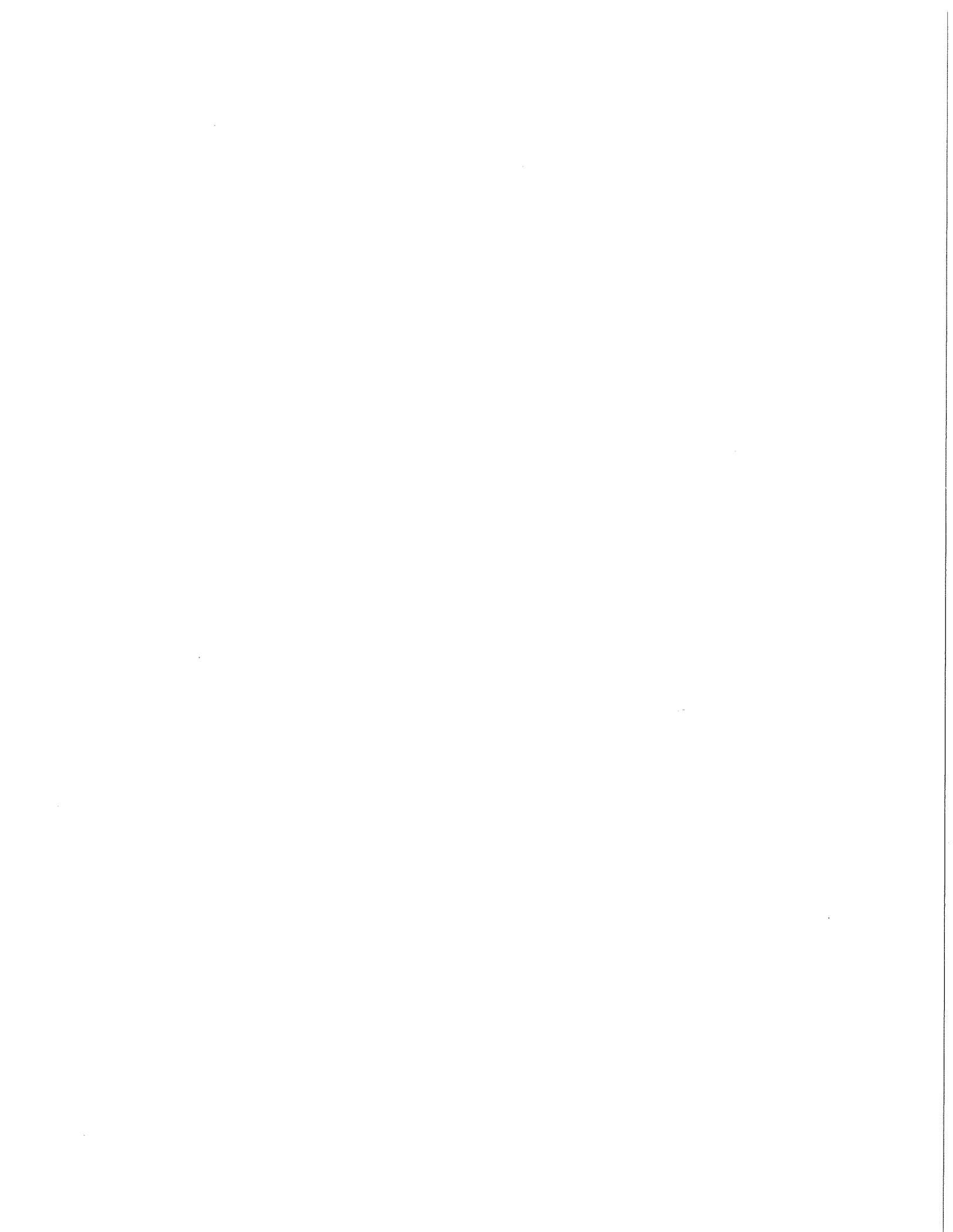


**JOINT (CITY/PORT) WORK GROUP FOR ECONOMIC DEVELOPMENT**

**Meeting Notice and Agenda  
Thursday, September 25, 2014  
7:00 PM  
City Hall Council Chambers**

1. Call To Order/Pledge of Allegiance
2. Welcome and Self-Introductions
3. Adoption of meeting minutes of August 28, 2014
4. Citizen Input
5. Other Matters
  - a. Update on City economic development efforts
  - b. Update on Port economic development efforts
  - c. Presentation – Indian Fishing Rules and Courtesies.
6. Next Meeting: October 23, 2014
7. Adjournment

