

**Action Minutes
City Council
October 13, 2025**

1. Prepared Food and Beverage Tax. Mayor Wood called the work session to order at 6:30 PM. CM's Bump, Keilman, Happy, Keller, Pruitt, and Seeger (Zoom) were present. Also present were City Administrator Jordon Bennett, Finance Clerk Alanna Womack and Fire Chief John Logan.

1. Call to Order/Pledge of Allegiance/Roll Call. Mayor Wood called the regular meeting to order at 7:02 PM. CM's Bump, Keilman, Happy, Keller, Pruitt, and Seeger were present. Also present were City Administrator Jordon Bennett, City Attorney Ruben Cleaveland, Finance Clerk Alanna Womack, Fire Chief John Logan, Finance Director Chantia Clarke (Zoom), JoAnn Wittenberg, and Marva Janik.

2. Additions or Amendments to the Agenda. None.

3. Adoption of Consent Agenda.

a. Approval of Action Minutes of September 22, 2025.

b. Ratification of the Bills in the Amount of \$118,020.38.

Motion: CM Pruitt moved, seconded by CM Happy, to approve the Consent Agenda. The motion passed with CM's Bump, Keilman, Happy, Keller, Pruitt, Seeger, and Mayor Wood voting in favor.

4. Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community. JoAnne Wittenberg and Marva Janik spoke before Council.

5. Public Hearings. None.

6. Action Items:

a. Performance Review of City Administrator. Motion: CM Happy moved, seconded by CM Pruitt, to take feedback from this discussion and collaboratively turn into a work plan for City Administrator Bennett. The motion passed with CM's Bump, Keilman, Happy, Keller, Pruitt, Seeger, and Mayor Wood voting in favor. CM Happy amended his motion to have City Administrator Bennett prepare his own work plan after hearing the discussion from Council and have City Attorney Cleaveland review and have that work plan brought back to City Council for review and approval. CM Pruitt agreed to the amendment.

b. Adopt Ordinance No. 467 – Amend Article III of the CDC. Motion: CM Pruitt moved, seconded by CM Seeger, to approve Ordinance No. 467. CM Pruitt rescinded her motion.

c. Tourism Committee Support. Motion: CM Pruitt moved to approve a joint work session. CM Pruitt amended her motion to extend the current staff contract for six months and the Tourism Committee prepare an RFP. CM Happy seconded the motion. The motion passed with CM's Bump, Keilman, Happy, Keller, Pruitt, Seeger, and Mayor Wood voting in favor.

d. Approve Recruitment of Utilities Director. Motion: CM Happy moved, seconded by CM Keller, to approve recruitment of Utilities Director. The motion passed favorably by CM's Keilman, Happy, Keller, and Seeger voting in favor. CM's Bump, Pruitt, and Mayor Wood opposed the motion.

7. Reports and Presentations.

a. Committee Reports – None

b. August Finance Report – Director Clarke

c. Audit Status

d. City Administrator Bennett Report

8. Mayor and City Council Comments.

9. Executive Session. ORS 192.660 (2)(a) Employment of specific public officers, employees and agents and under limited circumstances.

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CM's Bump, Keilman, Happy, Keller, Pruitt, Seeger, and Mayor Wood were present. Also present was City Administrator Jordon Bennett.

10. Adjournment. Motion: CM Pruitt moved, seconded by CM Happy, to extend the Regular Meeting past 10:00 PM. The motion passed with CM's Bump, Keilman, Happy, Pruitt, Seeger, and Mayor Wood voting in favor. CM Keller opposed the motion.

Mayor Wood returned to Regular Session. **Motion:** CM Pruitt moved, seconded by CM Happy, to hire staff's recommendation for the Working Forman position. CM Seeger explained that direction only was needed and not a vote. A vote was not taken.

Motion: CM Pruitt moved, seconded by CM Happy, to adjourn the Regular Meeting. The motion passed with CM's Bump, Keilman, Happy, Keller, Pruitt, Seeger, and Mayor Wood voting in favor.

**Prepared by
Kathy Woosley
Administrative Services Director**

APPROVED:

Brenda Wood, Mayor