

Columbia Gorge Racing Association Grant: \$8,000 - reviewed annually

CGRA brings 51 sailing days to Cascade Locks this season; with each season increasing in days. Here are 21 events and 5 of those are NATIONAL Championships. We are gaining REGIONAL, NATIONAL, and INTERNATIONAL recognition for something that we don't even have to work at - the WIND. If you break down the dollars spent versus the days of events - CGRA is actually getting less than all other events (as most events only last 1-3 days - this is an entire SUMMER.

Advertising:

Throughout the Columbia River Gorge

Regionally - Portland & Seattle

- 1859 Magazine
- Gorge Guide
- Skamania County Guide
- Oregon Events Calendar
- The Oregonian
- Hood River News
- Amtrak
- Best Gorge Map

Event Promotions:

Pacific Crest Trail Days - \$1,330

Festival of Nations - \$1,700

Columbia Gorge Biennial Classic - Volkswalk - NEW

Sternwheeler Days - \$2,000

Cascade to Crown Bike Ride - NEW - \$1,000

4th of July Fireworks - \$5,000

Angela Coe Rainy Day Run/Walk - NEW

Garage Sale Weekend

Skamania Performing Arts Series - NEW - \$6,000

Other Event Opportunities:

Such as Cascade to Crown, we recently voted to help sponsor this event as well. The Angela Coe Rainy Day Run/Walk was a great success for it's first year, with 92% of the people at the event eating in the local restaurants! This is the type of event that fits under this category.

Event Expenses:

When we were doing the concert series, Tourism purchased smoked salmon, cheese and crackers. We also had a Hood River wine vendor come and do a tasting (which we did not pay for). This only cost around \$300.00, and it was well worth the "classy" atmosphere it produced at the concert.

Travel & Training:

\$2,500 goes towards brochure distribution. \$1,500 is left for conferences, seminars, etc. One of our most important is the annual Governor's Conference on Tourism.

Tourism works diligently to raise awareness of our community to the world. Not only do we strive to increase the TRT revenues we hope to also raise the expectations of visitors when they arrive. We want them to have a relaxing time here, so they can go home and tell everyone they know. Most importantly when they start planning their next vacation, there is no question that they will be heading back to Cascade Locks.

Exhibit A

June 6, 2012
Budget Committee

I am not real familiar with all the proceedings and protocols that being said I would like to go on the record and have my comments and the following documents entered as part of the record. I was gone almost the full summer in 2011, (last summer) so I was not involved or much aware of all the stuff that was happening with our city government and EMS. I am not one to much drag up the past but always hope to learn from previous mistakes.

Firstly I would like to state that I think EMS is extremely important. I would love to have a fulltime chief, assistant, office staff, and a paramedic or two. That being said I also think that solid funding needs to be in place. I know that the city is swimming in so much debt that we need to STOP, LOOK and LISTEN. If we have to manage with a part time chief for a year or two to keep within the budget and the available monies that's more than we had the first 10 years I lived here. We have paramedics and EMTs that live here. We had an on-call paramedic program, which was really pretty cheap to operate. Skamania is 11 minutes away, an eternity if you're having a heart attack, but having one fulltime paramedic is not going to solve that, if he or she is attending another patient or out of the area, it's almost like not even having one.

I verified the last 10 years of ambulance collections with Marianne and I am so happy to see that whoever put this together finally realized on only one occasion in the last ten years did the ambulance collections come in over \$100,000. In 09-10 the total collections were \$35,431.16, a far cry from \$100,000. The average for the last 10 years was approx \$54,490.26. The paperwork I got from Springfield stated in 09-10 the accounts receivable balance was \$485,251.95, that is nearly one half of a million dollars. Bad debt collections run from \$906.46 - \$2,787.06, a year not a whole lot to count on.

With the economy in the shape it is in I truly believe we can easily assume there will be a lot more unpaid ambulance charges.

I have researched the ambulance billing, and according to Brian Evanoff of Springfield 541-726-3734, A care report is required by the state of Oregon to be filled out within 24 hours (by whoever attends the patient) and then that is to be submitted to the hospital to be attached to a facesheet (an info sheet – addresses, DOB, insurance info and the like) that is what is submitted to Springfield. I know I's need dotted and T's crossed, but it seems like there are a lot of hands dipping in to the financial aspects of the billing. There could be a savings there.

Medicare pays out in about 21 days
Medicaid "short time"
BC/BS 45-60 days
Oregon Health Plan 60 days

I just really feel like people have not done their homework to really understand the whole EMS Billing situation. In my estimation it really is not much of a revenue generating operation; extremely important but not a lot of revenue generating.

Item 1 is page 3 of the Final Report and Recommendations from the Public Safety Task Force. You will see highlighted the actual recommendation – very clear and self explanatory. #3 of the recommendationsand the community asked to vote on that also.

Item 2 is a two page letter from our “city attorney” – the third paragraph states that” the ordinance could be adopted as an emergency ordinance if the funds need to be collected before 30 days in order to fund fire and EMS” At the special meeting on Monday June 4th, 2012 I asked about the emergency and the attorney clearly stated there was “no emergency”. That kind of led me to believe that the increase fees were being ramrodded in, because its budget time. I could be wrong, but it’s a little suspicious.
(When the minutes come out I will gladly get a copy to you)

Item 3 – is a copy of page 6 of our city charter, which is also very self explanatory, clearly states that to..... increase any tax, charge or fee, the ordinance shall not be effective unless ratified by a majority vote of the City’s qualified electors voting in an election where at least 50 percent of the registered voters cast a ballot, or the election is a general election in an even numbered year.

Pushing this budget through with monies obtained without regard for the laws that the people have voted on is not a way to bring this town back together. I think most would agree this has been a real thorn for everyone. Neighbor against neighbor, a us against them mentality, pretty much a unfriendly atmosphere. This will cause more damage and division. I really do not want that and I really do not think anyone else does either. Maybe we all need to go back to Kindergarten, so we can learn to listen, share and get along.

Thank you.

Virginia Fitzpatrick

Item 4

department needed a full time paid chief. The chief and paramedic positions could be combined if such a person was available. It cannot be expressed strongly enough that we need a full time fire chief hired immediately if we want to keep our department running smoothly. City Council should authorize the proper recruitment and hiring now.

The Task Forces recommendations are listed below:

1. Immediately recruit and hire a paramedic/chief and involve the fire volunteers in the selection process. Insure that the ambulance billing process is a very high priority for this position and kept current as much as is possible with a volunteer force.
2. Create a new committee charged with the responsibility to work with the city staff and others to fully analyze the financial needs, revenue, cash flow and alternative funding options for the Fire/EMS service. Members of this Task Force have volunteered to be a part of this effort and help the city in this endeavor. This new committee can look at such funding ideas as support from the Port, changing current service fees, vehicle and equipment replacement and other financial issues. (Task Force members Gary Munkhoff, Arni Kononen, Jeff Pricher, Nancy Renault have volunteered for this assignment. It has also been suggested that the Port Financial Officer Pat Albaugh be asked to be a part of this effort. Pat has informally agreed to serve.)
3. That City Council place on the fall 2012 ballot, a request for citizen action to raise ambulance fees for both residents and non-residents to a level comparable to surrounding Gorge communities and that the current Fire Suppression fee on the utility bill also be raised and the community asked to vote on that also.
4. That in the 2012-13 budget, funds be set aside to begin to build up reserves for the purchase of a new ambulance.

Thank You:

The citizen members of the Public Safety Task Force wish to thank the City Council for creating this Task Force and giving us wide latitude in doing our work. We have learned a lot and express our thanks to you for this experience.

Respectfully Submitted:

The Citizen Public Safety Task Force

Item 2

SOSNKOWSKI & CLEVELAND P.C.

