
MEETING NOTICE AND AGENDA

JOINT WORK GROUP ON ECONOMIC DEVELOPMENT

Thursday October 25, 2012

7:00 PM

City Hall

Purpose: To facilitate the creation of local jobs and community economic development

AGENDA

1. Welcome and Self-Introductions

- a. Approval of minutes of September 27 meeting..

2. Appearance of Interested Citizens and the public

3. Presentation of Nestle Economic Impact Report by Bruce Sorte

Bruce Sorte will be present to deliver his final report on the economic impact of the proposed Nestle plant in Cascade Locks. Copies of the final report will be distributed at the meeting.

4. Presentation by ODOT regarding grant opportunities for WaNaPa Street

There is the potential for the City to own and maintain WaNaPa Street. Kristen Stallman of ODOT will be present to share the grant options and some of the Costs as well as to explain the idea to JWGED.

Staff has prepared a list of possible benefits and requirements that would make the deal look better for the community.

5. Progress report on efforts to work with the Gorge Commission to enhance economic development.

A draft list of potential ideas has been prepared and will be reviewed with the JWGED. Mayor Masters will also report on the meeting with the Gorge Commission and the results of that effort.

6. Status report on proposed meeting with the Governor

A small group of elected officials met following the last JWGED meeting and a preliminary draft list of requests has been prepared. That list will be reviewed with the group and the status of the potential meeting with the Governor reported.

7. Status report on Nestle Due diligence efforts

- a. Water hydrology report
- b. Other actions

8. Progress reports on issues affecting economic development.

- a. Downtown Revitalization-Tom Owens
- b. City water master plan update-Paul
- c. City waste water treatment system plan update-Paul
- d. City electric rate study-Paul
- e. City efforts to partner with City of Portland-Paul
- f. RARE event planning activities-Rebecca and Kayla
- g. Status of efforts to make the city development code more friendly to economic development and job creation.-Paul

9. Other Matters

- a. **Setting the next meeting of the JWGED (Thanksgiving Holiday)**

10. Adjournment

1. Welcome and Self-Introductions

- a. Approval of minutes of August 23 meeting.

Port President Jess Groves opened the meeting at 7:00 PM. Port Commissioner Brenda Cramblett, City Council Members Randy Holmstrom and Mark Storm were present. