

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, May 8, 2017, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of April 24, 2017 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 185,668.64.**
4. **Public Hearing: None.**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Adopt Waste Water Treatment Facilities Plan.**
 - c. **Approve Contract Extension with Sofia Urrutia-Lopez as Contract Staff for the Tourism Committee.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Contracting vs. Staff to Mow and Trim Downriver.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00 PM. CM's Groves, Randall, Fitzpatrick (via phone), Busdieker, Zerfing, and Mayor Cramblett were present. CM Walker was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Brenda Wood, Alan Amoth, and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of April 10, 2017 Work Session Minutes.**
 - b. **Approval of April 10, 2017 City Council Minutes.**
 - c. **Ratification of the Bills in the Amount of \$ 71,924.04.**

CM Busdieker moved, seconded by CM Randall, to approve the Consent Agenda. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Busdieker, Zerfing, and Mayor Cramblett.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.** CA Zimmerman reported that Harry Troeger had resigned from the Tourism Committee. He said there is one vacancy on Tourism, one vacancy on the Planning Commission, and one vacancy for a citizen member on the Joint Work Group.
 - b. **Approve City of Cascade Locks' Participation in the Hood River County Energy Plan.** CA Zimmerman said the County wants to continue with the RARE Participant and the Clean Energy Plan. He said the County would like the City to contribute \$2,250 this year for the City's portion of the program.

CM Zerfing said he is opposed. He said this will do nothing for Cascade Locks. He said this region is as green as we can get with the dams. He said the windmills aren't producing as planned. He said we have never seen a blackout and only a brown out due to a wind or ice storm. He said there has only been a lot of talk at meetings and the City doesn't need to pay someone to hold meetings and wave green flags. He said nothing will come from this and nothing will be for Cascade Locks. He said it is ludicrous for Hood River to have this program. **Motion:** CM Zerfing moved, seconded by CM Randall, to deny the request for contribution for the Hood River County Energy Plan.

CM Randall said what CM Zerfing is saying is true. He asked what our region stands to gain and didn't see it as a reliable program. CM Zerfing added that the County will want even more money next year.

CM Busdieker said this is a two-year plan that started in September of 2016. She said the City made a commitment and should stick to it. She said she would like to give the County a chance to answer some questions. She said the Council has a council member as part of the steering committee and that person hasn't done anything. She said the City needs to be putting energy into this program. She said this is where the future is going and the City needs to stop bringing up the rear.

CM Groves said Councilor Walker is the Cascade Locks appointed member to the steering committee and no one has seen him there. She said that Jess Groves attends the meetings and understands that the plan is to put on solar panels. She said that it has been mentioned that Cascade Locks electric is green already. She said she is not in favor but we need to figure out what

is going on. She said none of these things will work for our community. CM Groves said the Hood River County RARE Participant should come to a meeting to answer questions that the Council may have.

CM Fitzpatrick said he agreed with CM's Randall and Zerfing. He said he thought there was supposed to be a subsidy for residential solar program included. He said wind or solar will end up costing us a lot more money and we don't have the money to invest. He said he isn't sure what the payoff is for the City's contribution, and until he knows that, he is not willing to contribute but would be willing to table to another meeting to be able to ask some questions.

Mayor Cramblett agreed that most of the time the City gets involved in heading down a path that goes nowhere but sometimes the path does lead somewhere. He said he understands that the City electricity is green but the Council represents the community. He said the City should be looking at other opportunities for the benefit of our citizens. He said there isn't any control over BPA and what they decide to charge. He said this Energy Plan can help educate us in other opportunities and if there is a citizen that wants to go to another program the Council should be able to have those conversations. Mayor Cramblett said he would like to be able to speak to the County on this issue.

CM Zerfing spoke of a multimillion dollar project to protect fish going through the dam but discovered that a \$1,000 solution actually solved the problem. He said no one would admit to a mistake and the same thing will happen with solar panels. He mentioned that power from solar panels are also being stored in batteries, which contain lead, another toxin that we don't need.