LOCAL GOVERNMENT AND MUNICIPAL LAW

ALEXANDRA E. SOSNKOWSKI
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360 609 3935

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HOOD RIVER, OREGON 97031

MAILING ADDRESS:

P.O. BOX 1698
HOOD RIVER, OREGON 97031

To: Paul Koch, ICA
From: Ruben D. Cleaveland, Assistant City Attorney
Re: Rates and Fees Analysis
Date: May 31st, 2012

The City Council is considering changes to rates and fees charged for various services. The following is a synopsis of the proposed changes and actions we discussed. This synopsis does not discuss the implications of Section 32(4) of the City's Charter:

Fire Suppression Fees: Ordinance 374 currently imposes a fee on water service accounts for fire prevention and suppression services. Ordinance 416 would impose this fee on electrical accounts instead. The most suitable way to effect this change from water to electrical accounts is through enactment of the proposed ordinance. I have also suggested a few changes to the wording of the ordinance; please see that attached.

The ordinance could be adopted as an emergency ordinance if the funds need to be collected before 30 days in order to fund fire and EMS. Then it could be effective July 1, with the stated emergency as a need to collect for fire and EMS beginning July 1. Suggested language for this scenario is included in the revisions to Ordinance 416. An alternative would be to pass a resolution with new fees on the water bills, pass the proposed ordinance, then switch to the new ordinance once it comes into effect.

Ambulance Rates: An increase in ambulance rates/fees is appropriately done by resolution of the Council. Similar to the changes I proposed in Ordinance 416, I would also suggest including some Whereas clauses explaining how and why the Council considers the increase appropriate.

Internal Payment Rate: The City sets an internal payment rate in lieu of franchise fees normally charged to utility companies when serving a particular municipality. The current city rate is 5%. A resolution is required to raise that internal payment rate to 6%.

Loan Repayment: The City has budgetary discretion to stagger repayments of a fire loan to coincide with current needs and financial planning. A resolution is appropriate to change how the loan is repaid.

Item 3

(C) Conviction of any felony or a crime relating to performance of Council duties.

Section 30. FILLING OF VACANCIES. Council vacancies shall be filled by a majority of the remaining members of the Council. The appointee's term of office shall begin immediately and shall continue until the next general election and the term for that position shall be the unexpired portion of the remaining term.

CHAPTER VIII ORDINANCES

Section 31. ENACTING CLAUSE. The enacting clause of all ordinances hereafter enacted shall be, "The City of Cascade Locks ordains as follows:"

Section 32. METHODS OF ADOPTION.

- (1) An ordinance shall be fully and distinctly read in open Council meeting on two different meetings before being adopted by the Council; and
- (2) An ordinance may be adopted at a single meeting by unanimous vote of the entire Council, if:
 - (A) Two readings, by title only or in full, shall occur, and
 - (B) Any section of a proposed ordinance containing substantive change shall be read in full prior to consideration.
- (3) A reading of an ordinance may be by title only if:
 - (A) No member of the Council present at the meeting requests that that ordinance be read in full, and
 - (B) At least one week before the reading:
 - (1) A copy of the ordinance is provided to each member of the Council, and
 - (2) Copies of the ordinance are available for public inspection in the office of the City Recorder, and
 - (3) Notice of the availability and the title page of the ordinance is posted at the City Hall.
- (4) After January 1, 2008, any such ordinance, or resolution or order approved by a majority of the Council that creates or increases any tax, charge or fee, the ordinance shall not be effective unless ratified by a majority vote of the City's qualified electors voting in an election where at least 50 percent of the registered voters cast a ballot, or the election is a general election in an even numbered year.

