

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, June 13, 2016, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda:** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of May 23, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 179,866.28.**
 - c. **Approve Resolution No. 1358 Declaring Transformers Surplus.**
 - d. **Approve One-Year Extension of Contract with James Mason as the City's Municipal Judge.**
 - e. **Approve Tourism Committee Recommendation to Grant \$4,500 to CGRA for Website and Promotion Development.**
 - f. **Approve Property, Liability, and Workers Compensation Insurance Renewal.**
4. **Public Hearings:**
 - a. **Budget FY 2016/2017**
 - b. **Revenue Sharing**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1356 Declaring the City's Election to Receive State Revenues.**
 - c. **Approve Resolution No. 1357 Adopting the Municipal Corporate Budget for FY 2016/2017, Making Appropriations, Authorizing Expenditures and Levying Taxes.**
 - d. **Renew IGA Between MCEDD and City of Cascade Locks.**
 - e. **Approve Special Event Winery Application for PCT Days Event.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations:**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:02 PM. CM's Groves, Randall, Fitzpatrick (via phone), Walker, Busdieker, and Mayor Cramblett were present. CM Rutherford was absent. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Marianne Bump, Craig Martin, Brian Haggard, Aurora delVal, Brad Lorang, Ray Cless, Paul and Chris from Channel 2 News, Hood River News Correspondent Patrick Mulvihill, Karen Hansen, Marge Curtis, Teri Brigham, Ralph Jones, Dave Palais, Blue Ackerman, Jill Andrich, Alex (?), Marvin Hansen, Jr., Jamie Antis, Whitney Jackson, Holly Wells, and Heidi Jimenez.

The meeting was not televised due to the office remodel.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of May 9, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 53,658.30.**
 - c. **Approve Port of Cascade Locks Noise Ordinance Waiver for Movies in the Park.** Mayor Cramblett read the list of items on the Consent Agenda. **Motion:** CM Walker moved, seconded by CM Busdieker, to approve the Consent Agenda. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.
4. **Public Hearings.** None.
5. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Extension of Tourism Committee Contract Staff.** CA Zimmerman said the Tourism Committee is very happy with the work Sofia has done and would like to extend her contract another year and is budgeted. **Motion:** CM Groves moved, seconded by CM Randall, to approve a one year contract extension with Sofia Urrutia-Lopez as contract staff for the Tourism Committee as budgeted. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.
 - c. **Approve Resolution No. 1355 Authorizing a Budget Amendment to Move the Debt Service for Digger Derrick from Electrical Capital Reserve to Electrical Fund, Making Appropriation and Authorizing Expenditures.** CA Zimmerman explained that the City received a letter regarding the long term debt not being included on the Government Wide Statement of Net Position and this resolution corrects that. **Motion:** CM Fitzpatrick moved, seconded by CM Groves, to approve Resolution No. 1355. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett.
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Aurora delVal said she is a Cascade Locks resident and was the Campaign Director for the Local Water Alliance for the Yes on Ballot Measure 14-55. She thanked CM Busdieker for bringing this issue to their attention. Aurora told Council that they may not like the outcome of the county wide vote but any challenge of the water challenge measure would go against the overwhelming will of the people, the voters, and the democratic process. She asked the Port and City to follow Nestles' lead and respect the will of the voters. She asked them now to focus their attention on the local businesses already here that want to be here. She asked them to behave neighborly and say goodbye to the community outsider, Nestlé. She said this election shows that county voters strongly believe that this is an issue for county-wide concern. Aurora said that 42% of Cascade Locks voters supported the measure, which is a pretty high percentage and more than a

handful of rogue citizens that our City Council would have everyone believe. She said Nestlé has purposely espoused themselves in Cascade Locks for the past eight years with the open arms of our city officials. She said Nestlé almost entirely funded the opposition campaign. She said the yes votes prove there is strong opposition to any water bottling within our county. Aurora said it is important to remember that Oxbow Springs is not located in the City of Cascade Locks. She said it is located outside of city limits and within the boundaries of Hood River County.

Blue Ackerman said she is a 27 year Hood River County resident. She said she has eight grandchildren and felt the need to get involved. She said Nestlé came in like the Trojan Horse or foil lined bunny. She briefly described the story of the Trojan Horse. She said Nestlé is not trustworthy and is angry at them for making Hood River residents look like hippies or environmentalists and against economic growth. She said this has caused a rift between friends. She said the misinformation that Nestlé has put out has duped everyone. Blue said she asked Mayor Cramblett a year ago why he would want Nestlé here and was told that he loved the water here and it was important to him. She said Cascade Locks could capitalize on that. She said this water is worth fighting for. She said people could run the station and sell their own bottled water. She said the water is great and we want to keep it great. She said she wants to make sure the water stays here for her grandchildren. Blue said before making a decision for your people you should think seven generations back and seven generations forward.

Craig Martin said he is a 20 year resident of Cascade Locks and went to school here. He said Hood River County has always dictated what happens in our community. He said the vote on 14-55 only passed because Hood River voted on it. He said people talk about the drought in Hood River County and read some statements from a declaration published by Hood River County. He reported that none of the snow melt comes from Hood River to the Cascade Locks area. He said Cascade Locks is a micro-climate and gets its water entirely from the Dry Creek and Herman Creek watersheds and those water sheds are fed by precipitation. Craig said that as of May last year Cascade Locks had received 80% of the 77 inches of average rainfall for the year with four months left. He said 30% of the water from the creeks is seeping into the ground and going into the aquifers. He said this is 3.4 cubic feet per second more being fed into our aquifers than the City's water rights when the streams are at their lowest limits. He said there is more than enough water. Craig said the people were saying that Cascade Locks residents were restricting water because of the Hood River County drought. He said the citizens of Cascade Locks were never noticed to restrict water. He said Hood River County has acknowledged that Cascade Locks' water source is a different source. He said he knew the measure was over but thought that misinformation was given out. He urged Council to continue to find a way for a sustainable factory in Cascade Locks.

Jill Andrick said she lives on a sailboat in the lower Columbia River. She submitted her comments in writing (Exhibit A).

Brad Lorang said obviously the majority of citizens in Cascade Locks voted Ballot Measure 14-55 down. He said Hood River County is not involved or invested in our community. He said Hood River County does not have control inside our Urban Growth Boundary. He told Council that they are the elected officials for Cascade Locks and they need to weigh the benefits against the needs of the community. He said Hood River County is not responsible for the 3.5 million dollar water system improvement that we need or the payments for that. Brad said the majority of our community has spoken. He said Herman Creek produces 35 trillion gallons a year and 118 million will not be much of an impact on our water resource. He said the resource we have is plentiful. He

said Economist Bruce Sorte said the trickle-down effect for the community would be 23 million dollars a year. He said that would be a good thing for this community.

Alex spoke some in his native tongue then said his people have been here for generations. He said this is his home. He said Ballot Measure 14-55 set precedence but this property could be declared cultural property under federal protection known as the Archeological Resources Protection Act. Alex said the river, land, and fish are our life line. He said he is full blood and raised on this river. He said he is thinking about our children, the broken promises and our future. He said he was against the casino as that was not in line with their identity, not in line with sustaining their identity or the land. He told Council that he respected them. He said Cascade Locks means a lot to him and he still lives in harmony with this land. He said Oxbow Springs has an old name. He said his ancestors are all buried here. He said he understood that commerce means something to the Council but not so sure it will in the long run. He said he would file a suit under ARPA.

Marvin Hansen, Jr. said each time Cascade Locks has an economic opportunity outside forces dash them. He said in the 60's it was the Tram Way. He said the Sierra Club stopped that. He said we all know what happened with the plans for a casino here. He said he is getting tired of outside forces dictating what is good for Cascade Locks. We have infrastructure that needs to be maintained and emergency services that is underfunded. He said we need economic development. He said the people that council represents said No on 14-55. Marvin said it is hypocritical that Hood River citizens think they get water from Cascade Locks. He said there isn't a pipeline to Hood River. He said Google set up their mega data center in The Dalles and use millions of gallons of water and talking about doubling its size. He said there is no uproar over that. He said it seems people want to keep Cascade Locks repressed. He said the amount of water that Nestlé wants is insignificant. Marvin said the Council has a hard decision to make but wanted them to know that whatever was decided they had his support.

Jaime Antis said he has lived in the Gorge for 30-40 years and said he was glad that the Measure passed. He said there are a lot of measures that get passed and a lot that don't. He said Eastern Oregon would like to be Idaho. He said laws get passed, and that's what it is, otherwise people get recalled. He said he is glad Hood River has people thinking. Jaime said Nestlé is a corrupt corporation. He said a lot of the people here raising their hands for Nestlé are people that have been entitled to money. He mentioned Brad Lorang – bicycle racks and Heather- statues. He said people are given tokens and asked where his were. His said his token is no to Nestlé. He said he could get everyone here a job within minutes as he has ideas that would actually grow and people would say this is a cool town. Jaime said we have construction and green material that can be made right here. He said we have a sand and gravel company right here in town. He said we can do a lot of things here but you have to think outside the box. He said water is essential and he wants the water left on the mountain. He said he is going to lose a lot of sleep worrying about the City taking something away that was voted on. He asked if this is going to be a lawless City where anything goes. Jaime said it seemed that everyone that wanted this lives on Riverview and includes senior citizens. He said the concern from people here is EMS. He said Nestlé isn't going to be paying taxes. He said the senior citizens need to see about getting their property taxes to go with them when they move. Jaime said it is better to think outside the box than to have a divided community.

Ralph Jones said he has lived here since 1964 and has seen this town change. He said the urban renewal project wiped out so many businesses. He said so many peoples' businesses were taken away from them just to have one store and one motel. Ralph said Herman Creek isn't as high as it

used to be. He said he used to be afraid of the water coming into his boat. He said Ron Rombalski even brought the Tram idea to the school to try to brainwash the students. He said he can't even put his boat in at the old Allied Fisheries location because there isn't any water. He said the water from Oxbow Creek flows into Herman Creek. He said we don't have the snow pack that we are supposed to have. He said the water is too warm and the eggs probably aren't going to make it four years from now. He said you want to take the cold water away from us. He said he didn't think this was right at all. He said sometimes the fish can't make it up Herman Creek. He said he has to move the rocks in the shallow water to allow the fish to continue upstream. Ralph talked about the time when the road was supposed to be improved when the second power house was built at Bonneville Dam. He said that didn't happen. He asked if Council wanted to deal with that again. He said we've been scammed too many times.

Heidi Jiminez said she moved here two years ago and has lived in many places. She said she has a 4 1/2 year old son and they live in Hood River. She said the water in Oxbow Springs is not the City's right to control. She said it is everyone's water. She said there is a limited supply. She said potable water is diminishing. She said there is less as the years go by. Heidi said water is not a sustainable project and is not to be sold and not a commodity. She said Nestlé will not be paying taxes for 5-15 years and they aren't interested in helping this community. She said they won't be bringing back the school and are only interested in making a dollar. She said if it wasn't profitable for them they wouldn't do it. She said as a parent she wants to see her son and future generations have water as long as possible. She said if the water is bottled up and sold in the grocery store and not invested in the infrastructure you're setting yourself up to fail. She said this isn't sustainable.

Whitney Jackson said they did not know about this meeting until one of their sources informed them. She said a few of them were able to be here. She said she got into town early this afternoon and decided to have fish and chips at the Brigham Fish Market. She said they are doing a good business. She said she has been very busy on the reservation and have had deaths in their community over the last two weeks. She said the huckleberries are very few this year and way too early. She said her Grandma said you can tell what is happening with the seasons by the foods coming forward to them. She said it is too warm. Whitney said she was happy to see the results of the vote. She said people participated and voiced their opinion even though they do not live in Cascade Locks. She said she was glad to see that KOIN 6 celebrated that the measure passed. She said she hoped that she could bring back the Confederated Tribes Flag to the City of Cascade Locks someday but right now there is a broken promise. She spoke of sitting on the fishing scaffolds along the Columbia River recording the water running and thinking how blessed we all are.

Ralph asked Council how long it had been since they had been down to Herman Creek. He said Herman Creek used to be strong enough to wash a bridge out. He said it is not as strong as it used to be. He said Multnomah Falls was barely trickling last summer.

Blue Ackerman said it was not an overwhelming majority in this vote. She said someone from Cascade Locks contacted her and asked if she would be willing to volunteer in the Food Bank. She said she would.

