

CITY of CASCADE LOCKS

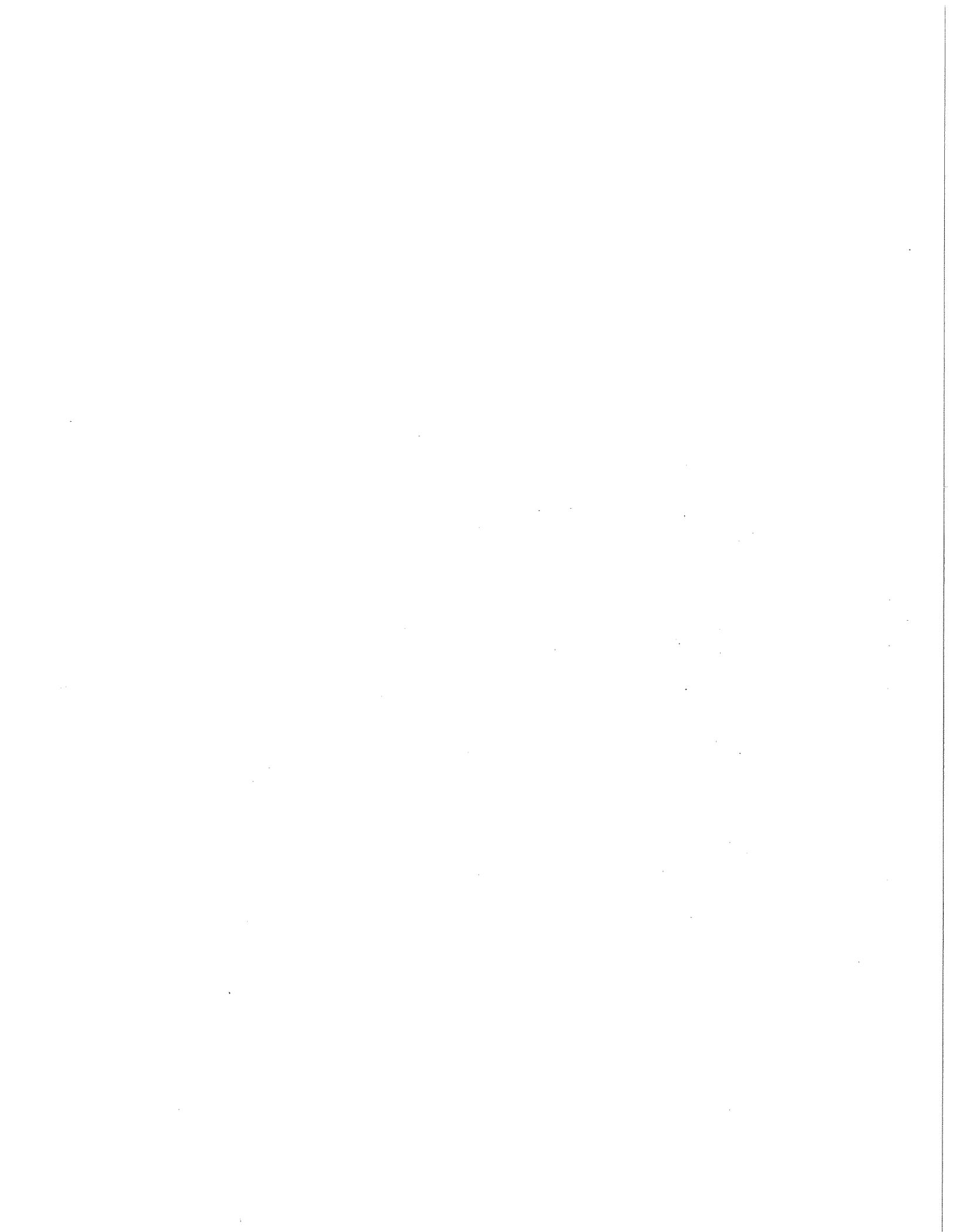
AGENDA

CITY COUNCIL MEETING, Monday, April 11, 2016, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of March 28, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 256,484.31.**
 - c. **Approve Resolution No. 1353 Authorizing a Budget Amendment for Receipt of Unanticipated Revenue in the Amount of \$1,750 for FY 2015/2016, Making Appropriations and Authorizing Expenditures.**
 - d. **Approve Lease of Copier.**
4. **Public Hearings.**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1354 Expressing the Council's Explicit Opposition to Measure 14-55.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Hood River County Library Reads Proclamation – Buzzy Nielsen.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.



1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 PM. CM's Groves, Randall, Fitzpatrick (via phone), Walker, Busdieker, and Mayor Cramblett were present. CM Rutherford was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Electric Department Working Foreman Keith Terry, Katelin Stuart, and Ray Cless. Operating the cameras were Betty Rush and Finance Officer Marianne Bump.
2. **Additions or amendments to the Agenda.** CA Zimmerman asked if Dr. Derr could be moved ahead in the agenda when she arrives.
3. **Adoption of Consent Agenda.**
 - a. **Approval of February 22, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 330,315.41.**
 - c. **Approve Resolution No. 1350 Authorizing a Budget Amendment for Unanticipated Revenue from Oregon Community Foundation (Cycle Oregon Grant).**
 - d. **Approve Resolution No. 1351 Authorizing Transfer of Funds for Purpose of Covering Deficit Balance in the CATV Fund.**
 - e. **Approve Resolution No. 1352 Authorizing a Transfer from Cemetery Trust to Cemetery Fund for Purpose of General Maintenance.**

Mayor Cramblett read the list of items on the Consent Agenda. CM Busdieker asked if 3.d. could be removed for further discussion. **Motion:** CM Groves moved, seconded by CM Randall, to approve the Consent Agenda with the exception of 3.d. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.

CM Busdieker asked about the \$5,000 being transferred from contracted services engineering when getting ready to do the infrastructure upgrades and wondered how this will affect potential engineering contracts. CA Zimmerman said this is for planning and not water or sewer engineering services. Mayor Cramblett asked when the City would stop paying the bills for the CATV programming. CA Zimmerman explained that Gorge Networks is reimbursing the City for paying the bills through the end of the contracts with the programmers.

Motion: CM Busdieker moved, seconded by CM Randall, to approve Resolution No. 1351 authorizing transfer of funds for the purpose of covering deficit balance in the CATV Fund. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.

4. **Public Hearings.** None.
5. **Action Items:**
 - a. **Appointment to Committees.** Mayor Cramblett appointed Buzzy Nielsen to the Budget Committee with Council's consent. Mayor Cramblett said he appreciated Mr. Wiren's interest and asked Staff to inform him of openings on other committees.
 - b. **Approve New Electric Department Service Truck.** CM Busdieker asked why there wasn't a search for a cheaper used truck first. She said the Fire Department was made to look at used vehicles within their budget. She said she was just curious as to why the Electric Department wouldn't do that also. EDWF Terry said every one of the trucks have to be worked on except for the bucket truck. He said if Council wants a used truck, we'll get a used truck.

Mayor Cramblett said the City definitely got the life out of the old truck. He said he wants to see more options and doesn't have a problem purchasing a new truck. He said the same company listing repairs for the old truck are giving the bid on a new truck. He said he would like to see options on a good used truck and other bids on new trucks. CA Zimmerman clarified that the bid for a new truck is not the same company that estimated repairs on the old truck. EDWF Terry said the company giving the bid on the new truck is the same company the City used when they purchased the dump truck and they are supposed to be the lowest bid. Mayor Cramblett asked about the need for a club cab that seats six people. EDWF Terry said you need space for rain gear, tools, etc. while out working and they no longer make extra cabs. CM Randall said the old truck is 25 years old and ludicrous to restore. He said the crew cab will be valuable. He said he has looked at new and used and a used truck of two to three years older can be 8,000 to 10,000 cheaper. CM Busdieker said \$60,000 is being asked for and wondered about the other things that would be needed for the truck. EDWF Terry said a new truck is needed to set up for line work. He said unless a used truck could be found set up. He said used trucks are usually worn out. He said it will be hard to find a two to three year old flatbed truck. CM Busdieker said she would like to know what the "other stuff" is and what the cost is ahead of time. CM Fitzpatrick said a new truck is expensive but you know what you got. He said EDWF Terry could spend his time looking for a used truck but the City pays him too much money to do that. He said the City got 15 years out of the old truck and everything has to be set up for the work they do. He said EDWF Terry has been accurate on past decisions so would trust him on this. He said he is in favor of the purchase of a new truck. EDWF Terry said there are electrical problems with the 200 yard dump truck, the hydraulics have been fixed on the line truck, and the other truck has something wrong with the front end and the rear main seal is leaking. He said if he puts the other truck in the shop they will have no truck to put on the freeway as the truck he wants to replace is running on three cylinders. Mayor Cramblett said he still wants to see other options. CM Walker said he has purchased flatbed trucks at work, carries personal protective equipment, etc. in the club cab. He said he does have an idea of the total cost of what will be added to equip the truck for the job. He said you might find a used one but a new truck will have a warranty.