[Section 4 is added as an amendment to the Charter per November 4, 2008 General Election]

**City Of Cascade Locks Ambulance
Billings/Collections**

Year	Amt. Billed	Amt Collected
02-03	31,030.00	13,585.07
03-04	22,748.75	16,360.66
04-05	91,886.75	37,893.83
05-06	151,305.63	84,754.13
06-07	174,715.16	98,456.86 (1,958.74) (2,984.85)
07-08	154,210.10	89,041.52 (2,133.15) (2,367.45)
08-09	90,093.10	64,982.59 (906.46) (2,711.39)
09-10	89,280.79	35,431.16 (1,017.84) (1,988.29)
10-11	168,428.64	104,396.78 (2,787.06) (5,116.43)

() Amt bad debt collected that year

() Amt Pd by firemed

Totals verified w/Marrienne
May 23, 2012

*Exhibit B
PLC*

09-10 ACTUAL	10-11 ACTUAL	CURRENT YEAR BUDGET	ACTUAL THRU APRIL 2012	ACCOUNT NUMBERS	LINE ITEM DESCRIPTION	PROPOSED 2012-2013 BUDGET
					EMERGENCY SERVICES	
					REVENUES	
17,249.39	(32,129.15)	-	(45,796.07)	05-305-40010	BEGINNING BALANCE	-
72,950.00	76,770.00	79,660.00	73,878.70	05-305-43100	PROPERTY TAXES TRNSF FRM GENER	76,020.00
9,085.59	8,008.92	7,500.00	7,383.39	05-305-43200	FIRE SUPPRESSION FEES	53,908.00
91,240.62	170,173.11	110,000.00	43,989.90	05-305-43201	FIRE/AMB SERVICE FEES	80,000.00
1,350.00	1,312.50	1,200.00	1,428.00	05-305-43202	FIRE MED/LIFE FLIGHT CONTRACTS	1,300.00
3,689.51	1,050.00	2,500.00	522.00	05-305-43203	RURAL FIRE PROTECTION CONTRACTS	500.00
20,000.00	20,000.00	20,000.00	16,666.67	05-305-43204	MULTNOMAH COUNTY CONTRACT	20,000.00
-	25.00	-	75.00	05-305-43250	PERMIT FEES	100.00
-	644.57	-	-	05-305-43253	EMERG. SVC. CONTRACT INCOME	-
615.87	-	-	-	05-305-43600	INTEREST INCOME	-
2,698.94	4,240.29	2,000.00	4,122.99	05-305-43800	MISCELLANEOUS INCOME	2,000.00
5,000.00	-	-	-	05-305-43910	TRANSFER FR OTHER FNDGS-GENERAL	43,380.00
223,879.92	250,095.24	222,860.00	102,270.58			277,208.00
						Total Increase Revenue of \$118,788
					EXPENSES - PERSONAL SERVICES	
55,568.30	53,736.42	36,945.00	0.04	05-405-61035	FIRE CHIEF	118,788.00
-	6,686.33	-	-	05-405-61036	OTHER FIRE EMPLOYEES	-
501.23	8,267.08	-	-	05-405-61040	EXTRA LABOR	-
4,116.99	5,453.94	2,826.00	1,316.72	05-405-61050	FICA	-
1,474.21	4,908.37	5,290.00	688.64	05-405-61060	WORKER'S COMP	4,600.00
-	-	-	-	05-405-61065	WORKER'S BENEFIT FUND	-
6,794.13	7,801.13	7,100.00	30.70	05-405-61070	HEALTH INSURANCE	220.00
10,644.21	11,882.30	7,045.00	3,133.04	05-405-61080	PERS (PENSION)	-
51.17	326.48	38.00	17.19	05-405-61090	UNEMPLOYMENT	-
79,150.24	99,062.05	59,244.00	5,186.33			123,608.00

