

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, February 12, 2018, 7:00 PM, CITY HALL

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.**
3. **Adoption of Consent Agenda.**
 - a. **Approval of January 22, 2018 Goal Setting Session Minutes.**
 - b. **Approval of January 22, 2018 City Council Minutes.**
 - c. **Ratification of the Bills in the Amount of \$238,450.92**
4. **Public Hearing:**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Resolution No. 1391 Adoption of Council Goals for Fiscal Year 2018-2019.**
 - c. **Resolution No. 1392 Establishing Water Rates to Pay USDA Loan for the Water System Improvement Project.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.**
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Wastewater One Stop Summary.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session per ORS 192.660 (if required)**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

Minutes
Goal Setting Session
January 22, 2018

Goal Setting Session started at 6:07 PM. Present were CM's Busdieker, Groves, Randall and Mayor Cramblett. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Finance Officer Marianne Bump, Electric Department Foreman Larry Massey, Public Works Foreman Sheldon Price, Deputy Recorder Marilyn Place and Station Captain Jessica Bennett was on a call.

CA Zimmerman went through the list of goals for each department (**Exhibit A**). He suggested replacing waste receptacles and not planters under Public Works item 4. He added that the planters require maintenance throughout the year and we will be getting some landscaping around the Over Look Park with the Bike Hubs Project.

CA Zimmerman said ODOT is working on a series of options to be considered for Public Works item number 5, WaNa Pa Street Improvements and Crosswalk.

CA Zimmerman said replacing the Roof on City Hall was not going to get done this year because it would take too much out of the Public Works Budget. Mayor Cramblett asked if we could look into financing it from the Historic Preservation fund. CA Zimmerman said he would look into that. PWF Price said he was up on the roof this past summer with a hose to see if he could determine where the leaks were but it was inconclusive.

CA Zimmerman moved on to item number 6 under Electrical Department, he said purchasing the BPA Substation would depend on the Port and the development in the Business Park.

The City Recorder/Planner item number 1 should be done in June.

Goal Session ended at 6:37 PM.

Prepared by
Marilyn Place, Deputy City Recorder

APPROVED:

Tom Cramblett, Mayor

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00pm. Present were CM's Randall, Busdieker, Groves, CM Fitzpatrick (via phone,) and Mayor Cramblett. CM's Walker and Zerfing were excused. Also present were City Administrator Zimmerman, City Recorder Kathy Woosley, Deputy Recorder Marilyn Place, Tourism Committee Staff Bernadette Murray, Tourism Committee Chair Debbie Fine, Todd Bouchard, Ralph "Butch" Miller, and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of January 8, 2018 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$72,652.65. Motion:** CM Busdieker moved to approve the consent agenda. CM Randall seconded. The motion passed unanimously by CM's Randall, Fitzpatrick, Groves, Busdieker and Mayor Cramblett.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.**
 1. **Planning Commission Interviews and Appointment.** Ralph "Butch" Miller appeared for his interview for the Planning Commission. Mr. Miller stated he retired in March 2017 from driving a cab in Portland, Oregon where he was employed for 30 years. Mr. Miller said if he is chosen for the Planning Commission that his hope is to assist the City in moving forward by making sound planning decisions. CM Busdieker asked Mr. Miller what he meant when he said he would help the City move forward. In response Mr. Miller said the City has a thriving tourism business in the summer but in the winter it's a different story. He said he would like to help the City attract more businesses that keep the town economically thriving throughout the year, and bring our school back to what it was. He said he'd like to see the addition of another park, possibly out by the airport if it gets decommissioned and more retail in the downtown area. CM Busdieker thanked him for his time. CM Randall asked if there would be conflicts of interest if he served on the Planning Commission. Mr. Miller said no.

Mayor Cramblett said because there were Council Members absent the day Mr. Bouchard interviewed he would like to have him speak again. Mr. Bouchard said he has some experience dealing with planning commissions having consulted with the City of Tillamook in developing their zoning and downtown codes. He said he is a real estate developer and owns a motel in Garibaldi Oregon. CM Busdieker asked what growth in Cascade Locks looked like to him. Mr. Bouchard said traffic control is an issue that he'd like to help tackle and to guide the City to add more businesses downtown. CA Zimmerman reminded the Council that Mr. Bouchard developed the Harmony Heights neighborhood and has built his home up there.

Motion: CM Randall made a motion to nominate Ralph Miller for the Planning Commission. There was not second. CM Busdieker made a motion to nominate Mr. Bouchard and CM Groves seconded the motion. The motion passed unanimously by CM's Busdieker, Groves, Randall, Fitzpatrick and Mayor Cramblett.

CA Zimmerman stated there were two openings on the Budget Committee adding he knew Mr. Miller had budget experience with Cascade Locks Community Church. CA Zimmerman asked if Mr. Miller would consider being on the Budget Committee. Mr. Miller agreed and there was consensus of Council to elect him to the Budget Committee.

6. Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community. None.

7. Reports and Presentations.

a. City Committees. None.

b. Tourism Committee Presentation - Bernadette Murray/Debbie Fine.

Tourism Committee Staff person Bernadette Murray said she has been receiving a lot of assistance from Tourism Committee Chair Debbie Fine in various tourism projects. TCS Murray brought examples of the new tourism brochure. She said the previous brochure was fraught with misinformation and errors. She said her goal when she inherited the brochure project was to bring it up to a current and accurate representation of what Cascade Locks has to offer.

TCS Murray said she recently organized a “Familiarization Trip” (FAM Trip) in conjunction with Travel Oregon, which is the marketing group for Cascade Locks. She said the goal of the FAM Trip was to showcase Cascade Locks, its businesses and tourist sights to journalists. She added the trip included nine journalists from all over the world seeking information about the area for various publications. TCS Murray said she planned a presentation for the journalists highlighting the trails in the area and the effects of the Eagle Creek Fire on those trails. She contacted Dana Hendricks, our local PCTA (Pacific Crest Trail) representative, Jason Waicunas from PCT Days and Whitney “Allgood” LaRuffa from ALDHA West (American Long Distance Hiking Association) and they each gave a presentation to the journalists. She said one of the journalists’ articles was picked up by the Huffington Post.

TCS Murray said the Tourism Facebook page received thirty eight thousand visits at one point during the Eagle Creek Fire. She said during that time her work load increased tremendously due to having to re-create all the TC project files from scratch. CM Busdieker asked why she had to create the files from scratch. TCS Murray responded that the previous members were not sharing files or materials. She said she received very little information and there was a time delay in what was given to her.

TCS Murray showed a sample of the Flash Reports which she created as a means of communicating monthly what events were going on in the community. She stated that the report is sent to all the local business in an effort to help them plan for an increase in traffic and possible visitors to their establishments.

TCS Murray showed examples of ads for Cascade Locks tourism in various publications like the Skamania Lodge magazine, the Skamania Chamber of Commerce magazine and in Willamette Week.

TCS Murray said they were able to put an ad in the information kiosk at Multnomah Falls. She said the ad was large enough to list all the businesses in Cascade Locks. She said it was an excellent opportunity, which had been missed in the past, to get

information regarding businesses in Cascade Locks at the number one tourist destination in the Gorge.

TCS Murray said the community had inquired about doing a mobile kiosk that would house tourist information and could travel to events, festivals and other community affairs as a way of reaching out to advertise Cascade Locks. She showed a rendering of what the traveling kiosk might look like though the project had not been given the green light yet.

TCS Murray said one of the events that she helped with this past fall was called the Gambler 500. She explained that the Gambler 500 was a car rally that came through Cascade Locks with 400 cars and participants. She said the participants liked our town so much that next year they are going to make Cascade Locks one of their overnight stops. She said the money they raise from the entrance fees for the rally is used to purchase and modify cars for disabled veterans.

TCS Murray talked about working in conjunction with the Port on a radio ad that airs on multiple stations. She said that Travel Oregon chose Cascade Locks to be featured in a tourist video and commercial which will be aired soon. She added that she has been working on merchandise, T shirts, hats and mugs and she was able to get a few of the businesses in town represented in a local coupon book for Gorge businesses and services.

TCS Murray expanded on various events she is helping with which include PCT Days, Gorge Peddle, a bike ride from Crown Point to Cascade Locks and an event in June in conjunction with ALDHA West. TCS Murray said in the seven months she has been in this position she has also been on various tourism committees throughout the gorge and participates in meetings for Columbia Gorge Tourism Alliance (CGTA) and regional marketing groups. She said the TC has added an additional meeting each month devoted to marketing because she felt it was very important.

CM Busdieker asked how far along is the TC in establishing their strategic plan. TCS Murray responded they had not gotten far in establishing a new plan but are adhering to the previous plan for the time being.

CM Busdieker asked CA Zimmerman if the TC has to get approval for large expenditures. He they do and they have been thus far.

CM Busdieker asked how many incorrect versions of the Tourism brochure were printed before it was done correctly. TCS Murray said she did not know because that had happened prior to when she was hired. TCC Fine answered the question stating probably about four versions. TCS Murray added the prior group never got pre-press proofs of the brochure which would have caught errors that attributed to the multiple times it had to be reprinted. She added it is standard procedure for her anytime she has something printed to get a proof prior to printing to check for color and content accuracy.

CM Busdieker asked TCS Murray in what capacity does she work with Jan at the Port. TCS Murray said she only helps facilitate publicity for the events there.

CM Busdieker asked what sort of work TCS Murray did during Pacific Crest Trail (PCT) Days. TCS Murray said she manned the Tourism booth, helped organize security and put event organizers in touch with speakers and presenters.

CM Busdieker commented that she wanted to clarify that the Tourism Committee was not an event planning group. She added that she wants the Committee to stay within the scope of what the group is designed to do.