Mayor Cramblett said this Council has been holding a tight line and Capital Reserve has been hit hard. He said he is not opposed to a new truck but wants to see other options. EDWF Terry said there will also be six months wait time on a new vehicle.

EDWF Terry said that he told Bear Mountain that he would see that they get their power installed, hopefully, by the end of May. He said June 3rd will be his last day at the City.

Council approved advertising for an Electric Department Working Foreman.

c. Approve Hood River County Law Enforcement Contract. Motion: CM Busdieker moved, seconded by CM Walker, to approve the new contract for the next fiscal year. CM Walker said he would like to have someone from the Sheriff's Office come to a Council meeting once in a while. He said he knows they are busy. CM Busdieker said they could come every now and then. The motion was passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.

d. Approve PCB Investigation. CA Zimmerman said DEQ notified the City of potential contamination and according to their records it seems to be on our waste water treatment plant.

He said the voluntary clean up agreement was signed and he has contacted SLR to do an investigation. He said samples of our water have been sent to be tested to make sure there are no PCB's in the City's well water. CA Zimmerman said he needs approval to engage SLR to work with DEQ and provide a preliminary assessment and investigation process up to \$10,000. CA Zimmerman said we need to get this started to see if the City is the cause of contamination, and if we are, to find out next steps. **Motion:** CM Walker moved, seconded by CM Busdieker, to start the PCB investigation for an amount not to exceed \$10,000.

CM Busdieker asked if CA Zimmerman had received the actual study that they had performed. CA Zimmerman said he has only received the assessment. CM Busdieker said under the Site Evaluation portion of the letter it states that an information request was sent to the City regarding activities in the vicinity of Herman Creek and went unanswered. CA Zimmerman said he does not know when it was sent or to whom. He said they didn't tell him anything. CM Busdieker said she would like more information about that also. CM Busdieker asked how DEQ determined the Low, Medium, and High Threats. CA Zimmerman said there was a time when people were trying to steal copper out of the transformers and the City had to clean up five or six yards of contaminated soil. He said the City has cleaned up the spill that we had. He said DEQ is going on the fact that we have been an electric utility since 1938. He said the waste water treatment plant wasn't built until 1998 and the City didn't store any transformers there before then. He said transformers were changed in 1978 regarding PCB's. He said that is why we are going to investigate the whole area. He said if contamination is found where the transformers are stored that area drains to the Columbia and not Herman Creek.

CA Zimmerman said a citizen has claimed that the City buried transformers at that site and supposedly there is video to prove it. He said Tracy Hupp was here for 26 years and it wasn't done during his time. He said if there is a video, please bring it forward so that the City can do the cleanup.

CM Busdieker said the Scope of Work speaks of interviewing selected individuals. CM Zimmerman said people that have worked in the Electric Department that could be located would be interviewed. He said if anyone has any information they need to bring it to City Hall. CM Busdieker asked if something could be put into the City Newsletter informing the citizens and asking that information regarding this be brought to City Hall. CA Zimmerman said we need to wait to see what SLR finds.

CM Busdieker said PCB's were found in the sediment and not in the water. She said fish spawn in Herman Creek and asked if the fish were being tested. CA Zimmerman said Council has all the information that the City has received. CM Busdieker said she is asking for more information. CA Zimmerman said this is DEQ's responsibility. CM Busdieker said it is staff's responsibility to get the information for Council when they ask for it.

Mayor Cramblett said DEQ will be looking into this. He said he is aware of the two transformers that were in place at Pyramid and they are still there and not buried so he isn't worried about that. He said there is a lot to investigate but it isn't appropriate for the City to take on the expense. CM Busdieker said she just wants the information from DEQ.

The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.

Katelin said there are a lot of worries and rumors about this issue. She said she is more worried because the water hasn't been tested. CA Zimmerman said the samples were taken last Friday and will be returned in two weeks. Katelin said this is very scary for our citizens. She said the Council should be more proactive in getting information for the citizens.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Katelin said there are issues with the election coming up and it wouldn't hurt to keep in mind to be gracious and polite. She said she is already seeing, "Let's destroy the community a little more." She said she would rather hear the positives about what we've done and not the negatives. She said she would like for us all not to be rude to the people outside our community. Katelin said she is just asking everyone to keep that in mind.
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Dr. Derr - Mt. Hood Community College (rescheduling to a future meeting).**
 - c. **City Administrator Zimmerman Report.** CA Zimmerman reminded all of the online filing of the Statement of Economic Impact. He explained the copper testing results. CM Busdieker asked what was happening during the time between last Fall and February 22nd with the testing. CA Zimmerman said the City thought they had an agreement with the County to do the testing to see if copper showed up again in six months. He reminded the Council about the Parking Management Workshop on May 16th. He asked for Council's direction on employee wage increase and insurance premium participation. CA Zimmerman said the City's insurance package now will end in December of 2017 so the City will have the opportunity to choose another package. Council agreed to a 3% increase to be put into the budget for consideration but leave the employee insurance premium participation at 12.5%. Council also agreed to increase the Receptionist/Cashier position to \$15.00 (which would be more than the 3% increase).
8. **Mayor and City Council Comments.** CM Fitzpatrick thanked Keith Terry for all his work during the outages and on the Pyramid Substation and wished him well on his next endeavor. CM Busdieker thanked staff for their cooperation in getting DEQ information that was asked for and sincerely hoped that the City will be forthcoming in making sure the citizens know about it right away. CM Randall said he wished Keith well. CM Groves said she takes exception to the City hiding things and said she doesn't think that is happening. She said this Council is a good setup. She said if there are things that need fixed we'll fix it. Mayor Cramblett said he agreed. He said he didn't know CM Busdieker would make a comment about the City being forthcoming with getting information to the citizens. Mayor Cramblett said Keith has done a good job and appreciates what he has done for the City.

Mayor Cramblett said he went to the Easter Egg Hunt and would like to see more volunteers get involved with this event. He said one person put the whole thing on. He said this is too overwhelming for one person. He said the best cities have a lot of volunteers.
9. **Other matters.** CM Randall presented a Resolution for Council to consider concerning Measure 14-55. He said the City Staff had nothing to do with this. He said that he and a group of citizens put this together. He read the Resolution.

CM Busdieker said an article in the Hood River News this past week stated that the Mayor and the President of the Port Commission are both part of the campaign board for this

opposition group. She said it is really odd that a member of the campaign board doesn't even know the name of the group. CM Busdieker asked if there are any other councilors in this campaign because if they are they should be recusing themselves from voting on this. Mayor Cramblett said that has nothing to do with voting on the resolution. CM Groves told CM Busdieker said she stands up and speaks "for the Council". CM Busdieker said she has never once said she was speaking for the Council. CM Groves said the Council can stand behind this resolution. CM Busdieker said she states that she is an elected official but not speaking for the Council. There was consensus of Council to put this on the next agenda.

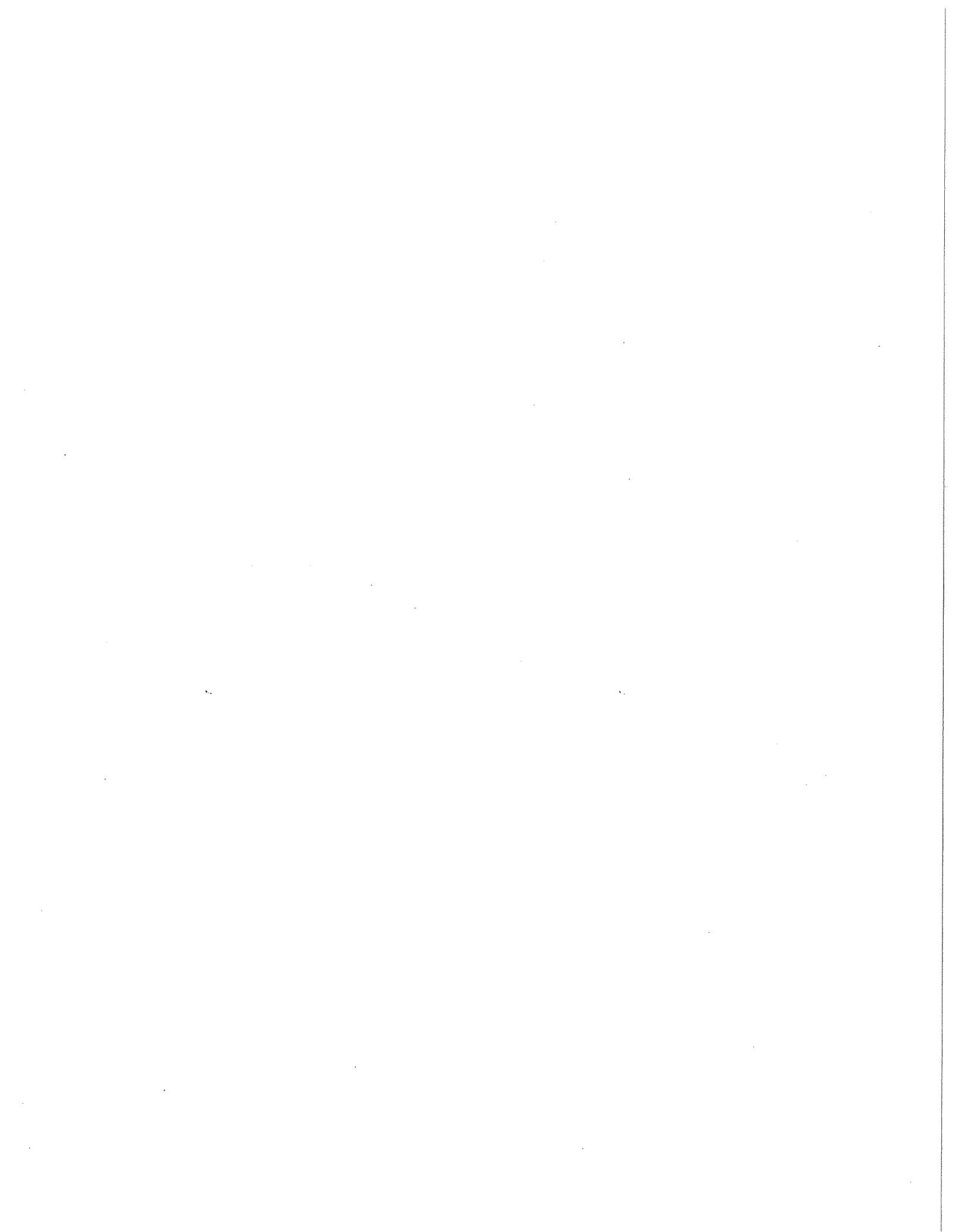
Mayor Cramblett recessed regular session at 8:39 into Executive Session after a short break.

10. **Executive Session per ORS 192.660 (2)(e) Real Property Transactions.** Mayor Cramblett opened Executive Session at 8:44 PM. CM's Groves, Randall, Fitzpatrick (via phone), Walker, Busdieker, and Mayor Cramblett were present. Also present were CA Zimmerman and CR Woosley.
11. **Adjournment. Motion:** CM Groves moved, seconded by CM Randall, to adjourn the meeting. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett. The meeting was adjourned at 8:53 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor



BLANKET VOUCHER APPROVAL

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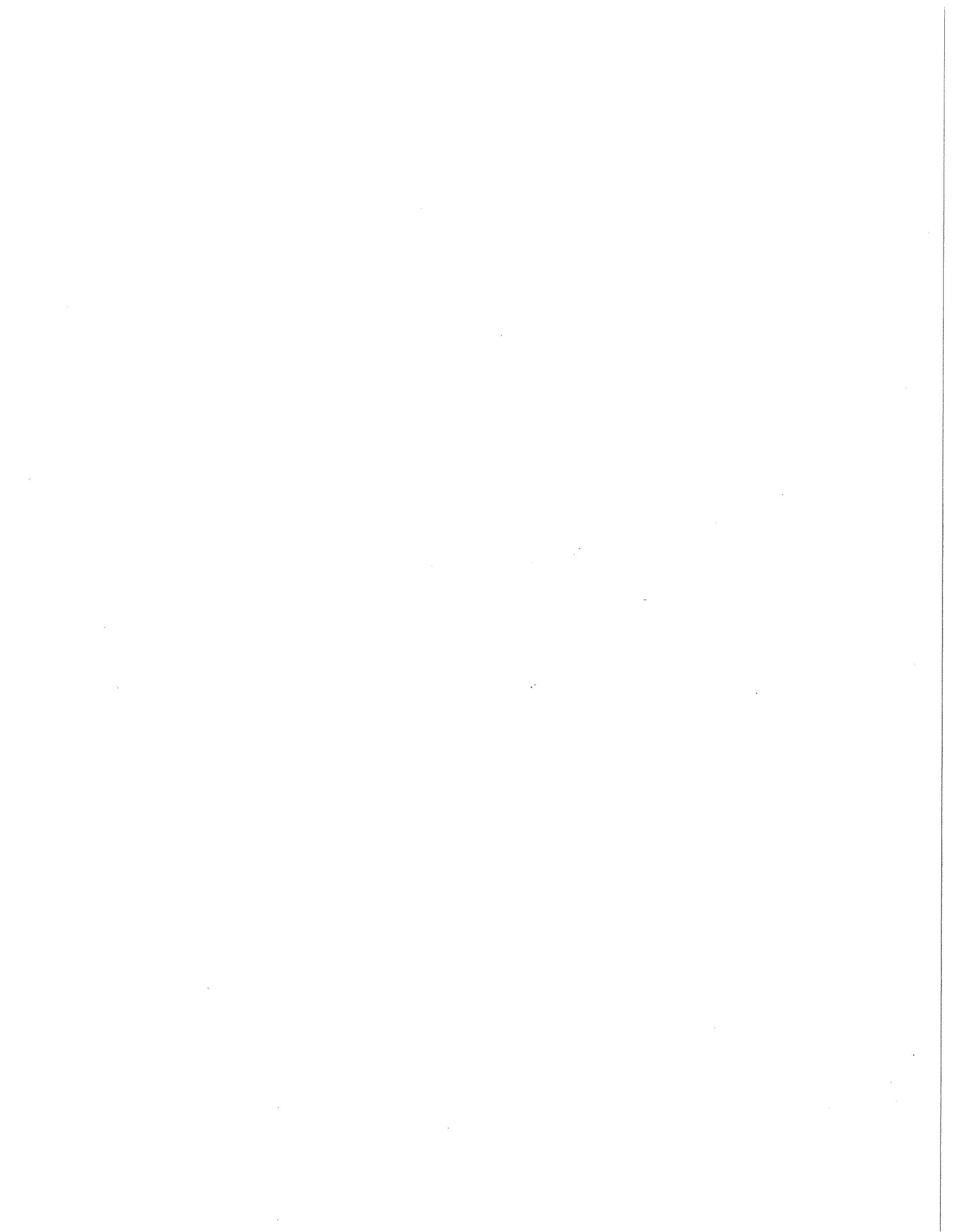
DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
4/1/2016	PR	\$ 37,838.92
3/25/2016	A/P	\$ 216,971.39
3/31/2016	A/P	\$ 1,674.00

GRAND TOTAL \$ 256,484.31

APPROVAL:

Mayor



Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
6894	03/16	03/25/2016	70	5274357	ALTEC INDUSTRIES, INC.	work on which & 2 speed	5140562201	765.85
Total 6894:								
6895	03/16	03/25/2016	6822	0109421	American Legal Publishing Corporation	Internet Renewal 2016-17	0140162110	395.00
Total 6895:								
6896	03/16	03/25/2016	6839	82087509	Bound Tree Medical, LLC	supplies	0540562351	26.38
6896	03/16	03/25/2016	6839	82087510	Bound Tree Medical, LLC	supplies	0540562351	224.10
Total 6896:								
6897	03/16	03/25/2016	6900	V600824	BSK Associates	water testing	2140562150	45.00
Total 6897:								
6898	03/16	03/25/2016	6993	031816	Caroline Park	reimburse for Gov's Conf. Reg.	0840562020	300.00
Total 6898:								
6899	03/16	03/25/2016	670	CCLPEP 03/2	CASCADE LOCKS LIGHT CO.	Popenoe & Barker CCLPEP	5140562138	300.00
Total 6899:								
6900	03/16	03/25/2016	820	691222	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	7,458.33
Total 6900:								
6901	03/16	03/25/2016	940	MARCH 201	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	360.00
6901	03/16	03/25/2016	940	MARCH 201	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	160.00
6901	03/16	03/25/2016	940	MARCH 201	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	40.00
Total 6901:								
6902	03/16	03/25/2016	980	0008351-IN	CLACKAMAS FIRE DIST #1	SRT Course March 2016	0540562020	100.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6902:								
6903	03/16	03/25/2016	1120	A104893	COLUMBIA HARDWARE, LLC	Roof Cement	5140562900	38.32
6903	03/16	03/25/2016	1120	A105251	COLUMBIA HARDWARE, LLC	bulbs	5140562800	9.80
6903	03/16	03/25/2016	1120	A105292	COLUMBIA HARDWARE, LLC	light duty crimper	5645163941	10.89
6903	03/16	03/25/2016	1120	B128018	COLUMBIA HARDWARE, LLC	15x25 4MIL CLR	2140562560	14.89
6903	03/16	03/25/2016	1120	B128719	COLUMBIA HARDWARE, LLC	expanding foam, wood	0540562440	88.41
Total 6903:								
6904	03/16	03/25/2016	1530	APRIL 2016	DISH NETWORK	Programming	4140562740	162.31
Total 6904:								
6905	03/16	03/25/2016	6994	135217	Electro Industries	Shark; 200-60-10-V2-D2	5645163941	400.00
Total 6905:								
6906	03/16	03/25/2016	6981	6303	Farwest Portable Crushing Inc.	rock for projects	5140562770	1,773.00
Total 6906:								
6907	03/16	03/25/2016	2020	1253472	GENERAL PACIFIC INC.	Photo Control, button style	5140562800	1,351.75
Total 6907:								
6908	03/16	03/25/2016	2420	8444	HOOD RIVER CO. - FINANCE	March 2016 Deputy Service	0141962250	246.00
6908	03/16	03/25/2016	2420	MARCH 201	HOOD RIVER CO. - FINANCE	Dog License	0130143280	8,284.08
6908	03/16	03/25/2016	2420	MARCH 201	HOOD RIVER CO. - FINANCE	Dog License	0130143280	1.00-
Total 6908:								
6909	03/16	03/25/2016	2570	2161022	HOOD RIVER NEWS	Notice of Ext. of Temp Permit	0140262037	24.00
Total 6909:								
6910	03/16	03/25/2016	2590	1501943	HOOD RIVER SUPPLY ASSOC.	wire for substation	5645163941	88.00
Total 6910:								
								31.45

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6910:								31.45
6911	03/16	03/25/2016	2850	031116	JESSICA BENNETT	reimburse for lodging during training	0540562020	136.98
Total 6911:								136.98
6912	03/16	03/25/2016	3150	031716	MARIANNE BUMP	Reimburse Mileage	0140162020	46.44
Total 6912:								46.44
6913	03/16	03/25/2016	3160	031616	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162870	.75
Total 6913:								.75
6914	03/16	03/25/2016	3490	2038	MID-COLUMBIA ECONOMIC	Col. Gorge Arts & Culture Map	0840562160	300.00
Total 6914:								300.00
6915	03/16	03/25/2016	6948	1180	Peterson Pro Media	Photography 4th quarter payment	0840562160	1,450.00
Total 6915:								1,450.00
6916	03/16	03/25/2016	4620	7228430-MR	PITNEY BOWES - RENTAL	Periodic Payment	0140162120	154.47
Total 6916:								154.47
6917	03/16	03/25/2016	4640	MARCH 201	PITNEY BOWES INC	Postage	0140162055	150.00
Total 6917:								150.00
6918	03/16	03/25/2016	6780	21082413	Rioch Americas Corporation	Lease	0140162120	236.80
Total 6918:								236.80
6919	03/16	03/25/2016	6965	19	Sofia Urrutia-Lopez	Contract Support	0840562110	698.25
Total 6919:								698.25
6920	03/16	03/25/2016	5510	8038354642	STAPLES CONTRACT & COMMERCIA	toner and paper	0140162010	167.41

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
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6921	03/16	03/25/2016	6970	25843	Suburban Propane	Propane	0540562421	675.11
Total 6921:								675.11
6922	03/16	03/25/2016	6969	1046-1069	TEGNA	Programming	4140562740	306.60
Total 6922:								306.60
6923	03/16	03/25/2016	5720	16-142	Tenneson Engineering Corp	Preliminary Design Phase	2141562020	32,000.00
6923	03/16	03/25/2016	5720	16-142	Tenneson Engineering Corp	Final Design Phase- 50%	2141562020	75,000.00
Total 6923:								107,000.00
6924	03/16	03/25/2016	6937	300476884	US Bank Equipment Finance	contract payment	5645163941	1,293.61
Total 6924:								1,293.61
6925	03/16	03/25/2016	6690	031616	WOOSLEY, KATHY	Reimburse Mileage	0140162020	23.76
Total 6925:								23.76
6932	03/16	03/31/2016	6839	61491039	Bound Tree Medical, LLC	adrenosline	0540562351	26.38
6932	03/16	03/31/2016	6839	82095063	Bound Tree Medical, LLC	uniform hat	0540562029	5.94
Total 6932:								32.32
6933	03/16	03/31/2016	790	313230273 3	CENTURYLINK	Fire Department Phones	0540562050	135.81
6933	03/16	03/31/2016	790	313401451 3	CENTURYLINK	Treatment Plant	3140562050	116.33
6933	03/16	03/31/2016	790	313470082 3	CENTURYLINK	City/ Hall Phones	0140162050	394.51
6933	03/16	03/31/2016	790	313785538 3	CENTURYLINK	telemetry	2140562050	125.75
6933	03/16	03/31/2016	790	313785538 3	CENTURYLINK	telemetry	3140562050	125.75
6933	03/16	03/31/2016	790	313891134 3	CENTURYLINK	Emergency After Hours	5140562050	54.83
6933	03/16	03/31/2016	790	313891134 3	CENTURYLINK	Emergency After Hours	5140562050	13.70
6933	03/16	03/31/2016	790	314228414 3	CENTURYLINK	Lift Station	3140562050	38.58
6933	03/16	03/31/2016	790	320153997 3	CENTURYLINK	well house dialer	2140562050	9.55

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 6933:								1,014.81
6934	03/16	03/31/2016	1480	HSRAFI6-23	DEPT. OF ENVIRONMENTAL QUALITY	Wastewater & Storage Project	5140562870	62.72
Total 6934:								62.72
6935	03/16	03/31/2016	4910	100724906 3	Kimberly or Austin Holtman	Refund Deposit	5121130	138.87
Total 6935:								138.87
6936	03/16	03/31/2016	3160	032816	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162010	52.34
6936	03/16	03/31/2016	3160	032816	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140462540	33.48
Total 6936:								85.82
6937	03/16	03/31/2016	5510	8038534775	STAPLES CONTRACT & COMMERCIA	post-its, binder clips, paper	0140162010	52.62
Total 6937:								52.62
6938	03/16	03/31/2016	6110	MARCH 201	U.S. POSTAL SERVICE	UB Postage	0140162055	286.84
Total 6938:								286.84
3251601	03/16	03/25/2016	6080	FEBRUARY	U S BANK	Bank Fees	0140162110	295.67
Total 3251601:								295.67
3251602	03/16	03/25/2016	440	FEB2016-P	BPA	February Power Bill	5140562820	55,632.00
3251602	03/16	03/25/2016	440	FEB2016-P	BPA	February Power Bill	5140662820	8,906.00
Total 3251602:								64,538.00
3251603	03/16	03/25/2016	440	FEB2016-TR	BPA	February Transmission Bill	5140562821	12,346.00
3251603	03/16	03/25/2016	440	FEB2016-TR	BPA	February Transmission Bill	5140662821	1,976.00
Total 3251603:								14,322.00
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	newegg-battery replacement	0140162010	50.13
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	meals for training	0140162020	17.40

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	lodging for CIS Conference	0140162020	239.80 M
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	Poster- Compliance Credit	0140162030	10.00- M
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	ipad	0540562050	14.99 M
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	newegg-camera for pole yard	5140562870	87.99 M
3251604	03/16	03/25/2016	6090	2974 3/16	U S BANK CC	steakwawe-camera for pole yard	5140562870	92.22 M
Total 3251604:								492.53
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	lodging for CIS Conference	0140162020	119.90 M
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	CAT Lunch	0140162094	12.00 M
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	meals for training	0140162094	17.00 M
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	meals for training	0140162094	7.74 M
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	meals for training	0140162094	6.97 M
3251605	03/16	03/25/2016	6090	5243 3/16	U S BANK CC	meals for training	0140162094	39.59 M
Total 3251605:								203.20
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	marking paint and lockable trunk	5140562201	119.74 M
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	west marine-clothing	5140562210	182.00 M
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	west marine-clothing	5140562210	205.62 M
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	supplies for shed	5140562440	417.25 M
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	supplies for shed	5140562440	131.25 M
3251606	03/16	03/25/2016	6090	2305 3/16	U S BANK CC	HV Detector	5140563700	386.21 M
Total 3251606:								1,442.07
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	emergency light	0140462520	66.83 M
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	mount trailer company	2140562441	132.92 M
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	switch for bobcat	2140562560	70.34 M
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	mount trailer company	3140562441	132.92 M
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	concrete for manholes	3140562560	38.20 M
3251607	03/16	03/25/2016	6090	8789 3/16	U S BANK CC	concrete for manholes	3140562560	62.28 M
Total 3251607:								503.49
Grand Totals:								218,645.39

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	11.00	11,263.53-	11,252.53-
01-301-43280	24.00	1.00-	23.00
01-401-62010	322.50	.00	322.50
01-401-62020	447.30	.00	447.30
01-401-62030	.00	10.00-	10.00-
01-401-62050	394.51	.00	394.51
01-401-62055	436.84	.00	436.84
01-401-62094	83.30	.00	83.30
01-401-62110	690.67	.00	690.67
01-401-62120	391.27	.00	391.27
01-401-62870	.75	.00	.75
01-402-62037	88.00	.00	88.00
01-404-62520	66.83	.00	66.83
01-404-62540	33.48	.00	33.48
01-419-62250	8,284.08	.00	8,284.08
05-21010	.00	1,994.10-	1,994.10-
05-405-62020	236.98	.00	236.98
05-405-62029	5.94	.00	5.94
05-405-62050	150.80	.00	150.80
05-405-62111	560.00	.00	560.00
05-405-62351	276.86	.00	276.86
05-405-62421	675.11	.00	675.11
05-405-62440	88.41	.00	88.41
08-21010	.00	2,748.25-	2,748.25-
08-405-62020	300.00	.00	300.00
08-405-62110	698.25	.00	698.25
08-405-62160	1,750.00	.00	1,750.00
21-21010	.00	107,398.45-	107,398.45-
21-405-62050	135.30	.00	135.30
21-405-62150	45.00	.00	45.00
21-405-62441	132.92	.00	132.92
21-405-62560	85.23	.00	85.23
21-415-62020	107,000.00	.00	107,000.00.
31-21010	.00	7,972.39-	7,972.39-
31-405-62050	280.66	.00	280.66
31-405-62441	132.92	.00	132.92
31-405-62560	100.48	.00	100.48
31-405-62700	7,458.33	.00	7,458.33

GL Account	Debit	Credit	Proof
41-21010	.00	706.60-	706.60-
41-405-62740	706.60	.00	706.60
51-21010	.00	83,464.12-	83,464.12-
51-21130	138.87	.00	138.87
51-405-62050	54.83	.00	54.83
51-405-62138	300.00	.00	300.00
51-405-62201	885.59	.00	885.59
51-405-62210	387.62	.00	387.62
51-405-62440	548.50	.00	548.50
51-405-62800	255.80	.00	255.80
51-405-62820	55,632.00	.00	55,632.00
51-405-62821	12,346.00	.00	12,346.00
51-405-62870	242.93	.00	242.93
51-405-62900	38.32	.00	38.32
51-405-63700	386.21	.00	386.21
51-406-62050	13.70	.00	13.70
51-406-62770	1,351.75	.00	1,351.75
51-406-62820	8,906.00	.00	8,906.00
51-406-62821	1,976.00	.00	1,976.00
56-21010	.00	3,108.95-	3,108.95-
56-451-63941	3,108.95	.00	3,108.95
Grand Totals:	218,667.39	218,667.39-	.00

Report Criteria:
Report type: GL detail

STAFF REPORT

Date Prepared: 3/28/2016

For City Council Meeting on: 4/11/16

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1353 authorizing receipt of unanticipated revenue in the amount of \$1,750, making appropriations, and authorizing expenditures.

SYNOPSIS: The City received a donation from the Columbia Gorge Lions for the purpose of paying \$1,000 to the repayment of the Fire Truck loan, \$250 to EMS for supplies, and \$500 for City Hall Maintenance to be used to fix doors and electrical issues.

CITY COUNCIL OPTIONS:

1. Approve Resolution No. 1353.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approves Resolution No. 1353 approving receipt of unanticipated revenue, making appropriations and authorizing expenditures.

Legal Review and Opinion: N/A

Financial review and status: N/A

BACKGROUND INFORMATION: N/A



RESOLUTION NO. 1353

A RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE RECEIPT OF UNANTICIPATED REVENUE IN THE AMOUNT OF \$1,750 FOR FISCAL YEAR 2015-2016 MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.

WHEREAS, the City has received a donation from Columbia Gorge Lions for the purpose of City Hall Maintenance, Fire Department Supplies and payment on the Fire Truck Loan and;

WHEREAS, the city will apply \$1,000 to the Fire Truck loan debt leaving an estimated remaining balance of \$7,295 at FYE 2016 and;

WHEREAS, the city will apply \$250 to building maintenance in the EMS fund and;

WHEREAS, the City will apply \$500 to building maintenance expenses;

NOW, THEREFORE; THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES THAT THE FOLLOWING BUDGETT BE AUTHORIZED;

Section 1. Authorizing Budget Amendment.

<u>FUND OR DEPT.</u>	<u>BUDGETED</u>	<u>RESOURCES ADDED</u>	<u>TOTAL</u>
<u>General Fund</u>			
Miscellaneous Revenue	\$ 1,000	\$ 500	\$ 1,500
Property Maint. Materials	\$ 3,500	\$ 500	\$ 4,000
<u>EMS Fund</u>			
Miscellaneous Revenue	\$ 3,500	\$ 1,250	\$ 4,750
Interfund Transfer Fire Truck Loan	\$ 2,460	\$ 1,000	\$ 3,460
Building Maintenance	\$ 2,500	\$ 250	\$ 2,750

Section 2. Expiration. This resolution shall remain in effect until completion and acceptance of the annual Audit for Fiscal Year 15/16.

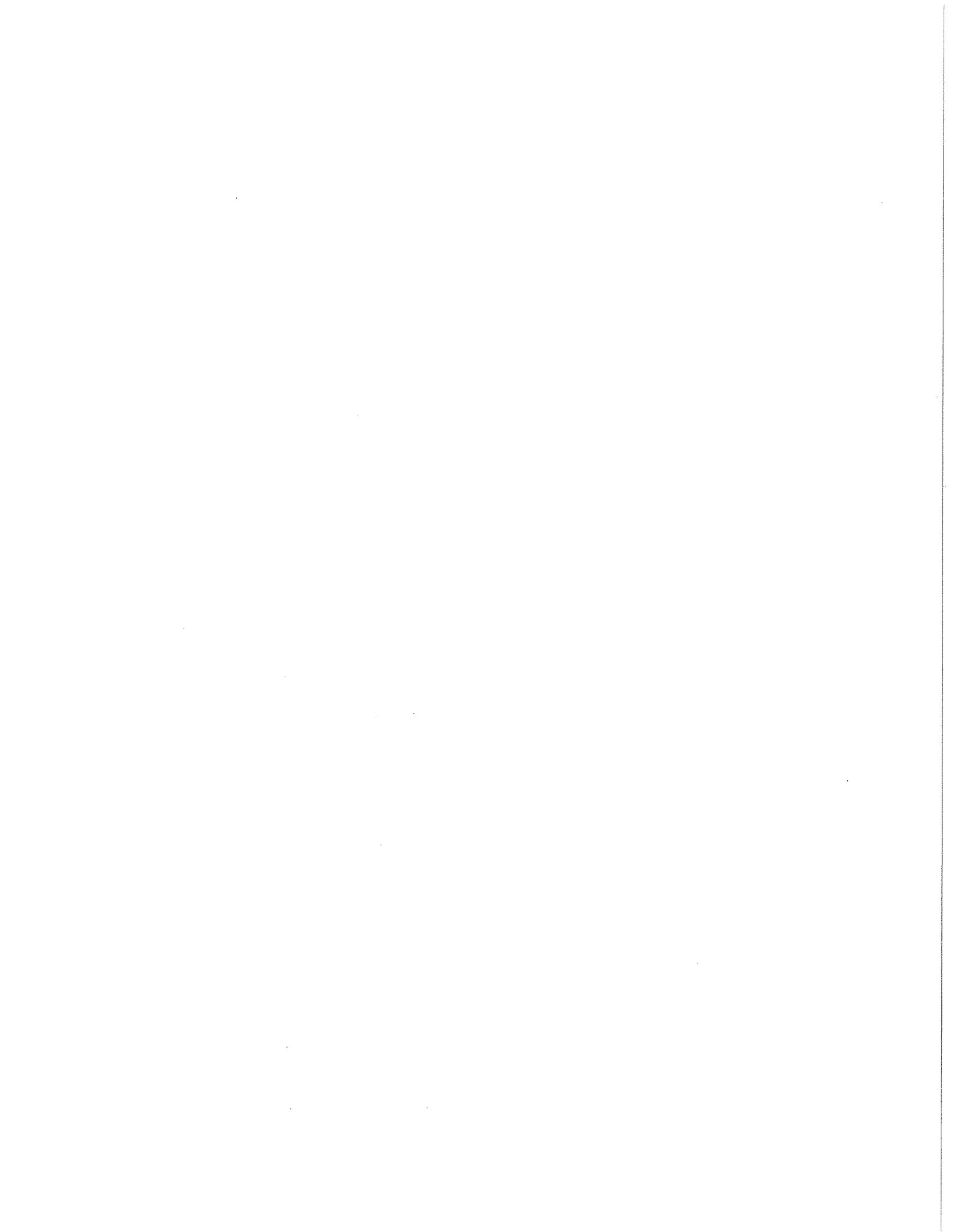
Adopted by the City Council this 11th day of April, 2016.