Teri Brigham said there is a huge push for Nestlé. She said she didn't know why there isn't more effort into the other economic issues and why there isn't more effort put into the small

businesses. She asked how long the Council was going to continue to drag this out and if there is some sort of time limit. She said she would like to have her questions answered at some point.

7. Reports and Presentations.

a. City Committees. None.

b. City Administrator Zimmerman Report. CA Zimmerman reported on the LOC meetings in September, the Water System Update, the OPRD Gorge Hubs presentation, the Aspect Engineering Report and a change of ownership for a liquor license application. Consensus of Council was to sign off on the liquor license application. CM Busdieker asked if the contested case with ODFW is valid since the ballot measure passed. CA Zimmerman said it is as this is a State of Oregon Water Right and not a county issue. CA Zimmerman said Keith Terry found someone interested in taking our old transformers and paying us for them. He said the City will have to have some tests done on them. CA Zimmerman said the transformer that was replaced for Snyder has to be removed from the property and we have no place to store it. CM Fitzpatrick asked how long it would take to get a replacement. CA Zimmerman said we could search for a used one like we got for Pyramid Substation and the 6mw will not be big enough once Bear Mountain gets their new dryers on the system. Consensus of Council was to sell the old scrap transformers to UTB for \$10,000. Mayor Cramblett said we have redundancy in the system now. CA Zimmerman reported on the unofficial election votes.

8. Mayor and City Council Comments. CM Fitzpatrick said it sounds like this is an ongoing issue.

CM Walker thanked the voters for getting involved. He said most of the time Cascade Locks has the best voter turn-out percentage and that is how Council gauges issues. He said he is torn by the decision as this is one more time that Hood River dictates what we do in Cascade Locks. He said whether you are for or against the measure Cascade Locks lost the control. He said whether you want Nestlé or not it isn't up to Cascade Locks anymore and that is unfortunate. CM Walker congratulated John Harvey on winning the election for Justice of the Peace. He thanked the Cascade Locks voters for letting Council know how they feel.

CM Busdieker thanked all who spoke tonight and thanked the Yes voters for protecting the water resource in Hood River County. She said friends and neighbors are more important than plastic bottles. She commended everyone that voted. She asked if one bottler was let in how could others be kept out, which could be argued as discriminatory. She said Nestlé is well known for bringing in other tankers of water from elsewhere. She said Oregon water belongs to all Oregonians and our duty to stand up when it is being misused.

CM Randall thanked the voters and everyone that came to the meeting tonight. He said this is still an ongoing issue and he has to take into consideration what he was elected for and the majority of the people of Cascade Locks. He said there are always people that will use a situation for their own specific ideology. He said he didn't take any of this lightly but still taking the same position on this issue. He said he is mindful of a lot of issues that could arise but a lot if this is driven out of corporation hate and a lot of political issues involved. He said he would not be intimidated by fear and will continue to look at all the issues as they come before the Council. He said he would continue to look at this proposal.

CM Groves thanked everyone for voting but Cascade Locks voted this down. She said the Alliance took this to Hood River because they knew they wouldn't win in Cascade Locks. She said she appreciates the Native Americans and will continue looking at this process and reminded all that she is listening and will continue to listen. She thanked everyone for coming.

Mayor Cramblett congratulated Martha LaMont on her award for Women of Distinction from Soroptimist International. Mayor Cramblett said he used to work at the big mill and they would have to get the big barges into the mill area. He said Herman Creek has a lot of aggregate river rock that comes down. He said they would pull the barges up on the banks and the mill closed down in the 80's. He said what has happened is that all that gravel has been washed off the banks and back into the stream. He said the stream hasn't changed in depth except for the filling up with gravel. He said the City and the Port recognize that so we are working with the Tribes, OWRD, and the Corps of Engineers. Mayor Cramblett said the City understands that is a good cold water basin and we want to make that a great fishery and resource out there. He said it is all the gravel getting pulled away from the banks that is changing the depth of the creek. Mayor Cramblett said we are a government here and citizens are allowed to have conversations. He said we work with several other governments including the Warm Springs and the Umatilla Tribe. He said the City Council works with the Tribal Council. He admitted that he didn't know how it all worked but understood this area to be ceded to the Warm Springs Tribe. He said until he is told differently they are the Nation that the Council will be having discussions with. There was disruption from the audience. CA Zimmerman explained these discussions are about fish habitat and not Nestlé. He said the City is working with CRTFIC and other State agencies. He said the City will answer all the questions the Tribes have. CM Busdieker asked about the PCB's in the sediment. CA Zimmerman said this gravel is in a different part of the creek and DEQ will be a part of that.

Mayor Cramblett said the winners of Bark and Water Watch had a great fundraiser at the expense of a corporation. He said the loser in this was the truth. He said the citizens of Cascade Locks voted the measure down so the Council will keep moving ahead. He said he keeps hearing "corporation" being the issue. He said there are a lot of small businesses that have sold out to corporations including businesses in Hood River County. He said corporations are a big part of a community. Aurora interrupted and said that no money was received from Bark and Water Watch for their campaign. She said compare that to Nestlé filing a late amended report to the State of Oregon for \$105,000. She said Nestlé committed a crime.

Mayor Cramblett said he met with Bark and Water Watch this spring and they made several misstatements about where the water source comes from. He said Wilsonville has a 72" pipe sucking water out of the Willamette and nobody is talking about that. He said Lake Oswego is going for eight million gallons a day. He said Hood River County put out a summary that reports half of their municipal water supply goes to The Dalles out of the Hood River Basin. He said no one wants to talk about that but they want to talk about 1,000 gallons a day moving out of Cascade Locks.

Mayor Cramblett said Nestlé has a water right in California and has a 4" pipe running across Forest Service Land to get to their Arrow Head water source. He said they are being challenged on that. He said Nestlé bought the water right; it is theirs. Hood River is pulling eight million gallons of water a day out of the Mt. Hood National Forest and piping it to The Dalles. He said The Dalles is now researching a water right to take water out of the Columbia River. He said everyone knows this is going on but nobody has said anything about it. He asked why Cascade Locks. He said the citizens of Cascade Locks say this isn't over. Mayor Cramblett said it isn't over for Hood River either and he is sure they will try to pit people against any Council that comes in here. He said they will try to elect people to take over this City government. He said he appreciated the no votes from Cascade Locks and Hood River. He said those people got it. He said he thinks some of the

yes votes were bamboozled by misinformation. He asked how can this be happening over 1,000 gallons a day coming out of here. There was disruption from the audience.

Mayor Cramblett said the County should not have anything to do with this. He said Nestlé is a good business and he urged all to show their proof of their statements. Mayor Cramblett said he would be backing the Cascade Locks citizens 100%. He said he spoke with a lot of people in Hood River and found that a lot of them were very confused, which he said he was sure that that was the plan. There was disruption from the audience.

CA Zimmerman said he would like direction from the Council. **Motion:** CM Fitzpatrick moved, seconded by CM Groves, to explore the legal options before us to see what the City's position is.

CM Busdieker said nearly 75% of the people in Hood River County voted for this measure. She said it can be expected that Nestlé or any other water bottler would take water from places other than Cascade Locks which makes this not just a Cascade Locks issue. She said we need to respect the vote of our whole community. She said doing anything else but dropping this would be illegal.

The motion passed with CM's Groves, Randall, Fitzpatrick, Walker, and Mayor Cramblett voting in favor. CM Busdieker opposed.

9. **Other matters.** None.

10. **Executive Session.** None.

11. **Adjournment.** **Motion:** CM Groves moved, seconded by CM Randall, to adjourn. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Mayor Cramblett. The meeting was adjourned at 8:49 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor

Monday, May 23, 2016

Cascade Locks City Council

Mr. Chair, Members of the Council

My name is Jill E Andrick. I reside on my sailboat S/V SUMARI SONG in the Lower Columbia River

I come to speak against Nestle Waters; North American, proposal to draw water from Oxbow Springs.

I have three issues tonight:

1. Nestle is only concerned with sufficient upstream water for them to suck out of the spring. I live on my boat downstream and I am very concerned that there be enough flow to float boats, support commercial marine trade and protect and enhance Columbia/Snake River salmon spawning and migration.
2. I am concerned that Nestle's extreme water theft may cause irreparable damage to Bonneville and Skamania Hot Springs by drawing down the underlying water table. (see: California Investigates Nestle Water Rights, Ian James, The Desert Sun, May 20, 2016. "Water from Arrowhead Springs was first bottled for sale more than a century ago. It's named after the famed arrowhead-shaped natural rock formation on the mountainside north of San Bernardino and the springs near it—both hot and cold. The hot springs were once the central attraction of a glamorous resort, which closed in the late 1950s and now stands vacant at the base of the San Bernardino Mountains.")
3. The properly filed ballot measure was presented to the people of Hood River County on the May 17, 2016 Ballot and was overwhelmingly approved by the voters of Hood River County and prohibits Nestle from taking water.

I sincerely hope that the Cascade Locks City Council will not attempt to move forward because they clearly do not have the authority to do so.

Last week I emailed Governor Brown to bring this issue to her attention and request that she keep close attention to the actions of the Cascade Locks City Council from this point forward.

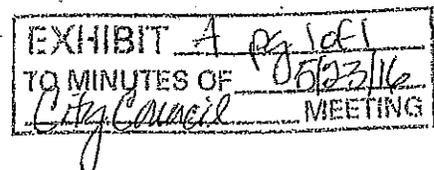
Respectfully submitted,

Jill E Andrick

Jill E Andrick

S/V SUMARI SONG

St Helens Marina, St Helens, Oregon



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PAGE NO.

1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
5/27/2016	PR	\$ 57,597.37
5/20/2016	A/P	\$ 94,191.30
5/27/2016	A/P	\$ 9,508.67
6/3/2016	A/P	\$ 18,568.94

GRAND TOTAL \$ 179,866.28

APPROVAL:

Mayor

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7065	05/16	05/20/2016	6945	108630	4COM, Inc.	programming	4140562740	157.26
Total 7065:								157.26
7066	05/16	05/20/2016	6966	01410018QE	American Messaging	Paging Service	5140562110	66.51
Total 7066:								66.51
7067	05/16	05/20/2016	370	49785	BIO-MED TESTING SERVICE	Drug Testing	0140462063	40.00
7067	05/16	05/20/2016	370	49785	BIO-MED TESTING SERVICE	Drug Testing	0540562063	80.00
Total 7067:								120.00
7068	05/16	05/20/2016	560	53735	C.M. & W.O. SHEPPARD	tire	0140462520	162.74
Total 7068:								162.74
7069	05/16	05/20/2016	6634	969052	Cascade County Store	Fruit Trays for Green Drinks (tourism)	0840562115	60.00
Total 7069:								60.00
7070	05/16	05/20/2016	6661	1609.03	Cascadia Graphics & Publishing, LLC	host renewal	0840562071	77.00
Total 7070:								77.00
7071	05/16	05/20/2016	740	72886	CASELLE, INC.	Contract Support	0140162082	1,220.00
Total 7071:								1,220.00
7072	05/16	05/20/2016	820	63472	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	7,458.33
Total 7072:								7,458.33
7073	05/16	05/20/2016	6634	051616	Clarence or Betty White	Refund cemetery plot	1740562870	157.50
Total 7073:								157.50

