

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, October 10, 2016, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of September 26, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 168,149.65.**
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Noise Waiver for KOA Campground.**
 - c. **Approve Contract Extension with David Griffin, Consulting Public Works Superintendent.**
 - d. **Approve Resolution No. 1364 Reallocating Funds for Fire Station Improvements.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Hood River County Community Development Presentation.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Council President Bobby Walker opened the meeting at 7:00 PM. CM's Groves, Randall, Fitzpatrick (via phone), Walker, Busdieker, and Rutherford were present. Mayor Cramblett was excused. Also present were City Administrator Gordon Zimmerman, City Recorder Kathy Woosley, Caroline Park, Joshua Harestad, Curt McLeod, Stephen Shibley, Pat Curran, Edward Hodges, Joseph Shelly, and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of September 12, 2016 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$ 53,901.21.**

Council President Walker read the list of items on the Consent Agenda. **Motion:** CM Groves moved, seconded by CM Busdieker, to approve the Consent Agenda. The motion was approved unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Rutherford.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Award Bid to Curran-McLeod for the Gorge Hubs Project.** The project team of Curran McLeod introduced themselves to the Council and informed them of some of the projects they have worked on. Mr. McLeod said if awarded the bid the plan would start with stakeholder meetings. He said they would be working on the design over the winter months and the project would be built in 90 days. **Motion:** CM Busdieker moved, seconded by CM Randall, to approve Curran-McLeod as the Gorge Hubs Project Manager. The motion was approved by CM's Groves, Randall, Fitzpatrick, Busdieker, and Rutherford. Council President Walker abstained.
 - c. **Approve OLCC Special Event License for TIB for Oct. 22.** CM Walker asked Caroline Park how many would be expected to attend this event. Caroline said there would be 500 – 1000. She said they would stop serving at 10:00 PM but will have until midnight to close. **Motion:** CM Busdieker moved, seconded by CM Randall, to approve the special event permit for Thunder Island Brewery for a third anniversary party on October 22, 2016. The motion passed unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Rutherford.
 - d. **Review Public Safety Task Force Meeting Notes.** CA Zimmerman asked for direction based on Council's review of the notes included in the staff report. Council President Walker said he would propose one more meeting and invite Carl Zerfing and perhaps there is more interest. CA Zimmerman said Station Captain Bennett is working on signage for the City and the Fire Station for volunteers. He said the problem here is that 80% of the workforce works out of town and they don't have time to volunteer. He said the other problem is the time commitment for the training. CA Zimmerman said eventually the City needs to get to a full time staff. CM Busdieker said she would like to see the City get started on the sleeping quarters and shower facility in the station so that out of town people can pull some shifts. She said she would like to see this go beyond discussion. CA Zimmerman said he could prepare a resolution for the next meeting and use the SCBA Grant funds.
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Caroline said she has been asked questions by local citizens about Candidates Night. She said she would be doing a voter registration drive and having an informal Candidates Night for local citizens to learn more about our Candidates. She said this is not a debate forum but an

informal gathering and networking opportunity. She said it will be on October 5th and the times would be posted on the TIB Facebook page.

7. **Reports and Presentations.**

a. **City Committees.** None.

b. **City Administrator Zimmerman Report.** CA Zimmerman reported on the Iron Bacteria Cleanup, the housing bubble recovery, Meals on Wheels, election ballots and the water project.

8. **Mayor and City Council Comments.** CM Fitzpatrick said he was in favor of a review of the sleeping quarters for the Fire Department and the stipend program. He said the Bridge of the Goddess Run was a success if determined by the amount of cars that were in town. CM Busdieker said she is extremely disappointed in the Mayor's trip to Maine and still pursuing Nestlé. She said that CA Zimmerman has said that City is going to be fine whether Nestlé comes or not. She said Cascade Locks is going to be very similar to what is going on in North Dakota. CM Busdieker said the City does not have money for lawsuits. She said the people in this town voted overwhelmingly against Nestlé. She said this is a huge waste of energy and time when the City could be moving forward in much more productive ways. CM Randall said the City is moving forward in a productive way pursuing economic development in every facet. CM Groves asked if it was possible to get the crosswalks painted. CM Zimmerman said if the City paints the unapproved crosswalks then the City will be assuming liability. He said there are only two certified crosswalks and those are at Oneonta and School Street. CM Groves asked about the one on Forest Lane near Riverview Terrace Apartments. She said there are several children there that use that crosswalk. She said the City should paint the ones that we have. Council President Walker thanked everyone that has worked hard on all the events. He said the Bridge of the Goddess Run was a success. He said Cascade Locks is growing and the traffic is welcome to our businesses. He said he appreciates the hard work of our business people.

9. **Other matters.** None.

10. **Executive Session.** None.