Mayor Cramblett said batteries are nickel now and technology continues to improve. He said he wants our customers to be able to consider all options. He said the Council has to educate themselves to know where to commit.

CA Zimmerman said the City is involved with the Bonneville Power Administration Energy Program and all of the information is on the City's website.

CM Zerfing withdrew his motion and CM Randall withdrew the second. There was consensus of Council to have the Hood River County RARE Participant attend a meeting to discuss the benefits for Cascade Locks.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.
7. **Reports and Presentations.**
 - a. **City Committees.** None.
 - b. **City Administrator Zimmerman Report.** CA Zimmerman thanked Staff for working hard to keep the next budget costs down. He also thanked the Budget Committee who supported the staff's work and the Council for their continuing support. He said he has the application ready for the Safe Drinking Water Revolving Loan Fund and asked for Council approval to have the Mayor sign the application. There was consensus of Council. CA Zimmerman also reported on The FEMA Emergency Declaration, short term rental and accessory dwelling units at the next Planning Commission meeting, and the water system improvement project.
8. **Mayor and City Council Comments.** CM Fitzpatrick said the budget process went incredibly smooth, was easy to follow, and thanked CA Zimmerman and staff.

CM Busdieker reported on Nicole Bassett as being on the published top 50 list on GRIST for solving energy and waste problems. She said Nicole is the owner of The Renewal Workshop located here in Cascade Locks. She said that her business has a revolutionary cleaning system that uses no water and no heat. She said everyone should know these people and what they are doing.

CM Randall thanked staff for their hard work on the budget. He said that he is impressed with what CA Zimmerman has done. He reminded all of the Fireman's Breakfast this Saturday.

CM Groves thanked CA Zimmerman and staff for the work on the budget. She said she appreciated the pages that were added in the back and said that was very helpful. She said the budget process went very smooth. CM Groves reminded everyone of the Angela Coe Rainy Day Walk on May 6th.

Mayor Cramblett thanked staff for the budget. He said it was put together very well and the budget process went very quick. Mayor Cramblett said he was unable to attend the budget meetings because he was at work in the Tri-Cities. Mayor Cramblett thanked the citizens for attending the meeting.

9. **Other matters.** None.

10. **Executive Session.** None.

11. **Adjournment. Motion:** CM Busdieker moved, seconded by CM Randall, to adjourn the meeting. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Busdieker, Zerfing, and Mayor Cramblett. The meeting was adjourned at 7:44 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
4/28/2017	PR	\$ 52,846.04
4/21/2017	A/P	\$ 121,360.95
4/28/2017	A/P	\$ 11,461.65
GRAND TOTAL		\$ 185,668.64

APPROVAL:

Mayor

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
8175	04/17	04/21/2017	6945	111045	4COM, Inc.	programming	4140562740	148.38
Total 8175:								
8176	04/17	04/21/2017	6834	041717	Agi Boffending	Retiund sidewalk & driveway deposit	0121135	148.38
Total 8176:								
8177	04/17	04/21/2017	7011	68136	Annala, Carey, Baker, Thompson, Vanko	Attorney Services	0140162100	5,970.00
Total 8177:								
8178	04/17	04/21/2017	4910	100049004 4	Antonio Munoz	Refund Deposit	5121130	1,200.00
Total 8178:								
8179	04/17	04/21/2017	410	2360605	Bobcat of Portland	hose, pump, bushings	3140562560	191.03
Total 8179:								
8180	04/17	04/21/2017	460	6479	BROWN & KYGAR, INC	Eagle Creek Job	5645163941	21.53
Total 8180:								
8181	04/17	04/21/2017	6900	V701170	BSK Associates	water testing	2140562150	1,153.00
Total 8181:								
8182	04/17	04/21/2017	610	691039	CASCADE COLUMBIA DISTRIBUTION	Chlorine	2140562650	45.00
Total 8182:								
8183	04/17	04/21/2017	6996	16-0097019	Certified Folder	Yearly Billing for Brochure Delivery	0840562114	370.00
Total 8183:								
8184	04/17	04/21/2017	820	65235	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	1,123.60
Total 8184:								
								7,453.33