CM Busdieker suggested having a Council Member on the Tourism Committee. Mayor Cramblett said he didn't see a problem with it. CA Zimmerman said he would have to review the Ordinance. Mayor Cramblett added that he would want to make sure that the Council Member picked to be on the TC would know that they are representing *all* Council Members and not their personal agenda. CM Groves said she agreed with that because members on the TC vote and added that would be a conflict with the City Council process. CA Zimmerman said he would contact the attorney for guidance on that issue. CM Busdieker said doesn't the Joint Work Group for Economic Development have a Council Member. CA Zimmerman said that group is an advisory board, it does not make decisions.

c. Potential Rate Increase Options for the Water Department. CA Zimmerman summarized the report contained in the packet. He said we have to build a reserve and according to the bond we can take 10 years to build that reserve. CM Randall asked if the increase started in the spring would it end up being effective enough to build up the bond reserve. CA Zimmerman said yes. He added the rate increase became effective by March 1st there would be 128k raised between March and December. He said in the long run it will make the 40 year bond a 30 year bond which will save the City hundreds of thousands of dollars. CA Zimmer said the corrosion control loan can be paid off in 30 years and he was trying to match the payoff time frame for the water system. CA Zimmerman said we can increase the rates \$1.25 for corrosion control March 1st and \$10.00 for the water rate increase. He said later in September another \$10.00 increase for the water rates with a total of \$21.25.

d. City Administrator Zimmerman Report. CA Zimmerman summarized his report to the City Council stating the construction is progressing nicely on the Water System Improvement Project. He said the Waste Water One Stop Meeting is January 23rd at 10am here at City Hall.

CA Zimmerman said the City will be receiving a FEMA reimbursement of \$11,00.00. He said the Small City's Allotment Grant applied for will be used for street improvements.

Transient Room Tax collections have decreased due to the Eagle Creek Fire. He said the motels that have Business Insurance were able to recoup their losses but the City doesn't get any of that.

CA Zimmerman reminded everyone to Like us on Facebook.

8. **Mayor and City Council Comments.** CM Fitzpatrick said he was happy to see the water project begin. CM Busdieker thanked Todd Bouchard and Ralph Miller for

coming in to interview for the Planning Commission and especially thanked Mr. Miller for volunteering for the Budget Committee.

9. **Other matters.** None
10. **Executive Session.** None.
11. **Adjournment. Motion:** CM Busdieker motioned to adjourn, seconded by CM Randall. The motion passed unanimously by CM's Groves, Randall, Busdieker, Fitzpatrick and Mayor Cramblett to adjourn. Meeting adjourned at 8:40 pm.

Prepared by
Marilyn Place

APPROVED:

Mayor Cramblett

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
1/19/2018	PR	\$ 57,325.00
1/31/2018	A/P	\$ 137,219.78
2/2/2018	PR	\$ 43,906.14

GRAND TOTAL \$ 238,450.92

APPROVAL:

Mayor

Report Criteria:

Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
9058	01/18	01/31/2018	7011	69974	Annaia, Carey, Baker, Thompson, Vanko	Attorney Services	0140162100	1,200.00
Total 9058:								
9059	01/18	01/31/2018	200	2872729474	AT&T MOBILITY	Electric Department Phone	5140562050	1,200.00
Total 9059:								
9060	01/18	01/31/2018	7034	834	Bernadette Murray-Macioce	Tourism Staff Support	0840562110	76.32
Total 9060:								
9061	01/18	01/31/2018	6839	82744414	Bound Tree Medical, LLC	Medical supplies	0540562351	103.90
9061	01/18	01/31/2018	6839	82745565	Bound Tree Medical, LLC	Medical supplies	0540562351	673.45
Total 9061:								
9062	01/18	01/31/2018	6900	V800472	BSK Associates	water testing	2140562150	777.35
Total 9062:								
9063	01/18	01/31/2018	790	313230273	CENTURYLINK	Fire Department Phones	0540562050	154.92
9063	01/18	01/31/2018	790	313401451	CENTURYLINK	Treatment Plant	3140562050	119.69
9063	01/18	01/31/2018	790	313786538	CENTURYLINK	telemetry	2140562050	133.89
9063	01/18	01/31/2018	790	313786538	CENTURYLINK	telemetry	3140562050	133.89
9063	01/18	01/31/2018	790	313891134	CENTURYLINK	Emergency After Hours	5140562050	62.92
9063	01/18	01/31/2018	790	313891134	CENTURYLINK	Emergency After Hours	5140562050	15.73
9063	01/18	01/31/2018	790	314228414	CENTURYLINK	Lift Station	3140562050	105.52
Total 9063:								
9064	01/18	01/31/2018	800	320153997	CENTURYLINK COMMUNICATIONS, IN	WELL HOUSE	2140562050	726.56
Total 9064:								
9065	01/18	01/31/2018	820	66650	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	9.60
Total 9065:								
7,622.42								

Check Issue Dates: 1/26/2018 - 1/31/2018

Feb 02, 2018 08:57AM

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9066	01/18	01/31/2018	1000	A17073	Coburn Electric	Troubleshoot alternation at pump station	2140562110	309.00
Total 9066:								
309.00								
Total 9067:								
9067	01/18	01/31/2018	1120	A181913	COLUMBIA HARDWARE, LLC	stain and nails	0140462520	15.48
9067	01/18	01/31/2018	1120	A182597	COLUMBIA HARDWARE, LLC	key	0540562441	16.34
9067	01/18	01/31/2018	1120	B191974	COLUMBIA HARDWARE, LLC	selfcoil lock cable	2140562560	11.78
9067	01/18	01/31/2018	1120	B192003	COLUMBIA HARDWARE, LLC	base sanitary 3 1/4"	0140462520	42.96
9067	01/18	01/31/2018	1120	B192004	COLUMBIA HARDWARE, LLC	spray texture	0140462520	82.45
9067	01/18	01/31/2018	1120	B192136	COLUMBIA HARDWARE, LLC	paint rollers	0140462520	7.78
9067	01/18	01/31/2018	1120	B192489	COLUMBIA HARDWARE, LLC	furnace key	2140562560	10.44
9067	01/18	01/31/2018	1120	B192936	COLUMBIA HARDWARE, LLC	Recharge NIMH	2140562560	14.99
Total 9067:								
202.22								
Total 9068:								
9068	01/18	01/31/2018	4910	600141800 1	Daniel Hutchinson	Refund Deposit	5121130	247.32
Total 9068:								
247.32								
Total 9069:								
9069	01/18	01/31/2018	1360	131457	DAVID R. CUNNINGHAM	City Network	0140162082	815.00
9069	01/18	01/31/2018	1360	131458	DAVID R. CUNNINGHAM	fire department work	0140162082	120.00
9069	01/18	01/31/2018	1360	131459	DAVID R. CUNNINGHAM	public works computers	0140162082	90.00
Total 9069:								
1,125.00								
Total 9070:								
9070	01/18	01/31/2018	1460	WQ18DOM-0	DEPT. OF ENVIRONMENTAL QUALITY	Annual Fee	3140562560	2,535.00
Total 9070:								
2,535.00								
Total 9071:								
9071	01/18	01/31/2018	6981	8192	Farwest Portable Crushing Inc.	rock for projects	2140562560	285.00
9071	01/18	01/31/2018	6981	8192	Farwest Portable Crushing Inc.	rock for projects	3140562560	285.00
Total 9071:								
570.00								
Total 9072:								
9072	01/18	01/31/2018	1760	ORHOD5660	FASTENAL	spray paint	2140562560	74.08
9072	01/18	01/31/2018	1760	ORHOD5660	FASTENAL	Spray paint	3140562560	74.09
9072	01/18	01/31/2018	1760	ORHOD5671	FASTENAL	red spray paint	5140562560	92.77

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
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9073	01/18	01/31/2018	6795	0621999	Ferguson Enterprises Inc. #3011	hydrant meter & valve	56422263941	240.94
Total 9073:								
9074	01/18	01/31/2018	2020	1298665	GENERAL PACIFIC INC.	connector H-Tap	5140562560	1,650.00
Total 9074:								
9075	01/18	01/31/2018	7045	0068838	Goldstar Products Inc.	food grade grease	2140562560	1,650.00
Total 9075:								
9076	01/18	01/31/2018	6864	JANUARY 20	Gordon Zimmerman	CA Expense	0140162094	57.00
Total 9076:								
9077	01/18	01/31/2018	7021	1574599	Gorge Networks	Phone Service	0140162050	783.10
9077	01/18	01/31/2018	7021	1574599	Gorge Networks	Internet Service	0140162082	783.10
Total 9077:								
9078	01/18	01/31/2018	2420	2018-01	HOOD RIVER CO. - FINANCE	Reverse 911 Service 2018	0140862201	134.07
Total 9078:								
9079	01/18	01/31/2018	2420	9449	HOOD RIVER CO. - FINANCE	January Deputy Service	0141962250	1,000.00
Total 9079:								
9080	01/18	01/31/2018	2460	2017-18	HOOD RIVER COUNTY FIRE CHIEFS A	2018 Assessment	0540562311	7,600.00
9080	01/18	01/31/2018	2460	2017-18	HOOD RIVER COUNTY FIRE CHIEFS A	Dr. Virk's Assessment	0540562312	1,207.22
Total 9080:								
9081	01/18	01/31/2018	2570	0001181003	HOOD RIVER NEWS	Meeting Notice - TGM Code Assist. com	0140262075	1,633.86
9081	01/18	01/31/2018	2570	0012171001	HOOD RIVER NEWS	Notice of Public Hearing	0140262037	40.00
9081	01/18	01/31/2018	2570	0012171002	HOOD RIVER NEWS	Notice of Public Hearing	0140262037	108.00
Total 9081:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 9081:								
9082	01/18	01/31/2018	2590	245665/3	HOOD RIVER SUPPLY ASSOC.	spray texture	0140462520	103.92
Total 9082:								
9083	01/18	01/31/2018	6931	180063	International Graphics	Image for kiosk at mult falls	0840562114	177.80
Total 9083:								
9084	01/18	01/31/2018	4910	301877312 1	Jacque Abshtre	Refund Deposit	5121130	86.21
Total 9084:								
9085	01/18	01/31/2018	4910	200099119 1	Karl Treichler	Refund Deposit	5121130	300.00
9085	01/18	01/31/2018	4910	200099119 1	Karl Treichler	Refund Credit Balance on Account	5130543810	4.78
Total 9085:								
9086	01/18	01/31/2018	4910	100045314 1	Lawrence Risley	Refund Deposit	5121130	26.68
Total 9086:								
9087	01/18	01/31/2018	3150	011618	MARIANNE BUMP	Reimburse Mileage	0140162020	21.80
Total 9087:								
9088	01/18	01/31/2018	6787	24713	NorthShore Medical Group	CDL Exam	5140562110	107.20
9088	01/18	01/31/2018	6787	24713	NorthShore Medical Group	CDL Exam	5140662110	26.80
Total 9088:								
9089	01/18	01/31/2018	3940	01156	OAMR	annual conference registration	0140162020	150.00
9089	01/18	01/31/2018	3940	01157	OAMR	annual conference registration	0140162020	150.00
Total 9089:								
9090	01/18	01/31/2018	3990	2018	OCPDA	Membership Dues	0140162030	50.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 9090:								
9091	01/18	01/31/2018	4060	7149	Oregon Gov. Finance Officers Assoc.		0140162030	50.00
Total 9091:								
9092	01/18	01/31/2018	6935	90347	Oregon Travel Experience	4x4 panel	0840562114	75.00
Total 9092:								
9093	01/18	01/31/2018	6769	01-18-507	PARC Resources, LLC	Planning Services	0140262075	784.78
9093	01/18	01/31/2018	6769	01-18-507	PARC Resources, LLC	Planning Services	0140262080	86.75
Total 9093:								
9094	01/18	01/31/2018	4630	1006184439	PITNEY BOWES - SUPPLIES	Ink	0140162010	84.99
Total 9094:								
9095	01/18	01/31/2018	4640	JANUARY 20	PITNEY BOWES INC	Postage	0140162055	150.00
Total 9095:								
9096	01/18	01/31/2018	6780	24012727	Ricoh Americas Corporation	Lease	0140162120	150.00
Total 9096:								
9097	01/18	01/31/2018	5210	2018	SECRETARY OF STATE	Filing Fee	0140162060	179.02
Total 9097:								
9098	01/18	01/31/2018	5510	8048286760	STAPLES CONTRACT & COMMERCIA	paper & 1099 forms	0140162010	250.00
Total 9098:								
9099	01/18	01/31/2018	5650	111187	T & R ELECTRIC SUPPLY CO.	Credit	5140563770	660.00-
9099	01/18	01/31/2018	5650	147126	T & R ELECTRIC SUPPLY CO.	500 KVA Three Phase Pad Mount	5140562780	3,712.50
9099	01/18	01/31/2018	5650	147126	T & R ELECTRIC SUPPLY CO.	500 KVA Three Phase Pad Mount	5141562009	3,712.50
9099	01/18	01/31/2018	5650	147127	T & R ELECTRIC SUPPLY CO.	37 KVA Single Phase Pole Mount	5140562780	568.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 9100:								
9100	01/18	01/31/2018	6921	H07187G	True North	E-94 Pump Test	0540562448	325.00
9100	01/18	01/31/2018	6921	H07187H	True North	E-93 Pump Test	0540562448	325.00
Total 9100:								
9101	01/18	01/31/2018	6040	1801-069902	TUM-A-LUM LUMBER COMPANY	supplies for office remodel	0140462520	117.21
Total 9101:								
Total 9102:								
9102	01/18	01/31/2018	6070	028950	TWGW, INC NAPA AUTO PARTS	oil, antifreeze, water pump	2140562560	291.94
9102	01/18	01/31/2018	6070	029736	TWGW, INC NAPA AUTO PARTS	screws	2140562560	.92
9102	01/18	01/31/2018	6070	029828	TWGW, INC NAPA AUTO PARTS	horn	2140562441	16.99
9102	01/18	01/31/2018	6070	030543	TWGW, INC NAPA AUTO PARTS	oil and fuel filters	5140562201	44.71
9102	01/18	01/31/2018	6070	030366	TWGW, INC NAPA AUTO PARTS	return oil filter	5140562201	23.78
9102	01/18	01/31/2018	6070	030366	TWGW, INC NAPA AUTO PARTS	oil filter	5140562201	48.84
9102	01/18	01/31/2018	6070	030717	TWGW, INC NAPA AUTO PARTS	wiper blades	0540562441	144.30
Total 9102:								
9103	01/18	01/31/2018	6110	012918 UB	U.S. POSTAL SERVICE	Mail utility bills	0140162055	299.54
Total 9103:								
Total 9104:								
9104	01/18	01/31/2018	6937	348701865	US Bank Equipment Finance	Contract Payment	5140566001	1,224.41
9104	01/18	01/31/2018	6937	348701855	US Bank Equipment Finance	Contract Payment	5140566002	69.20
Total 9104:								
Total 9105:								
9105	01/18	01/31/2018	6350	0351256	WAGNER-SMITH EQUIPMENT	CEMBRE HT-.TC026Y Assembly Labor	5140563690	47.25
9105	01/18	01/31/2018	6350	0351256	WAGNER-SMITH EQUIPMENT	CEMBRE HT-.TC-26Y Assembly Labor	5140563690	15.75
9105	01/18	01/31/2018	6350	0351257	WAGNER-SMITH EQUIPMENT	Dex locking nut, labor	5140563690	76.35
9105	01/18	01/31/2018	6350	0351257	WAGNER-SMITH EQUIPMENT	Hex locking nut, labor	5140663690	25.45
9105	01/18	01/31/2018	6350	0351258	WAGNER-SMITH EQUIPMENT	Stanley IW08 Impact S/N 6995	5140563690	70.87
9105	01/18	01/31/2018	6350	0351258	WAGNER-SMITH EQUIPMENT	Stanley IW08 Impact S/N 6995	5140663690	23.83
Total 9105:								
								259.30

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
9106	01/18	01/31/2018	6620	163869	WILLAMETTE WEEK	Tourism Ad	0840562114	665.00
Total 9106:								
9107	01/18	01/31/2018	6640	1127.5	WIND RIVER PUBLISHING	two page ad, CG to Mt Hood sponsorsshi	0840562114	665.00
Total 9107:								
9108	01/18	01/31/2018	6897	E-1675494.00	Witmer Public Safety Group, Inc.	structure boots	0540562350	665.00
Total 9108:								
1261801	01/18	01/26/2018	6080	DEC 2017	U S BANK	Bank Fees	0140162110	335.59
Total 1261801:								
1291801	01/18	01/29/2018	6090	2671 1/18	U S BANK CC	paint and supplies	0140462520	88.65
Total 1291801:								
1291802	01/18	01/29/2018	6090	4393 01/18	U S BANK CC	office supplies	0140162010	73.04
Total 1291802:								
1291803	01/18	01/29/2018	6090	2305 01/18	U S BANK CC	backup software	0140162082	19.98
1291803	01/18	01/29/2018	6090	2305 01/18	U S BANK CC	thermostats for FD	0540562440	107.80
Total 1291803:								
1291804	01/18	01/29/2018	6090	5243 01/18	U S BANK CC	parking	0140162020	4.35
1291804	01/18	01/29/2018	6090	5243 01/18	U S BANK CC	Washington DC airfare for Mayor	0140862020	589.61
Total 1291804:								
1291805	01/18	01/29/2018	6090	2974 01/18	U S BANK CC	AT&T Data	0540562050	583.96
Total 1291805:								
1291806	01/18	01/29/2018	440	DECV17-PW	BPA	power bill	5140562820	69,113.00
1291806	01/18	01/29/2018	440	DECV17-PW	BPA	power bill	5140562820	9,386.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 1291806:								
1291807	01/18	01/29/2018	440	DEC17-TRN	BPA	transmission bill	5140562821	10,089.00 M
1291807	01/18	01/29/2018	440	DEC17-TRN	BPA	Transmission bill	5140562821	1,370.00 M
Total 1291807:								
								11,459.00
Grand Totals:								
								137,219.78

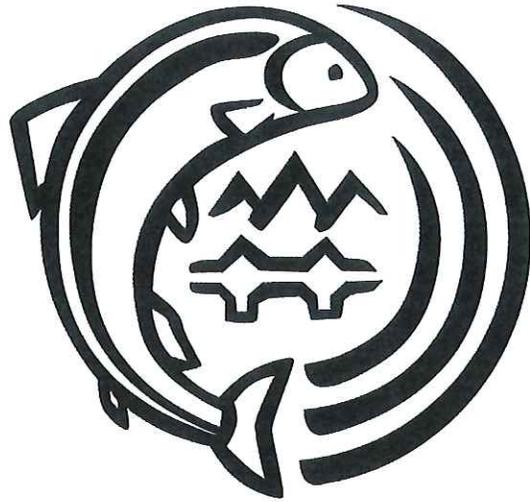
Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	15,703.08-	15,703.08-
01-401-62010	237.74	.00	237.74
01-401-62020	326.15	.00	326.15
01-401-62030	125.00	.00	125.00
01-401-62050	277.64	.00	277.64
01-401-62055	449.54	.00	449.54
01-401-62080	250.00	.00	250.00
01-401-62082	1,396.77	.00	1,396.77
01-401-62094	134.07	.00	134.07
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	335.56	.00	335.56
01-401-62120	179.02	.00	179.02
01-402-62037	212.00	.00	212.00
01-402-62075	834.78	.00	834.78
01-402-62090	96.75	.00	96.75
01-404-62520	458.45	.00	458.45
01-408-62020	589.61	.00	589.61
01-408-62201	1,000.00	.00	1,000.00
01-419-62250	7,600.00	.00	7,600.00
05-21010	.00	3,855.15-	3,855.15-
05-405-62050	169.91	.00	169.91
05-405-62311	1,207.22	.00	1,207.22
05-405-62312	426.64	.00	426.64
05-405-62350	355.59	.00	355.59
05-405-62351	777.35	.00	777.35
05-405-62440	107.80	.00	107.80
05-405-62441	160.64	.00	160.64
05-405-62448	650.00	.00	650.00
08-21010	.00	3,121.80-	3,121.80-
08-405-62110	1,539.00	.00	1,539.00
08-405-62114	1,582.80	.00	1,582.80
21-21010	.00	1,986.73-	1,986.73-
21-405-62050	143.49	.00	143.49
21-405-62110	309.00	.00	309.00
21-405-62150	45.00	.00	45.00
21-405-62441	16.99	.00	16.99
21-405-62560	1,472.25	.00	1,472.25
31-21010	.00	10,875.61-	10,875.61-

GL Account	Debit	Credit	Proof
31-405-62050	359.10	.00	359.10
31-405-62560	359.09	.00	359.09
31-405-62700	7,622.42	.00	7,622.42
31-405-62860	2,535.00	.00	2,535.00
51-21010	673.78	100,701.19-	100,027.41-
51-21130	660.21	.00	660.21
51-305-43810	4.78	.00	4.78
51-405-62050	139.24	.00	139.24
51-405-62110	107.20	.00	107.20
51-405-62201	93.55	23.78-	69.77
51-405-62560	149.77	.00	149.77
51-405-62780	4,280.50	.00	4,280.50
51-405-62820	69,113.00	.00	69,113.00
51-405-62821	10,089.00	.00	10,089.00
51-405-63690	194.47	.00	194.47
51-405-63770	.00	650.00-	650.00-
51-405-66001	1,224.41	.00	1,224.41
51-405-66002	69.20	.00	69.20
51-406-62050	15.73	.00	15.73
51-406-62110	26.80	.00	26.80
51-406-62820	9,386.00	.00	9,386.00
51-406-62821	1,370.00	.00	1,370.00
51-406-63690	64.83	.00	64.83
51-415-62009	3,712.50	.00	3,712.50
56-21010	.00	1,650.00-	1,650.00-
56-422-63941	1,650.00	.00	1,650.00
Grand Totals:	138,567.34	138,567.34-	.00

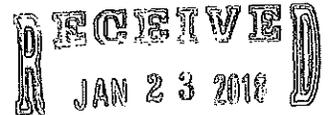
Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check



City of Cascade Locks Committee Vacancy List

Committee	No. of Vacancies	Term Limit
Tourism	3	Present to 12/31/20
Budget	3	Present to 12/31/20
Planning Commission	0	Present to 12/31/20
JWGED	1 (non-voting citizen member)	



City of Cascade Locks, Oregon

DATE AND TIME RECEIVED: _____
BY: _____

Application for City Boards, Commissions, Task Forces and Committees

(Check one below)

Budget Committee X Planning Commission _____ Tourism Committee _____ Other _____

NAME: Shivelle Price

HOME PHONE: N/A

MAILING ADDRESS: _____

CELL PHONE: 503-490-7000

EMAIL ADDRESS: _____

Do you live within the city limits? Yes No _____

How long have you lived in the City? 30+ years

1. Why are you interest in serving? I enjoy finance and budget. I have several years experience in government finance and feel I can contribute to the process and provide ideas and feedback to contribute to the city's budget process.

2. Do you feel that you can meet the schedule required by the City Council?

yes.

3. What experiences have you had with City Committees, Boards, or Commissions? My experience with city committees, boards and commissions has been in an employee role. I'm interested as serving as a member of the community.

4. What special skills or interests do you think you bring to this effort?

I have a working knowledge of government finance. I have an eye for numbers and an ability to think outside the box and visualizing short and long term affects of budget decisions. I am also familiar with Oregon Budget Law.

APPLICANT SIGNATURE Shivelle Price

DATE: 01/23/2018

Thank you. We appreciate your willingness to serve.



City of Cascade Locks, Oregon

DATE AND TIME RECEIVED: BY: _____

Application for City Boards, Commissions, Task Forces and Committees

(Check one below)

Budget Committee Planning Commission _____ Tourism Committee _____ Other _____

NAME: Bernard Seeger HOME PHONE _____

MAILING ADDRESS: P CELL PHONE: see above

EMAIL ADDRESS: _____

Do you live within the city limits? Yes No _____

How long have you lived in the City? 10.5 years

1. Why are you interest in serving?

I want to contribute to our community by adding a moderate voice to this committee's business and participate in the challenging resource decisions the City faces. Hopefully my experience in developing four budgets for the City would add value to my input with the deliberations.

2. Do you feel that you can meet the schedule required by the City Council?

Yes.

3. What experiences have you had with City Committees, Boards, or Commissions?

I've served on the JWEG committee for approximately 2 years.

4. What special skills or interests do you think you bring to this effort?

As the Finance director for a medium size City in Oregon I'm well versed in debt, cash/investment management, various forms of accounting, and revenue collection systems. In addition, as the former City Administrator for the City of Cascade Locks, I'm very familiar with the funds, operations, and revenue sources that make up the City's budget.

APPLICANT SIGNATURE

DATE: 1-23-18

Thank you. We appreciate your willingness to serve.

STAFF REPORT

Date Prepared: January 25, 2018

For City Council Meeting on: February 12, 2018

TO: Honorable Mayor and City Council

PREPARED BY: Marilyn Place, Deputy Recorder

APPROVED BY: City Administrator Gordon Zimmerman

SUBJECT: Adopting City Council Goals for the development of the 2018/2019 Budget

SYNOPSIS: The City Council met on January 22nd with City Staff to discuss and begin to create budget priorities for the 2018/2019 budget year.

CITY COUNCIL OPTIONS: The City Council has the following options regarding this matter.

- A. Approve Resolution No. 1391.
- B. Postpone action of this issue to a later date.
- C. Modify or adjust the goals.
- D. Take other action as desired by the City Council.

RECOMMENDATION: "I move to approve Resolution No. 1391 to establish the goals for City Government for the fiscal year 2018/2019."

Legal Review and Opinion: None.

Financial review and status: None.

RESOLUTION NO. 1391

A RESOLUTION ESTABLISHING THE GOALS FOR CITY GOVERNMENT FOR THE FISCAL YEAR 2018/2019.

WHEREAS, it is imperative that goals are set for the City government to reach given the finite capacity of resources that exist in the administration; and

WHEREAS, the goals of the City government have been arrived at by the City Council through consensus; and

WHEREAS, budgets and work plans are to be developed to implement these goals;

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Fiscal Year 2018/2019 Goals for City Government. The following goals (Exhibit A) have been proposed for adoption. These goals are to guide the development of work plans and the allocation of resources. (Not In Order of Priority)

SECTION 2. Direction to All Committees, Commissions, Boards and Staff. All of the aforementioned groups shall review the goals listed above and provide input into their implementation. Budgets for specific utilities, committees, boards and City organizations are directed to reflect the implementation of these goals.

SECTION 3. Effective Date. This resolution shall become effective upon adoption.

ADOPTED by the City Council this 12th day of February, 2018.

APPROVED by the Mayor this 12th day of February, 2018.

ATTEST:

Mayor

City Recorder

2018-19 City Council Goals

Public Works:

1. Complete Water System Improvements/Corrosion Control Project
2. Raise Rates For Debt Service on USDA Loan
3. Seek Funding For Wastewater Master Plan Projects
4. Replace Receptacles in Downtown
5. WaNaPa Street Improvements and Crosswalk Project
6. Replace City Hall Roof

Electrical Department

1. Continue to Improve Dodson/Warrendale Distribution Line
2. Replace Street Lights as Funding and Time Allow
3. Replace Underground Lines on Riverview Street
4. Replace Underground Lines on Sunset Avenue
5. Upgrade Transmission Lines into Business Park
6. Buy BPA Substation

Emergency Services

1. Maintain Department within Budget Parameters
2. Continue to Operate with 3 FTE
3. Review ISO Requirements

Finance

1. Provide a backup generator for City Hall

City Recorder/Planner

1. Monitor Facebook
2. Review and Upgrade Website

Administration

1. Continue Good Governance
2. Continue Cleanup of Downtown
3. Quiet Zone Application
4. Upgrade Broadcast Capability

CASCADE LOCKS STAFF REPORT

DATE PREPARED: January 31, 2018

FOR CITY COUNCIL MEETING ON: February 12, 2018

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Resolution No. 1392 Establishing Water Rates to Pay USDA Loan for the Water System Improvement Project.

SYNOPSIS: At the City Council Meeting held on January 22, 2018, the City Council directed the staff to develop the water rate adjustments to increase revenues sufficiently enough to pay the 40 year bond offered by the US Department of Agriculture Rural Utility Services covering the \$3,764,515 Water System Improvement Project (WSIP) and the \$855,000 Corrosion Control Treatment Project (CCTP). After the discussion, the direction was to establish an increase effective March 1 of this year for the Corrosion Control Treatment Project of \$1.25 and the Water System Improvement Project of \$10.00. The direction also included an increase of \$10.00 for the WSIP effective on September 1, 2018. Resolution No. 1392 accomplishes these adjustments without increasing the meter maintenance fee, the base rate, or the fire flow fee.

Beginning in March of this year will put approximately \$96,000 into the bond reserve for this loan, which is 60% of the reserve required by the USDA. That reserve will be fully funded by the end of 2020. Any additional funding over the annual payment will be applied to the loan principal, making this 40 year loan being paid off in 32 years.

The average water user in Cascade Locks would see the bill increase to \$42.63 on the October.

	Current	CCTP	WSIP Increases	
Meter Maintenance	\$ 0.88	\$ 0.88	\$ 0.88	\$ 0.88
Base Charge	9.50	9.50	9.50	9.50
Fire Flow	1.00	1.00	1.00	1.00
Usage (4000 gallons)	10.00	10.00	10.00	10.00
CCTP Debt Service	-	1.25	1.25	1.25
WSIP Debt Service	-	-	10.00	20.00
Total	\$ 21.38	\$ 22.63	\$ 32.63	\$ 42.63

CITY COUNCIL OPTIONS: Approve, modify, or reject the proposed resolution.

RECOMMENDED MOTION: "I move to approve Res. No. 1392 increases the water rates to fund the loan payments and reserve."

RESOLUTION NO. 1392

A RESOLUTION ESTABLISHING A FEE FOR THE MAINTENANCE, TESTING AND REPLACEMENT OF WATER METERS; ESTABLISHING WATER RATES INCLUDING DEBT SERVICE; AND REPEALING RESOLUTION NO. 1316.

WHEREAS, it is necessary for the City to establish a fair and equitable fee for maintenance, testing, calibration and replacement of each and every water meter; and

WHEREAS, the City Council recognizes the need to expend more funds to repair the aging system; and

WHEREAS, the City must raise rates to pay for the loan for the Water System improvements, including the \$855,000 Corrosion Control Treatment Project of 2018 and the \$3,764,515 Water System Improvement Project of 2018;

NOW THEREFORE, THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Meter Maintenance Fee. A monthly charge will be assessed to each water system customer based upon the size of the supply of each water meter. This fee shall be transferred to the Capital Reserve Fund each month and used for the maintenance, testing, calibration and replacement for each water meter.

SECTION 2. Fire Flow Fee. A monthly charge will be assessed to each water system customer based upon the size of the water meter for the maintenance of hydrants and attendant water transmission lines.

SECTION 3. Calculations of Meter Maintenance and Monthly Capacity Charges.

Beginning with the July 1, 2013 billing period, each customer shall pay the following water meter maintenance charge, fire flow, and monthly capacity charge:

<u>Meter Size</u>	<u>Meter Maint.</u>	<u>Base Rate</u>	<u>Fire Flow</u>	<u>Total</u>
5/8 inch	\$ 0.88	\$ 9.50	\$ 1.00	\$ 11.38
3/4 inch	1.10	\$ 14.12	1.00	16.22
1 inch	1.42	\$ 23.34	3.00	27.76
1 1/2 inch	2.82	\$ 46.40	6.00	55.22
2 inch	3.96	\$ 74.07	8.00	86.03
2 inch turbine	6.04	\$ 74.07	10.00	90.11
3 inch turbine	7.78	\$ 161.70	15.00	184.48
3 inch compound	15.60	\$ 161.70	20.00	197.30
4 inch compound	25.20	\$ 290.55	25.00	340.75

SECTION 4. Establishing rate for the debt service incurred by the Corrosion Control Treatment Project. Beginning March 1, 2018, a monthly charge will be assessed to each water system customer based upon the size of the water meter for the payment on the debt service incurred by the Corrosion Control Treatment Project of 2018 in addition to the calculations in Section 3 and shown on the water bill as a separate line item:

<u>Meter Size</u>	<u>CCTP Debt Service</u>
5/8 inch	\$1.25
3/4 inch	1.86
1 inch	3.07
1 ½ inch	6.10
2 inch	9.74
2 inch turbine	9.74
3 inch turbine	21.27
3 inch compound	21.27
4 inch compound	38.52

SECTION 5. Establishing rate for the debt service incurred by the Water System Improvement Project. Beginning March 1, 2018, a monthly charge will be assessed to each water system customer based upon the size of the water meter for the payment on the debt service incurred by the Water System Improvement Project of 2018 in addition to the calculations in Section 3 and shown on the water bill as a separate line item:

<u>Meter Size</u>	<u>WSIP Debt Service</u>
5/8 inch	\$10.00
3/4 inch	14.86
1 inch	24.56
1 ½ inch	48.82
2 inch	77.94
2 inch turbine	77.94
3 inch turbine	170.15
3 inch compound	170.15
4 inch compound	305.74

SECTION 6. Establishing rate for the debt service incurred by the Water System Improvement Project. Beginning September 1, 2018, a monthly charge will be assessed to each water system customer based upon the size of the water meter for the payment on the debt service incurred by the Water System Improvement Project of 2018 in addition to the calculations in Section 3 and shown on the water bill as a separate line item. These rates will replace the rates established in Section 5.

<u>Meter Size</u>	<u>WSIP Debt Service</u>
5/8 inch	\$20.00
3/4 inch	29.72
1 inch	49.13
1 ½ inch	97.65
2 inch	155.88
2 inch turbine	155.78
3 inch turbine	340.31
3 inch compound	340.31
4 inch compound	611.48

SECTION 7. Establishing Rate Per 1,000 Gallons. The charge for all water usage, regardless of purpose, shall be **\$2.50** per 1,000 gallons of water used.

SECTION 8. Large Water Users: For large water users (over 250,000 gallons per month) the City will negotiate a contracted rate on a case by case basis.

SECTION 9. Resource Pricing: For large water users (over 250,000 gallons per month) who purchase water as a resource, the City will negotiate a contracted rate subject to an automatic pricing index such as the Producers Price Index.

SECTION 10. Accidental Meter Damage. If a water meter is accidentally damaged by construction equipment or for any other reason, the person, corporation, partnership or business responsible for operating the equipment which has damaged the water meter shall pay all costs associated with its replacement or repair by the City.

SECTION 11. Meter Tampering. Any person, corporation, partnership or business which attempts to alter the reading on a water meter shall be assessed a fee to recalibrate, repair or replace that or any other water meter so altered. The fee shall include all administrative, inspection, recalibration, repair, replacement or legal costs associated with any attempt to alter a water meter. The City may disconnect such service until such time as all fees are paid by the responsible person, corporation, partnership or business.

SECTION 12. Repeal of Prior Resolutions. Resolution No. 1316 is hereby repealed.

SECTION 13. Effective Date. This resolution shall become effective upon adoption by the City Council and approval by the Mayor.

SECTION 14. Expiration. This resolution shall remain in effect until repealed by the City Council.

ADOPTED by the City Council this 12th day of February, 2018.

APPROVED by the Mayor this 12th day of February, 2018.

Mayor Tom Cramblett

ATTEST:

City Recorder Kathy Woosley

Water System Improvement Project

Principal: \$ 3,764,515.00
 Interest: 2.875%
 Term: 480 months
 Monthly: \$ 13,206.60
 Annual: \$ 158,479.22

		3/1/2018														
Meter Size	Number	Fixed Charges			Monthly Revenues			New Debt Service			Annual Revenues			New Debt Service		
		Meter Maint.	Base Charge	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow
5/8 inch	444	\$ 0.88	\$ 9.50	\$ 1.00	\$ 391	\$ 4,218	\$ 444	\$ 4,440	\$ 9,493	\$ 4,689	\$ 50,616	\$ 5,328	\$ 53,280	\$ 113,913		
3/4 inch	16	1.10	14.12	1.00	18	226	16	238	497	211	2,710	192	2,853	5,966		
1 inch	17	1.42	23.34	3.00	24	397	51	418	889	290	4,761	612	5,011	10,674		
1 1/2 inch	12	2.82	46.38	6.00	34	557	72	586	1,248	406	6,679	864	7,031	14,980		
2 inch	13	3.96	74.04	8.00	51	963	104	1,013	2,131	618	11,551	1,248	12,159	25,575		
2 inch turbine	1	6.04	74.04	10.00	6	74	10	78	168	72	889	120	935	2,016		
3 inch turbine	6	7.78	161.65	15.00	47	970	90	1,021	2,127	560	11,638	1,080	12,251	25,530		
3 inch compound	1	15.60	161.65	20.00	16	162	20	170	367	187	1,940	240	2,042	4,409		
4 inch compound	-	25.20	290.45	25.00	-	-	-	-	-	-	-	-	-	-		
6 inch	-	50.00	400.00	35.00	-	-	-	-	-	-	-	-	-	-		
5/8 inch (rural)	4	0.88	9.50	1.00	4	38	4	40	86	42	456	48	480	1,026		
Total	514				\$ 590	\$ 7,603	\$ 811	\$ 8,003	\$ 17,007	\$ 7,075	\$ 91,240	\$ 9,732	\$ 96,042	\$ 204,089		

		9/1/2018														
Meter Size	Number	Fixed Charges			Monthly Revenues			New Debt Service			Annual Revenues			New Debt Service		
		Meter Maint.	Base Charge	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow
5/8 inch	444	\$ 0.88	\$ 9.50	\$ 1.00	\$ 391	\$ 4,218	\$ 444	\$ 8,880	\$ 13,993	\$ 4,689	\$ 50,616	\$ 5,328	\$ 106,560	\$ 167,193		
3/4 inch	16	1.10	14.12	1.00	18	226	16	475	735	211	2,710	192	5,706	8,819		
1 inch	17	1.42	23.34	3.00	24	397	51	835	1,307	290	4,761	612	10,022	15,685		
1 1/2 inch	12	2.82	46.38	6.00	34	557	72	1,172	1,834	406	6,679	864	14,061	22,010		
2 inch	13	3.96	74.04	8.00	51	963	104	2,026	3,145	618	11,551	1,248	24,318	37,734		
2 inch turbine	1	6.04	74.04	10.00	6	74	10	156	246	72	889	120	1,871	2,952		
3 inch turbine	6	7.78	161.65	15.00	47	970	90	2,042	3,148	560	11,638	1,080	24,502	37,781		
3 inch compound	1	15.60	161.65	20.00	16	162	20	340	538	187	1,940	240	4,084	6,451		
4 inch compound	-	25.20	290.45	25.00	-	-	-	-	-	-	-	-	-	-		
6 inch	-	50.00	400.00	35.00	-	-	-	-	-	-	-	-	-	-		
5/8 inch (rural)	4	0.88	9.50	1.00	4	38	4	80	126	42	456	48	960	1,506		
Total	514				\$ 590	\$ 7,603	\$ 811	\$ 16,007	\$ 25,011	\$ 7,075	\$ 91,240	\$ 9,732	\$ 192,083	\$ 300,130		

Corrosion Control Treatment Project

Principal: \$ 775,000.00
 Interest: \$ 280,000.00 64% Grant
 Term: 1.00% 360 months
 Monthly: \$ 900.59
 Annual: \$ 10,807.08