Approved by the Mayor this 11th day of April, 2016.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder



STAFF REPORT

Date Prepared: 4/5/16

For City Council Meeting on: 4/11/16

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: CA Zimmerman

SUBJECT: Lease of Copier

SYNOPSIS: Our current copier was obtained through a five year lease program starting in 2012 and terminated on 3/26/16.

Pacific Office Automation gave us a bid on a Konica C654e machine with a four year lease. I contacted my list serve with Oregon Association of Municipal Recorders to get opinions on Konica machines and service from Pacific Office Automation. Comments received were all positive.

Staff received bids from our current vendor Ricoh and Pacific Office Automation. Pacific Office Automation will save us \$57.80 per month on the lease payment and 50% off of our per copy charge that we are currently paying.

Staff would like to enter into a new four year lease for a new copier.

CITY COUNCIL OPTIONS:

1. Lease a new copy machine.

RECOMMENDATION: Authorize lease of a new copy machine.

Sample working of motion: I move to approve a new lease and maintenance agreement with Pacific Office Automation for a new Konica C654e copy machine.

Legal Review and Opinion: City Attorney Cleaveland reviewed both contracts.

Financial review and status: There are adequate funds in the Contracted Services Machines/Equipment line item to continue the lease of a new machine.

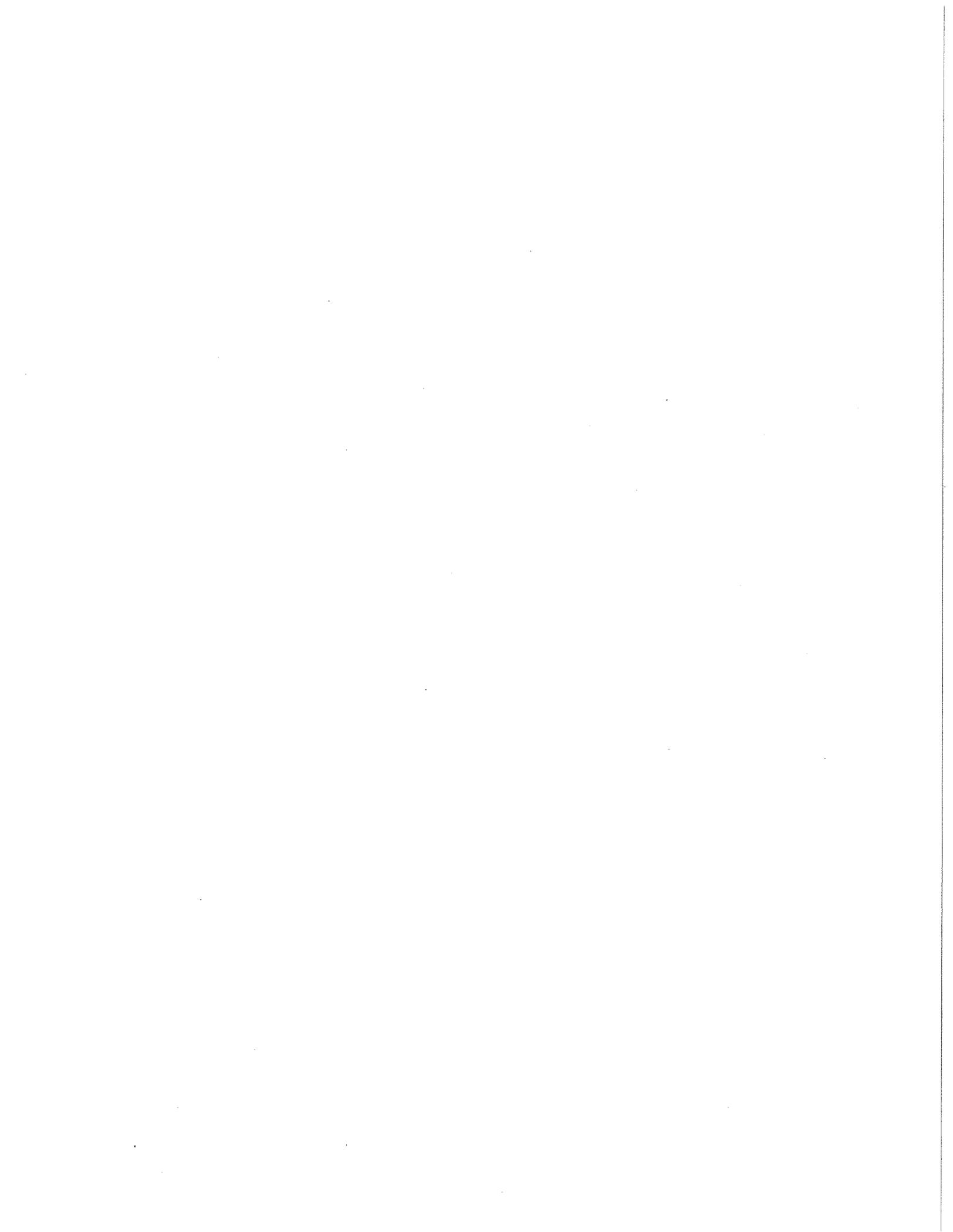




Image Management Contract

No. _____

SOLD TO:

City of Cascade Locks
 CUSTOMER NAME
 140 SW WaNaPa
 BILLING ADDRESS
 Cascade Locks OR 97014
 CITY STATE ZIP
 (541) 374-8484
 TELEPHONE
 Kathy Woosley or Marianne Bump
 ATTENTION

SHIP TO:

-SAME-
 CUSTOMER NAME
 SHIPPING ADDRESS
 CITY STATE ZIP
 ()
 TELEPHONE
 KEY OPERATOR

ORDER DATE		PO#	ORDERED BY	SOLD BY	
				Jordan Snook	
QTY	ITEM	TYPE	DESCRIPTION	UNIT PRICE	TOTAL
1	C654e	NEW	Konica Minolta C654e 65 page per minute color Copy/Print/Scan/Fax		leased
			-Booklet finisher		
			-Account Tracking & Color Print Codes		
			-Network OCR scanning		
			Service agreement to include all parts, toner, labor, service, and supplies (less paper).		included
			B/W images to be billed at \$0.0046 and color at \$0.044.		
Minimum Monthly Payment (plus applicable taxes) \$ 179.00 Term 48 Months				Device Management	
Service/Supply Commitment	Models	Monthly Minimum Number of Images	Excess Per Image Charge	Excess Billing Cycle	Automated Meter Reading
B/W	C654e	0	\$0.0046	<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual	Auto Toner Replenishment
Color	C654e	0	\$0.044		Advanced Scanning
					Security
					MFP Network Support
CONDITIONS OF SALE, CONTINGENCIES OR COMMENTS					Power Filter
Customer to own hard drive at end of lease.					Delivery
					Subtotal
					Sales Tax
					Total

By signing this Contract, Customer acknowledges and agrees: (a) this Contract is NON-CANCELABLE; (b) all terms and conditions on the reverse side are an integral part of this Contract; (c) to fully understand all terms and conditions stated herein; and (d) this Contract is the entire Agreement between Customer and Pacific Office Automation relating to the equipment and services described herein, and can be changed only by written agreement signed by both parties.

Customer Authorization

Approved by Pacific Office Automation

 SIGNATURE

 TITLE DATE

 BY

 TITLE DATE

SERVICE/SUPPLY COMMITMENT TERMS AND CONDITIONS

As consideration for Customer's payment as set forth on the front of the Contract, Pacific Office Automation ("POA") agrees to provide parts and labor service for the equipment purchased or leased hereunder pursuant to the following terms and conditions. POA will provide:

- Replacement of all parts found defective or worn as a result of normal equipment use.
- Labor to repair and properly maintain the equipment.
- All preventative maintenance done at intervals specified by the manufacturer.
- Loaner equipment in the event the equipment requires shop work to repair.
- Replacement of photoconductors and heater rollers found defective or worn as a result of normal use.
- Replacement of black and color toner, black developer, brushes, and filters.
- Factory recommended retrofits and improvements in the equipment.

