpenManage DVD Kit for R530 (430-XYJR)</p> <p>DVD+/-RW, SATA, Internal (429-AAPS)</p> <p>ReadyRails Static Rails for 2/4-post Racks (770-BBBE)</p> <p>Dual, Hot-plug, Redundant Power Supply (1+1), 1100W (450-AEHD)</p> <p>2(x)NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America (450-AALV)</p> <p>Windows Server 2012R2 Standard Edition,Factory Installed, No Media, 2 Socket, 2 V</p>





Print Summary

Dell PowerEdge R530 Rack Server

Starting Price \$9,804.00
 Instant Savings \$2,930.52

Subtotal **\$6,873.48**
 As low as \$207.00 /month*

Dell Business Credit | Apply

Discount Details

Ships in 3 - 5 Business Days

My Selections All Options

• Dell PowerEdge R530 Rack Server

Date	9/14/2015 1:08:04 PM Central Standard Time			
Catalog Number	4 Retail 04			
Evalue Code	PE_R530_1451			
Catalog Number / Description	Product Code	Qty	SKU	Id
PowerEdge R530: PowerEdge R530 Server, No TPM	R530	1	[210-ADLM][329-BCBR]	1
Chassis Configuration: 3.5" Chassis with up to 8 Hot Plug Hard Drives	8HDHPH	1	[321-BBOO]	1530
Shipping: PowerEdge R530 Shipping	SHIP	1	[340-AMMW]	1500
Processor: Intel® Xeon® E5-2680 v3 2.5GHz,30M Cache,9.60GT/s QPI,Turbo,HT,12C/24T (120W) Max Mem 2133MHz	12025	1	[338-BFFJ]	1550
Additional Processor: No Additional Processor	1P	1	[374-BBBX]	1551
Memory DIMM Type and Speed: 2133MT/s RDIMMs	R2133	1	[370-ABUF]	1561
Memory Configuration Type: Performance Optimized	PEOPT	1	[370-AAIP]	1562
Memory Capacity: 16GB RDIMM, 2133MT/s, Dual Rank, x4 Data Width	16G2R	2	[370-ABUG]	1560
Operating System: Windows Server® 2012R2,Standard Ed,Factory Inst,No MED,2SKT,2VM,NO CAL	WS2012R	1	[618-BBDS]	1650
OS Media Kits: Windows Server® 2012R2,STD Ed,Media Kit w/Factory Inst STD DGRD Images	WINSTD	1	[634-BBOZ]	1652

RAID Configuration: RAID 1 for H330/H730/H730P (2 HDDs or SSDs)	R1H	1	[780-BBOQ]	1540
RAID Controller: PERC H330 RAID Controller	H330	1	[405-AAEF]	1541
Hard Drives: 1TB 7.2K RPM SATA 6Gbps 3.5in Hot-plug Hard Drive	1TA35	2	[400-AEEZ]	1570
PCIe Riser: No PCIe Riser	NOPCIE	1	[330-BBEB]	1510
Additional Network Cards: On-Board Broadcom 5720 Quad Port 1Gb LOM	OBNICQ	1	[542-BBCO]	1514
Power Supply: Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	1100R	1	[450-AEHD]	1620
Power Cords: NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	125V10	2	[450-AALV]	1621
Power Management BIOS Settings: Power Saving Dell Active Power Controller	DAPC	1	[750-AABF]	1533
Rack Rails: ReadyRails™ Static Rails for 2/4-post Racks	STATIC	1	[770-BBBE]	1610
Bezel: Bezel	BEZEL	1	[350-BBEJ]	1532
Internal Optical Drive: DVD+/-RW, SATA, Internal	DVRWSA	1	[429-AAPS]	1600
System Documentation: Electronic System Documentation and OpenManage DVD Kit for R530	EDOCS	1	[430-XYJR]	1590
Database Software: Microsoft® SQL Server™ 2014 STD, 5USER CALs, NFI, w 2012 DGRD Media	S5UNM	1	[634-BCEM]	1657
Processor Thermal Configuration: 1 CPU Standard	1CPU	1	[412-AAFF]	1697
Embedded Systems Management: iDRAC8, Basic	I8BAS	1	[385-BBIJ]	1520
Shipping Information: US No Canada Ship Charge	USNONE	1	[332-1286]	111
Hardware Support Services: 3 Year Basic Hardware Warranty Repair, 5X10 HW-Only, 5x10 NBD On-site	U3OS	1	[996-8029][997-1979][997-2029]	29
Proactive Systems Management: Dell Proactive Systems Management - Declined	NOPSM	1	[909-0259]	30
Installation Services: No Installation	NOINSTL	1	[900-9997]	32
Remote Consulting Service: Declined Remote Consulting Service	NORCS	1	[973-2426]	35

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