11. **Adjournment. Motion:** CM Busdieker moved, seconded by CM Randall, to adjourn the meeting. The meeting was adjourned unanimously by CM's Groves, Randall, Fitzpatrick, Walker, Busdieker, and Rutherford. The meeting was adjourned at 7:45 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Tom Cramblett, Mayor

BLANKET VOUCHER APPROVAL

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
9/30/2016	PR	\$ 36,033.42
9/23/2016	A/P	\$ 101,847.21
9/30/2016	A/P	\$ 30,269.02

GRAND TOTAL \$ 168,149.65

APPROVAL:

Mayor

Report Criteria:
 Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7510	09/16	09/23/2016			Void Check			.00 V
Total 7510:								
								.00
7511	09/16	09/23/2016			Void Check			.00 V
Total 7511:								
								.00
7512	09/16	09/23/2016			Void Check			.00 V
Total 7512:								
								.00
7513	09/16	09/23/2016			Void Check			.00 V
Total 7513:								
								.00
7514	09/16	09/23/2016			Void Check			.00 V
Total 7514:								
								.00
7515	09/16	09/23/2016			Void Check			.00 V
Total 7515:								
								.00
7516	09/16	09/23/2016			Void Check			.00 V
Total 7516:								
								.00
7517	09/16	09/23/2016			Void Check			.00 V
Total 7517:								
								.00
7518	09/16	09/23/2016			Void Check			.00 V
Total 7518:								
								.00
7519	09/16	09/23/2016			Void Check			.00 V

M = Manual Check, V = Void Check

Check Number	GI Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7519:								
7520	09/16	09/23/2016				Void Check		.00
Total 7520:								
7521	09/16	09/23/2016				Void Check		.00
Total 7521:								
7522	09/16	09/23/2016				Void Check		.00
Total 7522:								
7523	09/16	09/23/2016				Void Check		.00
7523	09/16	09/23/2016	6945	109678		programming	4140562740	149.06
Total 7523:								
7524	09/16	09/23/2016				Void Check		.00
7524	09/16	09/23/2016	7011	SEPTEMBE	Annala, Carey, Baker, Thompson, Vanko	Attorney Services	0140162100	1,200.00
Total 7524:								
7525	09/16	09/23/2016				Void Check		.00
7525	09/16	09/23/2016	6839	82262664		Medical supplies	0540562351	383.67
7525	09/16	09/23/2016	6839	82267238		Stethoscope	0540562351	30.99
Total 7525:								
7526	09/16	09/23/2016				Void Check		.00
7526	09/16	09/23/2016	460	6271	BROWN & KYSAR, INC	Bear Mt. Transformer	5141562009	426.00
Total 7526:								
7527	09/16	09/23/2016				Void Check		.00
7527	09/16	09/23/2016	6900	V603170		water testing	2140562150	61.25
7527	09/16	09/23/2016	6900	V603188		water testing	2140562150	45.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7527:								
7528	09/16	09/23/2016			Void Check			106.25
7528	09/16	09/23/2016	6996	521644	Certified Folder	October 2016 Brochure Distribution	0840562101	.00 V
Total 7528:								
7529	09/16	09/23/2016			Void Check			41.59
7529	09/16	09/23/2016	820	64113	CH2M HILL ENGINEERS INC.	Engineering Services	3140562700	.00 V
Total 7529:								
7530	09/16	09/23/2016			Void Check			7,458.33
7530	09/16	09/23/2016	1120	B146463	COLUMBIA HARDWARE, LLC	trowel	1740562520	.00 V
7530	09/16	09/23/2016	1120	B147356	COLUMBIA HARDWARE, LLC	round rod steel	2140562560	8.46
Total 7530:								
7531	09/16	09/23/2016			Void Check			7.30
7531	09/16	09/23/2016	1530	SEPTEMBE	DISH NETWORK	Programming	4140562740	15.79
Total 7531:								
7532	09/16	09/23/2016			Void Check			400.03
7532	09/16	09/23/2016	2020	1265546	GENERAL PACIFIC INC.	med. duty shop towels	5140562810	.00 V
7532	09/16	09/23/2016	2020	1266115	GENERAL PACIFIC INC.	Transformer Bag	5140562900	31.24
7532	09/16	09/23/2016	2020	1266115	GENERAL PACIFIC INC.	Transformer Bag	5140562780	491.61
Total 7532:								
7533	09/16	09/23/2016			Void Check			491.62
7533	09/16	09/23/2016	2420	091916-DL	HOOD RIVER CO. - FINANCE	Dog License	0121011	1,014.47
7533	09/16	09/23/2016	2420	091916-DL	HOOD RIVER CO. - FINANCE	Dog License	0130148280	.00 V
7533	09/16	09/23/2016	2420	8707	HOOD RIVER CO. - FINANCE	September 2016 Deputy Service	0141962250	12.00
Total 7533:								
7534	09/16	09/23/2016			Void Check			8,637.67
7534	09/16	09/23/2016	2570	81361032	HOOD RIVER NEWS	Notice of LU Hearing	0140262037	.50-
Total 7534:								
								108.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7534:								
7535	09/16	09/23/2016	3070	1600284632	LES SCHWAB TIRE CENTER	Tires	0340562441	188.82
7535	09/16	09/23/2016	3070	1600284632	LES SCHWAB TIRE CENTER	Tires	2140562441	188.82
7535	09/16	09/23/2016	3070	1600284632	LES SCHWAB TIRE CENTER	Tires	3140562441	188.82
Total 7535:								
7536	09/16	09/23/2016	7014	765208	Life-Assist, Inc.	Medical Supplies	0540562351	203.85
Total 7536:								
7537	09/16	09/23/2016	3160	091916	MARIANNE BUMP/PETTY CASH	Reimburse Petty Cash	0140162020	1.50
Total 7537:								
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	0140462630	182.44
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	0340562630	44.06
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	0540562420	348.28
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	2140562630	187.27
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	3140562630	181.95
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	5140562200	100.27
7538	09/16	09/23/2016	4020	ME119275	ODOT-FUEL SALES	Fuel	5140562200	100.27
Total 7538:								
7539	09/16	09/23/2016	6769	08-16-370	PARC Resources, LLC	City Planning	0140262075	1,161.00
7539	09/16	09/23/2016	6769	08-16-370	PARC Resources, LLC	general planning	0140262090	774.00
Total 7539:								
7540	09/16	09/23/2016	4670	11661373	PORT OF CASCADE LOCKS	SLR Services	5140562860	495.00
Total 7540:								
7541	09/16	09/23/2016	6780	5044245574	Ricoh Americas Corporation	Copies	0140162110	60.45
Total 7541:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
7542	09/16	09/23/2016	6961	10997	Shred 4 Less Inc.	document shredding	0140162110	45.00
Total 7542:								
7543	09/16	09/23/2016	5320	08694964	SIX STATES DISTRIBUTORS, INC.	receiver mount and hitch pin	5140562201	97.93
Total 7543:								
7544	09/16	09/23/2016	6965	32	Sofia Urrutia-Lopez	Contract Support	0840562110	760.00
Total 7544:								
7545	09/16	09/23/2016	6969	1094-1010	TEGNA	Programming	4140562740	279.30
Total 7545:								
7546	09/16	09/23/2016	6070	976738	TWGW, INC NAPA AUTO PARTS	tractor fluid, car wash armor all	2140562441	70.12
7546	09/16	09/23/2016	6070	976738	TWGW, INC NAPA AUTO PARTS	tractor fluid, car wash armor all	3140562530	70.13
Total 7546:								
7547	09/16	09/23/2016	6937	313367807	US Bank Equipment Finance	contract payment	5140566001	1,163.68
7547	09/16	09/23/2016	6937	313367807	US Bank Equipment Finance	contract payment	5140566002	109.93
Total 7547:								
7554	09/16	09/30/2016	300	092816	BEAR MTN. FOREST PRODUCTS	refund overpayment on water connection	2130543701	4,529.00
Total 7554:								
7555	09/16	09/30/2016	790	313230273	CENTURYLINK	Fire Department Phones	0540562050	142.21
7555	09/16	09/30/2016	790	313401451	CENTURYLINK	Sewer	3140562050	119.48
7555	09/16	09/30/2016	790	313470082	CENTURYLINK	City Hall Phones	0140162050	422.50
7555	09/16	09/30/2016	790	313785538	CENTURYLINK	telemetry	2140562050	132.97
7555	09/16	09/30/2016	790	313785538	CENTURYLINK	telemetry	3140562050	132.98
7555	09/16	09/30/2016	790	313891134	CENTURYLINK	Emergency After Hours	5140562050	61.98
7555	09/16	09/30/2016	790	313891134	CENTURYLINK	Emergency After Hours	5140562050	15.50
7555	09/16	09/30/2016	790	314228414	CENTURYLINK	Lift Station	3140562050	42.45
7555	09/16	09/30/2016	790	320153997	CENTURYLINK	well house dialer	2140562050	9.40