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7074	05/16	05/20/2016	1120	A110043	COLUMBIA HARDWARE, LLC	supplies for main office remodle	0740562560	287.40
7074	05/16	05/20/2016	1120	A110045	COLUMBIA HARDWARE, LLC	supplies for main office remodle	0740562560	27.48
7074	05/16	05/20/2016	1120	B133908	COLUMBIA HARDWARE, LLC	wire and cement for headstones	1740562519	41.58
7074	05/16	05/20/2016	1120	B134501	COLUMBIA HARDWARE, LLC	supplies for main office remodle	0740562560	72.37
7074	05/16	05/20/2016	1120	B134502	COLUMBIA HARDWARE, LLC	supplies for main office remodle	0740562560	18.24
Total 7074:								397.07
7075	05/16	05/20/2016	6834	SRCA25	Conner's Heating & Cooling	replace compressor and flush system-fite	0540562440	3,485.00
Total 7075:								3,485.00
7076	05/16	05/20/2016	1290	20986	CRUISE MASTER PRISMS, INC	Nametags/Plates	0540562029	98.30
Total 7076:								98.30
7077	05/16	05/20/2016	1540	61158-04291	DMV SERVICES STATE OF OREGON	Driving Records	0140482110	1.50
7077	05/16	05/20/2016	1540	61158-04291	DMV SERVICES STATE OF OREGON	Driving Records	0540562110	1.50
Total 7077:								3.00
7078	05/16	05/20/2016	6795	0508668	Ferguson	1" X 12" COPPER SETTER	2140562560	313.94
Total 7078:								313.94
7079	05/16	05/20/2016	2020	1256160	GENERAL PACIFIC INC.	CT Meter Equipment	5140562750	480.00
7079	05/16	05/20/2016	2020	1256161	GENERAL PACIFIC INC.	C1SDR3, FMAS, CL20, 240v demand me	5140562750	318.00
7079	05/16	05/20/2016	2020	1256162	GENERAL PACIFIC INC.	C1SDR3, FMAS, CL20, 240v demand me	5140562750	954.00
7079	05/16	05/20/2016	2020	1256500	GENERAL PACIFIC INC.	Connector Xfmr 6 pos 500	5140562780	167.76
Total 7079:								1,919.76
7080	05/16	05/20/2016	6890	10009170	Hi-Line Utility Co., LLC	2" Cable Feeding Sheave	5140563690	302.77
7080	05/16	05/20/2016	6890	10009170	Hi-Line Utility Co., LLC	3" Cable Feeding Sheave	5140563690	509.02
7080	05/16	05/20/2016	6890	10009170	Hi-Line Utility Co., LLC	4" Cable Feeding Sheave	5140563690	623.28
Total 7080:								1,435.07
7081	05/16	05/20/2016	2420	8516	HOOD RIVER CO. - FINANCE	May 2016 Deputy Service	0141962250	8,284.08

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7081:								
7082	05/16	05/20/2016	2530	8813301	HOOD RIVER GARBAGE SVC.	drop box and delivery	0140462520	134.52
Total 7082:								
7083	05/16	05/20/2016	2570	4161047	HOOD RIVER NEWS	variance request-Hou	0140282037	108.00
Total 7083:								
7084	05/16	05/20/2016	3150	050916	MARIANNE BUMP	Reimburse Mileage	0140162020	21.60
Total 7084:								
7085	05/16	05/20/2016	4020	ME118650	ODOT-FUEL SALES	Fuel	0340562530	169.16
7085	05/16	05/20/2016	4020	ME118650	ODOT-FUEL SALES	Fuel	0540562420	172.36
7085	05/16	05/20/2016	4020	ME118650	ODOT-FUEL SALES	Fuel	2140562530	116.46
7085	05/16	05/20/2016	4020	ME118650	ODOT-FUEL SALES	Fuel	3140562530	137.95
7085	05/16	05/20/2016	4020	ME118650	ODOT-FUEL SALES	Fuel	5140562200	498.67
Total 7085:								
7086	05/16	05/20/2016	4070	6040333	ONE CALL CONCEPTS, INC.	locate services	5140562110	19.95
Total 7086:								
7087	05/16	05/20/2016	4910	301866400 5	Oregon Custom Home Builders	Refund Deposit	5121130	236.71
Total 7087:								
7088	05/16	05/20/2016	4650	J286521	PLATT ELECTRIC SUPPLY	misc wire	5140562750	512.72
Total 7088:								
7089	05/16	05/20/2016	4670	10980683	PORT OF CASCADE LOCKS	Bridge Tickets - PW	0140462020	30.00
7089	05/16	05/20/2016	4670	10999039	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	40.00
Total 7089:								
								70.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7090	05/16	05/20/2016	6780	5041880790	Rioch Americas Corporation	Copies	0140162120	90.68
Total 7090:								90.68
7091	05/16	05/20/2016	6965	23	Sofia Urrutia-Lopez	Contract Support	0840562110	760.00
Total 7091:								760.00
7092	05/16	05/20/2016	5460	APRIL 2016	Sosnkowski & Cleaveland P. C.	Attorney Fees	0140162100	1,200.00
Total 7092:								1,200.00
7093	05/16	05/20/2016	5510	8039135907	STAPLES CONTRACT & COMMERCIA	paper and toner	0140162010	126.77
Total 7093:								126.77
7094	05/16	05/20/2016	6990	152201	Talbot, Korvola & Warwick, LLP	TRT Audit	0140362081	1,050.00
7094	05/16	05/20/2016	6990	152201	Talbot, Korvola & Warwick, LLP	TRT Audit	0840562081	450.00
Total 7094:								1,500.00
7095	05/16	05/20/2016	6969	1071-1035	TEGNA	Programming	4140562740	300.30
Total 7095:								300.30
7096	05/16	05/20/2016	6040	1605-071688	TUM-A-LUM LUMBER COMPANY	supplies for office remodie	0740562560	52.96
Total 7096:								52.96
7097	05/16	05/20/2016	6070	955447	TWGW, INC NAPA AUTO PARTS	haloge bulb	5140562201	42.66
7097	05/16	05/20/2016	6070	955450	TWGW, INC NAPA AUTO PARTS	haloge bulb	5140562201	14.22
7097	05/16	05/20/2016	6070	956080	TWGW, INC NAPA AUTO PARTS	hydraulic fluid	5140562201	42.99
7097	05/16	05/20/2016	6070	957693	TWGW, INC NAPA AUTO PARTS	oil filters, air filter	0140462441	48.21
7097	05/16	05/20/2016	6070	958078	TWGW, INC NAPA AUTO PARTS	hydraulic filter, hydraulic oil, socket	0140462520	23.56
7097	05/16	05/20/2016	6070	958080	TWGW, INC NAPA AUTO PARTS	brake cleaner	2140562441	3.66
7097	05/16	05/20/2016	6070	960313	TWGW, INC NAPA AUTO PARTS	water supplies	2140562560	17.99
Total 7097:								193.29
7098	05/16	05/20/2016	6923	1396308	Wood's Logging Supply	back pack blower	0140462520	159.89

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7098	05/16	05/20/2016	6923	1396308	Wood's Logging Supply	back pack blower	0340562560	239.98
Total 7098:								
7109	05/16	05/27/2016	6798	24127	Aspect Consulting	Groundwater Modeling Report	2140562110	1,576.64
Total 7109:								
7110	05/16	05/27/2016	1120	A110701	COLUMBIA HARDWARE, LLC	supplies for main office remodel	0740562560	38.34
7110	05/16	05/27/2016	1120	A110937	COLUMBIA HARDWARE, LLC	supplies for main office remodel	0740562560	38.08
7110	05/16	05/27/2016	1120	B135239	COLUMBIA HARDWARE, LLC	supplies for main office remodel	0740562560	22.24
Total 7110:								
7111	05/16	05/27/2016	1360	131009	DAVID R. CUNNINGHAM	fire department work	0140162082	60.00
7111	05/16	05/27/2016	1360	131010	DAVID R. CUNNINGHAM	City Network	0140162082	1,080.00
Total 7111:								
7112	05/16	05/27/2016	1480	HSRA-F16-29	Dept of Environmental Quality	Program Support Fee	5140562870	332.16
Total 7112:								
7113	05/16	05/27/2016	1530	MAY 2016	DISH NETWORK	Programming	4140562740	400.00
Total 7113:								
7114	05/16	05/27/2016	6991	189847	Harris WorksSystems	Receptionist Chair	0740562560	391.94
7114	05/16	05/27/2016	6991	189847	Harris WorksSystems	Delivery/Assembly	0740562560	65.00
Total 7114:								
7115	05/16	05/27/2016	4910	103522503	Harrison Fowles	Refund Deposit	5121130	228.09
Total 7115:								
7116	05/16	05/27/2016	4910	600146816 5	Nicholas Stover	Refund Deposit	5121130	198.88
Total 7116:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Work Surface 30x18x40	0740562560	80.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Work Surface 42x12x34	0740562560	176.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Workstation 18x72x72x26x30	0740562560	375.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Pencil Drawer	0740562560	52.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Desk Shell 60x26x30	0740562560	160.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Pedestal, BBF 16x22x28	0740562560	564.00
7117	05/16	05/27/2016	4130	0110816-IN	OREGON CORRECTIONS ENTERPRIS	Pedestal, FF 16x22x28	0740562560	536.00
Total 7117:					OREGON CORRECTIONS ENTERPRIS	Shipping and handling	0740562560	135.00
7118	05/16	05/27/2016	6901	5/2016	Outdoor Viewfinder	PCT Days Sponsorship	0840562170	2,078.00
Total 7118:								1,000.00
7119	05/16	05/27/2016	6780	21344648	Rich Americas Corporation	Lease	0140162120	1,000.00
Total 7119:								236.80
7120	05/16	05/27/2016	4910	600143805 5	Sarah or Daniel Burk	Refund Deposit	5121130	192.27
Total 7120:								192.27
7121	05/16	05/27/2016	6110	MAY 2016	U.S. POSTAL SERVICE	UB Postage	0140162055	276.62
Total 7121:								276.62
7122	05/16	05/27/2016	6937	304785223	US Bank Equipment Finance	contract, payment	5140566001	1,173.71
7122	05/16	05/27/2016	6937	304785223	US Bank Equipment Finance	contract, payment	5140566002	119.90
Total 7122:								1,293.61
7123	06/16	06/03/2016	330	1078496	BENNETT PAPER & SUPPLY CO	Can Liners, toilet paper, towels	0140462540	294.95
Total 7123:								294.95
7124	06/16	06/03/2016	6900	V601672	BSK Associates	water testing	2140562150	45.00
7124	06/16	06/03/2016	6900	V601697	BSK Associates	water testing	2140562150	263.78

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7124:								
7125	06/16	06/03/2016	6979	MAY 2016	Cartonation, Inc.	GIS Service for City	5140562190	1,000.00
Total 7125:								
Total 7126:								
7126	06/16	06/03/2016	670	100001500 6	CASCADE LOCKS LIGHT CO.	Fire Station	0540562439	431.93
7126	06/16	06/03/2016	670	100003500 6	CASCADE LOCKS LIGHT CO.	Res. No. 2	2140562070	28.30
7126	06/16	06/03/2016	670	100030200 6	CASCADE LOCKS LIGHT CO.	Pump Lift Station	3140562070	28.30
7126	06/16	06/03/2016	670	100038200 6	CASCADE LOCKS LIGHT CO.	Well House	2140562070	2,105.87
7126	06/16	06/03/2016	670	100379100 6	CASCADE LOCKS LIGHT CO.	Treatment Plant	3140562070	1,741.22
7126	06/16	06/03/2016	670	100381300 6	CASCADE LOCKS LIGHT CO.	Warehouse	2140562070	45.36
7126	06/16	06/03/2016	670	100381300 6	CASCADE LOCKS LIGHT CO.	Warehouse	3140562070	45.36
7126	06/16	06/03/2016	670	200120000 6	CASCADE LOCKS LIGHT CO.	Cemetery Water	1740562551	28.30
7126	06/16	06/03/2016	670	300155100 6	CASCADE LOCKS LIGHT CO.	Main Lift Station	3140562070	754.68
7126	06/16	06/03/2016	670	300155900 6	CASCADE LOCKS LIGHT CO.	Museum	0140762630	136.55
7126	06/16	06/03/2016	670	300171800 6	CASCADE LOCKS LIGHT CO.	Mall Lighting	5140562800	39.68
7126	06/16	06/03/2016	670	301861200 6	CASCADE LOCKS LIGHT CO.	Moody Wrt Lift Station	2140562070	63.45
7126	06/16	06/03/2016	670	600135000 6	CASCADE LOCKS LIGHT CO.	Bike Path	0140162552	11.38
7126	06/16	06/03/2016	670	600136900 6	CASCADE LOCKS LIGHT CO.	City Hall Utilities	0140162552	618.35
7126	06/16	06/03/2016	670	600149800 6	CASCADE LOCKS LIGHT CO.	87 Ruckle	3140562070	35.66
7126	06/16	06/03/2016	670	601369800 8	CASCADE LOCKS LIGHT CO.	City Hall Irrigation	0140162552	86.03
Total 7126:								
Total 7127:								
7127	06/16	06/03/2016	790	313230273 5	CENTURYLINK	Fire Department Phones	0540562050	133.49
7127	06/16	06/03/2016	790	313401451 5	CENTURYLINK	Treatment Plant	3140562050	116.31
7127	06/16	06/03/2016	790	313470082 5	CENTURYLINK	City Hall Phones	0140162050	373.58
7127	06/16	06/03/2016	790	313785538 5	CENTURYLINK	telemetry	2140562050	126.89
7127	06/16	06/03/2016	790	313785538 5	CENTURYLINK	telemetry	3140562050	126.89
7127	06/16	06/03/2016	790	313891134 5	CENTURYLINK	Emergency After Hours	5140562050	57.57
7127	06/16	06/03/2016	790	313891134 5	CENTURYLINK	Emergency After Hours	5140562050	14.40
7127	06/16	06/03/2016	790	314228414 5	CENTURYLINK	Lift Station	3140562050	38.56
7127	06/16	06/03/2016	790	320153997 5	CENTURYLINK	well house dialer	2140562050	9.32
Total 7127:								
7128	06/16	06/03/2016	7004	3113	Clean-All Carpet Cleaning	Carpet Cleaning-Lobby,Office, Kitchen,St	0140462520	196.25

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7128:								
7129	06/16	06/03/2016	1120	B135412	COLUMBIA HARDWARE, LLC	gloves	5140562810	196.25
7129	06/16	06/03/2016	1120	B135822	COLUMBIA HARDWARE, LLC	switch plates and covers	0140462520	78.45
7129	06/16	06/03/2016	1120	B135958	COLUMBIA HARDWARE, LLC	propane	0340562580	3.03
Total 7129:								
7130	06/16	06/03/2016	1760	ORHOD4714	FASTENAL	SP-29P Drill Set	5140562810	90.44
Total 7130:								
7131	06/16	06/03/2016	2020	1258082	GENERAL PACIFIC INC.	Alum. Stud Mounted Transformer Lug	5140562780	129.99
Total 7131:								
7132	06/16	06/03/2016	6854	MAY 2016	Gordon Zimmerman	CA Expense	0140162094	154.32
Total 7132:								
7133	06/16	06/03/2016	2540	14907	HOOD RIVER GLASS COMPANY	glass for ticket booth at treatment plant	0140462520	332.00
Total 7133:								
7134	06/16	06/03/2016	2590	1613073	HOOD RIVER SUPPLY ASSOC.	weed & feed, hoses	0140462520	846.00
7134	06/16	06/03/2016	2590	1620223	HOOD RIVER SUPPLY ASSOC.	supplies for office remodel	0140462520	84.78
Total 7134:								
7135	06/16	06/03/2016	3980	060116	OCCMA	Summer Conference Registration	0140162020	54.20
Total 7135:								
7136	06/16	06/03/2016	6769	05-16-333	PARC Resources, LLC	City Planning	0140262090	138.98
Total 7136:								
7137	06/16	06/03/2016	4640	MAY 2016	PITNEY BOWES INC	Postage	0140162055	325.00
Total 7137:								

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Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7137:								
7138	06/16	06/03/2016	4870	10772745	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	100.00
7138	06/16	06/03/2016	4870	10792317	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	10.00
7138	06/16	06/03/2016	4870	10798123	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	80.00
7138	06/16	06/03/2016	4870	10812423	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	10.00
7138	06/16	06/03/2016	4870	10812826	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	100.00
7138	06/16	06/03/2016	4870	10845088	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	100.00
7138	06/16	06/03/2016	4870	10846283	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562201	10.00
7138	06/16	06/03/2016	4870	SLR	PORT OF CASCADE LOCKS	SLR Services	5140562860	1,998.58
Total 7138:								
7139	06/16	06/03/2016	6965	24	Sofia Urrutia-Lopez	Contract Support	0840562110	2,388.58
Total 7139:								
7140	06/16	06/03/2016	5510	8039410158	STAPLES CONTRACT & COMMERCIA	paper, paper pads, manila folders	0140162010	32.33
Total 7140:								
7141	06/16	06/03/2016	6110	2016-17	U.S. POSTAL SERVICE	Annual Box Fee	0140162110	66.00
Total 7141:								
7142	06/16	06/03/2016	6690	052716	WOOSLEY, KATHY	Reimburse Mileage	0140162020	21.60
Total 7142:								
5201601	05/16	05/20/2016	440	APR2016-P	BPA	April Power Bill	5140562820	47,164.00
5201601	05/16	05/20/2016	440	APR2016-P	BPA	April Power Bill	5140662820	8,143.00
Total 5201601:								
5201602	05/16	05/20/2016	440	APR2016-TR	BPA	April Transmission Bill	5140562821	5,398.00
5201602	05/16	05/20/2016	440	APR2016-TR	BPA	April Transmission Bill	5140662821	982.00
Total 5201602:								
								6,330.00

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Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
5201603	05/16	05/20/2016	6080	APRIL 2016	U S BANK	Bank Fees	0140162110	296.68 M
Total 5201603: 296.68								
5261601	05/16	05/26/2016	6090	4393 5/16	U S BANK CC	Recorder	0140162010	72.00 M
5261601	05/16	05/26/2016	6090	4393 5/16	U S BANK CC	bathroom blinds	0140462520	59.91 M
5261601	05/16	05/26/2016	6090	4393 5/16	U S BANK CC	Keys	0140462520	15.96 M
5261601	05/16	05/26/2016	6090	4393 5/16	U S BANK CC	ErgoArm-Kari's Desk	0740562560	127.63 M
Total 5261601: 275.40								
5261602	05/16	05/26/2016	6090	2305 5/16	U S BANK CC	Facebook Ad	0840562160	124.74 M
Total 5261602: 124.74								
5261603	05/16	05/26/2016	6090	5243 5/16	U S BANK CC	City Admin Expenses	0140162020	9.75 M
5261603	05/16	05/26/2016	6090	5243 5/16	U S BANK CC	City Admin Expenses	0140162020	17.48 M
Total 5261603: 27.23								
5261604	05/16	05/26/2016	6090	8789 5/16	U S BANK CC	propane	0140462530	11.49 M
5261604	05/16	05/26/2016	6090	8789 5/16	U S BANK CC	CPR Classes - Elec. Dept	5140562020	135.00 M
5261604	05/16	05/26/2016	6090	8789 5/16	U S BANK CC	Rope and bullet nose swivel	5140563690	300.00 M
Total 5261604: 446.49								
5261605	05/16	05/26/2016	6090	2974 5/16	U S BANK CC	Remote	0140162010	15.48 M
5261605	05/16	05/26/2016	6090	2974 5/16	U S BANK CC	background check	0140462110	10.00 M
5261605	05/16	05/26/2016	6090	2974 5/16	U S BANK CC	ipad date plan	0540562050	14.99 M
5261605	05/16	05/26/2016	6090	2974 5/16	U S BANK CC	background check	0540562110	10.00 M
5261605	05/16	05/26/2016	6090	2974 5/16	U S BANK CC	line foreman job postin	5140562030	80.00 M
Total 5261605: 130.47								
6031601	06/16	06/03/2016	3660	18050885	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	3,595.12 M
Total 6031601: 3,595.12								
Grand Totals:								123,273.24

M = Manual Check, V = Void Check

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	19,063.09-	19,063.09-
01-401-62010	246.58	.00	246.58
01-401-62020	395.43	.00	395.43
01-401-62050	373.58	.00	373.58
01-401-62055	426.62	.00	426.62
01-401-62082	2,360.00	.00	2,360.00
01-401-62094	332.00	.00	332.00
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	362.68	.00	362.68
01-401-62120	327.48	.00	327.48
01-401-62552	713.76	.00	713.76
01-402-62037	108.00	.00	108.00
01-402-62090	569.25	.00	569.25
01-403-62081	1,050.00	.00	1,050.00
01-404-62020	30.00	.00	30.00
01-404-62063	40.00	.00	40.00
01-404-62110	11.50	.00	11.50
01-404-62441	48.21	.00	48.21
01-404-62520	1,740.93	.00	1,740.93
01-404-62530	11.49	.00	11.49
01-404-62540	294.95	.00	294.95
01-407-62630	136.55	.00	136.55
01-419-62250	8,284.08	.00	8,284.08
03-21010	.00	418.10-	418.10-
03-405-62530	169.16	.00	169.16
03-405-62560	248.94	.00	248.94
05-21010	.00	4,477.51-	4,477.51-
05-405-62029	98.30	.00	98.30
05-405-62050	148.48	.00	148.48
05-405-62063	80.00	.00	80.00
05-405-62110	11.50	.00	11.50
05-405-62420	172.36	.00	172.36
05-405-62439	481.87	.00	481.87
05-405-62440	3,485.00	.00	3,485.00
07-21010	.00	3,169.58-	3,169.58-
07-405-62560	3,169.58	.00	3,169.58
08-21010	.00	3,155.74-	3,155.74-
08-405-62071	77.00	.00	77.00

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GL Account	Debit	Credit	Proof
08-405-62081	450.00	.00	450.00
08-405-62110	1,444.00	.00	1,444.00
08-405-62115	60.00	.00	60.00
08-405-62160	124.74	.00	124.74
08-405-62170	1,000.00	.00	1,000.00
17-21010	.00	227.38-	227.38-
17-405-62519	41.58	.00	41.58
17-405-62551	28.30	.00	28.30
17-405-62870	157.50	.00	157.50
21-21010	.00	4,716.64-	4,716.64-
21-405-62050	136.21	.00	136.21
21-405-62070	2,242.98	.00	2,242.98
21-405-62110	1,576.64	.00	1,576.64
21-405-62150	308.76	.00	308.76
21-405-62441	3.66	.00	3.66
21-405-62530	116.46	.00	116.46
21-405-62550	331.93	.00	331.93
31-21010	.00	10,483.26-	10,483.26-
31-405-62050	281.76	.00	281.76
31-405-62070	2,605.22	.00	2,605.22
31-405-62530	137.95	.00	137.95
31-405-62700	7,458.33	.00	7,458.33
41-21010	.00	4,452.68-	4,452.68-
41-405-62740	4,452.68	.00	4,452.68
51-21010	.00	73,109.26-	73,109.26-
51-21130	855.95	.00	855.95
51-405-62020	135.00	.00	135.00
51-405-62030	80.00	.00	80.00
51-405-62050	57.57	.00	57.57
51-405-62110	86.46	.00	86.46
51-405-62190	1,000.00	.00	1,000.00
51-405-62200	498.67	.00	498.67
51-405-62201	529.87	.00	529.87
51-405-62750	2,264.72	.00	2,264.72
51-405-62780	322.08	.00	322.08
51-405-62800	39.68	.00	39.68
51-405-62810	208.44	.00	208.44
51-405-62820	47,184.00	.00	47,184.00
51-405-62821	5,398.00	.00	5,398.00
51-405-62860	1,998.58	.00	1,998.58

GL Account	Debit	Credit	Proof
51-405-62870	332.16	.00	332.16
51-405-63690	1,735.07	.00	1,735.07
51-405-66001	1,173.71	.00	1,173.71
51-405-66002	119.90	.00	119.90
51-406-62050	14.40	.00	14.40
51-406-62820	8,143.00	.00	8,143.00
51-406-62821	932.00	.00	932.00
Grand Totals:	123,273.24	123,273.24	.00

Report Criteria:

Report type: GL detail

STAFF REPORT

Date Prepared: May 31, 2016

For City Council Meeting on: June 13, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: City Property to be Deemed Surplus

SYNOPSIS: A proposal was received by UTB to purchase the City's scrap transformers. The City will have to provide some tests and paperwork for a cost of about \$1,000. UTB has proposed \$13,673.32 for the small transformers and \$10,000 for the 6MVA transformer that was replaced on the Snyder Construction property.

CITY COUNCIL OPTIONS:

1. Deem as surplus property
2. Take no action

RECOMMENDATION: That City Council, by motion, approve Resolution No. 1358, declaring scrap transformers as surplus property.

RESOLUTION NO. 1358

**A RESOLUTION DECLARING SCRAP TRANSFORMERS AS SURPLUS; AND
AUTHORIZING SALE OF SUCH PROPERTY.**

WHEREAS, the City has found a company that is interested in purchasing the scrap transformers.

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Items Declared to be Surplus. The attached scrap transformer list is attached as Exhibit A.

SECTION 2. No Warranties of Guarantees. The City is to receive assurance from purchaser that they understand that the city offers no warranties or guarantees with surplus items. Purchasers should understand that they are purchasing surplus property "as is".

SECTION 3. This resolution is effective immediately upon adoption by the City Council.

ADOPTED by the City Council this 13th day of June, 2016 .

APPROVED by the Mayor this 13th day of June, 2016 .

Tom Cramblett, Mayor

ATTEST:

City Recorder



Asset Recovery Proposal

PO Box 724
 Salem, UT 84853
 Office Phone: 855-214-0975
 Fax: 855-845-3497

Date:	5/11/2016
Customer:	City of Cascade Locks
Attn:	Kieff Terry
Project Name:	Distribution Transformers

KVA Qty	ITEM NO	CONDITION	DESCRIPTION	VENDOR	UNIT PRICE	EXT. PRICE
Due Credit for Assets						
3,333.50	1-22, 31-49, 51-71, 96-135	Used/Scrap	1 Phase Pole Mounted Transformers	T&R Electric	\$2.50	\$8,333.75
1,565	30, 50, 72-95	Used/Scrap	1 Phase Pad Mounted Transformers	T&R Electric	\$1.00	\$1,565.00
2,750	23-29	Used/Scrap	3 Phase Pad Mounted Transformers	T&R Electric	\$2.25	\$6,187.50
Cost for Repair/Rebuild Work						
Cost for Contractor/UTB Work						
0		PCB Oil Tests			\$0.00	\$0.00
1	All Units	UTB Rate 15%			(2,412.93)	(2,412.93)
		Notes:				
		* Customer will load transformers onto vendors trucks				
		* All transformers have under 49ppm PCB content				

Net Credit: \$13,673.32

By Signing this proposal, the customer is giving UTB the authority to make arrangements for the above equipment to be picked up by the specified vendors. The customer is also authorizing UTB to schedule any crane or contractor work that will need to take place prior to pickup. All equipment is being sold "as is" with no implied warranty. After pickup is made, the customer will invoice UTB for the amount owed or UTB will invoice customer if there is a charge. Payment terms are Net 30 days from time of pickup.

Signature: _____
 Title: _____ Date: _____

Proposal is good for
 30 DAYS.

Exhibit A pg 1 of 2
 Resolution 1358



Utility Transformer Brokers, LLC
PO Box 724
Salem, UT 84653
www.utilitytransformerbr.com

Brett Carter
Utility Sales
Phone: 801-423-6608
Fax: 855-845-3497
Email: brettc@utilitytransformerbr.com

City of Cascade Locks
05/11/2016

Proposal to purchase Transformer
Kuhlman 6 MVA 115000 Delta to 13800Y/7970
Substation Transformer

UTB will offer OWNER \$10,000.00 for TRANSFORMER as described above. Terms and Conditions are as follows

Terms & Conditions:

- OWNER will remove HV Bushings prior to pickup
- OWNER will provide UTB with PCB reports on the main tank and HV Bushings prior to pickup
- UTB will take care of arranging transportation, as well as, scheduling and paying for crane to load the transformer
- OWNER is selling transformer "as is" with no implied warranty

CASCADE LOCKS STAFF REPORT

Date Prepared: May 31, 2016

For City Council Meeting on: June 13, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

SUBJECT: Approval of One-Year Extension of Contract for Municipal Court Judge

SYNOPSIS: Mr. Mason has served as our Municipal Court Judge since 2014 and presided over a few cases for us.

The contract prepared last year provides for automatic renewal with written consent of the parties. Mr. Mason sent an email this morning stating he would like to renew for one year.

The 2015 contract is provided for your review.

CITY COUNCIL OPTIONS: Approve. Modify, or reject the extension of the personal services contract.

RECOMMENDED MOTION: "I move to approve the one-year extension of the personal services contract with Mr. James Mason to serve as the Cascade Locks Municipal Court Judge."

4. Contract Term: This Contract becomes effective on the date it is fully executed by each party and shall continue until May 31, 2016. This Contract may be renewed automatically for up to two (2) additional one (1) year terms by mutual written consent of the parties, which consent shall specify the renewal period. This Contract may be extended for any defined period by mutual written consent of the parties, which consent shall specify the extension period. Notwithstanding the above, this Contract may be terminated by either party upon thirty (30) days written notice of termination to the other party. Contract termination does not extinguish or prejudice City's right to enforce this Contract with respect to any default by Contractor that has not been cured.

5. Compensation: Contractor shall be paid at the rate of \$120.00 per hour. Time spent traveling to and from Cascade Locks will not be paid at the hourly rate; however, Contractor will be reimbursed for mileage at the federal Standard Mileage Rate currently in use at the time of travel. Contractor shall submit invoices to the City for work performed and shall itemize and explain all expenses that this Contract requires City to pay and for which Contractor claims reimbursement. Payments shall be made within 30 days of the date of the invoice. Should this Contract be prematurely terminated, payments will be made for work completed and accepted to date of termination.

6. Indemnification: CONTRACTOR SHALL DEFEND, SAVE, HOLD HARMLESS, AND INDEMNIFY THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, LIABILITIES, COSTS AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEYS FEES, RESULTING FROM, ARISING OUT OF, OR RELATING TO THE ACTIVITIES OF CONTRACTOR OR ITS OFFICERS, EMPLOYEES, SUBCONTRACTORS, OR AGENTS UNDER THIS CONTRACT. Contractor shall not be held responsible for any claims, suit, actions, losses, damages, liabilities, costs and expenses directly, solely, and proximately caused by the negligence of City. Contractor shall maintain professional liability insurance during the term of this contract.

7. Independent Contractor Status:

a. In performing the duties of Municipal Court Judge, Contractor shall serve as an independent contractor and not as an employee of the City. The City shall have no right or responsibility to control or influence the means or manner in which Contractor carries out his judicial responsibilities; however, Contractor agrees to carry out his duties in a timely, consistent, and impartial manner.

b. Contractor understands and agrees that it is not an "officer", "employee", or "agent" of the City, as those terms are used in ORS 30.265.

c. Contractor is responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Contract and, unless Contractor is subject to backup withholding, City will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any social

CASCADE LOCKS STAFF REPORT

Date Prepared: June 7, 2016

For City Council Meeting on: June 13, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approval of Tourism Committee Grant to CGRA

SYNOPSIS: The Columbia Gorge Racing Association (CGRA) approached the Tourism Committee with a grant application for \$4,500 to help with recreation of a 10 year old website, print advertising support, and creation of next year's *Sail the Gorge* magazine. The Tourism Committee voted unanimously to approve the grant request.

Since the total of the grant exceeds the City Administrator's authority (\$2,500 limit), this action item is to request approval of the Council to grant the money to CGRA.

CITY COUNCIL OPTIONS: Approve or reject the grant proposal.

RECOMMENDED MOTION: "I move to approve the Tourism Committee recommendation to grant \$4,500 to CGRA for website and promotion development."

FINANCIAL REVIEW: This year's Tourism Committee budget has sufficient funds to approve this grant request.

Cascade Locks Tourism Committee Grant Application

Application Date: May 15, 2016

Application must be fully completed in order to receive consideration for funding. Please review the funding guidelines, and remember to attach/include your IRS documentation and project/event budget. Grant awards are disbursed in the form of a check to the organization named in the application, following submission of proof of payment.

Submit application form and required documentation to:

Cascade Locks Tourism Committee
140 Wa Na Pa Street
PO Box 308
Cascade Locks, OR 97014

Electronic applications are preferred: tourism@cascade-locks.or.us
For further information: (541) 374-8484 x111

Applicant Information

Project/Event Title: Columbia Gorge Racing Association 2015 Sailing Season

Project/Event Dates: Begin June 1, 2016 End May 30, 2017

Contact Person: Dave Jursik

Email: davej@cgra.org Phone: (503) 970-4382

Organization/Agency: Columbia Gorge Racing Association

Address: 709 N Columbia Boulevard

City: Portland State: OR Zip Code: 97217

Applicant qualifies as Non-Profit 501-C Public Agency Organization

Year of Incorporation: 2002

Affiliate or sub-group this organization is part of (if applicable) _____

Amount requested*: \$ 4,500 Other funding sources: \$19,500

Total Project Budget: \$29,000

*The maximum tourism grant share for any project will not exceed 50% of the cost of marketing and promotion of the event/project.

Cascade Locks Tourism Committee Grant Application

Project Summary

Provide a one to two-paragraph summary of the request and what will be accomplished. If the request is part of a larger project, briefly describe the overall project. However, please focus this summary on the specific element for which funding is being requested.

The Columbia Gorge Racing Association (CGRA), in partnership with the Cascade Locks Tourism Bureau, has worked for the past several years to promote and expand the awareness of Cascade Locks as a world class sailing venue. This partnership has resulted in a significant expansion of the competitive sailing programs which this summer will draw over 1,500-2,000 competitors and their families to Cascade Locks for events lasting from 2 to 5 days. As a demonstration of the success of the past promotional campaigns, CGRA was awarded the right to host the 2016 National or North American Championships for the Laser, RS Aero and Moore 24 and Flying Dutchman class sailboats. In addition, CGRA was awarded the 2017 Melges 24 North American Championship expected to draw 350 competitors and their families for a 5 day championship event. These high profile events attract sailors from around the world and both they and the event sponsors further help to build our brand through their discussions with friends, sharing their experiences through social media sites and through formal media coverage. In 2016, CGRA requests \$4,500. If granted this funding it will be possible for CGRA to:

- Begin the re-design of the CGRA website to capitalize on Cascade Locks and the Gorge as a vacation destination for outdoor oriented families. This is a multi-year process to make incremental changes, based upon the budget available to implement the new website.
- Publish the annual Sail the Gorge magazine, using a local Cascade Locks media company. The publication is being redesigned to emphasize local recreational opportunities to make the sailing season a family destination event for the summer. It is integrated with the website, providing hyperlinks to all of the advertisers' web sites.
- Purchase advertising in national publications to promote CGRA programs and events.

This grant will enable CGRA to continue the successful expansion of our sailing programs by more effectively marketing the events to the national and international audiences bringing families to Cascade Locks to enjoy all of the recreational opportunities while the sailors are competing on the water. Our belief is that this focus will extend the time period that families stay in Cascade Locks (currently 3.5 days) thereby driving more lodging, dining and recreational spending.

Scope of Work

Expand your project summary to address such issues as follows: what it is you wish to do and why this is important for the organization and its supporters; the tangible and intangible benefits to the community; visitor impact, estimated attendance, and how you will evaluate the success of the project.

CGRA draws the majority of its participants from out of state. Participants from more than 20 countries have visited and they come because CGRA has developed a reputation for hosting great events that are fun both on and off the water. Most importantly, they come because of the unique beauty and the legendary wind in the Gorge. In spite of these attributes, CGRA has to continually promote our programs, the city of Cascade Locks and the venue to both encourage sailors to return every year and most importantly, to bring their sailing friends and their families. Word of mouth is a powerful tool, but it needs to be augmented by other thoughtful and structured approaches to attract new participants. The ultimate goal, as outlined in the Port's long term plan, is to establish the Columbia Gorge National Sailing Center in Cascade Locks. This ambitious goal will require significant local, State and Federal funding which will only be realized through the broad support of the sailing community, the City of Cascade Locks and CGRA's supporters.

Donations and sponsorships, including the generous contributions from the Tourism Board, make up approximately 30% of CGRA's annual budget. This budget allows CGRA to conduct the events at a consistently high quality, to promote them internationally and also provides a weekly youth and community sailing summer program that attracted over 500 local participants in both 2014 and 2015. This program is funded through donations from the local business community (\$3700 in 2014 and again in 2015), personal donations for sailing scholarships for deserving youth and the same from

Cascade Locks Tourism Committee Grant Application

The Sailing Foundation in Seattle for those participants on the Federal Student Lunch Program. For 2016, CGRA plans to hire a qualified instructor to coach the local participants during the summer to build a love for lifelong pursuit of a great recreational and competitive sport.

Most importantly for the business community in Cascade Locks, the 1500+ expected participants come to CGRA's events with 54% staying 5 or more nights and 46% bringing a party of 3 or more. The economic impact of these short term visits is significant but it is just as important in the long term. With its breathtaking scenery, reliable wind and warm clear water, Cascade Locks has the potential to become a world class destination for competitive sailing. CGRA is fully committed, in partnership with the City and the Port, to realize this dream.

Marketing/Promotions

Describe how you will advertise, publicize or otherwise distribute information regarding your project/event. Please include exact website addresses if applicable, as well as names of newspapers, magazines, radio stations, social media sites, etc.