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 8184:								7,458.33
8185	04/17	04/21/2017	940	APRIL 2017	CITY OF SPRINGFIELD	Ambulance Billing Service	0540582111	360.00
Total 8185:								360.00
8186	04/17	04/21/2017	1120	B163852	COLUMBIA HARDWARE, LLC	spray painting	0140462520	49.88
Total 8186:								49.88
8187	04/17	04/21/2017	7028	1703-1668	Curran-McLeod, Inc.	Overlook Park 2/26/17 to 3/26/17	0740582114	1,375.00
Total 8187:								1,375.00
8188	04/17	04/21/2017	1530	APRIL 2017	DISH NETWORK	Programming	4140582740	400.03
Total 8188:								400.03
8189	04/17	04/21/2017	1540	61158-03314	DMV SERVICES STATE OF OREGON	Driving Records	0340562110	3.00
Total 8189:								3.00
8190	04/17	04/21/2017	1760	ORHOD5203	FASTENAL	Gloves	2140562560	55.41
Total 8190:								55.41
8191	04/17	04/21/2017	6795	0566892	Ferguson Enterprises Inc. #3011	meter boxes and covers	2140562560	429.02
Total 8191:								429.02
8192	04/17	04/21/2017	2020	1279602	GENERAL PACIFIC INC.	1/C 4/0 AWG Underground Triplex Wire	5140563670	744.00
8192	04/17	04/21/2017	2020	1279602	GENERAL PACIFIC INC.	Elbow Loadbreak 1/0 Stranded 15kn W/T	5140563922	789.00
8192	04/17	04/21/2017	2020	1279602	GENERAL PACIFIC INC.	1/C 4/0 AWG Underground Triplex Wire	5140563670	496.00
Total 8192:								2,029.00
8193	04/17	04/21/2017	6854	APRIL 2017	Gordon Zimmerman	CA Expense	0140162084	329.03

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 8193:								
8194	04/17	04/21/2017	7021	1-1524647	Gorge Networks	Internet Service	0140162082	329.03
Total 8194:								
8195	04/17	04/21/2017	2420	9023	HOOD RIVER CO. - FINANCE	april deputy service	0141962250	201.79
Total 8195:								
8196	04/17	04/21/2017	2420	APRIL DL	HOOD RIVER CO. - FINANCE	Dog License	0121011	8,626.17
8196	04/17	04/21/2017	2420	APRIL DL	HOOD RIVER CO. - FINANCE	Dog License	0130149280	20.00
Total 8196:								
8197	04/17	04/21/2017	2570	3171094	HOOD RIVER NEWS	Notice of Budget Meeting	0140162030	18.00
8197	04/17	04/21/2017	2570	3171095	HOOD RIVER NEWS	state revenue sharing	0140162030	48.00
Total 8197:								
8198	04/17	04/21/2017	3150	041317	MARIANNE BUMP	Reimburse Mileage	0140162020	36.00
Total 8198:								
8199	04/17	04/21/2017	3490	2238	MID-COLUMBIA ECONOMIC	582 HR EDWOG	0140162090	84.00
Total 8199:								
8200	04/17	04/21/2017	3770	22-201703	NET ASSETS	Title Search	0140162110	42.80
Total 8200:								
8201	04/17	04/21/2017	7030	1143-1151	Nexstar Broadcasting, Inc.	programming	4140562740	250.00
Total 8201:								
8202	04/17	04/21/2017	3820	20671090	Norco, INC	oxygen	0540562361	21.00
Total 8202:								
								228.16
								67.17