**The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.**



- 1. Call to Order/Pledge of Allegiance/Roll Call.** The JWGED was called to order by Port President Groves at 7:00 PM. Members present: Mayor Cramblett, Port Commissioner Cramblett, Commission President Groves. Also present were City Administrator Gordon Zimmerman, Interim Port General Manager Paul Koch, Port Recorder Sally Moore, Port Marketing Manager Holly Howell, Dave Palais with Nestle' Waters, and Robert Weinman with Mount Hood Community College.
- 2. Welcomes and Self-Introductions**
- 3. Adoption of meeting minutes July 30, 2014**

**Motion:** PP Groves moved to adopt the minutes from July 30, 2014, seconded by Mayor Cramblett. Approved unanimously by PP Groves, Mayor Cramblett and PC Cramblett.
- 4. Citizen Input:** Dave Palais with Nestle' Waters stated last week he attended the Oregon Water Resources Commissions quarterly meeting. On their agenda was approval of the final order upholding water rights at Oxbow Fish Hatchery relating to the challenge that Bark and Food and Water Watch, both environmental groups has made against the forfeiture of the water rights. The water rights were upheld for the hatchery. He stated a vote was taken and procedurally, the public was allowed to speak after the vote. There was only one speaker. There is a 60 window day of appeal for Bark and Food and Water Watch to appeal the final order. Then it would go to the State appellate court. If they do hear it, it would go to State Supreme Court. PP Groves asked if the Port would be allowed to state their case to the Water Resource Commission. Dave stated he is unsure if it can be done procedurally, however he will find out. Dave stated they may allow what is called a friends of the court brief by an advocacy group or interested party. He stated that publicly Bark and Food and Water Watch have made it their goal to delay it as soon as possible.
- 5. Other Matters:**
  - a. Update on City economic development efforts.** CA Zimmerman explained that the city is 8 days away having the loan application into the United States Department of Agriculture (USDA) Rural Utility Services for the funding of the Water Master Plan projects. They have 45 days to tell the City if the loan is complete, if it is lacking information; and if it is approved, how much the loan will be. If it is approved they will pay the City to seek interim financing. They will pay off the interim financing and they will then sell the City a bond that the City will pay back to them. By the end of October there should be a direction as to where the City is going. Total costs are unknown until bids come in. Power poles are going in at the Industrial Park. All poles except one will be put in until the sawdust is removed by Smokey Bear Holdings.
  - b. Update on Port economic development efforts.** Staff Howell gave an update on the plat that the Port will be filing with the City. Staff Howell handed out a map of the preliminary plat map. Staff Howell explained and described all of the lots on the plat. Currently there are 8 lots. Engineer Jim Bussard is working on a plan for the infrastructure for the water line, power line, roads, sidewalks, sewer line. The Port is working on the infrastructure and how it will show the new road that comes off of the existing road. This road is known as Road 525 and may be called Morales Road in the future. A new public access point will be located on the Quarry Lot. The process is: it will be submitted to the City where it will be reviewed and they will make a recommendation to the Planning Commission. PP Groves asked if there is a plan for the settling pond. Holly stated there is new public storm retention easement and a new swale will be put in. Holly stated that there was a proposal that was adopted by the Port Commission on August 21, 2014 to change the name from the Port of Cascade Locks Industrial

Park to the Port of Cascade Locks Business Park as there is a wide variety of businesses that may go into the park, such as industrial, manufacturing and resort zoning. The Port needs a nice appearance by improving entry way for all tenants, as this area is zoned for industrial and resort. PP Groves asked if there is a rendering of the new entryway. Holly stated engineer Mark Seder is working on a plan. PP Groves stated they need three people who do not have conflict of interest to approve the plan. Holly stated Parcel 3 is owned by SDS and parcel 2 is owned by the Port and will not be broken up. Mayor Cramblett asked if the bike trails will remain. Holly stated yes.