CGRA's strategy is to implement a full media campaign that combines linked initiatives:

- CGRA web presence, including the traditional website (CGRA.org) and social media.
- Annual production of Sail the Gorge Magazine which promotes CGRA and Cascade Locks and is distributed throughout the Gorge, the Portland area and selected sailing centers across the West and continental US. Today, this is self-funded through advertising revenue and CGRA operating income. While the advertising revenue does fund the magazine, it does eliminate sponsorships that CGRA may have otherwise received. This magazine is produced by a local Cascade Locks business in cooperation with CGRA who provides much of the content and editorial skills at an out of pocket cost of \$1000.
- Program advertising and articles in print publications such as the Laser Sailor (distributed across North America by the Laser Class Association), Sailing Anarchy (www.sailinganarchy.com), Scuttlebutt Sailing news (www.sailingscuttlebutt.com) Melges 24 Class Association newsletter; Hood River County School District Community Education Services, and other local and regional media outlets.
- Production of a promotional video highlighting CGRA's 20th anniversary in Cascade Locks and which is currently used in the all of the above promotional activities. This is currently in process with expected completion this year.

The positive exposure of CGRA's programs, the recreational opportunities for the families of competitors and the attraction of sponsors all contribute to expanding the awareness of this unique venue.

Cascade Locks Tourism Committee Grant Application

Time Line

Please provide a detailed time line for your project/event. This should include dates and times, pre-event marketing, logistical and partner arrangements, event set up and tear downs, and post event timelines. **Note:** Projects/events must be completed within 12 months of funding approval.

The CGRA planning and event execution is a year-long process. The dates are representative and reflect the current process 2016.

January – February	Confirm local and national sponsors for the upcoming season. These sponsors contribute to specific events or programs (such as youth sailing) as well as a select number (no more than 4), that are designated as season sponsors based upon the magnitude of their financial commitment. The Cascade Locks Tourism Bureau has been one of the primary season sponsors for the past several years.
January – April	Organization of the summer's events and opening of formal registration. Appropriate website updates to announce events, publicize local sponsors and place advertising in print media to support the event announcements.
January – April	Creation of Sail the Gorge magazine content and the sale of advertising to fund its publication.
May	Publication and distribution of Sail the Gorge.
May-June	Finalize details for the summer competitive and recreational sailing programs.
Mid June	Formal opening day for the local community and sailors.
Mid June - August	Full schedule of events: regattas each weekend, 4 advanced week-long training clinics, daily sailing lessons for local youth and families and weekly Thursday evening community sailing programs for Cascade Locks families and those from local communities.
September – year end	Finalize regattas for the coming year. CGRA has to compete to host the International, North American and National Championship events. This process typically takes a year or more. 60+ have been hosted since our founding with 5 scheduled in 2016, including the Laser North American Championship with an anticipated attendance of over 150 competitors, families and friends over a 5-day period. In addition, CGRA has been awarded the 2017 Melges North American Championship and has been asked to bid on 2 other, 5 day, National Championship events.
January	Begin again.

Cascade Locks Tourism Committee Grant Application

Project Budget

Tourism fund requests are listed first, with 1) Budget item, 2) Tourism amount request, 3) Matching fund source and amount, indicating when acquired or expected, and 4) Portion of the total project budget. More than one matching fund source can be used to match the Tourism amount of the budget.

Then, record other items in your project budget, with other revenue sources (sponsorships, registrations, in-kind, sale items, etc.), their amounts, and the portion of the total project budget.

Budget Item	Tourism Amount Request	Matching Fund Source & Amount	Other Revenue Source & Amount	Funding Acquired Yes or No	Total Project Budget
Web site redesign	\$3500		\$3500 CGRA donations	Yes	\$7000
Print advertising	\$ 500		\$500 CGRA donations	Yes	\$1,000
Sail the Gorge	\$ 500		\$500 CGRA \$10,000 Gorge businesses	Yes	\$11,000
Youth/community sailing	\$ 0	\$5,000, Union Pacific Foundation(2015)	\$5000 CGRA, local sponsors	Yes	\$10,000
Overall Budget	\$4,500	\$5,000 donations, sponsorships	\$19,500	Yes	\$29,000

Enter the total Tourism funding requested: \$ 4,500
 Enter the total Value of the Project: \$29,000

Cascade Locks Tourism Committee Grant Application

Project Evaluation Criteria

Indicate how your project/event meets the following Tourism Project/Event Funding criteria.

Tourism Promotion

How does the project/event meet the basic State requirements for tourism promotion? Basic state requirements are as follows: Tourism promotion must attract people from more than 50 miles away from their community of residence OR create a need for visitors to stay overnight. (ORS 320.300 Definitions)

CGRA projects that 1800 - 2000 visitors will arrive in Cascade Locks during the June-August summer sailing season to participate in training and competitive events. The most recent survey of our participants indicates that 77% are from outside the Gorge or Portland area communities. In 2013, the participants came from 10 different countries to compete in the Gorge. Further, 54% stay for 5 or more nights including several that stayed for the entire summer season to train prior to their event.

How does the project/event promote a positive image and destination location with new audiences and tourist expansion for the City of Cascade Locks, and increase awareness of the City's amenities, history, facilities and natural environment?

CGRA, over the past two years, has expanded the marketing of our service from one of world class sailing for the competitors to a world class vacation destination for the entire family. We updated our web presence to reflect the opportunities in Cascade Locks and the surrounding Gorge communities, with extensive links to local hotels, restaurants and recreational opportunities. CGRA has updated our annual Sail the Gorge magazine to promote local sponsors and expanded its distribution to competitors, their guests and to sailing related organizations outside of the immediate area.

How does the project/event attract, build new audiences and encourage tourist expansion?

CGRA's stated vision is to establish the Gorge as a world class sailing destination for sailboat racing and training. We strive to make sailing to Cascade Locks what windsurfing is to Hood River. The fact that over the past 20 years CGRA has attracted over 60 National, North American and World Championship events speaks to the progress in realizing this vision. CGRA has to compete with other venues for these high profile events. What we "sell" is the spectacular venue, the warm water, the consistent wind and the great hospitality of our partners in the local business community. The formula has worked and in 2015 CGRA was awarded the 2017 Melges 24 North American Championship. It is expected that 60+ boats, crewed by 5 members, will arrive in Cascade Locks for a 5-10 day stay during July. The crews and their support teams come from across North America and from as far away as Europe. The exposure that Cascade Locks gains through events like this is realized in immediate economic benefit for the community as well as the long term prospect of these sailors returning year after year, often with their families and friends, to enjoy the warm hospitality and vitality of the City and the Gorge. In fact, our survey shows that 78% of our participants have been our guests for 3 or more events, which means that once we get them to Cascade Locks, they are hooked! In fact, this process has been so successful that in addition to the 2017 Melges North American Championship, CGRA has been asked to host two additional national championships in 2017. A clear step up in prestige and a clear indication of the success of our joint promotional model.

How does the project/event support regional tourism planning efforts in regard to the Columbia River Gorge National Scenic Act?

CGRA participated in the October 2014 Tourism Summit for Columbia River Gorge. The goal of this summit was to reinforce the link between tourism and economic development and to build a strong and viable tourism industry in the Gorge. CGRA, through its all-volunteer board, has maintained a strong and consistent presence in the Gorge, with a deep commitment to, and partnership with, the City and Port of Cascade Locks. The promotion of a clean, healthy, sustainable

Cascade Locks Tourism Committee Grant Application

sport in the heart of the Gorge is consistent with the Gorge Act and is in fact what attracts sailors to Cascade Locks.

Previous and Replacement Funding

Is this funding request for a new project/event (seed funding) or to continue or expand on-going project/event? If new project/event, how do you intend to make your project/event sustainable?

The funding provided by the Tourism Bureau over the past several years has been critical to the success of the growth of the CGRA programs. The fees charged for our events is market based. They reflect similar charges as other venues that provide much more elaborate facilities, typically in major metropolitan areas. These other venues host events that compete for competitors' time and travel dollars, so our event fees must reflect the industry norms. However, these fees only cover approximately 70%-75% of the expense to run the summer programs. These programs include the competitive events previously mentioned, advanced training clinics for youth and adults as well as a CGRA sponsored community sailing program that allows kids and families to learn to sail and hopefully make them lifelong participants in the sport.

The Cascade Locks Tourism Bureau has been one of the largest grant providers to CGRA over the past 5 years. These grants have contributed directly to the growth of the events, to our ability to attract other sponsors and to continue to support the local community based programs. The continued support will allow CGRA to invest in the marketing initiatives required to continue to build our joint brand, which is the key to growing the tourism base by increasing the number of participants and the length of their stay in Cascade Locks.

In 2015, this proposal was presented as a multi-phase process for increasing the emphasis on marketing sailing, Cascade Locks and the Gorge as a family destination event and great alternative for summer holidays. The first step was the creation of a new promotional video which is in process. The next step is the redesign of Sail the Gorge with a new publisher that shares CGRA's vision of the future and has a clear stake in the success of the community. With those two pieces in place, the CGRA website requires a redesign to integrate it with the print media, link it to other local and Gorge recreational resources and establish it as the "go to" resource for high performance, heavy weather sailing in North America.

Community Support

How does the project/event have broad-based community appeal or support? What is the need for this project/event?

CGRA has enjoyed a very productive relationship with local businesses. In 2014-2015 we received generous contributions from Union Pacific Foundation, Nestle, Best Western, Lions Club, Ale House, Columbia Market, Lorang Fine Arts, Shell and the Haight Family to fund a new boat for the youth and community sailing program. As part of the community sailing program, over 50 participants joined us for sailing and socializing each Thursday evening during the summer, enjoying the river using CGRA's facilities, boats and equipment, at no charge to the participants. CGRA also conducted over 100 sailing lessons for kids and families in 2015, many of which we paid for from the CGRA scholarship fund.

Sail the Gorge is published based upon advertising revenue, a significant portion of which comes from local businesses. In addition, CGRA has hired a local contractor assist with the creation and editorial content.

Cascade Locks Tourism Committee Grant Application

Evidence of Partnerships

What kind of partnerships does the project/event exhibit? Volunteer involvement, inter-jurisdictional, corporate, business and/or civic organizational support? Please describe.

CGRA is a preferred partner and enjoys a strong relationship with the Port of Cascade Locks. CGRA is involved in multiple aspects of seasonal and long range planning with the Port is developing processes and programs that will foster economic development through the most effective use of the marine park. The relationship is mutually beneficial and is the foundation upon which our world class service is built.

As previously mentioned, both through direct donations, as well as through advertising placements, CGRA has enjoyed strong support from the local business community. This support has been mutually beneficial because our guests are encouraged to patronize the businesses that make our events a success. In addition, in 2015 CGRA was awarded a significant grant from the Union Pacific Foundation which is intended to support worthy community based organizations that are providing services that benefit the communities served by the Union Pacific Railroad. Lastly, CGRA's brand has been recognized by one of the largest brands in outdoor equipment and clothing: Helly Hansen. CGRA was selected as a formal partner when Helly Hansen agreed to be a season sponsor in 2014. Similarly, West Coast Sailing, one of the largest distributors of small sailboats and supplies in the US, is also a formal sponsor and participates on site in each of our weekend regattas in support of the competitors.

STAFF REPORT

Date Prepared: 6/7/16

For City Council Meeting on: 6/13/16

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve the renewal of Property and Liability Insurance and Workers Compensation Insurance for fiscal year ending June 30, 2017.

SYNOPSIS: Each year the City is required to renew Property/Liability Insurance and Workers Compensation Insurance. CIS continues to provide excellent service and staff recommends we renew our insurance policy with this provider.

CITY COUNCIL OPTIONS:

1. Approve Insurance Renewal with CIS.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approve Property, Liability, and Workers Compensation Insurance renewal.

Legal Review and Opinion: N/A

Financial review and status: In the budget for FY 2016-2017 staff has budgeted for these expenses throughout the funds in the line item marked Insurance.

BACKGROUND INFORMATION:

1. Property/Liability Insurance and Workers Compensation renewal summary is attached.

**Property/Liability
2016-2017 Renewal Invoice**



citycounty insurance services

Named Member

City of Cascade Locks
PO Box 308
Cascade Locks, OR 97014

Agent

Barker Uerlings Insurance
PO Box 1378
Corvallis, OR 97339

Member Number	Invoice Date	Invoice Number
10032	6/2/2016	CAS-I2016-00

Coverage	Description	Amount	Total
General Liability (Standard Plan)	Contribution	\$16,746.50	
	Multi-Line Credit	(\$1,255.99)	
	Bonus Program Credits (1)*	(\$167.47)	\$15,323.05
Auto Liability	Contribution	\$7,361.45	
	Multi-Line Credit	(\$552.11)	\$6,809.34
Auto Physical Damage	Contribution	\$8,227.37	
	Multi-Line Credit	(\$617.05)	\$7,610.32
Property	Contribution	\$29,890.38	
	Multi-Line Credit	(\$2,241.78)	
	Bonus Program Credits (0)*	\$0.00	\$27,648.60
Optional Excess Liability - Torus National	Contribution	Not Purchased	\$0.00
Optional Excess Quake	Contribution	Not Purchased	\$0.00
Optional Excess Flood	Contribution	Not Purchased	\$0.00
Optional Excess Crime	Contribution	\$478.00	\$478.00
Optional Excess Cyber Liability	Contribution	Not Purchased	\$0.00
Difference In Conditions	Contribution	Not Purchased	\$0.00
Invoice Summary	Contribution	\$62,703.70	
	Multi-Line Credit	(\$4,666.93)	
	Bonus Program Credit	(\$167.47)	

* Each Bonus Program Credit equals 1% of GL and PR Contribution, up to \$1,000.