								EXPENSES - MATERIALS & SERVICES			
-	-	-	-	44.16	05-405-62010	OFFICE SUPPLIES			50.00		
-	-	-	-	1,106.60	05-405-62017	SHOTS			500.00		
7,629.00	6,757.98	3,000.00	-	2,773.00	05-405-62020	TRAVEL & TRAINING			1,000.00		
-	443.95	-	-	-	05-405-62028	AWARDS			-		
4,021.57	2,533.11	2,500.00	-	1,054.77	05-405-62029	UNIFORMS			1,000.00		decreased by \$250
1,352.80	626.30	200.00	-	150.00	05-405-62030	DUES, PUBLICATIONS, NOTICES			150.00		
5,005.78	4,783.78	4,200.00	-	3,183.09	05-405-62050	TELEPHONE			3,000.00		decreased by \$1000
-	-	-	-	40.35	05-405-62055	POSTAGE			150.00		
15,225.78	10,907.61	20,000.00	-	16,133.50	05-405-62060	INSURANCE			17,000.00		
510.00	120.00	352.00	-	870.00	05-405-62063	DRUG TESTING			500.00		
1,431.69	-	-	-	-	05-405-62070	UTILITIES			-		
-	-	-	-	-	05-405-62081	COMPUTER LICENSE			-		
-	-	690.00	-	1,117.62	05-405-62082	CONTRACT SVC - COMPUTER			4,000.00		Increased from 836.00
1,845.00	76.00	1,000.00	-	-	05-405-62100	CONTRACT SVC - ATTORNEY			500.00		
92.77	1,783.26	750.00	-	4,412.75	05-405-62110	CONTRACT SVC - MISC			-		
3,952.00	4,484.00	4,000.00	-	988.00	05-405-62111	CONTRACT SVC - SPRINGFIELD			2,000.00		
3,000.00	3,000.00	700.00	-	-	05-405-62112	CONTRACT SVC - VOLUNTEER ASSN.			3,000.00		
1,788.00	1,908.00	1,500.00	-	2,268.00	05-405-62113	CONTRACT SVC - EMERG REPORTING			2,268.00		
-	-	-	-	2,500.00	05-405-62114	CONTRACT SVC - INTERIM FC			15,000.00		Increased by 7,500
-	-	-	-	-		CONTRACT SVC - PART TIME FIRE CHIEF			Removed		
509.89	384.86	500.00	-	260.66	05-405-62120	CONTRACT SVC - MACHINES			500.00		
612.31	641.28	1,000.00	-	639.65	05-405-62311	FIRE CHIEF ASSN/CSCD SYS RSRCE			640.00		
426.24	591.24	1,000.00	-	426.24	05-405-62312	DR. VIRKS INSURANCE			430.00		
10,002.61	3,560.49	9,000.00	-	1,437.40	05-405-62350	SUPPLIES/MATERIALS - FIRE			1,000.00		Decreased \$2,000
9,421.07	10,402.57	9,000.00	-	7,841.72	05-405-62351	SUPPLIES/MATERIALS - AMBULANCE			6,000.00		Increased by \$2000
789.98	940.73	-	-	831.65	05-405-62352	REIMBURSABLE REPLACEMENT COSTS			-		
5,684.99	8,383.72	7,000.00	-	3,160.00	05-405-62420	GASOLINE/OIL			5,000.00		increased by \$1000
8,141.73	9,820.36	9,442.00	-	7,738.81	05-405-62439	UTILITIES			9,000.00		
4,440.88	5,711.19	3,500.00	-	1,983.00	05-405-62440	BUILDING MAINTENANCE			2,000.00		
13,273.44	8,416.88	8,000.00	-	8,336.01	05-405-62441	EQUIP/VEHICLE MAINTENANCE			8,000.00		
4,735.91	2,646.27	1,500.00	-	145.02	05-405-62442	RADIO MAINTENANCE/REPLACEMENT			700.00		
1,818.60	1,818.48	2,500.00	-	-	05-405-62443	MAINT AGREEMENT - LIFE PAK			2,500.00		
-	-	-	-	-	05-405-62444	MAINT AGREE RADIOS			-		
3,179.60	5,118.80	3,918.00	-	1,874.10	05-405-62446	ANNUAL HOSE/LADDER TESTING			1,966.00		
887.62	814.32	1,200.00	-	735.00	05-405-62448	ANNUAL PUMP TESTING			1,000.00		
-	901.87	-	-	-	05-405-62449	SCBA HYDRO TESTING			-		
33,372.18	72,778.82	35,200.00	-	13,253.33	05-405-62680	UNCOLLECTIBLE ACCOUNTS			-		
-	-	-	-	-	05-405-62860	REGULATORY			-		
143,151.44	170,355.87	131,652.00	-	85,304.43					88,854.00		