**c. Status Report from Energy Task Force** IGM Koch and CA Zimmerman attended a meeting in Hood River over the Transportation Advisory Committee approach that is being looked at by ODOT and the Metropolitan government, There are a number of options available. CC Karen Joplin and Hood River City Manager, Steve Wheeler will carry suggestions of the group. The goal is to stay focused on keeping the area of the Scenic Act that would serve the area here to be as concise geographically as possible. IGM Koch stated it would be best to form a subcommittee from both sides of the river within the Scenic Area to work together, then go to both state Capitals to press for the funding there as well as going to the Gorge Commission for funding if and when ODOT sees any for money for projects. CA Zimmerman stated that there is a fight for the money, IGM stated the strategy would be to link together with the Port of Portland, the City of Portland and Multnomah County if and when ODOT sees any money for the area. The votes are there. The Committee should develop and enhance relationships with these entities. The Port is waiting for a date from the engineer at Pac-West Global so there can be a meeting scheduled in Morrow to discuss bringing the equipment back here. Eco-Auger has received the ok from three of the treaty tribes allowing them to do a test in the Locks at the end of October. The Port is awaiting the fourth ok. There will be a memo of understanding (MOU) between the four tribes and Eco-Auger. IGM Koch stated the Eco-Auger is in storage at the city sewage treatment plant. Mayor Cramblett asked if the plan is to see some sort of hydraulic pressure and not electricity. IGM Koch stated it will look at how long it takes to produce some energy from hydraulic pressure. PP Groves presented an idea that it could be used to charge cars and stated the value of the Eco-Auger is its remote capabilities. IGM Koch introduced MHCC Robert Weinman and suggested he have a have a seat on the joint development work group. Robert stated that MHCC is looking at how they can be a good resource to Cascade Locks. He also stated there is a task force set up for the area to improve the workforce by possible training and education. They will have 2 community meetings in the area. There will be a meeting October 7, 2014 in Cascade Locks. He explained this is an opportunity to get together with collaborative partners to enhance the workforce in the area. MHCC President will attend. It will be in the MHCC Strategic Plan how the resources will work for Cascade Locks. MHCC is currently working with Cascade Locks School to step in for and be a resource for the area. There are signs posted outside of the high school stating that MHCC is there, so the community can make a connection. PP Jess Groves asked about Hazard Analysis and Critical Control Point (HACCP) training as a possibility for workers in this area. Robert stated he talked with Gary Rains about having that training at the Puff Factory. Robert stated that workforce training works well for employers, by recruiting well qualified candidates through training. PP Groves stated that computer technology is important as well. MHCC is working with Worksource Offices from both sides of the river in this area. Robert gave an example of Leatherman Tool giving OSHA training to new employees. It decreased injuries reported by trained employees. Robert explained how important information and training is. It helps candidates be more employable. Robert stated that he assisted Bear Mountain in writing a new job description to reflect family importance in the business.