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7555:								
7558	09/16	09/30/2016	2020	1286747	GENERAL PACIFIC INC.	42x42 Transformer Pad	5140562900	300.00
7556	09/16	09/30/2016	2020	1286747	GENERAL PACIFIC INC.	W/L Long Washer	5140562900	64.00
7556	09/16	09/30/2016	2020	1286747	GENERAL PACIFIC INC.	Flood Seal Radiating Rib	5140562900	86.70
7556	09/16	09/30/2016	2020	1286747	GENERAL PACIFIC INC.	Secondary Pedestal with Connector	5140562900	330.00
7556	09/16	09/30/2016	2020	1286747	GENERAL PACIFIC INC.	OH-Neutral Splices	5140562900	22.25
7556	09/16	09/30/2016	2020	1286888	GENERAL PACIFIC INC.	Ballast Kit	5140562900	831.96
Total 7556:								
7557	09/16	09/30/2016	4910	100092303 9	Mark Bernhardt	Refund Deposit	5121130	311.25
Total 7557:								
7558	09/16	09/30/2016	4040	020170860	OLDCASTLE PRECAST INC.	Transformer Pad	5140663771	3,098.75
7558	09/16	09/30/2016	4040	020170860	OLDCASTLE PRECAST INC.	Transformer Pad	5141562009	1,526.25
Total 7558:								
7559	09/16	09/30/2016	7015	78006	Pacific Service Center	Install Tool Boxes	5140562201	985.00
7559	09/16	09/30/2016	7015	78006	Pacific Service Center	Install Tool Boxes	5140562201	985.00
Total 7559:								
7560	09/16	09/30/2016	4670	092316	PORT OF CASCADE LOCKS	Overpayment of Inv. 340	9911031	45.00
Total 7560:								
7561	09/16	09/30/2016	6780	21873595	Ricoh Americas Corporation	Lease	0140162120	178.02
Total 7561:								
7562	09/16	09/30/2016	4910	109521500 9	Ryan Nolin	Refund Deposit	5121130	104.46
Total 7562:								
7563	09/16	09/30/2016	4910	600143001 9	Sabrina or James Meyer	Refund Deposit	5121130	242.64

