

CITY of CASCADE LOCKS

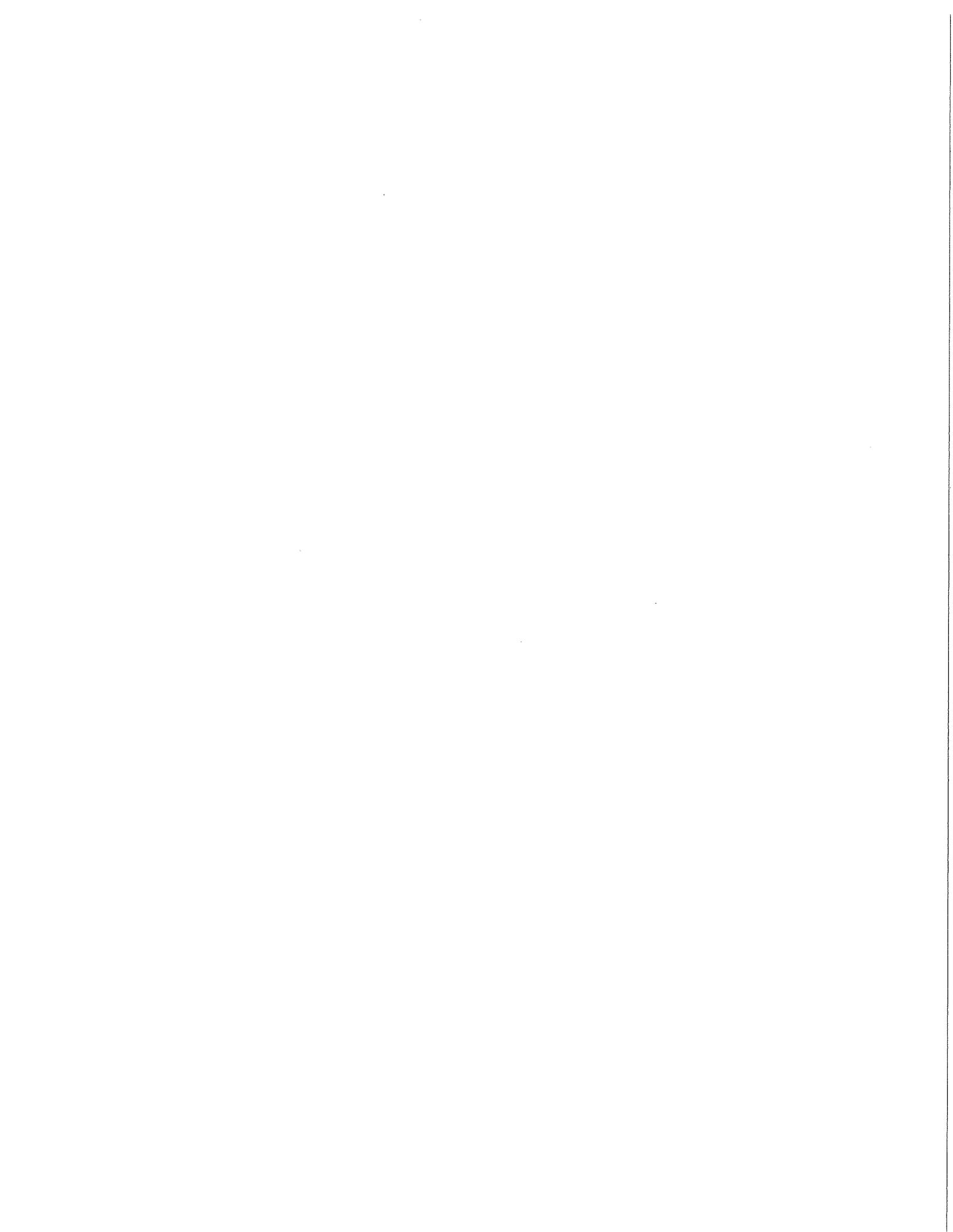
AGENDA

CITY COUNCIL MEETING, Monday, April 14, 2014, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of Minutes of March 24, 2014 Council Meeting.**
 - b. **Ratification of the Bills in the Amount of \$ 201,988.50.**
 - c. **Approve Invoice to USDA in the Amount of \$8,887 for Power Line Special Use Permit.**
 - d. **Approve Bike Rack Program for Tourism Committee**
4. **Public Hearings.**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Second Reading and Adoption of Ordinance No. 432 Adopting the City of Cascade Locks Municipal Code as Revised.**
 - c. **Approve First Reading of Ordinance No. 433 Declaring a Moratorium on Medical Marijuana Facilities.**
 - d. **Adopt Water System Master Plan.**
 - e. **Approve Sheriff's Annual Contract.**
 - f. **Review Columbia Gorge Inn TRT Relief Request.**
 - g. **EMS City Employee Volunteer Program discussion.**
 - h. **Approve application for Electric Master Plan funding from IFA.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required under ORS 192.660 (2) (a) Personnel.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.



1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 pm. CM's Groves, Fitzpatrick (via conference phone), Randall, Helfrich, Busdieker, and Mayor Cramblett were present. CM Walker was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Tiffany Hicks, Karen Joplin, Holly Howell, and Rebecca Sergeant.
2. **Additions or amendments to the Agenda.** CA Zimmerman said he would like agenda item 7.c. to take place after the Consent Agenda.
3. **Adoption of Consent Agenda.**
 - a. **Approval of Minutes of March 10, 2014 Council Meeting.**
 - b. **Ratification of the Bills in the Amount of \$ 111,817.56.**
 - c. **Approve Tourism Brochure Printing in the Amount of \$ 8,524.00.**

CM Randall said he would like to have the minutes pulled from the Consent Agenda and CM Busdieker said she would like to have the tourism brochure printing pulled from the Consent Agenda.

Motion: CM Helfrich moved, seconded by CM Groves, to ratify the bills. The motion passed with CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett voting unanimously.

CM Randall stated that he would like the minutes from the March 10th Council meeting to reflect his major concern with Resolution No. 1298 and stated that the Hood River County Sheriff already has procedures and rules of engagement for civil unrest. He said he believed that there is an agenda behind this loan attachment that only emboldens Civil disobedience. CA Zimmerman read the statement provided by CM Randall (Exhibit A). **Motion:** CM Randall moved, seconded by CM Busdieker, to approve the March 10, 2014 minutes with the amendment as stated. The motion was approved unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.

CM Busdieker said she is a publisher herself and knows a little bit about printing and distribution. She said she helps with the Best Western Directory, Fun Maps, etc. and things change from year to year. She said she doesn't like approving the expenditure without seeing what is being printed. She asked if two years was necessary. She said things changing year to year will make the brochure out of date. CA Zimmerman passed out a tourism brochure to Council. Mayor Cramblett asked if this was the same brochure as last year. CA Zimmerman said it was. Mayor Cramblett asked if this is the same brochure as last year and what changes were made. CA Zimmerman said he didn't know of any changes but that there would be changes in the future. He said the Charburger Restaurant would be changing their name. CM Busdieker pointed out that the fish market and coffee shop aren't included on the map in the brochure. She said she wasn't sure that Council should approve for two years. CA Zimmerman said that Tourism Chair Carron texted his phone and stated that the 50,000 brochures were for one year. CM Busdieker said 50,000 for one year is reasonable and you can easily go through 50,000 brochures in a year. **Motion:** CM Busdieker moved, seconded by CM Randall, to approve the purchase order for the printing of the tourism brochure for \$8,524.00. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.

Medical Marijuana Discussion (moved up on agenda). CA Zimmerman said the purpose of this agenda item is to find out what Council's desire is regarding medical marijuana dispensaries. He pointed out the concerns and possible options for regulating. He explained that the State of Oregon just put a moratorium on medical marijuana dispensaries until May 2015. CA Zimmerman said that we will probably see a marijuana initiative on the ballot in November. He said depending on the results of that the legislature will determine how to regulate. He explained that if Council wanted to pursue the moratorium an ordinance would have to be put in place by May 1st.



Karen Joplin, the County Commission Representative for Cascade Locks, reported to the Council that the County Commission would be holding a public hearing at their April 21st meeting and will be drafting an ordinance with an emergency clause to take action on a moratorium. She said the County Commission wants to have the opportunity to craft some thoughtful policy regarding location, hours of operation, adding required distances from preschools, established daycares, and high density living areas. Karen stated that Hood River already has four applications. She said that she liked the idea of creating alignment with everyone in the County on this issue so that everyone is on the same page. She said the Commission discussed the potential recreational use of marijuana being on the ballot and decided they would be doing a six month ordinance. Karen said the legislature worked hard to provide local governing bodies an option to craft some policy that will work in our communities.

Karen reported that the Sheriff's Department was represented at the County Commission meeting who talked about the confusion on how to enforce this issue on their end. She reported that medical marijuana users are allowed to grow their own and only the amount they use. Karen stated that the County Commission asked a gentleman at their meeting where he gets his medical marijuana to sell as prescriptions. She said the gentleman stated that he would buy excess from medical marijuana card holders. Karen stated that there are a lot of unknowns and confusion so with that there should be some time taken to draft something that addresses the confusing elements.

Tiffany Hicks said she lives in Hood River but has a history in Cascade Locks. She said she was a police officer in the County for 13 years, one year as Resident Deputy for Cascade Locks, and spent four years as the Cascade Locks School Resource Officer. She said she also served on the Mid-Columbia Inter-Agency Task Force. She said she has a concern with medical marijuana dispensary store fronts and what effect that may have on the youth.

Tiffany reported that medical marijuana became legal in Oregon in 1998 and she witnessed how quickly the climate changed. She said she was told regularly by youth that they received their marijuana from medical marijuana users. She said she is concerned about the accessibility to the youth. She said she has investigated several medical marijuana growths within the County, including Cascade Locks, and almost always was over the amount allowable.

Tiffany said another concern for her was that the store fronts would create the "social norm" that using marijuana is normal. She said this is a confusing message to the youth. She said it is known that marijuana is bad for their health, it lowers their intelligence quotient, and increases the drop-out rate. She said the use will hamper any kind of academic success. She said early use of marijuana will increase the possibility of addiction. Tiffany said it is hard for youth to draw the line between medical and recreational. She said she thinks that store fronts will glamorize the behavior.

Tiffany said another concern is that the State of Oregon has appropriations for four people in the Department of Human Services to work on regulating the medical marijuana dispensaries. She said two of those will be working on background checks on business owners so that will leave two to inspect the entire State trying to enforce any regulations on dispensaries. She compared to OLCC that has 16 inspectors who continuously report that they are understaffed. Tiffany said Council needs to consider that there is not going to be a lot of support from the State of Oregon. She said there may need to be some sort of leverage for the City's Code Enforcer to be able to address any issues.

Tiffany thanked Council for letting her speak and said she has a heart for Cascade Locks. CM Randall asked if it would be possible at this time to adopt an ordinance. Tiffany explained the deadline for the



moratorium. She said the moratorium will last until May 1, 2015. She handed out some printed information to the Council (Exhibits B, C, and D).

Mayor Cramblett said the moratorium is for dispensaries only and not for home grown purposes. CA Zimmerman said that is correct. CM Randall said the Hood River County Commission on Children and Family Prevention Specialist Maija Yasui and Diedre Casburger from Hood River County Juvenile Department is in support of the moratorium. He said he agrees with the moratorium.

CM Helfrich in his position as a police officer reported on burglaries and the violent end of marijuana dispensaries. He said he has a relative that uses medical marijuana and understands that. He said he can show several reports where there is a violent side of this issue. He said there are points and counterpoints to the use of marijuana. He said he would be in favor of the moratorium on dispensaries until the State of Oregon can figure out what is going to happen. He said there are plenty of places elsewhere for people to get it and they can grow their own.

CM Randall stated that Marinol is being supplied by doctors and reported to be a good option. CM Busdieker said everyone she knows that has had Marinol prescribed has not had much success. She said she is okay with a moratorium until the State of Oregon decides what to do. She agrees that it is important to do whatever can be done to keep marijuana out of the hands of our youth. She said, however, there are people that would have a hard time getting to Portland or The Dalles to get to a dispensary. She said she thought there would be ways to make store fronts less obtrusive from the street or to the general public. She said she is not in favor of an outright ban.

CM Groves said she would be in favor of an outright ban. She said we are a small town and have enough drug problems in our town. She said she is against dispensaries in our town.

CM Fitzpatrick said he is in favor of the moratorium. He said we don't even have a drug store so why should we have a medical marijuana dispensary.

Mayor Cramblett said he was in favor of a moratorium. He said the issue is here and brings prohibition to mind. He said eventually this will probably be taxed as cigarettes and alcohol has been taxed. He said right now there is no money available to help people that have issues with it.

CA Zimmerman said an ordinance would be brought back to Council at the next meeting for their consideration. Mayor Cramblett said he agreed with working with the City and County of Hood River. CA Zimmerman said the moratorium will give the Council a year to work on the issue.

CM Busdieker said some people need the full strength oil and that can't be grown.

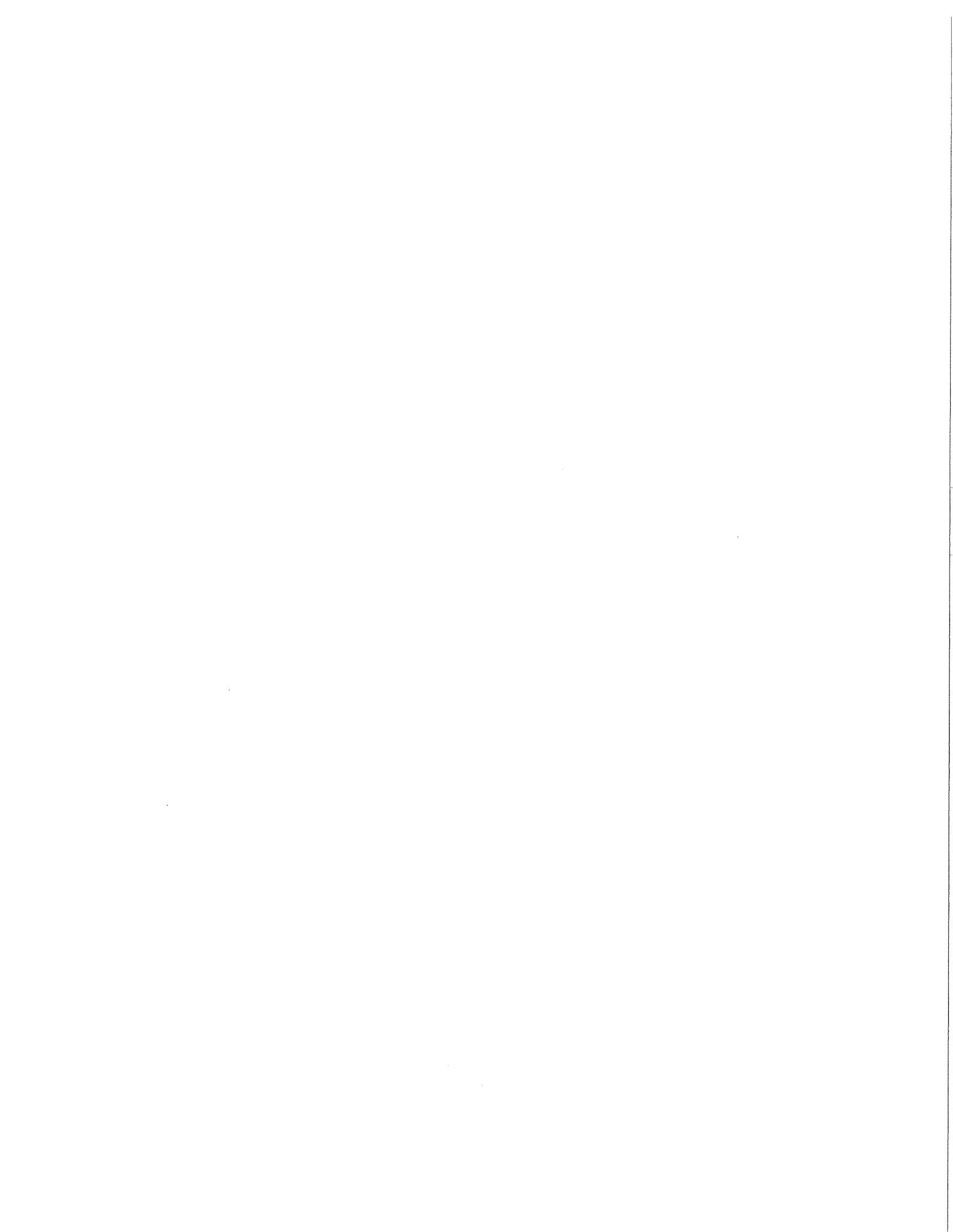
4. **Public Hearings.** None.

5. **Action Items:**

a. **Appointment to Committees.** None.

b. **Adopt Ordinance No. 432 Adopting the City of Cascade Locks Municipal Code as Revised, Reformatted, Indexed, Codified, Compiled and Edited.** CA Zimmerman said this would be the last step in the three year process of codifying the ordinances. **Motion:** CM Groves moved, seconded by CM Helfrich, to approve Ordinance No. 432 and have the first reading by title only. CA Zimmerman read Ordinance No. 432 by title only.

c. **Electric Master Plan Request.** CA Zimmerman said the Infrastructure Finance Authority (IFA) has informed the City that funders are recommending an electric master plan. He said the project notification intake form will go to the IFA and will be circulated through their experts. He said the City may



be invited to submit an application as was done with the wastewater master plan. He said if accepted the project would be funded at 85%. **Motion:** CM Helfrich moved, seconded by CM Randall, to submit the Project Notification and Intake Form to the IFA.

CM Fitzpatrick asked if the grant isn't awarded would the City have to pay the \$44,200 for the master plan. CA Zimmerman said he would search for other funding sources. CM Busdieker asked if there was any idea where the money would come from since it would be in the next fiscal year. CA Zimmerman said money is budgeted for electrical engineering but haven't built the budget for next year yet.

Mayor Cramblett cautioned that once the City has the master plan the City will be heading in the direction of a whole new system that is going to cost the City a lot of money over the years. He said he will be meeting with a representative of BPA on Thursday. He said he still has a lot of questions about the two substations supplying enough power for the start of business in the industrial park. He said he didn't want to put a ton of money into infrastructure and no businesses end up coming to Cascade Locks.

Mayor Cramblett said that BKI recommended the City not purchase the substation. He said there may be some opportunities to work with the Port and BPA and not have to do a lot of the stuff. He said he thought it would be inappropriate to do this study right now when it is going to cost the City a lot of money. He said we already know we have to do the water. He said power may be an issue but he wants to hear from a few other people. He said he isn't convinced that it is. Mayor Cramblett said once there is a study on the shelf staff will keep coming to Council saying things need to be done.

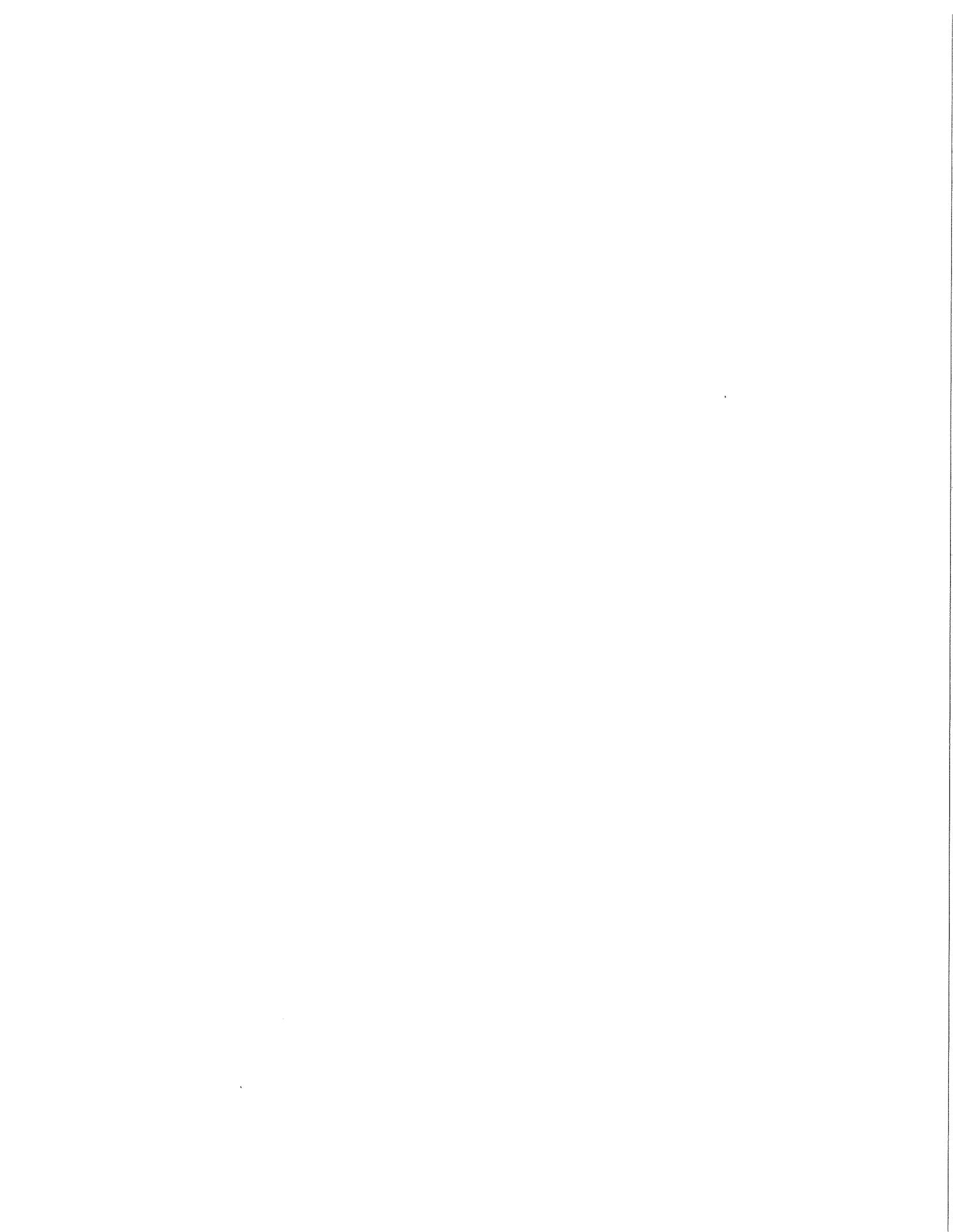
CM Randall said he doesn't see where it is wrong to be cautious as long as the Council has answers soon. He said he didn't want to jeopardize the development with the Port.

CA Zimmerman explained that there is enough power to do the first business at peak demand but the second business will be questionable. He said it may be possible to get through the winter of 2015. He said there will not be any CDBG money in the third quarter so with lead times for transformers there wouldn't be time to wait to apply for funding later. CA Zimmerman said there is no redundancy as the system is now. He explained what it would take to get the redundant power. He said if one of those substations goes down someone is without power.

Mayor Cramblett said he has lived here for 63 years and has never seen this town without power because of a substation. He said one of those substations was built to run a steel smelter and before that there was only one substation that powered a big lumber mill. He said it is his opinion that the City has time to get the businesses started in the industrial park and be able to work with partners to work on other things.

CA Zimmerman said the City is going to grow with businesses very close to signing with the Port that is going to require power and the City needs to be able to supply that power. He said an engineer needs to tell the City how to do that. CA Zimmerman explained that if you can get the State to pay 85% of the cost and the City pays \$6,600 that's a cheaper price to pay than to pay an engineer to tell us what they think we need to do. He said the City will be spending major dollars one way or the other. He said he could try to find funders that would not require a master plan.

CM Busdieker said the City would only be paying the \$6,600 if the grant was accepted and the City continued. CA Zimmerman clarified that the City was looking for funding approval. CM Busdieker compared this to a similar project while being on the Planning Commission and said in order to develop the industrial park we need to do this. She said she didn't see anything wrong with putting in the application. She agrees with Mayor Cramblett's concerns regarding BKI and doesn't know much about the electrical but would agree with getting additional bids for engineers. CA Zimmerman said if the City were to change engineers



all information thus far belongs to the City. He explained the way that quality based selection works is that you can't ask for prices until selecting the firm. He said there may be an engineering firm as good as BKI and cheaper but don't know.

CM Randall said the community has been stung before but doesn't see anything wrong with applying for the grant. CM Helfrich said he sits on the Joint Work Group on Economic Development and it is the City's job to provide service. He said the partnership with the Port has fostered and this is the City's end of the bargain. He said the Port has people ready to sign and development is going to happen. He said the City has to have the capability of providing power. He said he isn't an engineer but has to rely on experts. He said this is the reality. CM Busdieker asked if the Port would help fund this. Mayor Cramblett said there is a JWGED meeting on Thursday and this issue will be brought up. He said he would be having conversations with BPA before the Council meeting and hopefully will be able to solidify if this is the way to go. CA Zimmerman said by the next meeting the Port may have contracts signed also. He said delaying this for three weeks is not a problem. CM Fitzpatrick said delaying is fine but it is just an application and not committed to any action other than that. He said the City has the responsibility to meet the needs of the businesses.

CA Zimmerman said there is a motion on the table and Council would need to vote against the motion if wanting to delay this. CM Groves said she would be in favor of waiting for three weeks.

The motion was passed with CM's Fitzpatrick, Randall, Helfrich and Busdieker voting in favor. CM Groves and Mayor Cramblett opposed the motion.

d. Approval of Municipal Judge Contract. CA Zimmerman stated that Judge Will Carey has agreed to be the Municipal Judge for the City of Cascade Locks. **Motion:** CM Helfrich moved, seconded by CM Busdieker, to approve the contract for a municipal court judge with Mr. Will Carey to serve the City of Cascade Locks. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.

e. Approval of Gorge Hubs Concept. Holly Howell and Rebecca Sergeant reported on the Gorge Hubs Concept (Exhibit E). Holly said these hubs are for hikers and bikers to stop along the way to rest. She said the hubs could include bike repair, restrooms, drinking fountains, etc. She said it is up to the community to decide what their hub should be to serve their visitors. Holly said another reason for the hub is to allow visitors to stay longer in our community. She reported that ODOT is looking into signing. Holly said Cascade Locks has identified Overlook Park as the City's Hub. She said a lot of work isn't needed for our hub. Holly said there is a request for the Council to agree with the Gorge Hubs Partnership Proclamation.

CM Helfrich asked when the Cascade Locks to Hood River portion of the Historic Highway Trail would be finished. Holly stated it has been pushed back a couple of years. She said ODOT is still seeking funding. CM Helfrich stated this is an opportunity for a lot of people to be stopping in Cascade Locks. **Motion:** CM Helfrich moved, seconded by CM Randall, to approve the declaration of support for the Gorge Hubs Concept in providing consistently branded signage and unified marketing through Travel Oregon once the Historic Columbia River Highway State Trail is completed. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett.

6. Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community. None.

7. Reports and Presentations.

a. City Committees. CA Zimmerman said committee meeting minutes were included in the packet. CM Helfrich asked what amount for expenditures was allowed without a contract. CA Zimmerman



explained that under \$150,000 you would take market quotes. CM Helfrich said he is totally supportive of supporting local businesses and would like to see something in the bid process to allow a point system to allow additional points for local businesses. He thought this might lessen the challenges in the future. CA Zimmerman explained the challenges with this and said that the City has to agree to go with the lowest bid or support local business and at what point. CM Groves asked if this went out for bid. CA Zimmerman said it did not and stated that the City is using the same printer and that Kayla was giving the City the wholesale rate. CM Busdieker asked about using a percentage instead of points. CA Zimmerman said anything like that is going to be really hard to implement when using tax payer dollars. CM Groves said the City should go with the lowest bid. CM Busdieker said this does seem like a good price per piece.

b. Rate Definition Discussion. CA Zimmerman said he has presented Council with definitions for rate structure. He said part of the rate is a flat charge and part is for what is produced. He said the water rate is being done by the Oregon Association of Water Utilities to include both, the electric rate is set up the same way, and the sewer is similar. CA Zimmerman said rates have to be set so that the businesses coming in will know what their costs will be.

Mayor Cramblett said there is an amendment in the Charter that states no increases to fees, taxes, or charges without a vote of the people. He said that he didn't disagree with the definition of the rate structure by the EPA but the definition was changed for Cascade Locks by the citizens. He said gallons of water used are considered the rate, but the fixed base fee is subject to voter approval. Mayor Cramblett said he would like Council to revisit a previous vote to raise the rate for water for material and services. He said everything Council saw said "rate" but when he reviewed his utility bill there was a "meter charge". He said part of the increase went to the meter. CA Zimmerman explained that all that revenue went to the general revenue fund of the water department for materials and services and not to anything else. Mayor Cramblett said he wanted to see the previous resolution. CA Zimmerman explained the changes to the resolution. Mayor Cramblett said the previous resolution stated monthly capacity "charge". He said you can call this a rate structure all you want but the people said they want to vote on fees, taxes, and charges. CA Zimmerman explained that if you're going to add the increases to the amount of water used you will be penalizing the customers that use more water. He said if saying every time there is a need to go to the vote of the people for an increase to the base prices you will kill economic development in Cascade Locks. He said you will be putting a business model in the hands of people that are not as close to the situation as Council. He said Council are the ones that get educated. He said there are businesses that will balk at their rates being set by a vote of the people. Mayor Cramblett said the rate is going to be set at what it takes to run the departments. He said the base price is a charge. He said the citizens changed this with the vote for the amendment. He said it is the same difference for people that don't use the water.

CA Zimmerman said Council knows the water rate is going to have to increase and if you keep adding those costs to the consumption rate you are going to penalize the users. He said OAWU will come in with a different base rate in order to fund the system. He said Council will have to address it again at that point. Mayor Cramblett said CA Zimmerman will have to let them know that they can't include base prices and will have to be on the usage side.

CM Helfrich asked how many jobs could this kill. Mayor Cramblett said this isn't going to kill any jobs. CM Helfrich said Council is already subsidizing cable television. He said if the Council is going to run like a business they should be setting the rates to cover what it takes to run that business. CA Zimmerman said a large water user finding out that his water rate is subject to a vote of the people will not come here. CA Zimmerman gave examples of what Nestlé might be using in water. Mayor Cramblett said the City can give a deal to make it fair.



CM Randall asked if Nestlé would be paying the same industrial rate. CA Zimmerman explained how Nestlé would be charged for water and said they would be charged the same commercial rate as any other business. He said there would be another rate discussed with Nestlé regarding the water via infrastructure put in by Nestlé. He said there will be no fixed costs for that rate. CA Zimmerman said if Council doesn't want to touch the meter rate then you are going to be forcing the cost of the use of water up. Mayor Cramblett said CA Zimmerman keeps saying meter "rate" when the resolution stated meter "charge". He said the City can make a fair deal and continue to run the operation.

CM Busdieker stated the report and opinion from the lawyer seems to be pretty clear about the rate. She said it makes sense. She said water, sewer, and electric are not required to be put before a vote of the people. She said if Council is going to do that it is going to take a year to get it done. CM Busdieker said the City might want to consider consumption blocks as was described in the report. CM Fitzpatrick said he didn't like the "charges" but doesn't want to penalize businesses by their volume. He said this could be negotiated but can't really allow rates to be in the hands of the voters. He said it is human nature to not pay any increase.

CA Zimmerman said he and CM Busdieker discussed increasing charges as water consumption goes up and that that would encourage conservation and if you charge less that would increase economic development. He said there are diametrically opposed theories in consumption blocks. Mayor Cramblett said there is a cost to running a business and it doesn't have to be acquired through "charges". He said the rate can be set to meet what it costs to do the business. CM Helfrich stated Mayor Cramblett contradicted himself when bringing back the power electrical pass through charge as that is the cost of doing business and the City can't even pass that on to the end user. Mayor Cramblett said he doesn't care to pass it on but wants to know the cost of materials and services. He said if costs can be cut then the rate isn't needed. CM Helfrich said the City should be charging what it costs and the Mayor wants to cut materials and services so you don't have to pay but it is a cost to the City at the point and time it was used and should be charged at that amount. He said if the City is going to run like a business then that is what it needs to do.

CM Randall said the City is not in the business of making money but making money to provide the service. He said it seems that we're trying to circumvent the Charter. He said if more money is needed for the fees and charges then add it to the rate. He said if the amendment is such a stumbling block then how do you get rid of it. CM Helfrich said no one is trying to get rid of it but trying to define a rate. CA Zimmerman said he isn't trying to circumvent the Charter amendment. He said he is trying to point out that for business type activities such as water, sewer, and electric that a fixed charge plus a rate equals a rate structure which exempts it from the Charter amendment. CM Helfrich said it is defined well. He said Council needs to define and create a rate structure. He said this provides a definition and allows the City to operate. He said Council isn't adding anything but are creating rate structures for the enterprise funds. Mayor Cramblett said there were power increases that happened in the past that were above the increase given by BPA. He said the rate structure at that time was used to bring in more money than was needed. CA Zimmerman said the fixed costs in the base rate are designed to cover the fixed costs of operating. He said this allows a lower per unit charge so that more people share in the function work and have a lower bill than if everything is added to the use rate. He asked if everybody's power was turned off would the base rate cover what it costs to operate. He said probably not because there is an imbalance of what it costs to operate. He said variable costs such as the cost of power changes and those costs are designed to be covered out of the consumption rate.

Mayor Cramblett said this will come out to the same amount of money. He said because of the Charter amendment the Council has to put it all on consumption. He said the Council will have to bring the



argument to the people and let them decide. CM Fitzpatrick said it appears to him that the base rate is a minimum charge. He said he wasn't sure about the water meter maintenance fee. He said there should be more discussion and should wait until the study comes back. Mayor Cramblett said these charges will be included in the study. He said Cascade Locks is different due to the Charter amendment. He said Cascade Locks wouldn't follow the typical rate structure.

CM Helfrich said he liked the definition provided and the court rulings defining what a rate is and the rate structure. He said the City should move forward with the rate structure as defined. He said Council sets rates and everything included in that rate. Mayor Cramblett stated that the referendum changes what Cascade Locks' rate structure is. CM Helfrich said those same citizens that initiated the referendum has stated that rates were not intended to be included as part of the Charter amendment.

CM Busdieker said she understands the rate structure to be how the City covers the fixed and variable costs and is a combination of things. CA Zimmerman clarified legislative and administrative decisions. CM Busdieker said she agreed that the base rate should be a part of the rate structure. CM Randall said it is his hope to figure out a way to do this without circumventing the intent of the Charter amendment. He said it boils down to interpretation. He said he hopes it can be done without offending the people that voted for this. CA Zimmerman said it is Council's role to decide.

Mayor Cramblett asked if there was consensus of Council to take \$1.00 off of the water meter base charge and add it to the water consumption charge. CM Groves said she believed a rate is what is necessary to operate. CA Zimmerman asked if Council wants the base rate used to pay for the debt service or divided by number of gallons used. He said it makes more sense to put the base rate at a fixed cost so that everyone pays toward the debt service than to put the money against the user that uses 5,000, 10,000, or 15,000 gallons. He said these costs are going to be faced by Council over and over again. CM Busdieker read in the report what the rate structure includes.

CA Zimmerman explained that if fixed costs are kept the same the rate per gallon will have to increase to cover costs and will impact the higher end users. Mayor Cramblett said with more production the rates can be reduced. CA Zimmerman said that would be after a demonstrated revenue stream. CM Busdieker said it would be fair that everyone pay the extra \$1.00 on the base rate. CA Zimmerman explained what was necessary to get the necessary funds for the water line repairs.

CM Fitzpatrick said he would like to table this issue for now and get some computations and models to review. He said he wasn't sure that he could make a decision at this point. He said from a business model it would make sense to have the fixed costs but has to weigh that against the Charter amendment. Consensus of Council was to table this issue.

Mayor Cramblett declared a break at 9:23 PM and returned to regular session at 9:30 PM..

c. **Medical Marijuana Discussion.** This discussion took place earlier in the meeting.

d. **City Administrator Zimmerman Report.** CA Zimmerman gave his report (Exhibit F). He asked Council for their thoughts regarding information on City employees volunteering for the Fire Department and asked them to read Station Captain Metheny's report on the Fire Boat Program to be able to discuss at the next meeting.

8. **Mayor and City Council Comments.** CM Fitzpatrick said there was spirited rate discussion and there was some progress made. He said there is a lot of work ahead of Council. CM Helfrich agreed it was a spirited conversation. He also said he is waiting for the birth of his son. CM Busdieker told Camera Operator Rush to hurry and return to work because she was missed. She reported that she volunteers for Start Making a Reader Today (SMART) and stated it was really fun and was thrilled to see kids getting into books.



She encouraged others to volunteer. CM Randall thanked the ladies that attended the meeting tonight with their information on medical marijuana dispensaries. Mayor Cramblett said the fish market seems to be doing well and the new coffee shop is open. He said these two things are good for the City. He reported on training for oil train spills in Seaside. He asked CA Zimmerman to check into it for our emergency services department and suggested he contact the neighboring communities. CM Randall asked when the next Three City Initiative meeting would be. CA Zimmerman said the goal is to now become a gorge-wide group but no additional meetings have been set.

9. **Other matters.** None.

10. **Executive Session ORS 192.660 2 (a) Employment of Public Officers, Employees and Agents.** Mayor Cramblett recessed regular session and entered into Executive Session at 9:55 PM. CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett were present. Also present were City Administrator Zimmerman and City Recorder Woosley.

11. **Adjournment. Motion:** CM Helfrich moved, seconded by CM Busdieker to adjourn. The motion passed unanimously by CM's Groves, Fitzpatrick, Randall, Helfrich, Busdieker, and Mayor Cramblett. The meeting was adjourned at 10:03 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor



Resolution 1298 Regarding Excessive Force in Nonviolent Civil rights
Demonstrations.

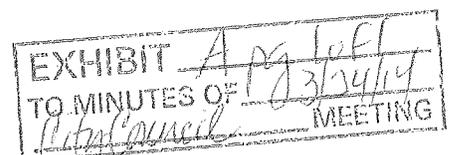
My Statement concerning this resolution was omitted from the City council minutes from Monday March 10th. I request that the minutes from March 10th be amended to include my Statement and position concerning this Issue. (My major concern is The Hood River County Sheriff already has procedures and rules of engagement for civil unrest. I believe there is an Agenda behind this loan attachment that only emboldens Civil disobedience.) Everything I said was recorded for your reference. I would be appreciative if all my comments pertinent to an issue discussed is recorded and added to the council minutes.

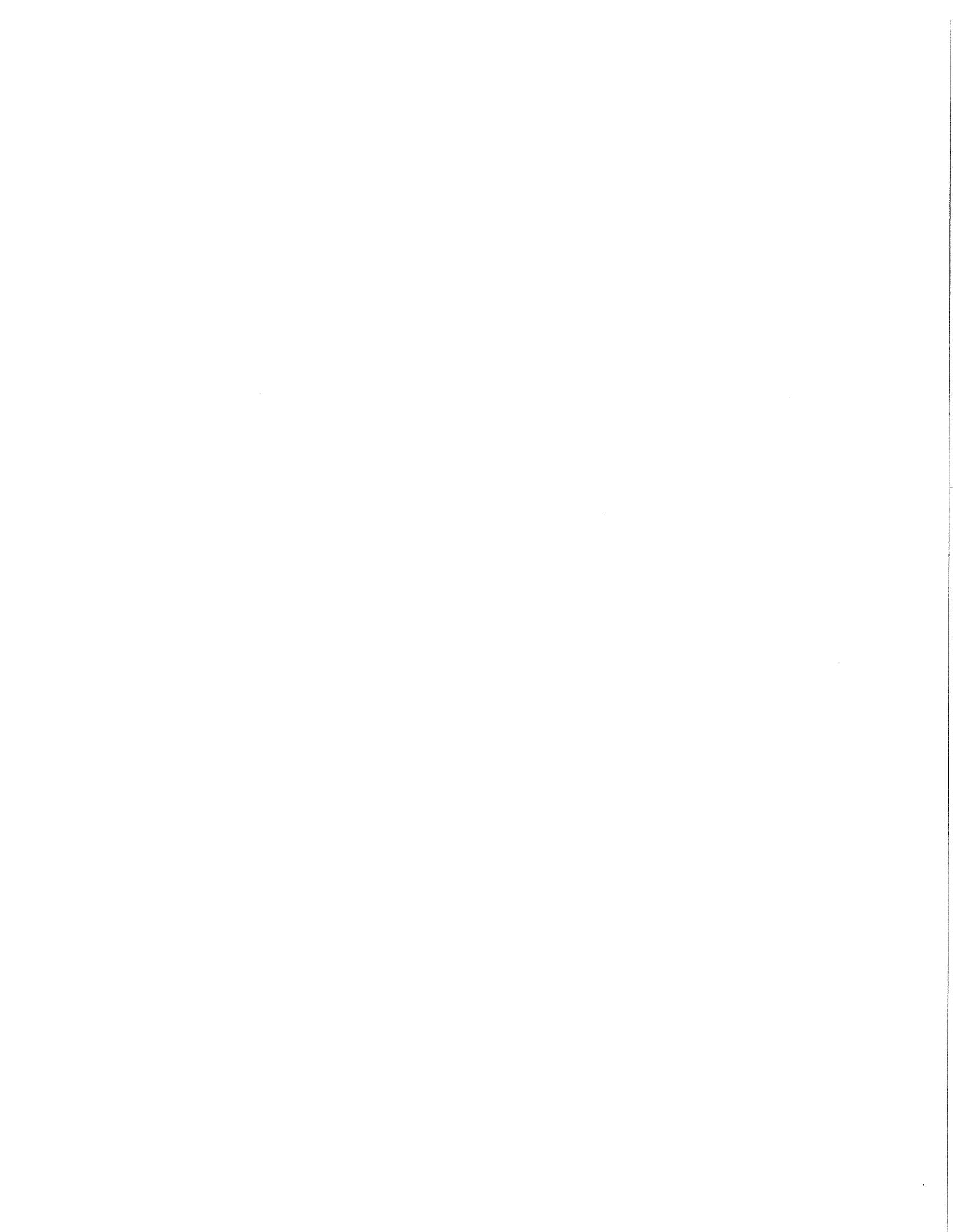
Sincerely

Richard Randall

Council Member

March 24th 2014





**Written Testimony in Support of Senate Bill 1531
and the Dash-3 and Dash-4 Amendments**

Chair Prozanski, Vice-Chair Close, and Senators Dembrow, Kruse, and Roblan,

The Association of Oregon Counties (AOC) strongly urges you to support Senate Bill 1531, and the Dash-3 and Dash-4 amendments.

Last year, the Legislature passed House Bill 3460, creating the most unregulated marijuana dispensary program in the Nation. The marijuana industry is saying "trust us." Many counties and cities are willing to do just that. Others want to wait and see. They should have that right.

Here is the issue: The seed preemption bill, Senate Bill 863, passed in the Special Session a few months ago, arguably preempts local authority to regulate or opt out of having dispensaries, an unintended consequence of that bill. However, federal law likely trumps that preemption. But the legal uncertainty of these conclusions will certainly be litigated. **Senate Bill 1531 clarifies that cities and counties have the right to regulate or opt out of having dispensaries, and avoids years of protracted, expensive, and needless litigation.**

Dash-3 amendments: House Bill 3460 has many deficiencies. The Dash-3 amendments would fix only two of those:

(1) Most states with dispensaries provide at least some **basic regulation of THC-infused products that are marketed or attractive to kids** (*see* the examples on the reverse). Not Oregon. The Dash-3 amendments fix that by providing the Oregon Health Authority (OHA) with some basic authority to regulate the packaging of those types of products.

(2) Under current law, a dispensary cannot be **located within 1,000 feet of a school**. However, **preschools were left out** of the definition. The Dash-3 amendments fix that.

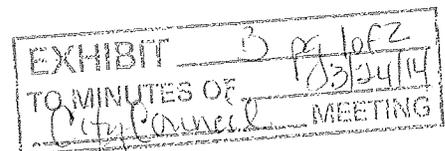
The Dash-4 amendments fix some technical language issues, as requested by OHA.

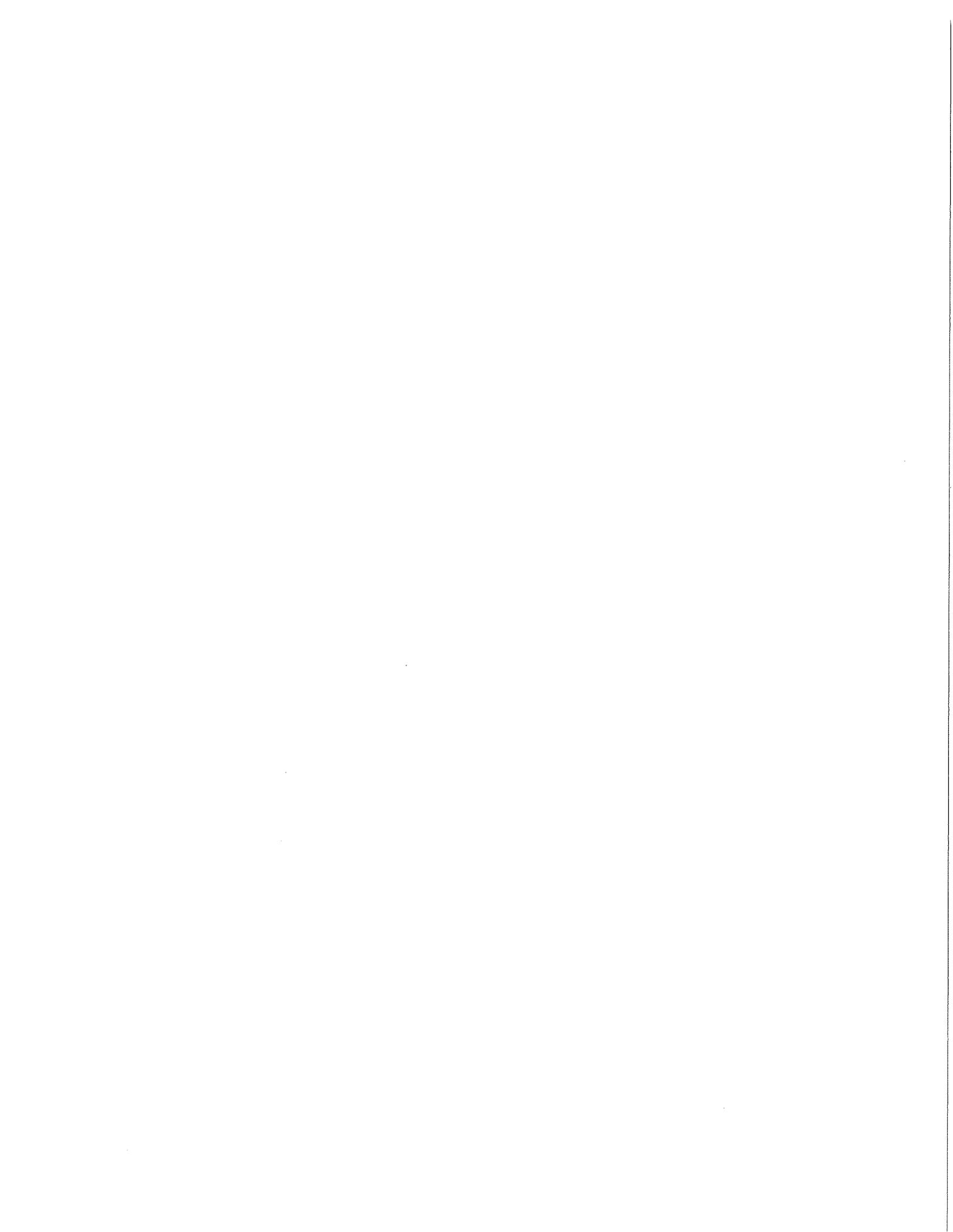
Please support Senate Bill 1531, and the Dash-3 and Dash-4 amendments.