Balances are due by 8/15/2016. Late fees will accrue thereafter.	Total:	\$57,869.31
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Total Includes Agent compensation of \$6,270.37

Make Checks Payable To: CIS Trust / P.O. Box 4288, Portland, OR 97208-4288

ACH Direct Payment. Please request Authorization form and instructions from accounting@cisoregon.org or from Lee Ann at 503-763-3837.

**Workers' Compensation
2016-2017 Renewal Invoice**



citycounty insurance services

CIS Guaranteed Cost Plan			
Named Member		Agent	
City of Cascade Locks PO Box 308 Cascade Locks, OR 97014		Barker Uerlings Insurance PO Box 1378 Corvallis, OR 97339	
Member Number	Invoice Date	Invoice Number	
10032	6/2/2016	CAS-W2016-00	
Class Code - Description	Est. Payroll	Member Rate*	Contribution
5506 - STREET/ROAD MAINTENANCE	\$24,468.00	11.0418	\$2,701.71
7520 - WATER	\$42,251.00	5.7573	\$2,432.51
7539 - MUNICIPAL POWER COMPANY	\$315,303.00	3.6351	\$11,461.50
7580 - SEWER	\$13,691.00	4.9693	\$680.35
7610 - RADIO/TV BROADCASTING, CLERICAL & DRIVERS	\$1,400.00	0.5778	\$8.09
7710 - FIREFIGHTERS & DRIVERS	\$96,150.00	4.6647	\$4,485.07
8411 - PUBLIC SAFETY VOLUNTEERS	\$38,400.00	2.2588	\$867.38
8411F - VOLUNTEER FIRE FIGHTERS	\$23,200.00	2.2588	\$524.04
8742 - PUBLIC RELATIONS/FIELD REPS/COLLECTORS/MESSENGERS	\$77,500.00	0.3992	\$309.40
8742V - VOLUNTEER BOARDS/COMMISSIONS/PUBLIC OFFICIALS	\$17,500.00	0.3992	\$69.86
8810 - CLERICAL	\$183,000.00	0.3992	\$730.59
9015 - BUILDING MAINTENANCE & LIFEGUARDS	\$49,000.00	4.7907	\$2,347.46
9220 - CEMETERY	\$3,561.00	7.3437	\$261.51
Subtotals (pay invoice total below):		\$885,424.00	\$26,879.48

*Member Rate: Per \$100 of Est. Payroll. This is provided to assist members with their budgeting process. Rate includes applicable rating factors except calculations in the detail below. Due to rounding of decimal points on Member Rate, multiplying Est. Payroll by Member Rate may not equal Contribution exactly.

Quarterly Payment Option

Payment	Due Date	Payment Due
1	8/15/2016	\$5,516.14
2	10/1/2016	\$5,516.14
3	1/1/2017	\$5,516.14
4	4/1/2017	\$5,516.14

Invoice Detail

Description	Total
Estimated Manual Contribution**	\$26,879.48
Experience Rating Modification Factor x	0.83
Estimated Adjusted Contribution =	\$22,309.97
State Assessment (6.40% of Adjusted Contribution) +	\$1,427.84
Multi-Line Credit -	(\$1,673.25)
Bonus Program Credit -	\$0.00

Total Due = \$22,064.56
Balances are due by 8/15/2016. Late fees will accrue thereafter.

Payment Due includes Agent compensation of \$1,115.50

**Final contribution will be determined by audited payroll

Make Checks Payable To: CIS Trust / P.O. Box 4288, Portland, OR 97208-4288
ACH Direct Payment. Please request Authorization form and instructions from accounting@cisoregon.org or from Lee Ann at 503-763-3837.

STAFF REPORT

Date Prepared: 5/18/2016

For City Council Meeting on: 6/13/16

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Public Hearing on proposed uses for State Revenue Sharing

SYNOPSIS: The City receives a percentage of State Revenue Sharing that is used to help support various programs. As per ORS 221.770 a public hearing in which citizens have the opportunity to provide written and oral comment to, and ask questions of, the authority responsible for adopting the City of Cascade Locks budget for FY 2016-2017.

CITY COUNCIL OPTIONS:

1. Approve Resolution No. 1356 as presented.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approve Resolution No. 1356 to elect to receive State Revenue Sharing.

Legal Review and Opinion: N/A

Financial review and status: Amounts pertaining to this resolution are included in the FY16-17 budget.

BACKGROUND INFORMATION:

1. The City has received State Revenue Sharing dollars for many years. Budget committee, during the budget process recommends to the council, programs to receive the funding. At the time of budget, approval by council will determine the programs to be funded.

RESOLUTION NO. 1356

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

WHEREAS, the City offered an opportunity for its citizens to comment on the possible uses of State Revenues at a Public Hearing of the Budget Committee on April 13, 2016; and

WHEREAS, the City offered an opportunity for its citizens to comment on the proposed uses of State Revenues at a Public Hearing of the City Council on June 13, 2016;

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. City's Election to Receive State Revenues. Pursuant to ORS 221.770, the City of Cascade Locks hereby elects to receive State Revenues for Fiscal Year 2016/2017.

SECTION 2. Effective Date. Upon adoption by the City Council and approval of the Mayor, this resolution shall become effective on July 1, 2016.

SECTION 3. Expiration. This Resolution shall remain in effect and shall expire on June 30, 2017.

ADOPTED by the City Council this **13th** day of **June**, 2016.

APPROVED by the Mayor this **13th** day of **June**, 2016.

Mayor

ATTEST:

City Recorder

I certify that a public hearing before the Budget Committee was held on April 13, 2016, and a public hearing before the City Council was held on June 13, 2016, giving citizens an opportunity to comment on use of State Revenue Sharing.

Budget Officer

STAFF REPORT

Date Prepared: 5/18/2016

For City Council Meeting on: 6/13/2016

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Municipal Corporate Budget for FY 2016-2017, making appropriations, authorizing expenditures and levying taxes.

SYNOPSIS: The City is required by Oregon Budget Law to prepare and present a balanced budget for review by the budget committee. Through the budget committee review process and public participation the committee may revise the proposed budget before formal approval. The approved budget is then presented to council where a public hearing will be held for public comment. The council can then revise the budget within limitations and adopt the budget. The budget must be adopted before June 30th.

CITY COUNCIL OPTIONS:

1. Approve Resolution No. 1357 as presented.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approve Resolution No. 1357 approving the Municipal Corporate Budget for FY 2016-2017, making appropriations, authorizing expenditures and levying taxes.

Legal Review and Opinion: N/A

Financial review and status: N/A

BACKGROUND INFORMATION: N/A

RESOLUTION NO. 1357

A RESOLUTION ADOPTING THE MUNICIPAL CORPORATE BUDGET FOR FY 2016-2017, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES AND LEVYING TAXES.

WHEREAS, the city budget complies with the Oregon Department of Revenue budget standards.

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Cascade Locks, Oregon, hereby adopts the 2016-2017 fiscal year budget in the total sum of \$10,601,501 now on file in the office of the City Finance Officer, City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND

Administration Department	645,285
Planning Department	32,500
Agency	8,966
Property Department	105,870
Museum Program	1,700
Government/Community Relations Program	9,830
Police Program	103,514
Capital Outlays	13,600
Interfund Transfers	200,990
Debt Service	4,788
Contingency	49,737
TOTAL GENERAL FUND	\$ 1,176,780

SYSTEM DEVELOPMENT FUND

Parks/Recreation Department	45,200
Water Department	25,628
Sewer Department	42,400
Interfund Transfers	-
TOTAL SYSTEM DEVELOPMENT FUND	\$ 113,228

STREET FUND

Street Department	117,951
Interfund Transfers	20,704
Contingency	80,745
TOTAL STREET FUND	\$ 219,400

EMERGENCY SERVICES FUND

EMS Department	355,452
Interfund Transfers	-
Debt Service	82,350
Contingency	10,263
TOTAL EMERGENCY SERVICES FUND	\$ 448,065

GRANTS FUND

Sewer Department	150,000
Planning Department	1,000
Tourism	4,000
Property	125,000
Street	50,000
Interfund Transfers	65,218
Capital Outlays	-
TOTAL GRANTS FUND	\$ 395,218

TOURISM FUND

Tourism Department	65,820
Interfund Transfers	10,000
Contingency	45,820
TOTAL TOURISM FUND	\$ 121,640

CEMETERY FUND

Property Department	8,010
Interfund Transfers	-
Contingency	-
TOTAL CEMETERY FUND	\$ 8,010

WATER FUND

Water Department	4,067,300
Interfund Transfers	36,500
Contingency	29,665
TOTAL WATER FUND	\$ 4,133,465

CEMETERY TRUST FUND

Interfund Transfers	2,785
Reserve	11,182
TOTAL CEMETERY TRUST FUND	\$ 13,967

SEWER FUND

Sewer Department	266,099
Interfund Transfers	177,998
Contingency	75,453
TOTAL SEWER FUND	\$ 519,550

SEWER BOND FUND - 1998

Debt Service	139,571
TOTAL SEWER BOND FUND	\$ 139,571

CATV/TELECOM FUND

CATV Department	66,000
Interfund Transfers	-
Contingency	-
TOTAL CATV FUND	\$ 66,000

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the City Council of the City of Cascade Locks, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$2.7050 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2016-2017 upon the assessed value of all taxable property within the district as of 12:01 AM, July 1, 2016.

RESOLUTION CATEGORIZING THE TAX

General Government Limitation

General Fund	\$ 2.7050/\$1,000
Debt Service Fund	\$0.00

Excluded from Limitation

Debt Service	\$0.00
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BE IT RESOLVED that the City Finance Officer certifies to the County Clerk and County Assessor, the tax levy made by this Resolution and shall file with them and to the State of Oregon copies of the budget as finally adopted.

ADOPTED by the City Council this 13th day of June, 2016.

APPROVED by the Mayor this 13th day of June, 2016.

Mayor

ATTEST:

City Recorder

AGENDA ITEM NO: 5.d.

CASCADE LOCKS STAFF REPORT

Date Prepared: June 6, 2016

For City Council Meeting on: June 13, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Renew Contract with MCEDD

SYNOPSIS: MCEDD provides administrative and implementation support to the Hood River County Economic Development Group, of which the City is a part. The City contracts this service for an annual fee of \$1000 billed quarterly. The members of this group include the Cities of Hood River and Cascade Locks, the County, Hood River Valley School District, Columbia Gorge Community College, the Hood River Chamber of Commerce, and the Ports of Hood River and Cascade Locks. MCCOG sends the Transportation Director. This intergovernmental agreement will cover the 2016-17 fiscal year. The group usually meets the third Thursdays of the month at various locations.

CITY COUNCIL OPTIONS: Approve, modify, or reject the IGA.

RECOMMENDED MOTION: "I move to approve the Intergovernmental Agreement between the Mid-Columbia Economic Development District and the City of Cascade Locks during the 2016-17 fiscal year for the purpose of providing administrative services for the Hood River County Economic Development Group."

FINANCIAL REVIEW: Included in the 2016-17 budget.

INTERGOVERNMENTAL AGREEMENT

Between the **Mid-Columbia Economic Development District** and the **City of Cascade Locks**
For the provision of Project Management Services to the Hood River County Economic
Development Group

This agreement is made and entered into under the authority of ORS 190.010 between the Mid-Columbia Economic Development District (MCEDD) and the City of Cascade Locks (City) as a member of the Hood River County Economic Development Group. The term of this agreement shall be from July 1, 2016 to June 30, 2017.

1. Services to be Provided by the Parties

- A. The MCEDD will provide the services and personnel to complete the work activities described in the Scope of Work (Section 2) below.
- B. The City will provide such assistance and guidance as may be required to support the objectives set forth in the Scope of Work and will provide compensation for services as set forth in Section 3 below.

2. Scope of Work

Under the terms of an Intergovernmental Agreement between MCEDD and the City, MCEDD will provide the following services:

- **Administration:** MCEDD will provide administrative support for joint meetings of the Hood River County Economic Development Group. Duties include preparation of agendas and meeting materials, developing minutes, and other basic duties agreed to by both parties.
- **Implementation Plan:** MCEDD will work in cooperation with the Hood River County Economic Development Group to implement actions identified by the Economic Development Group

3. Consideration:

Total project funding will be equally distributed among the members of the Hood River County Economic Development Group with financial contributions from the Port of Hood River, City of Hood River, City of Cascade Locks, Port of Cascade Locks, Hood River County Chamber of Commerce, Columbia Gorge Community College and Hood River County, with in-kind contributions from MCEDD. The City of Cascade Locks will provide one thousand (\$1,000) dollars in matching funding to compensate MCEDD for services rendered. MCEDD will submit a quarterly invoice to the City for two hundred and fifty (\$250) dollars for services performed under this agreement. Payment should be made by the City to MCEDD within 30 days of the invoice.

4. Term

Subject to other contract provisions, the period of performance under this Contract will be from July 1, 2016 to June 30, 2017, unless sooner terminated as provided herein.

5. Notices

All notices, requests, demands and other communications to or upon the parties hereto shall be in writing and shall be deemed to have been duly given or made when deposited in the mails, addressed to the party to which such notice, request, demand or other communication is requested or permitted to be given or made hereunder at the addresses set forth below or at such other address of which such party shall have notified in writing the other party hereto. Those notices, requests, demands or other communications relating to termination or amendment shall be in writing and mailed certified and postage prepaid.

If to City: City Administrator, City of Cascade Locks
 PO Box 308
 140 SE WaNaPa Street
 Cascade Locks, Oregon 97014

If to MCEDD: Amanda Hoey, Executive Director
 Mid-Columbia Economic Development District
 515 East Second St.
 The Dalles, OR 97058

If any such provision of this Agreement shall be held invalid or unenforceable by any court or competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereto.

6. Amendment

The MCEDD and the City may, from time to time, request changes to this Agreement or its provisions. Any such changes that are mutually agreed to by the MCEDD and the City shall be incorporated herein by written amendment to this Agreement. It is agreed and understood that no material or substantive alteration or variation in the terms of this Agreement shall be valid unless made in writing and signed by all parties to this agreement. Any oral understanding or agreements shall not be binding unless made in writing and signed by all parties to this agreement.

7. Termination:

- Mutual Termination: This IGA may be terminated by mutual consent of both parties.
- Termination by City: The City may terminate this Agreement without cause by providing thirty (30) days written notice of such intent to MCEDD, or at such later date as may be established by the City and submitted in writing to MCEDD.
- Termination by MCEDD: MCEDD may terminate this Agreement without cause by providing thirty (30) days written notice of such intent to the City.

8. No Implied Waiver

No failure on the part of the parties hereto to insist upon the strict performance of any provision of this Agreement or to exercise any right called for in this Contract shall constitute a waiver of the provision of this Agreement or the rights of the parties hereto.

9. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Oregon.

10. Attorney's Fees:

The prevailing party in any dispute arising from this Agreement shall be entitled to recover from the other its reasonable attorney's fees at trial or an appeal.

11. Indemnity

The parties agree to defend, hold harmless and indemnify each other, their respective officers, agents, employees and assigns against any and all damage or claims from damages resulting or allegedly resulting from the respective parties performance or activities hereunder.

12. Office Space

MCEDD will provide office space and use of office equipment as needed for the activities of this work. MCEDD will also provide travel to and around the County as needed to complete the scope of work as listed above.

13. Acts and Omissions

Each party shall be responsible for their own acts and omissions and shall not be responsible for the acts and omissions of the other party in carrying out this Agreement. Each party agrees to indemnify and hold harmless the other party against all actions, claims or demands whatsoever including costs, expenses and attorney fees to which the other party may be put out arising out of each parties negligent acts and omissions during the performance of this Agreement.

14. Severability

If one or more of the provisions in this Agreement are deemed void by law, then the remaining provisions will continue in full force and effect.

15. Entire Agreement

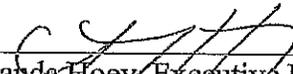
This Agreement constitutes the entire agreement between parties. There are no understandings, agreements or representations, oral or written not specified herein regarding this Agreement. Any waiver or consent, if made, shall be effective only in the specific instance and for the specific purpose given.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the dates set forth below their respective signatures.

City of Cascade Locks

Mid-Columbia Economic Development District

By: _____
Tom Cramblett, Mayor

By:  _____
Amanda Floey, Executive Director

Date: _____

Date: May 18, 2016

STAFF REPORT

Date Prepared: 5/31/16

For City Council Meeting on: June 13, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Special Event Winery Application.

SYNOPSIS: The Oregon Liquor Control Commission requires permits for serving alcohol at special events and provides for City review. Naked Winery would like to serve alcoholic beverages and limited food items during the PCT Days on August 19-21, 2016.

CITY COUNCIL OPTIONS:

- 1. Approve Special Event Winery Application.**
- 2. Do not approve.**

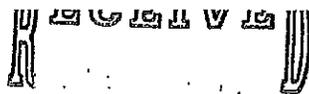
RECOMMENDATION: That City Council, by motion, approve the Special Event Winery Application from Naked Winery.

Legal Review and Opinion: N/A

Financial review and status: N/A

BACKGROUND INFORMATION:

I have forwarded a letter to the Sheriff's Department for their review.



OREGON LIQUOR CONTROL COMMISSION

BY:
SPECIAL EVENT WINERY APPLICATION

WINERY WITH A TTB PRODUCER AND BLENDER PERMIT

- May sell malt beverages, wine, and cider for consumption on the special event licensed premises or in manufacturer-sealed containers for consumption off of the special event licensed premises
- May sell malt beverages, wine, and cider in a securely-covered container (growler)

WINERY WITH A TTB WHOLESALE BASIC PERMIT

- May sell wines or cider for consumption on or off the licensed premises, but only for wine and cider brands that are under the control of the licensee.
- May sell malt beverages for consumption on or off the licensed premises.
- May sell for consumption off the premises malt beverage in securely-covered containers (growler)
- May sell for consumption off the premises wines and cider in securely-covered containers (growler), but only for wine and cider brands that are under the control of the licensee

- **Process Time:** OLCC needs your completed application to us in sufficient time to approve it. Sufficient time is typically 1 to 3 weeks before the first event date listed in #10 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.
- **License Fee:** \$10 per license day or any part of a license day. **Make payment by check or money order, payable to OLCC.** A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **License Days:** In #10 below, you may apply for a maximum of **five** license days per application form.

1. Licensee Name (please print): Naked Wines, LLC 2. E-Mail: laurie@nakedwinery.com

3. Trade Name of Business: Naked Winery 4. Fax: 800-666-9303

5. Address of **Annual** Business: 1232 Wasco St 6. City/ZIP: Hood River, 97031

7. Contact Person: Laurie Rogers 8. Contact Phone: 541-386-3700 ext.8

9. Event Name: PCT Days

10. Date(s) of event (no more than **five** days): August 19th-21st, 2016

11. Start/End hours of alcohol service: 12 AM PM to 9 AM PM

12. Address of **Special Event** Licensed Area: 355 Wa Na Pa St Cascade Locks, 97014
(Street) (City/Zip)

13. Is the event outdoors? Yes No

13a. If no, in what area(s) of the building is the event located? _____

13b. If yes, submit a drawing showing the licensed area and how the boundaries of the licensed area will be identified.

14. List the primary activities within the licensed area:
Outdoor show, food and drink garden, live music, artists.

15. Will minors and alcohol be allowed together in the same area? Yes No

16. What is the expected attendance per day in the licensed area (where alcohol will be sold or consumed)? 200

PLAN TO MANAGE THE SPECIAL EVENT LICENSED AREA: If your answer to #16 is 501 or more, in addition to your answers to questions 17, 18, and 19, you will need to complete the OLCC's Plan to Manage Special Events form, unless the OLCC exempts you from this requirement.

17. Describe your plan to prevent problems and violations.

We will not serve V.I.P.'s, we will I.D. anyone who appears under 35 years old.

18. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors.

We will I.D. anyone who appears under 26 years old. Roped off area, trained security, ID anyone who appears under 35, licensed servers.

19. Describe your plan to manage alcohol consumption by adults.

We will not serve V.I.P.'s, we will pour 1oz. tastes, we will pour 4 oz. glasses of wine.

20. List the name(s) and service permit number(s) of alcohol manager(s) on duty and in the licensed area:

Laurie Rogers #484415 DOB: _____

Tyler Lively # 507586 Michael Dollinger #507250 Tyler Houck #516827

LIQUOR LIABILITY INSURANCE: If the licensed area is open to the public and **expected attendance is 301** or more per day in the licensed area, you must have at least \$300,000 of liquor liability insurance coverage as required by ORS 471.168.

21. Insurance Company: Columbia River Insurance 22. Policy #: 700-8C206290 23. Expiration Date: Feb. 10, 2017

24. Name of insurance agent: Scott Reynier 25. Agent's phone number: 541-386-2444

FOOD SERVICE: You must provide at all times and in all areas where alcohol service is available at least two different substantial food items (see the attached sheet for an explanation of this requirement).

26. Name at least two different substantial food items that you will provide:

① Brats ② Burritos

GOVERNMENT RECOMMENDATION: Once you've completed this form to this point, you must obtain a recommendation from the local city or county named in #27 below **before** submitting this application to the OLCC.

27. Name the city if the event address is within a city's limits or name the county if the event address is outside the city's limits: Cascade Locks

I affirm that I am authorized to sign this application on behalf of the applicant.

26. Licensee Name (please print): David Barringer

27. LICENSEE SIGNATURE: David Barringer 28. Date: 3/16/2016

CITY OR COUNTY USE ONLY

The city/county named in #27 above recommends:

Grant Acknowledge Deny (attach written explanation of deny recommendation)

City/County Signature: _____ Date: _____

FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.

OLCC USE ONLY

Fee Paid: _____ Date: _____ Receipt #: _____

License is: Approved Denied

OLCC Signature: _____ Date: _____

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 May 2016

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S160398	05/01/16	14	Vehicle stop	0 Alarms
S160403	05/02/16	11	MVC	3 Animal Control
S160404	05/02/16	13	Juvenile complaint	3 Assault
S160405	05/03/16	12	Order violation	1 Burglary
S160422	05/09/16	11	Assault	1 Civil Issue
S160437	05/11/16	12	Sex offense	2 Disturbance / Nuisance
S160449	05/14/16	11	Theft	2 Domestic Situation
S160453	05/15/16	20	Burglary	3 Drug Activity
S160467	05/20/16	20	Trespass	3 Harassment
S160472	05/21/16	89	SAR	0 Hit & Run
S160479	05/23/16	21	RFA	1 Juvenile Problem - Will, Missing, etc.
S160489	05/26/16	14	Warrant	2 Marine
S160498	05/27/16	n/a	Assist other agency	0 Mental / Suicide
S160497	05/28/16	22	Prowler	1 Missing Person
S160502	05/30/16	13	Theft	15 MVC / Traffic Complaint / Assist
S160503	05/31/16	21	Theft	1 Order Violation - Restraining, No Contact, etc.
S160505	05/31/16	24	Assault	1 Property - Lost/Found
S160506	05/31/16	12	Domestic	10 Paper Service & Attempts
				10 Request for Assistance / 911 Hangups/Welfare
				0 Robbery
				1 Sex Crimes / Rape
				0 Subject Stop
				14 Suspicious Activity / Prowler / JEMV
				6 Theft (Inc SV/JUVV)
				19 Traffic Stops
				4 Trespass / Unwanted Subject
				0 Unattended Deaths
				1 Vandalism
				6 Warrant Service & Attempts
				0 Weapons / Shots Fired
Total		18		106 Total

Total Number of Cascade Locks patrols **81**

Total Calls for Service **160**
(Includes followup, OFCR initiated, agency assist, SAR, etc.)

Hours worked by Deputy Harvey **108.09**

Hours worked by other personnel **117.11**

B. Rockett

Brian Rockett, Chief Deputy