Exhibit C p2

Previously Reviewed Budget Elements

For Budget Committee Meeting June 6, 2012

These items were points of discussion at previous meetings that the Committee postponed until further information was provided.

General Fund:

1. Remove Street's contribution of Use of City Property Fees from the General Fund.
 - a. The savings of \$4,290 in the Street Fund has been reallocated to Contingency. This adjustment has triggered a reduction in General Fund Revenue. There is a wage and benefit savings of \$4,400 in the General Fund due to Council Action on the wage and benefit package for employees. These two items will off set each other and the difference will be allocated to Contingency.
2. Postpone Personal Services pending possible Council Action with wages and benefits.
 - a. City Council has adopted the 2.96% Cost of Living Increase for non-union employees effective July 1, 2012. They also made a policy change regarding a cost share for increases in health benefits. There will be no merit pay nor any step increase based on longevity. The union employees in the Electric Department will be required to pick up an additional 2.5% of the health insurance cost. A 2.5% per year increase is allowed under the union contract, not to exceed 10% over the life of the bargaining agreement. The current contract with the bargaining unit extends to December 31, 2015. The agreement may be "opened" by agreement of both parties. Total savings in wages and benefits is approximately \$20,000 throughout all funds. There is a detail on how much savings is in each fund attached. Staff's recommendation would be to not make adjustments to funds at this time as the 2% increase in Internal Payments has not been calculated.
3. Postpone Parks and Recreation pending possible Council Action.
 - a. There was discussion of partially funding P&R with \$2,000 of State Revenue Sharing, which was already allocated in General Fund Expenses. The only place to cut would be the Contingency of the General Fund, which is currently \$6,916 bringing it down to \$4,916.
 - b. If P&R is budgeted at \$2,000 in Personal Services, it would provide for an estimated 150 hours including benefits. That would come out to about 9 weeks if the program were to remain for Tuesday and Thursday nights. This would not include any Materials and Services.
4. There is a potential of going over budget in the Senior Sewer Subsidy. This is currently funded with \$3,000 from State Revenue Sharing Funds. This would pay for only 11 seniors. This is an upcoming policy decision for Council as it appears there may be more seniors seeking the subsidy.
5. Staff is proposing adding funding for TRT Audit Services. This would be a budget impact of \$2,800 in the General Fund, which is 70% of the total estimated cost. This would need to be reallocated from Contingency, leaving that at \$2,116. The remaining \$1,200 would be paid out of Contingency of the Tourism Fund leaving that at \$4,672.

Tourism:

1. There was discussion on reallocating funds to Capital Outlay to provide funding for a visitor's center downtown. The Tourism Committee has a recommendation on that concept.

Exhibit D pl

Wage and Benefit Savings after Council Action

General	\$ 4,400.00
Streets	\$ 1,700.00
EMS (admin)	\$ 472.00
Cemetery	\$ 87.00
Water	\$ 1,689.00
Water (admin)	\$ 1,369.00
Sewer	\$ 357.00
Sewer (admin)	\$ 1,304.00
CATV	\$ 42.00
BB/CATV (admin)	\$ 1,279.00
CL Elec	\$ 704.00
SB Elec	\$ 3,044.00
EL (admin)	\$ 3,857.00
Total Savings	\$20,304.00

Exhibit Dp2