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 8202:								
8203	04/17	04/21/2017	4290	88	OREGON MUNICIPAL ELECTRIC UTILI	2017 Assessment	5140562030	6,729.73
8203	04/17	04/21/2017	4290	88	OREGON MUNICIPAL ELECTRIC UTILI	2017 Assessment	5140662030	1,682.43
Total 8203:								
8204	04/17	04/21/2017	6935	87051	Oregon Travel Experience	4x4 panel	0840562114	8,412.16
Total 8204:								
8205	04/17	04/21/2017	4530	10371700	PAPE MACHINERY	snap ring	2140562560	75.00
Total 8205:								
8206	04/17	04/21/2017	4670	12324776	PORT OF CASCADE LOCKS	bridge Tickets - FD	0540562020	32.40
8206	04/17	04/21/2017	4670	12341322	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562200	40.00
8206	04/17	04/21/2017	4670	12423997	PORT OF CASCADE LOCKS	Supplies for Fire Hall remodel	0540563000	196.42
Total 8206:								
8207	04/17	04/21/2017	6780	5047910921	Rioch Americas Corporation	Copies	0140162110	276.42
Total 8207:								
8208	04/17	04/21/2017	6934	041817	Sheryl A. Stawnyu	Refund burial plot BS	1740562870	61.70
Total 8208:								
8209	04/17	04/21/2017	6965	47	Sofia Urrutia-Lopez	Contract Support	0840562110	630.00
Total 8209:								
8210	04/17	04/21/2017	5510	8043909688	STAPLES CONTRACT & COMMERCIA	toner business card stock	0140162010	760.00
8210	04/17	04/21/2017	5510	8044012506	STAPLES CONTRACT & COMMERCIA	toner	0140162010	187.33
Total 8210:								
8211	04/17	04/21/2017	6970	314797	Suburban Propane	Propane	0540562421	52.51
Total 8211:								
								239.84
								1,015.31

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 8211:								
8212	04/17	04/21/2017	6969	1202-1017	TEGNA	Programming	4140562740	1,015.31
Total 8212:								
8213	04/17	04/21/2017	6070	987517	TWGW, INC NAPA AUTO PARTS	bulb, circuit tester	0540562441	295.12
8213	04/17	04/21/2017	6070	988800	TWGW, INC NAPA AUTO PARTS	fuel injection hose	3140562560	7.85
8213	04/17	04/21/2017	6070	989665	TWGW, INC NAPA AUTO PARTS	bulbs, oil	2140562441	18.06
8213	04/17	04/21/2017	6070	989665	TWGW, INC NAPA AUTO PARTS	bulbs, oil	3140562441	45.53
Total 8213:								
8214	04/17	04/21/2017	6210	218773	USA BLUEBOOK	Water Testing Supplies	2140562560	118.97
Total 8214:								
8215	04/17	04/21/2017	6834	041017	William Randolph	Energy Efficient Rebate-water heater	5140562140	39.87
Total 8215:								
8216	04/17	04/21/2017	6640	041217	WIND RIVER PUBLISHING	1/12th page co-op ad	0840562114	500.00
8216	04/17	04/21/2017	6640	041217-2	WIND RIVER PUBLISHING	1/12th page co-op ad	0840562114	238.00
Total 8216:								
8217	04/17	04/21/2017	6690	040617	WOOSLEY, KATHY	Reimburse Mileage	0140162020	478.00
8217	04/17	04/21/2017	6690	041017	WOOSLEY, KATHY	Reimburse Mileage	0140162020	23.00
Total 8217:								
8218	04/17	04/21/2017	6750	041217	ZERFING, CARL	reimburse mileage	0140862020	206.51
Total 8218:								
8225	04/17	04/28/2017	200	2872729474	AT&T MOBILITY	Electric Department Phone	5140562060	229.51
Total 8225:								
								192.06
								75.00
								75.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
8226	04/17	04/28/2017	790	313230273 4	CENTURYLINK	Fire Department Phones	0540562050	146.38
8226	04/17	04/28/2017	790	313401451 4	CENTURYLINK	Sewer Treatment plant	3140562050	119.44
8226	04/17	04/28/2017	790	313470082 4	CENTURYLINK	City Hall Phones	0140162050	388.28
8226	04/17	04/28/2017	790	313785538 4	CENTURYLINK	telemetry	2140562050	133.50
8226	04/17	04/28/2017	790	313785538 4	CENTURYLINK	telemetry	3140562050	133.51
8226	04/17	04/28/2017	790	313891134 4	CENTURYLINK	Emergency After Hours	5140562050	61.60
8226	04/17	04/28/2017	790	313891134 4	CENTURYLINK	Emergency After Hours	5140562050	15.40
8226	04/17	04/28/2017	790	314228414 4	CENTURYLINK	Lift Station	3140562050	129.14
8226	04/17	04/28/2017	790	320153997 4	CENTURYLINK	well house dialar	2140562050	9.39
Total 8226: 1,136.84								
8227	04/17	04/28/2017	1360	131256	DAVID R. CUNNINGHAM	fire department work	0140162082	45.00
8227	04/17	04/28/2017	1360	131257	DAVID R. CUNNINGHAM	City Network	0140162082	990.00
Total 8227: 1,035.00								
8228	04/17	04/28/2017	6834	42517	Ed Wagner	Refund sidewalk deposit for lot 4	0121135	2,729.00
Total 8228: 2,729.00								
8229	04/17	04/28/2017	1760	ORHODE523	FASTENAL	Paint Removal Wipes	5140562810	18.46
Total 8229: 18.46								
8230	04/17	04/28/2017	6780	22795482	Rison Americas Corporation	Lease	0140162120	179.02
Total 8230: 179.02								
8231	04/17	04/28/2017	6070	639210	TWGW, INC NAPA AUTO PARTS	rubber metal clamp, air fluid	2140562560	14.27
8231	04/17	04/28/2017	6070	998736	TWGW, INC NAPA AUTO PARTS	bulb	2140562560	8.98
Total 8231: 23.25								
8232	04/17	04/28/2017	6110	APRIL 2017	U. S. POSTAL SERVICE	UB Postage	0140162055	283.58
Total 8232: 283.58								
8233	04/17	04/28/2017	6937	328670120	US Bank Equipment Finance	Contract Payment	5140566001	1,201.33
8233	04/17	04/28/2017	6937	328670120	US Bank Equipment Finance	Contract Payment	5140566002	92.28

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 8233:								
8234	04/17	04/28/2017	6690	04217	WOOSLEY, KATHY	Reimburse Mileage	0140162020	1,293.61
Total 8234:								
4211701	04/17	04/21/2017	440	MAR17-PWR	BPA	March Power Bill	5140562820	56,060.00
4211701	04/17	04/21/2017	440	MAR17-PWR	BPA	March Power Bill	5140662820	8,841.00
Total 4211701:								
4211702	04/17	04/21/2017	440	MAR17-TRN	BPA	March Transmission Bill	5140562821	9,085.00
4211702	04/17	04/21/2017	440	MAR17-TRN	BPA	March Transmission Bill	5140662821	1,493.00
Total 4211702:								
4211703	04/17	04/21/2017	6090	MARCH 201	U S BANK	Bank Fees	0140162110	10,518.00
Total 4211703:								
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	propane	0140462530	12.56
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	rain gear	0340562560	210.98
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	EMS Books	0540562024	483.40
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	credit from Governor's conference	0840562020	275.00
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	governor's conference registration	0840562020	900.00
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	rain gear	2140562560	211.00
4281701	04/17	04/28/2017	6090	2305 4/17	U S BANK CC	rain gear	3140562560	211.00
Total 4281701:								
4281702	04/17	04/28/2017	6090	5243 4/17	U S BANK CC	city admin. expense	0140162020	1,753.94
4281702	04/17	04/28/2017	6090	5243 4/17	U S BANK CC	city admin. expense	5140562020	234.19
Total 4281702:								
4281703	04/17	04/28/2017	6090	8789 4/17	U S BANK CC	Mayor's expenses on DC Trip	0140862020	281.32
4281703	04/17	04/28/2017	6090	8789 4/17	U S BANK CC	Meierman's Bible Book	5140562020	1,379.17
Total 4281703:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 4281703:								
4281704	04/17	04/28/2017	6090	2974 4/17	U S BANK CC	cables	0140162010	11.97 M
4281704	04/17	04/28/2017	6090	2974 4/17	U S BANK CC	Wage and Hours Law	0140162020	45.00 M
4281704	04/17	04/28/2017	6090	2974 4/17	U S BANK CC	Computer	0140363946	689.00 M
4281704	04/17	04/28/2017	6090	2974 4/17	U S BANK CC	ipad data plan	0640562050	14.99 M
Total 4281704: 760.96								
4281705	04/17	04/28/2017	6090	4393 4/17	U S BANK CC	clock for council chambers	0140162010	14.99 M
4281705	04/17	04/28/2017	6090	4393 4/17	U S BANK CC	city Recorder training	0140162020	158.45 M
Total 4281705: 173.44								
Grand Totals: 132,822.60								