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 7563:								
7564	09/16	09/30/2016	5510	8041051786	STAPLES CONTRACT & COMMERCIA	Office supplies	0140162010	242.64
Total 7564:								
7565	09/16	09/30/2016	6970	1566-090437	Suburban Propane	Propane	0640562421	202.02
Total 7565:								
7566	09/16	09/30/2016	6854	092316	Tom Owens	Refund-overpaid 1132 & 1144 Chinooka	5130543701	242.81
Total 7566:								
7567	09/16	09/30/2016	6070	977917	TWGW, INC NAPA AUTO PARTS	batteries and core deposit	5140562201	268.59
7567	09/16	09/30/2016	6070	978371	TWGW, INC NAPA AUTO PARTS	strobe light	5140562201	97.89
Total 7567:								
7568	09/16	09/30/2016	6110	2016-2017	U.S. POSTAL SERVICE	First Class Permit	0140162055	287.89
7568	09/16	09/30/2016	6110	SEPTEMBER	U.S. POSTAL SERVICE	UB Postage	0140162055	216.00
Total 7568:								
7569	09/16	09/30/2016	7019	91518	WATER RECOVERY SERVICES INC	Iron Treatment Wall #1	5642163941	275.26
Total 7569:								
7570	09/16	09/30/2016	6720	19829-2	YOUR RENTAL CENTER	Vac Trailer Rental	5645163941	490.26
Total 7570:								
9231601	09/16	09/23/2016	440	AUG2016-P	BPA	August Power Bill	5140562820	8,940.00
9231601	09/16	09/23/2016	440	AUG2016-P	BPA	August Power Bill	5140562820	8,940.00
Total 9231601:								
9231602	09/16	09/23/2016	440	AUG2016-TR	BPA	August Transmission Bill	5140562821	350.00
9231602	09/16	09/23/2016	440	AUG2016-TR	BPA	August Transmission Bill	5140562821	350.00
Total 9231602:								
								67,702.00
								57,879.00
								10,023.00
								1,011.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 9231602:								
9231603	09/16	09/23/2016	6080	AUGUST 20	U S BANK	Bank Fees	0140162110	329.47 M
Total 9231603:								
9301601	09/16	09/30/2016	3650	16091107	NATIONAL CABLE TELEVISION COOP.	Programming	4140562740	3,393.68 M
Total 9301601:								
9301602	09/16	09/30/2016	6090	5243 9/16	U S BANK CC	city admin expense	0140162020	129.47 M
Total 9301602:								
9301603	09/16	09/30/2016	6090	2974 9/16	U S BANK CC	ipad date plan	0540562050	14.99 M
9301603	09/16	09/30/2016	6090	2974 9/16	U S BANK CC	background check	0540562110	10.00 M
Total 9301603:								
9301604	09/16	09/30/2016	6090	8789 9/16	U S BANK CC	oh 23 video booc	0140162010	199.99 M
9301604	09/16	09/30/2016	6090	8789 9/16	U S BANK CC	employee support	0140562870	75.00 M
9301604	09/16	09/30/2016	6090	8789 9/16	U S BANK CC	protective clothing	5140562210	20.95 M
Total 9301604:								
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	facebook ad	0840562114	19.07 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	parts for backhoe	2140562560	166.96 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	parts for backhoe	3140562560	166.95 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	protective clothing	5140562210	163.49 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	figging straps	5140562810	222.20 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	tools	5140563700	10.24 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	protective clothing	5140562210	163.48 M
9301605	09/16	09/30/2016	6090	2305 9/16	U S BANK CC	tools	5140563700	10.23 M
Total 9301605:								
								922.62
Grand Totals:								
								132,116.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.50	14,192.29-	14,191.79-
01-21011	12.00	.00	12.00
01-301-43280	.00	.50-	.50-
01-401-62010	402.01	.00	402.01
01-401-62020	130.97	.00	130.97
01-401-62050	422.50	.00	422.50
01-401-62055	490.26	.00	490.26
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	428.92	.00	428.92
01-401-62120	179.02	.00	179.02
01-402-62037	108.00	.00	108.00
01-402-62075	1,161.00	.00	1,161.00
01-402-62090	774.00	.00	774.00
01-403-62870	75.00	.00	75.00
01-404-62530	182.44	.00	182.44
01-419-62250	8,626.17	.00	8,626.17
03-21010	.00	232.88-	232.88-
03-405-62441	188.82	.00	188.82
03-405-62530	44.06	.00	44.06
05-21010	.00	1,376.80-	1,376.80-
05-405-62050	157.20	.00	157.20
05-405-62110	10.00	.00	10.00
05-405-62351	618.51	.00	618.51
05-405-62420	348.28	.00	348.28
05-405-62421	242.81	.00	242.81
08-21010	.00	820.66-	820.66-
08-405-62101	41.59	.00	41.59
08-405-62110	760.00	.00	760.00
08-405-62114	19.07	.00	19.07
17-21010	.00	8.49-	8.49-
17-405-62520	8.49	.00	8.49
21-21010	.00	5,398.09-	5,398.09-
21-305-43701	4,529.00	.00	4,529.00
21-405-62050	142.37	.00	142.37
21-405-62150	106.25	.00	106.25
21-405-62441	258.94	.00	258.94
21-405-62530	187.27	.00	187.27
21-405-62560	174.26	.00	174.26

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
31-21010	.00	8,361.09-	8,361.09-
31-405-62050	294.91	.00	294.91
31-405-62441	188.82	.00	188.82
31-405-62530	252.08	.00	252.08
31-405-62560	166.95	.00	166.95
31-405-62700	7,458.33	.00	7,458.33
41-21010	.00	4,222.07-	4,222.07-
41-405-62740	4,222.07	.00	4,222.07
51-21010	.00	88,169.36-	88,169.36-
51-21130	658.35	.00	658.35
51-305-43701	268.59	.00	268.59
51-405-62050	61.98	.00	61.98
51-405-62200	100.27	.00	100.27
51-405-62201	1,370.82	.00	1,370.82
51-405-62210	184.44	.00	184.44
51-405-62800	831.96	.00	831.96
51-405-62810	253.44	.00	253.44
51-405-62820	57,679.00	.00	57,679.00
51-405-62821	5,817.00	.00	5,817.00
51-405-62860	495.00	.00	495.00
51-405-62900	1,294.56	.00	1,294.56
51-405-63700	10.24	.00	10.24
51-405-66001	1,183.68	.00	1,183.68
51-405-66002	109.93	.00	109.93
51-406-62050	15.50	.00	15.50
51-406-62200	100.27	.00	100.27
51-406-62201	985.00	.00	985.00
51-406-62210	163.48	.00	163.48
51-406-62780	491.62	.00	491.62
51-406-62820	10,023.00	.00	10,023.00
51-406-62821	1,011.00	.00	1,011.00
51-406-63700	10.23	.00	10.23
51-406-63771	3,098.75	.00	3,098.75
51-415-62009	1,951.25	.00	1,951.25
56-21010	.00	9,290.00-	9,290.00-
56-421-63941	8,940.00	.00	8,940.00
56-451-63941	350.00	.00	350.00
99-11031	45.00	.00	45.00
99-21010	.00	45.00-	45.00-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
Grand Totals:	132,117.23	132,117.23-	.00

Report Criteria:

Report type: GL detail

STAFF REPORT

Date Prepared: October 3, 2016

For City Council Meeting on: October 10, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder *KW*

APPROVED BY: Gordon Zimmerman *GZ*

SUBJECT: Noise Ordinance Waiver

SYNOPSIS: Kevin and Dawn Benson would like to have a waiver of Ordinance No. 364 regarding noise (see attached request).

CITY COUNCIL OPTIONS:

1. Allow waiver of noise until time requested.
2. Allow waiver of noise until another specified time.
3. Do not allow the waiver of the noise ordinance.

RECOMMENDATION: This private party is on a Saturday and in a residential neighborhood. In the past we have asked citizens in a residential neighborhood to inform their neighbors as a courtesy. The City has never received any complaints from noise ordinance waivers in the past.

Attachment:
Ordinance No. 364.

RECEIVED
SEP 27 2016

BY: K. Boben

Cascade Locks KOA
841 NE Forest Lane
Cascade Locks, OR 97014

September 20, 2016

Cascade Locks City Council

Dear Council Members,

We, the Cascade Locks KOA campground, would like to be granted for a noise variance for the night of Saturday, October 22, 2016. We are planning to host live music in conjunction with a disk golf tournament that will be based out of our park that weekend. This will be a private event and will not be open to the general public. We would be ending the music at 11:00pm.

Please feel free to contact me with any questions.

With Regards

Kevin Benson

Kevin Benson, owner

Cascade Locks KOA

ORDINANCE NO. 364

revised 03/22/04

AN ORDINANCE PROVIDING FOR NOISE CONTROL IN THE CITY OF CASCADE LOCKS, AND REPEALING ORDINANCE NO. 329.

WHEREAS, the City has relied in the past on the County Noise Ordinance to protect its citizens; and

WHEREAS, the current Ordinance is too general in some areas and noise abuses have occurred, which the city needs to control; and

WHEREAS, it is the intent of the City to adopt its own Ordinance to more effectively control noise abuses;

NOW, THEREFORE, THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON (the "City"), ORDAINS AS FOLLOWS:

SECTION 1. Definitions. For the purpose of the Noise Control Ordinance, the following definitions apply:

A. Audio or Visual Equipment: Includes, but is not limited to compact disc players, phonographs, radios, stereo systems, tape recorders, tape players, televisions, video cassette players, video cassette recorders, drums, and electrical instruments.

B. Noise Sensitive Property: Real property normally used for sleeping, or normally used as schools, churches, hospitals or public libraries. Property used in industrial or agricultural activity is not noise sensitive property unless it meets the above criteria in more than an incidental manner.

C. Peace Officer: Has the same meaning as that term is defined in ORS 161.015.

D. Plainly Audible Sound: Unambiguously communicated sound including:

1. spoken speech;
2. music; or
3. mechanical or electronic noise

E. Premises Open to the Public: Street, parking lot, or other premises open to the general public for the use of motor vehicles, whether the premises are publicly or privately owned and whether or not a fee is charged for the use of the premises.

F. Public Right-of-Way: The area between boundary lines of a street or other area dedicated to the public.

G. Residential Party: A party held in a place of residence, which is a building regularly or intermittently occupied by a person for a dwelling, lodging, or sleeping purposes, whether or not the resident is actually present.

H. Sound Producing Source: Anything that is capable of making sounds that can be measured by a sound level meter as provided in Section 3. "Sound producing source" includes, but is not limited to, the following:

1. air conditioning or heating units, heat pumps, refrigeration units (including those mounted on vehicles), and swimming pool or hot tub pumps;
2. air horns, bells, or sirens;

3. audio or visual equipment;
4. domestic tools, including compressors, combustion engines, generators, chain saws, electric drills, electric saws, hammers, lawn mowers, leaf/snow blowers, and similar tools;
5. loudspeakers or public address systems;
6. musical instruments
7. spoken speech;
8. vehicle engines or exhaust systems, other than regular traffic upon a highway, road or street;
9. Vehicle tires, when caused to squeal by excessive speed acceleration;
10. residential parties in a place of residence that are plainly audible to noise sensitive properties that are not the source of the party.