If color toner is included in the Service/Supply Commitment, the color toner will be supplied within the cost per copy charge based upon the standard manufacturer's yield. Excess toner will be billed at standard manufacturer's retail price. Not included in the Service/Supply Commitment are paper, staples, and network support. Service calls by POA covered under the Service/Supply Commitment will only be made during the hours of 8 a.m. to 5 p.m., Monday through Friday, excluding holidays. Service billed at any other time will be billed at standard overtime rates. For products or services acquired hereunder, the terms of payment are net ten (10) days.

Customer agrees to pay POA the minimum monthly payment and overage charges agreed to on the front of the Contract and agrees that excess images over the allotted minimum amount during the billing cycle will be billed to Customer at the agreed to rate. If not noted, excess images will be charged at POA's book rates. If the Service/Supply Commitment combines two or more pieces of equipment of different operating costs, POA reserves the right to adjust image allocation and pricing to fairly reflect actual usage should the actual usage rate of the equipment vary by more than 10% from the expected usage rates. Customer agrees that POA may increase the Minimum Monthly Payment each year during any term by an amount not to exceed 10% of such charge. Service may include reasonable use of Customer's image allotments and materials. Customer's failure to abide by all payment obligations may result in termination of service.

This Service/Supply Commitment shall continue for the term stated on the front of the Contract. The Service/Supply Commitment shall automatically renew for successive one (1) year terms, unless either party provides written notice to the other party of their intent to terminate prior to thirty (30) days before the expiration of the original term or any subsequent renewal term.

GUARANTEES

POA extends to Customer the following express limited guarantees under the Service/Supply Commitment.

1. **STANDARD LIMITED WARRANTY:** POA warrants New equipment to be free of defect in materials and workmanship for a period of 90 days from installation. This warranty does not extend to replacement of supply items or consumables, including, but not limited to photo conductors, heater rollers, fuser, cleaning kits, toner, developer, or paper. For purposes of this paragraph, New equipment shall be defined as equipment with usage up to 5,000 copies. Used equipment will receive a 30-day warranty.
2. **LIFETIME POWER PROTECTION GUARANTEE:** If a POA Power Filter is included in the Service/Supply Commitment, repairs of damage to covered equipment caused by power surges and/or lightning will be covered.
3. **RESPONSE TIME WARRANTY:** POA guarantees four hour average response time for emergency services for equipment that is within fifty miles of POA branch offices. If POA does not perform guaranteed response time for a period of one year, upon written request, Customer will receive a 5% credit towards Customer's next service or supply purchase from POA.
4. **UPGRADE, TRADE-IN LIMITED GUARANTEE:** For all New equipment purchased hereunder continuously covered under a POA Service/Supply Commitment, POA will guarantee a trade-in value on New equipment sold by POA up to 90% during the first 36 months after acquisition and a minimum guaranteed trade-in value of 10% thereafter.

GENERAL TERMS & CONDITIONS

- (1) Unless provided, the terms of sale are ten (10) days net. POA agrees to provide reasonable assistance to Customer in its efforts to finance the purchase or lease of the equipment and/or Service/Supply Commitment; however, Customer understands and acknowledges such financing cannot be guaranteed by POA. Customer shall be ultimately responsible for payment of the purchase price of equipment sold or leased. If not provided, the purchase price is the Manufacturer's Suggested Retail Price of the equipment and/or solutions plus the cost of any lease buyouts, delivery charges, installation charges, and the total Service/Supply Commitment.
- (2) If equipment is delivered to Customer before final payment, Customer shall grant to POA a security interest in the equipment and agrees to execute and deliver all documentation necessary to perfect such interest.
- (3) If customer defaults in the payment of the purchase price or any other obligation as provided herein, Customer agrees to pay to POA a service charge of 1.5% per month and all of POA's related attorney's fees and collection costs, even if no suit or action is filed.
- (4) The sales price herein includes the initial installation of the manufacturer's software onto Customer's computers. Prior to such installation, Customer shall perform and complete a system backup. POA shall not be liable for loss or damage of any kind to data or equipment as a result of the installation of the manufacturer's software. Customer shall be solely responsible for the cost of any cables or additional hardware required to connect equipment to a network. POA shall not be responsible for any updates or problems arising after the initial installation due to a change in Customer's computers and/or Network.
- (5) POA MFP Network Service solely provides coverage for services related to the connectivity between the covered equipment and the Customer's Network. MFP Network Service does not provide coverage for services for the Customer's Network itself.
- (6) **DISCLAIMER:** EXCEPT AS SPECIFICALLY PROVIDED HEREIN, POA DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. EQUIPMENT IS SUBJECT TO A MANUFACTURER'S WARRANTY. UNDER NO CIRCUMSTANCES WILL POA BE RESPONSIBLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.
- (7) Customer shall make arrangements to protect or remove sensitive and private data that may become stored on Customer's equipment. While POA may provide options for data removal and protection, Customer is solely responsible for selecting an appropriate data removal standard that meets Customer's business needs, POA is not recommending any particular option, and POA is not liable for damages arising from Customer's failure to fully remove and protect its data. Please note that regardless of which standard Customer chooses, Customer must return leased equipment in full working order at the end of any lease term.

RESOLUTION NO. 1354

A RESOLUTION EXPRESSING THE COUNCIL'S EXPLICIT OPPOSITION TO MEASURE 14-55

Whereas, the City of Cascade Locks has been a severely economically depressed community For the better part of the last 40 years: and

Whereas, the City of Cascade Locks currently has an unemployment rate of almost 20%; and

Whereas, in Cascade Locks this depressed economic picture has resulted in drastically Underfunded Fire, EMS, and Police services for decades, leaving the community without basic 24/7 service, loss of grades 6-12 at our school, limiting the success of our businesses: and

Whereas, Ballot measure 14-55 is a direct threat to the City's Home rule, local control, right to self-sufficiency, and its economic future; and

Whereas, Ballot measure 14-55 is an unreasonable, unfair, and biased proposal to completely amend Hood River County's Charter and would set a dangerous precedence in the abuse of the initiative process; and

Whereas, the City of Cascade Locks has a lawfully elected council that deserves the complete unencumbered right to determine its economic future in a sustainable manner; and

Whereas, the passage of this measure, would only further damage the economic well being for Cascade Locks leading to continued poverty, high unemployment, would deny many of our Citizens family wage jobs, incomplete Fire/EMS services and the many social ills that result from a depressed economy,

SECTION 1. The City Council declares its most strenuous opposition to Ballot Measure 14-55 and encourages all voters in the City of Cascade Locks and Hood River County to vote "NO" on this measure for the May 17, 2016 election.

SECTION 2. This resolution shall become effective upon adoption by the City Council and approval by the Mayor.

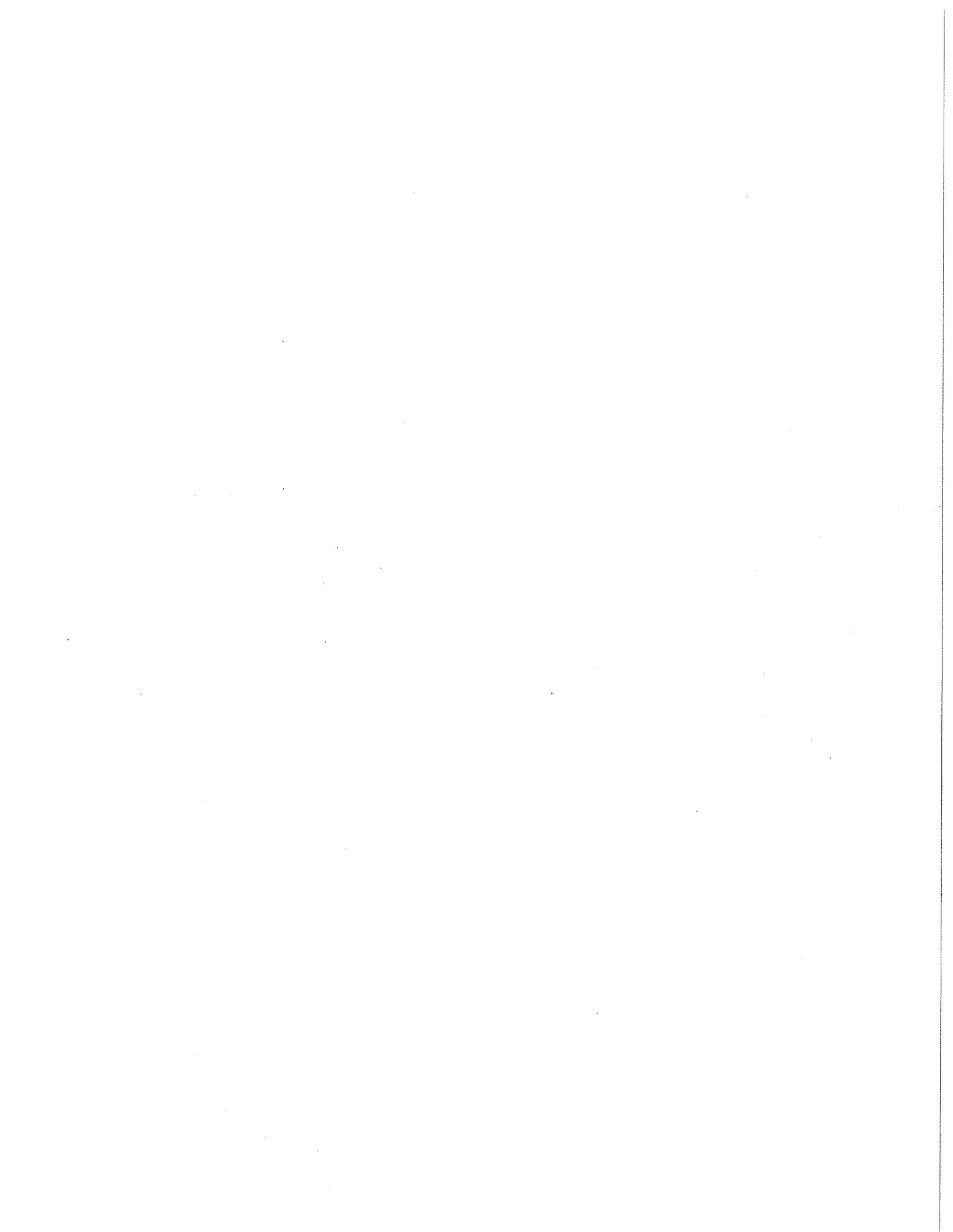
ADOPTED by the City Council this 11th day of April 2016.