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	2.00	25,042.81-	25,040.81-
01-21011	20.00	.00	20.00
01-21135	8,699.00	.00	8,699.00
01-301-43280	.00	2.00-	2.00-
01-401-62010	266.80	.00	266.80
01-401-62020	735.31	.00	735.31
01-401-62030	334.00	.00	334.00
01-401-62050	388.28	.00	388.28
01-401-62055	283.58	.00	283.58
01-401-62082	1,236.79	.00	1,236.79
01-401-62094	329.03	.00	329.03
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	421.96	.00	421.96
01-401-62120	179.02	.00	179.02
01-403-63948	689.00	.00	689.00
01-404-62520	49.88	.00	49.88
01-404-62530	12.56	.00	12.56
01-408-62020	1,571.23	.00	1,571.23
01-419-62250	8,626.17	.00	8,626.17
03-21010	.00	210.98-	210.98-
03-405-62560	210.98	.00	210.98
05-21010	.00	2,334.52-	2,334.52-
05-405-62020	40.00	.00	40.00
05-405-62024	483.40	.00	483.40
05-405-62050	161.37	.00	161.37
05-405-62110	3.00	.00	3.00
05-405-62111	360.00	.00	360.00
05-405-62351	67.17	.00	67.17
05-405-62421	1,015.31	.00	1,015.31
05-405-62441	7.85	.00	7.85
05-405-63000	196.42	.00	196.42
07-21010	.00	1,375.00-	1,375.00-
07-405-62114	1,375.00	.00	1,375.00
08-21010	275.00	3,334.60-	3,059.60-
08-405-62020	900.00	275.00-	625.00
08-405-62110	760.00	.00	760.00
08-405-62114	1,674.60	.00	1,674.60
17-21010	.00	630.00-	630.00-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
17-405-62870	630.00	.00	630.00
21-21010	.00	1,394.37-	1,394.37-
21-405-62050	142.89	.00	142.89
21-405-62150	45.00	.00	45.00
21-405-62441	45.53	.00	45.53
21-405-62560	790.95	.00	790.95
21-405-62850	370.00	.00	370.00
31-21010	.00	8,136.54-	8,136.54-
31-405-62050	382.09	.00	382.09
31-405-62441	45.53	.00	45.53
31-405-62560	250.59	.00	250.59
31-405-62700	7458.33	.00	7458.33
41-21010	.00	1,071.69-	1,071.69-
41-405-62740	1,071.69	.00	1,071.69
51-21010	.00	88,416.29-	88,416.29-
51-21130	191.03	.00	191.03
51-405-62020	361.03	.00	361.03
51-405-62030	6,729.73	.00	6,729.73
51-405-62050	136.60	.00	136.60
51-405-62140	500.00	.00	500.00
51-405-62200	40.00	.00	40.00
51-405-62810	18.46	.00	18.46
51-405-62820	56,060.00	.00	56,060.00
51-405-62821	9,085.00	.00	9,085.00
51-405-63670	744.00	.00	744.00
51-405-63922	789.00	.00	789.00
51-405-66001	1,201.33	.00	1,201.33
51-405-66002	92.28	.00	92.28
51-406-62030	1,682.43	.00	1,682.43
51-406-62050	15.40	.00	15.40
51-406-62820	8,841.00	.00	8,841.00
51-406-62821	1,433.00	.00	1,433.00
51-406-63670	496.00	.00	496.00
56-21010	.00	1,153.00-	1,153.00-
56-451-63941	1,153.00	.00	1,153.00
Grand Totals:	133,376.60	133,376.60-	.00