H. **Vehicle:** Any device in, upon, or by which any person, animal, or property is or may be transported or drawn upon the highway and includes vehicles that are propelled or powered by any means.

SECTION 2. General. Certain activities essential to the economic, social, political, educational, and technical advancements of the citizens of the City necessarily require the production of sound that may offend, disrupt, intrude, or otherwise create hardship among the citizenry. The time or manner of sound may constitute a hazard to the health, safety, welfare, and the quality of life of residents of the City. Generally the City will limit and regulate sound deemed to be harmful to the health, safety, welfare, and quality of life of the citizens of the City, and this Ordinance shall be liberally construed to effectuate that purpose.

SECTION 3. Acts Prohibited. No person may produce or permit to be produced, with a sound producing source, sound that:

- A. When measured at or within the boundary of noise sensitive property and where that noise sensitive property is not the source of the sound and the noise measurement:
 1. exceeds 50 dBA at any time between 9:00 PM and 7:00 AM the following day; or
 2. exceeds 60 dBA at any time between 7: AM and 9:00 PM the same day; or
 3. is plainly audible at any time between 7:00 AM and 9:00 PM the same day at a distance of at least 100 feet from the source of the sound; or
 4. is the result of any excavation or demolition conducted prior to 7:00 AM or after 7:00 PM. (refer to Section 4)
- B. Is plainly audible at any time between 10:00 PM and 7:00 AM the following day:
 1. within the boundaries of noise sensitive property that is not the source of the sound; or
 2. on a public right-of-way at a distance of at least 50 feet from the source of the sound.

SECTION 4. Permits for Potential Noise Control Violations. Permits may be issued by the Council or designee for acts prohibited by Section 3, to allow construction , excavation or demolition, or the use of sound amplifying devices to broadcast music, news, speeches, or entertainment provided that the Council or designee determines that the permitted sound will not unduly offend or disrupt the public peace or welfare. The permit shall clearly specify the permitted location(s), type of event, dates and hours of event, and the contact information for the responsible party. Failure to comply with the permit

provisions shall constitute a violation of this Ordinance. The permit shall be promptly revoked if the permittee fails to comply with all of its terms.

SECTION 5. Abatement of Noise.

A. Upon determination by the City Administrator, Chief of Police or their designee, or any peace officer, that a noise violation exists, personal notice shall be given to the person(s) responsible for or in control of the sound source creating the violation, to abate the noise immediately. When notification of a noise violation is issued, abatement of that violation must be time specific. Violation that can be corrected at the time of notification is given, shall be corrected upon receipt of the notice. When notice of a violation is given and abatement would require specialized equipment, sound proofing, professional services, etc., then a reasonable time to abate the noise shall be given.

B. Failure to abate the noise after personal notice is given will cause a citation to be issued to the person(s) responsible for or in control of the sound source creating the violation.

C. Failure to abate the noise after a citation has been issued may cause the sound source to be impounded. Impoundments must be reasonable and based on a reasonable belief that the sound source will likely be used to persist in causing additional or continued violations of the Noise Ordinance. Promptly, upon impoundment of a sound source, notice shall be given to all known persons with an interest in the impounded sound source and a hearing on the impoundment shall be scheduled before the Municipal Court Judge. If the Municipal Court Judge is satisfied that it is unlikely that further violation of this ordinance will be effectuated through use of the impounded sound source, the sound source will be returned to the owner following the hearing. If the Court is not satisfied, impoundment shall continue until a hearing on the noise violation, at which time the sound source shall be made available to the owner upon payment of the fee owed for impoundment.

If any sound source is not released to its owner on payment of impoundment fees, or as otherwise provided herein, the sound source may be forfeited to the City, at the discretion of the Municipal Court Judge, following notice and opportunity for a hearing.

D. The Court, upon a finding of Guilty, shall impose a fee for storage of an impounded sound source based on the total number of days the property was impounded at a rate of \$5.00 per day following the date scheduled for a hearing to contest the impoundment. Failure to pay for the storage and claim the property within 60 days after the Court ruling of Guilty, will cause the City to request the Municipal Court to forfeit said property, after notice and opportunity for a hearing. Notice of hearings shall be given to all known parties with interest in the impounded property so that they may appear and protest the forfeiture.

SECTION 6. Exceptions to Acts Prohibited under Section 3.

A. Sounds caused by organized athletic or other group activities, when such activities are conducted on property generally used for such purpose during authorized hours, such as stadiums, parks, schools, churches, and athletic fields. This exception shall not impair the City Administrator, Chief of Police or their designee, or any peace officer, the authority to declare such event or activity in violation of other laws, ordinances or regulations.

B. Sounds caused by emergency work, or by the ordinary and accepted use of emergency equipment, vehicles, and apparatus, regardless of whether such work is performed by public or private agency, or upon public or private property.

C. Sounds caused by bona fide use of emergency warning devices and alarm systems.

D. Sounds regulated by federal law, including, but not limited to, sounds caused by railroads, aircraft, or commercially licensed watercraft operations.

E. Sounds when performed under a permit issued by the appropriate governmental authorities and only between the times permitted.

F. Sounds caused by industrial, agricultural, or construction activities during the hours of 7:00 AM and 7:00 PM of the same day.

G. Sounds caused by regular vehicular traffic upon premises open to the public.

H. Sounds caused by domestic tools, excluding compressors, generators, and equipment used for the generation of electricity, between the hours of 7:00 AM and 7:00 PM of the same day.

I. Sounds which are not subject to regulation due to provisions of the constitution of the United States, or State of Oregon.

SECTION 7. Violation Penalties. A violation of the Noise Ordinance is a Class A infraction and shall be punished by a fine of not less than fifty dollars (\$50.00) and not more than five hundred dollars (\$500.00). Each day's violation of a provision of this Ordinance constitutes a separate offense, for which a separate penalty may be imposed.

SECTION 8. Repeal of Prior Ordinances. City of Cascade Locks Ordinance No. 329 and amendments thereto are hereby repealed.

SECTION 9. Separability. Should any section, subsection, paragraph, sentence, clause or phrase of this ordinance be declared invalid, such declaration shall not affect the validity of any other section, subsection, paragraph, sentence, clause, or phrase; and if this ordinance, or any portion thereof, should be held to be invalid on one ground but valid on another, it shall be construed that the valid ground is the one upon which said ordinance, or such portion thereof, was enacted.

SECTION 10. Emergency Clause. Inasmuch as this Ordinance is necessary for the immediate preservation of health, peace, and safety, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ADOPTED by the City Council this 22nd day of March, 2004.

APPROVED by the Mayor this 22nd day of March, 2004.

ATTEST:

Mayor

City Recorder

First Reading Approved: 03/08/04; Ayes 5; Nays 0.

Second Reading Approved: 03/22/04; Ayes 7; Nays 0.

CASCADE LOCKS STAFF REPORT

Date Prepared: October 5, 2016

For City Council Meeting on: October 10, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Contract Extension with David Griffin, Consulting Public Works Superintendent.

SYNOPSIS: Since 2011, the City of Cascade Locks has used the services of David Griffin as our Public Works Superintendent in order for the City to have the appropriate certifications for the services we provide. As Sheldon has earned the appropriate certifications, the City has shifted Mr. Griffin's role to a consulting engineering (PW Superintendent). We have greatly appreciated his work in the development of the Water Master Plan, the Wastewater Master Plan, the oversight of the engineering for the Water System Improvement Project, and the issue with the iron bacteria in the wells. He is a valuable resource for our street improvement contracts through the Small Cities Allotment program. This contract extension will provide the city the necessary access to this valuable asset.

CITY COUNCIL OPTIONS: Approve, modify, or reject the contract amendment.

RECOMMENDED MOTION: "I move to approve the contract amendment with Rockranch Enterprises."

FINANCIAL REVIEW: This amendment increases the per hour rate from \$45 to \$50. Because we utilize Mr. Griffin's services on an as needed basis, there is sufficient in the budget to cover this expense.

3. Except as modified by this Third Amendment to the Agreement, all other terms and conditions of the Agreement as amended by the First and Second Amendments remain unchanged.

CONSULTANT

CITY

David Griffin, President date
Rockranch Enterprises

Gordon Zimmerman date
City Administrator

STAFF REPORT

Date Prepared: 10/5/16

For City Council Meeting on: 10/10/16

TO: Honorable Mayor and City Council

PREPARED BY: Marianne Bump, Finance Officer

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1364 to authorize moving funds within the Capital Outlay category to build sleeping quarters with a shower in the bathroom in effort to increase volunteerism.

SYNOPSIS: Volunteerism in the EMS Department has seen a definite decline. Council feels that sleeping quarters could bring more volunteers from other areas that would be willing to volunteer some shifts if they had a place to stay.

CITY COUNCIL OPTIONS:

1. Approve Resolution No. 1364.
2. Establish other direction for staff to proceed
3. Take no action

RECOMMENDATION: The City Council, by motion, approves Resolution No. 1364 approving the building of sleeping quarters with a shower in the bathroom in the Fire Station, making appropriations and authorizing expenditures.

Legal Review and Opinion: N/A

Financial review and status: N/A

BACKGROUND INFORMATION: N/A

RESOLUTION NO. 1364

A RESOLUTION AUTHORIZING THE MOVING OF FUNDS WITHIN THE CAPITAL OUTLAY BUDGET IN THE EMS FUND FOR THE PURPOSE OF BUILDING SLEEPING QUARTERS IN THE FIRE STATION , MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.

WHEREAS, the Volunteerism for the EMS Department is in dire straits and Council feels that creating sleeping quarters with a shower in the bathroom in the Fire Station could bring more volunteers from other areas that would be willing to work a couple shifts if they had a place to stay; and

NOW THEREFORE THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Authorizing Budget Adjustment:

<u>FUND OR DEPT.</u>	<u>BUDGETED</u>	<u>ADJUSTMENTS</u>	<u>FINAL</u>
<u>EMS Fund-Capital Outlay</u>			
SCBA Tank Replacement	\$20,000	-\$10,000	\$10,000
Buildings & Improvement	\$10,000	+\$10,000	\$10,000

SECTION 2. Effective Date. This resolution shall become effective upon adoption by the City Council and approval by the Mayor.

SECTION 3. Expiration. This resolution shall remain in effect until completion and acceptance of the FY 16/17 audit.

ADOPTED by the City Council this 10th day of October 2016.

APPROVED by the Council President this 10th day of October, 2016.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

AGENDA ITEM NO: 7.b

CASCADE LOCKS STAFF REPORT

Date Prepared: October 4, 2016

For City Council Meeting on: October 10, 2016

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Presentation from Hood River County Community Development Director

SYNOPSIS: John Roberts, Hood River County Community Development Director, wants to introduce the RARE intern who is working on the County Energy Plan. Please see the attached information.

CITY COUNCIL OPTIONS: Council discussion only.

RECOMMENDED MOTION: None needed.

FINANCIAL REVIEW: The City has committed \$2,000 to this effort.

September 27, 2016

Press Release - FOR IMMEDIATE RELEASE

From: John Roberts, Hood River County Community Development Director

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The Gorge Gets Serious About Energy Planning

Hood River Welcomes RARE AmeriCorps Volunteer to Spearhead County Energy Plan

HOOD RIVER, OR., September 12, 2016 -- In an effort to fulfill community-wide goals towards energy responsibility, the Hood River community proudly welcomed Marla Harvey as its new Energy & Sustainability Coordinator this month. Marla will work with the cities and ports of Hood River and Cascade Locks, and the County, along with the Energy Trust of Oregon and other local nonprofits to coordinate the Gorge's many sustainability efforts into a comprehensive vision and energy action plan.

Marla's presence in the County is the result of the hard work and forward thinking of many in the community. Her position is funded by the Cities and the Ports of Hood River and Cascade Locks, the County and Energy Trust of Oregon, in addition to matching funds from the RARE AmeriCorps program.

As noted by the County's Planning Director, John Roberts, "Communities have come to realize addressing renewable energy installations, energy efficiency and climate change needs to be grassroots-based to be effective. The opportunity to create an energy action plan to meet local needs presents a great opportunity to galvanize efforts already in motion. It will also be great to identify realistic initiatives and priorities to pursue for a diversity of stakeholders."

One primary goal of Marla's work in the Gorge is the completion of an energy action plan, a far reaching document that will guide Hood River County and the greater Gorge area in meeting strategic emissions reduction goals. While there are ideas on the table, what this document will ultimately become depends entirely on its development over the next 11 months.

"What we really want is for the needs and desires of the community to be first and foremost," said new Energy & Sustainability Coordinator Marla Harvey. "It's not going to have an impact unless it's integrated into community priorities."

Marla received her bachelor's in environmental studies-politics at Whitman College in May of this year. She's completed internships with the state-renowned non-profit, Wallowa Resources, and a California chapter of the American Solar Energy Society. Her passion for grassroots-style renewable energy brought her to the RARE program, and eventually Hood River.

"Hood River was my first choice for placements. I felt the Gorge had so much energy and buzz around renewables and climate-responsive action, it was where I wanted to be," says Marla. "This community is already being progressive. With some intentional planning and coordination, I believe Hood River could be a regional leader in shaping our energy future. I'm really grateful to get to be a part of that."

Marla begins her 11-month stint in Hood River this month. While her office is in the County Administration Building, Marla will be working throughout the community. She is seeking participants

for the County Energy Plan Steering committee, a body that will meet once a month to help guide the development of the plan. Interested participants are encouraged to reach out to Marla at marla.harvey@co.hood-river.or.us.

About RARE

RARE is an AmeriCorps program administered through the University of Oregon's Community Service Center. RARE AmeriCorps has been supported over the years by grants from the Corporation for National & Community Service (AmeriCorps), The Ford Family Foundation, the University of Oregon, the Oregon Food Bank, the Federal Emergency Management Agency, the Oregon Department of Transportation, and other agencies. In addition, each participating community provides \$22,000 of approximately \$29,600 needed to place, train, and support a full-time RARE member.

Contact:

Marla Harvey, Energy & Sustainability Coordinator
marla.harvey@co.hood-river.or.us
(541) 387-6879

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 September 2016

Case Numbers associated with Cascade Locks				Call Breakdown
Case #	Date	Officer	Classification	
S160838	09/01/16	14	Theft	10 Alarms
S160843	09/02/16	20	Welfare check	1 Animal Control
S160859	09/08/16	14	Prowler	3 Assault
S160858	09/08/16	14	Hit & Run	0 Burglary
S160863	09/09/16	14	Assault	2 Civil Issue
S160865	09/10/16	14	MVC	4 Disturbance / Nuisance
S160873	09/14/16	14	Sex offense	2 Domestic Situation
S160883	09/16/16	14	Follow-up	1 Drug Activity
S160892	09/19/16	27	Juvenile	4 Harassment
S160894	09/19/16	12	Animal control	1 Hit & Run
S160899	09/21/16	14	Welfare check	5 Juvenile Problem - MIP, Missing, etc.
S160902	09/21/16	12	Stolen vehicle	1 Marine
S160906	09/22/16	14	Disturbance	1 Mental / Suicide
S160926	09/27/16	15	Marine	0 Missing Person
S160924	09/27/16	18	Search & Rescue	10 MVC / Traffic Complaint / Assist
S160929	09/28/16	14	Office initiated	0 Order Violation - Restraining, No Contact, etc.
				0 Property - Lost/Found
				8 Paper Service & Attempts
				12 Request for Assistance / 911 Hangups/Welfare
				0 Robbery
				2 Sex Crimes / Rape
				0 Subject Stop
				13 Suspicious Activity / Prowler / UEMV
				6 Theft (inc SV/UUMV)
				16 Traffic Stops
				7 Trespass / Unwanted Subject
				0 Unattended Deaths
				1 Vandalism
				0 Warrant Service & Attempts
				0 Weapons / Shots Fired
Total	16			

Total Number of Cascade Locks patrols **63**
 Total Calls for Service **160**
(includes followup, OFCR initiated, agency assist, SAR, etc.)
 Hours worked by Deputy Harvey *126.91*
 Hours worked by other personnel *57.88*

110 Total


 Brian Rockett, Chief Deputy