APPROVED by the Mayor this 11th day of April 2016.

ATTEST:

Tom Crambett, Mayor

Kathy Woosley, City Recorder



Proclamation

Proclamation of support for the ten-year anniversaries of Hood River County Reads and the Columbia Center for the Arts

WHEREAS, for ten years, the Friends of the Hood River County Library have organized the Hood River County Reads project to support reading books and discussing ideas among all members of our community, and;

WHEREAS, the Columbia Center for the Arts has been bringing art to life in the Gorge and providing experiences that touch the heart, challenge the intellect, and spark conversation since 2006, and;

WHEREAS, *Martin Marten* by Brian Doyle, the story of a young pine marten and teenage boy coming of age on Mt. Hood, has been chosen as the tenth Hood River County Reads book; and

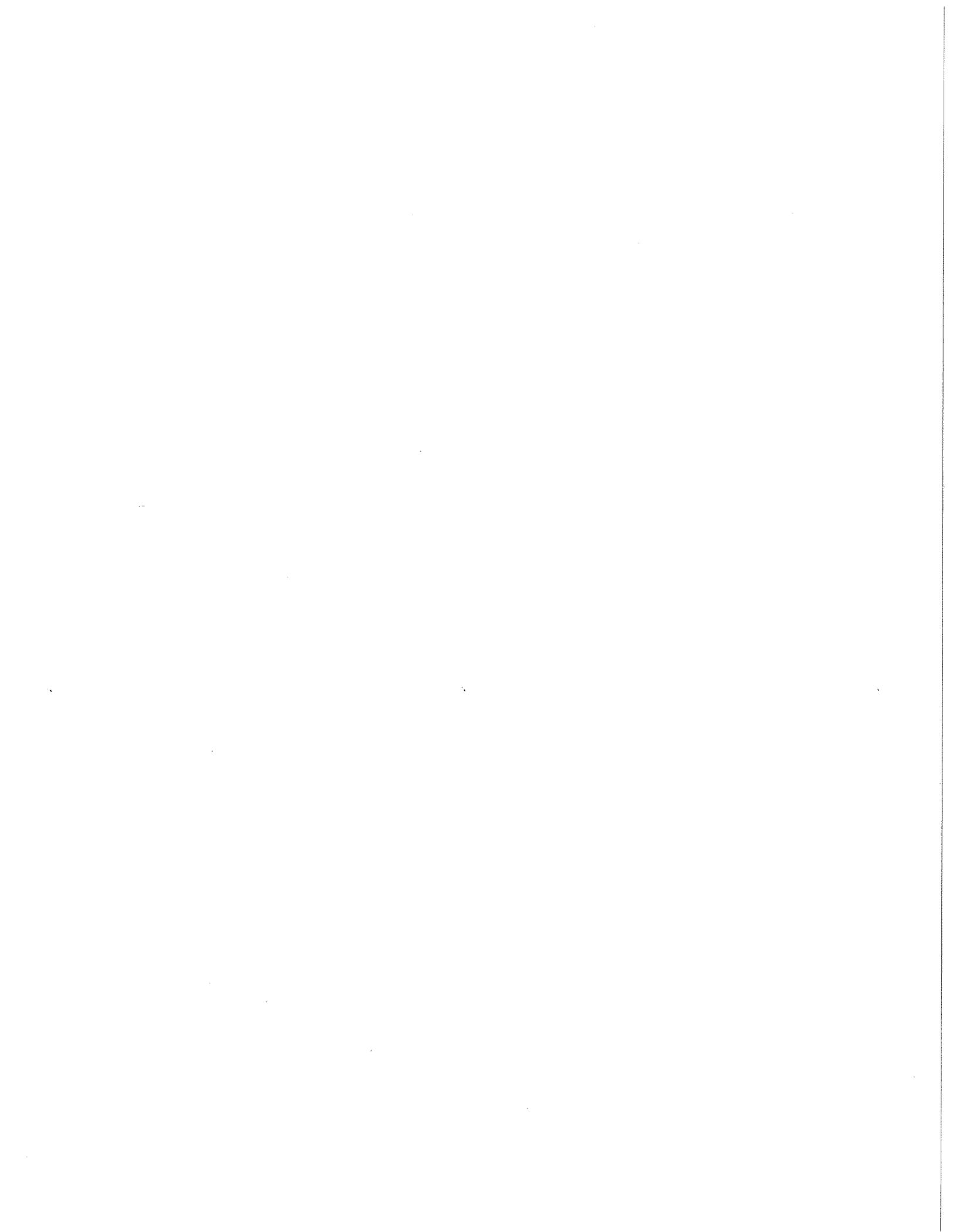
WHEREAS, Columbia Center for the Arts has chosen author Brian Doyle to commence the poTENTIAL program series of events, highlighting ten unique genres of the arts to celebrate their ten years with the community;

Now, therefore be it RESOLVED, that the City of Cascade Locks proclaims 2016 as a year of culture in celebration of Hood River County Reads and Columbia Center for the Arts.

Adopted this 11th day of April, 2016.

Tom Cramblett, Mayor

Kathy Woosley, City Recorder



Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 March 2016

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S160212	03/04/16	14	Harassment	2 Harass.
S160218	03/05/16	13	Search & Rescue	3 Animal Control
S160224	03/08/16	21	Assault	3 Assault
S160226	03/09/16	14	MVC	1 Burglary
S160235	03/11/16	13	Officer Initiated	1 Civil Issue
S160237	03/12/16	26	Burglary	0 Disturbance / Nuisance
S160252	03/16/16	14	Officer Initiated	0 Domestic Situation
S160253	03/16/16	15	Theft	0 Drug Activity
S160262	03/19/16	26	Theft	2 Harassment
S160268	03/22/16	15	Follow-up	0 Hit & Run
S160288	03/30/16	27	Welfare check	2 Juvenile Problem - MIP, Missing, etc.
S160294	03/31/16	27	Assault	0 Marine
S160299	03/31/16	27	Vandalism	1 Mental / Suicide
				0 Missing Person
				5 MVC / Traffic Complaint / Assist
				0 Order Violation - Restraining, No Contact, etc.
				2 Property - Lost/Found
				6 Paper Service & Attempts
				8 Request for Assistance / 911 Hangups/Welfare
				0 Robbery
				0 Sex Crimes / Rape
				0 Subject Stop
				21 Suspicious Activity / Provoker / DENY
				2 Theft (Int.SV/UnMV)
				44 Traffic Stops
				1 Trespass / Unwanted Subject
				0 Unattended Deaths
				1 Vandalism
				1 Warrant Service & Attempts
				0 Weapons / Shots Fired
Total	13			107 Total

Total Number of Cascade Locks patrols

46

Total Calls for Service

(Includes Followup, OFCR initiated, agency assist, SAR, etc.)

163

Hours worked by Deputy Harvey

109.31

Hours worked by other personnel

48.91


 Brian Rockett, Chief Deputy

4. 2.

1. 1.