Minutes

August 28, 2014

**d. Update on Negotiations with four Treaty Tribes** Staff Howell stated there will be a letter drafted to go to all four tribes requesting an agenda item before Tribal Council to discuss a MOU with them about the beach issue. Staff and a Port Commission will travel to meet with each tribe separately. The Port has got to the point where they would like tribal council to sign off on it. Presently there are six nets where they are allowed to only have two. IGM stated County Commissioner Karen Joplin has agreed to join the JWGED as an appointed member. The Committee needs to take action to appoint her. The City Council and the Port Commission will be approached by the Downtown Business Association to participate in a Community Celebration Dinner on October 28, 2014 at the Char Burger. It will be funded by a donation from Nestle' Waters. CA Zimmerman and IGM Koch attended a meeting in Hood River today of the Transportation Advisory Committee. The Committee will focus on the area of the Scenic Act to be as concisely geographical as possible, in order to obtain funding. There should be a subcommittee on both sides to work on stated needs to go to both Oregon and Washington capitals to lobby for money. CA Gordon stated as small as Cascade Locks is, it is a fight for the money. He also added that the most professional projects get money. IGM Koch showed the plat map and said that it is not the Port's policy to eliminate access to the Herman Creek fishing area. It is the Port's intention to enhance the road and fishing area in the next few years. The Port Commission adopted a five year financial plan as an attachment to the Strategic Business plan. This becomes the implementing financial plan for the business plan. On Tuesday, September 2, 2014 this will be filed with the State of Oregon and that may set up opportunity to discuss with the State to obtain the 1.5 to 2 million to improve infrastructure of the Business Park. There needs to be citizen involvement as agreed in the current policy. It allows bringing in a citizen. There needs to be more people to help officials with the economic development. PP Groves asked about future projects. IGM Koch stated future projects will be discussed next month. Mayor Cramblett talked about the possibility of using water taxis explaining this may be an option to use. It could carry people back and forth to Hood River. IGM Koch stated the water taxi company is out of Goldendale. PP Groves stated that transportation and housing will be a big issue as the area grows economically.

**e. Town Hall meeting Critique** CA Zimmerman thinks that the Power Point presentation and the Town hall meeting were successful. He stated he is not sure if it changed anyone's mind. However, it opened up the conversation for people. It's on channel 23 all this week. CA Zimmerman stated the Power Point presentation will be converted to a pdf file and put on the City website next week. Staff Howell said that a complicated situation was made simple and the slides were good. Compliments also came from Mayor Cramblett and CA Zimmerman. IGM Koch asked what it is needed to get more people involved in the community. CA Zimmerman stated he sent out 496 invitations. Mayor Cramblett stated they will eventually all be involved as the pocket book is touched. This project was done in the 1930's and 1960's and people stepped up to the plate. There are low interest rates now and federal dollars may be available. PP Groves stated to inform the public that the meeting was for all general public and they were well informed. He stated that there are concerns of rate increases. Citizens are concerned about finances of the city. PP Groves suggested putting this in the Port Newsletter. Mayor Cramblett suggested putting up maps and information for citizens to be made aware of what is going on in Cascade Locks. Mayor Cramblett stated outreach is important as everyone may not have been informed. PP Groves stated it may be an option to put up easels around town showing what needs to be done, where the project stands, and where the City and Port are going. Mayor Cramblett stated the need to continue the outreach, and keep it simple and to the point. Staff Howell stated that the relation of what the costs are to the normal rate payer was really important as presented.

IGM Koch reported that the Congressional Staff Meeting went well on Monday, August 25, 2014. There were around 35 participants there. CP Groves thanked Hal Hiemstra, the Port lobbyist and stated there were a lot of people taking notes on the presentations. Both sides of the river were well represented.

CA Zimmerman announced that U of O will bring one of their design classes here and rent the Pavilion on October 18, 2014. They will do a design charrette to look at walkability and bike ability here in Cascade Locks. Then they will produce a report and a video that the City can buy for \$1200.

Staff Howell announced that September is Trails Month in Cascade Locks. Holly reminded the Committee there will be a Community Bridge Walk September 6, and on September 13 there will be a Bridge of the Goddesses run. The schedule for Connect Cascade Locks date is October 23rd at 6pm. This will be a celebration of what has been done and where the Port will go. Dessert will be served.

Mayor Cramblett stated the Sternwheeler has two new bike racks. IGM Koch stated that the Port is waiting for an ok from ODOT on installing the other bike racks.

PP Groves asked if there is going to be a motion or consensus for the appointment made for Karen Joplin and Robert Weinman to join the Joint Committee. There was a consensus to appoint both.

PP Groves stated that staff will start carrying around maps to explain to visitors what is being done and what is planned for the Port. This is good PR for everyone to know what is happening.

**6. Next Meeting: September 25, 2014**

**7. Adjournment:** PP Groves adjourned the meeting at 8:15pm.

Prepared by  
Sally Moore Port of Cascade Locks

APPROVED:

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Jess Groves, Port President