Report Criteria:

Report type: GL detail

CASCADE LOCKS STAFF REPORT

Date Prepared: May 2, 2017

For City Council Meeting on: May 8, 2017

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Adopt Waste Water Treatment Facilities Plan

SYNOPSIS: A summary is attached.

The Wastewater Facilities Plan has been funded through a grant from the Infrastructure Finance Authority which has been reviewed and is being closed by the IFA. The Council needs to accept the report from the engineer.

Just because the Council accepts the report, we are not committed to doing all of the repairs or activities recommended. But it does allow the City to seek the funding necessary to do those suggested repairs. By accepting this report, we can schedule a "One Stop" meeting with the IFA of the Oregon Business Development Department. At that meeting, all State and Federal funders are represented. Each potential funder will have reviewed the project and developed a proposal for that agency's participation in funding the program including the rate and term of the loan and the potential for financial assistance through grants or loan forgiveness. We will not know what our funding options are until we have the "one stop" meeting. Once our options are known, we can then extrapolate the rates required to repay the loan.

CITY COUNCIL OPTIONS: Accept or reject the Wastewater Treatment Facilities Plan

RECOMMENDED MOTION: "I move to accept the Wastewater Treatment Facilities Plan as presented by Anderson Perry & Associates."

Wastewater Treatment Plant and Collection System Review

Over the past three years the City of Cascade Locks has conducted an extensive engineering review of the City's wastewater treatment plant and the collection system that delivers the waste from our homes and businesses to the plant on Herman Creek Lane.

The original wastewater treatment system plant and collection system was built in 1968. That plant was replaced in 1998 with a new treatment plant on Herman Creek Lane. Lift stations and pipelines were constructed to the 1968 system to handle our community's waste stream. Most of the City's waste is collected from the western portion of town where the waste flows via gravity to the main lift station in Marine Park. It is then pumped to the main line under Forest Lane where it flows to the treatment plant. Waste can also be collected from the Business Park and sent to the treatment plant.

The treatment plant is called a sequencing batch reactor, meaning that the incoming flows are separated into two separate holding tanks and treated in a batch process, while one tank is settling, the other tank is processing the waste. This gives each tank an appropriate amount of time to treat the waste received at the plant.

For the collection system, the study has divided the work to be done into three phases based on the severity of the repairs required. The main lift station is undersized for the severity of the flows we receive during the snow melt off and spring rains. Two new larger capacity pumps are recommended. Other main lift station improvements are also required.

Over 20,000 feet of main sewer line needs to be replaced. These lines were examined using a TV camera during the winter of 2016 to identify places of leaks, collapse, and deterioration of the lines put in during the 1968 construction.

For the treatment plant, the current plant is not operating as designed. It is oversized and inefficient. There is no grit removal in the headworks section of the plant. This leads to premature wear on the pumps and piping in the system. The aeration/mixing system does not appear to be operating. The basin outlet control valve is not operating. The existing ultraviolet light processing treatment is near its 20 year useful life. The floating decanter mechanism is allowing undesirable levels of waste into the processing stream. All of these issues need to be addressed in the next few years in order to effectively treat the waste stream and to handle the potential growth the City is experiencing.

All of this comes at a price, of course, and we are still paying for the 1998 improvements. If all of the improvements are undertaken, the cost is about \$4.8 million.

Collection System Improvements	\$	784,850
Headworks	\$	961,000
Flow Control Valve	\$	10,000
Sequencing Batch Reactor	\$	1,722,500
Ultraviolet Disinfection	\$	363,000
Sludge Management	\$	791,000
Estimated Other Costs	\$	<u>185,000</u>
	\$	4,817,350

The City Council can choose to do less than the full amount. For example, the sludge management program, while a great idea, costs more than other ways to handle waste sludge. In any

event because our current bill of \$45.40 is high, it may help us in the long run to qualify for Federal or State assistance with the new project. We won't know that answer until we apply for the funding. The potential exists, that if no assistance is given, the sewer bill per household may double.

The City Council will consider the adoption of the Wastewater Facilities Plan at the City Council meeting on May 8 at 7:00 p.m. in the City Council Chambers in City Hall at 140 SW WaNaPa Street in Cascade Locks. Written comments can be sent to PO Box 308, Cascade Locks, OR 97014, or via email to gzimmerman@cascade-locks.or.us. The study is available for view at City Hall.

AGENDA ITEM NO: 5C

CASCADE LOCKS STAFF REPORT

Date Prepared: May 2, 2017

For City Council Meeting on: May 8, 2017

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Extension of Tourism Committee Contract Staff

SYNOPSIS: At the May 1 meeting of the Tourism Committee, the Committee reviewed the work of the contract staff that supports the committee activities. After the review, which was very positive, the Committee voted to recommend to the Council that the contract with staff be renewed for another year. The support position is included in the 2017-18 budget at 20 hours per week at \$19 per hour. If approved by the Council, the City Attorney can draw up the contract extension (last year's extension attached).

CITY COUNCIL OPTIONS: Accept or reject the recommendation from the Tourism Committee.

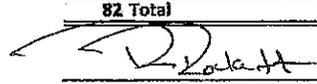
RECOMMENDED MOTION: "I move to approve a one year contract extension with Sofia Urrutia-Lopez as contract staff for the Tourism Committee as budgeted."

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 April 2017

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S170193	04/03/17	21	Domestic	2 Alarms
S170205	04/09/17	15	MVC	2 Animal Control
S170214	04/13/17	15	Burglary	2 Assault
S170216	04/13/17	27	SAR	2 Burglary
S170219	04/15/17	28	Theft	2 Civil Issue
S170226	04/19/17	13	Theft	1 Disturbance / Nuisance
S170229	04/20/17	21	Suspicious	3 Domestic Situation
S170233	04/21/17	21	Sex offense	3 Drug Activity
S170239	04/24/17	12	Juvenile	0 Harassment
S170245	04/27/17	21	Domestic	0 Hit & Run
S170248	04/28/17	27	Unattended death	3 Juvenile Problem - MIP, Missing, etc.
S170249	04/29/17	10	Drug offense	1 Marine
				1 Mental / Suicide
				1 Missing Person
				11 MVC / Traffic Complaint / Assist
				0 Order Violation - Restraining, No Contact, etc.
				0 Property - Lost/Found
				3 Paper Service & Attempts
				8 Request for Assistance / 911 Hangups/Welfare
				0 Robbery
				1 Sex Crimes / Rape
				0 Subject Stop
				10 Suspicious Activity / Prowler / UEMV
				3 Theft (inc SV/UUMV)
				19 Traffic Stops
				1 Trespass / Unwanted Subject
				1 Unattended Deaths
				0 Vandalism
				2 Warrant Service & Attempts
				0 Weapons / Shots Fired
Total	12			82 Total

Total Number of Cascade Locks patrols **81**
 Total Calls for Service **106**
(includes followup, OFCR initiated, agency assist, SAR, etc.)

Hours worked by Deputy Jubitz *107.48*
 Hours worked by other personnel


 Brian Rockett, Undersheriff