Sincerely,

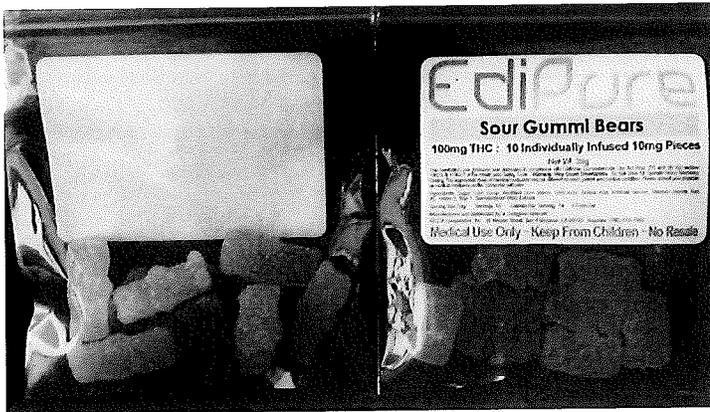


Rob Bovett
Legal Counsel
Association of Oregon Counties
rbovett@aacweb.org

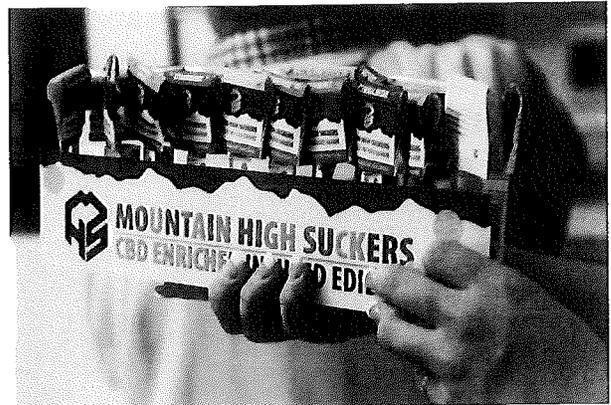




Examples of THC-infused products attractive to youth



Gummi Bears



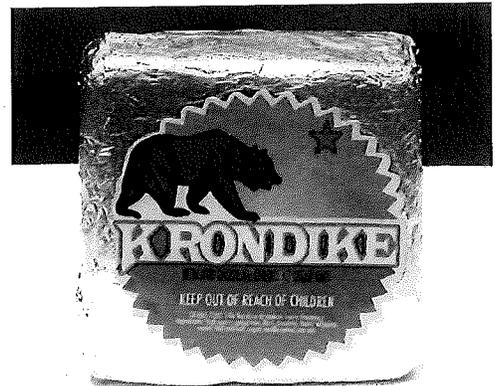
Suckers



Candy Bars



Cotton Candy



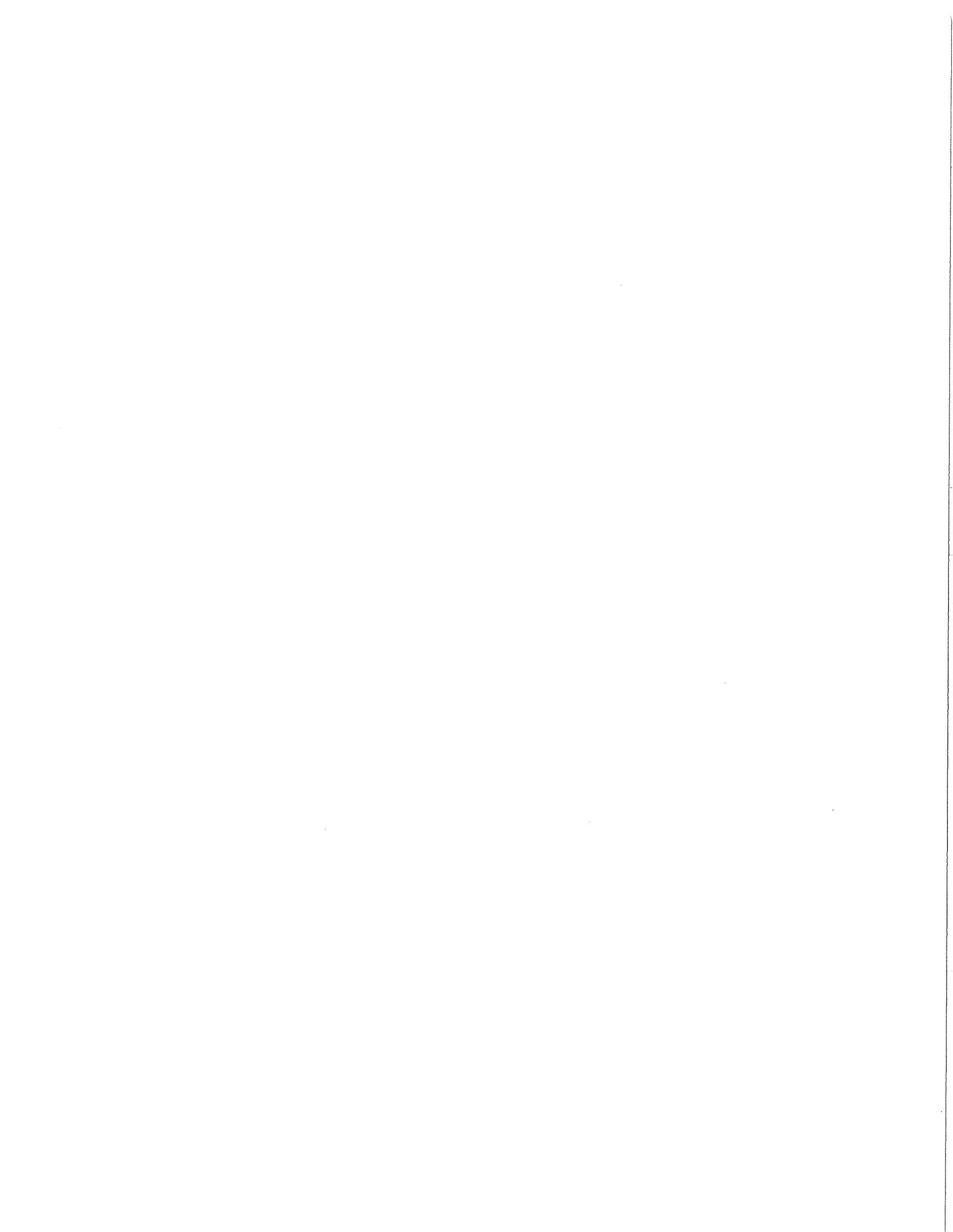
Ice Cream Bars



Toaster Treats



Sodas

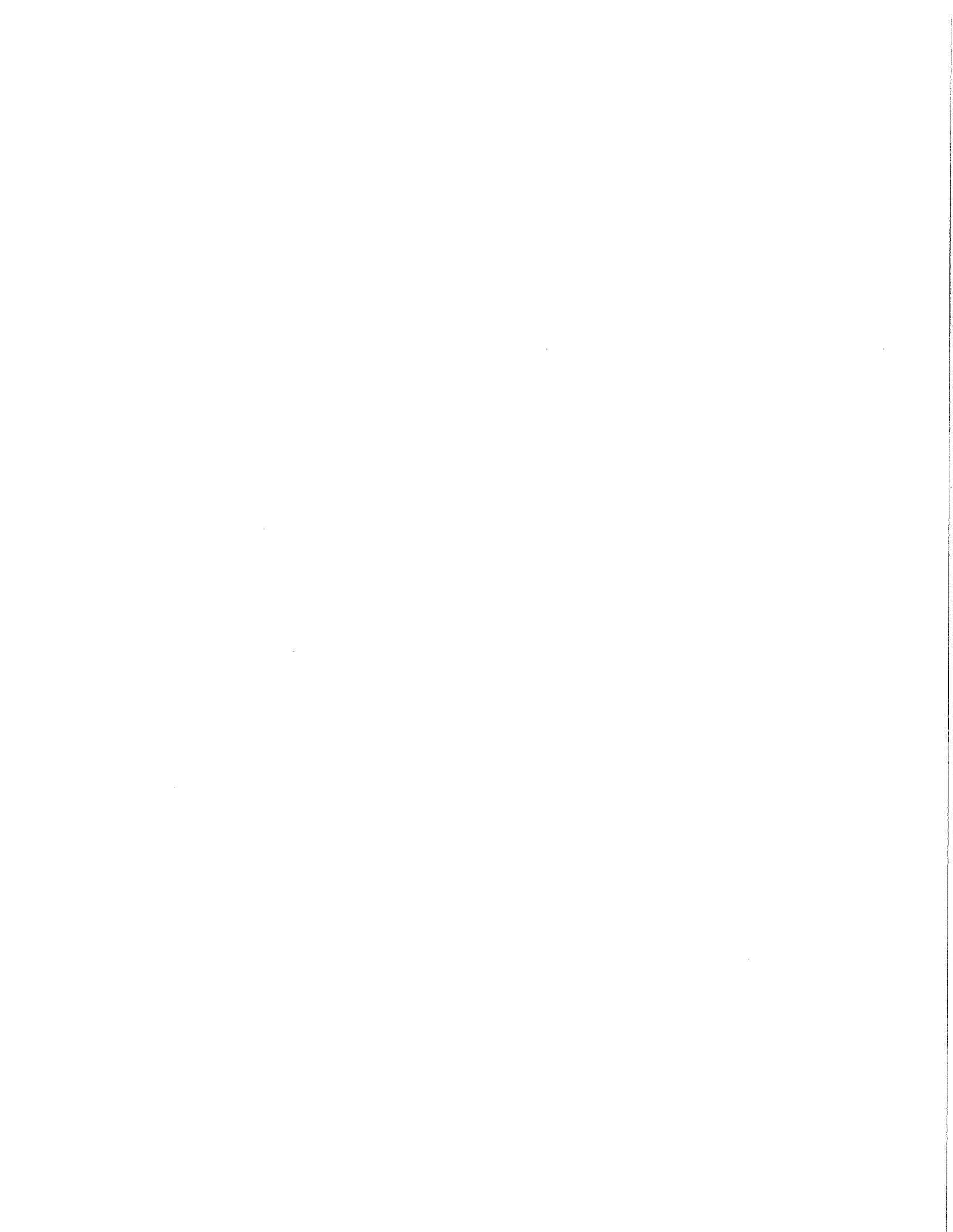


MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

FACT	DETAILS	RESEARCH CITATION(S)
1. Increased access to marijuana will increase use.	In 1979, after 11 states decriminalized marijuana, the United States saw the highest rates of marijuana use in history by teenagers: more than 51 percent by high school seniors that year. After coffee shops started selling marijuana in the Netherlands and use of the drug became normalized, marijuana use between 1984 and 1996 nearly tripled—from 15 percent to 44 percent—among 18- to 20-year-old Dutch youth. The Dutch government is now reconsidering its laws and policies regarding drugs.	US Dept of Justice, Drug Enforcement Administration. May 2003. Speaking out Against Drug Legalization, pg 15. Maccoun, R., & Reuter, P. Interpreting Dutch cannabis policy: Reasoning by analogy in the legalization debate. <i>Science</i> . 278, 47-52, 1997: http://ist-socrates.berkeley.edu/~maccoun/scienc97.html
2. Marijuana negatively affects youth achievement.	Associated with lower academic achievement, 8 point irreparable reduction in IQ for youth who start using marijuana before the age of 18. Heavy marijuana use impairs the ability of young people to concentrate and retain information during their peak learning years.	Meier, M., et al. 2012. Persistent cannabis users show neuropsychological decline from childhood to midlife. <i>Proceedings of the National Academy of the Sciences</i> , October 2, 2012, Vol. 109, No. 40. Crystal, J.D., Maxwell, K.W., & Hohmann, A.G. Cannabinoid modulation of sensitivity to time. <i>Behavioural Brain Research</i> , April 2003. Abstract: http://dx.doi.org/10.1016/S0166-4328(03)00062-7
	Marijuana use has been associated with poor performance in school. One report showed that youths with an average grade of D or below were more than four times as likely to have used marijuana in the past year as youths with an average grade of A.	Department of Health and Human Services, Substance Abuse and Mental Health Services Administration. <i>The NHSDA Report: Marijuana Use Among Youths</i> , July 2002: http://www.samhsa.gov/oas/2k2/YouthMjuse/YouthMjuse.htm

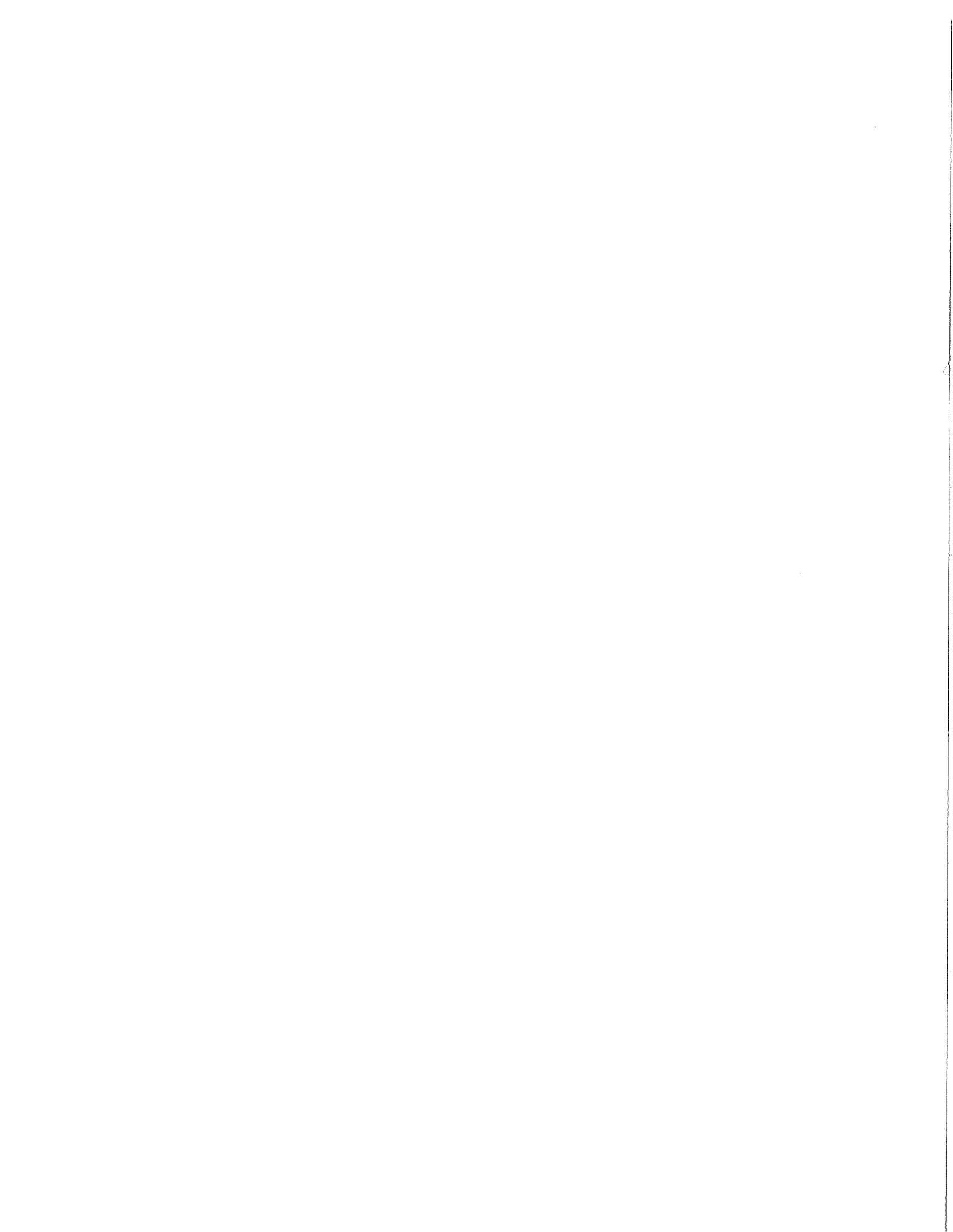
EXHIBIT C
TO MINUTES OF
CITY COUNCIL
MEETING
JULY 14, 2014



MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

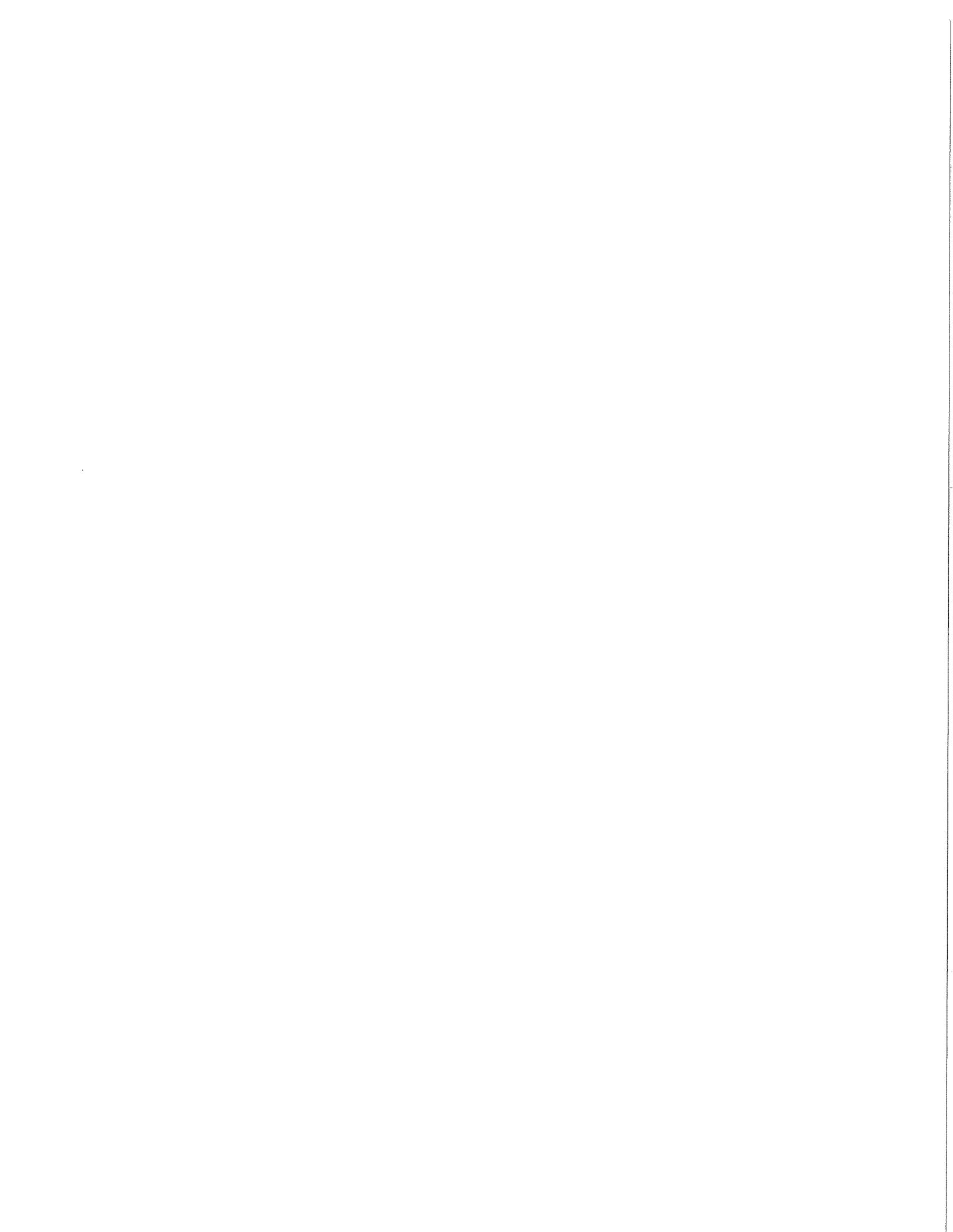
FACT	DETAILS	RESEARCH CITATION(S)
	<p>In one study, heavy marijuana abusers reported that the drug impaired several important measures of life achievement, including physical and mental health, cognitive abilities, social life, and career status</p>	<p>Gruber AJ, Pope HG, Hudson JI, Yurgelun-Todd D. Attributes of long-term heavy cannabis users: A case control study. <i>Psychological Med</i> 33(8):1415-1422, 2003.</p>
	<p>Several studies associate workers' marijuana smoking with increased absences, tardiness, accidents, workers' compensation claims, and job turnover.</p>	<p>www.drugabuse.gov</p>
<p>3. Marijuana is more addictive for youth than for adults.</p>	<p>Increased use rates lead to higher addiction rates. Marijuana addiction is real and affects about 1 in 9 people who ever start using the drug (a number similar to alcohol). If one starts using marijuana in adolescence, the addiction rates jump to 1 in 6 users.</p>	<p>Budney, A. J., Roffman, R., Stephens, R. S., Walker, D. 2007. "Marijuana dependence and its treatment." <i>Addict Sci Clin Pract</i>, Vol 4, Issue 1, pp 4-10.</p>
	<p>More than two-thirds of treatment admissions involving those under the age of 18 cite marijuana as their primary substance of abuse, more than three times the rate for alcohol and more than twice for all other drugs <i>combined</i>.</p>	<p>Substance Abuse and Mental Health Services Administration. 2009. Office of Applied Studies. Treatment Episode Data Set (TEDS): 2009 Discharges from Substance Abuse Treatment Services, DASIS.</p>
	<p>More young people are now in treatment for marijuana dependency than for alcohol or for all other illegal drugs combined.</p>	<p>Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, <i>Treatment Episode Data Set</i>, 2000: http://www.dasis.samhsa.gov/teds00/5.1a.htm</p>



MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

FACT	DETAILS	RESEARCH CITATION(S)
<p>4. Driving under the influence of marijuana is a problem.</p>	<p>Marijuana intoxication can cause distorted perceptions, impaired coordination, difficulty with thinking and problem solving as well as problems with learning and memory. Research has shown, that in chronic users, marijuana's adverse impact on learning and memory can last for days or weeks after the acute effects of the drug wear off. As a result, someone who smoke marijuana every day may be functioning at a suboptimal intellectual level all of the time.</p>	<p>As reported by the National Institute on Drug Abuse: www.drugabuse.gov/publications/drugfacts/marijuana and Pope HG, Gruber AJ, Hudson JI, Huestis MA, Yurgelun-Todd D. Neuropsychological performance in long-term cannabis users. Arch Gen Psychiatry. 58(10):909-915, 2001.</p>
<p>5. Marijuana use is linked to other drug related crimes and neighborhood problems.</p>	<p>Drunk, drugged or distracted driving increases the risk of motor vehicle crashes. In a comprehensive study on unsafe driving by high school students, 30 percent of seniors reported driving after drinking heavily or using drugs, or riding in a car whose driver was under the influence of alcohol or other drugs, at least once in the prior two weeks.</p> <p>In 2009, 28% of all fatally injured drivers tested positive for marijuana use.</p>	<p>As reported by PARENTS The ANTI-DRUG: www.theantidrug.com and O'Malley P. and Johnston L. Unsafe driving by American high school seniors, 2001-2006. Journal of Studies on Alcohol and Drugs; 68(6):834-42, November 2007. http://druggedriving.org/duid/monitoring_druggedriving01-6.pdf Cesar Analysis of 2009 National Highway Transportation and Safety Administration FARS Data <i>Adolescent Self-reported Behaviors and Their Association with Marijuana Use</i>, Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, 1999: http://www.samhsa.gov/press/980922fs.htm</p>



MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

FACT	DETAILS	RESEARCH CITATION(S)
<p>6. Controls ARE effective in reducing drug abuse.</p>	<p>Marijuana is often compared to prescription drugs, alcohol and tobacco, all of which are regulated. Our nation's experience with even tightly regulated prescription drugs, such as <i>Oxycontin</i>, show that increased availability leads to increased misuse, abuse and addiction, even when controls are in place.</p>	<p>Johnston, L. D., O'Malley, P. M., Bachman, J. G., & Schulenberg, J. E. University of Michigan, 2011 Monitoring the Future Study.</p>
<p>7. Most youth DON'T use marijuana.</p>	<p>We know that when we push back against the drug problem, it recedes. Marijuana use has been dramatically lower in the past—even in the last decade—and it can be reduced again.</p>	<p>Johnston, L.D., O'Malley, P.M., & Bachman, J.G. <i>Monitoring the Future: National Survey Results on Drug Use, 1975-2001. Volume I: Secondary School Students</i> (NIH Publication No. 02-5106). Bethesda, MD: National Institute on Drug Abuse, c. 503 pp. 2002: http://monitoringthefuture.org/pubs/monograp hs/vol1_2001.pdf</p>
<p>8. Taxing marijuana won't pay for increased social and health related costs.</p>	<p>More than 90% (91.1%) of 8th graders HAVE NOT used marijuana in the past 30 days. Only 8.9% of 8th graders across Oregon have used marijuana in the past 30 days.</p> <p>Almost 80% (78.2%) of 11th graders HAVE NOT used marijuana in the past 30 days. Only 21.8% of 11th graders across Oregon have used marijuana in the past 30 days.</p> <p>Taxes on marijuana would never pay for the increased social costs that would result from more users. Our nation's experiences with alcohol and tobacco show that for every dollar gained in taxes, we spent 10 on social costs.</p>	<p>2012 Student Wellness Survey Statewide averages for 8th graders regarding 30-day use.</p> <p>2012 Student Wellness Survey Statewide averages for 11th graders regarding 30-day use.</p> <p>Rehm J, Mathers C, Popova S, Thavorncharoensap M, Teerawattananon Y, Patra J. 2009 Jun 27. "Global burden of disease and injury and economic cost attributable to alcohol use and alcohol-use disorders." <i>Lancet</i>; 373(9682): 2223-33. [Table 4].</p>



MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

FACT

9. Marijuana use, cultivation and distribution is contrary to federal law.

DETAILS

Federal law does not recognize "medical marijuana" as a legal substance.

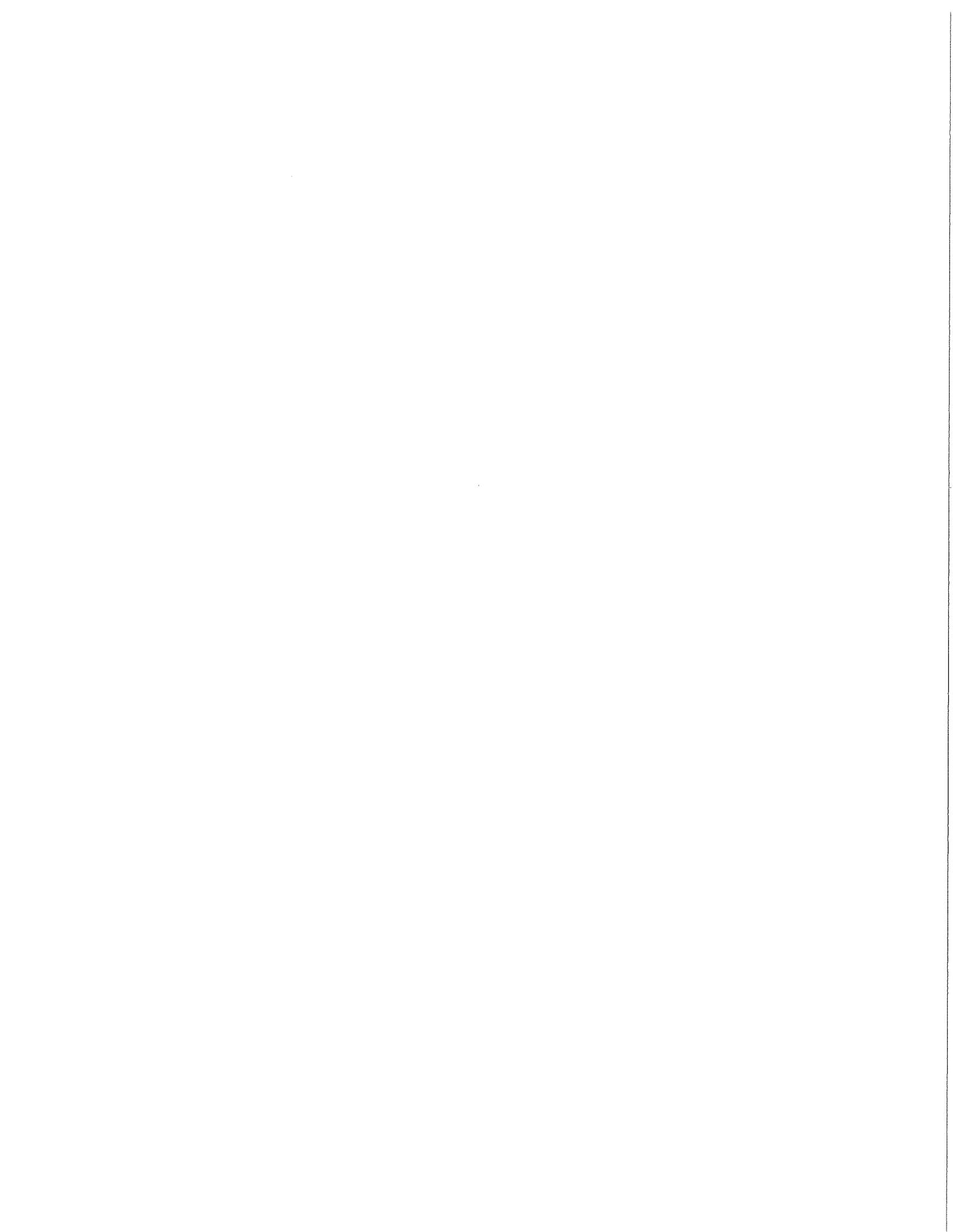
Regardless of state laws to the contrary, there is no such thing as "medical" marijuana under Federal law. Marijuana continues to be a Schedule I substance meaning that it has no currently accepted medical use and a high potential for abuse."

RESEARCH CITATION(S)

Office of National Drug Control Policy website:
<http://www.whitehouse.gov/ondcp/federal-laws-pertaining-to-marijuana>

Cultivating, selling or distributing marijuana violates federal law and the US Dept. of Justice considers enforcing federal law against significant traffickers a priority. "...persons who are in the business of cultivating, selling, or distributing marijuana, and those who knowingly facilitate such activities, are in violation of Federal law, and are subject to Federal enforcement action, including potential prosecution. The (US Department of Justice) DOJ guidelines do not legalize marijuana. The DOJ guidance explicitly states that marijuana remains illegal under Federal law. Enforcing Federal law against significant traffickers in illegal drugs including marijuana remains a core Department of Justice priority."

Office of National Drug Control Policy website:
<http://www.whitehouse.gov/ondcp/federal-laws-pertaining-to-marijuana>



MARIJUANA: COSTLY FOR OUR YOUTH

Talking Points and Research Citations

FACT

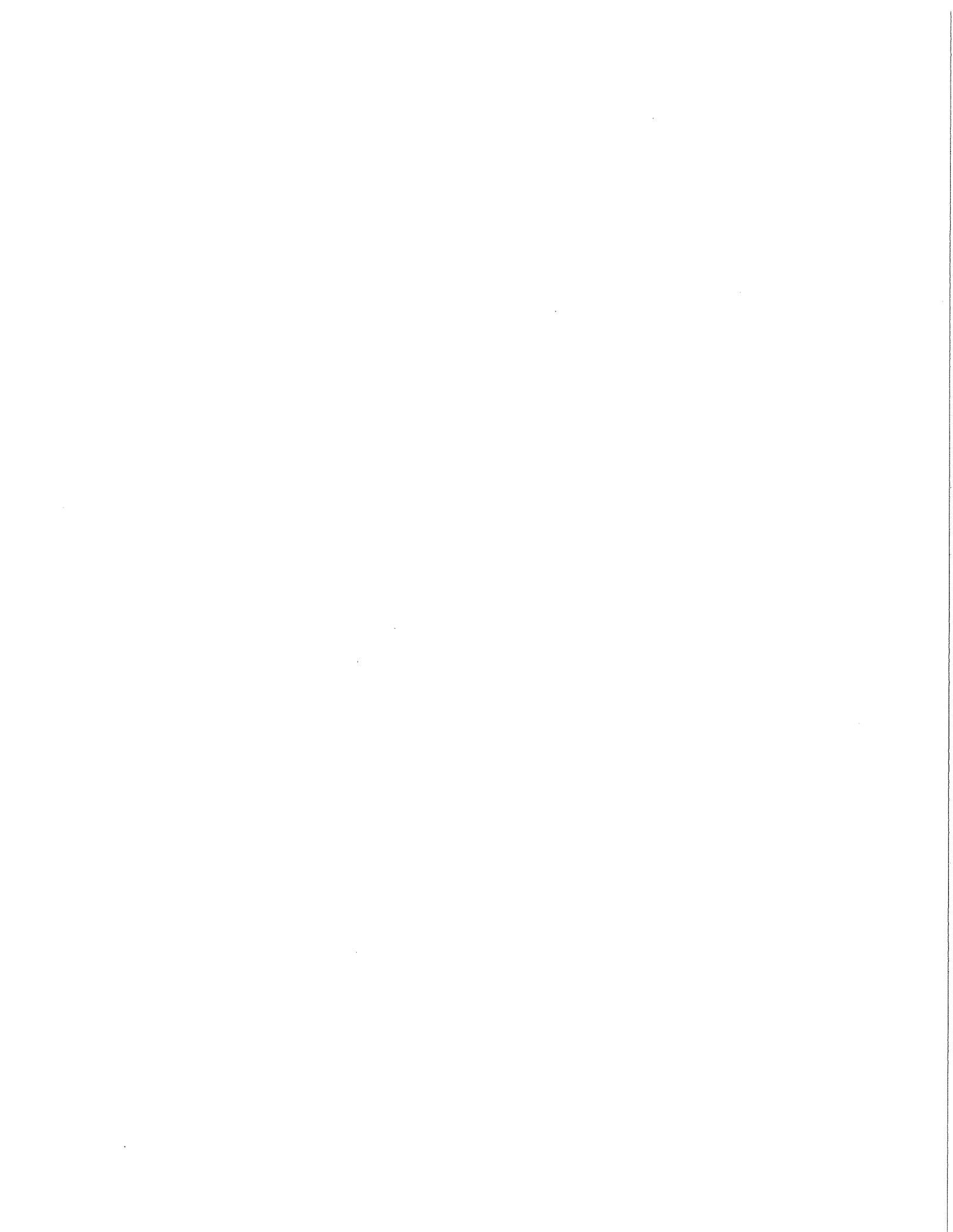
DETAILS

Any marijuana use is unacceptable for persons employed in safety-sensitive jobs which are subject to US Dept. of Transportation regulations.

RESEARCH CITATION(S)

Office of National Drug Control Policy website:
<http://www.whitehouse.gov/ondcp/federal-laws-pertaining-to-marijuana>

“The DOT Compliance Notice explicitly reiterated that DOT regulation does not recognize “medical” marijuana under a state law to be a valid medical explanation for a transportation employee’s positive drug test. Pursuant to DOT regulation, Medical Review Officers will not verify a drug test as negative based upon information that a physician recommended that the transportation employee use marijuana as medicine. It remains unacceptable for any safety-sensitive employee subject to drug testing under the Department of Transportation’s drug testing regulations to use marijuana.”



What Americans Need
To Know About
MARIJUANA



*Important facts about our nation's
most misunderstood illegal drug*

OFFICE OF NATIONAL DRUG CONTROL POLICY

EXHIBIT TO MINUTES OF 10/30/14 MEETING
Order Council

What Americans Need
to Know About

MARIJUANA

*Important facts about our nation's
most misunderstood illegal drug*



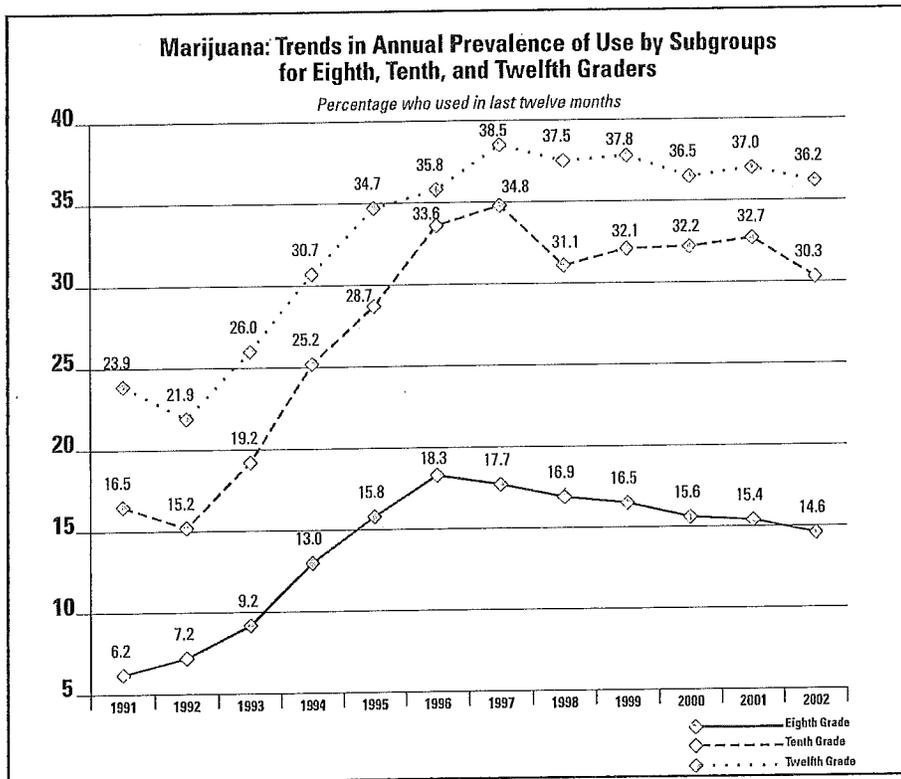
EXHIBIT D. p. 2 of 18
TO MINUTES OF 3/26/14
City Council MEETING

OFFICE OF NATIONAL DRUG CONTROL POLICY

I. There is a serious drug problem in this country, and marijuana is a much bigger part of the problem than most people realize.

- Marijuana is the most widely used illicit drug in America. Of the nearly 20 million current illicit drug users, 14.6 million (about 75 percent) are using marijuana.¹
- Of the 7.1 million Americans suffering from illegal drug dependence or abuse, 60 percent abuse or are dependent on marijuana.²
- Of all youth age 12-17 in drug treatment in 2000, nearly 62 percent had a primary marijuana diagnosis.⁴ Approximately half were referred to treatment through the criminal justice system and half through other sources, including self-referral.⁵
- The average age of initiation for marijuana use generally has been getting younger.⁶
- Along with the bad news, however, come signs of improvement (see graph, below):
 - ▶ Among 10th graders, past-year and past-month use of marijuana or hashish decreased from 2001 to 2002, as did daily use in the past month.⁷
 - ▶ There has been slow but steady progress toward reduced marijuana use rates among 8th graders. Their past-year marijuana-use rate of 14.6 percent in 2002 is the lowest since 1994, and well below their recent peak of 18.3 percent in 1996.⁸

More young people are now in treatment for marijuana dependency than for alcohol or for all other illegal drugs combined.³



- ▶ At 30.3 percent for past-year marijuana use, 10th graders are at their lowest level since 1995 and somewhat below their recent peak of 34.8 percent in 1997. The past-year use rate for 12th graders is down, albeit only modestly, from 38.5 percent in their recent peak year (1997) to 36.2 percent in 2002.⁹

Monitoring the Future, National Survey Results on Drug Use, 1975-2002

II. Myths and Misperceptions

Many of the things Americans “know” about marijuana are myths or misperceptions. People need to know the truth about this harmful drug.

M Y T H 1 *Marijuana is harmless.*

Marijuana is far from harmless; in fact, recent scientific findings about the drug are startling. Most of the drug treatment for young people in the United States is for marijuana alone. Marijuana emergency-room mentions have skyrocketed over the past decade, and the drug is associated with an increased risk of developing schizophrenia, even when personality traits and pre-existing conditions are taken into account.

FACTS:

Health Consequences

- Marijuana smoke contains 50 percent to 70 percent more carcinogenic hydrocarbons than does tobacco smoke.¹⁰ Using marijuana may promote cancer of the respiratory tract and disrupt the immune system.¹¹
- Marijuana smokers have a heightened risk of lung infection.¹²
- Long-term use of marijuana may increase the risk of chronic cough, bronchitis, and emphysema, as well as cancer of the head, neck, and lungs.¹³
- Mentions of marijuana use in emergency room visits have risen 176 percent since 1994, surpassing those of heroin.¹⁴
- In 2001, marijuana was a contributing factor in more than 110,000 emergency department visits in the United States.¹⁵
- Marijuana can cause the heart rate, normally 70 to 80 beats per minute, to increase by 20 to 50 beats per minute or, in some cases, even to double.¹⁷
- Marijuana affects alertness, concentration, perception, coordination, and reaction time—skills that are necessary for safe driving. A roadside study of reckless drivers in Tennessee found that 33 percent of all subjects who were not under the influence of alcohol and who were tested for drugs at the scene of their arrest tested positive for marijuana.¹⁹ In a 2003 Canadian study, one in five students admitted to driving within an hour of using marijuana.²⁰

Smoking marijuana leads to changes in the brain similar to those caused by the use of cocaine and heroin.¹⁶

M Y T H 2

Marijuana is not addictive.

Marijuana has been proven to be a psychologically addictive drug. Scientists at the National Institute on Drug Abuse have demonstrated that laboratory animals will self-administer THC in doses equivalent to those used by humans who smoke marijuana.²⁹

FACTS:

- Marijuana is much more powerful today than it was 30 years ago, and so are its mind-altering effects. Average THC levels rose from less than 1 percent in the mid-1970s to more than 6 percent in 2002. Sinsemilla potency increased in the past two decades from 6 percent to more than 13 percent, with some samples containing THC levels of up to 33 percent.³⁰
- Subjects in an experiment on marijuana withdrawal experienced symptoms such as restlessness, loss of appetite, trouble with sleeping, weight loss, and shaky hands.³¹
- According to one study, marijuana use by teenagers with prior serious antisocial problems can quickly lead to dependence on the drug. The study also found that, for troubled teenagers using tobacco, alcohol, and marijuana, progression from their first use of marijuana to regular use was about as rapid as their progression to regular tobacco use, and more rapid than the progression to regular use of alcohol.³²

Some heavy users of marijuana show signs of dependence, developing withdrawal symptoms when they have not used the drug for a period of time.

MYTH 3

Youth experimentation with marijuana is inevitable.

Drug use can be prevented. The majority of young people do not use drugs, and there are proven ways to keep kids from starting. Contrary to popular belief, marijuana use is not a rite of passage. It is a risky behavior with serious consequences. Every American has a role to play in the effort to reduce marijuana use—at home and on the job, in schools, places of worship, and civic or social organizations. Working together, we can reaffirm healthy attitudes about marijuana use.

FACTS:

- Surveys show that parents are the biggest influence in their children's decisions about drug use.³³ Parents must actively engage in educating their children and help them make healthy decisions.
- We know that when we push back against the drug problem, it recedes. Marijuana use has been dramatically lower in the past—even in the last decade—and it can be reduced again.³⁴

Contrary to popular belief, marijuana use is not a rite of passage. It is a risky behavior with serious consequences.

MYTH 4

Marijuana is not associated with violence, as are drugs like cocaine and heroin. The criminalization of marijuana is what leads to crime, not the drug itself.

It's not simply the trafficking of drugs that causes crime at home and abroad. Crime also results from the behavior of people who have drug dependencies.

FACTS:

- Research shows a link between frequent marijuana use and increased violent behavior.³⁵
- Young people who use marijuana weekly are nearly four times more likely than nonusers to engage in violence.³⁶
- More than 41 percent of male arrestees in sampled U.S. cities tested positive for marijuana.³⁷

M Y T H 5

Prisons are filled with non-violent, casual marijuana users.

Most law enforcement officials would attest that simple marijuana users rarely get sent to jail. In fact, a substantial number of states and localities rate simple possession of marijuana as a misdemeanor, subject only to a small fine. Our prisons are not filled with people whose only crime was smoking marijuana. The vast majority of those behind bars for marijuana offenses are mid- and large-scale traffickers and distributors.

FACTS:

- Less than one percent of all state prison inmates in 1997 were serving time just for marijuana possession (0.7 percent), and only 0.3 percent of marijuana-possession offenders were in prison on a first offense.³⁸
- On the federal level, nearly 98 percent of the 7,991 offenders sentenced for marijuana crimes in 2001 were guilty of trafficking. Only 2.3 percent—186 people—were sentenced for simple possession of marijuana.³⁹
- The median amount of marijuana involved in the conviction in federal court of marijuana-only possession offenders in 1997 was 115 pounds. In other words, half of all federal prisoners convicted just for marijuana possession were arrested with quantities exceeding 115 pounds.⁴⁰

The vast majority of those behind bars for marijuana offenses are mid- and large-scale traffickers and distributors.

III. The Mission

Responsible public policy seeks to reduce access to and availability of marijuana. Once people know the facts about the drug, it is important that they work to develop a comprehensive approach for preventing and reducing its use. Moreover, law enforcement agencies at all levels should make it a top priority to intensify detection and removal of marijuana-growing operations.

- Curbing access to marijuana is a major challenge. A 2001 survey found that 55 percent of kids age 12-17 agreed that marijuana would be “fairly easy” or “very easy” to obtain and was available from a wide variety of sources.⁴¹

Our responsibility as employers, colleagues, neighbors, family members, and friends is to get the marijuana user beyond denial and into effective treatment and lifelong recovery.

- Reduce the denial gap
 - ▶ Of the 5.6 million people who met the criteria for drug dependence and abuse specified in the 4th edition of the *Diagnostic and Statistical Manual of Mental Disorders* in 2001, 4.6 million (92 percent) did not acknowledge they had a problem.⁴²
- Treatment works
 - ▶ Federal spending for substance-abuse treatment has risen sharply in recent years, increasing from about \$2.2 billion in 1993 to nearly \$3.3 billion in 2003.⁴³
 - ▶ The federal government sponsored the Cannabis Youth Treatment Study (CYT),⁴⁴ which developed innovative and effective treatment methodologies.
 - ❖ Using these treatment approaches, the percentage of young people reporting abstinence from marijuana use went from 4 percent upon entering the study to 13 percent within 3 months, and to 34 percent after 6 months. The percentage of those having no past-month symptoms of marijuana abuse or dependence went from an initial 19 percent to 39 percent within 3 months, and to 61 percent after 6 months.
 - ❖ The CYT study found that brief interventions, or structured efforts to interrupt and stop an individual’s drug use, could be very successful, especially with low-severity clients (such as those who are not yet dependent).
 - ❖ The advantage of brief interventions is that they can be carried out in non-medical environments by non-medical staff. The screening and brief intervention approach is currently being used in a variety of settings (such as emergency rooms and social service agencies), and it has been found to be both clinically and cost effective.

Treatment for marijuana is widely available in a variety of forms. There is no “wrong pathway” to treatment.

- ▶ Drug courts, or supervised programs that offer alternatives to incarceration, are a common means of providing treatment for drug users. Established to handle the growing caseload of low-level drug offenses, drug courts separate non-violent users from people charged with trafficking and other serious drug crimes.
 - ❖ Recidivism rates among all drug court participants have ranged from 5 percent to 28 percent; for graduates of drug courts, the recidivism rate is less than 4 percent.⁴⁵
 - ❖ Drug courts are expanding rapidly, and the federal government is helping to fuel this growth. The President's proposed FY 2004 budget includes an increase in drug-court funding from the currently enacted \$45 million to \$68 million.⁴⁶ More than 1,000 drug courts are in operation around the country, and approximately 400 are in development. To date, some 300,000 adults and juveniles have enrolled in drug court programs.⁴⁷
- ▶ Communities can take action now. We urge treatment programs and providers to employ these proven methods. For materials and more information, visit www.health.org.

Related Issues

1. Marijuana v. tobacco and alcohol: the case against legalization

- Alcohol and tobacco pose significant risks, especially to young people.
- Alcohol and tobacco cost society a great deal every year in terms of crime, lost productivity, tragedies, and deaths. Why legalize marijuana and add a third drug to the current list of licit threats?
- As a result of legal settlements and vigorous public education efforts, many Americans are aware of the dangers of dependence and addiction associated with alcohol and tobacco use. Even so, alcohol and tobacco remain a significant part of the American health problem.

Why legalize marijuana
and add a third drug to
the current list of licit
threats?

2. Gateway theory

- A direct cause-and-effect relationship between marijuana use and subsequent use of other drugs is hard to prove. Studies show, however, that of the people who have ever used marijuana, those who started early are more likely to have other problems later on. For example, adults who were early marijuana users were found to be:
 - 8 times more likely to have used cocaine;⁴⁸
 - 15 times more likely to have used heroin;⁴⁹
 - 5 times more likely to develop a need for treatment of abuse or dependence on *any* drug.⁵⁰
- The *Journal of the American Medical Association* reported a study of more than 300 sets of same-sex twins. The study found that marijuana-using twins were four times more likely than their siblings to use cocaine and crack cocaine, and five times more likely to use hallucinogens such as LSD.⁵¹

3. Medical marijuana

- Our medical system relies on proven scientific research, not polling results.
- About 100 years ago, leaders in this country created the U.S. Food and Drug Administration (FDA) to make sure that medicine falls under the “safe and effective” standard before it is sold on the open market.
- Research has not demonstrated that smoked marijuana is helpful as medicine.⁵²
- A component in marijuana—THC—has been approved in pill form by the FDA. It’s called Marinol, and though it is not frequently prescribed, the U.S. supports the right of doctors to prescribe this drug if they feel it would best serve their patients’ needs. The U.S. Drug Enforcement Administration (DEA) even lowered the scheduling on Marinol to make it easier for doctors to prescribe the drug.
- Marijuana smoke contains more than 400 chemicals and increases the risk of cancer, lung damage, and poor pregnancy outcomes.⁵³
- The U.S. continues to support research into the medical efficacy of certain isolated properties of marijuana.
- Even if smoking marijuana makes people “feel better,” that is not enough to call it a medicine. If that were the case, tobacco cigarettes could be called medicine because they are often said to make people feel better. For that matter, heroin certainly makes people “feel better” (at least initially), but no one would suggest using heroin to treat a sick person.
- Marijuana use causes precancerous changes in the body similar to those caused by tobacco use. Smoking pot delivers 3 to 5 times the amount of tars and carbon monoxide into the body. It also damages pulmonary immunity and impairs oxygen diffusion.⁵⁴ How could changes such as these be good for someone dying of cancer or AIDS?

4. State initiatives

- Voters at the state and local levels want to make decisions that are appropriate for their communities, but to do so they must have accurate information.
- Well-financed and organized campaigns have contributed to the misperception that marijuana is harmless or may even have health benefits.
- These campaigns are led not by medical professionals or patients-rights groups, but by pro-drug donors and organizations in a cynical attempt to exploit the suffering of sick people.

Marijuana is being used as a wedge issue by a small minority to push a political agenda calling for drug legalization.

5. The European experience

- The “nirvana” offered by the Dutch example is extremely dubious; in fact, the Dutch government is now reconsidering its laws and policies regarding drugs.
- Increased availability of marijuana leads to increased use of this and other drugs, and it creates additional problems as well:
 - ▶ After coffee shops started selling marijuana and use of the drug became normalized, marijuana use between 1984 and 1996 nearly tripled—from 15 percent to 44 percent—among 18- to 20-year-old Dutch youth.⁵⁵
 - ▶ While our nation’s consumption of cocaine has decreased by 70 percent over the past 15 years, cocaine consumption in Europe (primarily Western Europe) has increased.⁵⁶

6. Drug testing in schools

- Marijuana use affects the growth and development of young minds; it can inhibit students' ability to concentrate and retain information during the critical learning years.
- Student drug testing can be an important tool in preventing and treating youth drug use.
- It is important for parents, school officials, and community leaders to examine the nature and extent of their youth drug problem to determine if testing is appropriate for their schools.
- The goal of school-based drug testing is not to trap and punish students who do drugs. Rather, it is to prevent drug dependence and to help drug-using students stop and find treatment before the problem gets worse.⁵⁷
- According to the *Journal of Adolescent Health*, a school in Oregon that drug-tested student-athletes had a rate of drug use that was one-fourth that of a comparable school with no drug-testing policy.⁵⁸
- After two years of a drug-testing program, Hunterdon Central Regional High School in New Jersey saw significant reductions in 20 of 28 drug-use categories. Cocaine use by seniors, for example, dropped from 13 percent to only 4 percent.⁵⁹
- Testing provides a way for teens to resist peer pressure.⁶⁰
- Testing helps prevent drug use at a critical time in young people's lives. Research shows a strong link between drug dependence and the age of initiation. If people can be prevented from using drugs as teenagers, their chances of experiencing drug problems as adults are greatly diminished.⁶¹

Student drug testing helps prevent drug use at a critical time in young people's lives.

Sources

- 1 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, *2002 National Survey on Drug Use and Health, 2003*:
<http://www.samhsa.gov/oas/nhsda.htm#NHSDAinfo>
- 2 *Ibid.*
- 3 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, *Treatment Episode Data Set, 2000*:
<http://www.dasis.samhsa.gov/teds00/5.1a.htm>
- 4 *Ibid.* See also: **<http://www.dasis.samhsa.gov/teds00/5.1b.htm>**
- 5 *Ibid.* See also: **<http://www.dasis.samhsa.gov/teds00/5.2a.htm>**
- 6 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, *Initiation of Marijuana Use Special Report, 2001*:
<http://www.drugabusestatistics.samhsa.gov/oas/NHSDA/2k1NHSDA/vol1/Chapter5.htm>
- 7 Johnston, L.D., O'Malley, P.M., & Bachman, J.G. Monitoring the Future national survey results on drug use, 1975-2002. *Volume I: Secondary school students* (NIH Publication No. 03-5375). Bethesda, MD: National Institute on Drug Abuse, August 2003:
http://monitoringthefuture.org/pubs/monographs/vol1_2002.pdf
- 8 *Ibid.*
- 9 *Ibid.*
- 10 Hoffman, D.; Brunnemann, K.D.; Gori, G.B.; and Wynder, E.E.L. On the carcinogenicity of marijuana smoke. In: V.C. Runeckles, ed., *Recent Advances in Phytochemistry*. New York: Plenum, 1975.
See also NIDA, Research Report Series: Marijuana Abuse, Oct. 2002:
<http://www.nida.nih.gov/ResearchReports/Marijuana/Marijuana3.html>
- 11 Zhu, L.X.; Stolina, M.; Sharma, S.; Gardner, B.; Roth, M.D.; Tashkin, D.P.; and Dubinett, S.M. Delta-9 tetrahydrocannabinol inhibits antitumor immunity by a CB-2 receptor-mediated, cytokine dependent-pathway. *J Immunology*. 165(1):373-380, 2000:
- 12 Tashkin, D.P. Pulmonary complications of smoked substance abuse. *West J Med* 152: 525-530, 1990.
See also **<http://www.nida.nih.gov/ResearchReports/Marijuana/Marijuana3.html>**
- 13 *Ibid.*

- 14 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Drug Abuse Warning Network, Midyear 2002:
<http://www.samhsa.gov/oas/dawn.htm>
- 15 *Ibid.*
- 16 de Fonseca, R. et al. Activation of Corticotropin-Releasing Factor in the Limbic System During Cannabinoid Withdrawal. *Science*. Vol. 276, 1997:
<http://www.druglibrary.org/crl/behavior/rodriguez-01.pdf>
- 17 Gilman, A.G.; Rall, T.W.; Nies, A.S.; and Taylor, P. (eds.). Goodman and Gilman's The Pharmacological Basis of Therapeutics, 8th Edition. New York: Pergamon Press, 1998.
See also **<http://www.nida.nih.gov/ResearchReports/Marijuana/Marijuana3.html>**.
- 18 A Smoking Gun: The Impact of Cannabis Smoking on Respiratory Health. The British Lung Foundation, 2002: **<http://www.ukcia.org/research/ASmokingGun.pdf>**
- 19 Brookoff, D.; et al. Testing Reckless Drivers for Cocaine and Marijuana. *New England Journal of Medicine*, 331:518-522, 1994: **<http://content.nejm.org/cgi/content/abstract/331/8/518>**
- 20 Adlaf, et al. Drinking, Cannabis Use, and Driving Among Ontario Students. *Canadian Medical Association Journal*. 168, March 2003: **<http://www.cmaj.ca/cgi/content/full/168/5/565>**
- 21 Bovasso, G. *American Journal of Psychiatry*. 158:2033-2037, 2001: **http://ajp.psychiatryonline.org/cgi/content/abstract/158/12/2033?maxtoshow=&HITS=10&hits=10&RESULT-FORMAT=&fulltext=Bovasso&searchid=1053459102669_3546&stored_search=&FIRSTINDEX=0&volume=158&issue=12&journalcode=ajp**
- 22 Zammit et. al. Self reported cannabis use as a risk factor for schizophrenia in Swedish conscripts of 1969: historical cohort study. *British Medical Journal*. 325:1199, 2002:
<http://bmj.com/cgi/content/abstract/325/7374/1199?etoc>
- 23 NIDA, *Marijuana: Facts Parents Need to Know*, November 1998:
<http://www.nida.nih.gov/MarijBroch/MarijparentsN.html>
See also: Pope, H.G. et al, "The Residual Cognitive Effects of Heavy Marijuana Use in College Students," *Journal of the American Medical Association*. Vol. 275 No. 7, 1996.
- 24 Crystal, J.D., Maxwell, K.W., & Hohmann, A.G. Cannabinoid modulation of sensitivity to time. *Behavioural Brain Research*, April 2003. Abstract:
[http://dx.doi.org/10.1016/S0166-4328\(03\)00062-7](http://dx.doi.org/10.1016/S0166-4328(03)00062-7)
- 25 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration. *The NHSDA Report: Marijuana Use Among Youths*, July 2002:
<http://www.samhsa.gov/oas/2k2/YouthMJuse/YouthMJuse.htm>

- 26 Brook, J.S. et al. The risks for late adolescence of early adolescent marijuana use. *American Journal of Public Health*, October 1999.
- 27 Office of National Drug Control Policy, *The Economic Costs of Drug Abuse in the United States, 1992-1998*. Washington, DC: Executive Office of the President, 2001:
http://www.whitehousedrugpolicy.gov/publications/pdf/economic_costs98.pdf
- 28 What America's Users Spend on Illegal Drugs: 1988-2000, Office of National Drug Control Policy, December 2001:
http://www.whitehousedrugpolicy.gov/publications/pdf/american_users_spend_2002.pdf
- 29 Self-administration behavior is maintained by the psychoactive ingredient of marijuana in squirrel monkeys, Gianluigi Tanda, Patrik Munzar, and Steven R. Goldberg, *Nature Neuroscience*, doi: 10.1038/80577, November 2000, Volume 3, Number 11, pp 1073 – 1074.
 Abstract:
http://www.nature.com/cgi-taf/DynaPage.taf?file=/neuro/journal/v3/n11/abs/nn1100_1073.html
 See also: **<http://www.drugabuse.gov/MedAdv/00/NR10-15.html>**
- 30 *Marijuana Potency Monitoring Project*. University of Mississippi, 2002. See also:
<http://www.usdoj.gov/dea/pubs/intel/01020/index.html#ma4>
<http://www.recoverymonth.gov/2003/kit/OverviewAndGeneralFacts.pdf>
- 31 Budney et al., Marijuana abstinence effects in marijuana smokers maintained in their home environment. *Archives of General Psychiatry*. 58 (10): 917-924. 2001. (NIDA Notes Vol. 17 No. 3):
http://www.drugabuse.gov/NIDA_notes/NNVol17N3/Demonstrates.html
 See also *Marijuana: Facts for Teens*, NIDA, Revised 1998:
<http://www.nida.nih.gov/MarijBroch/Marijteenstxt.html>
 See also State Resources and Services Related to Alcohol and Other Drug Problems for Fiscal Year 1995: An Analysis of State Alcohol and Drug Abuse Profile Data, National Association of State Alcohol and Drug Abuse Directors, Inc., July 1997.
- 32 Crowley, T. J.; Macdonald, M. J.; Whitmore, E. A.; and Mikulich. S. K. Cannabis Dependence, Withdrawal, and Reinforcing Effects Among Adolescents With Conduct Symptoms and Substance Use Disorders. *Drug and Alcohol Dependence*, 1998. Abstract:
<http://www.drugabuse.gov/ICAW/treatment/treatmentfindings298.html>
- 33 National Survey on American Attitudes on Substance Abuse V: Teens and Their Parents. The National Center on Addiction and Substance Abuse at Columbia University (CASA), 1999:
http://www.prevlink.org/clearinghouse/catalog/research_statistics/other_research_statistics/attitudes_on_substance_abuse.pdf

- 34 Johnston, L.D., O'Malley, P.M., & Bachman, J.G. *Monitoring the Future: National Survey Results on Drug Use, 1975-2001. Volume I: Secondary School Students* (NIH Publication No. 02-5106). Bethesda, MD: National Institute on Drug Abuse, c. 503 pp. 2002:
http://monitoringthefuture.org/pubs/monographs/vol1_2001.pdf
- 35 *Adolescent Self-reported Behaviors and Their Association with Marijuana Use*, Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, 1999: **<http://www.samhsa.gov/press/980922fs.htm>**
See also: Brook, J.S. et al. The risks for late adolescence of early adolescent marijuana use. *American Journal of Public Health*, October 1999.
- 36 *Ibid.*
- 37 Preliminary Data on Drug Use & Related Matters Among Adult Arrestees & Juvenile Detainees 2002, Arrestee Drug Abuse Monitoring Program (ADAM):
http://www.adam-nij.net/files/2002_Preliminary_Data.pdf
- 38 Bureau of Justice Statistics estimates based on the "1997 Survey of Inmates in State and Federal Correctional Facilities," National Archive of Criminal Justice Data. For a public-use copy of the survey data: **<http://www.icpsr.umich.edu/NACJD/SISFCF/index.html>**
- 39 U.S. Sentencing Commission's *2001 Sourcebook of Federal Sentencing Statistics*:
<http://www.uscc.gov/ANNRPT/2001/SBTOC01.htm>
<http://www.uscc.gov/ANNRPT/2001/table33.pdf>
- 40 BJS estimates based on the "1997 Survey of Inmates in State and Federal Correctional Facilities," National Archive of Criminal Justice Data. A public-use copy of the survey data is available at **<http://www.icpsr.umich.edu/NACJD/SISFCF/index.html>**
- 41 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, *National Household Survey on Drug Abuse*, 2001:
<http://www.samhsa.gov/oas/nhsda/2k1nhsda/vol1/toc.htm>
- 42 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, *National Household Survey on Drug Abuse*, 2001:
http://www.samhsa.gov/oas/NHSDA/2k1NHSDA/vol2/appendixh_5.htm#tableh.70
<http://www.samhsa.gov/news/content/2001nhsda.htm>
- 43 National Drug Control Strategy, FY 2004 Budget Summary, February 2003:
<http://www.whitehousedrugpolicy.gov/publications/policy/04budget/fy04budget-sum.pdf>
- 44 *The Cannabis Youth Treatment (CYT) Experiment: Preliminary Findings*, Sept. 2000:
<http://www.samhsa.gov/centers/csat/content/Recoverymonth/0900cannabis.pdf>

45 *Looking At a Decade of Drug Courts*, Office of Justice Programs Drug Court Clearinghouse and Technical Assistance Project at American University, Washington D.C., 1999:
<http://www.american.edu/academic.depts/spa/justice/publications/decade1.htm>

46 National Drug Control Strategy, FY 2004 Budget Summary, February 2003:
http://www.whitehousedrugpolicy.gov/publications/policy/04budget/exec_sum.pdf

47 Office of Justice Programs Drug Court Clearinghouse and Technical Assistance Project, American University: <http://www.american.edu/justice/publications/drgchart2k.pdf>
See also National Drug Court Institute: <http://www.ndci.org/courtfacts.htm>

48 *Initiation of Marijuana Use: Trends, Patterns, and Implications*. Analysis Based on data from NHSDA in 1999 and 2000. Department of Health and Human Services Substance Abuse and Mental Health Services Administration, 2002:
<http://www.samhsa.gov/oas/MJinitiation/MJinitiation.pdf>

49 *Ibid.*

50 *Ibid.*

51 Lynskey et al. Escalation of Drug Use in Early-Onset Cannabis Users vs. Co-Twin Controls, *JAMA*, 289:427-433, 2003: www.csdp.org/research/joc21156.pdf

52 See *Marijuana and Medicine: Assessing the Science Base*, Institute of Medicine, National Academy of Sciences, 1999: <http://www.nap.edu/html/marimed/>

53 *Ibid.*

54 There is a plethora of literature explaining marijuana's adverse affect on the respiratory and immune systems. For a sample, see: Barbers R.G. et al. Differential examination of bronchoalveolar lavage cells in tobacco cigarette and marijuana smokers, *Am Rev Respir Dis*. 1987;135:1271-1275;

Barsky SH, Roth MD, Kleeup E.C, Simmons M, Tashkin DP. Histopathologic and Molecular Alterations in Bronchial Epithelium in Habitual Smokers of Marijuana, Cocaine, and / or Tobacco, *Journal of the National Cancer Institute*, 1998; 90:1198-1205 (Bronchial mucosa biopsy specimens and brushings demonstrated statistically significant molecular abnormalities in marijuana and/ or cocaine smokers that have been associated with an increased risk of development of lung cancer.);

Caiaffa WT, Vlahov D, Graham NHM, Astemborski J, Solomon L, Nelson KE, Munoz A. Drug smoking, *Pneumocystis carinii* pneumonia, and immunosuppression increase risk of bacterial pneumonia in human immunodeficiency virus-seropositive injection drug users, *Am J Respir Crit Care Med* 1994;150: 1493-1498. (Incidence of bacterial pneumonia was 1.93 in seropositive subjects who smoked illegal drugs. Pts reported 87.9 percent smoked marijuana, 25.9 percent used cocaine, and 9.1 percent smoked crack cocaine.);

Fligel SEG, Roth MD, Kleerup EC, Barsky SH, Simmons MS, Tashkin DP. Tracheobronchial histopathology in habitual smokers of cocaine, marijuana, and/or tobacco. *Chest* 1997; 112:319-326 (smokers of cocaine, marijuana, or tobacco had greater abnormalities than controls and the effects were additive. The effects of marijuana were greater than tobacco.)

Gong, H., et al. Acute and subacute bronchial effects of oral cannabinoids. *Clin Pharmacol Ther.* 1984; 35:26-32;

Roth MD, Arora A, Barsky SH, Kleerup EC, Simmons M, Tashkin DP. Airway inflammation in young marijuana and tobacco smokers. *Am J. Respir Crit Care Med* 1998;157:928-937 (conclusion that smoking marijuana by young adults is associated with significant airway inflammation similar to tobacco smoking.);

Tashkin, D.P., Shapiro, B.J., Lee, Y.E., and Harper, C.E. Subacute effects of heavy marijuana smoking on pulmonary function in healthy men, *NEJM.* 1976;294:125-129;

Van Hoozen, BE, and Cross, CE. Marijuana: Respiratory tract effects. *Clinical Reviews in Allergy and Immunology* 1997; 15:243-269 (review of the literature on the respiratory effects of marijuana).

55 MacCoun, R., & Reuter, P. Interpreting Dutch cannabis policy: Reasoning by analogy in the legalization debate. *Science.* 278, 47-52, 1997:

<http://ist-socrates.berkeley.edu/~maccoun/scienc97.html>

56 *World Drug Report*, United Nations Office for Drug Control and Crime Prevention, 2000:

http://www.unodc.org/unodc/wdr_executive_summary_2000.html

http://www.unodc.org/pdf/world_drug_report_2000/report_2001-01-22_1.pdf

57 *What You Need To Know About Drug Testing in Schools*, Office of National Drug Control Policy, 2002: **www.whitehousedrugpolicy.gov/pdf/drug_testing.pdf**

58 Goldberg et al. Drug testing athletes to prevent substance abuse: background and pilot study results of the SATURN (student athlete testing using random notification) study, *Journal of Adolescent Health*, 32: 1: 16-25, 2002.

59 *What You Need To Know About Drug Testing in Schools*, Office of National Drug Control Policy, 2002: **www.whitehousedrugpolicy.gov/pdf/drug_testing.pdf**

60 *Ibid.*

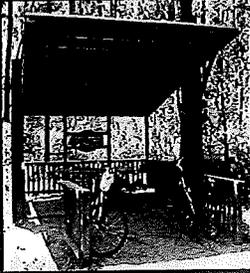
61 *Initiation of Marijuana Use: Trends, Patterns, and Implications*, Substance Abuse and Mental Health Services Administration, 1999 and 2000 National Household Survey on Drug Abuse, July 2002: **<http://www.samhsa.gov/oas/MJinitiation/MJinitiation.pdf>**

See also: Grant, B. F., & Dawson, D. A. (1998). Age of onset of drug use and its association with DSM-IV drug abuse and dependence: Results from the National Longitudinal Alcohol Epidemiologic Survey. *Journal of Substance Abuse*, 10, 163-173.

Early-onset drug use and risk of later drug problems, Anthony JC, Petronis KR. Department of Mental Hygiene, Johns Hopkins University, Baltimore, MD, 1995.



OFFICE OF NATIONAL DRUG CONTROL POLICY



GORGE HUBS



Historic
Columbia
River Highway
State Trail

WHAT IS A HUB?

- Community operated “rest stops” for hikers, bicyclists, recreationalists, and community members.
- Hubs can act as a local welcome station.
- Hubs attract different user groups by including different amenities such as:
 - Sheltered info kiosk – maps & community calendar
 - Water fountain
 - Bicycle repair station
 - Bicycle racks
 - Restroom
 - Electrical outlet for charging phones
 - Benches / picnic areas
 - Lockers / storage

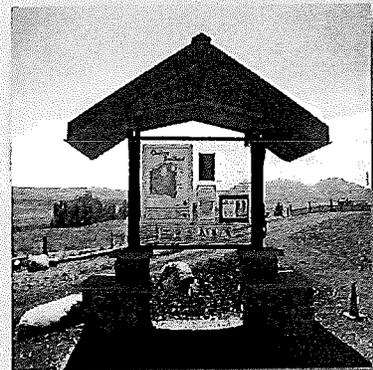
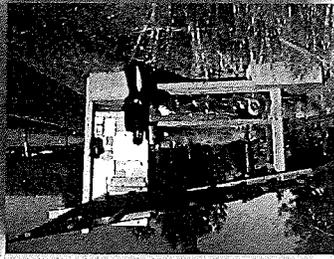
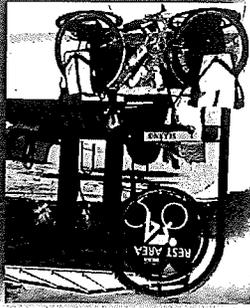
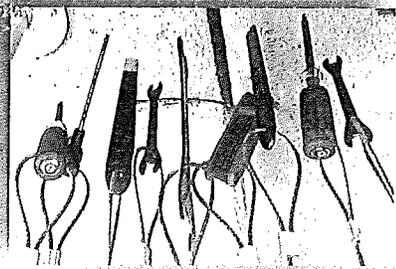
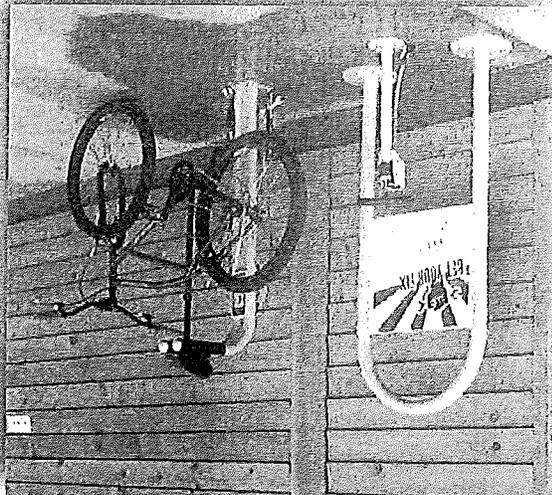


EXHIBIT E
19 MINUTES OF
MEETING
10/21/10
10/21/10



- To encourage Gorge recreationists to spend time in the local communities.
- To bridge the gap between the HCRH State Trail and our downtown businesses.
- To support and promote tourism along the HCRH State Trail.
- To share the unique identity of each community.
- To provide visitors with a seamless, welcoming experience.

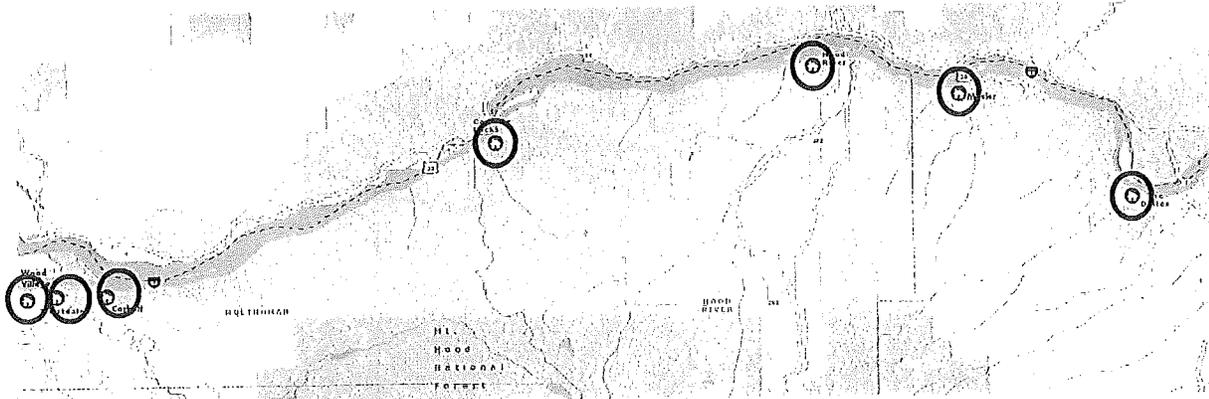
WHY DO WE NEED A HUB?



SIMPLE BIKE REPAIR STATIONS

WHO IS PARTNERING?

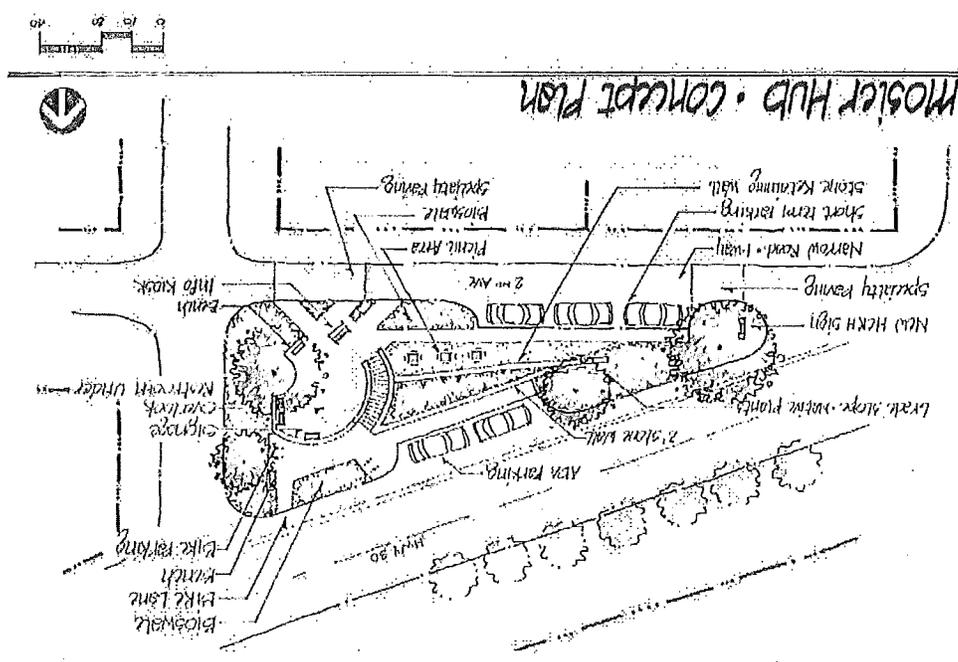
- Wood Village
- Troutdale
- Corbett
- Cascade Locks
- Hood River
- Mosier
- The Dalles
- ODOT
- OR State Parks



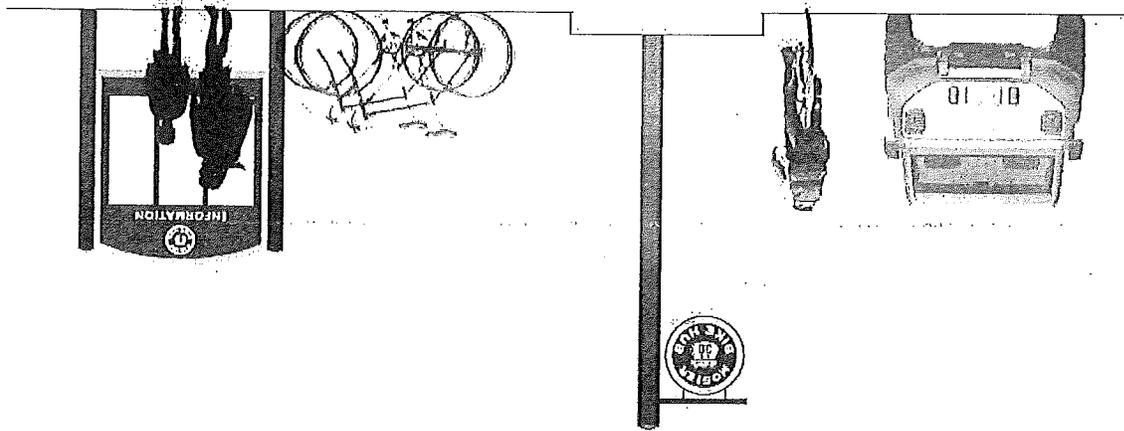
WHAT ARE THE BENEFITS OF PARTNERSHIP?

- No financial commitment or match necessary at this time
- Grant opportunities – stronger application as a partnership
- Economies of scale (i.e. cost of signage, maps, racks)
- Coordinated tourism promotion efforts – One unified trail
- Consistent uniform mapping and signage branding
- Creates an international destination similar to Otago Trail (93 miles) in New Zealand





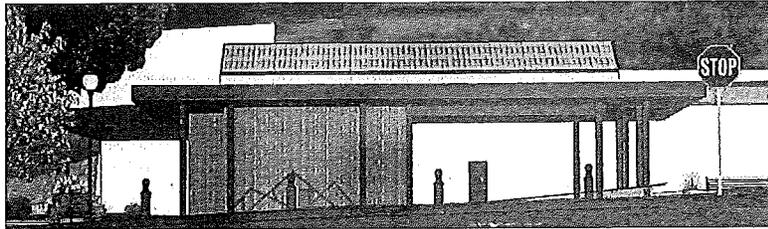
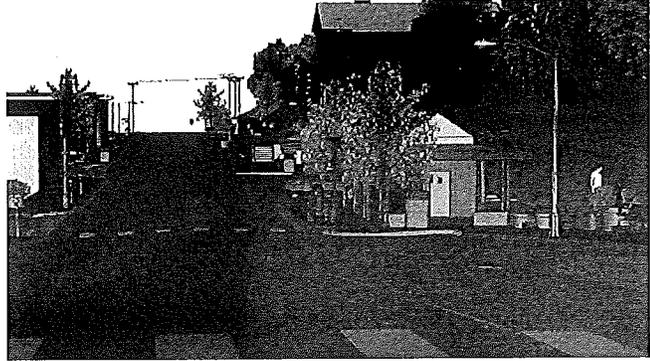
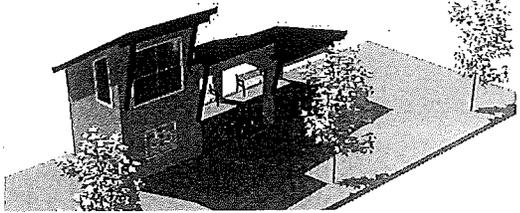
MOSIER HUB



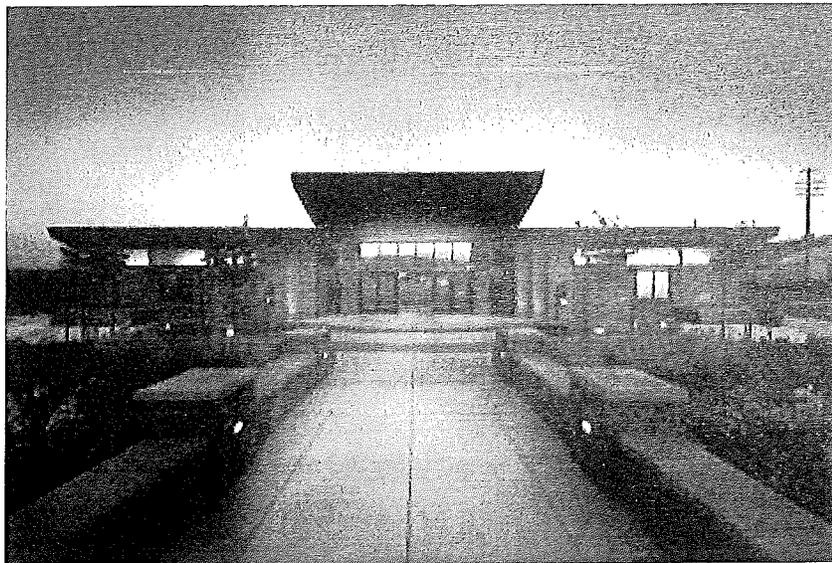
Bike Hub Concept

HCRH STATE TRAIL WAYFINDING PLAN

HOOD RIVER HUB

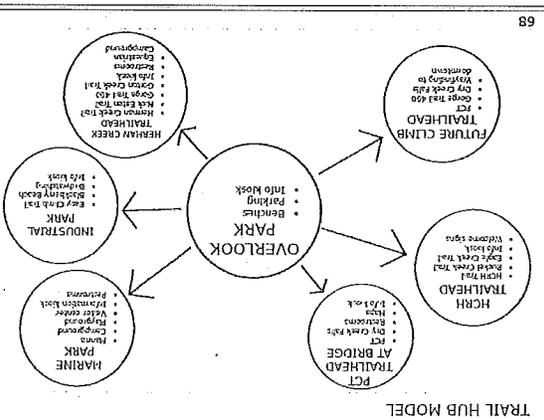


THE DALLES HUB



CASCADE LOCKS HUB

- Connect Cascade Locks was adopted by City Council in 2012.
- The plan calls for a central hub location at Overlook Park.
- Overlook Park is already in City ownership and has some amenities – benches, info kiosk, bike rack

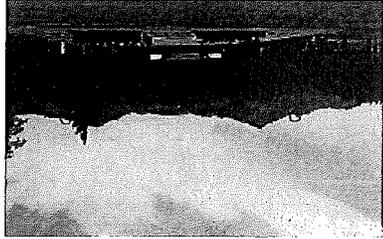


TRAIL HUB RECOMMENDATIONS

- This Month**
 - Solidify the location for the trail hub.
- This Year**
 - Develop the site plan for the trail hub.
 - Investigate design alternatives for public restrooms and a kiosk and choose a design consistent with Historic Highway and the Cascade Locks downtown vision.
 - Identify and apply for grants to fund hub amenities.
 - Coordinate with other communities along the HCRH, ODOT, the Friends of the Columbia Gorge and the Historic Highway Advisory Committee to ensure hub development is consistent along the corridor.
 - Apply for a Scenic Byway Grant or Transportation Enhancement Grant to fund the hub.

Because of its central location, stunning vistas, existing amenities (seating and a kiosk), and current public land ownership, Cellio Planning Studio recommends the Overlook Park as the preferred location for the trail hub.

See Chapter 7 for full implementation strategy. See Appendix 1 for opportunities and constraints.



Overlook Park is located in the center of town, right across the street from the grocery store and next to the post office. It is also a short walk from the PCT and HCRH trailheads. It has a beautiful view of the Gorge.

- Long Term**
 - Participate in the design of a hub map consistent along the HCRH but unique to Cascade Locks.
 - Utilize grant funding and local matches to build restrooms, a water fountain, bike workstand, and an updated kiosk with trail maps.
 - Develop and implement a trail hub maintenance program to ensure it remains clean, attractive, and up to date with current trail and downtown information.



The kiosk holds historical information about Cascade Locks, as well as a map of downtown which includes updated trailhead information.

PARTNERSHIP PROCLAMATION

Gorge Hubs

*Bridging the Gap Between the Historic Highway State Trail
and Gorge Communities*

Partnership Proclamation

A proclamation of partners for the development of Gorge Hubs

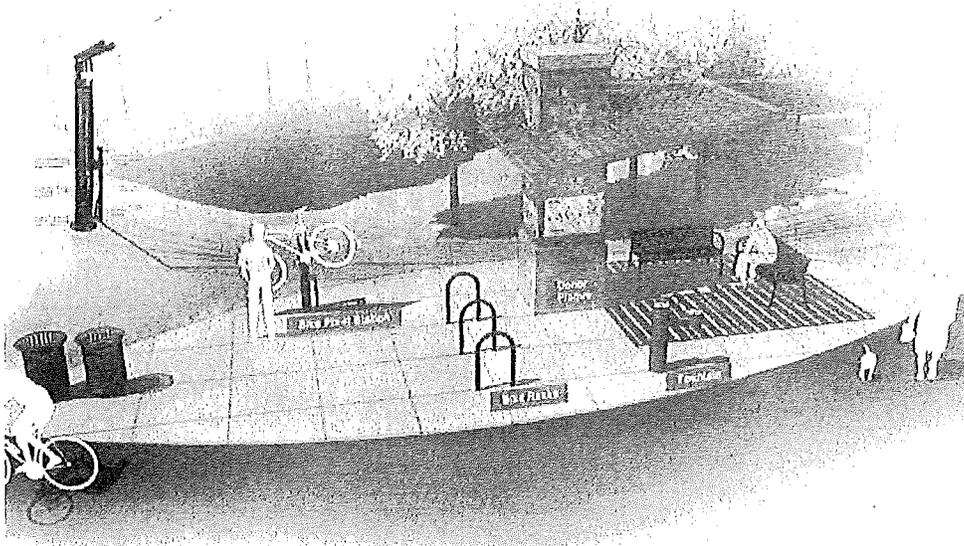
The Gorge Hubs as a general concept will act as welcome centers, information centers, trailheads, and rest areas for travelers (especially hikers and bikers) along the Historic Highway. Building upon the work of the Historic Columbia River Highway State Trail and community partnerships within the Gorge we have gathered to participate in the development of a network of Gorge Hubs.

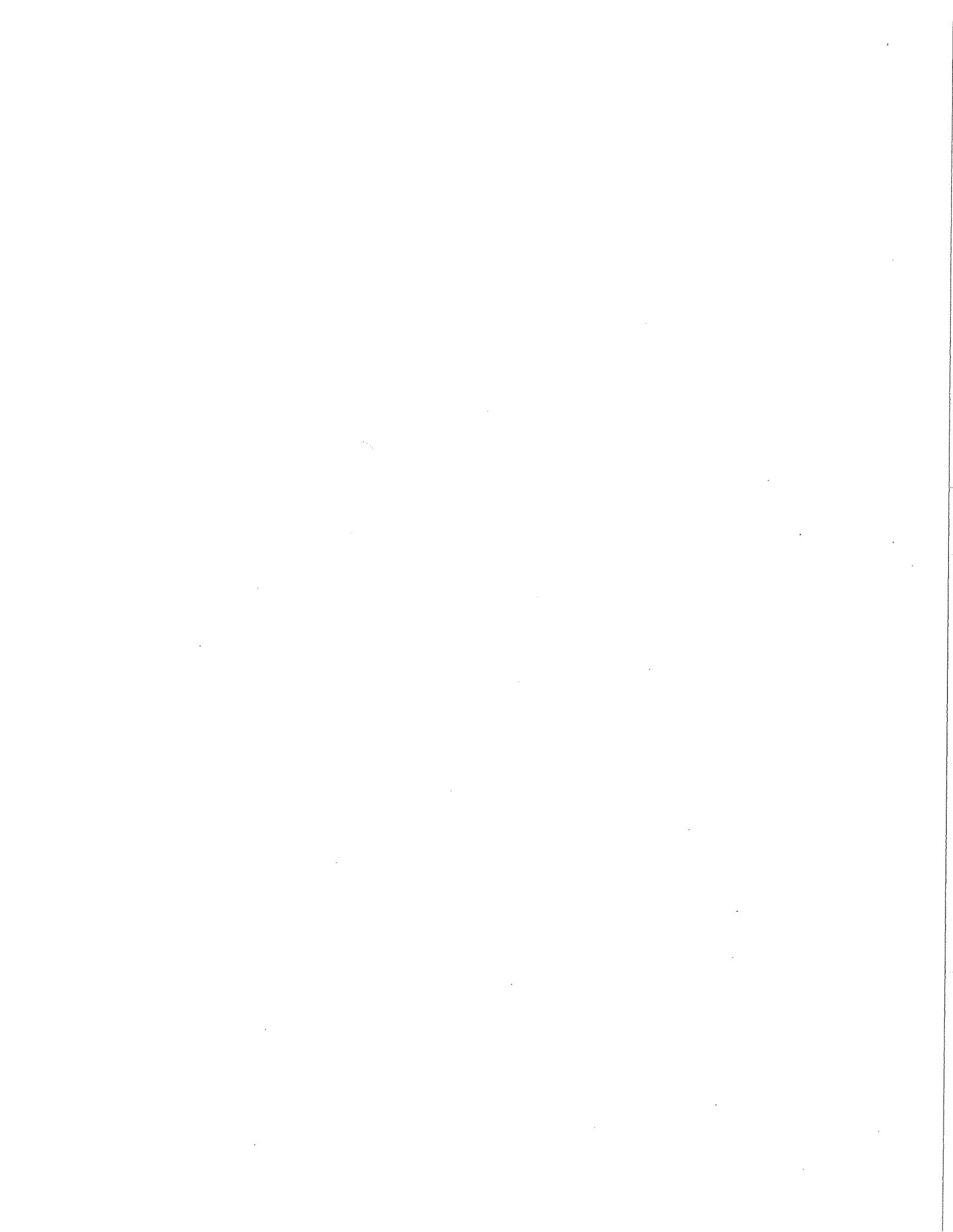
We, the undersigned, agree to participate in the implementation of the Historic Columbia River Highway and State Trail Gorge Hub Project. We agree to identify opportunities and solutions whenever possible, to contribute assistance and support within resource limits, and to communicate and collaborate with other team members in promoting a coordinated Historic Highway Recreational Gorge Hub System.

We, the undersigned, also agree that separate Intergovernmental or Cooperative Improvement Agreements may be required between affected participating parties. Said agreement(s) must be executed prior to the construction of Project elements, or financial contributions made toward such a Project.

As evidenced by our signatures below, we agree to come together to celebrate this partnership and dedicate ourselves to contributing to the creation of a plan and design tool kit for the sustainable development of the Gorge Hubs.

QUESTIONS?





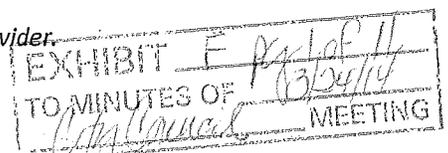


City of Cascade Locks
PO Box 308 140 SW WaNaPa St.
Cascade Locks, OR 97014

(541) 374-8484 Fax: (541) 374-8752 TTY: 711

City Administrator Report to the City Council
Monday, March 24, 2014

- 1. Statement of Economic Interest:** Each of you (and the members of the Planning Commission) should have received the Statement of Economic Interest from the Oregon Government Ethics Commission. Please fill it out and send it to the OGEC postmarked on or before April 15. If you do not complete the form and submit it, you may be subjected to a fine of \$10 a day for the first 14 days after the due date \$50 a day if later than two weeks. If you need help, I would be happy to assist you.
- 2. Regional Solutions Meeting:** Gary Rains from the Port of Cascade Locks and I visited with the Regional Solutions team in The Dalles on Monday, March 17. Gary and I gave the team an overview of all the happenings in Cascade Locks including the potential expansions into the Industrial Park and the City's plans to provide water and electric infrastructure into the Industrial Park. The RST was very excited about our report. This was Annette Liebe last RST meeting as she is moving up into the Governor's Office to supervise the regional solutions coordinators. Our new coordinator is Katie Sinner who is meeting with Port and City Staff tomorrow at 10:00 a.m. at City Hall.
- 3. Tri-County Hazardous Waste:** I attended the quarterly board meeting on Wednesday, March 12 in The Dalles. There was considerable discussion about where the program should be housed: in the North Central Public Health District or in Wasco County. More information will be coming to you in the near future explaining the options and reasons for each potential location. For right now, please understand that this is a political fight between county commissioners in Wasco and Sherman Counties.
- 4. LOC Annual Conference:** The LOC Annual conference this year is in Eugene on September 25 through 27. Please let me know if you are planning on attending so we can budget sufficient funds in the next fiscal year.
- 5. Paramedic Hiring Process:** We received three applications for the temporary paramedic position. Station Captain Metheny is reviewing the applications, interviewing the applicants, and working on scheduling the temporary employee(s) to provide us with the most coverage for the cost no to exceed the established paramedic salary. For your information the new (to us) ambulance has been put into service after the repairs were made and the necessary signage was completed.
- 6. American Empress Cruise Ship:** You are all invited to tour a new tourism offering here in Cascade Locks on Thursday, March 27, at the locks at noon. The American Empress Cruise Ship will be docked in the locks for your inspection. The Empress is planning 17 visits to Cascade Locks over the summer. Busses will meet the passengers when it docks



to take them to various businesses and tourist destinations in the area during the hours they are docked.

- 7. Cascade Locks Bicycle Racks Program:** The Cascade Locks Business Association, the City of Cascade Locks Tourism Committee, and the Port of Cascade Locks have teamed up to create a Bicycle Rack Program. We currently have 8 bicycle racks in the City. With the good weather and the completion of the Historic Highway Bike/Hike Trail, we anticipate many more cyclists coming to town. The group has set a goal of adding 100 bike racks throughout town with the Port estimating that they would install 30 throughout the Port's property. They have also identified locations for 30 bike racks in the downtown area. These are a simple design – simple to buy and simple to install. The cost is \$169 per rack with the local business paying for \$76 and the Tourism Committee paying the other \$93. The City will help by reviewing, approving, and installing those locations on City property or in City right-of-way. The basic rack can have a personalized design for the location or business property that would be welded to the top of the rack at a cost to the business. Some proposed additions to the racks include a fish, a boat, a biker, a hiker, the Bridge of the Gods, or the Sternwheeler. This is an exciting program that will help the bikers who will visit the town.
- 8. USDA Rural Development:** City Staff is meeting with Rural Development representatives tomorrow to discuss the potential funding of our water system upgrades. Pam Swires and Charlotte Rollier from Redmond and Portland, respectively, will be here to view the location of the proposed water reservoir along with Darren Eckman from Tenneson Engineering and David Griffin, our contract Public Works Supervisor. This visit will help determine if we are eligible for loans from the USDA.
- 9. Oregon Water and Wastewater Finance Workshop:** I will be attending a water project financing workshop from RCAC on Tuesday, May 6, in LaGrande, OR.
- 10. CATV:** We are still in negotiations with Gorge.Net for the sale of our cable TV and Broadband systems, but another issue has arisen with the supplier of two of our channels. We currently purchase MTC and Nickelodeon through NCTC, a consortium who purchases the channels from Viacom and supplies them to the City. The contract negotiations between Viacom and NCTC don't seem to be going well. If the contract talks are not concluded successfully by next Monday, there is the potential that these two channels will go dark.
- 11. Fire Department Volunteer Update:** As you may know, we are trying to put together a policy that would allow our employees to volunteer for our EMS Department during working hours. We may have run into a snag in regards to compliance with the Fair Labor Standards Act (FLSA). According to the FLSA we can allow our employees to "volunteer" for the Fire Department, but since our Fire Department is part of the City, we must either pay them for the time they volunteer including after-hours training and response or we pay them nothing for the time they volunteer. The alternative is encourage them to volunteer after hours and not allow them to respond during the day (when we need them the most!) *Does the Council have a sense of what they would like to do given this information?*

12. Update of Fire Boat Program: As requested by the Council, the zodiac fire rescue boat has been removed from the Fire Hall. I have attached a memo from Station Captain Jesse Metheny concerning this program. As area agencies have heard that we have the boat, they have expressed interest in supporting a program to keep the boat in the area. Skamania County EMS, Hood River County Sheriff, and the Port of Cascade Locks have all encouraged us to keep the boat. They will help with equipment, supplies, and repairs, but not money.

Captain Metheny's memo shows 21 calls during 2013 that were associated with water rescue. Of those calls, 7 were billed at an average of \$900 because no transport was necessary. 10 calls were billed at an average of \$3000 because transport was necessary. With a potential billing in 2013 of approximately \$36,000 and an average collection rate of 50%, \$18,000 could have been gained for our department. According to the service desk at Mid Columbia Marine and Motor Sports, it would cost about \$270 annually to maintain each 75 horse outboard motor. It would be cheaper if we were able to do the work in house. The boat itself is in great shape and since it is an inflatable, it won't sink as the previous boat did.

With the rapid increase in sailing events, the increase in Sternwheeler cruises this summer, the new American Empress cruises, and the expected increase in biking and hiking this summer due to the recently opened Historic Highway, the potential for water rescue is increase. This boat does not take up a lot of space and is easy to transport to the closest ramp required for the rescue. A fast response is often critical in these situations and not having to wait for another agency to respond from could be an important factor in the rescue.

I am asking that the Council consider Captain Metheny's memo and to come back at the next meeting with a direction for staff to follow.

Thank you for all your effort on behalf of the City.

Gordon Zimmerman
Cascade Locks City Administrator



MEMORANDUM

TO: Mayor, Council

FROM: Station Captain Jesse Metheny

SUBJECT: Acquisition of Surplus Rescue Boat

DATE: February 14, 2014

Requested Action: Review proposed rescue boat plan and provide Emergency Services Department with direction on presented opportunity.

Critical date for action: N/A

Attachments:

1. 2013 billable water based calls summary.
2. OSHA Standard 1926.106 Working over or near water.
3. OSHA 1903.14 Citation policy for inadequate training or equipping of rescuers or employees working near water.
4. NFPA Standard 1006 & 1670 definitions on working zones and required training.

Purpose: To inform members of the council and community of our recent acquisition offer of a U.S. Coast Guard surplus rescue boat and our plan for its use.

Background: One of last year's council priorities was set as providing immediate water rescue response to support recreational activities here in the Gorge. The Emergency Services Department typically runs 10-30 calls per year that involve working in or near a water body. This last year's water based calls have been attached to the end of this document. Because of our somewhat isolated location from other large cities it can take 30-60 minutes to get a boat from other adjacent communities in the water to assist someone in distress. We house within our response district many popular water recreation areas including Eagle creek, Herman creek, and 25 Miles of the Columbia River. As you all know we also encompass Bonneville Dam, the Columbia Gorge Sternwheeler, and the only major east – west water shipping channel in our region. Cascade Locks is a very popular fishing area, our number of windsurfers and kite boarders continues to increase, and we have become a hub for sail boat racing. With the largest portion of our tourists and visitors coming here to experience our beautiful region surrounded by water the need is ever increasing to be able to respond within a timely manner to water borne emergencies. Cascade Locks Fire & EMS used to have a boat in past years but due to damages and maintenance costs that program was discontinued several years ago.

Discussion: The State of Oregon has offered Cascade Locks Fire and EMS use of one of their boats through the FEPP program. A program we have benefited greatly from in past years. This is at zero cost to the City. The boat is a "Zodiak" style U.S. Coast Guard boat that was being used on Lake Billy Chinook for the past several years. It is a 19 ft inflatable boat with a hard fiberglass bottom and two 70 hp outboard motors. This style

"Pursuit of excellence, Through community service"

should fit our need here in Cascade Locks well as it is low maintenance, and costs very little to operate. The boat is operationally sound and functional. It has been well maintained and only has cosmetic issues resulting from sun exposure and hard water stains. There were many issues with the last boat here in Cascade Locks as I understand it. Although I was not here while it was in service I have been told it was high maintenance, and ended up sinking in the marina. I am very cautious about taking on new equipment responsibilities and I believe this one is a good decision. It remains owned by the State of Oregon so if at any time we find the boat to not fit the needs of our community we can return it to the state with no obligations attached.

Our plan for the boat at this time is to house it in the station not in an outside environment. It would be brought out for training, standby, and emergency responses when the time called for it. With our tight budget constraints, and this not being our highest priority response vehicle, it would receive last priority for costs to repair or improve the vehicle. The design of the boat and low use call volume should result in very minimal maintenance costs. We have been developing several promising leads with outside companies who could benefit from advertising on our boat as a sponsor, or the response of our boat to commercial shipping incidents. They have expressed interest in monetarily supporting this program or donating equipment although talks are still ongoing.

The volunteers have expressed a serious interest in developing this rescue program and we would like to begin training and preparing to place the boat in service, a process that will take several months. We are hoping to have the boat fully operational by summer of this next year (2014) if the council so desires this direction. These types of activities and opportunities are a huge recruitment and retention tool for volunteers. This gives many people the opportunity to gain training and experience that will benefit them in the rest of their life. When we go out to recruit interns and new volunteers the fact that we operate a boat can sway an undecided person to join our ranks purely based on the experience and training they will get in this type of rescue activity. It is a specialized operation and fits in with this year's council priority of enhancing our volunteer program.

The training and personal protective equipment costs have already been addressed and have mostly reached their conclusion. We have purchased enough gear for 4 firefighter/Emt's to operate within 10 ft of the water according to OSHA laws. This includes helmets, personal floatation vests, and a 3 day training class. This is where most of the cost of this program was felt and should sustain us for many years. I have included the pertinent OSHA regulations. You'll notice in the attached billing document that based on the billings sent out on calls that happen in or near water this is not only a valuable service we are providing to our community and visitors but also should cover the costs associated with the program.

Conclusion: The water rescue program here in Cascade Locks will be closely monitored and periodically evaluated as to its costs and effectiveness for our area. The program should be of very little cost and a significant resource to house here. Our regional partners including Skamania County EMS, Hood River County Sheriff's Office, and Multnomah County Sheriffs Dive Team have expressed interest in assisting in this program by providing joint training, personnel, as well as gear and equipment to assist in the success of this program. We plan on incorporating the boat into some early summer events with the community to familiarize them with it and answer any questions they might have. I am always available for questions or discussions regarding this or any other issues regarding emergency services here in Cascade Locks.

Thank you

Contact person(s):

Jesse Metheny JMetheny@CascadeLocksFire.com or 541-374-8510 #1

"Pursuit of excellence, Through community service"

2013-138 321 - EMS call, excluding vehicle accident with injury 07/01/2013 Cascade Locks Marina Park E-94,M-91
2013-198 321 - EMS call, excluding vehicle accident with injury 08/17/2013 Eagle Creek Trailhead C-90
2013-242 321 - EMS call, excluding vehicle accident with injury 09/18/2013 Sternwheeler M-91
2013-87 611 - Dispatched & cancelled en route 05/11/2013 Cascade Locks Marina Beach E-94,M-91
2013-102 321 - EMS call, excluding vehicle accident with injury 05/31/2013 Bonneville Dam Access RD M-91
2013-213 321 - EMS call, excluding vehicle accident with injury 08/26/2013 Bradford Island M-91
2013-132 321 - EMS call, excluding vehicle accident with injury 06/26/2013 Warrendale Fishery Boat Launch M-91
2013-207 622 - No incident found on arrival at dispatch address 08/21/2013 Herman Creek Drainage C-90
2013-203 321 - EMS call, excluding vehicle accident with injury 08/20/2013 Eagle Creek- Westside of creek M-91
2012-275 551 - Assist police or other governmental agency 12/20/2012 Port Marina Cascade Locks B-97
2013-103 321 - EMS call, excluding vehicle accident with injury 05/31/2013 Eagle Creek- Lower Punchbowl E-93,M-91
2013-104 321 - EMS call, excluding vehicle accident with injury 05/31/2013 Eagle Creek Trailhead M-91
2013-107 321 - EMS call, excluding vehicle accident with injury 06/02/2013 Eagle creek - Punch Bowl Falls C-90,E-93,M-91
2013-108 551 - Assist police or other governmental agency 06/03/2013 Eagle creek - Punch Bowl Falls E-93,M-91
2013-120 300 - Rescue, EMS incident, other 06/17/2013 Eagle Creek Trail E-93,M-91
2013-15 300 - Rescue, EMS incident, other 01/20/2013 Eagle Creek trail head E-93,M-91
2013-158 300 - Rescue, EMS incident, other 07/13/2013 Punch Bowl Falls E-93,M-91
2013-184 356 - High-angle rescue 08/04/2013 Base Of Metlako Falls/Eagle Cr C-90,E-93
2013-229 300 - Rescue, EMS incident, other 09/07/2013 Eagle Creek Trail- High Bridge E-93,M-91
2013-56 551 - Assist police or other governmental agency 03/25/2013 Eagle Creek Trailhead C-90
2013-89 321 - EMS call, excluding vehicle accident with injury 05/12/2013 Eagle Creek Trail E-93,M-91

Highlighted calls were sent a bill for services rendered including transport to the hospital averaging \$3,000-\$4,000 dollars.

The shaded calls were not able to be billed but still potentially involved a water response

Non-highlighted calls were sent a bill for rescue services rendered with no transport averaging \$800-\$1,000 dollars

"Pursuit of excellence, Through community service"

 Regulations (Standards - 29 CFR) - Table of Contents

- **Part Number:** 1926
- **Part Title:** Safety and Health Regulations for Construction
- **Subpart:** E
- **Subpart Title:** Personal Protective and Life Saving Equipment
- **Standard Number:** 1926.106
- **Title:** Working over or near water.

1926.106(a)

Employees working over or near water, where the danger of drowning exists, shall be provided with U.S. Coast Guard-approved life jacket or buoyant work vests.

Prior to and after each use, the buoyant work vests or life preservers shall be inspected for defects which would alter their strength or buoyancy. Defective units shall not be used.

1926.106(c)

Ring buoys with at least 90 feet of line shall be provided and readily available for emergency rescue operations. Distance between ring buoys shall not exceed 200 feet.

1926.106(d)

At least one lifesaving skiff shall be immediately available at locations where employees are working over or adjacent to water.

1903.14(f)

No citation may be issued to an employer because of a rescue activity undertaken by an employee with respect to an individual in imminent danger unless:

Such employee is designated or assigned by the employer to have responsibility to perform or assist in rescue operations, and

the employer fails to provide protection of the safety and health of such employee, including failing to provide appropriate training and rescue equipment; or

such employee is directed by the employer to perform rescue activities in the course of carrying out the employee's job duties, and

the employer fails to provide protection of the safety and health of such employee, including failing to provide appropriate training and rescue equipment; or

..1903.14(f)(3)

such employee is employed in a workplace that requires the employee to carry out duties that are directly related to a workplace operation where the likelihood of life-threatening accidents is foreseeable, such as a workplace operation where employees are located in confined spaces or trenches, handle hazardous waste, respond to emergency situations, perform excavations, or perform construction over water; and



NFPA 1006 – Standard for technical rescuer professional qualifications (revised 2008)

Notes

The purpose of this standard is to establish the minimum performance for emergency response personnel who perform technical rescue operations. To be compliant to the standard the individual's performance must be assessed against the standard's criteria. In addition to the individual requirements there are requirements placed on the AHJ such as policy and procedure requirements.

A complete copy of the standard can be purchased from www.nfpa.org.

Rescue 3 International's training courses are compliant with the NFPA 1670 and or 1006 standards. Training courses are provided at Awareness, Operations and Technician levels, as well as competency-based assessments.

Training Levels

The NFPA 1670 Standard identifies a number of training levels for those who work or respond to incidents near, on, or in water. The level of training required depends on the degree of exposure to a particular hazard—in this case, moving water. Below is a brief description of each training level and corresponding Rescue 3 courses.

Awareness

Qualifies personnel to work in the "cold zone" more than 10' from moving water, in a supporting role for rescue technicians certified to the Operations or Technician level. This course does not qualify personnel to work alongside or in moving water.

- Awareness: Water and Rope Rescue
- Basic Water First Responder

Operations

Qualifies personnel to work in the "warm zone", i.e. a shore-based position within 10' of fast-moving water and in water moving less than one mph. It does not qualify personnel to work in fast-moving water.

- Operations: Swiftwater First Responder

Technician

Qualifies personnel to work in the "hot zone", or in fast-moving water, and to perform "go" rescues.

- Swiftwater Rescue Technician[®] Unit 1
- Swiftwater Rescue Technician[®] Advanced
- Whitewater Rescue Technician
- Whitewater Rescue Technician 2
- Management of Water and Flood Incidents

Notes

A Zoned Approach to Water Rescue

When dealing with water rescue incidents, it is advisable to zone the working area as soon as possible. By only permitting suitably trained and equipped people into each zone, the safety of the team is ensured. Flagging tape or pylons are often used to identify zones.

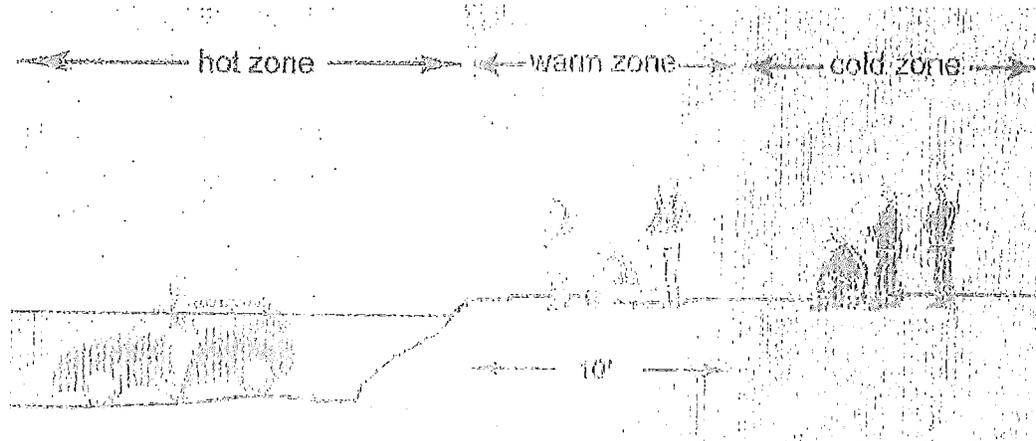


Diagram Aw1: The hot, warm, and cold zones.

The Hot Zone

The hot zone is the area covered by water. This is often the greatest hazard, and must be approached only by people capable of working safely in that environment, essentially those trained to the Technician level. Rescues will be performed by a variety of methods and the personnel operating in this zone must be properly trained and equipped for the situation.

The Warm Zone

This area moves inland, and is generally comprised of the shoreline area within 10' of the water. There is a significant chance that personnel in this area may accidentally slip and fall into the water; therefore they must be properly equipped and trained to deal with this possibility, which generally corresponds to Operational level training. If necessary, this zone can be extended further from the water's edge to compensate for difficult terrain such as slopes or uneven ground.

The Cold Zone

This is the area for personnel trained at the Awareness level. These people may not approach the warm zone and definitely not the hot zone. Personnel in this area must appreciate the dangers of the other zones, but have not undergone the rigorous training required to operate in those zones. Personnel in the cold zone might be medical teams and additional support staff. Regardless of the level of training, however, if an individual does not have appropriate PPE¹, then he must not progress any further than the cold zone.

1 Personal Protective Equipment



City of Cascade Locks
FIRE & EMS
 PO Box 308 25 WaNaPa St.
 Cascade Locks, OR 97014



Ph: (541) 374-8510 Fax: (541) 374-8152
 TTY 711

February 19, 2014

Cooperating Agencies of the Columbia River Gorge,

Subject: Rescue Boat in the Gorge

As you all know, recreational water activities are increasing every year here in the gorge. Whether it is fishing, sailing, windsurfing, or just tourism in general we are seeing a continued increase in visitors. We lie in the midst of the largest east-west river shipping channel on the west coast. We encompass vital industrial, power generating, and scenic components of modern life. With this increase in activity comes the need for the local emergency responders to be able to access those in need. Currently people in our area of the western gorge have to wait some time for help to arrive when an accident occurs on the water. We have the opportunity to provide a better service to our public with little cost involved.

I am writing you all to discuss our recent acquisition of a 19' Zodiac style rescue boat. Some of you are aware we have been given the opportunity to take possession of a Coast Guard surplus boat for use in emergency responses on the waterways in the Columbia River Gorge. Its focus shall be to rescue victims from harm or entrapment, and protect the Columbia River, its tributaries, or surrounding lakes. With the support of cooperating agencies this can be a very reasonable endeavor.

There are many jurisdictions at play including state lines, law enforcement, fire, and EMS agencies. I think this is a great opportunity to show our citizens that we can work together to create a safer environment for them to enjoy. I would like to gain a signature of support from your agency that is strictly just that. This is not a guarantee or monetary commitment but just a letter of support stating your agency can see the benefit of having this resource in our region. Your agency support may be in the form of providing manpower, equipment, public education, or any means you wish. This cooperative statement of support will essentially mean that we work together to accomplish our common goals of promoting the safety of our public. We already accomplish this on many fronts through Mutual Aid Agreements and cooperative planning. This signature of support would bring this water rescue program into these already existing cooperative agreements. By signing below you are becoming part of a tremendous change in the way governments can work.

Your signature below signifies you see the need and value in working together on this endeavor. Your signature will be given to the Cascade Locks City Council to show there is a need for this resource in our area and that we have our neighbors support and blessing as we move forward.

Sincerely,

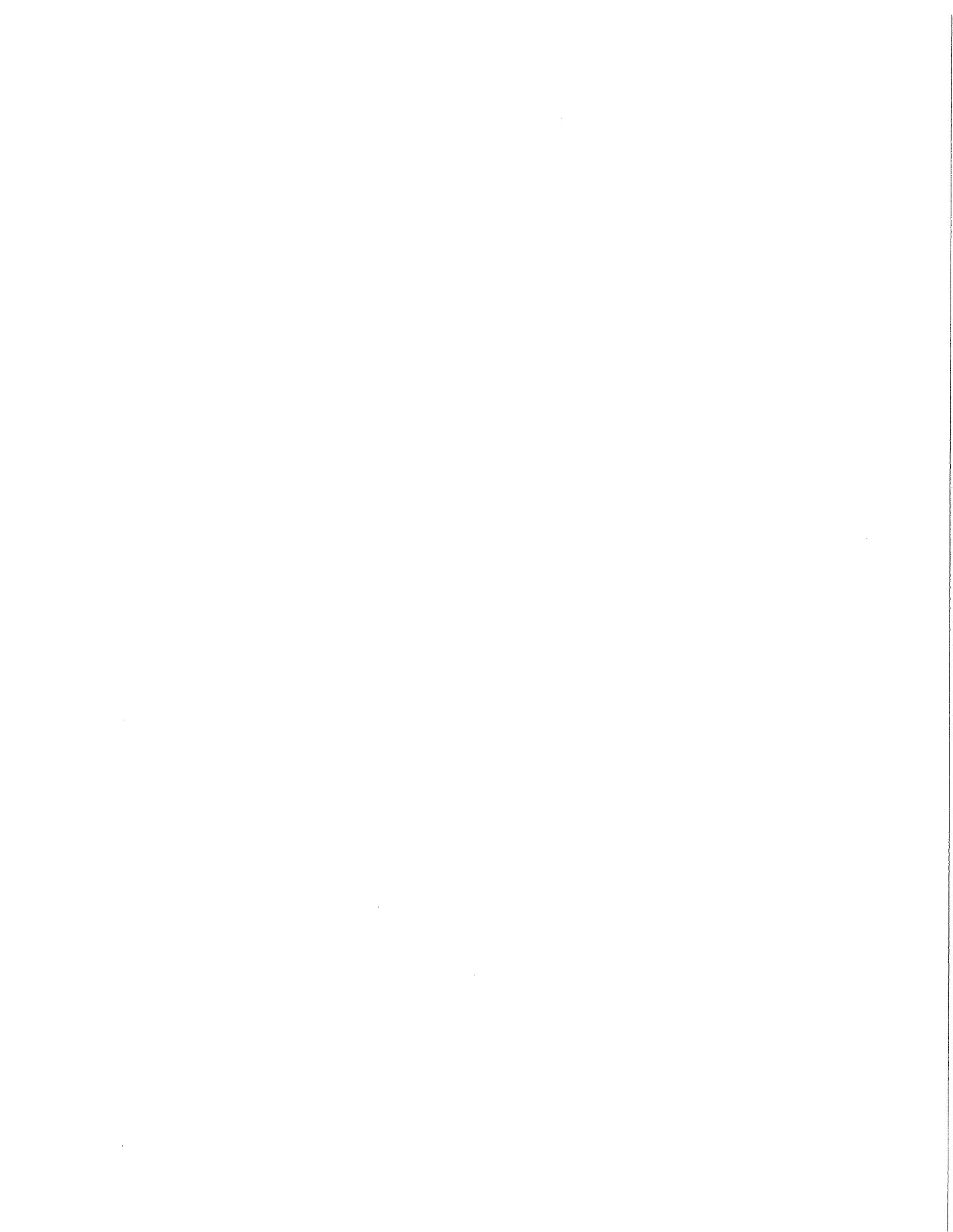
Cascade Locks Fire & EMS

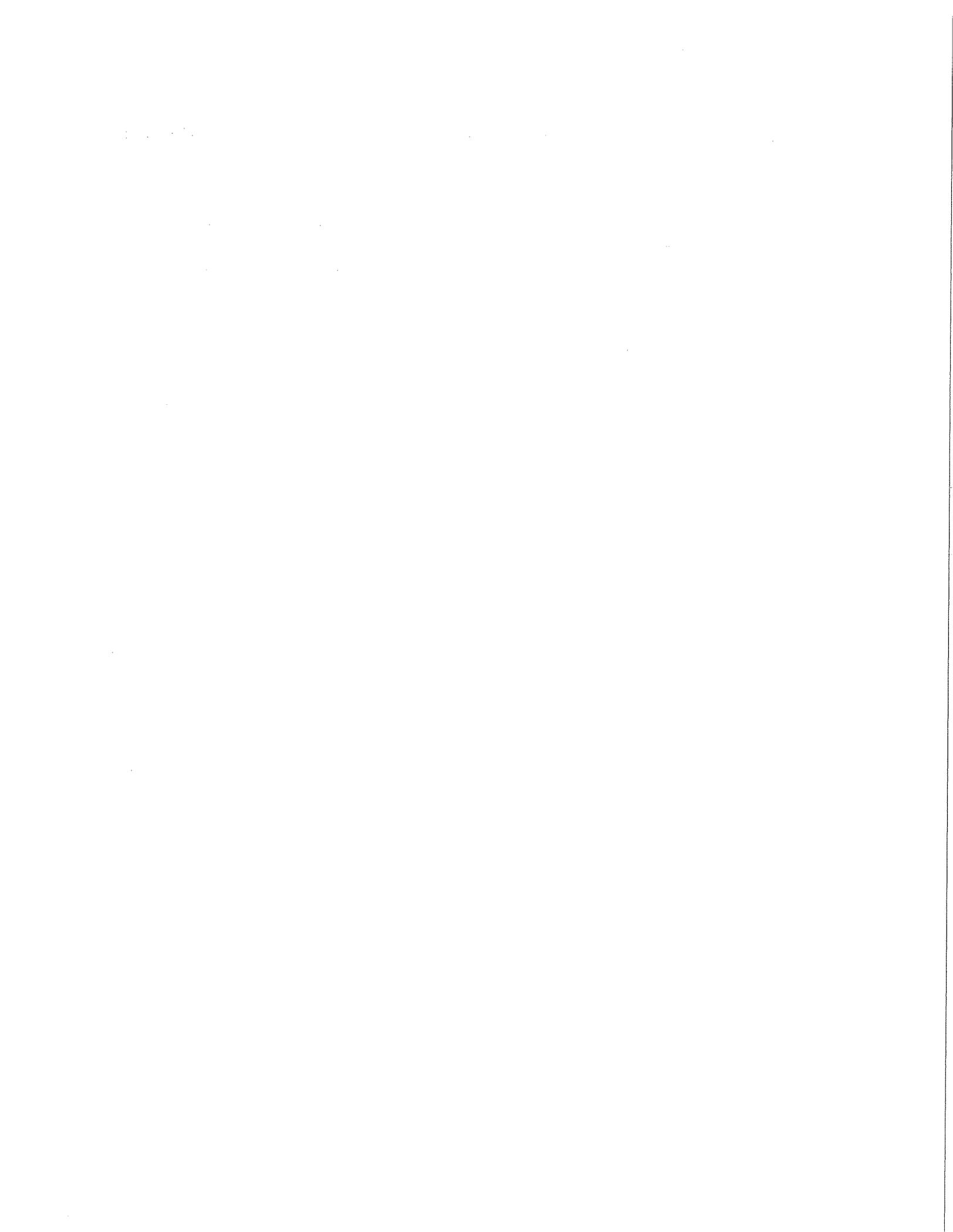
Capt. Jesse Metheny

2/27/2014
 Agency: Skamania County P+D, dba
 Name: Skamania County EMS
 Title: Chief / Superintendent
 Signature: Carol Shields

"Pursuit of excellence, through community service."

Carol Shields

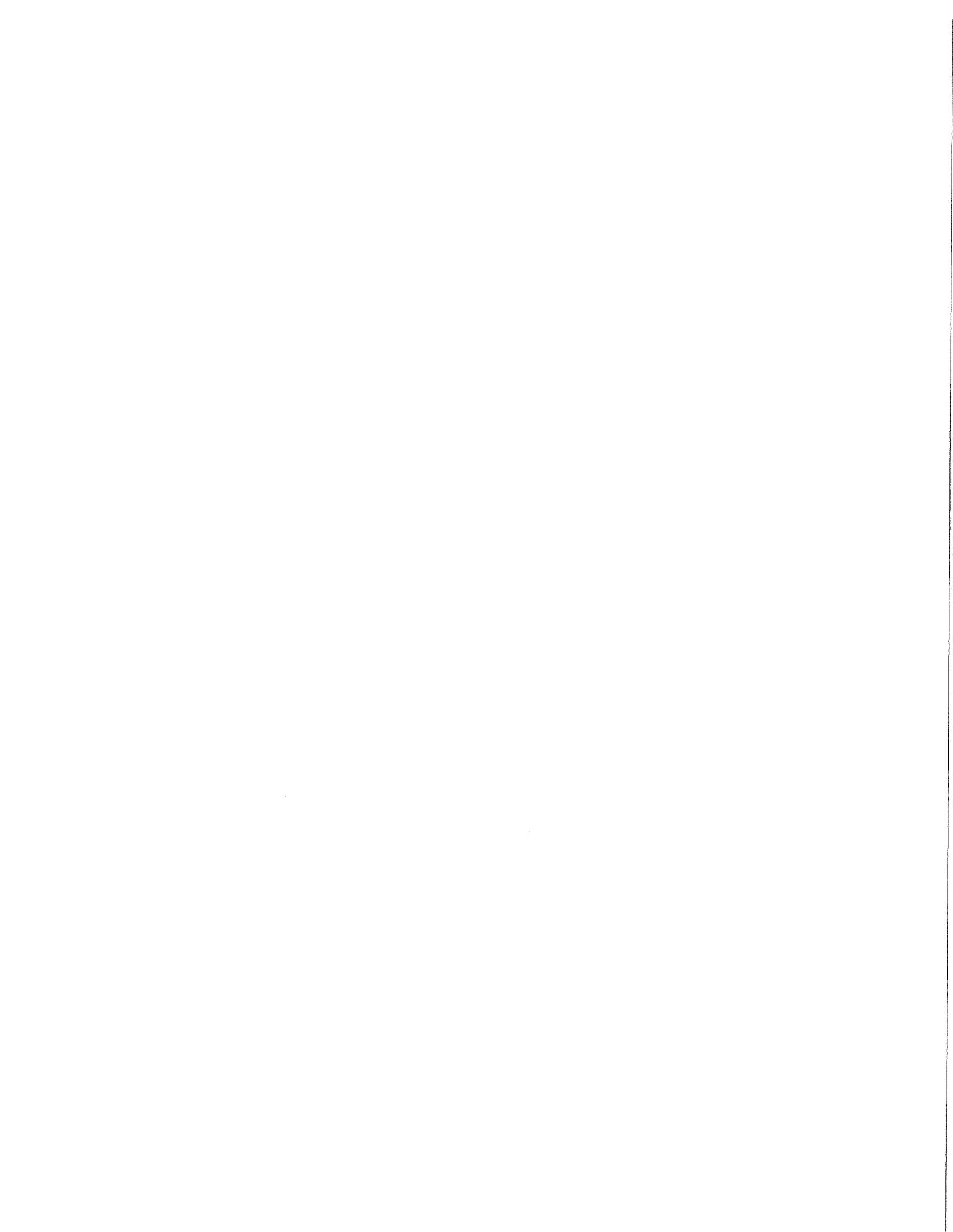




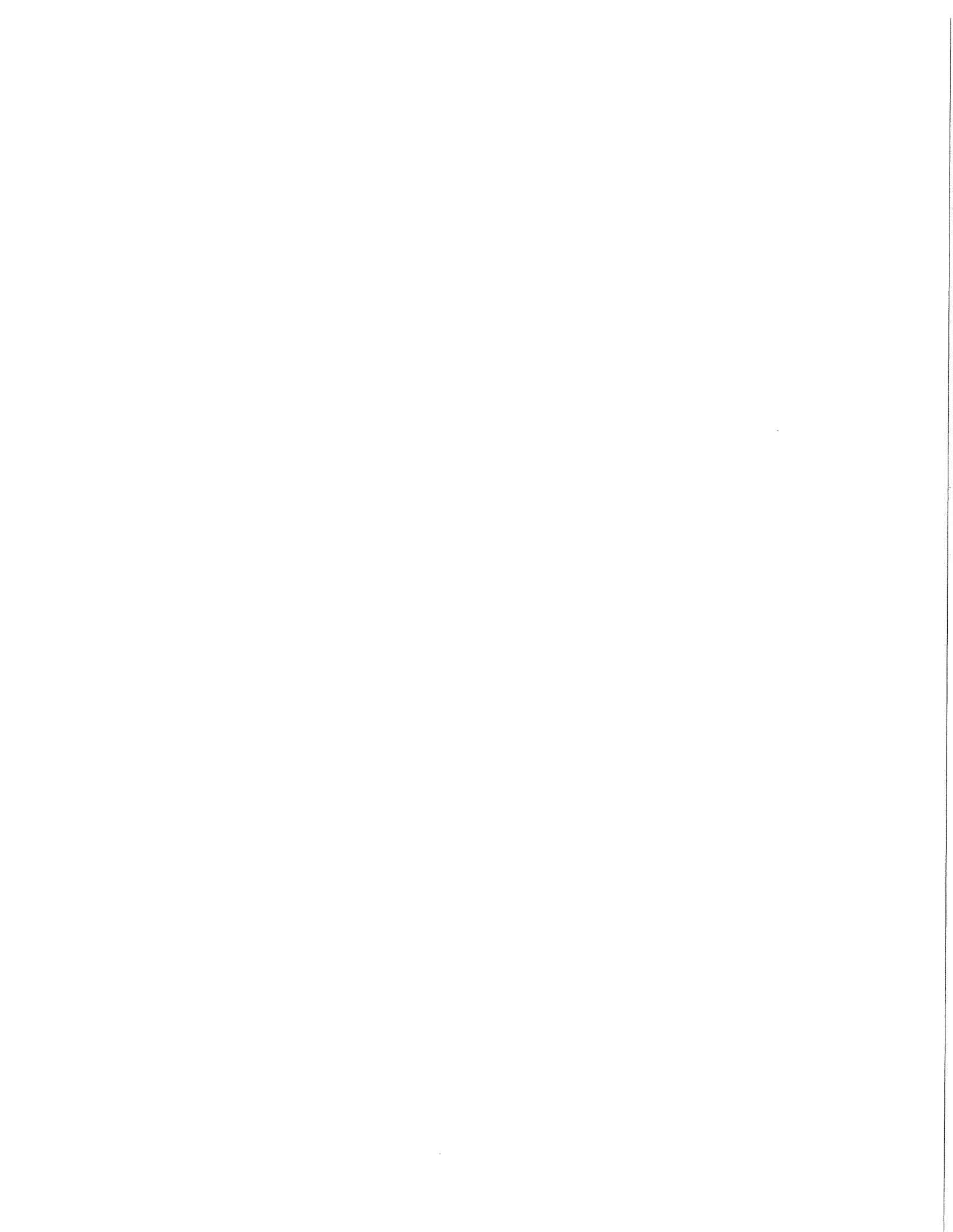
Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
4584	03/14	03/28/2014	30	00192043	ADVANCED HYDRAULIC SUPPLY LLC	parts	0340562441	116.32
4584	03/14	03/28/2014	30	00192043	ADVANCED HYDRAULIC SUPPLY LLC	parts	2140562441	116.32
Total 4584:								232.64
4585	03/14	03/28/2014	6822	MAR 2014	American Legal Publishing Corporation	software for codified ordinances	0140162110	98.39
4585	03/14	03/28/2014	6822	MAR 2014	American Legal Publishing Corporation	software for codified ordinances	0542162110	7.28
4585	03/14	03/28/2014	6822	MAR 2014	American Legal Publishing Corporation	software for codified ordinances	2142162110	26.91
4585	03/14	03/28/2014	6822	MAR 2014	American Legal Publishing Corporation	software for codified ordinances	3142162110	31.34
4585	03/14	03/28/2014	6822	MAR 2014	American Legal Publishing Corporation	software for codified ordinances	5142162110	231.08
Total 4585:								395.00
4586	03/14	03/28/2014	170	270216	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	0140462520	134.00
4586	03/14	03/28/2014	170	270216	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	2140562560	134.00
4586	03/14	03/28/2014	170	270216	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	3140562560	134.00
4586	03/14	03/28/2014	170	270216	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	5140562110	134.00
Total 4586:								536.00
4587	03/14	03/28/2014	6839	81367097	Bound Tree Medical, LLC	Meds/supplies	0540562351	799.75
4587	03/14	03/28/2014	6839	81367098	Bound Tree Medical, LLC	Meds/supplies	0540562351	159.56
4587	03/14	03/28/2014	6839	81367099	Bound Tree Medical, LLC	LP500 AED Battery	0540562351	351.99
Total 4587:								1,311.30
4588	03/14	03/28/2014	460	5170	BROWN & KYRSAR, INC	General Consulting	5140562110	1,019.32
4588	03/14	03/28/2014	460	5170	BROWN & KYRSAR, INC	General Consulting	5140562110	679.54
Total 4588:								1,698.86
4589	03/14	03/28/2014	650	E218121	CASCADE LOCKS CHEVRON (DBA)	Oil Change/Tire Change Out/Repair	0540562441	74.75
4589	03/14	03/28/2014	650	E220685	CASCADE LOCKS CHEVRON (DBA)	Tire C/O Ambulance	0540562441	55.00
Total 4589:								129.75
4590	03/14	03/28/2014	670	CLEP 3211	CASCADE LOCKS LIGHT CO.	clep	5140562138	900.00

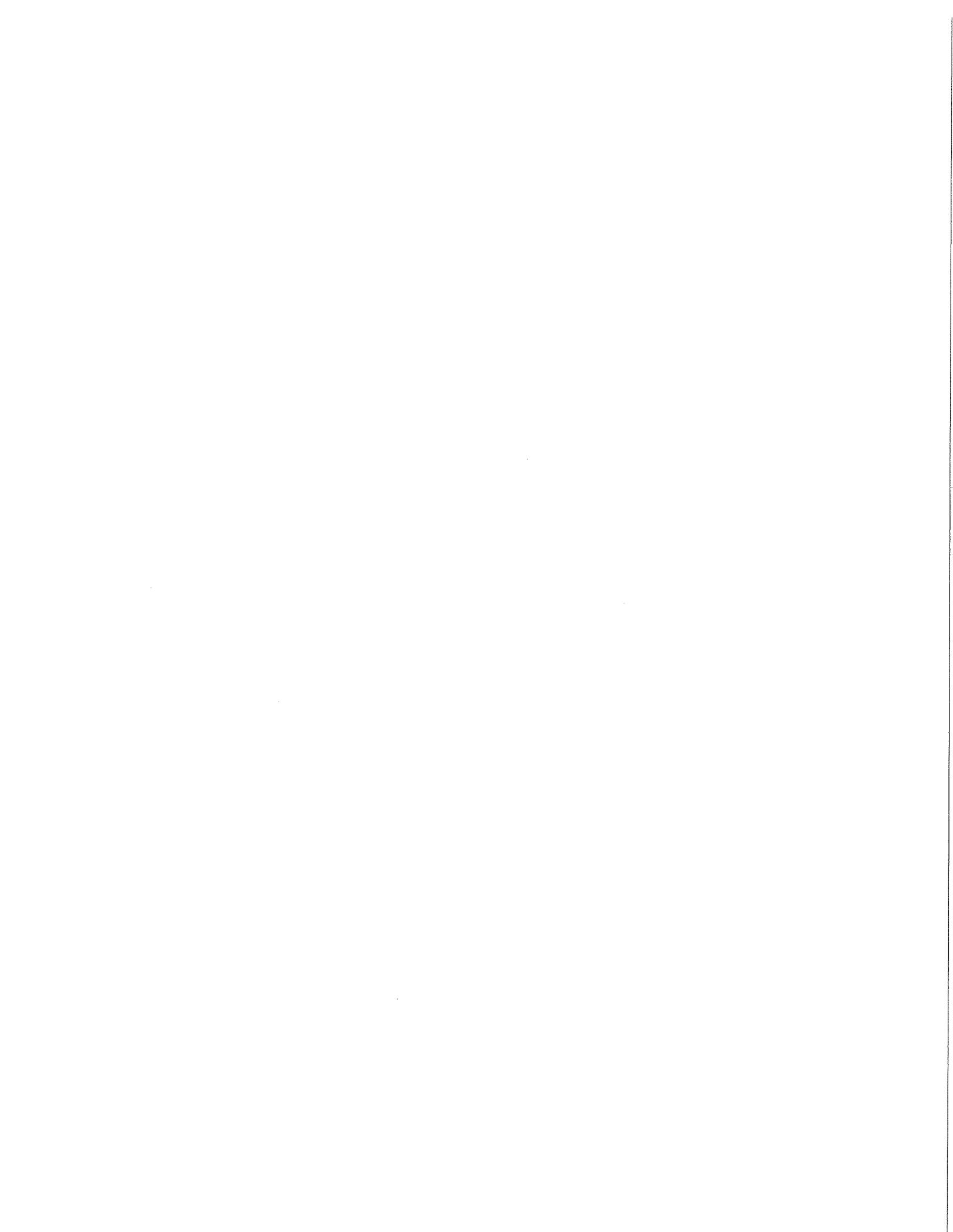
M = Manual Check, V = Void Check



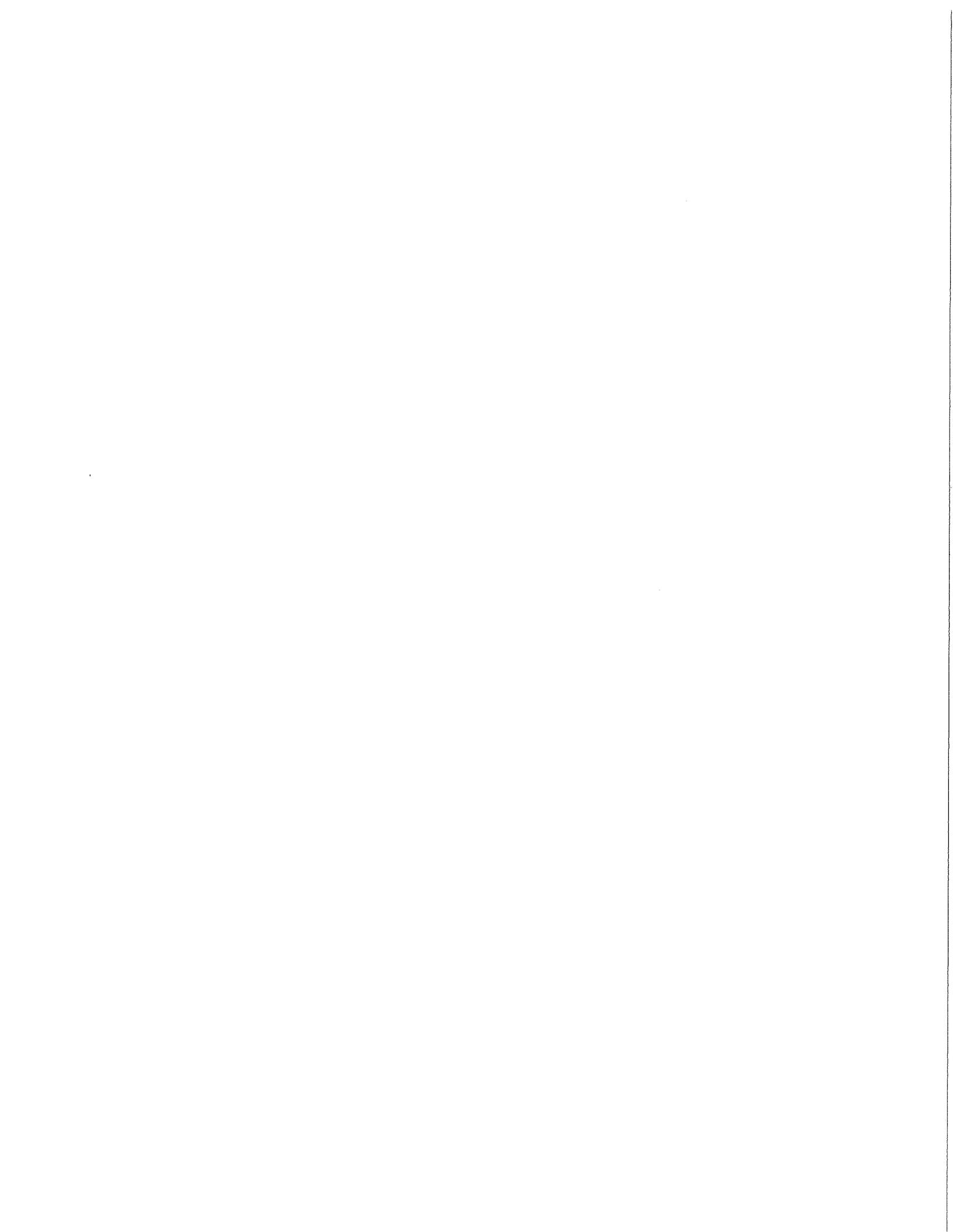
Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 4590:								
4591	03/14	03/28/2014	790	313230273 3	CENTURYLINK	Fire Department Phones	0540562050	264.01
4591	03/14	03/28/2014	790	313401451 3	CENTURYLINK	Treatment Plant	3140562050	115.50
4591	03/14	03/28/2014	790	313470082 3	CENTURYLINK	City Hall Phones	0140162050	75.16
4591	03/14	03/28/2014	790	313470082 3	CENTURYLINK	City Hall Phones	2142162050	100.11
4591	03/14	03/28/2014	790	313470082 3	CENTURYLINK	City Hall Phones	3142162050	55.26
4591	03/14	03/28/2014	790	313470082 3	CENTURYLINK	City Hall Phones	5142162050	85.26
4591	03/14	03/28/2014	790	313785538 3	CENTURYLINK	telemetry	2140562050	130.86
4591	03/14	03/28/2014	790	313891134 3	CENTURYLINK	Emergency After Hours	3140562050	104.73
4591	03/14	03/28/2014	790	313891134 3	CENTURYLINK	Emergency After Hours	5140562050	42.81
4591	03/14	03/28/2014	790	314228414 3	CENTURYLINK	Lift Station	5140562050	28.54
4591	03/14	03/28/2014	790	314228414 3	CENTURYLINK	Lift Station	3140562050	36.69
Total 4591:								
4592	03/14	03/28/2014	820	58722	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	1,038.93
Total 4592:								
4593	03/14	03/28/2014	940	FEB 2014	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	228.00
Total 4593:								
4594	03/14	03/28/2014	1040	36783	COLUMBIA GORGE FIRE EQUIPMENT	Fire Extinguisher Service	0540562350	33.50
Total 4594:								
4595	03/14	03/28/2014	1120	B65189	COLUMBIA HARDWARE, LLC	Misc supplies	2140562560	84.87
4595	03/14	03/28/2014	1120	B66051	COLUMBIA HARDWARE, LLC	red hot glue	2140562560	4.89
Total 4595:								
4596	03/14	03/28/2014	1360	129982	DAVID R. CUNNINGHAM	CATV	4140562570	765.00
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	0140162082	30.60
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	0340562082	9.69
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	0540562082	8.67
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	2140562082	52.53
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	3140562082	46.92



Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	5140562082	89.76
4596	03/14	03/28/2014	1360	129983	DAVID R. CUNNINGHAM	power outage restart	514062082	16.83
4596	03/14	03/28/2014	1360	129984	DAVID R. CUNNINGHAM	software updates	0540562082	240.00
4596	03/14	03/28/2014	1360	129985	DAVID R. CUNNINGHAM	Update security cameras	4140562570	330.00
Total 4596:								1,590.00
4597	03/14	03/28/2014	1510	3433	DISCOVERY AUTO GLASS, INC.	backhoe windshield replacement	0340562441	85.00
Total 4597:								85.00
4598	03/14	03/28/2014	1530	8255290010	DISH NETWORK	Programming	4140562740	400.00
Total 4598:								400.00
4599	03/14	03/28/2014	6882	16101	Ernie's Locks & Keys	Re-Key City Hall Office	0140462520	177.50
Total 4599:								177.50
4600	03/14	03/28/2014	6795	03988510	Ferguson	water service supplies	2141562009	1,171.12
4600	03/14	03/28/2014	6795	03988510-1	Ferguson	water service supplies	2141562009	193.19
4600	03/14	03/28/2014	6795	0398962	Ferguson	Meter Materials	2141562009	20.35
Total 4600:								1,384.66
4601	03/14	03/28/2014	6878	513-1040	Gannett Co., Inc	programming	4140562740	152.80
Total 4601:								152.80
4602	03/14	03/28/2014	6854	31714-1	Gordon Zimmerman	regional solutions meeting mileage reim	0140862020	23.52
4602	03/14	03/28/2014	6854	31914-1	Gordon Zimmerman	OMEU Board Meeting mileage reimburse	5140562020	33.60
Total 4602:								57.12
4603	03/14	03/28/2014	2420	2014-05	HOOD RIVER CO. - FINANCE	Reverse 911 User Fee	0140862201	1,000.00
Total 4603:								1,000.00
4604	03/14	03/28/2014	2570	3141009	HOOD RIVER NEWS	Ballot measure ad	0140162030	29.67
4604	03/14	03/28/2014	2570	3141009	HOOD RIVER NEWS	Ballot measure ad	0140262030	29.40

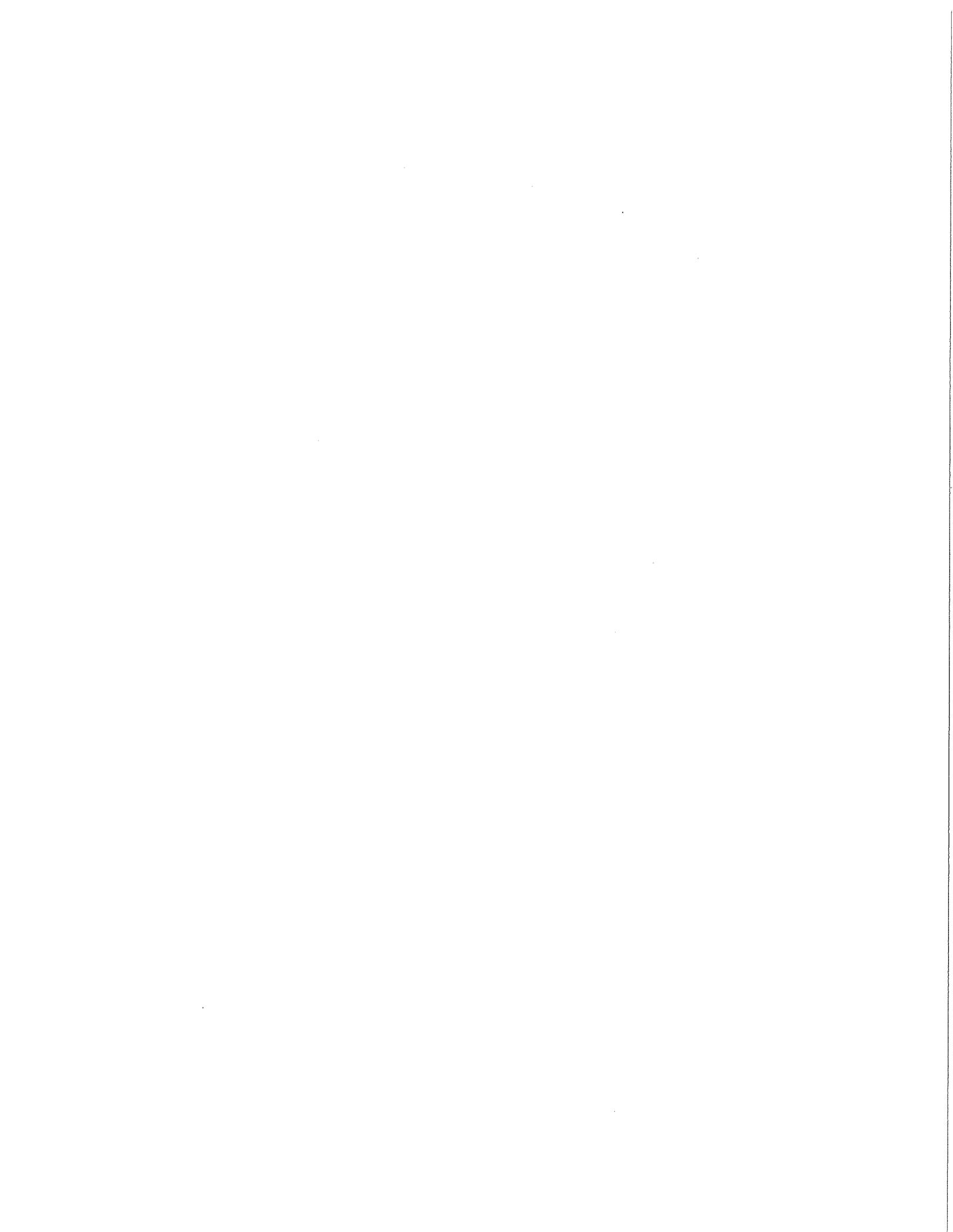


Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
4604	03/14	03/28/2014	2570	3141009	HOOD RIVER NEWS	Ballot measure ad	2142162030	8.90
4604	03/14	03/28/2014	2570	3141009	HOOD RIVER NEWS	Ballot measure ad	3142162030	7.84
4604	03/14	03/28/2014	2570	3141009	HOOD RIVER NEWS	Ballot measure ad	5142162030	24.19
Total 4604: 100.00								
4605	03/14	03/28/2014	6834	31114-3	Joe Shelley	winter ruck admission reimbursement	0840562020	15.00
Total 4605: 15.00								
4606	03/14	03/28/2014	2900	31114-2	KAYLA CARRON	Food Reimburse Sail Sym 2014	0840562020	92.63
Total 4606: 92.63								
4607	03/14	03/28/2014	4910	211901207	Larry Couch	Refund Deposit	5121130	132.12
Total 4607: 132.12								
4608	03/14	03/28/2014	3070	1500172151	LES SCHWAB TIRE CENTER	Tires	5140562201	238.34
4608	03/14	03/28/2014	3070	1500172151	LES SCHWAB TIRE CENTER	Tires	5140562201	158.90
Total 4608: 397.24								
4609	03/14	03/28/2014	4910	200114708	Noelle Garbasi	Refund Deposit	5121130	190.11
Total 4609: 190.11								
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	0140462530	141.24
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	0340562530	198.52
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	0540562420	388.44
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	2140562530	350.18
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	5140562200	772.58
4610	03/14	03/28/2014	4000	ME113817	ODOT	fuel	5140562200	359.14
Total 4610: 2,210.10								
4611	03/14	03/28/2014	4910	300150100 3	ORE-CAL Land Development	Refund Water Deposit	2121130	498.20
Total 4611: 498.20								

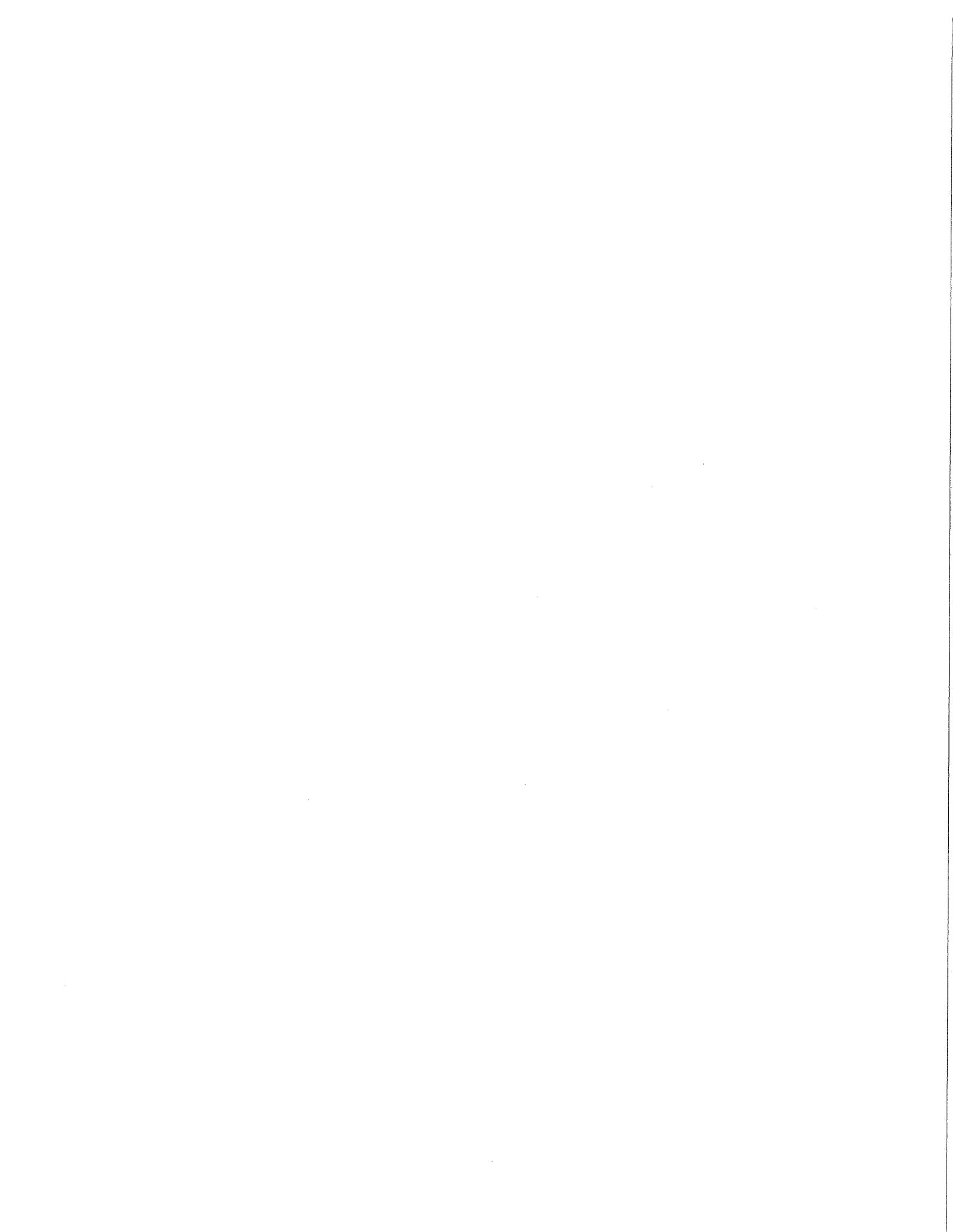


Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
4612	03/14	03/28/2014	6883	32714	Oregon Drinking Water Services	Filing Water Master Plan	2140562110	750.00
Total 4612: 750.00								
4613	03/14	03/28/2014	4620	9963274-MR	PITNEY BOWES - RENTAL	Rental	0140162120	36.18
4613	03/14	03/28/2014	4620	9963274-MR	PITNEY BOWES - RENTAL	Postage	0540562120	22.94
4613	03/14	03/28/2014	4620	9963274-MR	PITNEY BOWES - RENTAL	Postage	2142162120	22.94
4613	03/14	03/28/2014	4620	9963274-MR	PITNEY BOWES - RENTAL	Postage	3142162120	19.03
4613	03/14	03/28/2014	4620	9963274-MR	PITNEY BOWES - RENTAL	Postage	5142162121	46.33
Total 4613: 147.42								
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	0140162055	60.54
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	0140262055	19.81
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	0542162055	7.25
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	2142162055	38.99
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	3142162055	32.74
4614	03/14	03/28/2014	4640	37733573	PITNEY BOWES INC	Postage	5142162055	89.82
Total 4614: 249.15								
4615	03/14	03/28/2014	4650	B906213	PLATT ELECTRIC SUPPLY	2014 NEC Code Book	5140562020	79.00
Total 4615: 79.00								
4616	03/14	03/28/2014	4800	31914	PRICE, SHELDON W.	clothing reimbursement	0340562561	69.99
4616	03/14	03/28/2014	4800	31914	PRICE, SHELDON W.	clothing reimbursement	2140562561	95.95
Total 4616: 165.94								
4617	03/14	03/28/2014	6824	958607	Providence Health & Services	FD Immunizations	0540562017	65.36
Total 4617: 65.36								
4618	03/14	03/28/2014	4840	480	PUBLIC UTILITY DIST. #1	Remetering at Port	5140562750	417.34
4618	03/14	03/28/2014	4840	480	PUBLIC UTILITY DIST. #1	Remetering at Port	5141562009	417.34
Total 4618: 834.68								
4619	03/14	03/28/2014	4910	107241404 3	Refund Customer Deposit	Refund Deposit	5121130	200.64

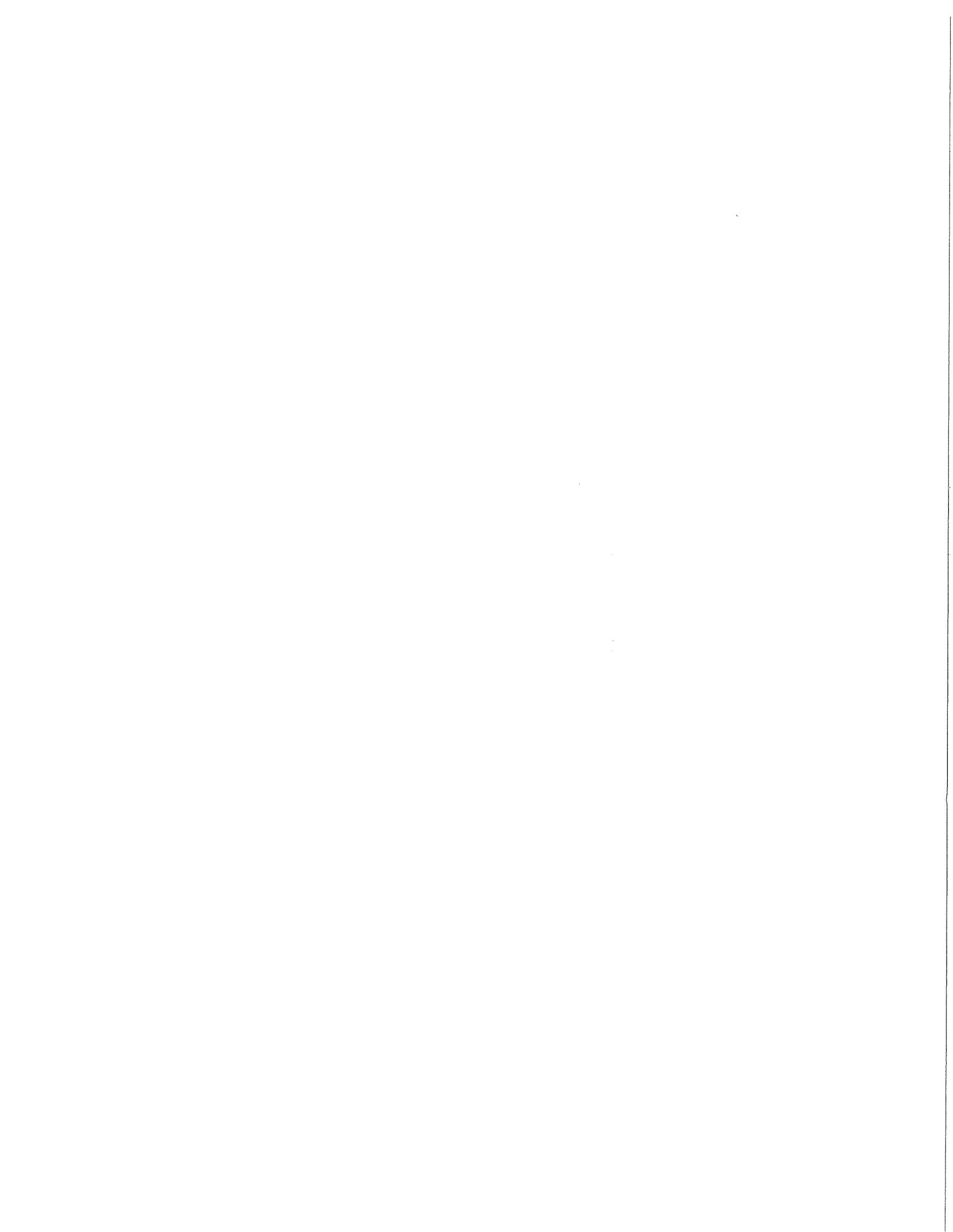
M = Manual Check, V = Void Check



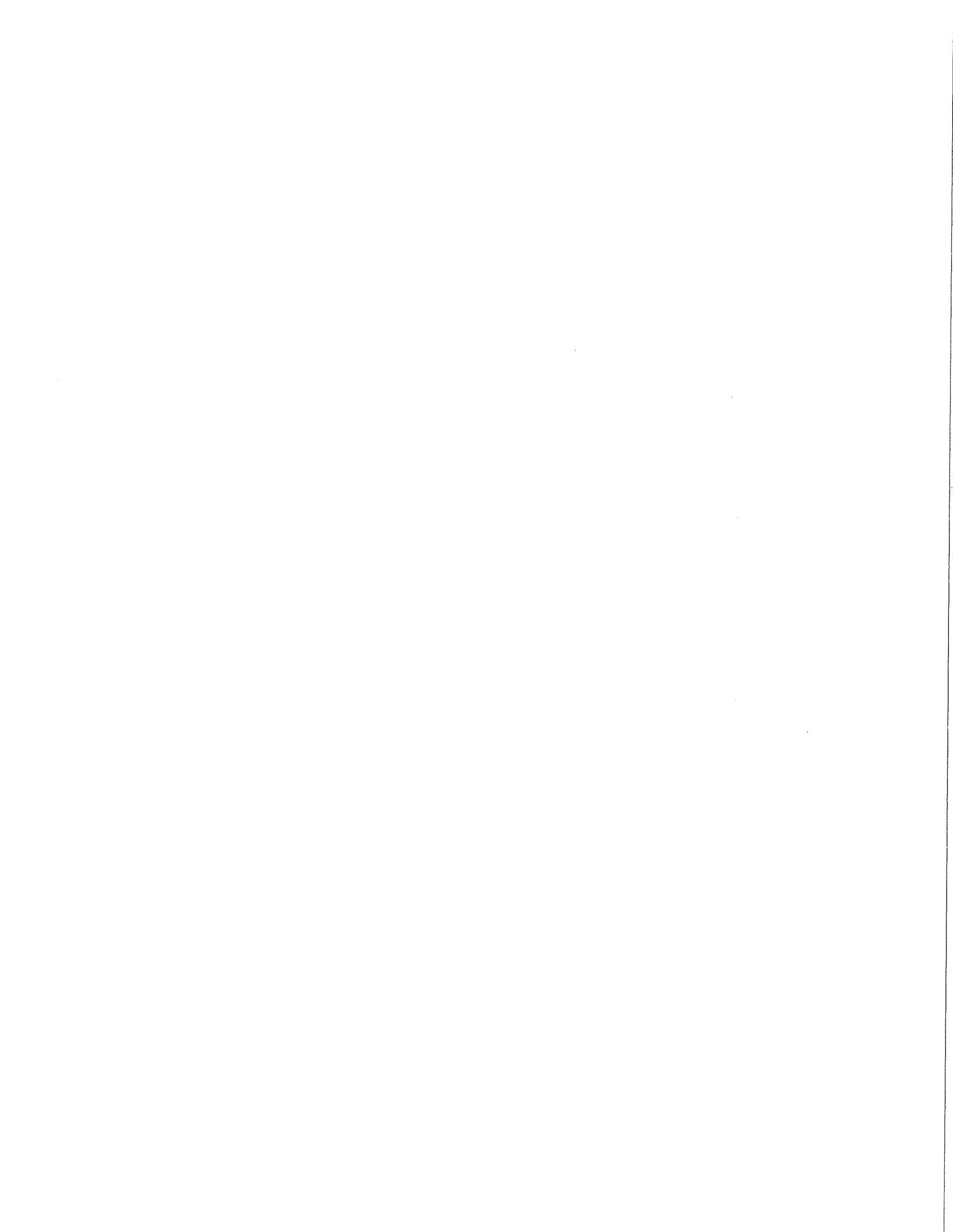
Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
4619	03/14	03/28/2014	4910	107241404 3	Refund Customer Deposit	Refund Deposit	5121130	200.64- V
Total 4619: .00								
4620	03/14	03/28/2014	6780	17985120	Ricoh Americas Corporation	Lease	0140162120	58.10
4620	03/14	03/28/2014	6780	17985120	Ricoh Americas Corporation	Lease	0540562120	36.85
4620	03/14	03/28/2014	6780	17985120	Ricoh Americas Corporation	Lease	2142162120	36.85
4620	03/14	03/28/2014	6780	17985120	Ricoh Americas Corporation	Lease	3142162120	30.57
4620	03/14	03/28/2014	6780	17985120	Ricoh Americas Corporation	Lease	5142162121	74.43
Total 4620: 236.80								
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	0140162080	71.00
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	0542162080	5.00
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	0840562080	8.00
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	2142162080	21.00
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	3142162080	39.00
4621	03/14	03/28/2014	5210	ARI15137	SECRETARY OF STATE	Audit	5142162080	106.00
Total 4621: 250.00								
4622	03/14	03/28/2014	5740	727425	TESSCO INCORPORATED	super titan foundation	5640563941	654.62
Total 4622: 654.62								
4623	03/14	03/28/2014	6860	31114	The Bold Orange (DBA)	2014 Event Carra	0840562160	555.00
Total 4623: 555.00								
4624	03/14	03/28/2014	5810	135018	THE STEEL YARD, INC	Misc Steel	5640563941	447.90
Total 4624: 447.90								
4625	03/14	03/28/2014	6070	338498	TWGW, INC NAPA AUTO PARTS	P/S Pump w/reservoir	2140562441	106.48
4625	03/14	03/28/2014	6070	3396288	TWGW, INC NAPA AUTO PARTS	impact socket set	2140562560	17.75
4625	03/14	03/28/2014	6070	880946	TWGW, INC NAPA AUTO PARTS	serpentine belt, power steering fluid	3140562441	45.50
4625	03/14	03/28/2014	6070	880964	TWGW, INC NAPA AUTO PARTS	power steering pump pulley	2140562441	21.69
4625	03/14	03/28/2014	6070	881013	TWGW, INC NAPA AUTO PARTS	pulley	0340562441	61.93
4625	03/14	03/28/2014	6070	881068	TWGW, INC NAPA AUTO PARTS	core deposit return	2140562441	55.60-



Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 4625:								
4626	03/14	03/28/2014	6110	MAR 2014	U.S. POSTAL SERVICE	UB Postage	0542162055	7.49
4626	03/14	03/28/2014	6110	MAR 2014	U.S. POSTAL SERVICE	UB Postage	2142162055	31.90
4626	03/14	03/28/2014	6110	MAR 2014	U.S. POSTAL SERVICE	UB Postage	3142162055	48.54
4626	03/14	03/28/2014	6110	MAR 2014	U.S. POSTAL SERVICE	UB Postage	5142162055	189.45
Total 4626: 277.38								
4627	03/14	03/28/2014	6230	BF 062200P	USDA FOREST SERVICE	Special Use Permit for Powerlines In CR	5140562880	8,887.17
Total 4627: 8,887.17								
4628	03/14	03/28/2014	6350	0251919-IN	WAGNER-SMITH EQUIPMENT	60" Tamp	5140563690	945.00
4628	03/14	03/28/2014	6350	0251919-IN	WAGNER-SMITH EQUIPMENT	60" Tamp	5140663690	630.00
Total 4628: 1,575.00								
4629	03/14	03/28/2014	6690	31714	WOOSLEY, KATHY	OAMR Committee Meeting	0140162020	13.45
4629	03/14	03/28/2014	6690	31714	WOOSLEY, KATHY	OAMR Committee Meeting	0140262020	7.53
4629	03/14	03/28/2014	6690	31714	WOOSLEY, KATHY	OAMR Committee Meeting	2142162020	3.96
4629	03/14	03/28/2014	6690	31714	WOOSLEY, KATHY	OAMR Committee Meeting	3142162020	2.78
4629	03/14	03/28/2014	6690	31914	WOOSLEY, KATHY	Reimburse Mileage	5142162020	11.48
4629	03/14	03/28/2014	6690	31914	WOOSLEY, KATHY	Reimburse Mileage	0140162020	5.20
4629	03/14	03/28/2014	6690	31914	WOOSLEY, KATHY	Reimburse Mileage	2142162020	1.55
4629	03/14	03/28/2014	6690	31914	WOOSLEY, KATHY	Reimburse Mileage	3142162020	1.11
4629	03/14	03/28/2014	6690	31914	WOOSLEY, KATHY	Reimburse Mileage	5142162020	4.46
Total 4629: 51.52								
4630	03/14	03/28/2014	4910	107241404	Hector Ybarra	Refund Deposit	5121130	200.64
Total 4630: 200.64								
3281401	03/14	03/28/2014	6080	1536020610	U S BANK	Bank Fees	0140162110	69.66
3281401	03/14	03/28/2014	6080	1536020610	U S BANK	Bank Fees	0542162110	5.15
3281401	03/14	03/28/2014	6080	1536020610	U S BANK	Bank Fees	2142162110	19.05
3281401	03/14	03/28/2014	6080	1536020610	U S BANK	Bank Fees	3142162110	22.19
3281401	03/14	03/28/2014	6080	1536020610	U S BANK	Bank Fees	5142162110	163.63

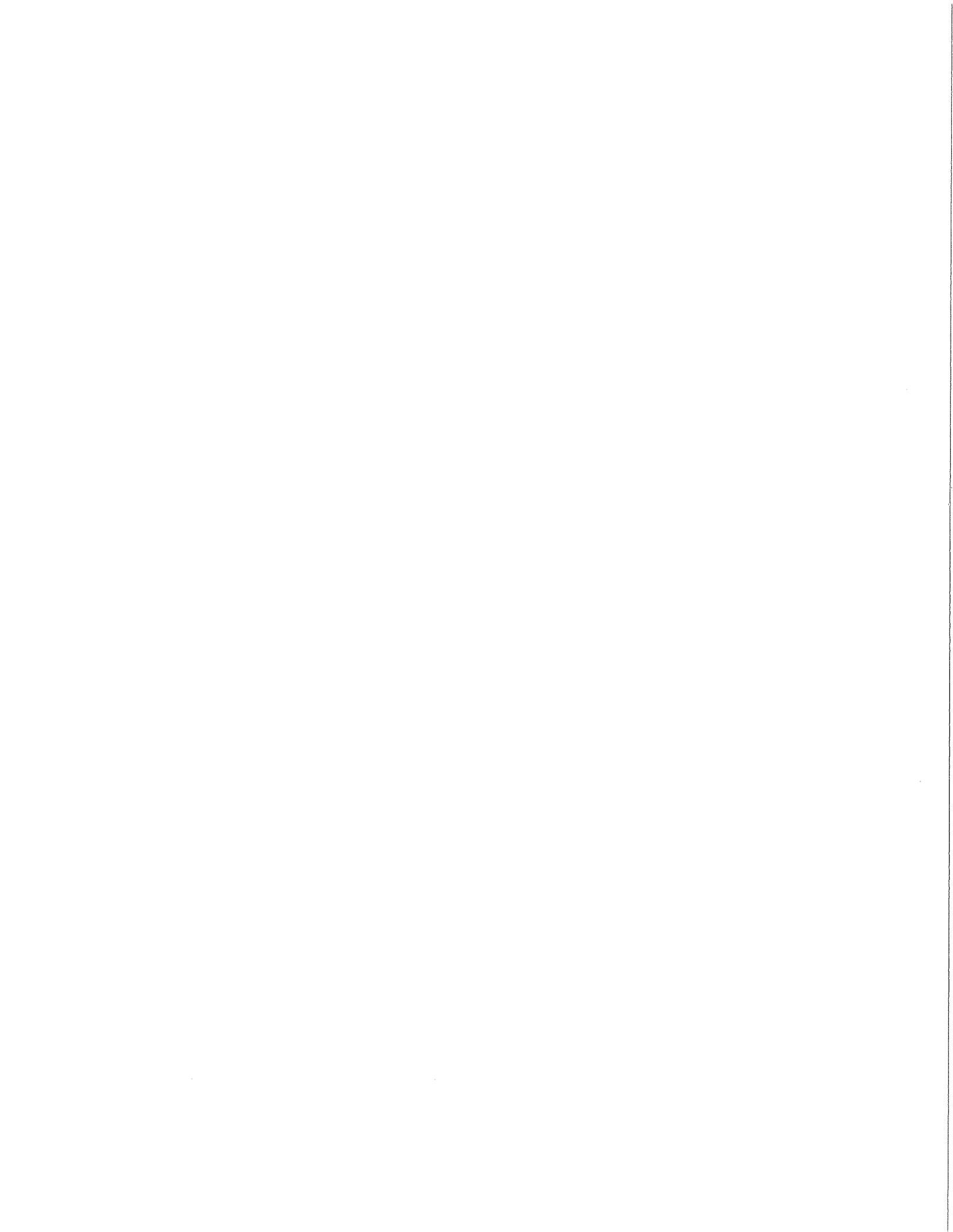


Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 3281401:								
3281402	03/14	03/28/2014	440	FEB14-PWR	BPA	Power Bill	5140562820	72,510.00 M
3281402	03/14	03/28/2014	440	FEB14-PWR	BPA	Power Bill	5140562820	12,371.00 M
Total 3281402: 84,881.00								
3281403	03/14	03/28/2014	440	FEB14-TRNO	BPA	Transmission Bill	5140562821	15,785.00 M
3281403	03/14	03/28/2014	440	FEB14-TRNO	BPA	Transmission Bill	5140562821	2,693.00 M
Total 3281403: 18,478.00								
3281404	03/14	03/28/2014	3650	14020623	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	4,282.82 M
Total 3281404: 4,282.82								
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	Office supplies	0140162010	8.99 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	ipad data plan	0540562050	14.99 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	Cylinder Lube	2140562441	30.99 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	the down chain	5140562201	281.70 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	tools	5140562201	73.94 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	tools	5140562201	169.95 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	paint	5140562201	49.21 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	Rain Gear	5140562210	199.98 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	Fluid Containers	5140562780	170.00 M
3281405	03/14	03/28/2014	6090	MAR 2014	U S BANK CC	Oil Containers	5140562780	95.00 M
Total 3281405: 1,094.75								
Grand Totals: 148,967.80								



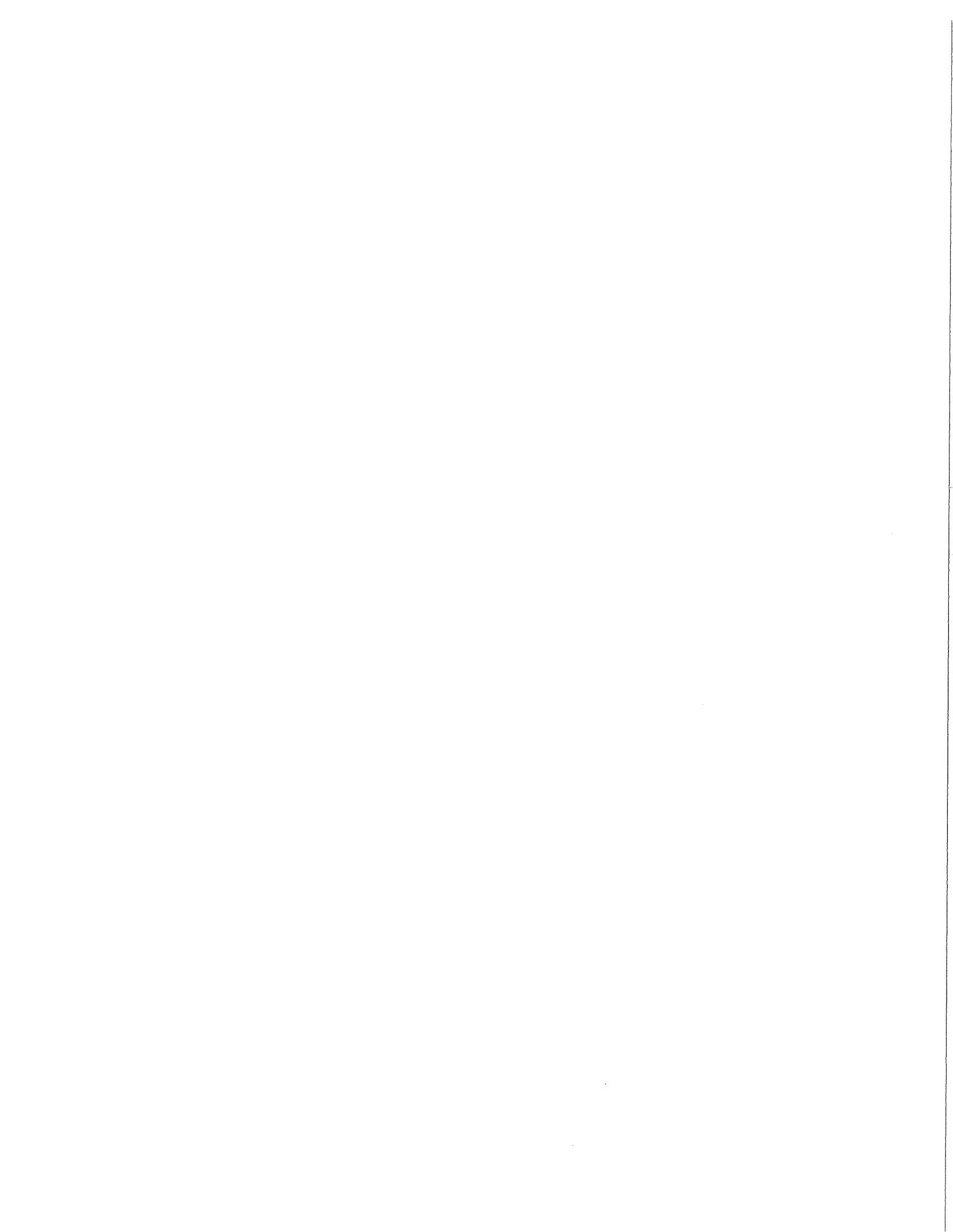
Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	2,089.94-	2,089.94-
01-401-62010	8.99	.00	8.99
01-401-62020	18.65	.00	18.65
01-401-62030	29.67	.00	29.67
01-401-62050	75.16	.00	75.16
01-401-62055	60.54	.00	60.54
01-401-62080	71.00	.00	71.00
01-401-62082	30.60	.00	30.60
01-401-62110	168.05	.00	168.05
01-401-62120	94.28	.00	94.28
01-402-62020	7.53	.00	7.53
01-402-62030	29.40	.00	29.40
01-402-62055	19.81	.00	19.81
01-404-62520	311.50	.00	311.50
01-404-62530	141.24	.00	141.24
01-408-62020	23.52	.00	23.52
01-408-62201	1,000.00	.00	1,000.00
03-21010	.00	541.45-	541.45-
03-405-62082	9.69	.00	9.69
03-405-62441	263.25	.00	263.25
03-405-62530	198.52	.00	198.52
03-405-62561	69.99	.00	69.99
05-21010	.00	2,775.98-	2,775.98-
05-405-62017	65.36	.00	65.36
05-405-62050	279.00	.00	279.00
05-405-62082	248.67	.00	248.67
05-405-62111	228.00	.00	228.00
05-405-62120	59.79	.00	59.79
05-405-62350	33.50	.00	33.50
05-405-62351	1,311.30	.00	1,311.30
05-405-62420	388.44	.00	388.44
05-405-62441	129.75	.00	129.75
05-421-62055	14.74	.00	14.74
05-421-62080	5.00	.00	5.00
05-421-62110	12.43	.00	12.43
08-21010	.00	670.63-	670.63-
08-405-62020	107.63	.00	107.63
08-405-62080	8.00	.00	8.00



GL Account	Debit	Credit	Proof
08-405-62160	555.00	.00	555.00
21-21010	55.60	4,091.53-	4,035.93-
21-21130	498.20	.00	498.20
21-405-62050	130.86	.00	130.86
21-405-62082	52.53	.00	52.53
21-405-62110	750.00	.00	750.00
21-405-62441	275.48	55.60-	219.88
21-405-62530	350.18	.00	350.18
21-405-62560	241.51	.00	241.51
21-405-62561	95.95	.00	95.95
21-415-62009	1,384.66	.00	1,384.66
21-421-62020	5.51	.00	5.51
21-421-62030	8.90	.00	8.90
21-421-62050	100.11	.00	100.11
21-421-62055	70.89	.00	70.89
21-421-62080	21.00	.00	21.00
21-421-62110	45.96	.00	45.96
21-421-62120	59.79	.00	59.79
31-21010	.00	8,023.74-	8,023.74-
31-405-62050	256.92	.00	256.92
31-405-62082	46.92	.00	46.92
31-405-62441	45.50	.00	45.50
31-405-62560	134.00	.00	134.00
31-405-62700	7,250.00	.00	7,250.00
31-421-62020	3.89	.00	3.89
31-421-62030	7.84	.00	7.84
31-421-62050	55.26	.00	55.26
31-421-62055	81.28	.00	81.28
31-421-62080	39.00	.00	39.00
31-421-62110	53.53	.00	53.53
31-421-62120	49.60	.00	49.60
41-21010	.00	5,930.62-	5,930.62-
41-405-62570	1,095.00	.00	1,095.00
41-405-62740	4,835.62	.00	4,835.62
51-21010	200.64	121,997.63-	121,796.99-
51-21130	723.51	200.64-	522.87
51-405-62020	112.60	.00	112.60
51-405-62050	42.81	.00	42.81
51-405-62082	89.76	.00	89.76
51-405-62110	1,153.32	.00	1,153.32

M = Manual Check, V = Void Check



GL Account	Debit	Credit	Proof
51-405-62138	900.00	.00	900.00
51-405-62200	772.58	.00	772.58
51-405-62201	813.14	.00	813.14
51-405-62210	199.98	.00	199.98
51-405-62750	417.34	.00	417.34
51-405-62780	265.00	.00	265.00
51-405-62820	72,510.00	.00	72,510.00
51-405-62821	15,785.00	.00	15,785.00
51-405-62880	8,887.17	.00	8,887.17
51-405-63690	945.00	.00	945.00
51-406-62050	28.54	.00	28.54
51-406-62082	16.83	.00	16.83
51-406-62110	679.54	.00	679.54
51-406-62200	359.14	.00	359.14
51-406-62201	158.90	.00	158.90
51-406-62820	12,371.00	.00	12,371.00
51-406-62821	2,693.00	.00	2,693.00
51-406-63690	630.00	.00	630.00
51-415-62009	417.34	.00	417.34
51-421-62020	15.94	.00	15.94
51-421-62030	24.19	.00	24.19
51-421-62050	85.26	.00	85.26
51-421-62055	279.27	.00	279.27
51-421-62080	106.00	.00	106.00
51-421-62110	394.71	.00	394.71
51-421-62121	120.76	.00	120.76
56-21010	.00	1,102.52	1,102.52
56-405-63941	1,102.52	.00	1,102.52
Grand Totals:	147,480.28	147,480.28	.00

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 4, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

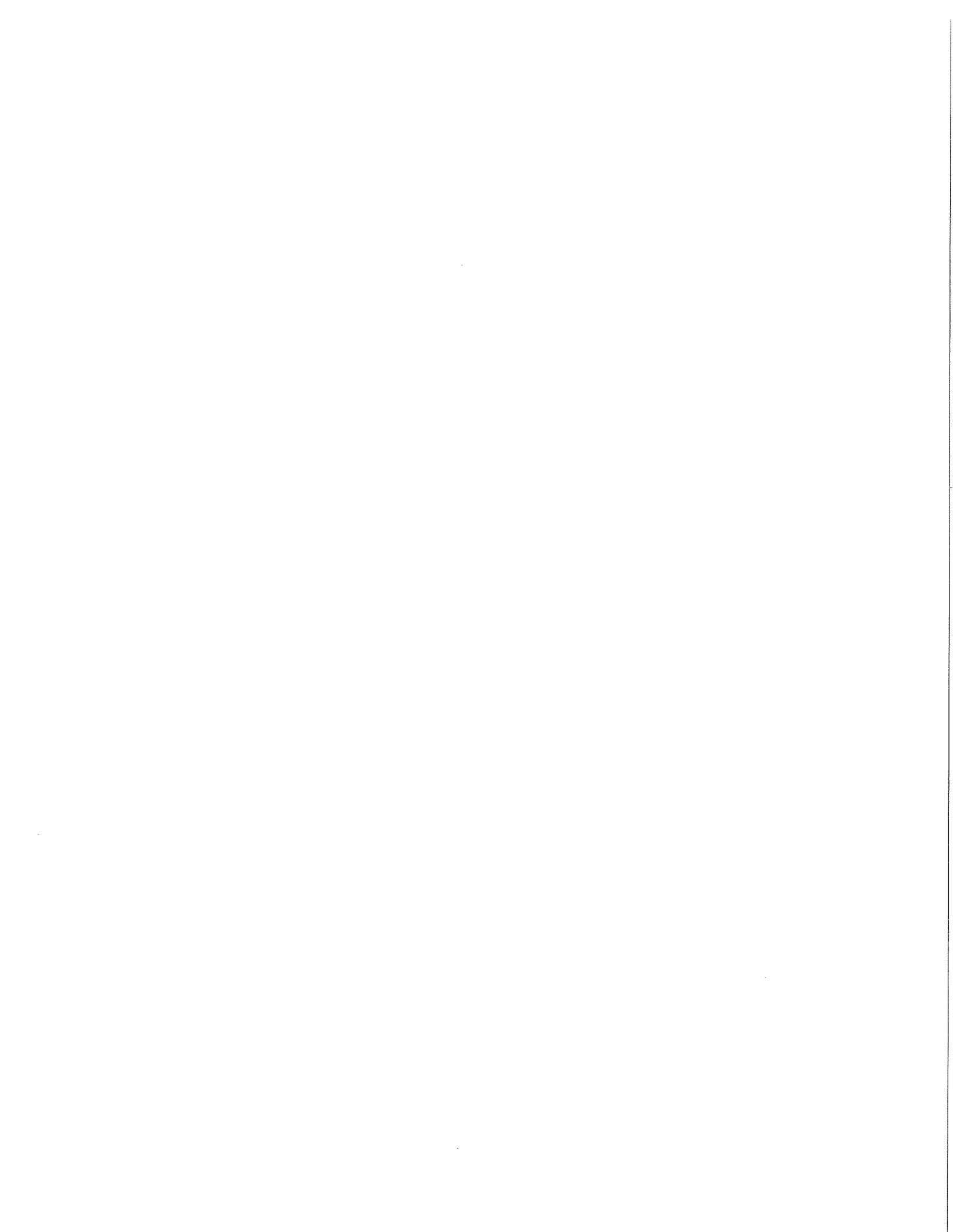
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Invoice to USDA in the Amount of \$8,887 for Power Line Special Use Permit

SYNOPSIS: Please find a letter and invoice from the USDA Forest Service for Special Use permit (ID CRG458) for power line linear rights-of-way on National Forest System lands in the Columbia River Gorge. This is an annual contract and is budgeted for payment.

CITY COUNCIL OPTIONS: Approve the invoice for payment.

RECOMMENDED MOTION: "I move to approve the invoice from the USDA Forest Service for the special use permit for the City's power lines."



RECEIVED
MAR 24 2014



United States
Department of
Agriculture

Forest
Service

Columbia River Gorge
National Scenic Area

902 Wasco Ave., Suite 200
Hood River, OR 97031
541-308-1700
FAX 541-386-1916

File Code: 2720/6500
Date: March 20, 2014

Gordon Zimmerman
City Administrator
City of Cascade Locks
P.O. Box 308
Cascade Locks, OR 97014

Dear Mr. Zimmerman,

Enclosed you will find the 2014 bill for collection for your special use permit (Authorization ID CRG458) for power line linear rights-of-way on National Forest System lands in the Columbia River Gorge National Scenic Area. Also enclosed are instructions for payment.

Amy Linn is the Special Uses Permit Administrator for the Scenic Area. Should you have any questions regarding your permit or billing, please contact Amy at (541) 308-1712 or at ajlinn@fs.fed.us.

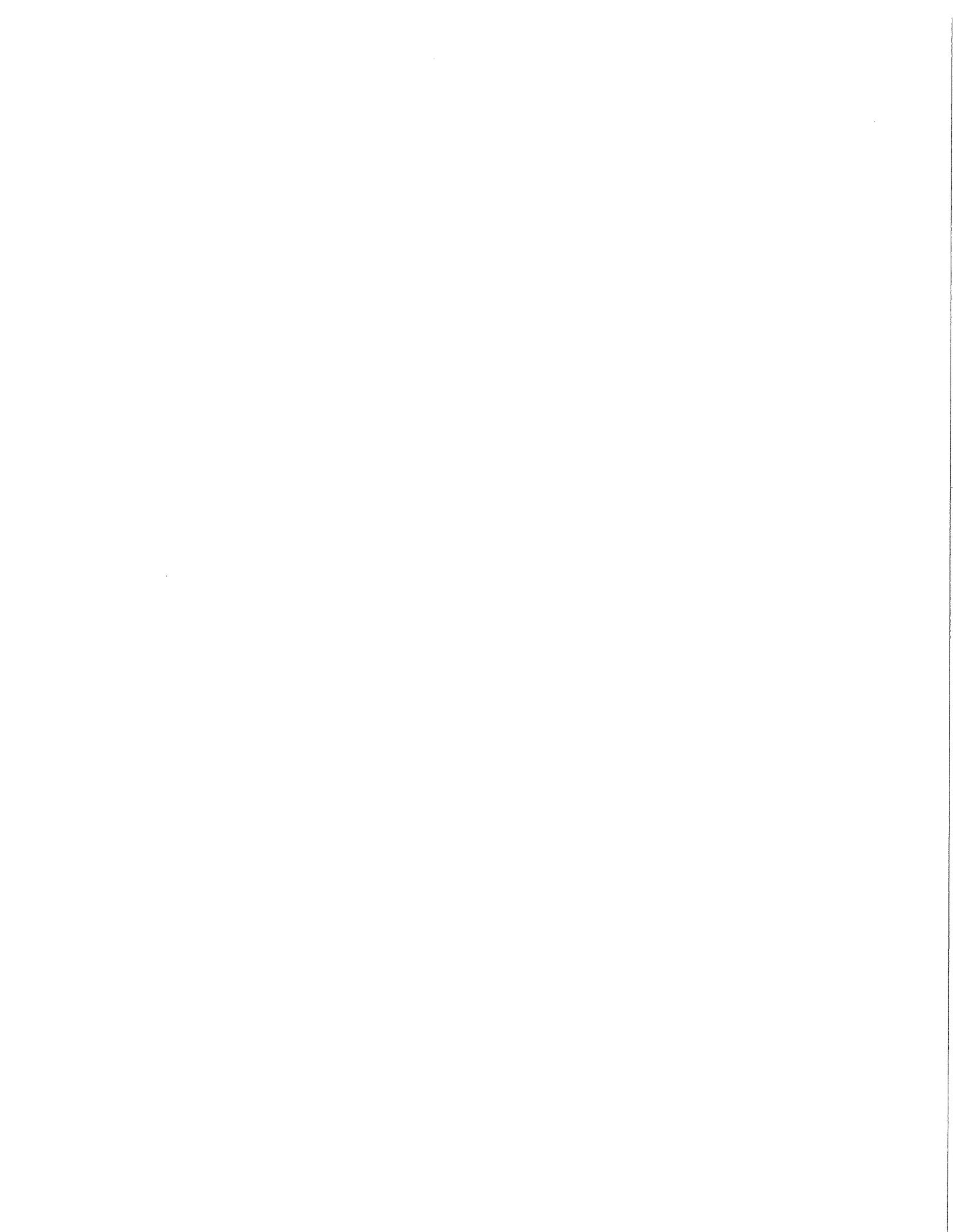
Sincerely,

LYNN BURDITT
Area Manager

Enclosure: 1 – Bill for Collections
2 – Rent sheet
3 – Bill Payment instructions

cc: Keith Terry, Electric Superintendent





USDA FOREST SERVICE
BILL FOR COLLECTION

TO ENSURE PROPER CREDIT PLEASE HAVE YOUR BILL AVAILABLE AND CHOOSE ONE OF THE FOLLOWING OPTIONS:

- . PAY ONLINE AT: WWW.FS.FED.US/BILLPAY
- . PAY BY MAIL. INCLUDE A COPY OF THIS BILL WITH YOUR PAYMENT. PLEASE INCLUDE THE BILL NUMBER ON YOUR CHECK OR MONEY ORDER. DO NOT SEND CASH. PLEASE MAKE YOUR PAYMENT FOR THE EXACT AMOUNT DUE. MAKE YOUR PAYMENT PAYABLE TO : USDA FOREST SERVICE (SEE ADDRESS AT RIGHT).

PAY BY MAIL ADDRESS:
USDA FOREST SERVICE
C/O CITIBANK
P.O. BOX 301550
LOS ANGELES, CA 90030-1550

AMOUNT DUE: \$8,887.17

AMOUNT ENCLOSED: \$ _____

TO: CITY OF CASCADE LOCKS
PO BOX 308
CASCADE LOCKS, OR 97014 UNITED STATES

2. NET AMOUNT DUE: \$8,887.17
3. DUE DATE: 05/01/2014
4. BILL NUMBER: BF062200P0035
5. PAYER CODE: 0003337016

6. AGREEMENT NO: CONTRACT NO:
8. REMARKS:
FAILURE TO PAY FEES BY DUE DATE CONSTITUTES NON-COMPLIANCE WITH AUTHORIZATION.

7. DESCRIPTION:
9. PRINCIPAL: \$8,887.17
10. INTEREST:
11. ADMINISTRATIVE COSTS:
12. PENALTY:
13. AMOUNT DUE: \$8,887.17
14. ADJ. + CREDIT: \$.00
15. NET AMOUNT DUE: \$8,887.17

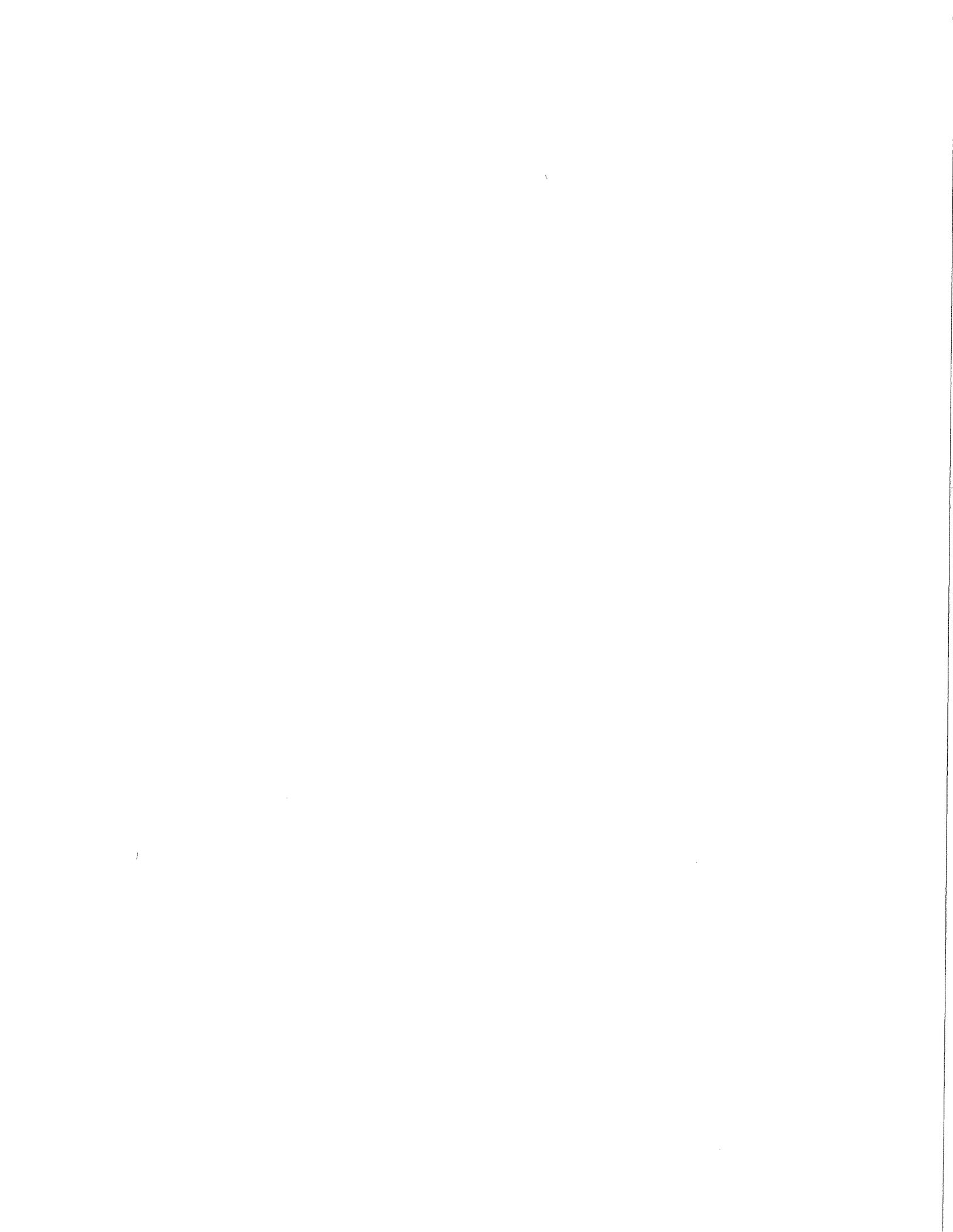
NOTE:
PLEASE SEND ALL CORRESPONDENCE, INQUIRIES, AND CHANGE OF ADDRESS TO:
COLUMBIA GORGE SCENIC AREA (541) 308-1700
902 WASCO AVE., SUITE 200
HOOD RIVER, OR 97031

FAILURE TO MAKE PAYMENT BY DUE DATE WILL RESULT IN THE ASSESSMENT OF LATE PAYMENT CHARGES (INTEREST, ADMINISTRATIVE COST, AND/OR PENALTY CHARGES) IN ACCORDANCE WITH YOUR CONTRACT, PERMIT, OR THE DEBT COLLECTION ACT OF 1982, AS AMENDED.
POSTMARKS ARE NOT HONORED.

DATE/PERIOD	DESCRIPTION	AMOUNT
01/01/2014 To 12/31/2014	2720 SPECIAL USES CRG458 643 POWERLINE PERMIT ISSUED: 07/15/2008	Columbia River Gorge National Scen \$8,887.17

FOR OFFICIAL USE ONLY

16. ORG	17. JOB	18. AMOUNT
0622	89830614	\$8,887.17



USDA FOREST SERVICE
BILL FOR COLLECTION

1. BILL DATE: 03/20/2014 PAGE: 1 OF 1

TO ENSURE PROPER CREDIT PLEASE HAVE YOUR BILL AVAILABLE AND CHOOSE ONE OF THE FOLLOWING OPTIONS:

. **PAY ONLINE AT:** WWW.FS.FED.US/BILLPAY
. **PAY BY MAIL.** INCLUDE A COPY OF THIS BILL WITH YOUR PAYMENT. PLEASE INCLUDE THE BILL NUMBER ON YOUR CHECK OR MONEY ORDER. DO NOT SEND CASH. PLEASE MAKE YOUR PAYMENT FOR THE EXACT AMOUNT DUE. MAKE YOUR PAYMENT PAYABLE TO : USDA FOREST SERVICE (SEE ADDRESS AT RIGHT).

PAY BY MAIL ADDRESS:
USDA FOREST SERVICE
C/O CITIBANK
P.O. BOX 301550
LOS ANGELES, CA 90030-1550

AMOUNT DUE: \$8,887.17

AMOUNT ENCLOSED: \$ _____

TO: CITY OF CASCADE LOCKS
PO BOX 308
CASCADE LOCKS, OR 97014 UNITED STATES

COPY

2. NET AMOUNT DUE: \$8,887.17
3. DUE DATE: 05/01/2014
4. BILL NUMBER: BF062200P0035
5. PAYER CODE: 0003337016

6. AGREEMENT NO: CONTRACT NO:
8. REMARKS:
FAILURE TO PAY FEES BY DUE DATE CONSTITUTES NON-COMPLIANCE WITH AUTHORIZATION.

7. DESCRIPTION:
9. PRINCIPAL: \$8,887.17
10. INTEREST:
11. ADMINISTRATIVE COSTS:
12. PENALTY:
13. AMOUNT DUE: \$8,887.17
14. ADJ. + CREDIT: \$.00
15. NET AMOUNT DUE: \$8,887.17

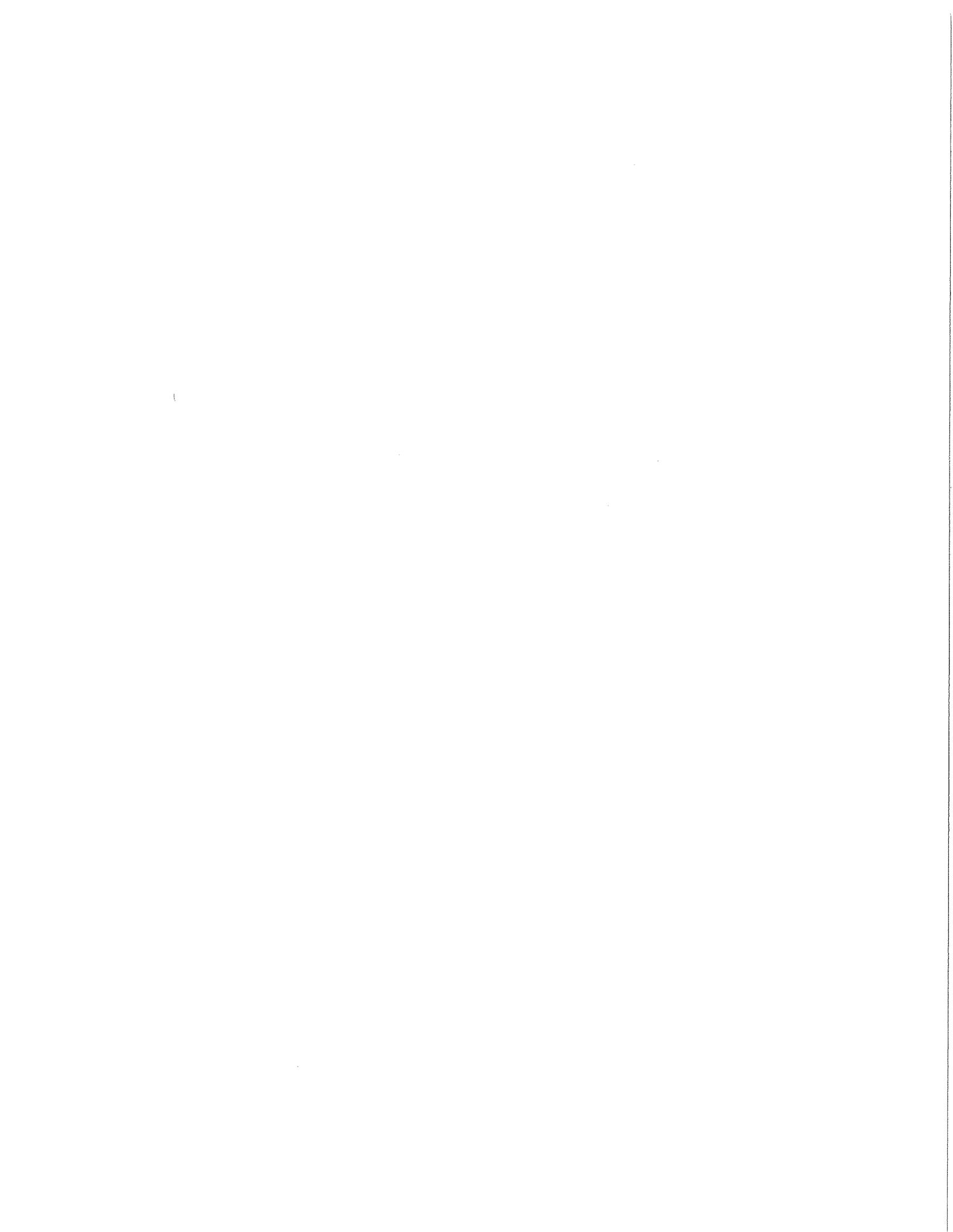
NOTE:
PLEASE SEND ALL CORRESPONDENCE, INQUIRIES, AND CHANGE OF ADDRESS TO:
COLUMBIA GORGE SCENIC AREA (541) 308-1700
902 WASCO AVE., SUITE 200
HOOD RIVER, OR 97031

FAILURE TO MAKE PAYMENT BY DUE DATE WILL RESULT IN THE ASSESSMENT OF LATE PAYMENT CHARGES (INTEREST, ADMINISTRATIVE COST, AND/OR PENALTY CHARGES) IN ACCORDANCE WITH YOUR CONTRACT, PERMIT, OR THE DEBT COLLECTION ACT OF 1982, AS AMENDED. POSTMARKS ARE NOT HONORED.

DATE/PERIOD	DESCRIPTION	AMOUNT
01/01/2014 To 12/31/2014	2720 SPECIAL USES 643 POWERLINE PERMIT ISSUED: 07/15/2008	\$8,887.17

FOR OFFICIAL USE ONLY

16. ORG	17. JOB	18. AMOUNT
0622	89830614	\$8,887.17



Instructions for Bill for Collections:

Here are some helpful tips to ensure your payment is received and credited to your account. If you have any questions, please contact your permit administrator.

To make payment on-line:

You now have the option of paying your bills online using a check or plastic card. To take advantage of our new online process, visit: www.fs.fed.us/billpay/

To mail payment in:

1. Enclose a copy of the bill with your check or money order. Do not send cash.
2. Write the bill number on your check (HINT: box 4, starts with BF 0622xxxxxx)
3. Make checks payable to: USDA Forest Service
4. Mail Payment to:
USDA Forest Service
C/O CITIBANK
P.O. Box 301550
Los Angeles, CA 90030-1550

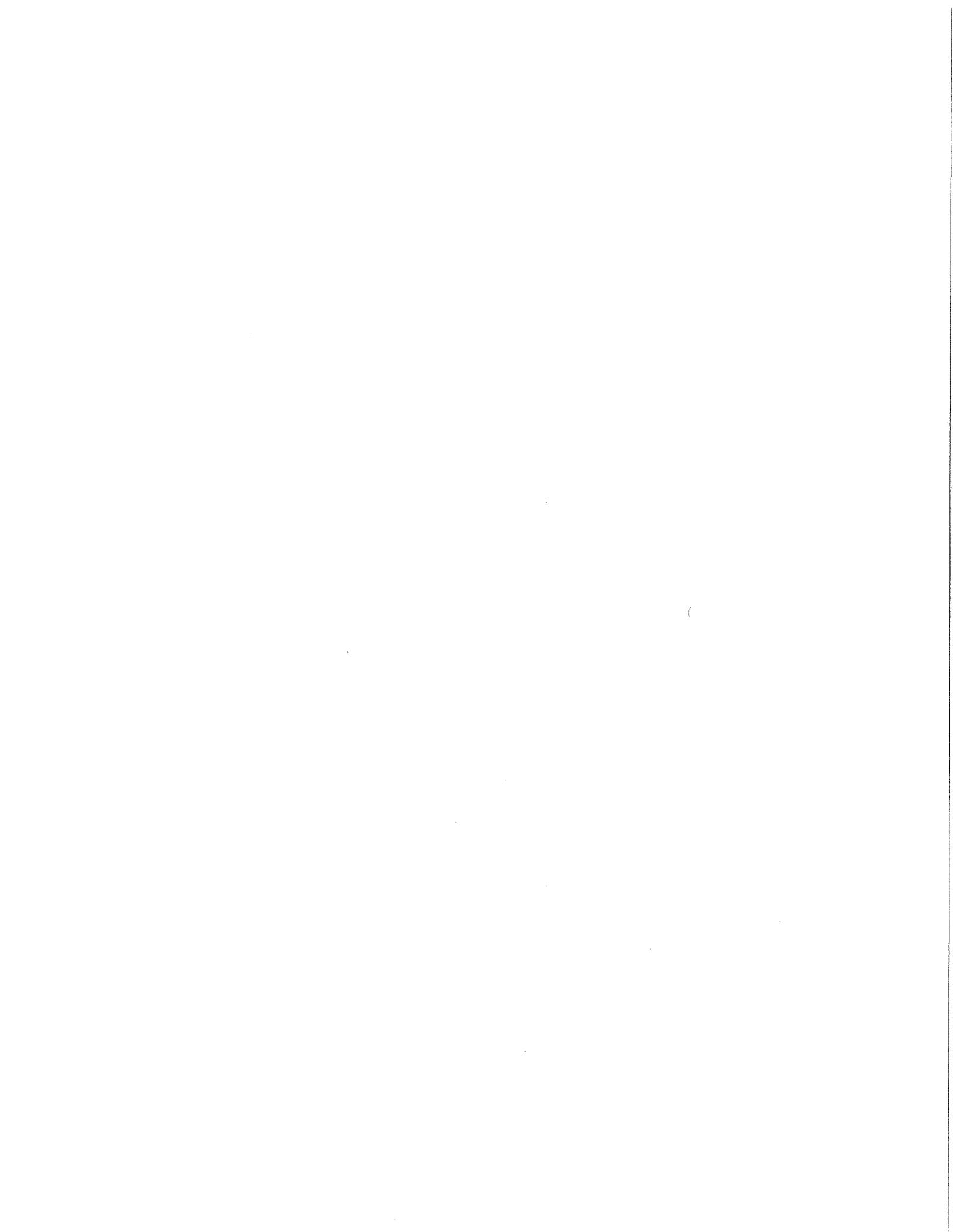
IMPORTANT: All other documents, such as signed permits, operating plans, insurance certificates or correspondence should be mailed to:

USDA Forest Service
Columbia River Gorge National Scenic Area
Attn: Special Uses
902 Wasco, Suite 200
Hood River, OR 97031

Or call (541) 308-1712 for more information.

Notice to Customers Making Payment by Check – When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. For inquiries, please call 1-877-372-7248 Option #1.

Privacy Act – A Privacy Act Statement required by 5 U.S.C. § 552a (e) (3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available from our internet site at www.fs.fed.us/billpay or call toll free at 1-877-372-7248 Option #1 to obtain a copy by mail. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 8, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Bike Rack Program for Tourism Committee

SYNOPSIS: The Tourism Committee in conjunction with the Port of Cascade Locks and the Cascade Locks Business Association has developed a Bike Rack program. With the completion of the Historic Columbia River Highway bike and hike trail and the development of the Easy Climb and mountain biking trails in and near our community, the number of bikers entering town will increase. As identified in the Connect Cascade Locks developed by PSU students and in the Gorge Hubs program, bike racks for securing tourist bikes are becoming increasingly important. The Tourism Committee has voted to send \$2775 to the Cascade Locks Business Association as their part of the program.

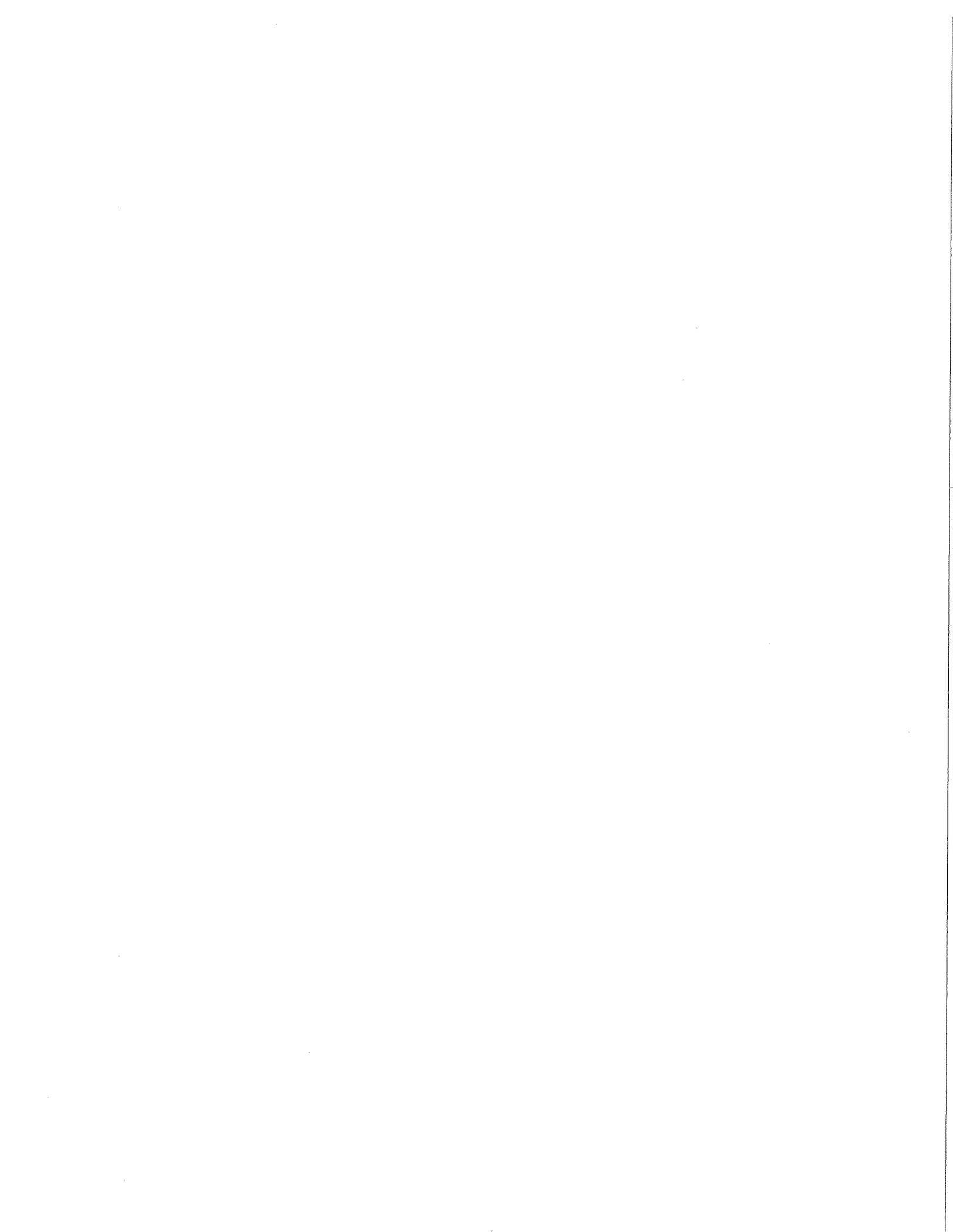
The bike racks are industry standard designed and manufactured by Huntco in Portland. The cost is \$92.50 per rack. Local businesses can sign up for the program with a membership from the Cascade Locks Business Association and can personalize the rack with a design such as their logo or silhouette.

Since this is over my check limit, I have brought this to the Council.

CITY COUNCIL OPTIONS: Accept or reject the Tourism Committee request.

RECOMMENDED MOTION: "I move to approve the Tourism Committee request for the purchase of 30 bike racks at \$92.50 each with the funds to be coordinated through the Cascade Locks Business Association."

Financial Review and Status: Funds available from 08-405-62115.



The HP Rack

Each unit is constructed of

2.375" (6.0 cm) O.D. 2" (5.0 cm) I.D. x 0.154" (.39 cm) wall

ASTM A53 schedule 40 steel pipe

■ The HP is 36" (91.4 cm) or optional 42" (91.4 cm) high x 30" (76.2 cm) wide.

■ Mounting Options (see detail)

■ Flange Mount ■ Free-Standing ■ In-Ground

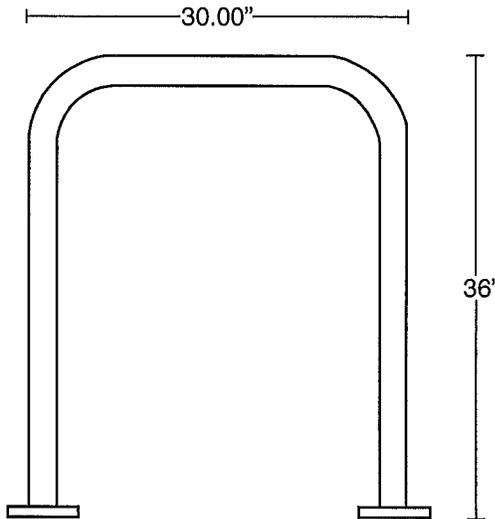
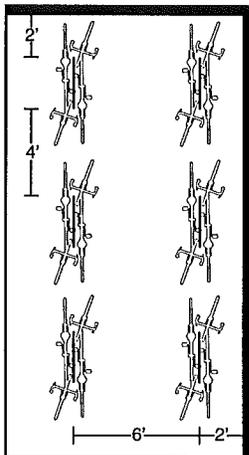
■ Choice of four finishes:

■ Hot Dipped Galvanized

■ Powder Coating (weather resistant Polyester TGIC, 6-8 mils thick) in an unlimited range of colors.

■ ASTM A314 schedule 40 TP304 Stainless Steel, #4 Satin Finish.

■ Thermoplastic Coating (10-12 mils thick) in red, black, green, blue, gray, white, yellow and brown.



HP 40 lbs.

MOUNTING OPTIONS

FLANGE MOUNT

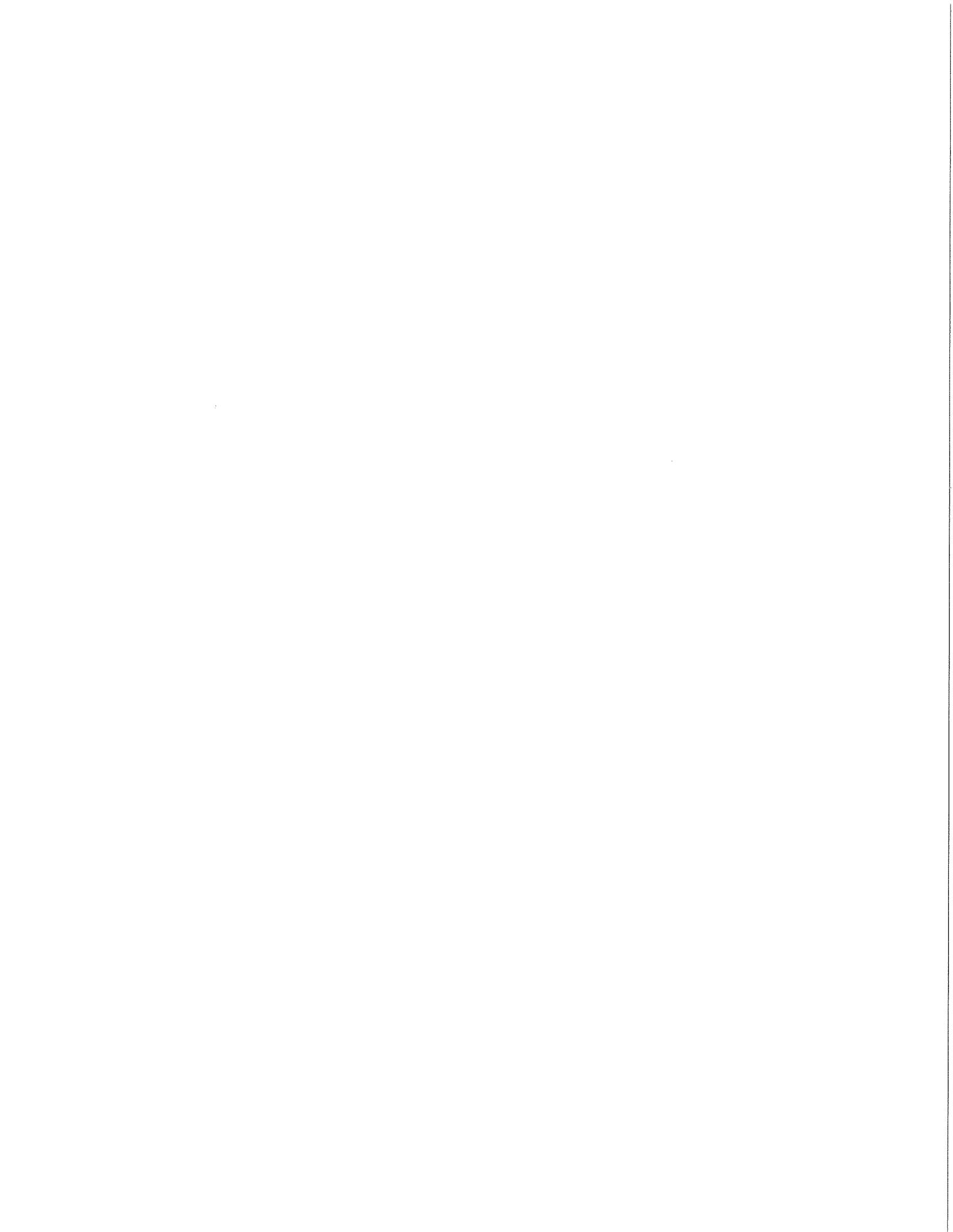
4"x1/2" anchor bolts
SIDE VIEW

TOP VIEW

IN-GROUND MOUNT

12" OUTLINE OF CORE HOLE
6"

FLANGE COVERS
"The Finishing Touch"



STAFF REPORT

Date Prepared: March 27, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Codification of Ordinances.

SYNOPSIS: The City entered into a contract with American Legal Publishing to codify the City's ordinances in January of 2013. The project is complete and now an ordinance is being presented to Council for adoption of the Municipal Code.

In the near future a link will be posted on the City's website for easy access to the City of Cascade Locks Municipal Code.

At the March 24, 2014 City Council meeting the motion was made to approve and have the first reading by title only of Ordinance No. 432.

CITY COUNCIL OPTIONS:

1. Have second reading by title only and vote on the motion to adopt Ordinance No. 432.
2. Other action as deemed desirable by City Council.

RECOMMENDATION: Have second reading by title only and vote on the motion to Adopt Ordinance No. 432.



ORDINANCE NO. 432

AN ORDINANCE ADOPTING THE CITY OF CASCADE LOCKS MUNICIPAL CODE AS REVISED, REFORMATTED, INDEXED, CODIFIED, COMPILED AND EDITED.

WHEREAS, the present general and permanent ordinances of the City of Cascade Locks are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the municipality and for the proper conduct of its affairs; and

WHEREAS, the Acts of the Legislature of the State of Oregon empower and authorize the political subdivision to revise, amend, restate, codify and compile any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate such ordinance into one ordinance in book form; and

WHEREAS, American Legal Publishing, in its efforts to promote better and more efficient municipal government, is willing to undertake the codification of the City's ordinances;

THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, ORDAINS AS FOLLOWS:

SECTION 1. The general ordinances of the City of Cascade Locks as revised, amended, restated, codified, and compiled in book form are hereby adopted as and shall constitute the "Code of Ordinances for the City of Cascade Locks, State of Oregon".

SECTION 2. Such Code of Ordinances as adopted in Section 1 shall consist of the following Titles as Shown on Exhibit A.

SECTION 3. If any section, subsection, sentence, clause or phrase of the Code is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Code. The Council declares that it would have passed this Code, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases have been declared invalid or unconstitutional, and if for any reason this Code should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

SECTION 4. This ordinance shall take effect on the 30th day following its enactment.

FIRST READING by the City Council this 24th day of March, 2014.

SECOND READING AND ADOPTED by the City Council this 14th day of April, 2014.

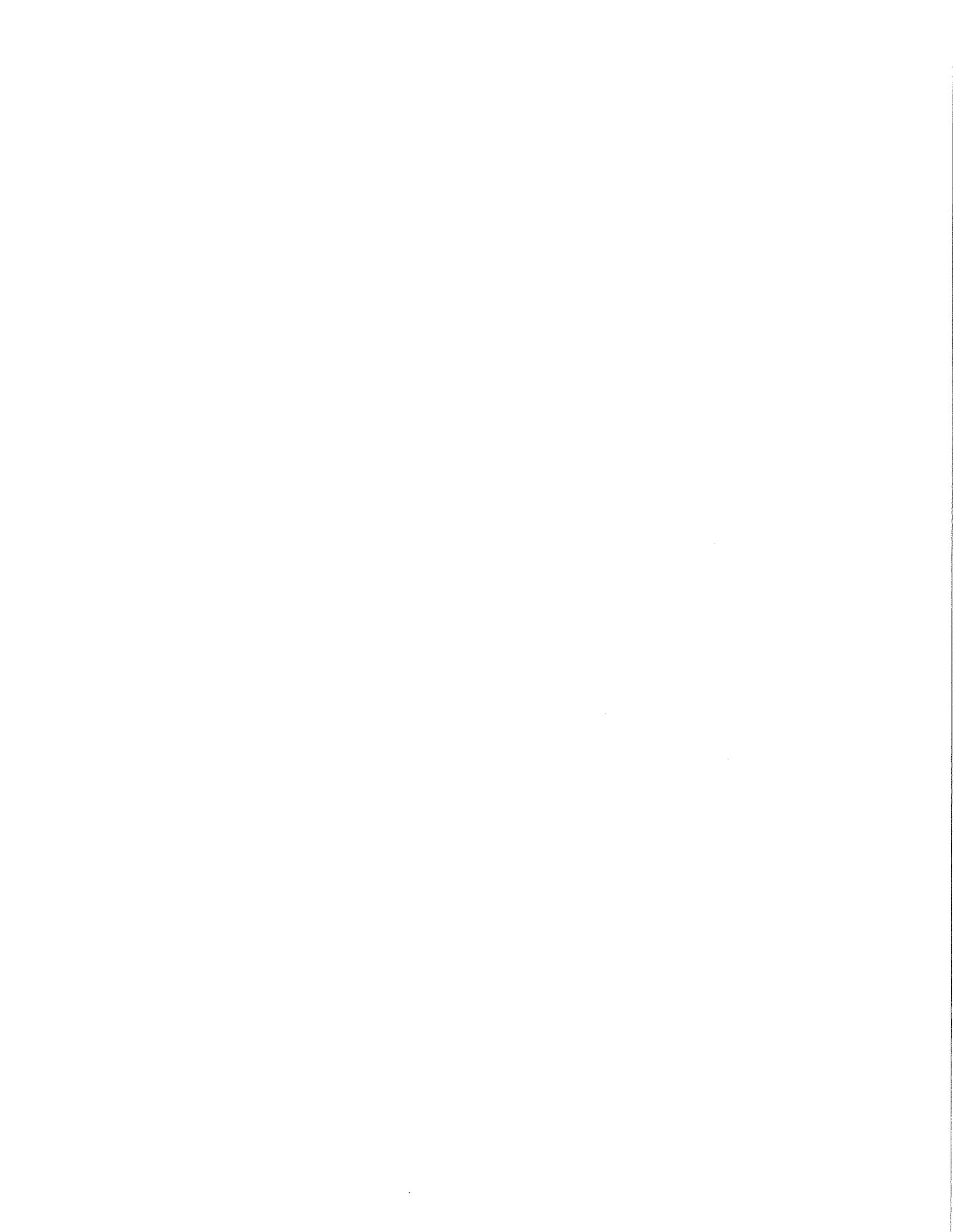
Mayor

ATTEST:

City Recorder

Ayes _____;

Nays _____.



**CASCADE LOCKS, OREGON
TABLE OF CONTENTS**

Chapter

TITLE I: GENERAL PROVISIONS

- 10. General Provisions

TITLE III: ADMINISTRATION

- 30. City Officials
- 31. City Organizations
- 32. City Policies
- 33. Emergency Management

TITLE V: PUBLIC WORKS

- 50. Garbage
- 51. Sewers
- 52. Water
- 53. Electricity

TITLE VII: TRAFFIC CODE

- 70. General Provisions
- 71. Traffic-Control Devices
- 72. Traffic Regulations
- 73. Parking Regulations
- 74. Bicycles and Recreational Vehicles
- 75. Impoundment
- 76. Transportation System Plan

TITLE IX: GENERAL REGULATIONS

- 90. Animals
- 91. Fire Prevention
- 92. Inoperable and Discarded Vehicles
- 93. Cemeteries
- 94. Noise
- 95. Nuisances
- 96. Rights-of-Way
- 97. Artifacts and Historical Materials

Cascade Locks - Table of Contents

TITLE XI: BUSINESS REGULATIONS

- 110. Temporary Outdoor Businesses
- 111. Timber
- 112. Transient Rooms
- 113. Cable Television
- 114. Social Gaming
- 115. Street Vendors

TITLE XIII: GENERAL OFFENSES

- 130. General Offenses
- 131. Minors
- 132. Drug-Free Zone

TITLE XV: LAND USAGE

- 150. Building Regulations
- 151. Flood Damage Prevention

TABLE OF SPECIAL ORDINANCES

Table

- I. Vacations

PARALLEL REFERENCES

- References to Oregon Revised Statutes
- References to Ordinances

INDEX

AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 7, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Ordinance No. 433 Declaring a Moratorium on Medical Marijuana Facilities

SYNOPSIS: At our last City Council meeting, Karen Joplin from Hood River County and Tiffany Hicks, a private citizen from Hood River, addressed the Council concerning a proposed medical marijuana dispensary moratorium. The League of Oregon Cities had sent a model ordinance establishing a municipal ordinance preventing medical marijuana dispensaries from being permitted in cities until May 1, 2015 as outlined by a bill which passed the legislature during the past session. The Council directed that staff work with the City Attorney to develop the model ordinance into one which meets the City of Cascade Locks situation. That ordinance is attached for your consideration.

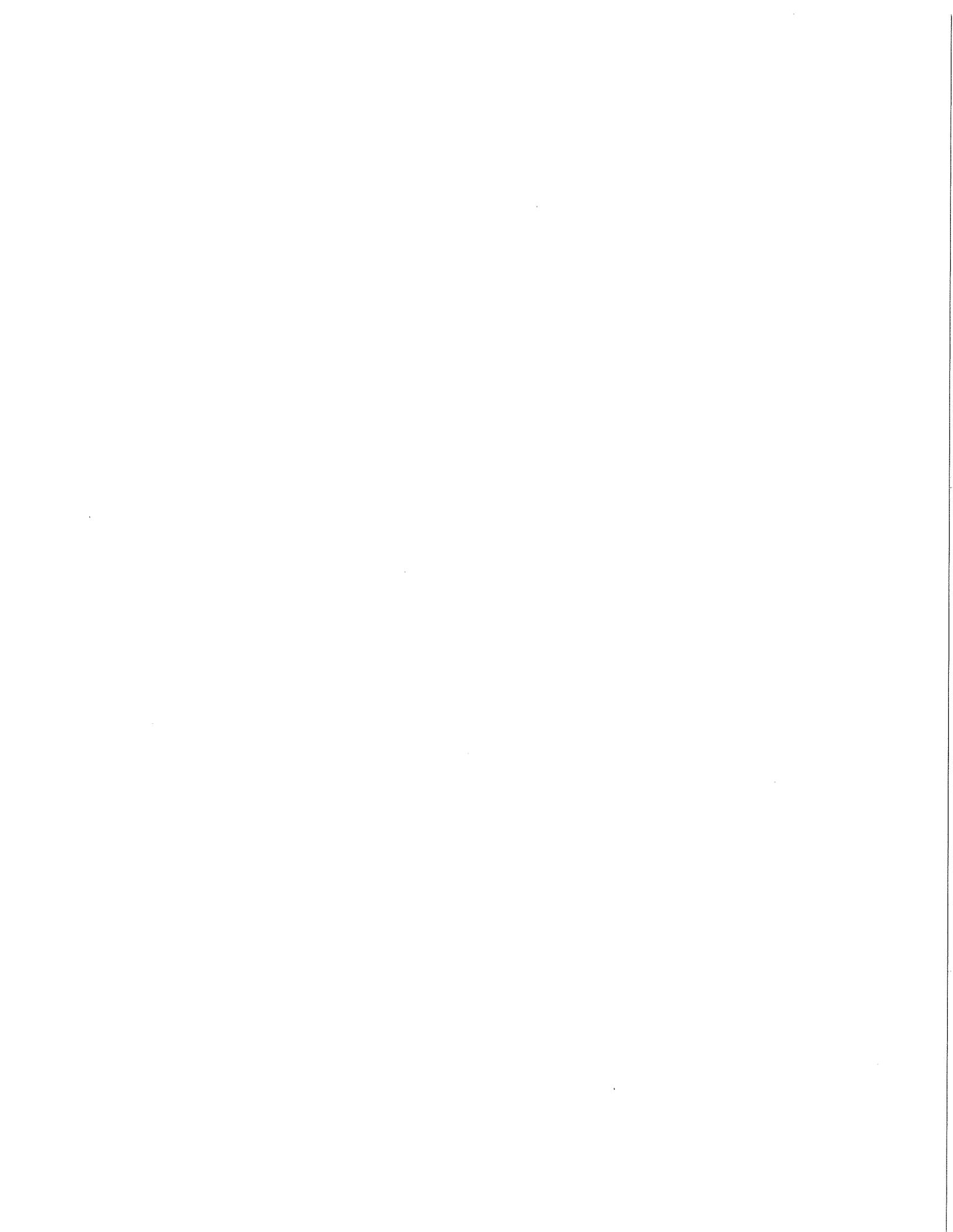
From the LOC: "The bill states that cities may only impose time, place, and manner restrictions on Medical Marijuana Facilities, unless the City adopts an ordinance declaring a moratorium on Medical Marijuana Facilities and notifies the Oregon Health Authority by May 1, 2014. Individuals who violate the moratorium, which it is in place, are subject to prosecution, even if they are a medical marijuana card holder. However, the bill limits the moratorium to May 1, 2015, after which the city will be limited to only time, place, and manner restrictions.

The intent of the bill is to provide cities and counties with a way to prevent the development of medical marijuana facilities in their communities without fear of a law suit, while the legislature studies this matter further. The House and Senate Judiciary Committees have been charged with holding a workgroup to make further changes to the dispensary system and the issue of local bans will be taken up then."

If this ordinance is passed before May 1, 2014, the City must send a copy of the ordinance to the State. This ordinance also carries an emergency declaration so it can be placed in effect before the May 1 deadline set by the legislature.

CITY COUNCIL OPTIONS: This is the first reading of Ordinance No. 433.

RECOMMENDED MOTION: The motion will be made after the second reading on April 28.



ORDINANCE NO. 433

AN ORDINANCE DECLARING A MORATORIUM ON MEDICAL MARIJUANA FACILITIES, AND DECLARING AN EMERGENCY

WHEREAS, the Oregon Legislature enacted House Bill 3460 (2013) which requires the Oregon Health Authority to develop and implement a process to register medical marijuana facilities;

WHEREAS, House Bill 3460 (2013) directed that persons who operate or are employed by a registered medical marijuana facility would enjoy immunity from state prosecution;

WHEREAS, the issue of whether a local government believes a certain type of business should operate within its jurisdictional limits is a local government decision, the enforcement of which is subject to the general and police powers of that jurisdiction;

WHEREAS, the Oregon Legislature enacted Senate Bill 1531 (2014) which removes immunity from state prosecution for a person who is responsible for or employed by a registered medical marijuana facility located in an area subject to the jurisdiction of a city or county that enacts a moratorium prohibiting the operation of a medical marijuana facility; and

WHEREAS, the City Council believes it is in the best interests of the health, safety and welfare of the citizens of Cascade Locks to enact such a moratorium prohibiting the operation of medical marijuana facilities within the jurisdictional boundaries of Cascade Locks;

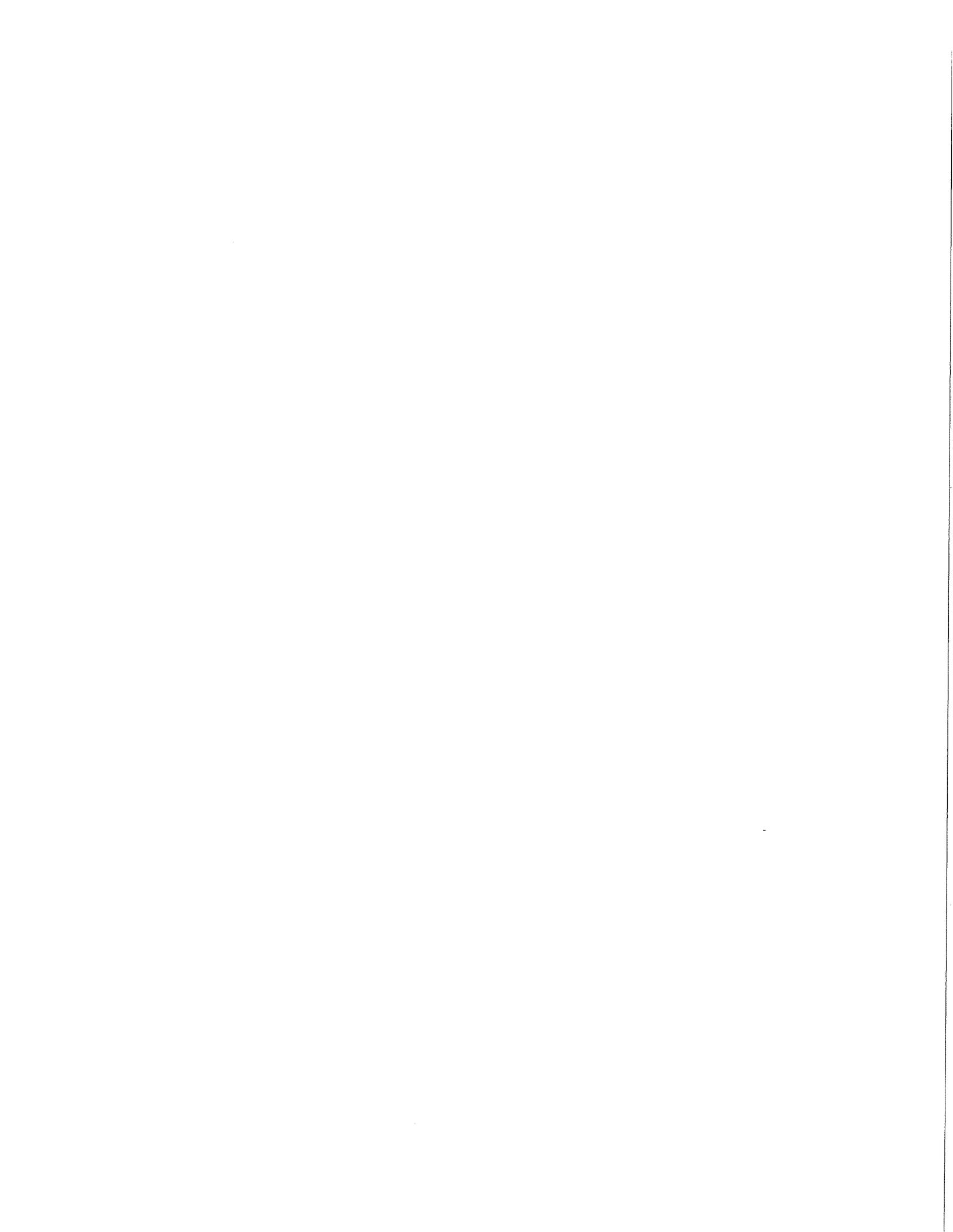
THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, ORDAINS AS FOLLOWS:

SECTION 1. Moratorium Declared. The City of Cascade Locks hereby prohibits the operation of any medical marijuana facility in any area subject to the jurisdiction of the City of Cascade Locks. As used in this section, "medical marijuana facility" includes any facility that dispenses marijuana pursuant to ORS 475.314 or any other provision of Oregon law.

SECTION 2. Duration of Moratorium. The moratorium imposed by this ordinance shall be effective until May 1, 2015, unless rescinded sooner.

SECTION 3. Enforcement. The City Administrator is charged with enforcement of the moratorium.

SECTION 4. Remedies not Exclusive. The remedies available under Senate Bill 1531 (2014) for a violation of the moratorium imposed by this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law. It is within the discretion of the City of Cascade Locks to seek cumulative remedies for a violation of the moratorium imposed by this ordinance.



SECTION 5. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable.

SECTION 6. Emergency. This Ordinance being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this Ordinance takes effect on its passage.

FIRST READING by the City Council this 14th day of April, 2014.

SECOND READING and ADOPTED by the City Council this 28th day of April, 2014.

APPROVED by the Mayor this 28th day of April, 2014.

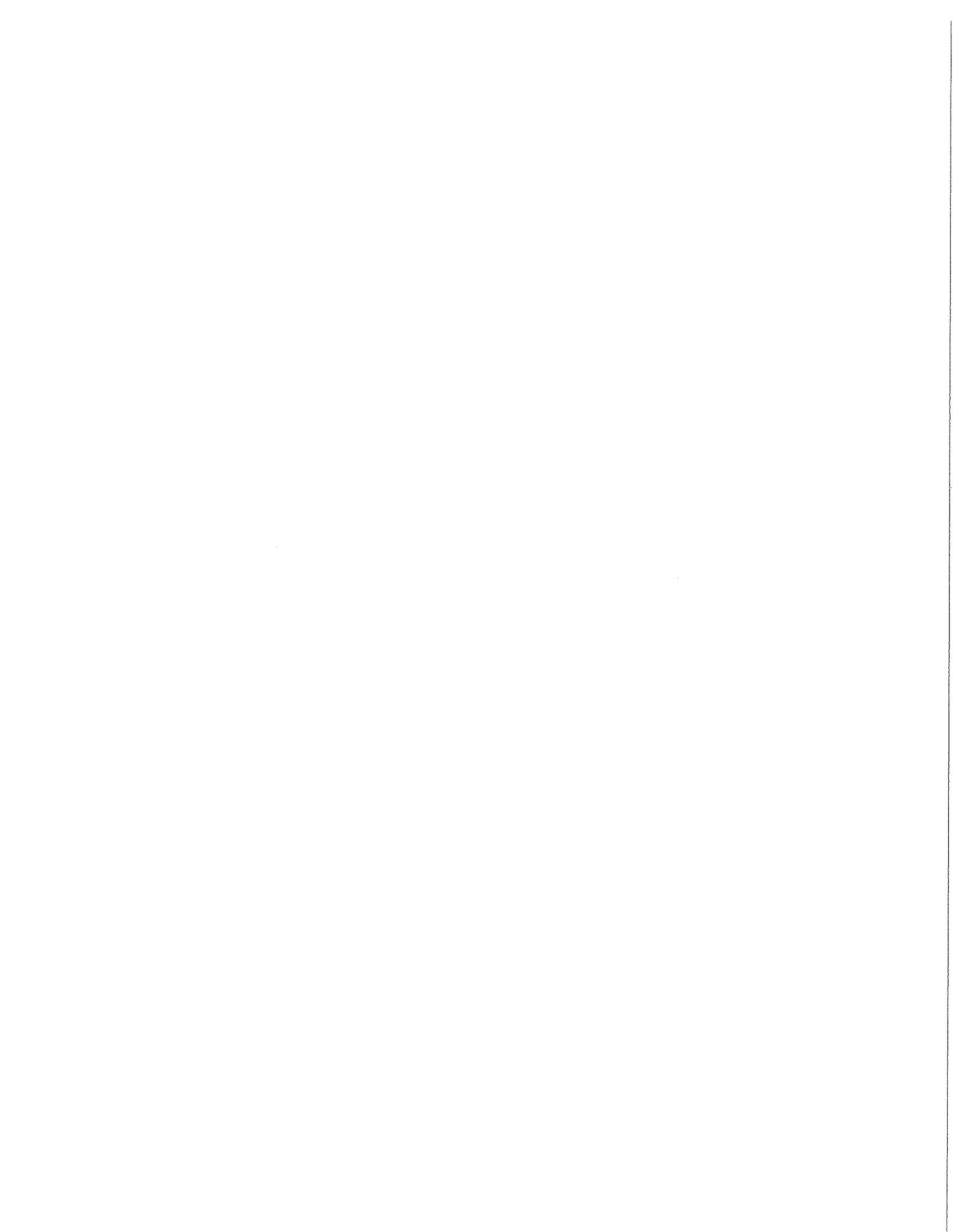
Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

Ayes ___;

Nays ___.



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 4, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Adopt Water System Master Plan

SYNOPSIS: The Water System Master Plan outlines the necessary infrastructure improvements for our water system for the next 20 years and provides a look at the financing required. The Council needs to adopt the Master Plan to help direct our efforts at improving the water system. The Port of Cascade Locks was given a chance to comment on the plan and they are in support of the direction. Hood River County was also given a chance to comment on the plan, but no comment was received. The State of Oregon approved the plan on Monday, April 7 with very minor changes.

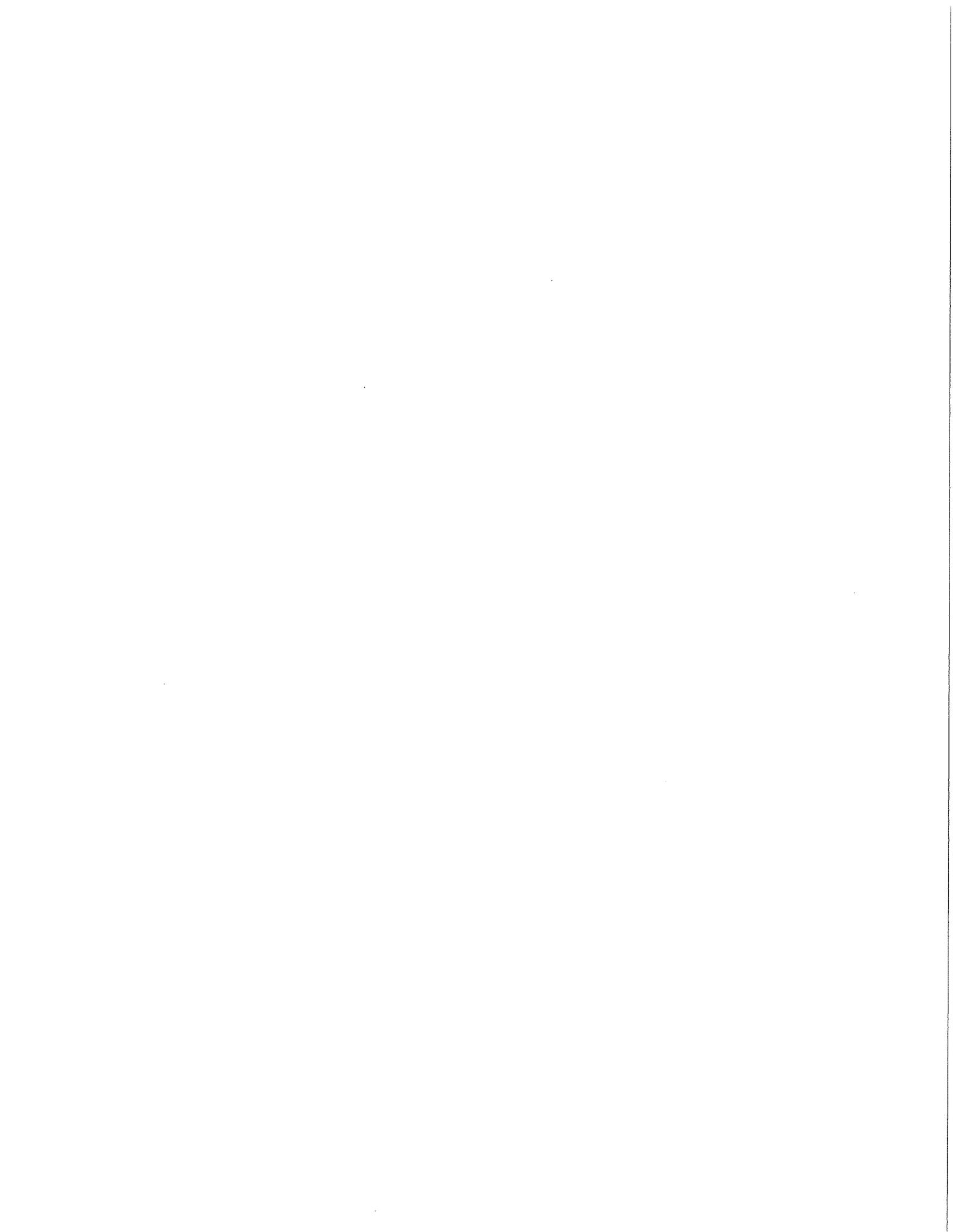
As we seek funding for these projects, there will be costs of engineering time to complete applications. We had a very successful meeting with USDA Rural Utilities Service where they invited us to submit an application. The Mayor attended a "One Stop" meeting in Salem on April 8, where we met with State and Federal agencies to review the potential for their funding.

The State funding focuses their proposals based on the "affordability index," i.e. 1.25% of median household income (MHI). With the MHI in Cascade Locks around \$42,000, the projected cost per month is about \$42.00. The State Revolving Loan Fund or the State Public Works Fund would adjust the term and rate to get as close as possible to \$42 per month per equivalent dwelling unit (EDU) – the residence. Only the Federal funding through USDA Rural Utility Services was willing to offer a package at 40 years at 3.25% interest which would minimize the cost to the rate payer.

The first step to seek funding is to adopt the Water System Master Plan.

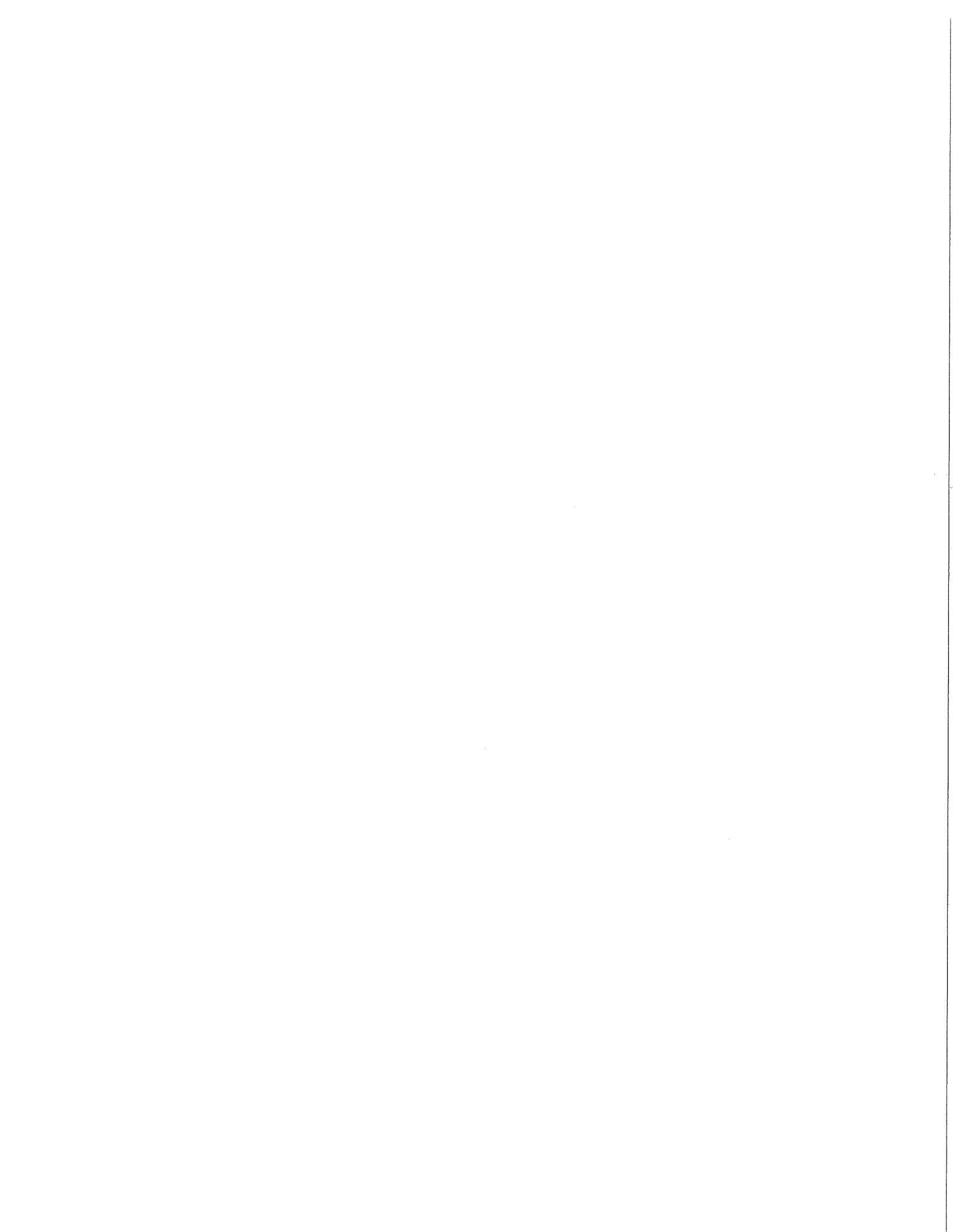
After the Master Plan is adopted, we will begin the application to USDA Rural Utility Services (RUS). During the course of that application, RUS will ensure that the project meets all of their guidelines for funding. With this motion I would like to continue to work with Tenneson Engineering through the application and construction process.

CITY COUNCIL OPTIONS: Adopt or reject the Master Plan as presented.



RECOMMENDED MOTION: "I move to adopt the Water System Master Plan as presented by Tenneson Engineering."

Financial Review and Status: To do all of the projects identified for the next five years would require \$3,657,000 in grants and loans and an increase in rates of approximately \$20 per month to fund the debt service. Again, the projects to be done and the amount of the rate increase will be determined through the application process with RUS.



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 4, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

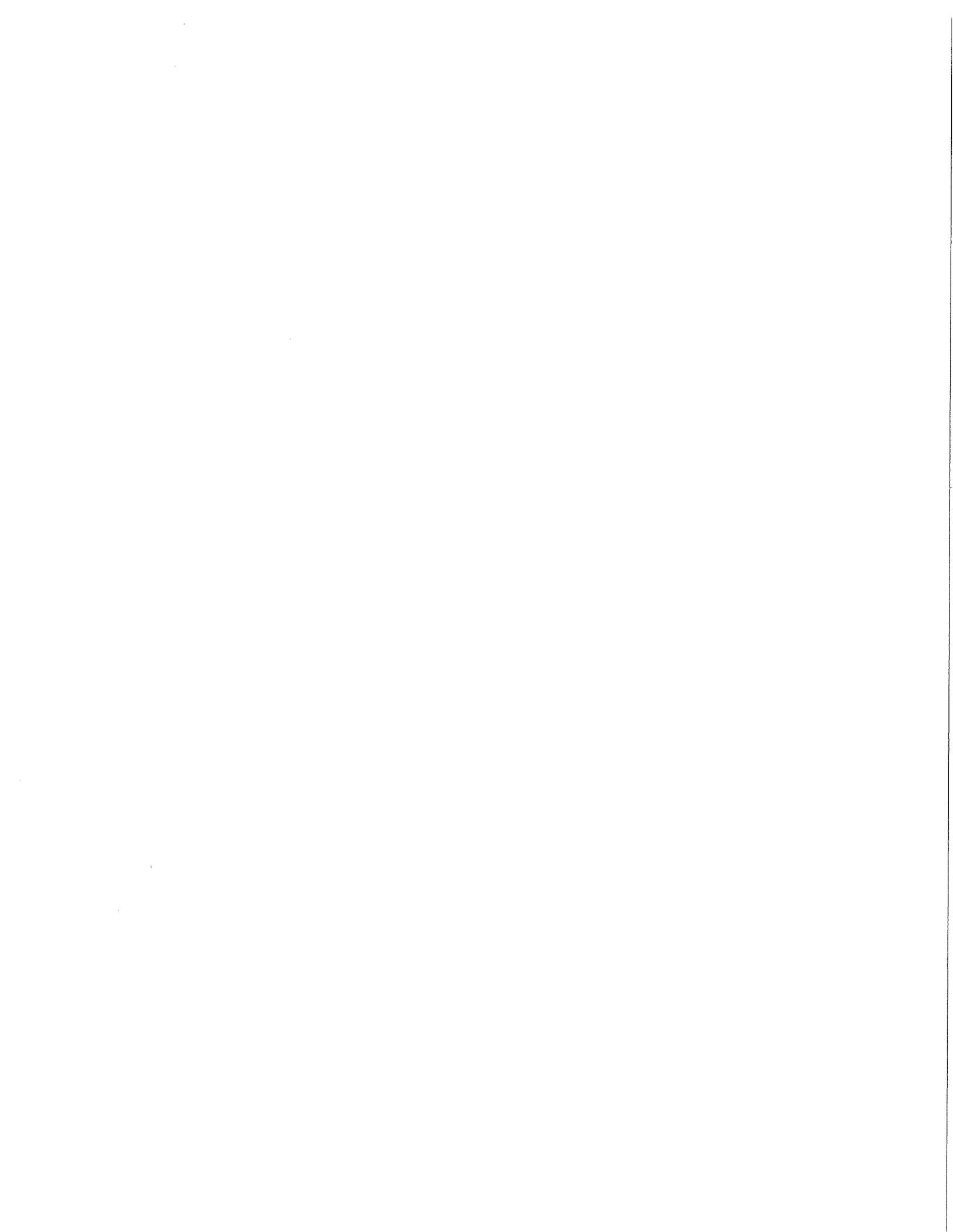
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Sheriff's Annual Contract

SYNOPSIS: Each year the Hood River County submits an agreement to the City for law enforcement services. The County is required to submit its request to the City by April 1 of each year, or the cost of the service will not increase during the next fiscal year. If you recall, last year the County did not submit the request by April 1 and the amount charged remained the same for two consecutive years. For the last two years we have paid \$87,133 per year. This year the request is for \$98,610, a 13% increase, because they are asking for last year's increase to be included this year. While this is a substantial increase, it is still cheaper than funding our own department.

CITY COUNCIL OPTIONS: Accept or reject the proposed increase.

RECOMMENDED MOTION: "I move to approve the contract with the Hood River County Sheriff's Office for law enforcement services for the City of Cascade Locks for the Fiscal Year 2014-2015."



HOOD RIVER COUNTY ADMINISTRATION

RECEIVED
MAR 25 2014



DAVID MERIWETHER, COUNTY ADMINISTRATOR

601 State Street • Hood River, OR 97031 • (541) 386-3970 • FAX (541) 386-9392

BY: BOARD OF
COMMISSIONERS

RON RIVERS - CHAIR
KAREN JOPLIN - DISTRICT NO. 1
MAUI MEYER - DISTRICT NO. 2
BOB BENTON - DISTRICT NO. 3
LES PERKINS - DISTRICT NO. 4

March 24, 2014

City of Cascade Locks
Gordon Zimmerman, City Manager
PO Box 308
Cascade Locks OR 97014

RE: Law Enforcement Contract/Services

Dear Gordon:

Currently Hood River County provides law enforcement services to the City of Cascade Locks under an Intergovernmental Agreement. That agreement allows for annual cost of living increases, if the County submits the request by April 1st of the current fiscal year to allow for the city to plan accordingly for the next fiscal year.

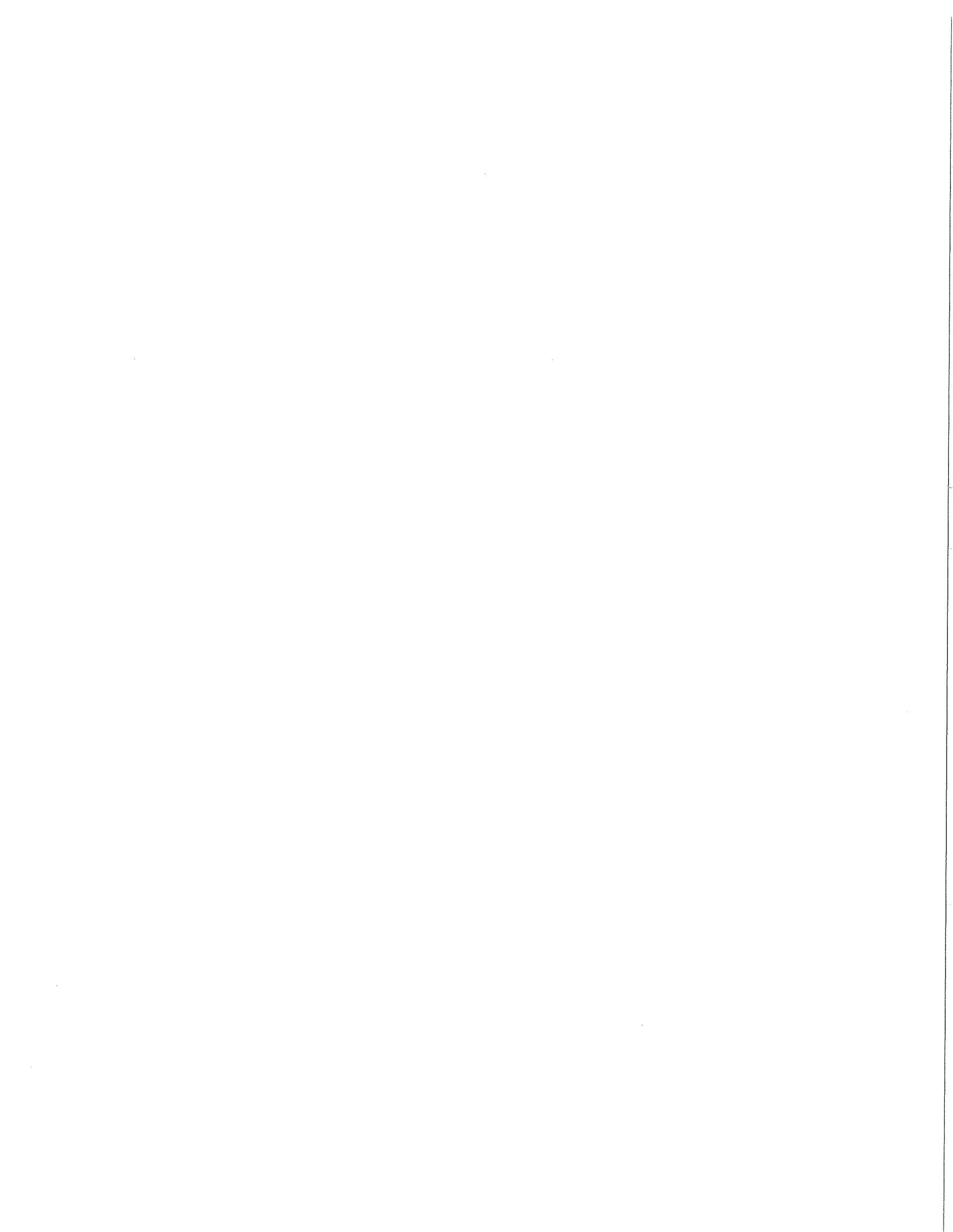
Our Budget & Finance department has determined the yearly cost to provide the existing law enforcement services to the City to be \$98,610.00 for the fiscal year 2014-2015. The cost covers personnel charges (wages/fringe) as well as new equipment for the deputy assigned to Cascade Locks and increased expenses; such as fuel. Please bear in mind this increase represents two years incremental increase in costs due to the timeliness of last year's notification.

We respectfully request the enclosed Intergovernmental Agreement be reviewed and approved by the City Council to become effective July 1, 2014.

Sincerely,

David Meriwether
County Administrator

Cc: Sheriff, Matt English
Budget & Finance Director, Sandi Borowy



**CITY OF CASCADE LOCKS AND HOOD RIVER COUNTY
LAW ENFORCEMENT SERVICES AGREEMENT**

THIS AGREEMENT made and entered into this ____ day of _____, 2014, by and between Hood River County, a home-rule county, and the Sheriff of Hood River County, hereinafter called "County", and the City of Cascade Locks, Oregon hereinafter called "City".

WITNESSETH

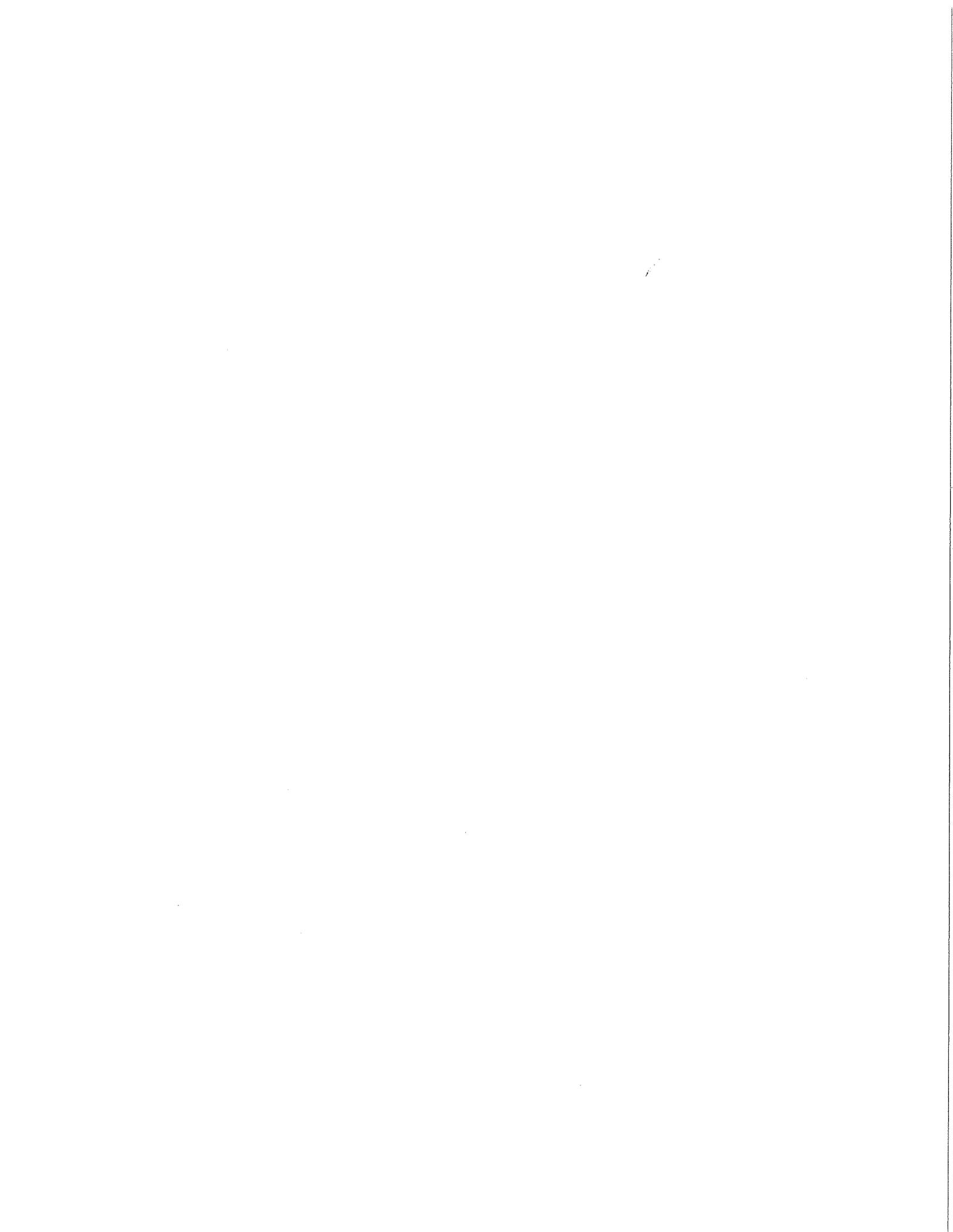
WHEREAS, the City is desirous of contracting with the County for the performance of law enforcement function within its boundaries by the County, through the Sheriff, thereof; and,

WHEREAS, the County is agreeable, with approval of the Sheriff, to render such services on the terms and conditions hereinafter set forth; and,

WHEREAS, such contracts are authorized by ORS 190.010.

NOW, THEREFORE, in consideration of mutual promises and covenants herein contained, it is agreed as follows:

1. Hood River County, Oregon and the Sheriff of Hood River County, hereby agree to provide law enforcement services to the City as provided for herein.
2. (a) The manner of performance of such service is within the discretion of the Sheriff of Hood River County, Oregon.
(b) This contract provides for a Sheriff Deputy to spend at least 24 hours per week performing law enforcement patrols within the City, excluding I-84 (not within the City limits of Cascade Locks). The parties acknowledge that the deputy may, from time to time, be required to perform duties, receive training, and attend meetings outside the City. Such activity will be kept to a minimum level practical.
(c) Additional time or coverage requested by the City in excess of the minimum hours outlined in paragraph 2(b) above are subject to an additional rate to be negotiated between the parties.
3. The rendition of such services, the standards of performance, the discipline of officers, and matter incident to the performance of such services and the control of personnel so employed, shall be the responsibility of the Sheriff.
4. For the purpose of performing said functions, the County, through the Sheriff, shall furnish and supply all necessary labor, supervision, equipment (including a minimum of one equipped patrol vehicle), communication facilities, and supplies necessary to maintain the level of services to be rendered hereunder, except as specified in Paragraph 6.



5. The contract shall continue indefinitely on an annual basis, and it may be terminated at any time by the City or by the County, acting through the Sheriff or County Board of Commissioners, by giving the other party sixty (60) days written notice.
6. The City, in this year of the agreement (Fiscal Year 2014-2015), agrees to pay the County for this service in the amount of \$98,610.00 at the rate of \$8,217.50 per month. Payments by the City to the County may increase in subsequent years to reflect contract costs as determined by the Sheriff's Department. The County will notify the City in writing, on or before April 1st of each year, of the amount of increase for the next fiscal year. No adjustment to the previously agreed upon contract amount shall be made if the City is not notified by the County in writing on or before April 1st. All parties to this agreement understand and agree that continued operation of this contract, and the terms thereof, are dependent upon the availability, on a year-to-year basis, of sufficient funds to finance this agreement, and it is further understood that such funds are within the power and control of the budget committees and governing bodies.
7. Information to be provided to the City. The County will provide the following service and reports in the time frames herein specified:
 - (a) Request of Assignment. Subject to paragraphs 2(b) and (c), the City may occasionally request the assignment of a Deputy for a specific time/event, in excess of the maximum hour outlined in paragraph 2(b) and so long as sufficient personnel is available.
 - (b) Monthly Report. A written monthly activity report will be provided to the Office of the City Administrator that includes the number of hours of service provided within and to the City in the past month.
 - (c) Invoicing and Accounting. Hood River County Sheriff's Office will provide to the City the above report fifteen (15) days after the last day of each month along with an invoice for said previous month. The City in turn will pay the invoice to the County no later than fifteen (15) days after receipt.

Agreed to the date written above by the last signing party:

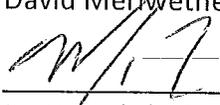
CITY OF CASCADE LOCKS, OREGON

HOOD RIVER COUNTY, OREGON

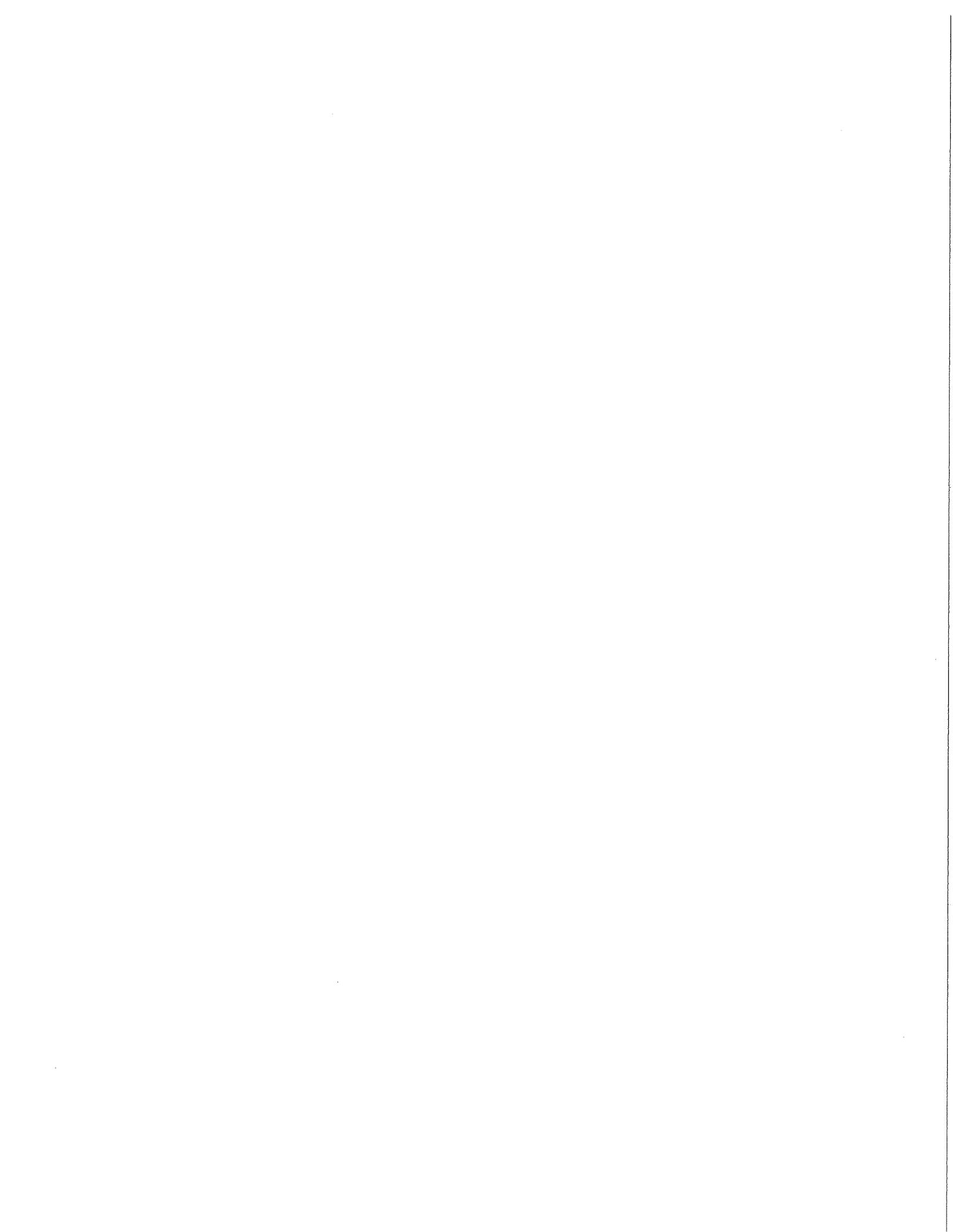
Mayor



David Meriwether, County Administrator



Matt English, County Sheriff



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 7, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Review Columbia Gorge Inn TRT Relief Request

SYNOPSIS: Miss Thanh Huynh has sent an email to the Mayor asking for relief of the penalties involved in her transient room tax (TRT) payments.

Please reference the attached spreadsheet.

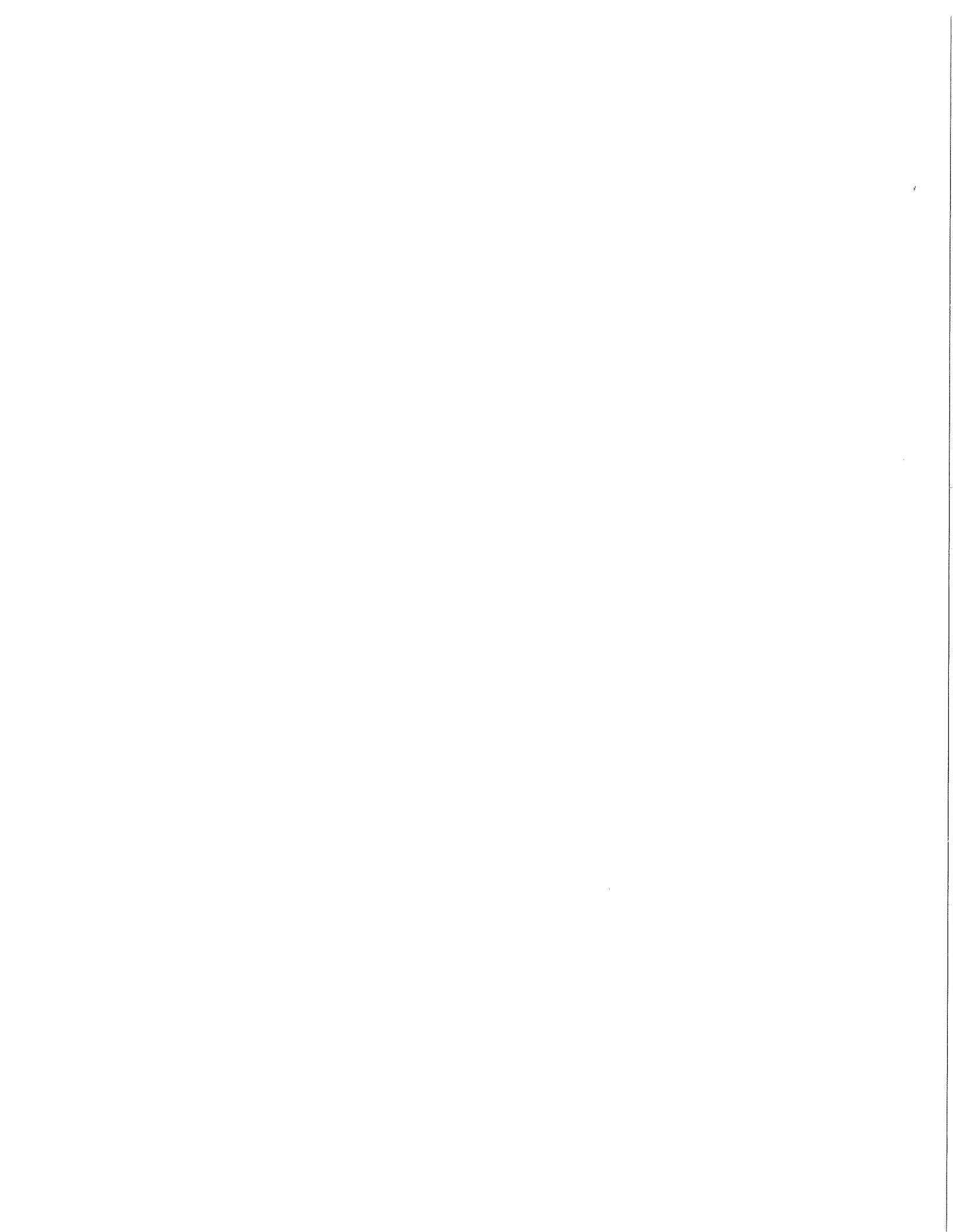
Miss Huynh did not fill the appropriate TRT forms for the 2nd quarter of 2011, the first and second quarters of 2012, and the second quarter of 2013. The City had tried for almost a year to audit her books to determine the amount of tax owed. When we finally received the books to be audited, they were incomplete and disorganized. (We had to cite Ms. Huynh into municipal court before we could receive the incomplete records.) Because the records were in such disarray, the TRT auditor and the City Administrator determined to use the bank records for the Columbia Gorge Inn as the basis for a determination of the taxes owed. In concept the 7% tax would be owed on all deposits made into the motel account. We reviewed the bank statements and assessed the tax due to Ms. Huynh. The figure was well over \$10,000.

I spent several hours with Ms. Huynh reviewing her information and determined that she had commingled funds from her brokerage business and her motel business causing the TRT tax to be inflated. I told her that I would use her now completed reporting forms (which were more consistent with her previous reporting history) and that I would recalculate the tax and penalties owed.

The spreadsheet shows the Ms. Huynh's reported revenue in the third column and the 7% tax due in the fourth column from the left. The operator is allowed to keep a certain amount for the administration of the tax leaving the total tax due in the 6th column.

The Transient Room Tax ordinance allows for penalties to be assessed to late payments.

Ordinance 320 states:



Section 9. Delinquency Penalties.

(1) An operator who has not been granted an extension of time for remittance of tax due and who fails to remit the tax prior to delinquency shall pay a penalty of 10 percent of the tax due in addition to the tax.

(2) An operator who has not been granted an extension of time for remittance of tax due and who fails to pay a delinquent remittance before the expiration of 31 days following the date on which the remittance became delinquent shall pay a second delinquency penalty of 15 percent of the tax due, the amount of the tax, and the 10 percent penalty first imposed.

(3) If the tax administrator determines that nonpayment of a remittance is due to fraud or intent to evade the tax, a penalty of 25 percent of the tax shall be added to the penalties stated in subsections (1) and (2).

(4) In addition to the penalties imposed by this section, an operator who fails to remit the required tax shall pay interest at the rate of 0.5 percent per month, without proration for portions of a month, on the tax due, exclusive of penalties, from the date on which the tax first became delinquent until paid.

(5) Each penalty imposed and the interest accrued under provisions of this section shall be merged with and become part of the tax required to be paid.

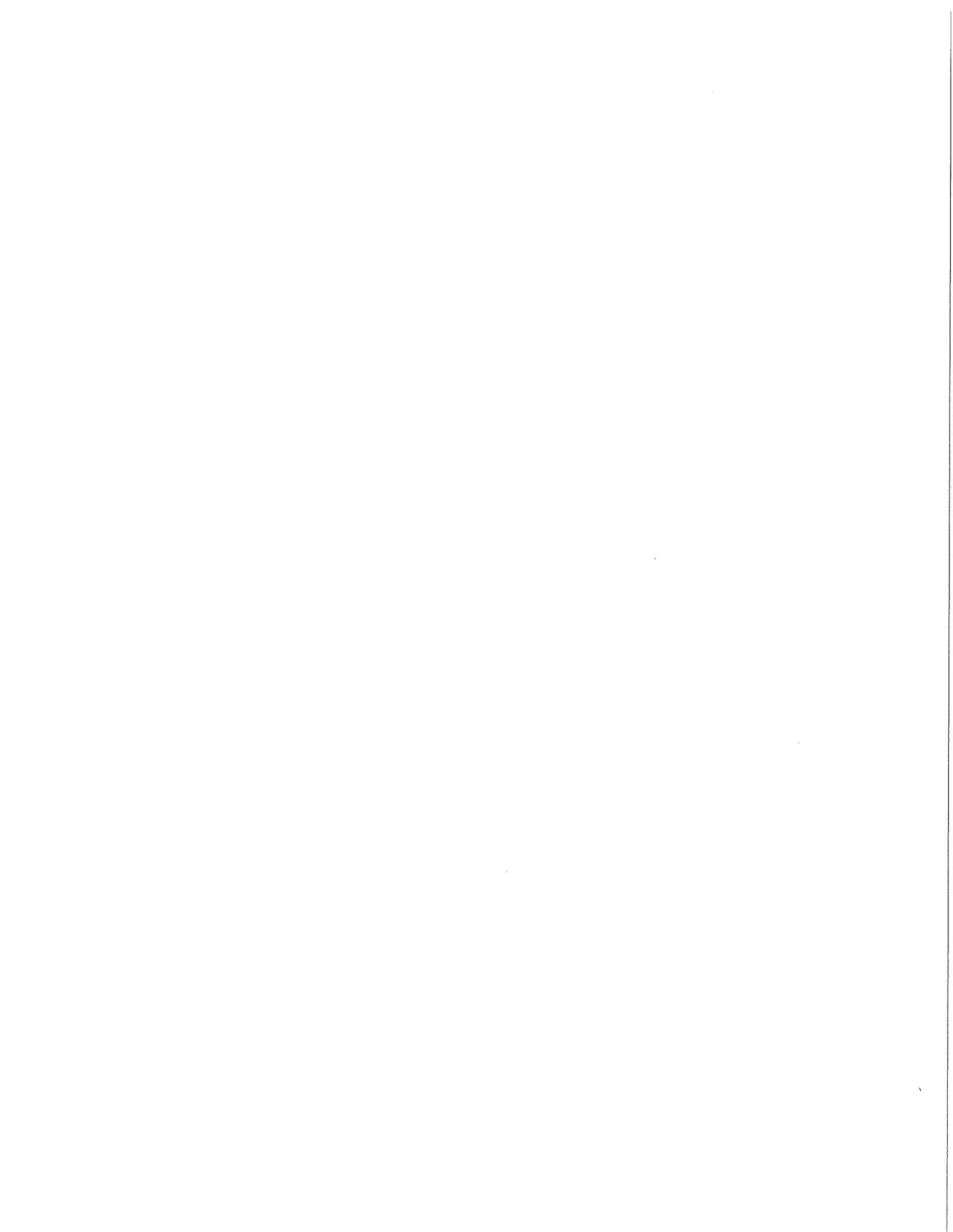
(6) An operator who fails to remit the tax within the required time may petition the City Council for waiver and refund of the penalty or a portion of it. The City Council may, if good cause is shown, direct a refund of the penalty or a portion of it.

Paragraph 1 is reflected in the column labeled 10% Late Penalty. This is 10% of the total tax due column. The tax is due on the 15th day of the month following the completed quarter (April 15, July 15, October 15, and January 15).

Ms. Huynh was not granted an extension so the penalty in Paragraph 2 was applied in the column labeled "15% 2nd Late Penalty". However, the 15% was applied only to the "Total Tax Due" and not the amount of the tax and the 10% penalty as allowed by the ordinance."

For your information the City filed a lien in small claims court against the Columbia Gorge Inn for the estimated tax owed for the 2nd quarter of 2011. The Small Claims Court ruled in the City's favor. When Ms. Huynh pays the taxes required, the City will file a satisfaction of the claim with the Court.

Because of the delay in receiving the records for the Auditor and the non-payment of taxes for the quarters in question in contrast to the receipt of payments for the quarters not listed, the City determined that there was intent to evade the taxes owed per paragraph 3. This penalty is



identified in the "25% Evasion Penalty" column. Again this was calculated only against the tax owed and not against the late penalties as allowed in the ordinance.

Paragraph 4 also allows the City to assess a .05% tax monthly (or 6% annually) for any taxes not paid. This amount is calculated in the "6% Interest" column from the due date in the second column to the date at the top of the spreadsheet (Feb. 21, 2014) when Ms. Huynh and I met to discuss her situation. This interest penalty was calculated against the "Subtotal Due."

Total due with all of the assessments allowed by ordinance (Paragraph 5) is \$8,220.51 as of February 21.

Paragraph 6 allows an appeal to the Council.

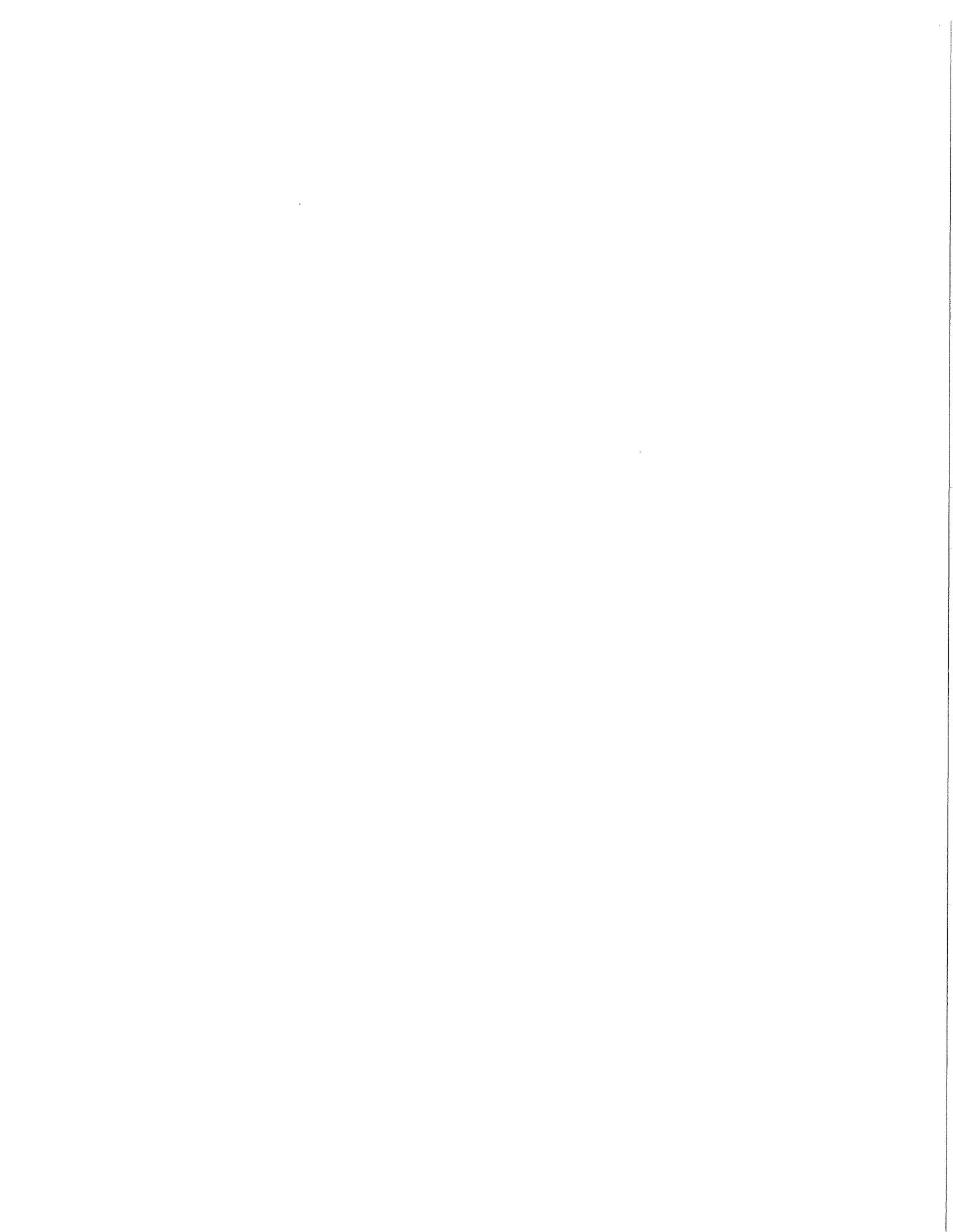
The agreement with Ms. Huynh also stipulated three conditions agreed to by Ms. Huynh. She would pay in cash or by cashier's check because of her history on insufficient fund checks for her utility and tax payments. She agreed to pay her transient room taxes on time. Her next payment is due on Tuesday, April 15. She also agreed to meet immediately with the TRT Tax Auditor when it is time for that review to occur.

CITY COUNCIL OPTIONS:

The Council may:

1. Assess the penalties as outlined;
2. Waive any or all of the late fee penalties (10%, 15%, or 25%); or
3. Update the penalties to include the interest to the end of June as she has requested;
4. Since Ms. Huynh has indicated the intent to pay the late taxes, the Council could remove the "25% Evasion Penalty" and recalculate the penalties including the appropriate interest due upon payment.

RECOMMENDED MOTION: Council decision.



Gordon Zimmerman

From: Thanh Huynh <thanhhuyn@aol.com>
Sent: Tuesday, April 01, 2014 11:59 PM
To: gzimmerman@cascade-locks.or.us; tcramblett@cascade-locks.or.us
Subject: Need help to resolve Transient Tax
Attachments: Columbia_Gorge_Inn_Transient_Tax.xlsx

Mr . Zimmerman,

Thank you again for your patience. I want to let you know that I am also sending a copy of this communication to the Mayor for the purpose of asking for help in this situation.

It is simply not possible for me to pay the 8,220.00 given the limitation of the current off season and the economic downturn of the past several years.

Also, the discrepancy regarding the actual amount of the total tax due, which was the original reason for my delay in paying, has still not been resolved.

The actual tax due would have been 4868.00. With all the penalties and interest, the current bill is 8220.00. The original estimate of the auditor, I know you agree, was extremely high and entirely wrong (because, if you recall, they had combined the income from my other Mortgage business). I want to acknowledge the fact of your reduction, but I want to remind you that you reduced the bill because of that entirely incorrect estimate.

My estimate, which you acknowledged as being correct (based on the monthly reports that I showed you that established consistency from year to year), was quite close to the eventual tax due.

My request for leniency has to do with the steep and snowballing penalties that ended up with almost a 100% increase in my bill during a time of extreme personal crisis.

I would like to clarify that my previous managers, over the last 3 years, have not had responsibility to keep track of the transit tax. That has been entirely my responsibility.

When my mother, De Nguyen, became ill 3 years ago, (please review the attached letter from her physician), I was her primary care giver until her death. I was not able to keep up with the records and fell behind.

I want to assure you that I was not evading payment of my taxes. My accountant concurs that a death in the immediate family, especially for a primary care provider, constitutes a legitimate reason for a lapse in tax payment.

I want to assure you, also, that I am committed to paying my tax. I would like to ask for a reduction of the penalties and interest and especially the "tax evasion penalty", since per my lawyer and accountant I am not guilty of tax evasion.

I would also like to ask for leniency with regard a payment plan. I would like to pay \$1,000 by April 15 and the remainder by June 30th.

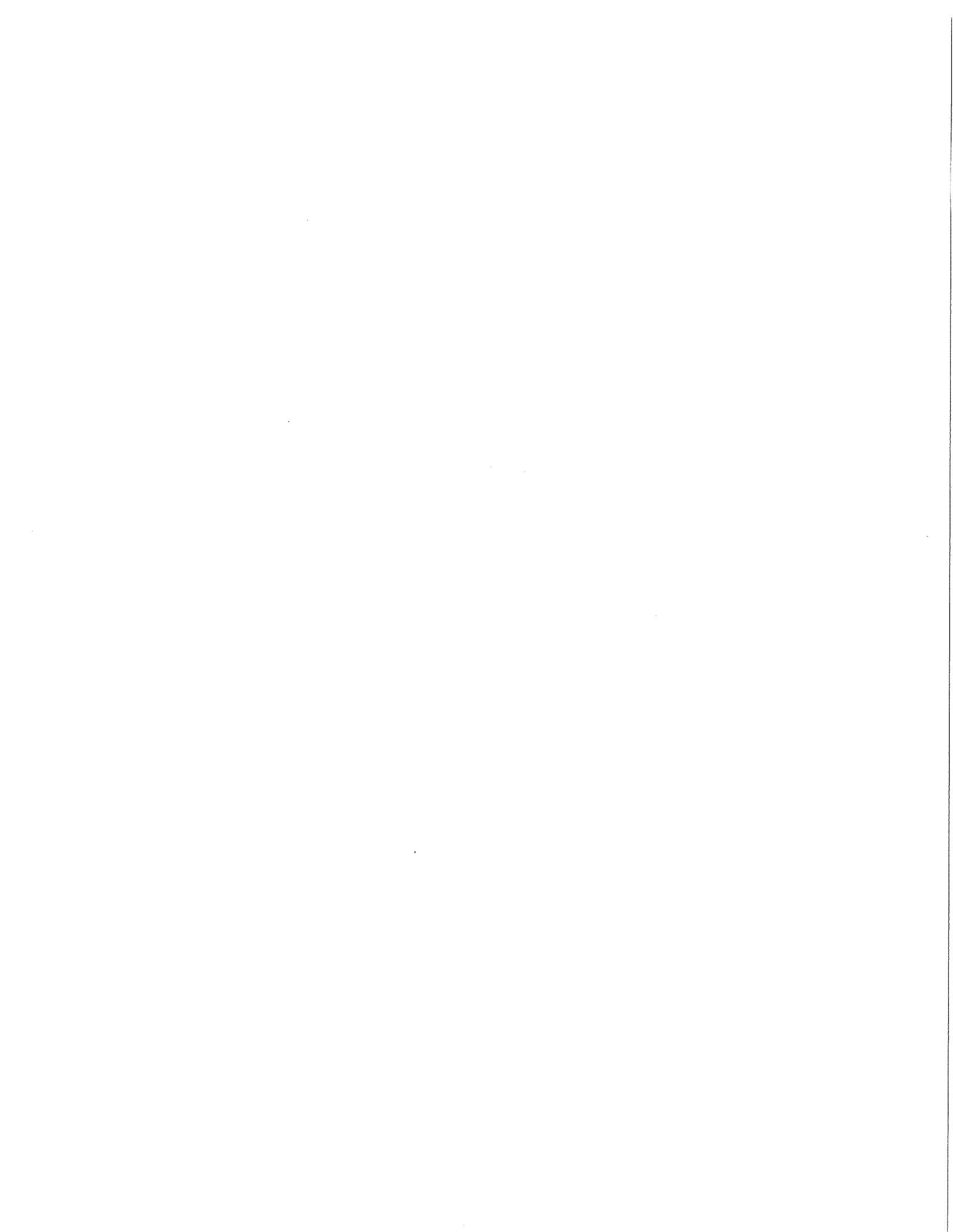
Please help me to resolve this as quickly as possible. I definitely want to avoid the cost of getting the lawyers involved, which will incur unnecessary fees to both myself and the City of Cascade Locks.

Thank you for your consideration.

Thanh Huynh
Owner
Columbia Gorge Inn
Cell: 503-309-4766

-----Original Message-----

From: Gordon Zimmerman <gzimmerman@cascade-locks.or.us>



To: 'Thanh Huynh' <thanhhuyn@aol.com>
Sent: Mon, Mar 31, 2014 5:22 pm
Subject: RE:

Ms. Huyn:

You are now late again. How can I give you a break when you continually delay payment for legally incurred costs? I cannot reward bad behavior. The costs I sent to you are based on your estimates, not the city auditor's estimates. Since your estimates were dramatically lower than the auditor's, I felt that was the best break I could give you.

I am sorry about your mother and her illness. But you have a manager at the motel who should be able to make the appropriate calculations and payments.

The additional fees and interest are written into the city ordinances. If you wish to delay further, incur more interest costs, and risk the potential for additional fines from the court including court and city attorney costs, please continue to delay.

All that being said, if you were to make an \$8,000 payment by April 1 at 5:00 p.m. and agree to comply with the conditions in the original offer, I will drop the additional interest now required and not take you to court.

Gordon Zimmerman
Cascade Locks City Administrator
541-374-8484
gzimmerman@cascade-locks.or.us

Cascade Locks is where the Bridge of the Gods spans the Heart of the Gorge; where mountain, wind, and water create the best sailing in the Northwest; and where the "CL" on the license plate stands for Cascade Locks, the second largest city in Hood River County!

The City of Cascade Locks is an equal opportunity employer and service provider.
PUBLIC RECORDS DISCLOSURE: This is a public document. This email is subject to the State Retention Schedule and may be made available to the public.

From: Thanh Huynh [<mailto:thanhhuyn@aol.com>]
Sent: Monday, March 31, 2014 5:01 PM
To: gzimmerman@cascade-locks.or.us
Subject:

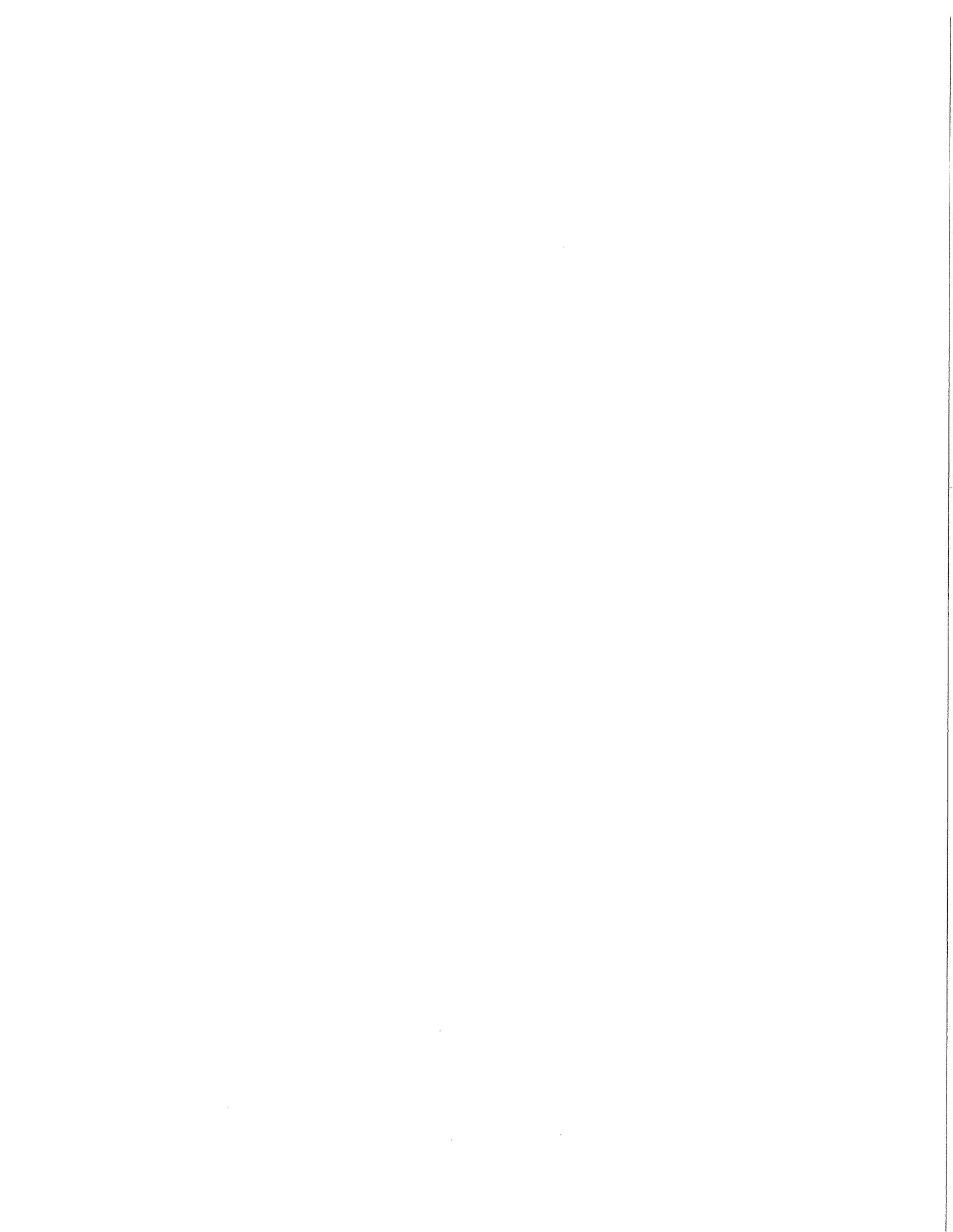
Mr. Zimmerman,

I am writing to inquire with regard to the late penalties on my account.

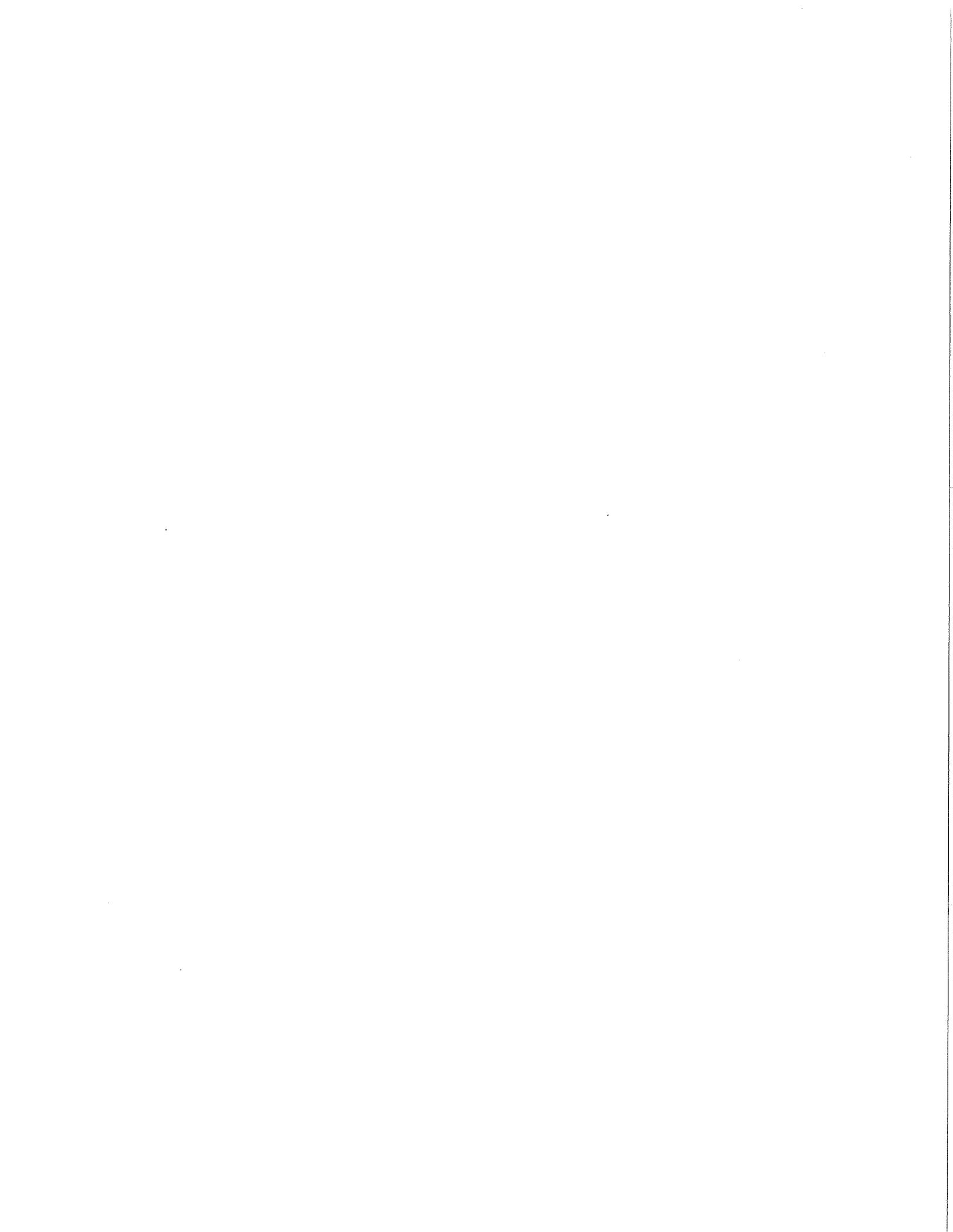
I was under the impression that you were going to reduce the penalty, and yet there were additional fees and interest added. I consulted with several accountants and my lawyer as to the propriety of the repeated and compounded late penalties. I was charged multiple late penalties on what I demonstrated to be an incorrect estimate. I have been told that as I had been taking care of my mother until her death, I had a very reasonable cause to request a waiving of my tax penalties. I would like to ask you to waive the abatement of penalties for reasonable cause:

If this is not acceptable to you, I will feel a need to get my lawyer involved to review the policy of the tax law from City of Cascade Locks, which will incur unnecessary fees to both myself and the City of Cascade Locks.

Thank you for your consideration,



Thanh Huynh



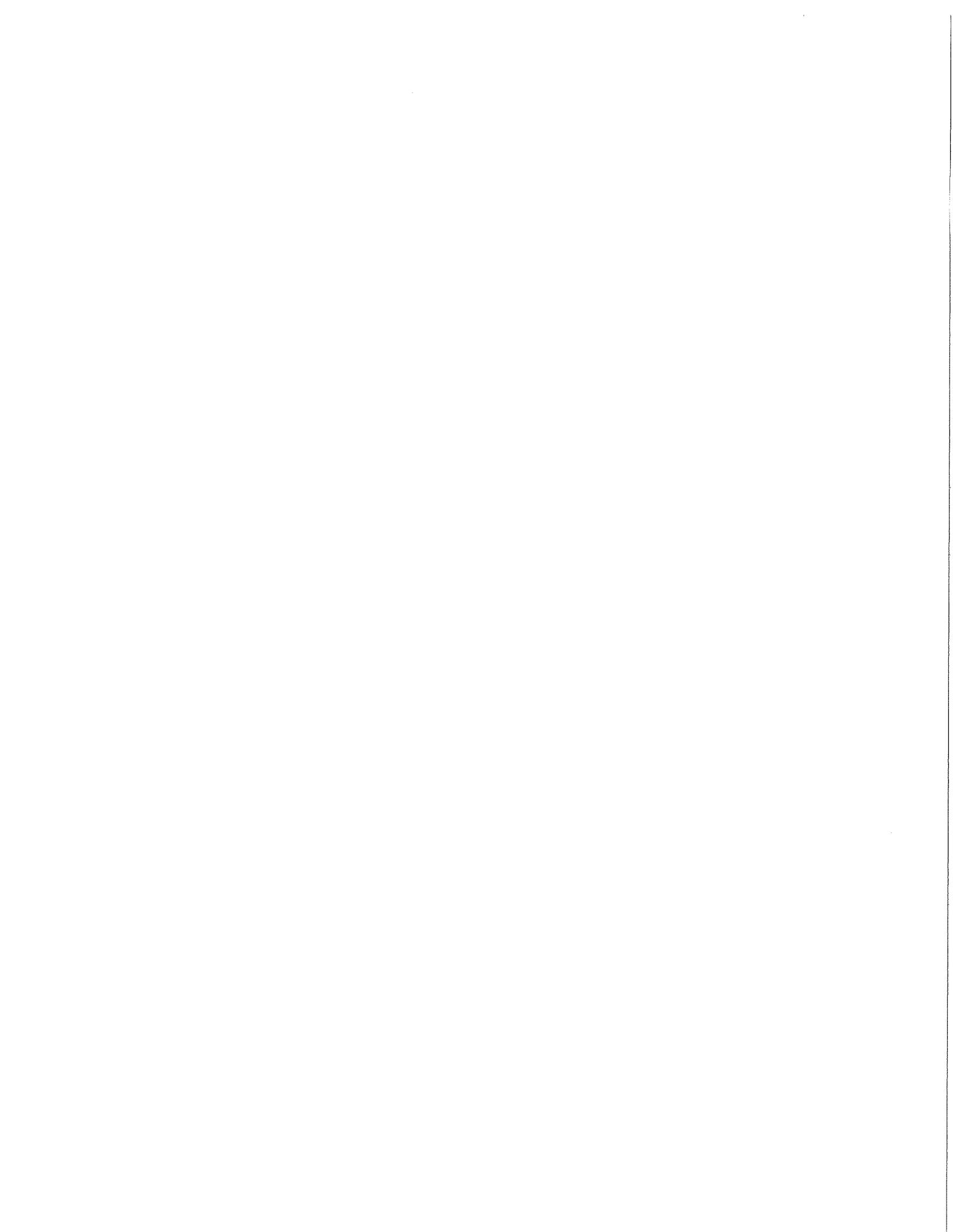
City of Cascade Locks
Columbia Gorge Inn
Transient Room Tax Review
Friday, February 21, 2014

Missing Report	Due Date	Reported Amount	7% TRT Tax	Operator Administration	Total Tax Due	10% Late Penalty	15% 2nd Late Penalty	25% Evasion Penalty	Subtotal Due	6% Interest From Due Date	Total Due
2nd qtr	7/15/2011	\$ 25,620.27	\$ 1,793.42	\$ 89.67	\$ 1,703.75	\$ 179.34	\$ 269.01	\$ 448.35	\$ 2,600.46	\$ 406.95	\$ 3,007.41
1st qtr	4/15/2012	\$ 6,001.19	\$ 420.08	\$ 21.00	\$ 399.08	\$ 42.01	\$ 63.01	\$ 105.02	\$ 609.12	\$ 67.79	\$ 676.91
2nd qtr	7/15/2012	\$ 26,620.27	\$ 1,863.42	\$ 93.17	\$ 1,770.25	\$ 186.34	\$ 279.51	\$ 465.85	\$ 2,701.96	\$ 260.28	\$ 2,962.23
2nd qtr	7/15/2013	\$ 14,963.40	\$ 1,047.44	\$ 52.37	\$ 995.07	\$ 104.74	\$ 157.12	\$ 261.86	\$ 1,518.79	\$ 55.18	\$ 1,573.96
		\$ 73,205.13	\$ 5,124.36	\$ 256.22	\$ 4,868.14	\$ 512.44	\$ 768.65	\$ 1,281.09	\$ 7,430.32	\$ 790.19	\$ 8,220.51

Columbia Gorge Inn Commitments:

- 1 No more bounced checks.
- 2 TRT payments will be made on time.
- 3 The auditor will be seen promptly when required.

Upon immediate receipt of total amount due, the City will satisfy the lien judgements already recorded.



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 4, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

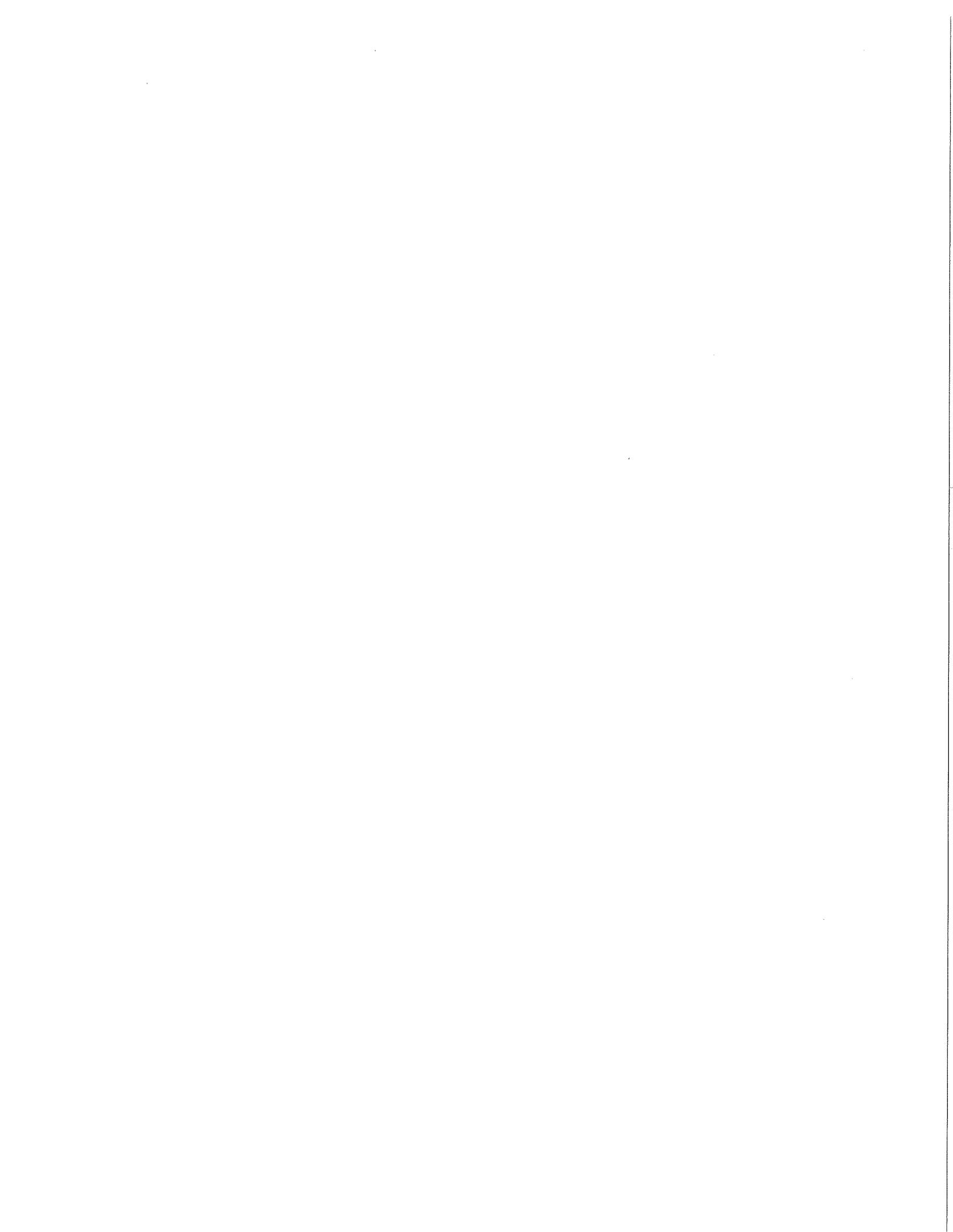
PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: EMS City Employee Volunteer Program Discussion

SYNOPSIS: Attracting qualified emergency service responders (firefighters or paramedics) is always difficult during normal work hours. The staff has investigated the legal constraints when interagency employees are involved. Either the City does not pay for the time in training or volunteering after training or the City pays the normal pay rate for both normal working hours response and after hours response. This is required by the Fair Labor Standards Act (FLSA). At the request of the Mayor, the policy is brought forth for discussion.

The difficulty here is having one department's budget potentially severely impacted by another department's response. The sending department has the employee away from his normal job for which the sending department pays the wage, unless the Council requires that the wage be paid from the EMS Department. The sending department could find itself in a situation where the employee could reach overtime hours on his normal job because he went to training or responded after hours. Either way the wages increase the cost to operate both the sending department and the EMS Department.

CITY COUNCIL OPTIONS: This is a discussion item only.



EMS City Employee Volunteer Program

Purpose: As with most departments our emergency service (firefighter and paramedic) volunteers have jobs which take them out of the City during normal working hours. When emergency services are required during those normal working hours, our volunteers are not available to respond. In an effort to increase the workforce during normal working hours, the City of Cascade Locks offers our employees the opportunity to be trained as Firefighter 1 and/or as First Responders (EMS drivers) to supplement the available EMS volunteers.

Policy: Any City employee volunteering to participate in the EMS City Volunteer Program will be allowed to schedule training by City EMS personnel for an average of one hour per week during the employee's normal work schedule. The personnel services cost for the training time and for any response time after training will be borne by the employee's originating department. The cost for any equipment for the volunteer will be covered by the normal EMS Department budget, as with any other volunteer. Employees responding to emergencies must have their supervisor's permission to respond during normal working hours, which will not be unduly withheld. **As required by the Fair Labor Standards Act, employees responding after normal work hours, employees will be paid the normal rate of pay. Any hours worked over 40 hours per week will be paid at the normal overtime rate.**

This policy is built on the following foundations contained in the Personnel Handbook:

Cooperation and Teamwork

We believe that teamwork is the foundation of a successful employment relationship. As one member of our team, you can expect to be treated with courtesy and respect by other members of the team. Likewise, you are expected to be cooperative, polite and positive in relations with co-workers, supervisors, the public and others you come into contact with through your employment. Remember that when an individual goes to work for the City of Cascade Locks, that person becomes a part of our collective team. We strongly endorse teamwork and cooperation as independent job requirements.

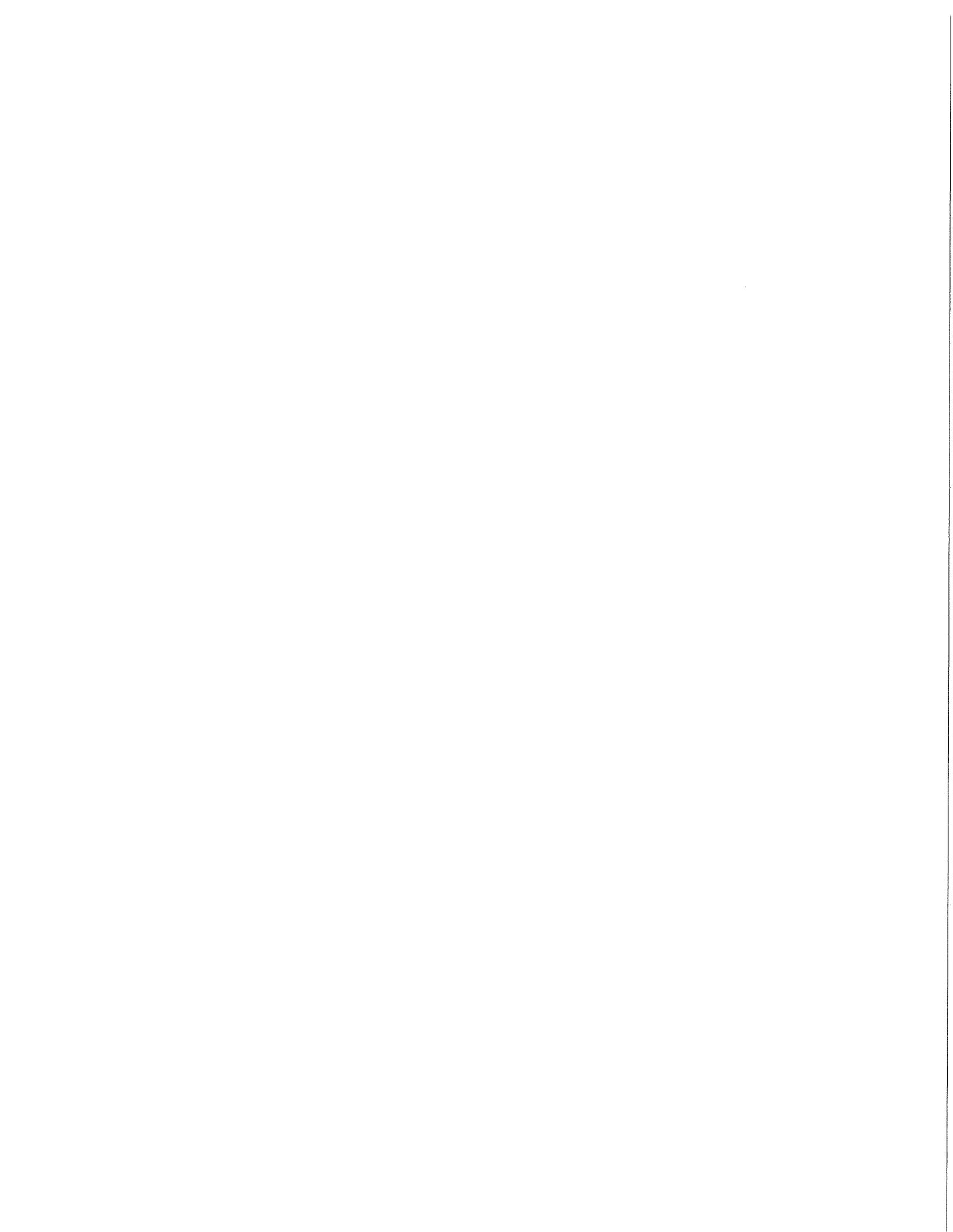
Temporary Assignment

The City has the right to temporarily assign an employee to any position, in any department, when it is deemed by the City Administrator to be in the best interest of the City.

Changes in Work Schedules and Hours

The City needs to remain flexible in order to respond to the changing public needs. Consequently, we reserve the right to change the schedules and hours of all or any part of our work force to provide for efficient and uninterrupted service. Although we are interested in providing our employees with a stable work schedule, our ability to do so depends on our assessment of work needs and financial conditions.

April 4, 2014



AGENDA ITEM NO: _____

CASCADE LOCKS STAFF REPORT

Date Prepared: April 4, 2014

For City Council Meeting on: April 14, 2014

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

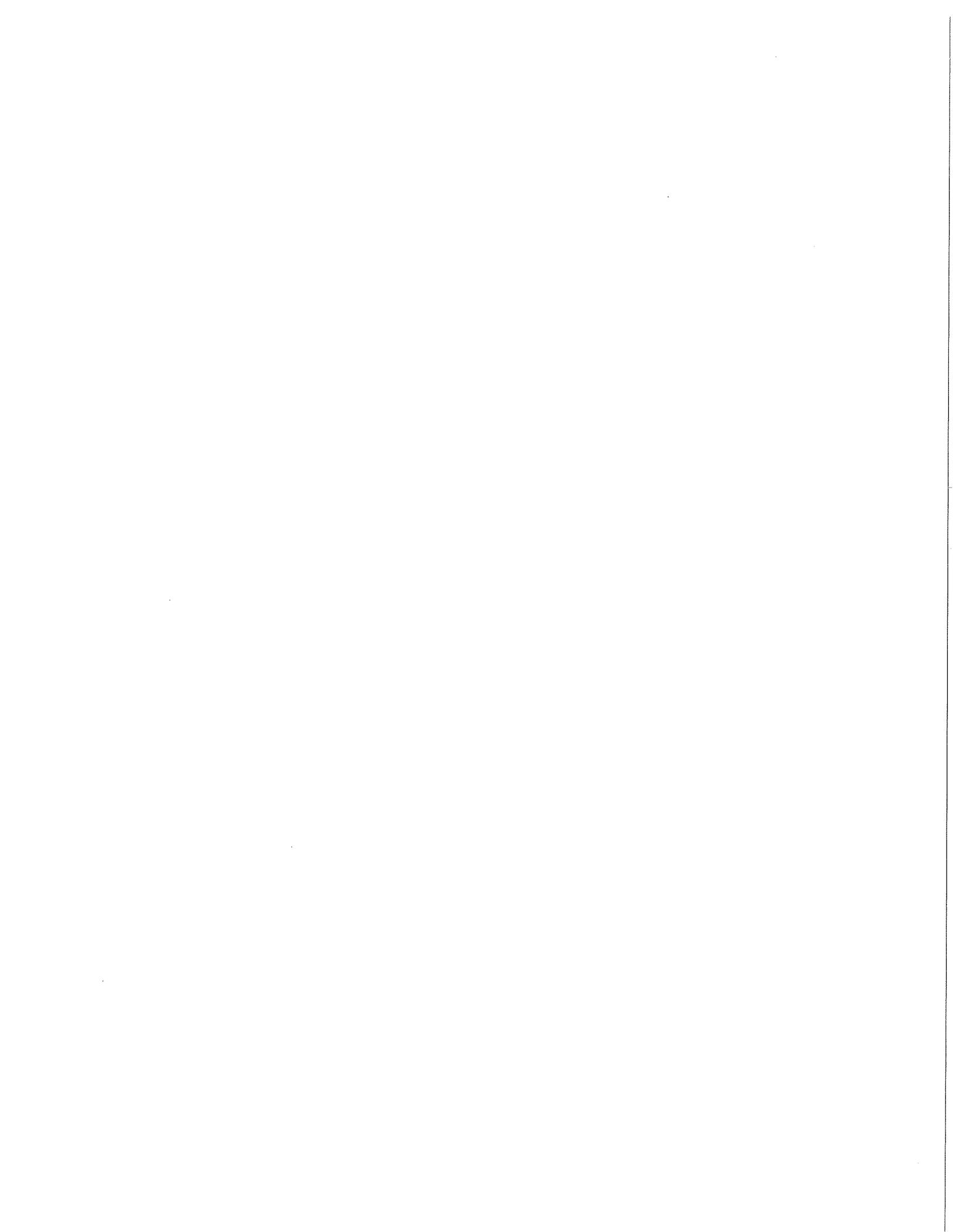
SUBJECT: Approve Application for Electric Master Plan Funding

SYNOPSIS: At our last Council meeting the Council voted to submit a Project Notification Intake Form (PNIF) to the Infrastructure Finance Authority (IFA) of the Oregon Business Development Department (OBDD). That PNIF was submitted and reviewed. On Thursday April 3 the City was invited to apply for the 85% funding of the cost to complete the Electric Master Plan. This staff report is a request to submit the application for funding.

CITY COUNCIL OPTIONS: Send the application or seek other engineering options to review and design the city's future electrical distribution system.

RECOMMENDED MOTION: "I move to approve the application to the IFA for funding of the Electrical Master Plan and authorize the Mayor to sign the application."

Financial Review and Status: This grant and matching funding will be in the next fiscal year budget.





775 Summer St NE, Suite 200
Salem, OR 97301-1280

General Application

Applicant

City of Cascade Locks 93-6002134
Name Federal Tax ID Number

140 SW WaNaPa Street, Cascade Locks, OR 97014 PO Box 308, Cascade Locks, OR 97014
Street Address Mailing Address

Organization Type:
 City County Special District under ORS _____ Port District under ORS _____ Tribe

Gordon Zimmerman City Administrator
Contact Name Title
(Person we should contact with project questions)

541-374-8484 541-374-8752 gzimmerman@cascade-locks.or.us
Phone Number Fax Number Email Address

Representation (Information may be found at www.leg.state.or.us/findlegsltr)

26 Chuck Thomsen
Senate District Number Senator's Name

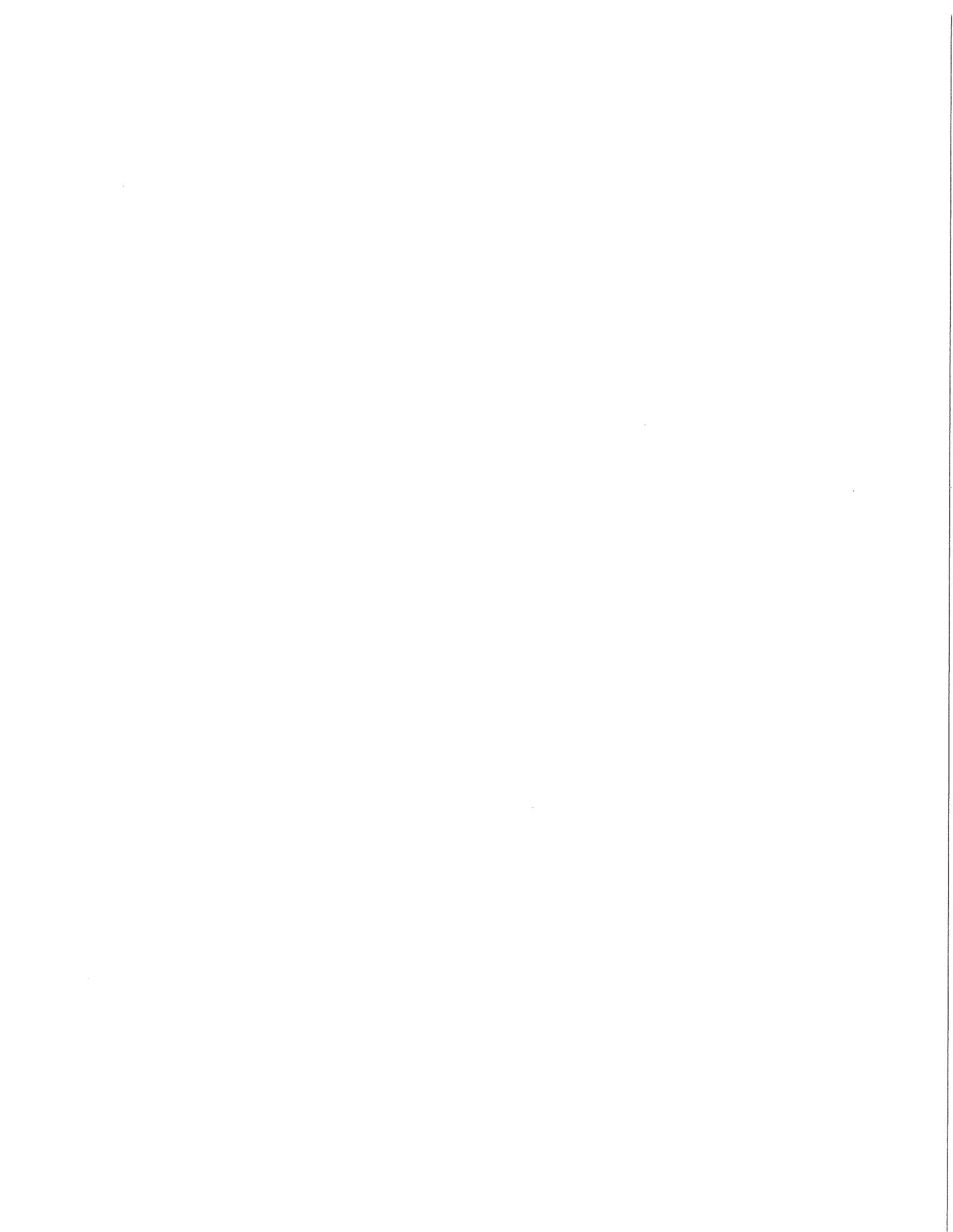
52 Mark Johnson
House District Number Representative's Name

Project Information

Cascade Locks Electrical Master Plan
Project Name: (e.g., Stayton Water System Improvements)

Opportunity/Problem

Briefly describe the opportunity or problem facing the applicant:
 Cascade Locks need to update its municipal electric distribution system to meet the needs of current and new industrial prospects. Cascade Locks is currently able to deliver 2.56 megawatts of power to the site. Demand from two nearly committed manufacturers and the expansion of a current client in the Industrial Park would raise the need to 5 megawatts. Two additional manufacturers, not as advanced in their commitment to Cascade Locks, would raise the short term (2 years) demand to 10 megawatts. In addition to new properly sized distribution lines, the increased demand also requires extensive rehabilitation to or replacement of substations serving the industrial area and the City.



Response to Opportunity/Problem

Briefly describe the major alternatives considered to address this opportunity or problem:

The City has the capability to conceptually design what is needed for the electrical system, but the City does not have an electrical engineer on staff to model the proposed changes or verify that the design is the best available given all of the different issues that need to be addressed.

Detailed Project Description

Clearly describe the proposed project work to be accomplished:

The propose solution at this stage is completion of an electrical distribution master plan.

Elements of the plan would include:

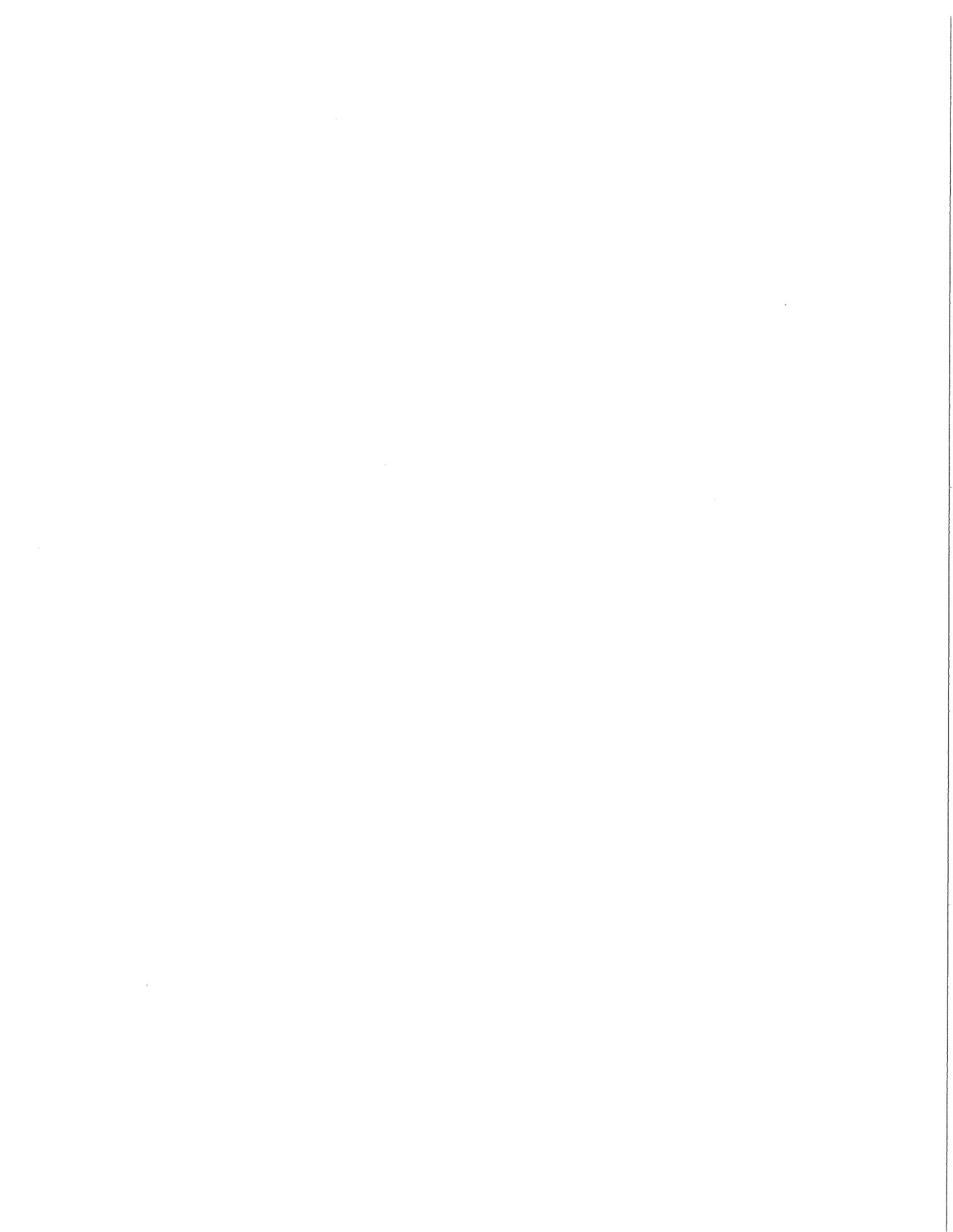
- Five year load history and analysis
- Coordination of local economic development plans with electrical needs
- 20 year load forecast, including peak and demand issues
- On site data collection and analysis of existing system including system maps, feeder routes, transformers, substations, kVA ratings and of city identified problems
- Analysis of 3 phase trunk loading using a combination of city provided meter data and modeling software to determine load flow, voltage drop, and other key factors.
- Identification of and mitigation recommendations for power quality issues, bottlenecks in distribution for current and future loads
- Recommendations and estimates for alternative solutions and plans
- Options and costs for 20 year capital improvements recommendations
- Options and costs for 5 year capital improvement recommendations
- Milestones of need for capital improvements
- Rate study including capital improvement funding alternatives
- Plan for converting to 12.47kV system

Project Work Plan

List project activity milestones with estimated start and completion dates. Identify estimated date of first cash draw:

Activity	Estimated Date	
	Start	Completion
Contract with BKI, Inc to complete the master plan	May 1, 2014	Jul 1, 2014
Adopted the Master Plan by City Council	Aug 11, 2014	Aug 11, 2014

Estimated First Draw Date: Aug 1, 2014



Project Budget

IF THIS APPLICATION IS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OR SAFE DRINKING WATER REVOLVING LOAN FUND (SDWRLF) PROGRAM FUNDING, PLEASE SKIP THIS BUDGET TABLE AND COMPLETE THE PROJECT BUDGET INCLUDED IN THE PROGRAM-SPECIFIC APPLICATION SUPPLEMENT FORM.

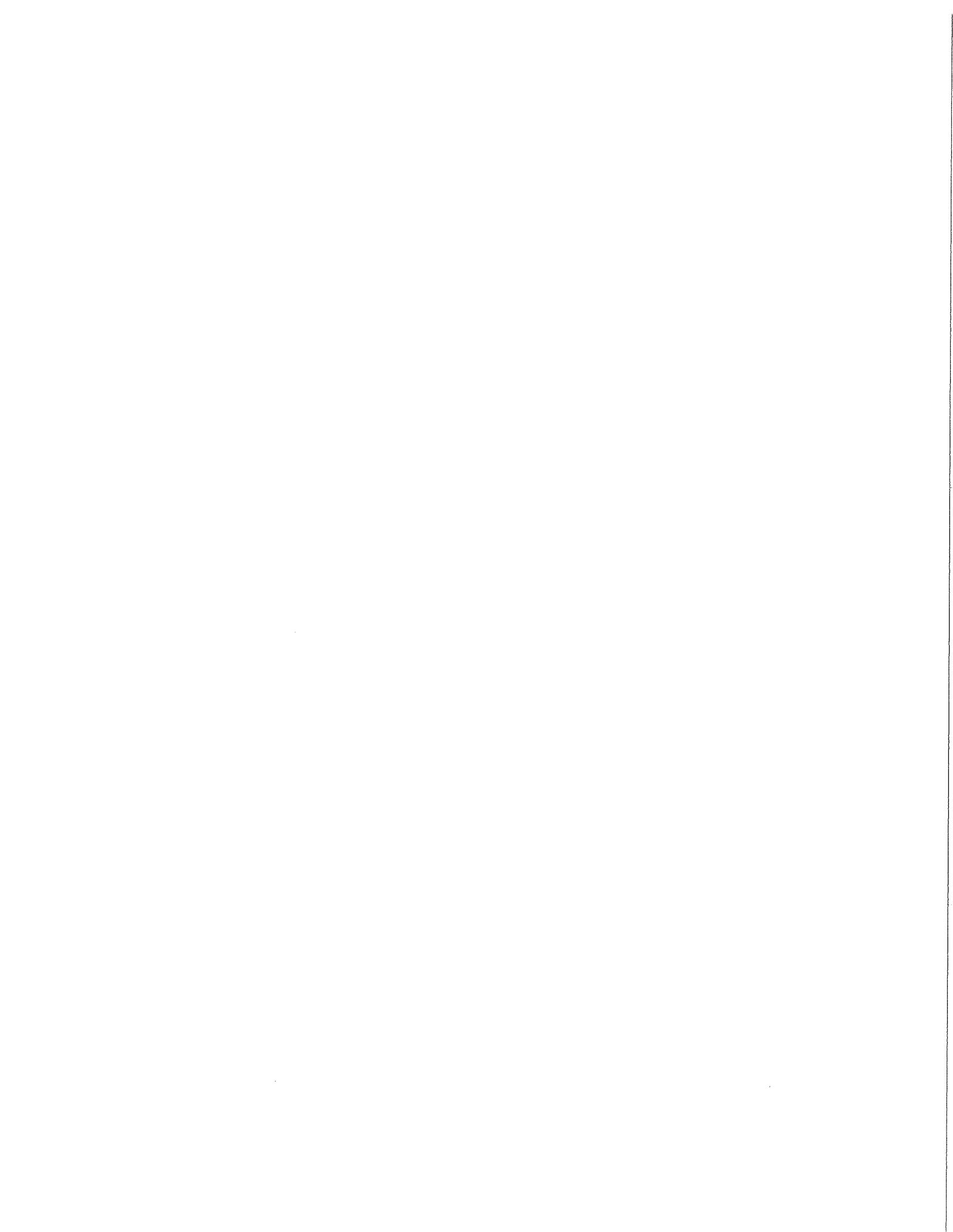
List individual project budget line items with requested budgeted amounts by IFA and non-IFA funding sources. Change budget column labels to identify the specific requested IFA funding sources. Non-IFA sources are those funds other than those requested from IFA.

Budget Line Item <i>(Adjust budget items to suit the project) Below are general items most used</i>	IFA Funding		Non-IFA Funds	Total
	Source 1	Source 2		
Engineering/Architecture	\$37,570	\$0	\$6,630	\$44,200
Construction				0
Construction Contingency				0
Land Acquisition				0
Legal				0
Construction Management				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Totals	37,570	0	6,630	44,200

Details of Non-IFA Funds

Source of Non-IFA Funds	Amount	Status: C-Committed, A-Application S-Submitted, AI-Application Invited, PS-Potential Source	Dates Required Funds will be Committed and Available
City of Cascade Locks Electrical Department Budget 2014-2015	\$6,630	A	30-Jun-14
(This will be included in the adopted budget for Fiscal Year 2014-15 which must be adopted before June 30, 2014.)			
Totals	6,630		

If "Non-IFA funds" include USDA Rural Development funding that will require interim financing, please indicate the source of the interim financing.



General Certification

I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate. I further certify that, to the best of my knowledge:

1. The application has been approved by the governing body or is otherwise being submitted using the governing body's lawful process, and
2. Signature authority is verified.

Check one:

- Yes, I am the highest elected official. (e.g., Mayor, Chair or President)
- No, I am not the highest elected official so I have attached documentation that verifies my authority to sign on behalf of the applicant. (Document such as charter, resolution, ordinance or governing body meeting minutes must be attached.)

The department will only accept applications with proper signature authority documentation.

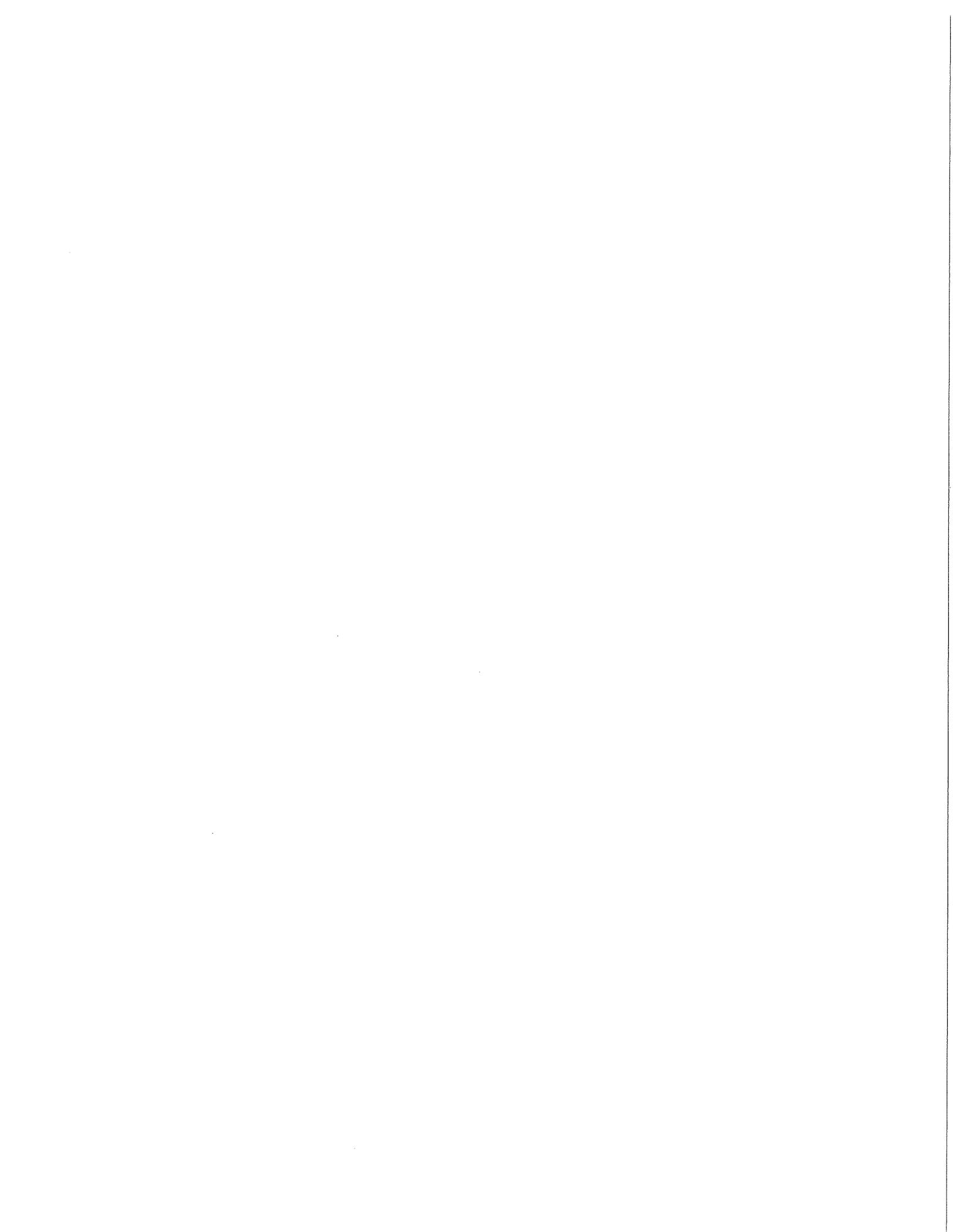
_____ Signature	4/14/14 Date
Tom Cramblett Printed Name	Mayor Printed Title

FOR IFA USE ONLY

_____ Concept Number	_____ Intake Approval Date
-------------------------	-------------------------------

Project Type:

- Planning
- Design
- Construction
- Design & Construction
- Other:





Application Supplement for Special Public Works Fund Planning Project

Applicant: **City of Cascade Locks**

Project Name: **Cascade Locks Electrical Master Plan**

Section I: Property Acquisition / Ownership / Operation

A. What is the street address or physical location of the property that is the subject of this project?

This project covers the entire City and electrical distribution area from Bridal Veil to Wythe. No property will be acquired for this planning project. The property that is the major beneficiary is the Port of Cascade Locks Industrial Park because the master plan will provide the basic concept design to provide sufficient power to the Industrial Park while maintaining adequate service to the City of Cascade Locks and its electrical customers.

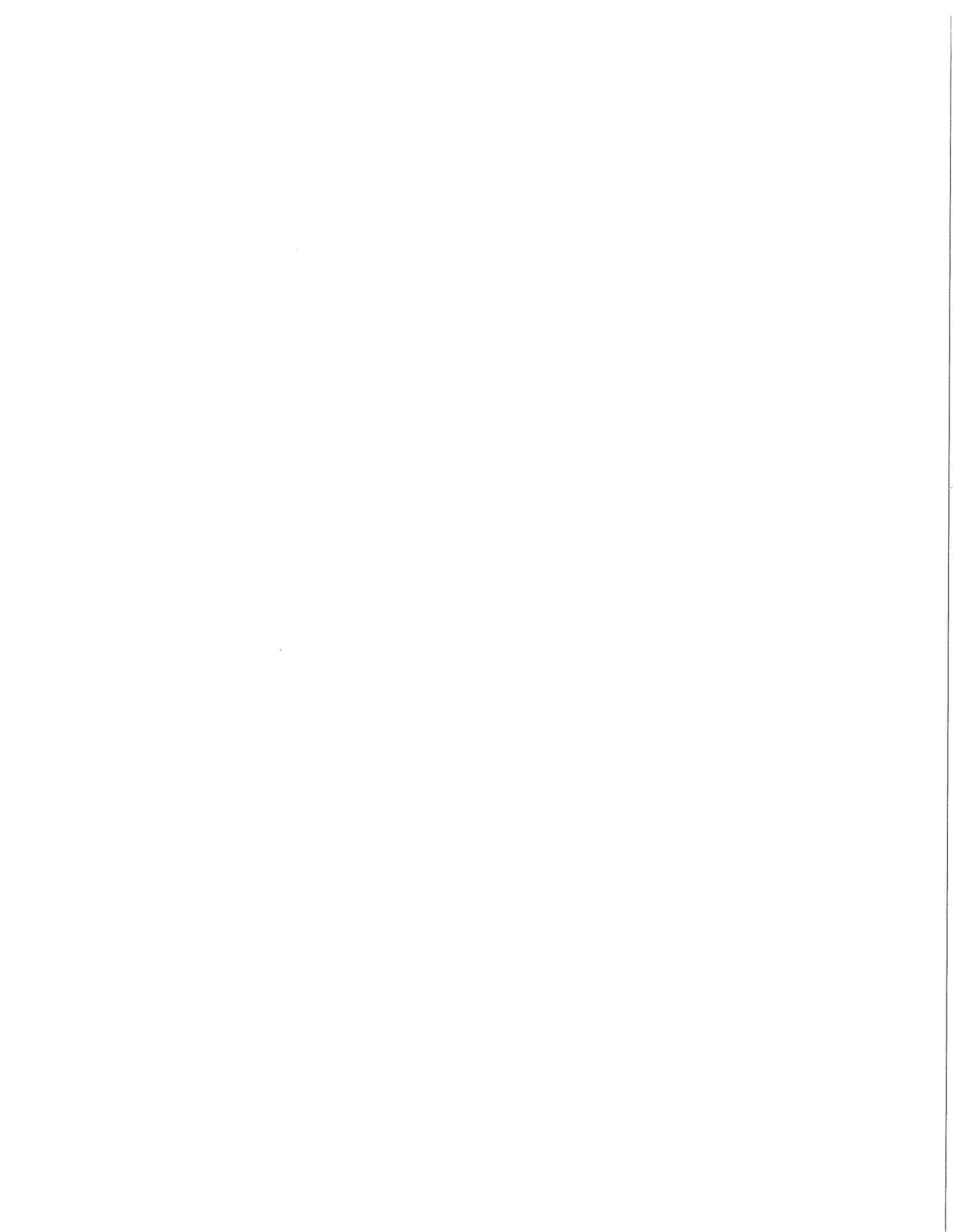
B. What is the zoning designation of the property?
(NOTE: Only land zoned as "industrial" will be considered for a grant.)

C. Will the land involved in this project remain zoned as industrial, and not be converted to another use for at least five (5) years after completion of the project? Yes No

D. If the purpose of the project is for developing industrial lands, has the industrial site been reviewed for conformance with marketability standards? Yes No
(A memorandum from the OBDD Business Development Officer that addresses the ten marketability criteria must be included as Attachment D.)

E. Will the applicant own the potential development project (e.g., infrastructure, building, industrial land) that is the subject of this planning project, once it is constructed? Yes No
If no, describe other ownership: _____

F. Will a private business have a special legal entitlement to the potential development project if it is constructed / completed? (e.g., through either a transfer of, or partnership in ownership, lease, management contract, special rates / charges, or priority for use) Yes No
If yes, describe: _____



Section II: Budget Information

A. Who prepared the cost estimates for the project?

Name: **Larry Stuckman**

Title: **Senior Engineer**

Company: **BKI, Inc.**

Phone Number: **(360) 687-3966**

Date of project cost estimate: **December 2013**

B. If funds from other sources are required to complete the project, are they available at this time? *If no, list:* Yes No

Source(s):

Amount(s):

Date(s) required funds will be committed and available:

III: Financial Information *Complete only if funding request includes a loan:*

A. What sources of revenue are being pledged to repay a loan?

Annual City Budget

B. Is other debt serviced or secured by those revenues? Yes No

If yes, is the other debt described in the applicant's audit reports? Yes No

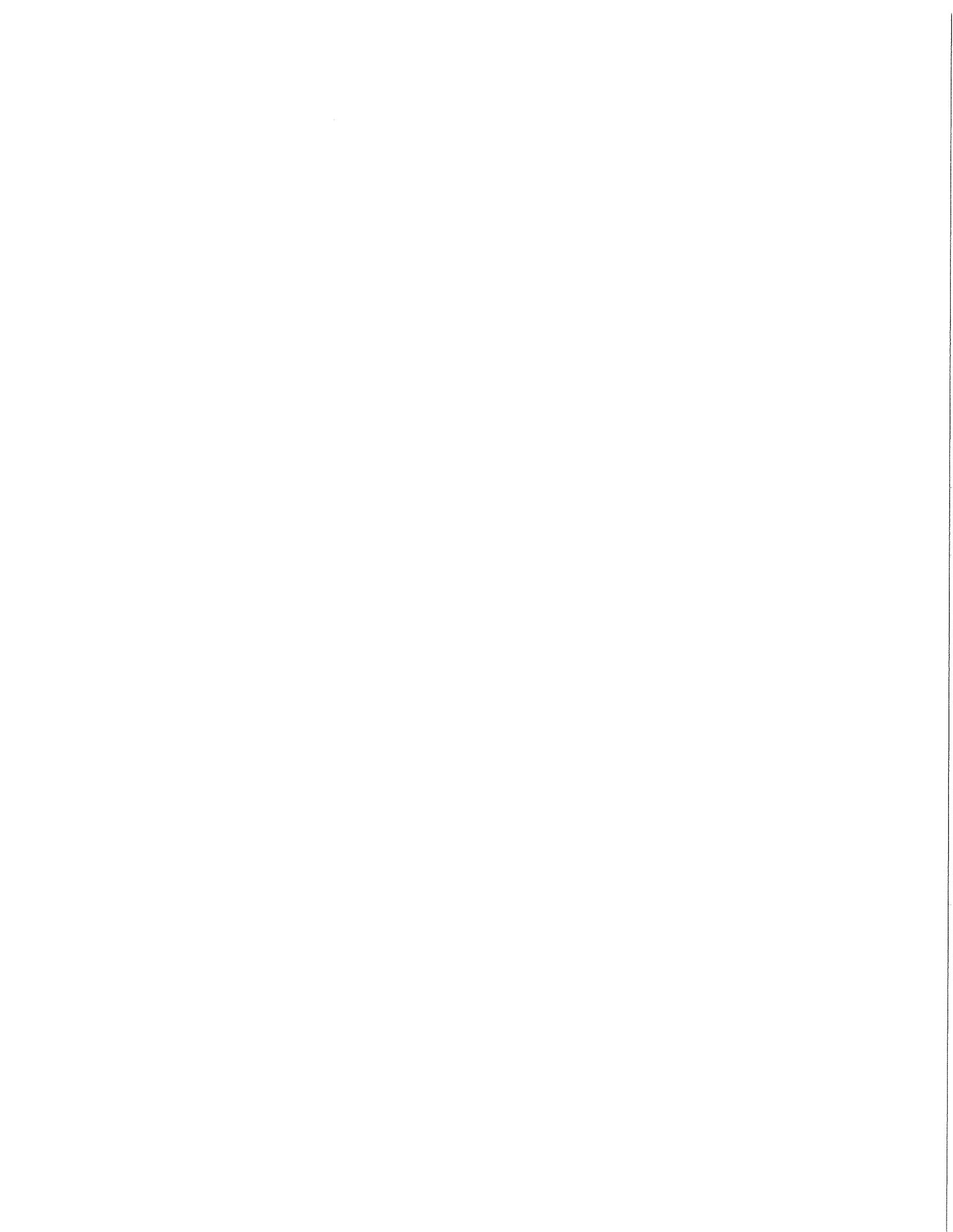
If no, describe:

C. Has the applicant ever defaulted on a debt? Yes No

If yes, provide a complete summary of the circumstances related to the default.

D. Is there actual / pending litigation that could impair the applicant's ability to repay debt? Yes No

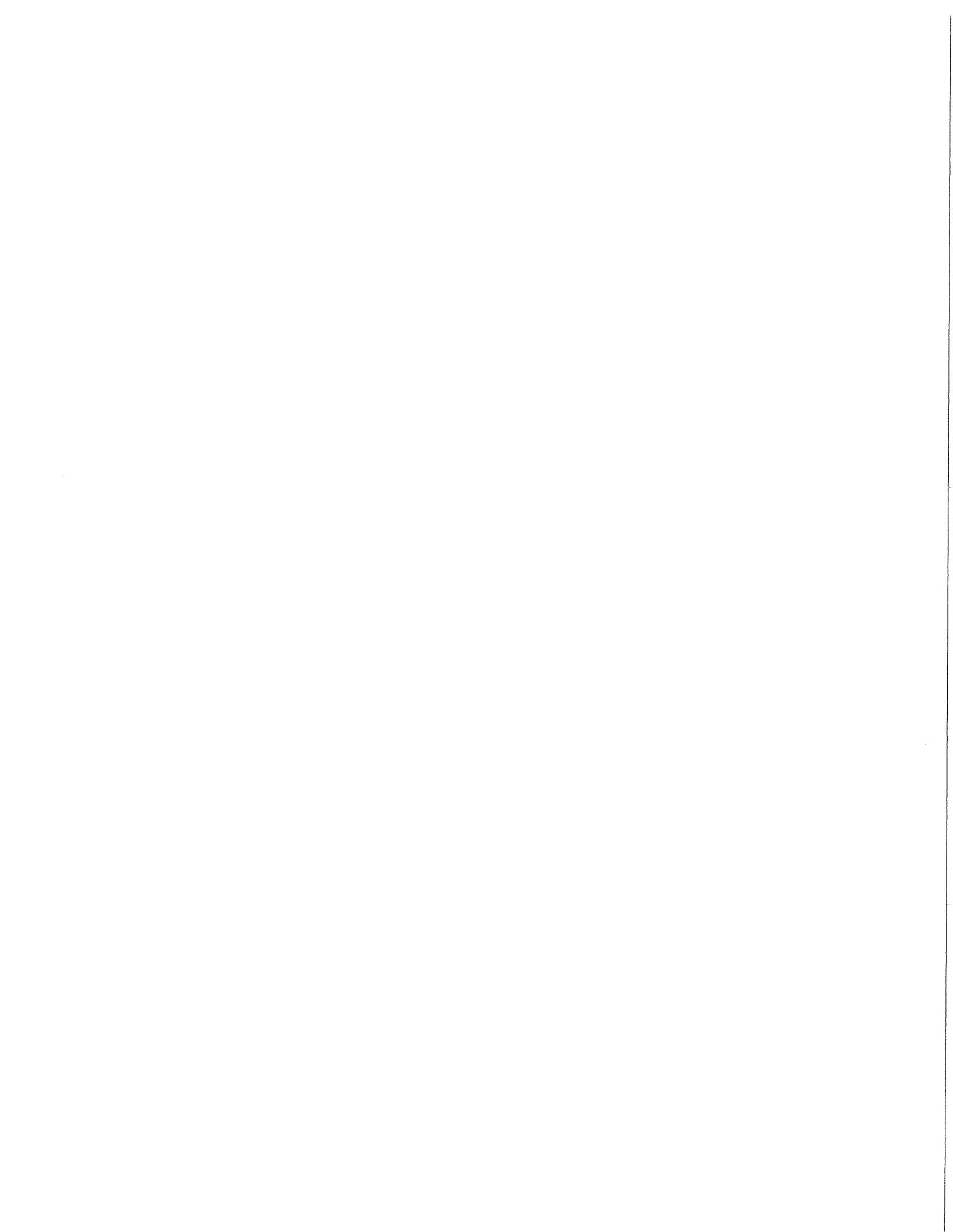
If yes, describe:



Attachments

		Attachment Description	For IFA Use (X Attached?)
Required with all applications	A	Map(s) showing the location of the project, including tax lots / parcels and road widths, etc. The map(s) must include a zoning overlay for the subject property.	<input type="checkbox"/>
Check if applicable	Check box at left and include any of the following attachments that are applicable to the project		
<input type="checkbox"/>	B	If funding request includes a loan, and the applicant's last three audit reports are not available at the Secretary of State website: http://www.sos.state.or.us , attach copies of the applicant's audit reports.	<input type="checkbox"/>
<input type="checkbox"/>	C	If funding request includes a loan, complete the Schedule of Pro Forma Revenues and Expenditures for the applicable fund(s) that will be pledged to repay the loan for each of the next five years and any underlying assumptions used (<i>see Attachment C</i>).	<input type="checkbox"/>
<input type="checkbox"/>	D	If applying for grant, attach a copy of the memorandum prepared by the OBDD Business Development Officer that addresses marketability criteria for the project site.	<input type="checkbox"/>

This is not applicable per Loren Schultz e-mail 2014 04 03. This is a city wide planning project.



Schedule of Pro Forma Revenues and Expenditures Attachment C

Pro Forma	Current FY	1	2	3	4	5
1 Year (ending June 30)						
2 Beginning Fund Balance		0	0	0	0	0
Operating Revenues						
3 Primary Revenue Source						
4 Other Revenue Source 1						
5 Other Revenue Source 2						
Total Operating Revenues	0	0	0	0	0	0
Operation, Maintenance & Replacement (OM&R) Expenses						
6 Personal Services						
7 Materials & Services						
8 Other Operating Expenses						
Total Operating Expenses	0	0	0	0	0	0
Debt Services						
Funds Avail for Debt Service	0	0	0	0	0	0
9 Existing Debt 1						
10 Existing Debt 2						
11 Other Proposed Debt						
Total Debt Service	0	0	0	0	0	0
Other Activities						
Cash Avail After Debt Service	0	0	0	0	0	0
12 Loan Proceeds / Drawdowns						
13 Capital Outlay						
14 System Replacement Reserves						
15 Other Non-Operating Activity						
Net Other Activity	0	0	0	0	0	0
16 Net Transfers IN (OUT)						
17 Adjustments						
Net Transfers & Adjustment	0	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0
18 Connections						
19 EDUs						
20 Monthly Rate per EDU						

Please contact your regional coordinator if you have questions completing this form.

Primary revenue source (e.g., user charges). Include, on lines 4 or 5, revenues such as taxes, hook-up fees and rent/lease income. Do not include interest, SDCs, etc., in this section; rather, enter these revenues on line 15.

Include short-lived asset replacement with a useful life of 15 years or less. Do not include capital outlay, transfers, depreciation, etc; rather, enter these revenues to lines 12-17.

Enter and specify annual debt service amounts for existing and proposed debt support by this fund, including any proposed non-IFA debt for this project, e.g., USDA, DEQ, etc.

Anticipated drawdown schedule for requested loans. Include capital outlay for this project. Anticipated contributions for system replacement. Asset sales, SDCs, interest income (specify†).

Include transfers to reserve accounts (specify†). Explain any adjustments

†Describe any assumptions used in calculating above figures, such as changes in user rates, EDU/connection growth, loan repayments, operating expenses, transfers, adjustments:

