

CITY of CASCADE LOCKS *AGENDA*

CITY COUNCIL MEETING, Monday, June 25, 2012, 7:00 PM, CITY HALL

Purpose: The City Council meets twice a month to conduct city business, make decisions and set policy and direction for the city organization and community.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor or Presiding Officer may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged).
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of Minutes of June 11, 2012 Council Meeting.**
 - b. **Approval of Minutes of June 4, 2012 Council Meeting.**
 - c. **Ratification of the Bills in the Amount of \$ 82,492.07.**
 - d. **Appoint Nancy Renault to Planning Commission.**
 - e. **Appoint Councilors to Review City Administrator Applications.**
 - f. **Approval of Extension of the Contract with the City of Hood River for Fire Chief.**
4. **Public Hearings: 7:00 Proposed 2012/2013 Budget**
5. **Action Items:**
 - a. **Accept Petition and Set Hearing Dates for Vacation of Unused Portion of Hassalo Street.**
 - b. **Approve Payment of \$5,000.00 to Port of Cascade Locks for Fire Works.**
 - c. **Approve Policy for Senior Sewer Subsidy.**
 - d. **Approve Ordinance No. 417 Regarding Customer Utility Deposit.**
 - e. **Approval of Resolution No. 1241 Adopting the Municipal Corporate Budget for 2012/2013, Making Appropriations, Authorizing Expenditures and Levying Taxes.**
 - f. **Approval of Resolution No. 1242 Authorizing Transfer of Funds Between Categories of Various Funds, Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2012.**
 - g. **Approval of Resolution No. 1243 Authorizing the Inter-fund Loan from the General and Portion of the Capital Reserve Fund in the Amount of \$45,000 to the Emergency Services Fund for the Purpose of Bringing the Estimated Fund Balance Deficit to Zero.**
 - h. **Approve Proposed Request For Proposals for Transient Room Tax Audits and Authorize Staff to Proceed and Select Firm to Complete Audits for 2012/2013 Fiscal Year.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed)
7. **Reports and Presentations.**
 - a. **Review Sosnkowski Contract.**
 - b. **ICA Koch Report (handout).**
8. **Mayor and City Council Comments.**
9. **Other matters.**

10. Executive Session.

11. Adjournment.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. Call to Order/Pledge of Allegiance/Roll Call. Mayor Masters called the meeting to order at 6:03 PM. CM's Cramblett, Holmstrom, Helfrich, Lewis, Lorang, Storm, and Mayor Masters. Also present were City Attorney Ruben Cleaveland, ICA Koch, City Recorder Kathy Woosley, Finance Officer Marianne Bump, Accounting Clerk Shirelle Price, Public Works Field Supervisor Sheldon Price, Matt Swanson, Kari Goben, Jilly Anne Goben, Katelin Stuart, Ray Cless, Larry Cramblett, Nancy Renault, Don and Roberta Sullenger, Vera Singleton, Sandra Kelley, Virginia and Bruce Fitzpatrick, Darlene Sullenger, Gary Munkhoff, Arni Kononen, George Fischer, Todd Mohr, Rob Brostoff, Travis Pardue, Megan Webb, Tiffany Pruit, Martha and Barry LaMont, Debbie Gunter, Bob and Kathy Tittle, Gyda Anne Haight, Skamania County Pioneer Reporter Philip Watness, Hood River County Deputy Mark Smith, and Camera Operator Betty Rush.

Meet with non-union employees to discuss salary and fringe benefits: The Council met with employees and reviewed four options regarding wage and insurance benefits.

2. Additions or amendments to the Agenda. CM Helfrich asked that item f. be moved to take place first in the action items. Council agreed.

Mayor Masters said Council would be going into Executive Session under ORS 192.660 (h) Legal Counsel and (f) Exempt Public Records.

3. Executive Session pursuant to ORS 192.660 (f) Exempt Public Records and ORS 192.660 (h) Legal Counsel. Mayor Masters opened Executive Session under ORS 192.660 (f) and ORS 192.660 (h) at 6:45 PM. CM's Cramblett, Holmstrom, Helfrich, Lewis, Lorang, Storm, and Mayor Masters were present. Also present were ICA Koch, City Attorney Cleaveland, and CR Woosley. Executive Session was adjourned at 7:16 PM.

4. Action Items:

f. Potential Action Regarding Non-Union Employee Wage and Benefits. AC Price read and explained the staff report.

Ms. Kelley said the citizens weren't provided the same information as Council. Mayor Masters repeated the four options Council would be considering. Ms. Kelley said there are lots of different plans and the City's employees have the most expensive plan. She said the City can't afford the continuing increase for administration.

Mrs. Haight said everybody is making conservative decisions and instead of cutting costs the City is doing the opposite. She said the City has to learn to cut. She said staff is paying 5% of their health benefits and that is under what is advisable.

Mr. Larry Cramblett said he liked the employees stating a change is needed but only offered to give up one piece of a three piece wage benefit. He said they only gave up the merit increase but keeping the step program and cost of living. Mr. Cramblett said it is good that Council is starting to look at employee wages and benefits. He said a lot of people don't get cost of living or have step increases. He said merit is not the only piece that should be cut.

Mrs. Pruit said she appreciates the staff looking at ways to save money. She said a lesser plan with a higher deductible was not discussed. She said this is the best plan that CIS offers and is the same plan the Governor of the State of Oregon has. She said this is a small town and can't afford such an expensive plan. Mrs. Pruit explained that last year insurance costs were \$140,000 and every person pays \$140 for the insurance for the employees.

Motion: CM Lorang moved, seconded by CM Holmstrom, to approve Option #4 with a 2.96 COLA, and no merit. The City pays the first 5% of increase, the employee pays the second 5% increase, with the balance shared by the City and employee.

CM Lorang explained that Council has reviewed this and has no other options to change the plans as there has to be 10 employees and right now there are 7. He said the union employees are locked in and the other positions are being covered by contract. He said most cities in Oregon are members of CIS as they have the best group rates.

CM Helfrich said he would like to include a 2.5% to the union employees. CM Lorang amended his motion to include the addition of a 2.5% in employee paid portion to the health insurance. CM Holmstrom agreed to the amendment.

FO Bump said there is not a step program for the City employees. She explained the wage scale the City uses for non-union employees.

Mayor Masters explained the savings to each option.

FO Bump explained in order to change the insurance plan in the union contract it has to be similar to what they currently have and the contract would have to be opened up for negotiations. She said she didn't think the union would agree to that.

CM Cramblett said he thought Council was headed in the right direction and making a change in the employee paid portion of the health insurance was a start. Mayor Masters stated benefit packages are going to continue to increase and this option deals with the long term planning for the City. He said with this option the costs are shared.

The motion passed with CM's Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters voting in favor. CM's Cramblett and Lewis opposed.

a. Approve Resolution No. 1235 Establishing Internal Payments at a Rate of 6% from the Enterprise Funds to be Paid to the General Fund; and Repealing Resolution No. 1194. Paul gave an overview of the staff report.

Mrs. Pruitt said in 2008 the name was changed from "franchise fee" to "internal payments" in order to go around the citizens for a vote for a rate increase. She said this is taking money away from funds that are already hurting. She said this is double taxation to the citizens. She said discussion in 2008 revolved around this money being used to pay for ordinance enforcement. She said there is no information as to what is the purpose for this increase. She asked when was this going to stop.

Mrs. Gunter stated the increase is needed to help the City keep a paramedic. She said the City needs a way to get their citizens to a hospital. She explained the need her family has for emergency medical services.

Ms. Kelley said there has been a proposal in the budget for two \$300,000 studies. She said she agrees that these studies are necessary. She said taking this money out of the water and sewer departments will create a greater burden on these departments. Ms. Kelley said we're behind in water and sewer and due for large rate increases. She said no improvements have been made to either in a long time. She said it is inappropriate to put additional burden on these departments. Ms. Kelley said she read in the audit where the cost to provide these services has increased \$300,000 but the revenue has decreased \$100,000. She said whatever increases are made should be kept to a minimum. She said there are people in this town that can't afford an expensive cup of coffee and have to choose between food and medicine.

Mr. Larry Cramblett said he agreed with what has been said.

Motion: CM Lorang moved, seconded by CM Storm, to approve by resolution, to amend Resolution No. 1194, Section 1, Internal payments from Enterprise Funds will be set at 7% of sales and will be transferred on a monthly basis to the General Fund. The effective date of the resolution will be effective through June 30, 2014 after which time rate will return to 5%.

CM Lewis explained the passing of this resolution and the others on the agenda is to address funding for fire and emergency services to hire a full time paramedic. He said he doesn't have a problem with raising ambulance fees but concerned with the increases to the electric, sewer, water, CATV, and not knowing what shifts can be made in the budget for those.

Mayor Masters explained the difficulty in the fire/ems department and not being able to provide those services last year. He said this Council has taken on the task of rebuilding the department and created the Public Safety Task Force (PSTF). He said there were several meetings with a recommendation from that Task Force to the City Council. Mayor Masters said part of the recommendation was to hire a fire chief who would hopefully also be a paramedic. He said there aren't funds in the existing budget to accomplish that. He explained the proposed 2012/2013 budget will allow a part time fire chief and no paramedic. Mayor Masters said Council is looking at options for generating revenue, reassigning revenue, or making administrative adjustments that would allow funding of that position. He said Council has heard from the community that this is what they want. Mayor Masters said in review of existing rates or fees this is an administrative adjustment as opposed to raising taxes or creating a new fee, which would be legislative and require a vote.

CM Cramblett said this is several pieces, which is put on the citizens to pay. He said history has shown that Council has let departments run aimlessly and let debt go. He said Council hasn't shown responsibility. He said he would rather go to the citizens with a referendum instead of playing the game. CM Cramblett said a year ago everyone was saying the City was in great shape and now we are saying we're hurting.

CM Lorang said the fire department does not have a fire chief or a paramedic and no sufficient funds to put this in place. He said currently the department is losing over 60% of availability to generate revenue as most of the calls require Advanced Life Support ability. CM Lorang explained that projected revenues have been used fund this Department. He said there hasn't been a beginning balance. He said the goal is to properly fund the department and get the resources needed to become self-sustaining.

CM Helfrich explained that gives an opportunity to move forward and having a sunset clause will force the next Council to review and discuss this issue at that time.

CM Lewis asked what the amount of net new money is to be received if all these funding alternatives are put into place. Mayor Masters said he is opposed of the concept of trying to base a budget on projected revenue. He said Council has learned that these projections are not always adequate. He said it is irresponsible for Council to continue this process of basing revenue for the fire department on projected revenue. Mayor Masters said Council needs to get this department back on a sustainable financial track. He said a way to do this is to follow through with the recommendation of the PSTF and hire a fire chief who is also a paramedic. Mayor Masters said in two years this can be reviewed.

CM Cramblett said revenue has been projected and the projected revenue has been spent. He said the City also owes a lot of money. He said it wasn't long ago that the City said we could generate all this money and now we're saying we're not generating it and have to get more money from citizens. He said until the City is more fiscally responsible this should not be done. He said the citizens should be on board.

The motion passed with CM's Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters voting in favor. CM's Cramblett and Lewis opposed.

ICA Koch clarified the studies for water and sewer master plans are going to cost \$35,000 each, not \$300,000. Resolution No. 1235 will be void and Resolution No. 1239 will be the permanent number.

b. Approve Resolution No. 1236 Establishing Rates for Fire and Emergency Medical Service Fees; and Repealing Resolution No. 1053. ICA Koch gave an overview of the staff report.

Ms. Stuart said if the money goes to the General Fund she doesn't see how that is going to the Fire Department. She asked when these plans were discussed. She said that none of this has come up. She said Council is supposed to be open and transparent. She said there are a lot of uninformed and alienated people. She said the last recall was about Council not being open and transparent. Ms. Stuart said it is a good idea to change the fire suppression fee from water to electric. She said this also expands the base to where the City actually covers. She also mentioned the Port not paying for the service. Ms. Stuart asked again how this goes from the General Fund to the fire department.

Mrs. Pruitt asked about the charges being charged to citizens outside of the city limits. Mayor Masters explained the resolution on the agenda places the fee on all electric accounts. Mrs. Pruitt said she agrees that citizens that live outside the city limits also pay that don't pay taxes already for services they receive. She said to double tax our citizens who already pay 42% of their property taxes to the fire department. She said this is going beyond double taxation.

Mrs. LaMont said she didn't know the amount that needed to be raised but the PSTF said there is a need for a fire chief and a paramedic. She said Interim FC Wells said he could help with the ambulance billing. Mrs. LaMont said citizens can compare an increase in fire insurance rates to what is being considered tonight.

Mrs. Fitzpatrick read Section 32. 4. of the Charter. She also read the third paragraph of the attorney's analysis dated May 31, 2012. She said she has a problem with the way things have been mismanaged. She said the citizens have to pay for that. She said the town is so divided over this issue. She asked the Council to take time and let things settle down. Mrs. Fitzpatrick said this town has operated a long time with just volunteers and if the volunteers can't get behind that maybe we need new volunteers.

Ms. Kelley said she is very alarmed that the attorney would suggest passing an ordinance as an emergency without a vote of the people. She said she didn't know what went on in the executive session but knows that city business was discussed. She said none of these are proper for executive session. Ms. Kelley said this citizen's initiative has already withheld a legal challenge in the City of Damascus. She said several actions were reversed and one of those was a street light fee. Ms. Kelley said there hasn't been any explanation or conversation about any of these things on the agenda. She said this obviously happened in executive session. She said none of this is privileged. She said the last Council was raked over the coals because action items were showing up on the agenda without the proper foundation. She said she agreed with the citizens that complained about that and it isn't proper for this Council. She said this is hypocritical and not acceptable. Ms. Kelley said she would like an explanation from the attorney as to how he could overlook the Charter and start collecting this money in July.

Mr. Cramblett said he was on the PSTF and hiring a fire chief/paramedic was discussed. He said the PSTF realized there wasn't funding for that. He said there was a suggestion to create a subcommittee to review the finances and come up with ideas for funding that position. He said a Port employee offered to be on that committee. He told Council it was time to stop what they were doing and go for a vote of the citizens. He told Council to choose certain items for citizens to vote on and not put a large package together. He said Council needed to be very clear as to what and why they wanted to raise particular items.

Ms. Singleton said the City needs to think simple minded like she does. She said the citizens can't keep paying high electric rates. She said she would like to have a fire chief/paramedic but asked if the City can afford it. She said the City needs to get their house in order and then get a fire chief. Ms. Singleton said there is only so much the citizens can afford to pay for. Ms. Singleton then discussed her move to the senior housing complex and paying another \$300.00 deposit. She said she was disappointed in all the Councilors except for one.

Motion: CM Storm moved, seconded by CM Holmstrom, to approve Ordinance No. 416 creating an update fire suppression fee and Resolution No. 1236 assessing the fees to the electric customers of the City. Mayor Masters said in order to pass an ordinance it would have to be on the agenda. City Attorney Cleaveland said the ordinance would have to be placed on the agenda.

Motion: CM Lorang moved, seconded by CM Holmstrom, to amend by resolution, Resolution No. 1053, Section 2, adding the rate schedule listed as Option 3 of the fire and emergency services fee charges for the time period July 1, 2012 through June 30, 2014.

Mayor Masters read Section 2, of Resolution No. 1053 and the rates listed in Option 3.

Mayor Masters said he would like to clarify the question raised earlier as to how money would go from the General Fund to the Fire Department. He said the Fire Department is funded by the General Fund through the budget process. He said another citizen asked about these issues being discussed. He said they have been discussed at the PSTF meetings with the report that was accepted by Council. Mayor Masters said the members of the PSTF and the Council decided that instead of a finance committee that any members of the PSTF could continue meeting and review finances if they wanted.

Mr. Cramblett interrupted from the audience and Mayor Masters said he would have to leave if he didn't quit talking. There was disruption from the audience.

Mayor Masters stated the net dollars to be gained by this resolution.

The motion was passed with CM's Holmstrom, Lewis, Lorang, Storm, and Mayor Masters voting in favor. CM Cramblett opposed and CM Helfrich abstained.

Mayor Masters declared a break at 9:27 PM. Upon returning to Regular Session Mayor Masters asked City Attorney Cleaveland to respond to the suggestion that the charter amendment is being ignored. City Attorney Cleaveland stated the problem with the charter amendment is that it tends to regulate administrative and is not legislative in nature. He said this Council has taken action on these fees in an administrative capacity. He said Council is not enacting a law but carrying out fees that are already on the books.

Resolution No. 1236 will be void and Resolution No. 1240 will be the permanent number.

c. Approve Resolution No. 1237 Establishing Rates for Fire, Ambulance, and Emergency and Non-Emergency Medical Services; and Repealing Resolution No. 1095. ICA Koch gave a staff report on this resolution. **Motion:** CM Holmstrom moved, seconded by CM Storm, to approve Resolution No. 1237 establishing rates for fire, ambulance, and emergency and non-emergency medical services and repealing Resolution No. 1095. ICA Koch stated the estimated net for these increases is \$49,492.00.

CM Cramblett said he has agreed to raising ambulance rates. He said this still may be challenged by the citizens. He said this should be going to the citizens for a vote as that is what they have asked for. He said he believes the ambulance fees are too low.

Mayor Masters said the Council has heard from the community through the PSTF that they want a fire chief/paramedic. He said this is one way to equip the fire department so they can protect the citizens of this community. He said another way to review this is that Council needs to equip this department to be self-sustaining. Mayor Masters said this resolution will do that.

CM Lewis said he agreed with this resolution but based on the other two there is a total of \$138,000 in new revenue. He asked if there was a way to target these funds for staff only. Mayor Masters said the motion could be amended to establish funds to be used for personnel only. **Amendment to motion:** CM Holmstrom amended the motion to include the funds generated by the increase would go toward personnel only. CM

Storm agreed to the amendment. The Council discussed the whole amount generated by these fees go to personnel only or just the increased amount. Mayor Masters said the motion was for the increased amount. **Amendment to motion:** CM Holmstrom amended the motion to include all revenue generated by the resolution would be restricted to personnel only. CM Storm agreed to the amendment.

The motion was passed by CM's Cramblett, Holmstrom, Lewis, Lorang, Storm, and Mayor Masters. CM Helfrich abstained.

d. Approve Resolution No. 1238 Authorizing the Inter-Fund Loan from the Electric Portion of the Capital Reserve Fund to the Emergency Services Capital Reserve Fund of \$450,000, with the Repayment Timeline of 10 Years, Paying \$14,789.29 in Accumulated Unpaid Interest from November 2008; and Repealing Resolution No. 1153. ICA Koch gave an overview of the staff report.

Mr. Fischer said the past Council set the current loan schedule and asked the status of the loan. ICA Koch said the loan is current and up to date. Mr. Fischer said setting up a good management schedule and continuing making the loan payments is simple and consistent. He asked how Council would know that they would be able to make higher payments in the future if electing to change the loan payment schedule to lesser payments now. He said this is poor management of the City's money. He said the Council knows there is a debt and should be paying it. Mr. Fischer asked how the Council was going to generate money to pay for the loan. He said if he was an employee of the City he would be extremely worried about his job. He said Council is tapping all the money and going to run this City into bankruptcy. He said Dave Meriwether is going to be running this City. Mr. Fischer said probably not one Councilor could tell him how much money the City was in debt. He told them it was their responsibility. He said this will be their legacy.

Mrs. Sullenger said she just wanted clarification as to why the action items were listed on the agenda. She said citizens didn't get the packets the Council has. She said this was discussed in executive session. She said she was on the Budget Committee and didn't hear anything about this. Mrs. Sullenger said the Council has just hit the Enterprise Funds with a 2% increase. She said CATV/Broadband has a stream of revenue that pays administration costs. She said it is a good thing there is going to be a rate study as rates will have to go up. Mrs. Sullenger said the Budget Committee and the previous Council made appropriate reductions to the General Fund and administration in order to fund loans. She said no expenses or fees were increased to the tax payers. She said this Council wants to not pay the loans and increase fees to the community and tax payers. She said she was ashamed of this Council for the disregard and disrespect of registered voters of this City. She said it is clear that Council understands the initiative that was passed by the voters. Mrs. Sullenger said that by passing these resolutions it is clear that the city government is a dictatorship and not a democracy. She urged citizens to join her in voting the special interest dictators out of office.

Mrs. Pruitt said it doesn't matter how high the fees are if billing for services isn't done it won't make a difference on the income. She said if these funds are going to be restricted to personnel only then why defer the loan payments. Mrs. Pruitt estimated the income for the fire department to be \$350,000. She said that is a lot to ask the citizens to pay for. She said it is ludicrous to put off the loan payments and hope that money will be there in the future to pay them. She said Council has no justification to not pay the loan.

Ms. Stuart said she pays her bills. She said Council should have the same moral and ethical values. She said in the future everything is going to cost more. She said she didn't care if the City goes bankrupt and would rather the County run things because they have ethics.

Mr. Kononen said he was on the PSTF and was supposed to put the financial group together. He said FO Bump was in the middle of preparing the budget and with the crunch Council has been under it just hasn't been done. He said he would take responsibility for not getting something put together. He commended the Council for moving ahead and trying to fund what the public wants. He said not having a paramedic is an

emergency. Mr. Kononen said what the last Council did was strip money out of the General Fund in order to not have money left for the fire department. He said only a fool would pay the high payment on this loan right now. Mr. Kononen said if the old fire station property sells that will reduce the loan payment. He said at some point that property will sell and there is no sense in paying full price for the loan. Mr. Kononen explained that the money can be borrowed again. He said the loan payments should reflect \$200,000 and not \$450,000. Mr. Kononen said Council is doing a good job.

Mayor Masters asked for a motion. There was no motion.

e. Potential Action to Refer a Referendum to Voters with Choice of Charter Language. Mayor Masters said this was discussed earlier by City Attorney Cleaveland.

Ms. Stuart said there was nothing in the Council packet regarding this. She said there should be real action to respond to.

There was consensus of Council for City Attorney Cleaveland to prepare language for a referendum for voters to correct charter language in the amendment.

f. Potential Action Regarding Non-Union Employee Wage and Benefits. This was discussed earlier.

g. Potential Action Regarding Expenditure Cuts Related to Service or Program Adjustments. ICA Koch read his staff report listing possible expenditure cuts.

Ms. Stuart said she didn't know how Council could expect citizens to comment when they don't have the same information Council has. CM Pruitt said her comment would be the same. Mayor Masters said the staff report lists potential reductions as ICA Koch read it.

CM Helfrich asked how cutting hours of operation at City Hall would save money. ICA Koch said more of the important work gets done by not being interrupted by the general public. He said this is one of the strategies other cities are using. The Council discussed each option. **Motion:** CM Helfrich moved, seconded by CM Holmstrom to continue the meeting. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lewis, Lorang, Storm, and Mayor Masters. Consensus of Council was to pursue the study on staffing levels and the City Administrator position.

CM Lewis suggested the Sheriff meet with the Council and public to explain advantages of Cascade Locks having a deputy.

h. Potential Action Regarding use of City Property Fees. ICA Koch gave a brief overview of this. He explained the charge from the streets fund is \$4,000.00 for a property use fee.

Mr. Munkhoff pointed out that the issue of administrative fees was brought up after the initiatives were passed. He said after much public discussion it was brought out that there is nothing in the Oregon Revised Statutes that prevents a City from declaring what fees they want to be administrative and legislative. He said the people in Cascade Locks voted all fees to be legislative. He said that may not be the normal course for other cities but the citizens of Cascade Locks voted to keep control of all fees and charges. He said what is being done tonight is illegal and asked Council if they were prepared for the repercussion. Mr. Munkhoff said he is not obligated to pay the new fees. He said Council is doing this against the charter. He asked Council if they are prepared for a boycott. Mr. Munkhoff said he is prepared to go to court. He said this was determined as the intent of what the citizens voted on. He said the last thing needed is enemies being made between citizens and Council. He said Council is being very aggressive on raising fees to get the City out of this financial problem. Mr. Munkhoff said the other side of the coin is to cut costs. He said there was nothing aggressive about cutting costs. He said the City may not be able to open the union contract but there is nothing to keep from changing what the non-union employees pay toward their benefit package.

CM Cramblett said the street department gets \$60,000 from the state and that is it. He said the street fund has been used as a cash cow to keep everything else going. CM Lewis said if this isn't covered by the ordinance then it should not be charged. **Motion:** CM Lewis moved, seconded by CM Cramblett, to not charge property use fees to the Street Fund. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lewis, Lorang, Storm, and Mayor Masters.

5. Adjournment. Motion: CM Helfrich moved, seconded by CM Lewis, to adjourn the meeting. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lewis, Lorang, Storm, and Mayor Masters. The meeting was adjourned at 11:05 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Lance Masters, Mayor

1. **Call to Order/Pledge of Allegiance/Roll Call:** Mayor Masters called the meeting to order 7:03 PM. CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters were present. CM Lewis was absent. Also present were City Recorder Kathy Woosley, Finance Officer Marianne Bump, Rob Brostoff, Bob Ball, Virginia Fitzpatrick, Buzzy Neilson, Vera Singleton, Don Sullenger, and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda:** None.
3. **Adoption of Consent Agenda:**
 - a. **Approval of Minutes of May 29, 2012 Council Meeting.**
 - b. **Ratification of the Bills in the Amount of \$ 134,249.20.**
 - c. **Committee Appointments.**

Mayor Masters read the list of items on the Consent Agenda. He said the appointment is for Joe Shelley to the Tourism Committee. Mayor Masters said Mr. Shelley is passionate about the trails and would be a good addition to the Tourism Committee. **Motion:** CM Helfrich moved, seconded by CM Lorang, to approve the Consent Agenda. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters.

4. **Public Hearings: 7:00 PM - Proposed Uses of State Revenue Sharing:** Mayor Masters opened the public hearing at 7:06 PM and hearing no testimony, closed the public hearing at 7:07 PM.

5. **Action Items:**

- a. **Approve Library District IGA.** ICA Koch gave the staff report and Mr. Neilson answered questions regarding relocation of the library to the school building. **Motion:** CM Storm moved, seconded by CM Lorang, to approve the Library District IGA. There was discussion regarding the possible uses for the empty space at the school and the benefits to the community. Mr. Neilson said there is not a set timeline for the move. He said they are researching grant opportunities to design the space. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters.

- b. **Approve Resolution No. 1233 Declaring the City's Election to Receive State Revenues.** **Motion:** CM Helfrich moved, seconded by CM Holmstrom, to approve **Resolution No. 1233**. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters.

- c. **Approve Resolution No. 1234 Extending the City of Cascade Locks' Workers' Compensation Coverage to Volunteers of the City; and Repealing Resolution No. 1216.** FO Bump gave the staff report stating there was a change in the minimum wage amount, which reduces the amount that is paid for the insurance. Council questioned what this means for coverage for the volunteers as they are volunteers and not paid a wage. FO Bump said she would have more information to Council at the next meeting. **Motion:** CM Helfrich moved, seconded by CM Lorang, to approve **Resolution No. 1234**. The motion was passed with CM's Cramblett, Helfrich, Lorang, and Storm voting in favor. CM Holmstrom and Mayor Masters opposed.

- d. **Approve Recommendation to Enter into a Contract with Brown and Kysar for Electric Rate Study.** ICA Koch gave the staff report and stated the Council Subcommittee on Economic Development interviewed the two firms that applied to do the study. He said BKI is the recommendation from the committee. CM Storm said this company is knowledgeable on substations and are open to town hall meetings for the public to be able to ask questions. **Motion:** CM Lorang moved, seconded by CM Holmstrom, to approve the recommendation to enter into a contract with Brown and Kysar for the electric rate study. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community:** Mrs. Fitzpatrick said at the Budget and Council meetings last week it was said that the people have spoken. She said the survey represented 134 people and there are 508 residential utility accounts. She said the majority of people haven't spoken. Mrs. Fitzpatrick said fees have been raised disregarding the

Charter amendment and the people that live here. She said the \$1.00 fee is now going to be \$7.00 per month. She said the internal costs of CATV/broadband, water, sewer, and electricity are going from 5% to 7% and we'll have to see what those increases are going to cost the citizens. She said she is disturbed by Council's actions with no real discussion and no vote from the citizens. Mrs. Fitzpatrick said she sees a minority of people working to make the rest of the citizens pay for what they think is necessary and sees that as a dictatorship.

Ms. Singleton said there could be fundraising to raise money for the fire department. She said there are other ways to earn money. She said she can't afford increases. Ms. Singleton said the Council's behavior at times is inappropriate. She said the citizens have a right to freedom of speech. She said the citizens are the Council's boss and the citizens have a right to instruct the Council. She said Council is an embarrassment to her and they don't have the right to throw people out of the meeting and no right to suppress citizens' opinions. She said the citizens don't want to be railroaded into something they can't afford.

7. Reports and Presentations:

a. Robert Ball – Development Concepts for Old Fire Station Property. Mr. Ball was present to give his opinion as to what is the best way to approach development in Cascade Locks. He said the City should use someone that will get the information out as far and wide as possible and suggested interviewing three or four brokerage firms. CM Helfrich explained the City has a Downtown Plan with a Downtown Zone and asked if that could be considered dissuasive to developers. Mr. Ball said as long as it isn't over-burdensome. He said developers will want their development successful. Mr. Ball expressed the importance of working on partnerships with the County as the permitting agency and the Port.

Mr. Ball instructed the City to develop and plan, be committed to the plan, and stand behind the developer. He said the City needs to know what they want to do here in order to attract people here. Mr. Ball gave an example of sailing and providing the infrastructure to get people from the river area to the downtown area. He said a developer will get excited when a community is committed to a plan.

Mr. Ball suggested to keep the system development charges down and have flexible zoning with a wide variety of uses. He said you want people to live, work, and play in Cascade Locks.

There was discussion on tax increment financing. Mr. Ball said if this is used wisely it is a useful tool.

Council discussed the outdoor adventure economy ideas. Mr. Ball suggested choosing one or two things that would draw people here. He suggested working with Multnomah Falls to bring those visitors on into Cascade Locks.

Mr. Ball said Cascade Locks needs to land businesses with good sustaining jobs and urged them to work with the Port to make that happen.

Mr. Ball and Council discussed development of the old fire station property. He said it could help to have an anchor tenant and setting benchmarks to make sure the tenant is doing their share. He talked about value of the building and land and said the building will be worth what it takes to fix it up and make a profit.

Mr. Ball said that advertising on social media is big and to market the travel companies in Portland. He urged the City to commit to a vision and then take the steps to make it happen.

Mayor Masters and Council thanked Mr. Ball.

b. ICA Koch Report (handout). ICA Koch gave his report.

8. Mayor and City Council Comments: CM Storm said he would like to see support from the Port in the City's raising of fees to keep the City vital and running. CM Cramblett thanked the Public Works Department for the cleaning of curbs and sidewalks in the downtown area. Mayor Masters said Council follows Council Rules in how meetings are run. He said there is an opportunity for all citizens to speak at meetings and

Council has been committed to that. He said there is an appropriate time to address Council and clarified that it is not interjecting from the audience when Council is deliberating.

Mayor Masters said the Celilo Planning Studio has given the community a great road map as to how to make Cascade Locks a destination for hikers, bikers, and outdoor enthusiasts. He thanked them for their work on this project.

Mayor Masters thanked Nestlé for a donation of \$2,500 to the Parks and Recreation Department. He said this will help to keep the program alive.

Mayor Masters informed the community about the Library District Summer Reading Program and urged citizens to attend.

9. Other matters: None.

10. Executive Session as may be required: None.

11. Adjournment: Motion: CM Helfrich moved, seconded by CM Storm, to adjourn the meeting. The motion was passed unanimously by CM's Cramblett, Holmstrom, Helfrich, Lorang, Storm, and Mayor Masters. The meeting was adjourned at 9:00 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Lance Masters, Mayor

BLANKET VOUCHER APPROVAL

PAGE NO. 1

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

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DATE:	DESCRIPTION:	AMOUNT:
6/15/2012	Gross Payroll	\$ 30,835.84
6/15/2012	Mid Month AP	\$ 51,656.23

GRAND TOTAL	\$ 82,492.07
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APPROVAL:

Mayor

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2465	06/12	06/15/2012	20	15122	ADDYLAB	Water Sample Testing	2140562150	125.00
Total 2465:								
2466	06/12	06/15/2012	40	101006061	AIRGAS	Cylinder Rental	0540562351	15.75
Total 2466:								
2467	06/12	06/15/2012	170	672689	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	0140462110	302.00
2467	06/12	06/15/2012	170	672689	ARROW SAFETY EQUIPMENT	Fire Extinguisher Service	5140562110	81.00
Total 2467:								
2468	06/12	06/15/2012	180	053112	ASIFLEX	Admin Fees	5140562110	3.75
Total 2468:								
2469	06/12	06/15/2012	200	872423337X	AT&T MOBILITY	Fire Cell	0540562050	25.35
Total 2469:								
2470	06/12	06/15/2012	460	4470	BROWN & KYSSAR, INC	engineering	5140562190	570.00
Total 2470:								
2471	06/12	06/15/2012	590	C178801	CARSON OIL COMPANY	fuel	0540562420	179.02
Total 2471:								
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0140462551	613.43
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0140562071	28.80
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0140762630	82.50
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0540562439	31.67
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0540562439	35.67
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	0540562439	487.50
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	1740562551	21.30
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	2140562070	21.30

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	2140562070	68.17
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	2140562070	1,216.00
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	2140562070	22.16
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	2142162071	153.06
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	3140562070	30.45
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	3140562070	353.06
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	3140562070	21.30
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	3140562070	1,678.46
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	3140562070	21.66
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	4142162071	238.21
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	5140562800	22.02
2472	06/12	06/15/2012	670	060112 UBS	CASCADE LOCKS LIGHT CO.	City Utilities	5142162071	229.57
2472	06/12	06/15/2012	670	SSS 6/12	CASCADE LOCKS LIGHT CO.	Senior Sewer Subsidy	0140862025	227.00
Total 2472:								5,603.28
2473	06/12	06/15/2012	790	313230273 5	CENTURYLINK	Fire Department Phones	0540562050	115.23
2473	06/12	06/15/2012	790	313401451 5	CENTURYLINK	Treatment Plant	3140562050	112.33
Total 2473:								227.56
2474	06/12	06/15/2012	930	10094306	CITY OF PORTLAND, OREGON	Telecomm Service	0540562050	37.51
Total 2474:								37.51
2475	06/12	06/15/2012	940	060412	CITY OF SPRINGFIELD	Ambulance Billing Service	0540562111	532.00
Total 2475:								532.00
2476	06/12	06/15/2012	1060	643989	COLUMBIA GORGE LIONS CLUB	Annual Donation to Senior Potlatch	0140862024	1,000.00
Total 2476:								1,000.00
2477	06/12	06/15/2012	1120	A10492	COLUMBIA HARDWARE, LLC	paint	5140562770	34.49
2477	06/12	06/15/2012	1120	B11691	COLUMBIA HARDWARE, LLC	Coupling, socket	3140562560	30.64
2477	06/12	06/15/2012	1120	B12448	COLUMBIA HARDWARE, LLC	Aluminium Screen	2140562560	5.97
2477	06/12	06/15/2012	1120	B12506	COLUMBIA HARDWARE, LLC	Screws	5140562770	.80
2477	06/12	06/15/2012	1120	B12847	COLUMBIA HARDWARE, LLC	paint, tools	0140462520	40.08
2477	06/12	06/15/2012	1120	B12972	COLUMBIA HARDWARE, LLC	paint	5140562770	34.49
2477	06/12	06/15/2012	1120	B6444	COLUMBIA HARDWARE, LLC	Misc Inventory	0140462520	3.15

Check Issue Dates: 6/15/2012 - 6/15/2012

Jun 14, 2012 03:50PM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 2477:								
2478	06/12	06/15/2012	1150	052712	COLUMBIA RIVER VOLKSPORT CLUB	Reimburse for Advertising	0840562115	850.00
Total 2478:								850.00
2479	06/12	06/15/2012	6774	060412	Department of Licensing	Driving Record Request	0540562110	10.00
Total 2479:								10.00
2480	06/12	06/15/2012	1450	50466	DEPT OF ADMINISTRATIVE SERVICE	John Deere Mtd Mount Mower	5640563941	5,000.00
Total 2480:								5,000.00
2481	06/12	06/15/2012	1540	61158-05311	DMV SERVICES STATE OF OREGON	Driving Records	0540562110	7.50
Total 2481:								7.50
2482	06/12	06/15/2012	6775	220885	DNA Hydraulics, LLC	Charlynn Shaft, Seal Kit	0340562660	116.23
Total 2482:								116.23
2483	06/12	06/15/2012	1620	1793	EFFICIENCY SERVICES GROUP, LLC	Admin Fees	5140562139	750.00
2483	06/12	06/15/2012	1620	1813	EFFICIENCY SERVICES GROUP, LLC	conservation services	5140562140	750.00
Total 2483:								1,500.00
2484	06/12	06/15/2012	1660	1465068	EMERGENCY MEDICAL PRODUCTS, I	Meds	0540562351	800.50
2484	06/12	06/15/2012	1660	1465100	EMERGENCY MEDICAL PRODUCTS, I	Meds	0540562351	162.48
2484	06/12	06/15/2012	1660	1465206	EMERGENCY MEDICAL PRODUCTS, I	Ambulance Supplies	0540562351	609.21
2484	06/12	06/15/2012	1660	1465207	EMERGENCY MEDICAL PRODUCTS, I	Ambulance Supplies	0540562351	223.86
2484	06/12	06/15/2012	1660	1467573	EMERGENCY MEDICAL PRODUCTS, I	Meds	0540562351	23.40
2484	06/12	06/15/2012	1660	1468555	EMERGENCY MEDICAL PRODUCTS, I	Meds/Ambulance Supplies	0540562351	607.02
Total 2484:								2,426.47
2485	06/12	06/15/2012	1670	2012-1032	EMERGENCY REPORTING	Quarterly Invoice	0540562113	567.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 2485:								
2486	06/12	06/15/2012	1760	ORHOD2737	FASTENAL	Misc Inventory	5140562770	14.21
Total 2486:								14.21
2487	06/12	06/15/2012	2020	1158938	GENERAL PACIFIC INC.		5140563921	74.00
Total 2487:								74.00
2488	06/12	06/15/2012	2080	1-3879927	GLOBALSTAR	Sat Phone	0540562050	59.38
Total 2488:								59.38
2489	06/12	06/15/2012	2110	051212	Goldendale Chamber of Commerce	Membership Dues	0840562113	50.00
Total 2489:								50.00
2490	06/12	06/15/2012	2200	960609454	Graybar	pvc parts and weatereads	5140663921	172.97
Total 2490:								172.97
2491	06/12	06/15/2012	2310	2019859-00	HD SUPPLY UTILITIES LTD.	guy wire splices	5140563760	360.00
Total 2491:								360.00
2492	06/12	06/15/2012	2500	111604	HOOD RIVER FIRE DEPT.	Administration Contract	0540562114	5,000.00
Total 2492:								5,000.00
2493	06/12	06/15/2012	2530	7109275	HOOD RIVER GARBAGE SVC.	20 Yard Drop Box	0540562439	351.66
Total 2493:								351.66
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	0140162030	32.73
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	0140262030	30.55
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	2142162030	8.73
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	3142162030	7.64
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	4142162030	3.27

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2494	06/12	06/15/2012	2570	0005121023	HOOD RIVER NEWS	Public Notice Ballot Title	5142162030	25.08
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	0140162030	12.12
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	0140262030	11.31
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	2142162030	3.23
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	3142162030	2.83
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	4142162030	1.21
2494	06/12	06/15/2012	2570	0005121042	HOOD RIVER NEWS	Public Hearing State Rev Sharing	5142162030	9.30
Total 2494:								148.00
2495	06/12	06/15/2012	2590	315127	HOOD RIVER SUPPLY ASSOC.	Binder	0340562560	39.98
Total 2495:								39.98
2496	06/12	06/15/2012	2680	060712	HUPP JR., TRACY N.	Reimburse Mileage	5140562020	22.20
Total 2496:								22.20
2497	06/12	06/15/2012	6777	043012	Hutton, Kenneth	Energy Efficiency Rebate	5140562140	950.00
Total 2497:								950.00
2498	06/12	06/15/2012	6776	043012	Janik, Tracy & Marva	Energy Efficiency Rebate	5140562140	1,032.06
Total 2498:								1,032.06
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	0140162093	122.42
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	0140262093	37.81
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	0340562093	37.81
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	0542162093	35.54
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	2142162093	90.44
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	3142162093	90.66
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	4142162093	62.61
2499	06/12	06/15/2012	2970	060912	Koch Consulting, INC.	Interim CA Services	5142162093	278.87
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	0140162093	404.75
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	0140262093	125.00
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	0340562093	125.00
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	0542162093	117.50
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	2142162093	299.00
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	3142162093	299.75

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	4142162093	207.00
2499	06/12	06/15/2012	2970	061512	Koch Consulting, INC.	Interim CA Services	5142162093	922.00
Total 2499:								3,256.16
2500	06/12	06/15/2012	2980	7092021-00	L.N. CURTIS & SONS	Service on Compressor	0540562440	775.00
Total 2500:								775.00
2501	06/12	06/15/2012	3070	1500003745	LES SCHWAB TIRE CENTER	Tire, balance, flat repair	0340562560	406.19
Total 2501:								406.19
2502	06/12	06/15/2012	3100	8393509	LIFETIME	Programming	4140562740	141.60
Total 2502:								141.60
2503	06/12	06/15/2012	4910	200100503D	Melissa Johnson	Refund Deposit	5121130	118.82
Total 2503:								118.82
2504	06/12	06/15/2012	3390	P179767	METRO NEW HOLLAND, INC.	Assembly	0140462520	175.62
Total 2504:								175.62
2505	06/12	06/15/2012	3490	96-01-01 6/1	MID-COLUMBIA ECONOMIC	Loan 96-01-01	4640562711	1,171.49
2505	06/12	06/15/2012	3490	96-01-01 6/1	MID-COLUMBIA ECONOMIC	Loan 96-01-01	4640562712	347.19
2505	06/12	06/15/2012	3490	96-01-02 6/1	MID-COLUMBIA ECONOMIC	Loan 96-01-02	4640562711	947.43
2505	06/12	06/15/2012	3490	96-01-02 6/1	MID-COLUMBIA ECONOMIC	Loan 96-01-02	4640562712	318.13
Total 2505:								2,784.24
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	0140162110	3.00
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	0542162110	.18
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	2142162110	.71
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	3142162110	.82
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	4142162110	.09
2506	06/12	06/15/2012	3770	22-201205	NET ASSETS	Title Search	5142162110	6.20

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 2506:								11.00
2507	06/12	06/15/2012	3970	13142	OAWU	Excavation Safety - Jesse Metheny	2140562020	72.50
2507	06/12	06/15/2012	3970	13142	OAWU	Excavation Safety - Jesse Metheny	3140562020	72.50
Total 2507:								145.00
2508	06/12	06/15/2012	4070	2050330	ONE CALL CONCEPTS, INC.	Regular Tickets	5140562110	8.40
Total 2508:								8.40
2509	06/12	06/15/2012	4090	54128	OPERATIONS MANAGEMENT INTERN	June 2012 Services	3140562700	6,955.91
Total 2509:								6,955.91
2510	06/12	06/15/2012	4520	60412CR	PAM MORSE	Reimburse for Rec Supplies	0140962018	10.79
Total 2510:								10.79
2511	06/12	06/15/2012	4530	6856543	PAPE MACHINERY	Parts	0340562560	410.60
Total 2511:								410.60
2512	06/12	06/15/2012	6769	05-29-601	PARC Resources, LLC	City Planning	0740562115	396.00
2512	06/12	06/15/2012	6769	05-29-602	PARC Resources, LLC	Brigham Preapp	0140262090	198.00
Total 2512:								594.00
2513	06/12	06/15/2012	4590	060412CR	PECK, KAREN	Reimburse for Materials	0140962018	22.04
Total 2513:								22.04
2514	06/12	06/15/2012	4670	5338548	PORT OF CASCADE LOCKS	Bridge Tickets - EL	5140562020	30.00
Total 2514:								30.00
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	0140162110	42.34
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	0140162120	37.54
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	0540562120	22.36

M = Manual Check, V = Void Check

Check Issue Dates: 6/15/2012 - 6/15/2012

Jun 14, 2012 03:50PM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	0542162110	2.48
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	2142162110	9.94
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	2142162120	22.36
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	3142162110	11.62
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	3142162120	17.88
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	4142162110	1.33
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	4142162121	19.67
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	5142162110	87.43
2515	06/12	06/15/2012	4960	87088099	Ricoh USA, Inc.	Rental/Copies	5142162121	49.17
Total 2515:								324.12
2516	06/12	06/15/2012	5040	125	ROCKRANCH ENTERPRISES	Contract PW Super	0140262080	10.00
2516	06/12	06/15/2012	5040	125	ROCKRANCH ENTERPRISES	Contract PW Super	0140462080	130.00
2516	06/12	06/15/2012	5040	125	ROCKRANCH ENTERPRISES	Contract PW Super	0340562080	230.00
2516	06/12	06/15/2012	5040	125	ROCKRANCH ENTERPRISES	Contract PW Super	2140562080	370.00
2516	06/12	06/15/2012	5040	125	ROCKRANCH ENTERPRISES	Contract PW Super	3140562080	260.00
Total 2516:								1,000.00
2517	06/12	06/15/2012	5060	WA40071	ROTH HEATING AND COOLING	Service	0540562440	190.00
Total 2517:								190.00
2518	06/12	06/15/2012	5180	69277	SAWTOOTH TECHNOLOGIES, LLC	tone lines	4140662050	802.00
Total 2518:								802.00
2519	06/12	06/15/2012	5190	160617	SEA WESTERN	LCD Cover	0540562441	83.74
2519	06/12	06/15/2012	5190	160678	SEA WESTERN	TSI Annual Calibration	0540562441	853.79
Total 2519:								937.53
2520	06/12	06/15/2012	5250	061112CR	SHAWN PARISH	Reimburse for Fuel B-95	0540562420	20.00
Total 2520:								20.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	0140162100	431.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	0140262100	106.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	0542162100	13.00

Check Issue Dates: 6/15/2012 - 6/15/2012

Jun 14, 2012 03:50PM

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	2142162100	144.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	3142162100	241.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	4142162100	35.00
2521	06/12	06/15/2012	5460	053112	Sosnkowski & Cleaveland P. C.	Attorney Fees	5142162100	706.00
Total 2521:								1,676.00
2522	06/12	06/15/2012	5500	854798819 6	SPRINT	Fire Cell	0540562050	89.29
Total 2522:								89.29
2523	06/12	06/15/2012	5580	3001853833	STERICYCLE, INC.	Steri-Safe	0540562110	284.82
Total 2523:								284.82
2524	06/12	06/15/2012	5920	290475	TOWER DISTRIBUTION CO.,	Annual Programming June 2012	4140562740	654.19
Total 2524:								654.19
2525	06/12	06/15/2012	6070	812047	TWGW, INC NAPA AUTO PARTS	anti freeze	5140662201	26.98
2525	06/12	06/15/2012	6070	812899	TWGW, INC NAPA AUTO PARTS	Cetiline/O2	0340562560	34.43
2525	06/12	06/15/2012	6070	812899	TWGW, INC NAPA AUTO PARTS	Cetiline/O2	5140562201	34.44
2525	06/12	06/15/2012	6070	813313	TWGW, INC NAPA AUTO PARTS	Hose and fittings	0140462520	31.88
2525	06/12	06/15/2012	6070	813435	TWGW, INC NAPA AUTO PARTS	Hose and grease cartridges	5140562201	38.36
2525	06/12	06/15/2012	6070	813505	TWGW, INC NAPA AUTO PARTS	Battery/core deposits	5140562201	72.27
2525	06/12	06/15/2012	6070	813509	TWGW, INC NAPA AUTO PARTS	Battery cable terminal	0340562560	5.80
2525	06/12	06/15/2012	6070	814641	TWGW, INC NAPA AUTO PARTS	Wiper Blades	0340562560	16.66
Total 2525:								260.82
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	0140162110	15.28
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	0542162110	.90
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	2142162110	3.59
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	3142162110	4.19
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	4142162110	.48
2526	06/12	06/15/2012	6110	308 6/12	U.S. POSTAL SERVICE	Annual Box Fee	5142162110	31.56
Total 2526:								56.00
2527	06/12	06/15/2012	6210	676944	USA BLUEBOOK	Pump/repair kit	2140563495	611.32

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 2527:								
2528	06/12	06/15/2012	6350	0209216-IN	WAGNER-SMITH EQUIPMENT	switch stick	5140563690	109.88
2528	06/12	06/15/2012	6350	0209526-IN	WAGNER-SMITH EQUIPMENT	hand tools	5140663700	216.73
Total 2528:								
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	0140162010	98.10
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	0140162010	31.98
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	0140162020	20.07
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	0140962024	124.10
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	0340562560	47.07
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	2140562020	227.31
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	2140562560	47.09
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	2142162020	5.90
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	3140562560	47.09
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	3142162020	4.17
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	4140562560	69.00
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	4140662560	234.99
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	4142162020	.58
6151201	06/12	06/15/2012	6090	043012	U S BANK CC	April Visa Bills	5142162020	17.21

Total 6151201:

974.66

Grand Totals:

51,656.23

STAFF REPORT

Date Prepared: June 19, 2012

For City Council Meeting on: June 25, 2012

TO: Honorable Mayor and City Council

PREPARED BY: Paul Koch, Interim City Administrator



APPROVED BY: N/A

SUBJECT: Extension of the contract with City of Hood River for Fire Chief Services

SYNOPSIS: In January of 2012, City Council approved the contract with City of Hood River for Interim Fire Chief services. The original contract was for a six month period of time. The current contract terminates on June 30, 2012. It is being proposed that the current contract be extended another 90 days or until September 30, 2012. This action will provide for a continuation of management oversight by Chief Wells until the City Council can determine how best to proceed with staffing the department.

The proposed FY 2012-13 City Budget contains enough funding for a six month extension of this contract. The City of Hood River desires to limit the time period to three months. This issue was reviewed with City Council earlier this month and Council was in full agreement with the extension.

This matter comes to City Council for formal action through the Consent Agenda at this time.

CITY COUNCIL OPTIONS: The City Council has the following options at this time.

- a. Take no action on the proposed contract.
- b. Modify the recommendations as desired.
- c. Accept and adopt the Amendment as presented.

RECOMMENDATION: That City Council approve a three month extension of the contract with Hood River City for Interim Fire Chief Services at a rate of \$2500 per month and authorize the Mayor to sign the extension.

The Benefits of this action: This action will extend the current situation and provide the City of Cascade Locks with an Interim Fire Chief to continue to rebuild the City's Emergency Services Department until the City Council can permanently solve the staffing issue.

Legal Review and Opinion: The City Attorney has worked with the City Attorney in Hood River to develop this agreement amendment.

Financial review and status: The cost of this service will be \$2500 per month starting July 1, 2012 and going to September 30, 2012. The three month cost for this contract will be \$7500. The proposed City budget for 2012-13 includes six months of funding for the extension of this contract.

BACKGROUND INFORMATION:

1. The concept of Interim Chief Services came out of the comprehensive review of the Emergency Services Department and is critical to the proper functioning and rebuilding of the Department.
2. The final wording of the proposed extension has not been fully completed yet..

STAFF REPORT

Date Prepared: 06/19/12

For City Council Meeting on: 06/25/12

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Paul Koch, Interim City Administrator

SUBJECT: Vacation of a portion of Hassalo Street

SYNOPSIS: Mr. Coad is asking for consideration of a vacation of the unused portion of Hassalo Street.

CITY COUNCIL OPTIONS:

1. Accept petition and set hearing dates for vacation of unused portion of Hassalo Street.
2. Deny the request for the street vacation.

RECOMMENDATION: Accept petition and set hearing dates for the vacation of the unused portion of Hassalo Street.

Legal Review and Opinion: It is proper for the City Council to conduct an initial review and setting of hearing dates. The question before the Council is whether there appears to be no reason why the petition should not be allowed in whole or in part. If the petition should be allowed, the Council should set a formal hearing date.

Financial review and status: N/A

Planning Review and Opinion: The portion of the subject street which is being considered for vacation has no current use, nor any foreseeable future use. No connectivity to city street grid is likely and the road abuts the Union Pacific Railroad tracks so any connection across the railroad line would be expensive and ultimately impractical. From a land-use standpoint there is no good reason to retain this street except for the utility easement which is discussed in the lot-line adjustment request.

BACKGROUND INFORMATION: Mr. Coad purchased property at 139 Hassalo Street. He would like the City to vacate the unused portion of Hassalo Street that is between his property and Mrs. Kitchens at 133 NW Hassalo Street.

Staff has met and discussed the vacation of the street and agree with the reasons given for the vacation of the unused portion of Hassalo Street: (a) said street portion lies at the terminus of a dead-end street and is not now nor ever has been improved or used as a city street or thoroughfare; (b) said street portion is not now nor ever has been maintained by the City; (c) said street portion is bounded on three sides by private property and cannot be configured to promote any current or future city interest in health, safety, welfare, or legal ingress, egress or access; (d) continued status as a city street or thoroughfare constitutes a private trespass nuisance to Petitioners from persons illegally crossing Petitioners' property via the railroad right-of-way; (e) vacation of the street portion will rectify a 3.5 ft. encroachment of the garage on Tax Lot #2500 existing since 1942; ;and (f) vacation of the street portion is in the public interest by returning this property to the tax rolls of the City of Cascade Locks, Oregon.

Mr. Coad has also applied for a lot line adjustment on his property, which will be processed as an administrative review. I have included all material for your information.

CITY OF CASCADE LOCKS STREET VACATION APPLICATION

Street Vacation Information Sheet

ABUTTING AND AFFECTED PROPERTY OWNER INFORMATION:

The written consent of all abutting property owners and the owners of not less than two-thirds in area of the real property affected thereby is required. See ORS 271.080(2) attached for the definition of the "real property affected thereby."

The name, address, map and tax lot number, and signature of all of the abutting property owners and not less than 2/3 of the affected property owners are required. This form will be Exhibit B of your Vacation Petition.

MAP REQUIREMENTS:

You must include a map showing the street proposed to be vacated. This map will be Exhibit A to your Vacation Petition. The map accompanying the application shall include the following information (maps must contain all required information for the application to be complete):

1. location and dimension of street proposed to be vacated;
2. all abutting and affected properties;
3. location and dimensions of driveways and public and private streets and alleys;
4. location of streams, wetlands, steep slopes and other significant natural features;
5. existing fences and walls;
6. public utilities or other infrastructure; and
7. any other information deemed necessary by the City Recorder for ensuring compliance with city codes.

VACATION PETITION (See ORS 271.080-271.120):

You must complete the attached Vacation Petition and submit it with this application. If the City Recorder determines that your Vacation Petition is sufficient and the application complete, she will notify you of the time and date at which the Vacation Petition will be presented to the City Council. If the City Council determines that there is no reason why the Petition should not be allowed in whole or in part, the Council will direct the City Recorder to schedule the matter for public hearing.

The City Recorder will notify you of the Council's determination. If the matter is to be set for hearing, you will be required at that time to pay a deposit to the City Recorder to cover the publishing, posting, and other administrative expenses pursuant to ORS 271.110(3).

HEARING PROCEDURE:

Concurrent with the procedure set forth above regarding the Vacation Petition and if the Council directs the vacation to be set for public hearing, the vacation will be heard by the City Council as a quasi-judicial action following the process as outlined in ORS 271.

APPLICATION FEES:

In addition to the deposit for costs described above, a non-refundable application fee is required to be submitted as part of a complete application.

CITY OF CASCADE LOCKS STREET VACATION APPLICATION

Submit the completed application WITH FIVE (5) ADDITIONAL COMPLETE COPIES and appropriate fees to the City of Cascade Locks, Attn: Kathy Woosley, PO Box 308, Cascade Locks, OR 97014. Please note the review criteria attached to this application.

APPLICANT:

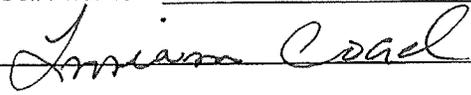
Name: Michael R. Coad / Ji-Yen Mia M. Coad

Address: 12910 NW Filbert Street
(physical) Portland, OR 97229-5522

(mailing) Same

(email) coadlaw@teleport.com

Telephone: (503) 641-3140 Cell Phone: _____

Signature:  

STREET INFORMATION:

Township 02N Range 07E Section 12AC Tax Lot(s) #2500

Current Zoning: Residential

Street Location (name and cross streets) 139 NW Hassalo Street, Cascade Locks, OR 97014

BEFORE THE CITY COUNCIL OF THE CITY OF CASCADE LOCKS

In the matter of the vacation of a)
portion of NW Hassalo Street,)
Cascade Locks, Oregon 97014)

VACATION PETITION

Pursuant to ORS 271.080, the undersigned petitioner(s) request the City Council of the City of Cascade Locks to vacate that portion of NW Hassalo Street described on the attached Exhibit A. (Attach a map showing proposed portion of street to be vacated).

The purpose for which the vacated ground is proposed to used is:

To vacate approximately 72.00 lineal ft. of the unimproved and unused portion of NW Hassalo Street at its western terminus for the purpose of augmenting existing Lots #2500 and #2000, said area being approximately 1,905 sq. ft., more or less.

The reason for the vacation is:

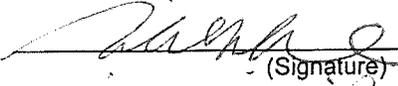
Petitioners seek vacation of the affected portion of NW Hassalo Street for the reason(s) that: (a) said street portion lies at the terminus of a dead-end street and is not now nor ever has been improved or used as a city street or thoroughfare; (b) said street portion is not now nor ever has been maintained by the city; (c) said street portion is bounded on three sides by private property and cannot be configured to promote any current or future city interest in health, safety, welfare, or legal ingress, egress or access; (d) continued status as a city street or thoroughfare constitutes a private trespass nuisance to Petitioners from persons illegally crossing Petitioners' property via the railroad right-of-way; (e) vacation of the street portion will rectify a 3.5 ft. encroachment of the garage on Tax Lot #2500 existing since 1942; and (f) vacation of the street portion is in the public interest by returning this property to the tax rolls of the City of Cascade Locks, Oregon.

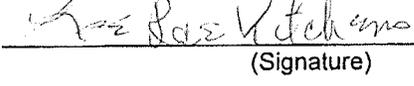
The consents of all abutting owners are attached on Exhibit B. The consents of the owners of not less than two-thirds in area of the real property affected by this vacation are also attached on Exhibit B. (See ORS 271.080(2) to determine the real property affected by the vacation).

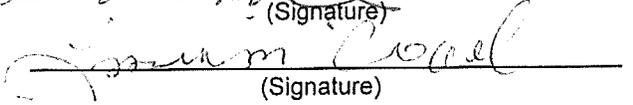
Petitioner(s):

Michael R. Coad / Ji-Yen Mia M. Coad

Lee Kitchens


(Signature)


(Signature)


(Signature)

Name: Michael R. Coad / Ji-Yen Mia M. Coad

Name: Lee Kitchens

Address: 12910 NW Filbert Street
Portland, OR 97229-5522

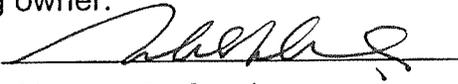
Address: P O Box 633
Cascade Locks, OR 97014

Attach: Exhibit A – map
Exhibit B – consents of abutting and affected property owners

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature:  Address: 12910 NW Filbert Street

Printed Name: Michael R. Coad Portland, OR 97229-5522

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2500

Name of abutting owner:

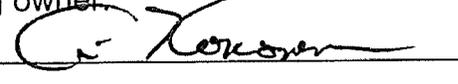
Signature:  Address: P O Box 633

Printed Name: Lee Kitchens Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2000

Name of abutting owner:

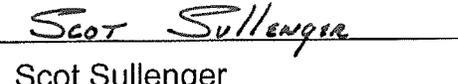
Signature:  Address: P O Box 176

Printed Name: Arni Kononen Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1900

Name of abutting owner:

Signature:  Address: P O Box 520

Printed Name: Scot Sullenger Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1800

Name of abutting owner:

Signature:  Address: P O Box 520

Printed Name: Scot Sullenger Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1700

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

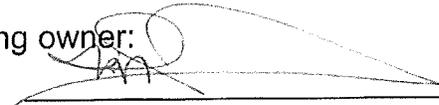
Signature:  Address: P O Box 224

Printed Name: Carl Zerfing + Patty Zerfing Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2604

Name of abutting owner:

Signature:  Address: P O Box 742

Printed Name: Eva Zerfing Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2601

Name of abutting owner:

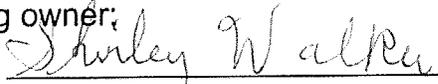
Signature: _____ Address: P O Box 491

Printed Name: Bob Walker Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2602

Name of abutting owner:

Signature:  Address: P O Box 557

Printed Name: Shirley Walker Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2603

Name of abutting owner:

Signature:  Address: P O Box 700

Printed Name: Red Star, Inc. Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2700

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

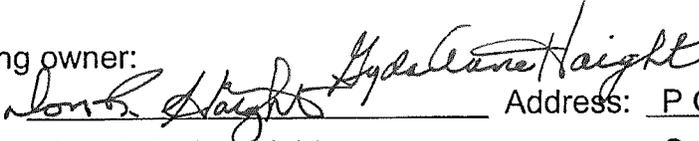
Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature:  Address: P O Box 276

Printed Name: Don & Gyda Haight Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2600

Name of abutting owner:

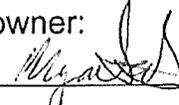
Signature: _____ Address: P O Box 669

Printed Name: Mimi Morissette Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2605

Name of abutting owner:

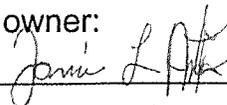
Signature:  Address: P O Box 361

Printed Name: Megan Janik Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #400

Name of abutting owner:

Signature:  Address: P O Box 243

Printed Name: Jamie Antis Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #300

Name of abutting owner:

Signature: _____ Address: _____

Printed Name: _____

Description of abutting lot: _____

Township _____ Range _____ Section _____ Tax Lot(s) _____

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature: *Dewayne Back, Teresa Back* Address: P O Box 401
Printed Name: Dewayne and Teresa Back Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2100

Name of abutting owner:

Signature: *Robert Jung* Address: P O Box 429
Printed Name: Robert Jung Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2300

Name of abutting owner:

Signature: *Karen Peck* Address: P O Box 446
Printed Name: Calvin and Karen Peck Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2400

Name of abutting owner:

Signature: _____ Address: P O Box 4575
Printed Name: Paul and Nezha Roide Palm Springs, CA 92263

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #2401

Name of abutting owner:

Signature: _____ Address: _____
Printed Name: _____

Description of abutting lot: _____

Township _____ Range _____ Section _____ Tax Lot(s) _____

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature: _____ Address: P O Box 276

Printed Name: Don & Gyda Haight Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2600

Name of abutting owner:

Signature: _____ Address: P O Box 669

Printed Name: Mimi Morissette Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #2605

Name of abutting owner:

Signature: _____ Address: P O Box 361

Printed Name: Megan Janik Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #400

Name of abutting owner:

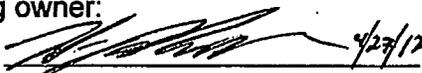
Signature: _____ Address: P O Box 243

Printed Name: Jamie Antis Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #300

Name of abutting owner:

Signature:  4/27/12 Address: P O Box 82432

Printed Name: Michael Bulmer Kenmore, WA 98028

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1100

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:
Signature:  Address: P O Box 224
Printed Name: Carl Zerfing Cascade Locks, OR 97014
Description of abutting lot: Single Family Residence
Township 02N Range 07E Section 12AB Tax Lot(s) #2604

Name of abutting owner:
Signature: _____ Address: P O Box 742
Printed Name: Eva Zerfing Cascade Locks, OR 97014
Description of abutting lot: Single Family Residence
Township 02N Range 07E Section 12AB Tax Lot(s) #2601

Name of abutting owner:
Signature: _____ Address: P O Box 491
Printed Name: Bob Walker Cascade Locks, OR 97014
Description of abutting lot: Single Family Residence
Township 02N Range 07E Section 12AB Tax Lot(s) #2602

Name of abutting owner:
Signature: _____ Address: P O Box 557
Printed Name: Shirley Walker Cascade Locks, OR 97014
Description of abutting lot: Single Family Residence
Township 02N Range 07E Section 12AB Tax Lot(s) #2603

Name of abutting owner:
Signature: _____ Address: P O Box 700
Printed Name: Red Star, Inc. Cascade Locks, OR 97014
Description of abutting lot: Single Family Residence
Township 02N Range 07E Section 12AB Tax Lot(s) #2700

Per ORS 271.130(3)
I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature: _____ Address: 69929 Beaver Hill Drive

Printed Name: Stan Bowyer Ranier, OR 97048

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1400

Name of abutting owner:

Signature: _____ Address: P O Box 344

Printed Name: Laura Fisher Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1300

Name of abutting owner:

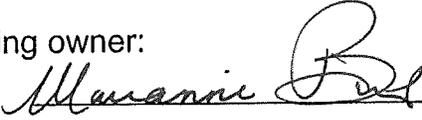
Signature: _____ Address: P O Box 344

Printed Name: Laura Fisher Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1101

Name of abutting owner:

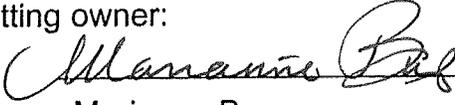
Signature:  Address: P O Box 71

Printed Name: Marianne Bump Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #1000

Name of abutting owner:

Signature:  Address: P O Box 71

Printed Name: Marianne Bump Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #900

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit B
Consent of Abutting and Affected Property Owners

By executing this document, we, the owners of all the property abutting on that portion of NW Hassalo Street to be vacated as described in the petition, consent to the vacation of such ground.

Name of abutting owner:

Signature:  Address: P O Box 71

Printed Name: Marianne Bump Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #800

Name of abutting owner:

Signature: _____ Address: P O Box 146

Printed Name: Kate Mast Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #700

Name of abutting owner:

Signature: _____ Address: 8194 NW Wynoochee

Printed Name: Alan Amoth Corvallis, OR 97330

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AC Tax Lot(s) #600

Name of abutting owner:

Signature: _____ Address: P O Box 390

Printed Name: Gail Lewis Cascade Locks, OR 97014

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #608

Name of abutting owner:

Signature:  Address: P O Box 708

Printed Name: Richard Haggerty Stevenson, WA 98648

Description of abutting lot: Single Family Residence

Township 02N Range 07E Section 12AB Tax Lot(s) #500

Per ORS 271.130(3)

I certify that all City liens and all taxes have been paid on the lands to be vacated.

Date

City Recorder for the City of Cascade Locks

Exhibit

OREGON REVISED STATUTES VACATION

271.080 Vacation in incorporated cities; petition; consent of property owners. (1) Whenever any person interested in any real property in an incorporated city in this state desires to vacate all or part of any street, avenue, boulevard, alley, plat, public square or other public place, such person may file a petition therefore setting forth a description of the ground proposed to be vacated, the purpose for which the ground is proposed to be used and the reason for such vacation.

(2) There shall be appended to such petition, as a part thereof and as a basis for granting the same, the consent of the owners of all abutting property and of not less than two-thirds in area of the real property affected thereby. The real property affected thereby shall be deemed to be the land lying on either side of the street or portion thereof proposed to be vacated and extending laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the land for a like lateral distance on either side of the street for 400 feet along its course beyond each terminus of the part proposed to be vacated. Where a street is proposed to be vacated to its termini, the land embraced in an extension of the street for a distance of 400 feet beyond each terminus shall also be counted. In the vacation of any plat or part thereof the consent of the owner or owners of two-thirds in area of the property embraced within such plat or part thereof proposed to be vacated shall be sufficient, except where such vacation embraces street area, when, as to such street area the above requirements shall also apply. The consent of the owners of the required amount of property shall be in writing. [Amended by 1999 c.866 §2]

271.090 Filing of petition; notice. The petition shall be presented to the city recorder or other recording officer of the city. If found by the recorder to be sufficient, the recorder shall file it and inform at least one of the petitioners when the petition will come before the city governing body. A failure to give such information shall not be in any respect a lack of jurisdiction for the governing body to proceed on the petition.

271.100 Action by council. The city governing body may deny the petition after notice to the petitioners of such proposed action, but if there appears to be no reason why the petition should not be allowed in whole or in part, the governing body shall fix a time for a formal hearing upon the petition.

271.110 Notice of hearing. (1) The city recorder or other recording officer of the city shall give notice of the petition and hearing by publishing a notice in the city official newspaper once each week for two consecutive weeks prior to the hearing. If no newspaper is published in such city, written notice of the petition and hearing shall be posted in three of the most public places in the city. The notices shall describe the ground covered by the petition, give the date it was filed, the name of at least one of the petitioners and the date when the petition, and any objection or remonstrance, which may be made in writing and filed with the recording officer of the city prior to the time of hearing, will be heard and considered.

(2) Within five days after the first day of publication of the notice the city recording officer shall cause to be posted at or near each end of the proposed vacation a copy of the notice which shall be headed, "Notice of Street Vacation," "Notice of Plat Vacation" or "Notice of Plat and Street Vacation," as the case may be; the notice shall be posted in at least two conspicuous places in the proposed vacation area. The posting and first day of publication of such notice shall be not less than 14 days before the hearing.

(3) The city recording officer shall, before publishing such notice, obtain from the petitioners a sum sufficient to cover the cost of publication, posting and other anticipated expenses. The city recording officer shall hold the sum so obtained until the actual cost has been ascertained, when the amount of the cost shall be paid into the city treasury and any surplus refunded to the depositor. [Amended by 1991 c.629 §1]

271.120 Hearing; determination. At the time fixed by the governing body for hearing the petition and any objections filed thereto or at any postponement or continuance of such matter, the governing body shall hear the petition and objections and shall determine whether the consent of the owners of the requisite area has been obtained, whether notice has been duly given and whether the public interest will be prejudiced by the vacation of such plat or street or parts thereof. If such matters are determined in favor of the petition the governing body shall by ordinance make such determination a matter of record and vacate such plat or street; otherwise it shall deny the petition. The governing body may, upon hearing, grant the petition in part and deny it in part, and make such reservations, or either, as appear to be for the public interest.

271.130 Vacation on council's own motion; appeal. (1) The city governing body may initiate vacation proceedings authorized by ORS 271.080 and make such vacation without a petition or consent of property owners. Notice shall be given as provided by ORS 271.110, but such vacation shall not be made before the date set for hearing, nor if the owners of a majority of the area affected, computed on the basis provided in ORS 271.080, object in writing thereto, nor shall any street area be vacated without the consent of the owners of the abutting property if the vacation will substantially affect the market value of such property, unless the city governing body provides for paying damages. Provision for paying such damages may be made by a local assessment, or in such other manner as the city charter may provide.

(2) Two or more streets, alleys, avenues and boulevards, or parts thereof, may be joined in one proceeding, provided they intersect or are adjacent and parallel to each other.

(3) No ordinance for the vacation of all or part of a plat shall be passed by the governing body until the city recording officer has filed in the office of the city recording officer or indorsed on the petition for such vacation a certificate showing that all city liens and all taxes have been paid on the lands covered by the plat or portion thereof to be vacated.

(4) Any property owner affected by the order of vacation or the order awarding damages or benefits in such vacation proceedings may appeal to the circuit court of the county where such city is situated in the manner provided by the city charter. If the charter does not provide for such appeal, the appeal shall be taken within the time and in substantially the manner provided for taking an appeal from justice court in civil cases. [Amended by 1995 c.658 §101]

271.140 Title to vacated areas. The title to the street or other public area vacated shall attach to the lands bordering on such area in equal portions; except that where the area has been originally dedicated by different persons and the fee title to such area has not been otherwise disposed of, original boundary lines shall be adhered to and the street area which lies on each side of such boundary line shall attach to the abutting property on such side. If a public square is vacated the title thereto shall vest in the city. [Amended by 1981 c.153 §58]

271.150 Vacation records to be filed; costs. A certified copy of the ordinance vacating any street or plat area and any map, plat or other record in regard thereto which may be required or provided for by law, shall be filed for record with the county clerk. The petitioner for such vacation shall bear the recording cost and the cost of preparing and filing the certified copy of the ordinance and map. A certified copy of any such ordinance shall be filed with the county assessor and county surveyor.

271.160 Vacations for purposes of rededication. No street shall be vacated upon the petition of any person when it is proposed to replat or rededicate all or part of any street in lieu of the original unless such petition is accompanied by a plat showing the proposed manner of replatting or rededicating. If the proposed manner of replatting or rededicating or any modification thereof which may subsequently be made meets with the approval of the city governing body, it shall require a suitable guarantee to be given for the carrying out of such replatting or rededication or may make any vacation conditional or to take effect only upon the consummation of such replatting or rededication.

271.170 Nature and operation of statutes. The provisions of ORS 271.080 to 271.160 are alternative to the provisions of the charter of any incorporated city and nothing contained in those statutes

shall in anywise affect or impair the charter or other provisions of such cities for the preservation of public access to and from transportation terminals and navigable waters.

271.180 Vacations in municipalities included in port districts; petition; power of common council; vacating street along railroad easement. To the end that adequate facilities for terminal trackage, structures and the instrumentalities of commerce and transportation may be provided in cities and towns located within or forming a part of any port district organized as a municipal corporation in this state, the governing body of such cities and towns, upon the petition of any such port, or corporation empowered to own or operate a railroad, steamship or other transportation terminal, or railroad company entering or operating within such city or town, or owner of property abutting any such terminal, may:

(1) Authorize any port commission, dock commission, common carrier, railroad company or terminal company to occupy, by any structure, trackage or machinery facilitating or necessary to travel, transportation or distribution, any street or public property, or parts thereof, within such city or town, upon such reasonable terms and conditions as the city or town may impose.

(2) Vacate the whole or any part of any street, alley, common or public place, with such restrictions and upon such conditions as the city governing body may deem reasonable and for the public good.

(3) If any railroad company owns or has an exclusive easement upon a definite strip within or along any public street, alley, common or public place, and if the city governing body determines such action to be to the advantage of the public, vacate the street area between the strip so occupied by the railroad company and one property line opposite thereto, condition that the railroad company dedicates for street purposes such portion of such exclusive strip occupied by it as the city governing body may determine upon, and moves its tracks and facilities therefrom onto the street area so vacated. The right and title of the railroad company in the vacated area shall be of the same character as previously owned by it in the exclusive strip which it is required by the city governing body to surrender and dedicate to street purposes.

271.190 Consent of owners of adjoining property; other required approval. No vacation of all or part of a street, alley, common or public place shall take place under ORS 271.180 unless the consent of the persons owning the property immediately adjoining that part of the street or alley to be vacated is obtained thereto in writing and filed with the auditor or clerk of the city or town. No vacation shall be made of any street, alley, public place or part thereof, if within 5,000 feet of the harbor or pierhead line of the port, unless the port commission, or other bodies having jurisdiction over docks and wharves in the port district involved, approves the proposed vacation in writing.

271.200 Petition; notice. (1) Before any street, alley, common or public place or any part thereof is vacated, or other right granted by any city governing body under ORS 271.180 to 271.210 the applicant must petition the governing body of the city or town involved, setting forth the particular circumstances of the case, giving a definite description of the property sought to be vacated, or of the right, use or occupancy sought to be obtained, and the names of the persons to be particularly affected thereby. The petition shall be filed with the auditor or clerk of the city or town involved 30 days previous to the taking of any action thereon by the city governing body.

(2) Notice of the pendency of the petition, containing a description of the area sought to be vacated or right, use or occupancy sought to be obtained, shall be published at least once each week for three successive weeks prior to expiration of such 30-day period in a newspaper of general circulation in the county wherein the city or town is located.

271.210 Hearing; grant of petition. Hearing upon the petition shall be had by the city governing body at its next regular meeting following the expiration of 30 days from the filing of the petition. At that time objections to the granting of the whole or any part of the petition shall be duly heard and considered by the governing body, which shall thereupon, or at any later time to which the hearing is postponed or adjourned, pass by a majority vote an ordinance setting forth the property to be vacated, or other rights, occupancy or use to be thereby granted. Upon the expiration of 30 days from the passage of the ordinance and the approval thereof by the mayor of the city or town, the ordinance shall be in full force and effect.

271.220 Filing of objections; waiver. All objections to the petition shall be filed with the clerk or auditor of the city or town within 30 days from the filing of the petition, and if not so filed shall be conclusively presumed to have been waived. The regularity, validity and correctness of the proceedings of the city governing body pursuant to ORS 271.180 to 271.210, shall be conclusive in all things on all parties, and cannot in any manner be contested in any proceeding whatsoever by any person not filing written objections within the time provided in this section.

271.230 Records of vacations; fees. (1) If any town or plat of any city or town is vacated by a county court or municipal authority of any city or town, the vacation order or ordinance shall be recorded in the deed records of the county. Whenever a vacation order or ordinance is so recorded, the county surveyor of such county shall, upon a copy of the plat that is certified by the county clerk, trace or shade with permanent ink in such manner as to denote that portion so vacated, and shall make the notation "Vacated" upon such copy of the plat, giving the book and page of the deed record in which the order or ordinance is recorded. Corrections or changes shall not be allowed on the original plat once it is recorded with the county clerk.

(2) For recording in the county deed records, the county clerk shall collect the same fee as for recording a deed. For the services of the county surveyor for marking the record upon the copy of the plat, the county clerk shall collect a fee as set by ordinance of the county governing body to be paid by the county clerk to the county surveyor. [Amended by 1971 c.621 §31; 1975 c.607 §31; 1977 c.488 §2; 1979 c.833 §30; 1999 c.710 §12; 2001 c.173 §5]

BOUNDARY LINE ADJUSTMENT

LOCATED IN
NE 1/4 SECTION 12, T2N R7E, W.M.,
COUNTY OF HOOD RIVER, STATE OF OREGON
2ND 07E TAX LOT 2500 & 2000

FOR REVIEW

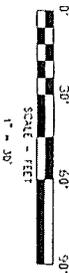
PLOTTED: 5/21/2012
SAVED: 5/21/2012

HOOD RIVER COUNTY
SURVEYOR'S OFFICE

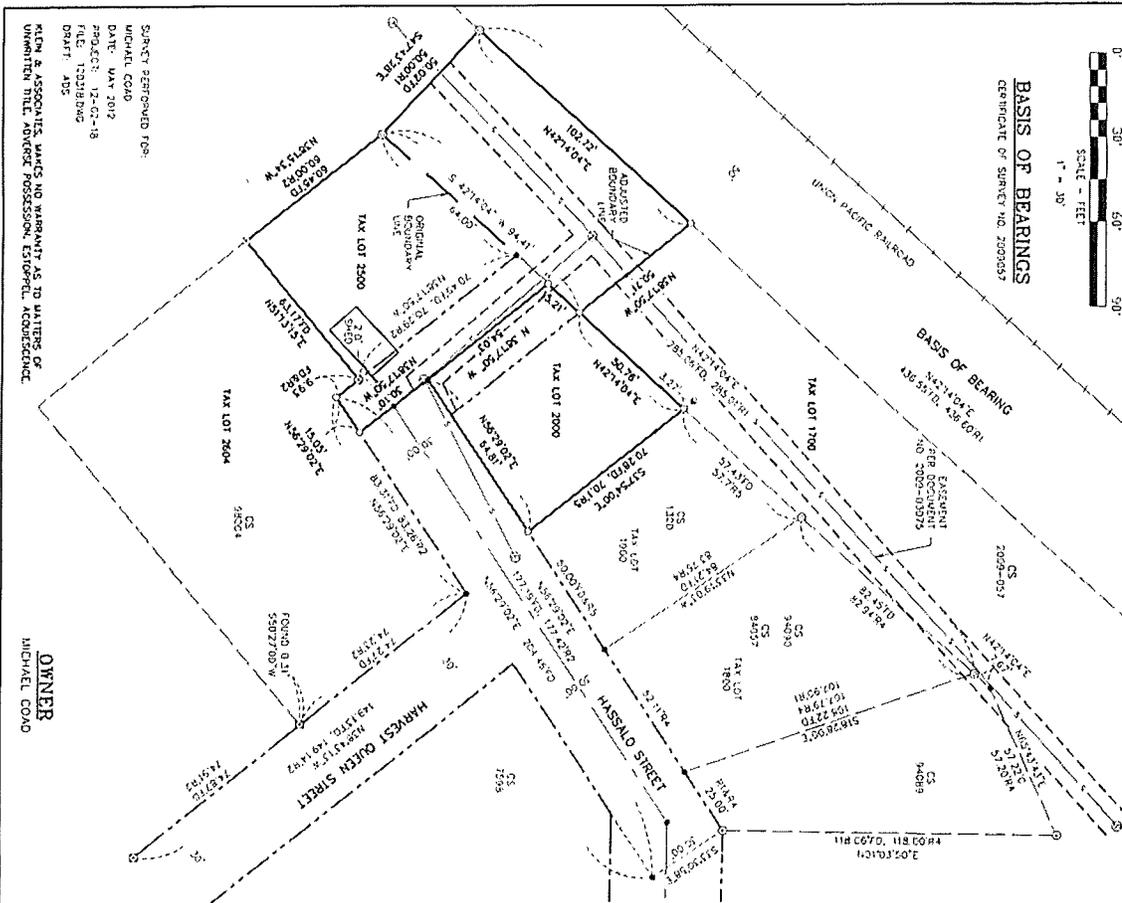
SURVEY NO. _____

FILED _____

BY _____



BASIS OF BEARINGS
DEPENDENT OF SURVEY NO. 2009037



LEGAL DESCRIPTION
THAT PARTS OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 7 EAST, MERIDIAN 7 WEST, COUNTY OF HOOD RIVER, OREGON, STATE OF OREGON, MORE PARTICULARLY DESCRIBED IN THE TITLE REPORT NUMBER NO. 12-026865.

REFERENCE DEEDS
TITLE REPORT, CASE NO. 12-026865.

REFERENCE SURVEYS

- R1 = SURVEY CS NO. 2009037 BY DAVID WILKS CONSULTING, INC.
- R2 = SURVEY NO. 98004, BY WEAVER SURVEYS
- R3 = SURVEY NO. 94284, BY KLEIN & ASSOCIATES, INC.
- R4 = SURVEY NO. 11220, BY KLEIN & ASSOCIATES, INC.
- R5 = SURVEY NO. 11220, BY KLEIN & ASSOCIATES, INC.
- R6 = SURVEY NO. 7598, BY DISSEMINATED ASSOCI, INC.
- R7 = SURVEY NO. 84527 BY GEORGE SUPERVISOR, INC.

LEGEND

- SET 5/8\"/>
- △ SET CONCRETE MILE TO MARK IN 252541X
- ⊙ FOUND 5/8\"/>
- ⊙ FOUND 5/8\"/>
- ⊙ FOUND 1 1/2\"/>
- FOUND 1/2\"/>
- ⊙ COMPUTED POSITION
- ⊙ EXISTING SEWER MAIN/PIPE
- ⊙ EXISTING FENCE
- CHANGING STAKE LINE
- CS COUNTY SURVEY
- PM REFERENCE POINT
- COMPUTED DISTANCE
- VACATED PORTION OF HASSELAD STREET

AREA TABLE

BOUNDARY LINE ADJUSTMENT

TAX LOT	ORIGINAL AREA	NEW AREA
1700	40.83 ACRES	40.72 ACRES
2000	44131 SQ. FT.	43583 SQ. FT.

RIGHT OF WAY VACATION

TAX LOT	ORIGINAL AREA (AFTER R/W)	NEW AREA
2500	24053 SQ. FT.	410297 SQ. FT.
2000	24190 SQ. FT.	24029 SQ. FT.

NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO EXPRESS THE FOLLOWING INTENT:

- 1) PROPERTY AND ADJUSTMENT A SURVEYOR UNIT ADJUSTMENT BETWEEN TAX LOT 2000 AND 2500.
- 2) VACUATE THE VACATED PORTION OF HASSELAD STREET.
- 3) ADJUST THE PROPERTY BOUNDARY OF THE ADJUSTED TAX LOT 2000 INCLUDING THAT PORTION OF VACATED TAX LOT 1700 INCLUDING THE PORTION OF VACATED THAT PORTION OF VACATED HASSELAD STREET.
- 4) INCLUDING THAT PORTION OF VACATED HASSELAD STREET RIGHT OF WAY.

TAX LOT 2500 IS DESCRIBED IN BOOK 29, PAGE 780 DOCUMENT NO. 925166.

TAX LOT 1700 IS DESCRIBED IN _____.

TAX LOT 2000, IS DESCRIBED IN _____.

A SURVEY BY DAVID WILKS CONSULTING, INC. (SURVEY NO. 2009037) WAS PERFORMED ON THE SUBJECT PROPERTY AND THE BOUNDARY LINE OF TAX LOT 1700 ALSO BEING THE UNION PACIFIC RAILROAD RIGHT OF WAY.

THE SOUTHWESTERN AND SOUTHEASTERN LINE OF SAID TAX LOT 1700 WAS PREVIOUSLY SURVEYED BY WEAVER SURVEYS IN 98004 AND 94284.

THE SOUTHWESTERN AND SOUTHEASTERN LINE OF SAID TAX LOT 1700 WAS PREVIOUSLY SURVEYED BY DISSEMINATED ASSOCI, INC. IN SURVEY NO. 7598.

THE SOUTHWESTERN AND SOUTHEASTERN LINE OF SAID TAX LOT 1700 WAS PREVIOUSLY SURVEYED BY GEORGE SUPERVISOR, INC. IN SURVEY NO. 84527.

Klein & Associates, Inc.
ENGINEERING • LAND SURVEYING • PLANNING
1411 13th Street, Hood River, Oregon 97031
Tel: (541) 336-0222
EMAIL: info@kandainc.com

REGISTERED
PROFESSIONAL
LAND SURVEYOR
JAMES N. KLEIN
529022

SURVEY PERFORMED FOR:
MICHAEL COLO
DATE: MAY 2012
PROJECT: 12-02-18
FILE: 120318.DWG
DRAFT: ADS

KLEIN & ASSOCIATES MAKES NO WARRANTY AS TO VALIDITY OF INFORMATION FILED. ADVISE: PROSPECTOR, ESOPHERL, KROENKHOFF.

SHEET 1 OF 1
MILLAGE RATE: 0.0050
HOOD RIVER COUNTY, OREGON
1/4 SEC 1 R
3540 21L 7E

**APPROVAL OF PORT COMMISSION
OF THE PORT OF CASCADE LOCKS
OF STREET VACATION PURSUANT TO ORS 271.190**

Having been fully advised by Petitioners Michael R. Coad, Ji-Yen Mia M. Coad and Leerae V. Kitchens of the pendency and premises of an application for vacation of an unused portion of N.W. Hassalo Street in the City of Cascade Locks, Oregon, as set forth on the attached Exhibit A, incorporated herein by this reference;

And because said street or part thereof is located within 5,000 feet of the Port of Cascade Locks, and therefore the written approval of the Port Commission of the Port of Cascade Locks is required for any vacation to be made;

And following due consideration by the Port Commission of the Port of Cascade Locks of the impact of the vacation of an unused portion of N.W. Hassalo Street in the City of Cascade Locks, Oregon, as the case may be;

APPROVAL IS HEREBY GRANTED to Petitioners Michael R. Coad, Ji-Yen Mia M. Coad and Leerae V. Kitchens by the Port Commission of the Port of Cascade Locks for vacation of an unused portion of N.W. Hassalo Street in the City of Cascade Locks, Oregon, as set forth on the attached Exhibit A.

IN WITNESS WHEREOF, this approval has been executed this 7th day of June, 2012.

Port of Cascade Locks

/s/ 
By: Chuck Daughtry
Its: General Manager

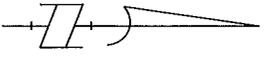
BOUNDARY LINE ADJUSTMENT

LOCATED IN
 NE 1/4 SECTION 12 T.2N R.7E, W.M.
 COUNTY OF HOOD RIVER, STATE OF OREGON
 2N 07E TAX LOT 2500 & 2000

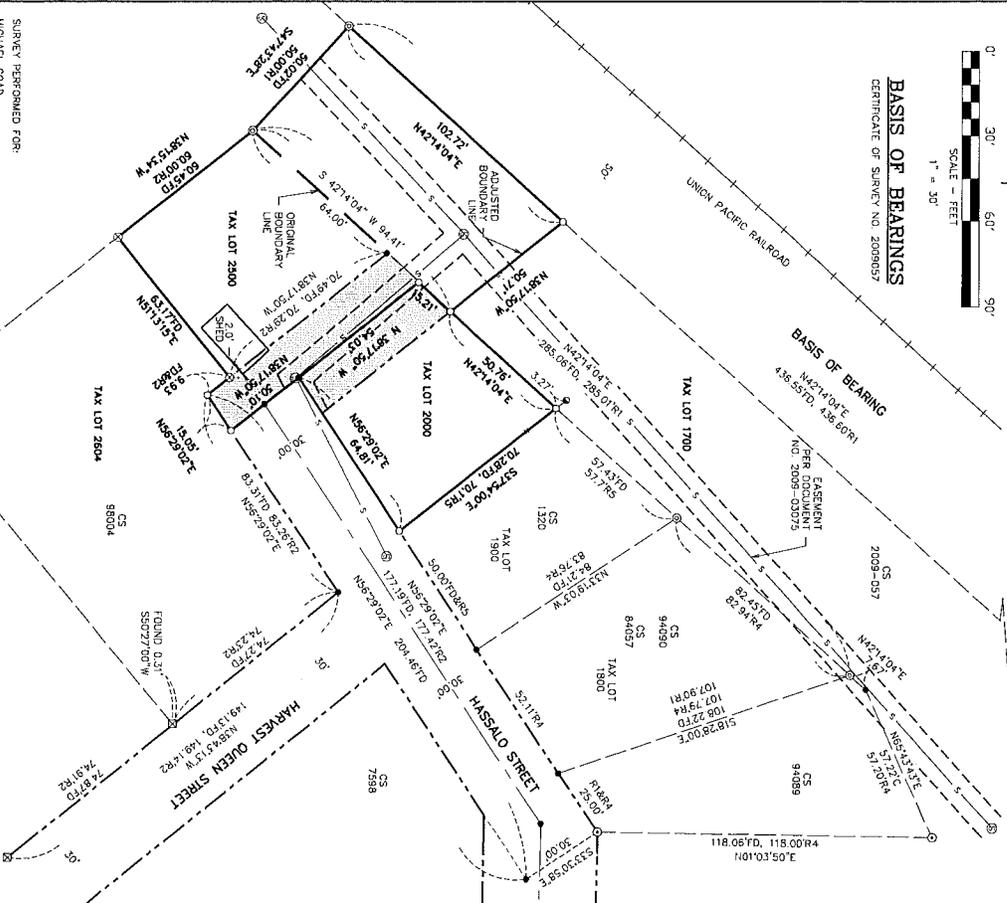
FOR REVIEW

PLOTTED: 5/21/2012
 SAVED: 5/21/2012

HOOD RIVER COUNTY
 SURVEYOR'S OFFICE
 SURVEY NO. _____
 FILED _____
 BY _____



BASIS OF BEARINGS
 CERTIFICATE OF SURVEY NO. 2009057



LEGAL DESCRIPTION

TWO PARCELS OF LAND LOCATED IN THE NORTH-EAST PART OF SECTION 12, T.2N. R.7E, W.M. HOOD RIVER COUNTY, STATE OF OREGON, MORE SPECIFICALLY DESCRIBED IN THE TITLE REPORT ORDER NO. 12-008815

REFERENCE DEEDS

TITLE REPORT ORDER NO. 12-008815

REFERENCE SURVEYS

- RI = SURVEY CS NO. 2009057, BY DAVE MILLS CONSULTING INC.
- R2 = SURVEY NO. 98004, BY WYFAST SURVEYS
- R3 = SURVEY NO. 94089, BY KLEIN & ASSOCIATES, INC.
- R4 = SURVEY NO. 94089, BY KLEIN & ASSOCIATES, INC.
- R5 = SURVEY NO. 1230, BY RICHARD KING
- R6 = SURVEY NO. 1268, BY DISCORDER ASSOC. INC.
- R7 = SURVEY NO. 94057, BY BISHOP SURVEYS, INC.

LEGEND

- SET 5/8" IR W/YELLOW PLASTIC CAP (KLEIN ASSOC. LS 99002)
- △ SET CONCRETE WALL AND WALKER IN SIDEWALK
- ⊙ FOUND 5/8" REBAR WITH YELLOW CAP KLEIN (CS 94089)
- ⊙ FOUND 5/8" REBAR WITH YELLOW CAP MILLS (CS 2009057)
- ⊙ FOUND 5/8" REBAR WITH YELLOW CAP WYFAST (CS 90004)
- ⊙ FOUND 1 1/2" IRON PIPE HELD FOR LINE
- ⊙ FOUND 1/2" IRON PIPE AS SHOWN IN (CS 98004)
- ⊙ COMPUTED POSITION
- ⊙ EXISTING BENCH MARK
- EXISTING FENCE
- EXISTING SEWER LINE
- CS COUNTY SURVEY
- RW REFERENCE MONUMENT
- C COMPUTED DISTANCE
- VACATED PORTION OF HASSALO STREET

BOUNDARY LINE ADJUSTMENT

TAX LOT	ORIGINAL AREA	NEW AREA
1700	±0.83 ACRES	±0.72 ACRES
2500	±4133 SQ.FT.	±8903 SQ.FT.

AREA TABLE

TAX LOT	ORIGINAL AREA (AFTER BLA)	NEW AREA
2500	±9063 SQ.FT.	±10,397 SQ.FT.
2000	±3190 SQ.FT.	±4029 SQ.FT.

RIGHT OF WAY VACATION

TAX LOT	ORIGINAL AREA	NEW AREA
2500	±9063 SQ.FT.	±10,397 SQ.FT.
2000	±3190 SQ.FT.	±4029 SQ.FT.

NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO PERFORM THE FOLLOWING ITEMS:

- 1) PERFORM AND MONUMENT A BOUNDARY LINE ADJUSTMENT BETWEEN TAX LOT 1700 AND 2000
- 2) MONUMENT THE CENTER POINT OF HASSALO STREET
- 3) ADJUSTED TAX LOT 1900 INCLUDING THAT PORTION OF VACATED HASSALO STREET RIGHT OF WAY TAX LOT 2000
- 4) INCLUDING THE PORTION OF VACATED HASSALO STREET RIGHT OF WAY.

TAX LOT 2000 IS DESCRIBED IN BOOK 29, PAGE 280 DOCUMENT NO. 927566

TAX LOT 1700, IS DESCRIBED IN _____

A SURVEY BY DAVE MILLS CONSULTING INC. SURVEY NO. 2009-057 WAS USED FOR THE BASIS BEARINGS FOR THIS SURVEY. (TWO FOUND MONUMENTS ALONG THE NORTH-WESTERLY LINE OF TAX LOT 1700 ALSO BEING THE UNION PACIFIC RAILROAD RIGHT OF WAY.)

THE SOUTH-WESTERLY AND SOUTH-EASTERLY LINE OF SAID TAX LOT 1700 ARE BEING ADJUSTED TO THE MONUMENTS SET IN SAID SURVEY NO. 98004 WERE FOUND AND HELD.

THE RIGHT OF WAY OF HASSALO STREET WAS COMPUTED BY HOLDING A FOUND MONUMENT'S AS SHOWN IN SURVEY NO. 98004 AND IN SURVEY NO. 94089.

SURVEY PERFORMED FOR:
 MICHAEL COAD
 DATE: MAY 2012
 PROJECT: 12-00-18
 FILE: 12018.DWG
 DRAFT: AUS

KLEIN & ASSOCIATES, MAKES NO WARRANTY AS TO MATTERS OF UNWRITTEN TITLE, ADVERSE POSSESSION, ESTOPPEL, ACQUISITION.

OWNER
 MICHAEL COAD



Klein & Associates, Inc.
 ENGINEERING • LAND SURVEYING • PLANNING
 1411 13th Street, Hood River, Oregon 97031
 Tel: (541) 386-8322
 EMAIL: info@kleinassoc.com

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR
 JAMES M. KLEIN
 No. 35902
 Expires 5-31-2013

SHEET 1 OF 1
 PLATT TIRMAN
 HOOD RIVER COUNTY, OREGON
 1/4 SEC T. R.
 35AD 2N 7E

CITY OF CASCADE LOCKS
PLANNING STAFF REPORT
April 19, 2012

Application File Number: _____

Type of Action Requested: Lot Line Adjustment

Code Authority: Administrative Approval (8-6.184.060)

Application certified as complete: April 19, 2012

Action Deadline: August 17, 2012 (120 days)

Approval Criteria: 8-6.184.060 (Article VI – Page 10)

Applicant(s): Michael R.Coad /Ji-Yen Mia M. Coad
Scot Sullenger / Darlene Sullenger

Location: 139/119 NW Hassalo Street

Township: T 02N **Range: R 07E** **Section: 12AC** **Taxlot: #1700**

Zoning: (MDR) Medium Density Residential

Minimum Lot Size: 4500 square feet – Single Family Residential

Specific Action Requested: Combine a portion of taxlot # 1700 with taxlot # 2500

Staff Summary: Staff has reviewed the application and the applicant has met the criteria necessary for a lot line adjustment approval. The applicant also intends to request a street vacation on a deadend street connection on Hassalo Street which goes between tax lots 2500 and 2000. Because this street vacation will impact the ultimate deed description and a new survey for the parcel, it is incumbent that the applicant, submit the street vacation request to be considered simultaneously with this lot line adjustment request. The applicant has been advised that the existing municipal easement which exists on tax lot 1700 (formerly UPRR property) is a permanent easement and extends ten feet from the center of the city sewer line on both sides and cannot be built upon or bifurcated by any future partitioning. No encroachment or construction on this easement will be allowed and the City has the right to enter this property for purposes of maintaining, repairing, replacing or inspecting this sewer line without prior approval of the property owners. This condition will remain constant regardless of the ownership or usage of the property. The owner cannot park, store or block this easement at any time. The Council may elect to not act on this request or

reject this request pending approval of the street vacation of the Hassalo Street extension from the existing road to tax lot 1700.

FINDINGS:

CDC Section 8-6.184.060 establishes the Lot Line Adjustment Approval Criteria. These are sited below along with findings on the proposal's conformance.

A. A maximum of two adjacent lots are involved in the lot line adjustment.

FINDING: This standard is met.

B. An additional lot is not created by the lot line adjustment, and neither lot is reduced below the minimum lot size for the applicable zoning district.

FINDING: No additional lots are being created, and the proposed lots exceed the minimum lot size in a MDR Zone, 4,500 square feet.

C. By reducing the lot size, the lot or structures on the lot will not be in violation of the site development or regulations for the applicable zoning district.

FINDING: All setback standards are met for existing buildings.

D. Both lots shall have a minimum street frontage of 15 feet or an access easement to a street with a minimum width of 15 feet.

FINDING: Tax lot 2500 will have 20 feet of street frontage plus another 20 feet (subject to approval of the requested street vacation) and tax lot 2000 will retain 50 feet plus an additional 20 feet from the street vacation should it be approved.

The criterion is met.

E. It conforms with all state regulations set forth in ORS Chapter 92, Subdivision and Partitions.

FINDING: This standard is met.

F. Proposed lots which are greater than twice the minimum lot size shall be of such a configuration to facilitate the future repartitioning of such lot in accordance with the requirements of the zoning district and this title.

FINDING: Both proposed parcel are eight times the minimum lot size. There is ample room for future partitioning subject to zoning requirements and maintaining a minimum set back of 10

feet from the center of the municipal easement on each side. No encroachment on the municipal sewer line will be allowed in any future proposed use of the parcel. The applicant will be required to submit any development proposals for site review from the city to ensure that the municipal easement is maintained and accessible.

DECISION:

Lot Line Adjustment _____ is hereby approved subject to the following conditions:

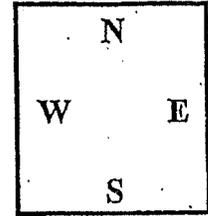
1. A final lot line adjustment map and legal description shall be submitted to the City for review and approval in accordance with CDC 8-6.184.070 and 8-6.184.080.
2. The applicant has submitted a street vacation request to remove the or the 57.56 x 40 foot Hassalo Street section between tax lot 2500 and 2000. The City has acted upon this request and the decision of the City Council shall be reflected in the final plot plan and the survey for the parcels
3. The final lot line adjustment map shall substantially conform to the approved lot line adjustment.
4. The final lot line adjustment map will be prepared in accordance with the requirements of the Hood River County Surveyor's Office and recorded with the County and furthermore proof of this filing shall be provided to the City. No development or improvements to the subject parcel shall be completed prior to the lawful filings required herein.

Signed this _____ day of June 2012

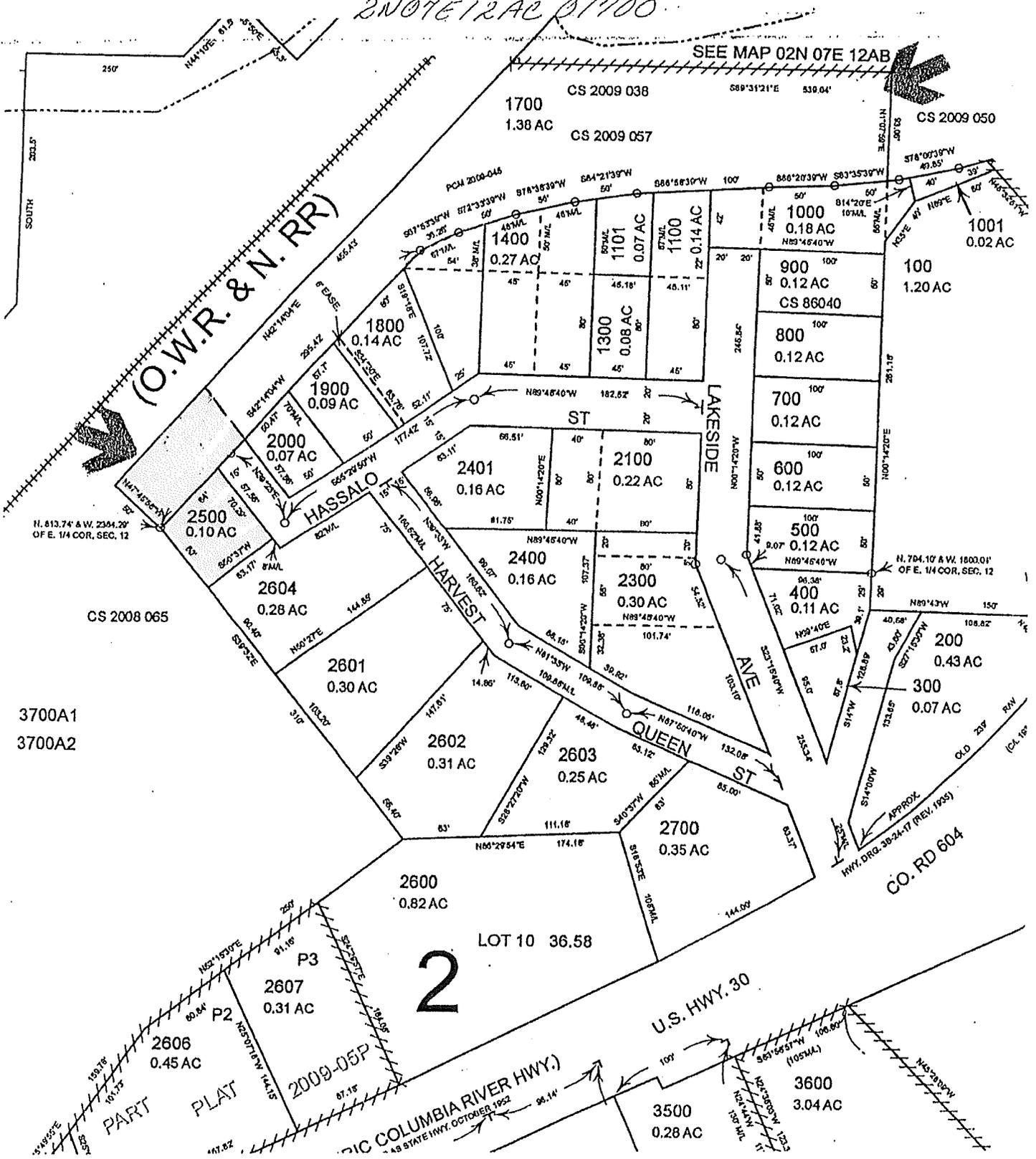
Paul Koch, Acting City Administrator

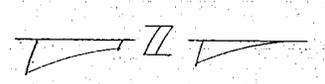
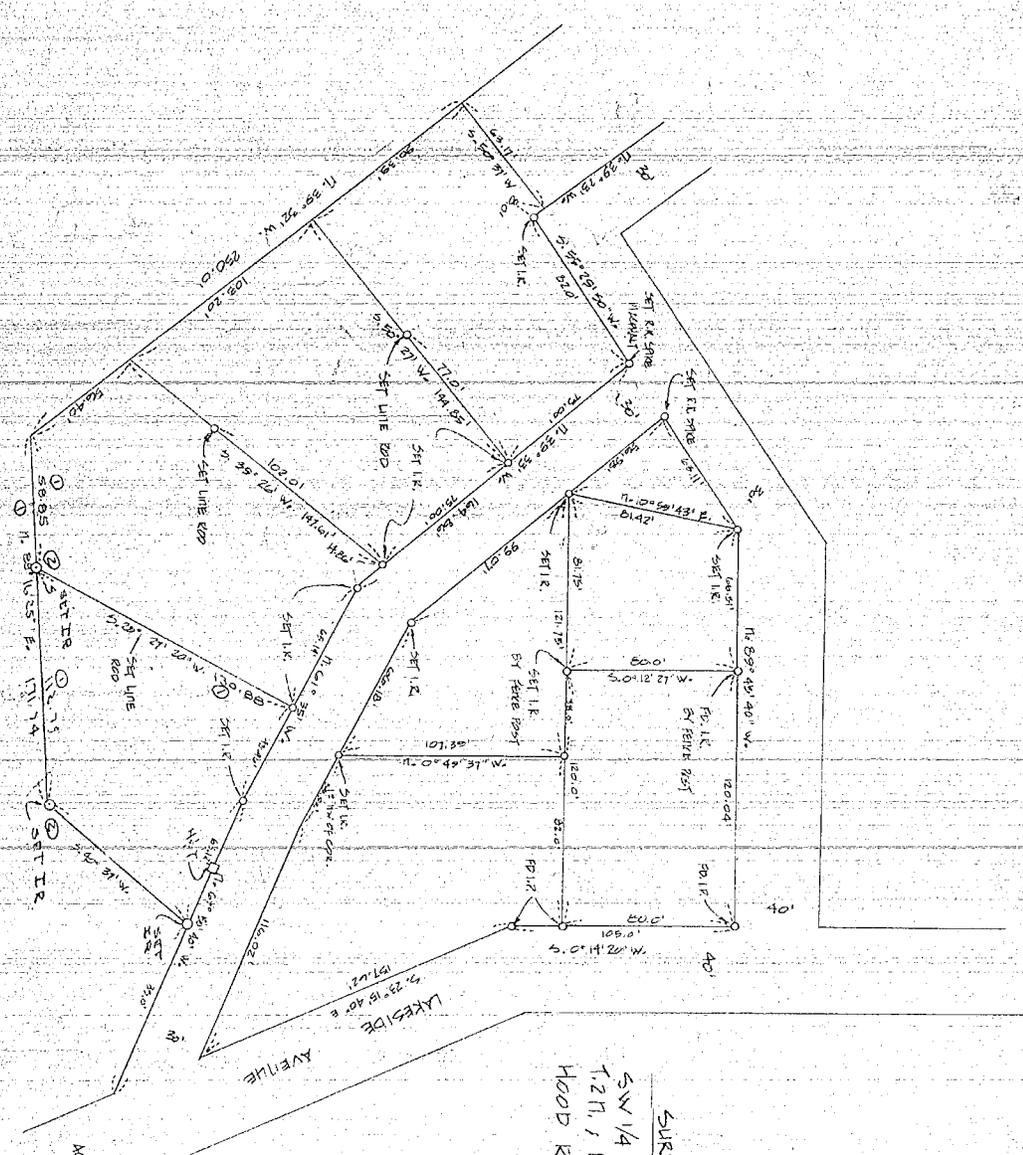


This sketch is not intended to show all matters related to the property including, but not limited to area, dimensions, easements, encroachments or location of boundaries. It is not a part of, nor does it modify, the preliminary report or policy to which it is attached. The company assumes NO LIABILITY for any matter related to this sketch. Reference should be made to an accurate survey for further information.



2 NOTE 12 AC @ 1700





SURVEY IN
 SW 1/4 NE 1/4 SEC. 12
 T2N, R7E, W11
 HOOD RIVER COUNTY, OREGON

#7598

SURVEY EDR

K. WOOD DEVELOPMENT CO.
 LAKE OSWEGO, OREGON

SET ADDITIONAL IRON RODS
 CORRECTED DIMENSIONS

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR
 JASON
 METCALFE
 933 N.W. 11th

	
Dielschneider Associates Inc Engineering Surveying Data Processing	
No. 8 Fourth Street Hood River, Oregon 97031	
Date	2nd JUNE, 24
Drawn	W.H.S.
Survey	S.P.E.
Checked	A.C.K.
Approved	A.C.K.
Scale	1" = 40'
Project No.	74257
Sheet No.	

#7598 6-434

STAFF REPORT

Date Prepared: 6/18/12

For City Council Meeting on: 6/25/12

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer 

APPROVED BY: Paul Koch, Interim City Administrator 

SUBJECT: Authorizing payment for fireworks display.

SYNOPSIS: The Port of Cascade Locks put on a Fireworks Display on July 4th. The City of Cascade Locks through the Tourism budget supports this event and has budgeted \$5,000 in the 2011-2012 budget.

CITY COUNCIL OPTIONS:

1. Approve bill in the amount of \$5,000.
2. Establish other direction for staff to proceed.
3. Take no action.

RECOMMENDATION: The City Council, by motion, approve the amount of \$5,000 to be paid to the Port of Cascade Locks for Fireworks Display on July 4th.

Legal Review and Opinion: N/A

Financial review and status: The 2011-2012 budget supports the amount of \$5,000 for this event. The total cost for the Fireworks Display is \$12,500.

BACKGROUND INFORMATION:

1. The City has supported the Fireworks Display for many years. The contribution the City provides is \$5,000.

Port of Cascade Locks
P.O. Box 307
Cascade Locks, OR 97014

RECEIVED
JUN 07 2012

BY:

Invoice

Date	Invoice #
6/6/2012	fireworks

Bill To
City of Cascade Locks P.O. Box 308 Cascade Locks, OR 97014

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	donation for fireworks	5,000.00	5,000.00

Phone #
541-374-8619

Total \$5,000.00

INVOICE

6/1/2012



VENDOR# WESTERN DISPLAY FIREWORKS LTD

INVOICE# 12-3639
AMT 12500.00
DATE 7-4-12
DATE 7-4-12

Bill to: Port of Cascade Locks
PO Box 307
Cascade Locks OR 97014

ATTN: Marianne

Attn: Accounts Payable

Phone 541-374-8619

Fax 541-374-8428

GL# \$
GL# \$

Fireworks Proposal #	Date	Description	Amount
12-3639	7/4/2012	Fireworks Show	\$12,500.00
Terms:			Total Current Due
Payment is due by July 14, 2012			\$12,500.00



Please make checks payable to:

Western Display Fireworks, LTD.

PO Box 932
Canby, Oregon 97013

~ We appreciate your business ~

* If you should have any questions regarding this invoice, please contact Julie Allinson at (503) 656-1999, or 1-800-628-6529.

STAFF REPORT

Date Prepared: 6/5/12

For City Council Meeting on: June 25, 2012

TO: Honorable Mayor and City Council

PREPARED BY: Shirelle Price, Accounting Clerk 

APPROVED BY: Paul Koch, ICA 

SUBJECT: Policy for Low Income Senior Sewer Subsidy.

SYNOPSIS: The City budgets money from State Revenue Sharing Funds to subsidize qualifying seniors' sewer bill. The proposed budget for Senior Sewer Subsidy for FY 2012/13 is \$3,000. The subsidy is \$22.70 per month, per senior. This budgeted amount would serve 11 seniors and we are estimating having more than 11 seniors apply for the subsidy. There is currently no written policy and as the budget is limited, there needs to be a written policy in place. There also needs to be a decision on what can be used for proof of income. The proposed policy requires tax returns or bank statements. We have some applicants that do not have bank accounts. With the proposed policy, those applicants without bank statements would not qualify as proof of income is required.

CITY COUNCIL OPTIONS:

1. Approve the proposed written policy for Low Income Senior Sewer Subsidy.
2. Modify and approve the proposed written policy for LISSS.
3. Continue without a written policy for LISSS.
4. Eliminate the program entirely.

RECOMMENDATION: That City Council, by motion, approve the proposed Policy for Low Income Senior Sewer Subsidy.

Legal Review and Opinion: N/A

Financial review and status: The Low Income Senior Sewer Subsidy is budgeted out of the General Fund, Government/Community Relations Program and is typically funded from State Revenue Sharing Funds. There is \$3,000 available for FY 2012/13.

BACKGROUND INFORMATION:

1. Historically, \$3,000 of the State Revenue Sharing Funds has been allocated to the Low Income Senior Sewer Subsidy Program. In previous years, the City has not gone over that amount.

2. There is a concern that with no written policy stating procedures and qualifications for the subsidy, there is potential to go over budget for this program.
3. The proposed policy attached to this staff report would prevent that from occurring.
4. The proposed policy is modeled after existing policies from the City of Redmond and Mid-Columbia Community Action Program.
5. A copy of the proposed policy for Low Income Senior Sewer Subsidy is attached for City Council Review.