3/1/2018

Meter Size	Number	Fixed Charge			New Debt Service			Monthly Revenues			New Debt Service			Annual Revenues			New Debt Service			
		Meter Maint.	Base Charge	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	Meter Maint.	Base Rate	Fire Flow	
5/8 inch	444	\$ 0.88	\$ 9.50	\$ 1.00	\$ 1.25	\$ 4,218	\$ 444	\$ 391	\$ 4,218	\$ 444	\$ 555	\$ 5,608	\$ 4,689	\$ 50,616	\$ 5,328	\$ 6,660	\$ 50,616	\$ 5,328	\$ 6,660	
3/4 inch	16	1.10	14.12	1.00	1.86	226	16	18	226	16	30	289	211	2,710	192	357	2,710	192	357	
1 inch	17	1.42	23.34	3.00	3.07	397	51	24	397	51	52	524	290	4,761	612	626	4,761	612	626	
1 1/2 inch	12	2.82	46.38	6.00	6.10	557	72	34	557	72	73	736	406	6,679	864	879	6,679	864	879	
2 inch	13	3.96	74.04	8.00	9.74	963	104	51	963	104	127	1,245	618	11,551	1,248	1,520	11,551	1,248	1,520	
2 inch turbine	1	6.04	74.04	10.00	9.74	74	10	6	74	10	10	100	72	889	120	117	889	120	117	
3 inch turbine	6	7.78	161.65	15.00	21.27	970	90	47	970	90	128	1,234	560	11,638	1,080	1,531	11,638	1,080	1,531	
3 inch compound	1	15.60	161.65	20.00	21.27	162	20	16	162	20	21	219	187	1,940	240	255	1,940	240	255	
4 inch compound	-	25.20	290.45	25.00	38.22	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6 inch	-	50.00	400.00	35.00	52.63	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5/8 inch (rural)	4	0.88	9.50	1.00	1.25	38	4	4	38	4	5	51	42	456	48	60	456	48	60	
Total	514							\$ 590	\$ 7,603	\$ 811	\$ 1,000	\$ 10,004	\$ 7,075	\$ 91,240	\$ 9,732	\$ 12,005	\$ 91,240	\$ 9,732	\$ 12,005	

CASCADE LOCKS STAFF REPORT

Date Prepared: January 31, 2018

For City Council Meeting on: February 12, 2018

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Wastewater One Stop Summary

SYNOPSIS: Please find the One-Stop Project Summary attached for our \$5,274,850 Wastewater System Improvements Project (WWSIP).

On January 23, representatives from BizOR, IFA, DEQ, and the USDA met with the City and our engineer Troy Baker from Anderson/Perry Associates in the Council chambers to see how they can help Cascade Locks with our sewer collection main replacements and our treatment plant refurbishment. These groups examined every way and program they have to help us solve our wastewater problems. The options presented were listed in the attachments.

Scenario #1

BizOR could finance the project for 3.5% over 20 years with \$550,000 in grant money. Estimated rate per EDU would be \$81.78. (Our current rate is \$45.40 per month.)

Scenario #2

DEQ could finance the whole amount at 1.91% over 30 years with no grant money using the Clean Water State Revolving Loan Fund. The estimated rate would be \$69.69 per month.

Scenario #3

This scenario is the same as Scenario #2, but with a potential for \$500,000 in grant money. This lowers the estimated rate to \$67.01.

Scenario #4

The USDA Rural Utilities Service, which is doing our water project funding, would finance the whole amount with 33% in grant money over 40 years at 2.75%. The estimated monthly rate would be \$59.24.

Scenario #5

This is a partnership offer with BizOR financing \$1.1 million with 50% grant money and the USDA financing the balance at 33% grant funds. The same terms apply as in each agencies previous funding. The estimated monthly payment would be \$59.13.

Scenario #6

This is also a partnership offer between all three funding agencies with the staggered rates and terms. While this maximizes the grant money available for a rate of \$58.45, each agency cautioned against the amount of paperwork required in coordinating three funding agencies (two State and one Federal) for a gain of just \$.68 per month in rates.

The last page of this report shows Scenario #5 and its impact on the City's budget if that option were selected.

Some factors should be noted. We had originally estimated the new rate if the entire WWSIP would be undertaken would be about \$90 per month. With the loan interest rates offered and the grant moneys offered by the agencies, the estimated monthly rate is under \$60, an increase of only \$14.60, to do all the work outlined in the Wastewater Facilities Master Plan.

All of the agencies noted that all rates were likely to go up and the grant moneys likely to go down in the future.

These scenarios assume continuing the current bond payment schedule (\$53,711 in principal and interest each year with an additional \$24,000 in early principal repayment for a total of \$77,711 annual payments for the next 10 years.) Our current 1998 Bond carries a 4.75% interest rate. If we refinanced this bond at 3.5% for the next 10 years, we could save \$5,826 per year or \$58,260 over the remaining life of the bond.

CITY COUNCIL OPTIONS: Discussion item only.

RECOMMENDED ACTION: Staff recommends Scenario #5 be strongly considered as it maximizes the grant funding while minimizing the term and the complexity of the project.

What would the Council like to do?

ONE-STOP PROJECT SUMMARY

Date Jan. 23, 2018

Client Name Cascade Locks, City of

Name of Project Wastewater System Improvements

Project Description
 The wastewater collection system is aging as well as the treatment facility.

Project Solution
 Upgrades will be made to both areas. The treatment facility is 19 years old and both areas continually cause the City to be out of compliance.

Project Background	
Type of Project	Sewer
Compliance Issue	Yes
Business Commitment	No
# Jobs Created/Retained	

Project Financing	
Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850
Source of Loan Repayment	User Fees

Water and Sewer Only	
Projected OM&R	\$265,000
Current OM&R	\$245,000
Existing DS	\$77,706
Current Avg Monthly OM&R + DS per EDU	\$39.09
Current Avg Monthly User Rate per EDU	\$45.40
Property Tax applied to Utility	

Demographics	
EDU's	688
Connections	443
Population	1310
Unemployment Rate	3.80%
Community MHI	\$40,000
Statewide MHI	\$51,243
Percentage of Statewide MHI	78%
LMI %	44.50%
Distressed Index	Distressed
County	Hood River County
Affordability Rate	\$41.67

Term Key	
EDU	Equivalent Dwelling Unit
MHI	Median Household Income
LMI	Low/Moderate Income
OM&R	Operations, Maintenance, Repair
DS	Debt Service

ONE-STOP SCENARIO #1

Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

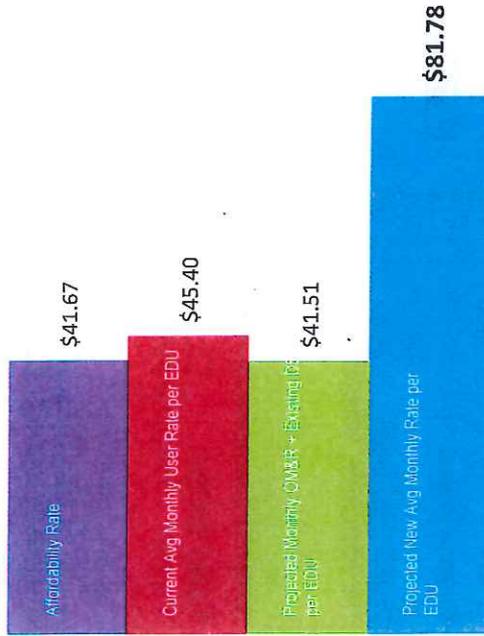
Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$40.27
Projected New Avg Monthly Rate per EDU	\$81.78

Partner	Program	Total Financing	Grant Amount	Loan Amount	Loan Repayment Term (yrs)	Financing Terms		Annual Debt Payment
						Estimated Interest Rate	Annual Debt Payment	
BizOR	WW	\$5,274,850	\$550,000	\$4,724,850	20	3.500%		\$332,446

BB

Total Financed	\$5,274,850	Financing Gap	\$0	Annual Debt Service	\$332,446
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Impact per EDU



Notes	
WW	Must meet affordability criteria for subsidized interest rate and grant eligibility. Interest rates set quarterly; Oregon Bond Bank rates are set at time of the Bond Sale. IFA Board approval required for grant >\$500,000 or loan >\$3MM.

ONE-STOP SCENARIO #2

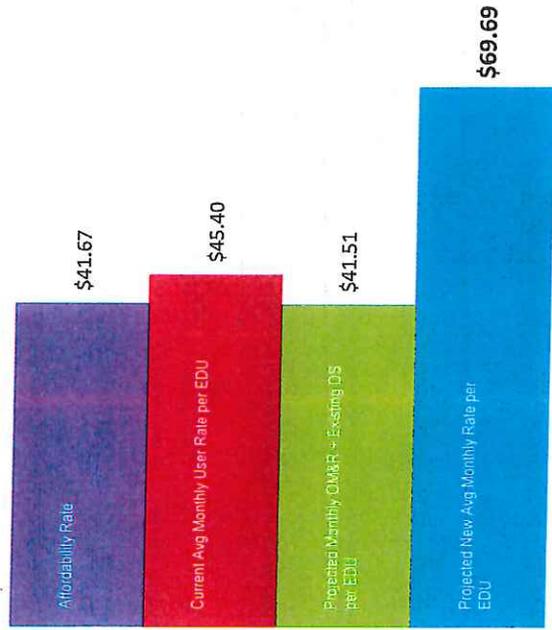
Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$28.18
Projected New Avg Monthly Rate per EDU	\$69.69

Partner	Program	Total Financing	Grant Amount	Loan Amount	Financing Terms		
					Loan Repayment Term (yrs)	Estimated Interest Rate	Annual Debt Payment
DEQ	CWSRF	\$5,274,850	\$0	\$5,274,850	30	1.910%	\$232,617

Total Financed **\$5,274,850** Financing Gap **\$0** Annual Debt Service **\$232,617**

Impact per EDU



Notes
<p>DEQ Rate is "Effective rate" which includes .5% fee. DEQ will require a Debt Service Reserve be established. Fiscal Sustainability Plan and Cost and Effectiveness analysis (both may already be included in the facility plan). Environmental report (requires 30 day public comment period). Comply with federal cross cutting authorities, Davis-Bacon (or BOLI whichever is more), American Iron and Steel certification. Applications 3 times a year scored regionally. Depending on project timing, may need to document qualifications based procurement for Architectural & Engineering contracts (OR law already requires qualifications based procurements when A&E exceeds \$100K)</p>

ONE-STOP SCENARIO #3

Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

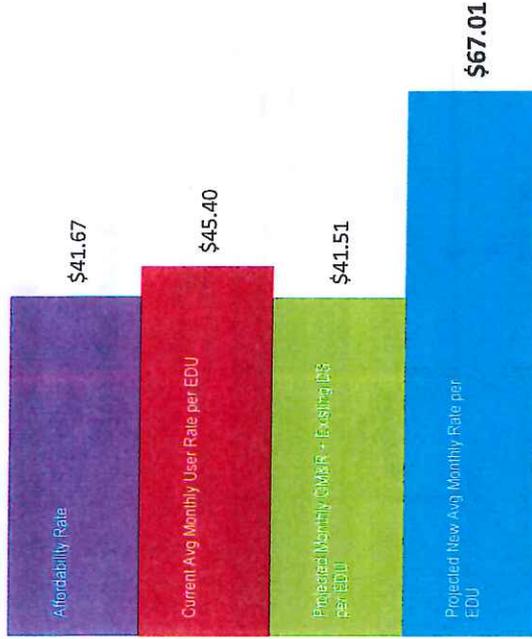
Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$25.50
Projected New Avg Monthly Rate per EDU	\$67.01

Partner	Program	Total Financing	Grant Amount	Loan Amount	Loan Repayment Term (yrs)	Financing Terms		Annual Debt Payment
						Estimated Interest Rate	Annual Debt Payment	
DEQ	CWSRF	\$5,274,850	\$500,000	\$4,774,850	30	1.910%		\$210,567

Total Financed	\$5,274,850
Financing Gap	\$0
Annual Debt Service	\$210,567

Notes	
CWSRF	DEQ Rate is "Effective rate" which includes .5% fee. DEQ will require a Debt Service Reserve be established. Fiscal Sustainability Plan and Cost and Effectiveness analysis (both may already be included in the facility plan). Environmental report (requires 30 day public comment period). Comply with federal cross cutting authorities. Davis-Bacon (or BOLI whichever is more), American Iron and Steel certification. Applications 3 times a year scored regionally. Depending on project timing, may need to document qualifications based procurement for Architectural & Engineering contracts (OR law already requires qualifications based procurements when A&E exceeds \$100K)

Impact per EDU



ONE-STOP SCENARIO #4

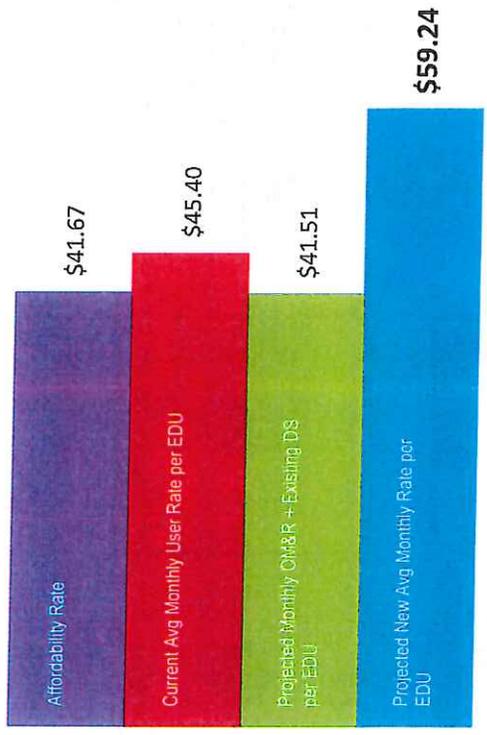
Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$17.73
Projected New Avg Monthly Rate per EDU	\$59.24

Partner	Program	Total Financing	Grant Amount	Loan Amount	Loan Repayment Term (yrs)	Financing Terms	
						Estimated Interest Rate	Annual Debt Payment
USDA	RUS	\$5,274,850	\$1,750,000	\$3,524,850	40	2.750%	\$146,392

Total Financed **\$5,274,850** Financing Gap **\$0** Annual Debt Service **\$146,392**

Impact per EDU



Notes	
RUS	G.O. or Revenue Bond. USDA/RUS will require 10% Annual Debt Service Reserve be established. Interim financing will be required. Up to 45% grants. Environmental report with cultural study. Short lived assets reserve.

ONE-STOP SCENARIO #5

Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

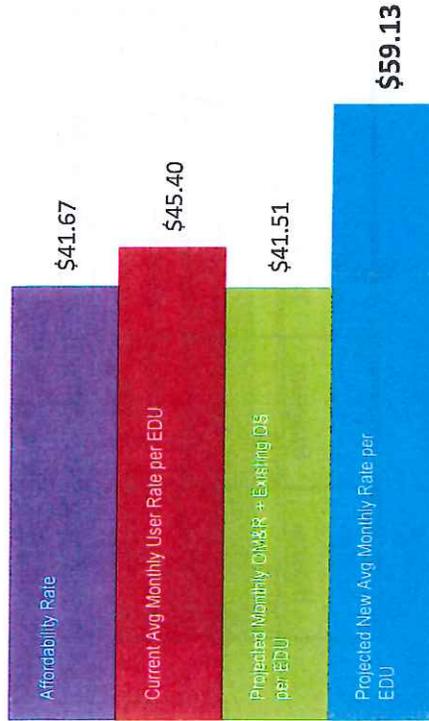
Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$17.62
Projected New Avg Monthly Rate per EDU	\$59.13

Partner	Program	Total Financing	Grant Amount	Loan Amount	Financing Terms		
					Loan Repayment Term (yrs)	Estimated Interest Rate	Annual Debt Payment
BizOR	WW	\$1,100,000	\$550,000	\$550,000	30	3.500%	\$29,904
USDA	RUS	\$4,174,850	\$1,391,603	\$2,783,247	40	2.750%	\$115,592

Total Financed **\$5,274,850** Financing Gap **\$0**

Annual Debt Service **\$145,497**

Impact per EDU



	Notes
WW	Must meet affordability criteria for subsidized interest rate and grant eligibility. Interest rates set quarterly; Oregon Bond Bank rates are set at time of the Bond Sale. IFA Board approval required for grant >\$500,000 or loan >\$3MM.
RUS	G.O. or Revenue Bond. USDA/RUS will require 10% Annual Debt Service Reserve be established. Interim financing will be required. Up to 45% grants. Environmental report with cultural study. Short lived assets reserve.

ONE-STOP SCENARIO #6

Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

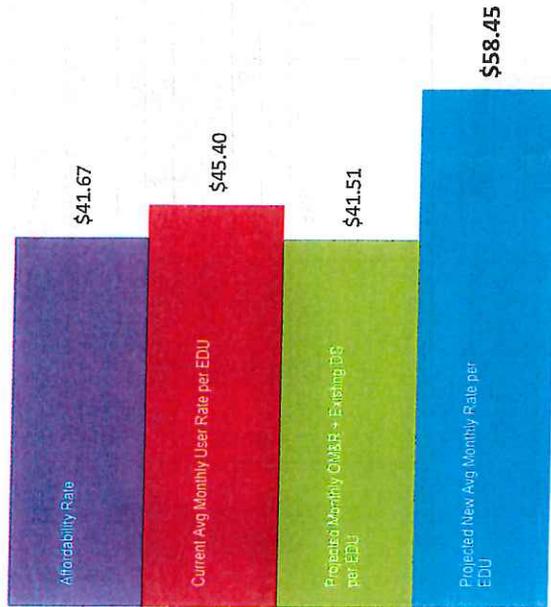
Projected Monthly OM&R + Existing DS per EDU	\$41.51
Monthly New DS per EDU	\$16.94
Projected New Avg Monthly Rate per EDU	\$58.45

Partner	Program	Total Financing	Grant Amount	Loan Amount	Financing Terms		
					Loan Repayment Term (yrs)	Estimated Interest Rate	Annual Debt Payment
DEQ	CWSRF	\$1,000,000	\$500,000	\$500,000	30	1.910%	\$22,050
USDA	RUS	\$3,174,850	\$1,058,178	\$2,116,672	40	2.750%	\$87,909
BIZOR	WW	\$1,100,000	\$550,000	\$550,000	30	3.500%	\$29,904

Total Financed **\$5,274,850** Financing Gap **\$0**

Annual Debt Service **\$139,862**

Impact per EDU



	Notes
CWSRF	DEQ Rate is "Effective rate" which includes .5% fee. DEQ will require a Debt Service Reserve be established. Fiscal Sustainability Plan and Cost and Effectiveness analysis (both may already be included in the facility plan). Environmental report (requires 30 day public comment period). Comply with federal cross cutting authorities. Davis-Bacon (or BOLI whichever is more), American Iron and Steel certification. Applications 3 times a year scored regionally. Depending on project timing, may need to document qualifications based procurement for Architectural & Engineering contracts (OR law already requires qualifications based procurements when A&E exceeds \$100K)
RUS	G.O. or Revenue Bond. USDA/RUS will require 10% Annual Debt Service Reserve be established. Interim financing will be required. Up to 45% grants. Environmental report with cultural study. Short lived assets reserve.
WW	Must meet affordability criteria for subsidized interest rate and grant eligibility. Interest rates set quarterly. Oregon Bond Bank rates are set at time of the Bond Sale. IFA Board approval required for grant >\$500,000 or loan >\$3MM.

ONE-STOP SCENARIO COMPARISONS

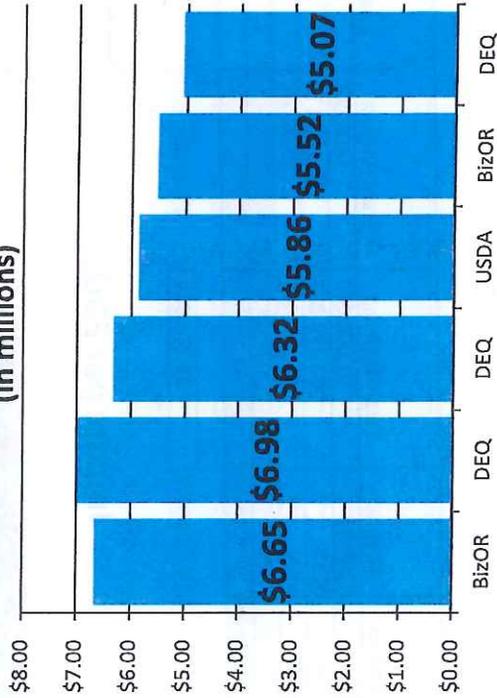
Estimated Project Cost	\$5,274,850
Local Contribution	\$0
Assistance Requested	\$5,274,850

Current Avg Monthly User Rate per EDU \$45.40

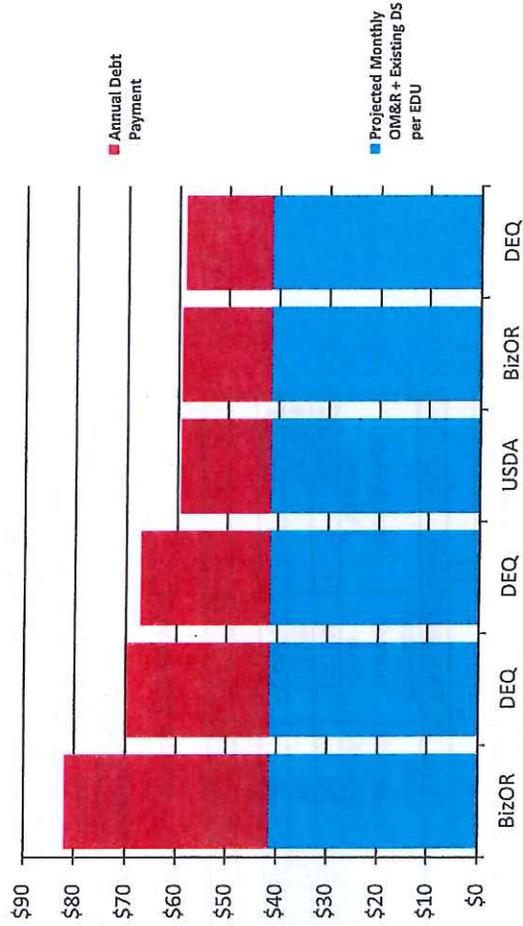
Projected Monthly OM&R + Existing DS per EDU \$41.51

Scenario	Total Financing	Grant Amount	Loan Amount	Annual Debt Payment	Total Payments over Life of Loan	Projected Monthly New DS per EDU	Projected New Avg Monthly Rate per EDU	# of Funding Partners	Rate	Term Years
BizOR	\$5,274,850	\$550,000	\$4,724,850	\$332,446	\$6,648,911	\$40.27	\$81.78	1	3.50%	20
DEQ	\$5,274,850	\$0	\$5,274,850	\$232,617	\$6,978,512	\$28.18	\$69.69	1	1.91%	30
DEQ	\$5,274,850	\$500,000	\$4,774,850	\$210,567	\$6,317,022	\$25.50	\$67.01	1	1.91%	30
USDA	\$5,274,850	\$1,750,000	\$3,524,850	\$146,392	\$5,855,694	\$17.73	\$59.24	1	2.75%	40
BizOR	\$5,274,850	\$1,941,603	\$3,333,247	\$145,497	\$5,520,826	\$17.62	\$59.13	2	Various	Various
DEQ	\$5,274,850	\$2,108,178	\$3,166,672	\$139,862	\$5,074,961	\$16.94	\$58.45	3	Various	Various

Total Payments over Life of Loan (in millions)



Projected New Avg Monthly Rate per EDU



ONE-STOP FUNDING PARTNER INFORMATION

Partner	Program	Assistance Available	Key Considerations	How to Apply
Business Oregon	SPWF WAW SDWRLF DWSPE CDBG	Loans, Grants, TA Loans, Grants, TA Loans, Principal Forgiveness Loans, Grants Grants	*Estimated rates; Direct rates are set quarterly. Oregon Bond Bank rates are set at time of the Bond Sale Debt Service Coverage Requirement	Contact your local Regional Coordinator
DEQ	CWSRE	Loans, Principal Forgiveness Interim Financing (for USDA) Planning Loans	***DEQ Rate is "Effective rate" which includes .5% fee Debt Service Reserve Requirement	Contact your local Project Officer
USDA	RUS	Loans, Grants	** USDA/RUS will require 10% Annual Debt Service G.O. or Revenue Bond Debt Service Reserve Requirement	Contact CP Area Specialist Apply online
WRD	Project Feasibility	Grants	Cost-Share 50% required (cash or in-kind).	Contact Jon Unger Grant Program Coordinator jon.i.unger@wrд.state.or.us (503) 986-0869
LOC AOC	Project Implementation Pooled Bond	Loans, Grants Bond, Loans, TA Interim Financing (for USDA)	Cost-Share 25% required for grants (cash or in-kind). administered by Wedbush Securities	Contact LOC Contact AOC
SDAQ	Services and Programs	Loans, TA	special districts association funding program	Contact SDAQ
EDA OHA RCAC OAWU	Public Works DWP Programs and Services	Loans, Grants TA Loans, TA TA	federal financing for public works projects circuit rider for drinking water projects technical assistance water utility assistance	Apply online More Information Contact RCAC Contact OAWU

ONE-STOP CONTACT LIST

Date Jan. 23, 2018

Client Name Cascade Locks, City of

Name of Project Wastewater System Improvements

Name	Title / Role	Representing	Phone	Email
Ami Keiffer	Regional Project Manager	Business Oregon	503-986-0138	Ami.keiffer@oregon.gov
Carolyn Meece	Regional Development Officer	Business Oregon	503-704-1311	Carolyn.meece@oregon.gov
Daniel Holbrook	WWF/SPWF Program & Policy Spec	Business Oregon	503-877-7006	Daniel.I.holbrook@oregon.gov
Deanna Busdieker	Councilor	City of Cascade Locks	541-374-9070	dbusdieker@cascade-locks.or.us
Dennis Knight	Public Finance Officer	Business Oregon	503-986-0171	Dennis.knight@oregon.gov
Gordon Zimmerman	Administrator	City of Cascade Locks	541-374-8484	gzimmerman@cascade-locks.or.us
Kathy Woosley	Recorder	City of Cascade Locks	541-374-8484	
Marianne Bump	Finance Officer	City of Cascade Locks	541-374-8484	mbump@cascade-locks.or.us
Rich Rodriguez	Public Finance Officer	Business Oregon	503-986-0149	Rich.rodriguez@oregon.gov
Sam Goldstein	Community Programs Director	USDA - RD	503-414-3362	Sam.goldstein@or.usda.gov
Tom Cramblett	Mayor - Cascade Locks	City of Cascade Locks	541-374-8336	
Trish Cousins	Regional Development	USDA	503-414-3336	Patricia.Cousins@or.usda.gov
Troy Baker	Professional Engineer	Anderson Perry	541-786-1393	tbaker@andersonperry.com

Wastewater Facilities Project

Principal: \$ 5,274,850
 Interest: \$ 3,333,247 37% Loan Forgiveness
 Term: 2.75%-3.5%
 Monthly: 360-480 months
 Annual: \$ 12,125
 \$ 145,497

3/1/2019

		Current	Usage	Revenue	New Rate	Usage	Total	Annual	New Rate
Residential	429	\$ 45.40	10,000	\$ 19,477	\$ 60.00	10,000	\$ 25,740	\$ 233,719	\$ 308,880
Commercial	42	8.77	25,000	9,209	11.60	25,000	12,180	110,502	146,160
Public Agency	16	8.77	25,000	3,508	11.60	25,000	4,640	42,096	55,680
Total	487			\$ 32,193			42,560	\$ 386,317	\$ 510,720

2017-18 2019-2020

Revenues

BFB	\$ 115,000	\$ 60,000
Service Fees	380,000	510,000
Interest	1,400	1,400
Capital Projects	10,000	10,000
Miscellaneous	1,000	1,000
	<u>507,400</u>	<u>582,400</u>

Expenditures

Personnel	\$ 29,704	\$ 29,704
Materials/Services	216,429	216,429
Capital Outlay	13,000	13,000
Transfers		
1998 Bond Payment - 40 years, 4.75%	53,711	53,711
Additional Principal - 10 years remaining	24,000	24,000
2019 Bond Payment - BizOR 30 years, 3.5%		29,904
2019 Bond Payment - USDA 40 years, 2.75%		115,592
Reserve	100,000	60,000
Capital Projects	10,000	10,000
Contingency	60,556	30,060
	<u>\$ 507,400</u>	<u>\$ 582,400</u>

Refinancing 1998 Bond

1998 Bond Remaining	\$ 597,839
Current Payment plus Additional Principal	77,711
Refinance at 3.5% for 10 years Payment	<u>71,885</u>
Savings per Year	\$ 5,826
Savings over remaining 10 years	\$ 58,260

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 January 2018

Case Numbers associated with Cascade Locks				Call Type Breakdown	
Case #	Date	Officer	Call Type		
S180003	01/02/18	20	SUSP	2 911	
S180024	01/08/18	28	PROP	3 AC	
S180033	01/11/18	27	THEFT	1 ALARM	
S180035	01/12/18	14	PROP	5 AOA	
S180043	01/14/18	21	VEH STOP	1 ASSIST	
S180042	01/14/18	10	WELF	1 BURG	
S180044	01/15/18	21	JUV	1 CIVIL	
S180046	01/15/18	28	VAND	1 DIST	
1083	01/17/18	RACHELC	ANIMAL	1 DOM	
S180057	01/18/18	15	SUSP	3 FU	
S180059	01/19/18	21	SUSP	2 HARA	
S180074	01/25/18	21	DOM	7 HV	
S180077	01/26/18	21	VEH STOP	4 INFO	
S180083	01/26/18	21	VEH STOP	2 JUV	
				2 MAR	
				2 MVC	
				9 OFCR	
				1 OV	
				2 PROP	
				4 PS	
				1 REPO	
				1 SUBJ STOP	
				14 SUSP	
				8 TA	
				3 TC	
				1 THEFT	
				1 TRES	
				1 VAND	
				65 VEH STOP	
				3 WELF	
				1 XP	
Total	14			153	Total

Total Number of Cascade Locks patrols

63

Total Calls for Service

(includes followup, OFCR initiated, agency assist, SAR, etc.)

153

Hours worked by Deputy Jubitz (21)

113.47

Hours worked by other personnel

61.7


 Brian Rockett, Undersheriff

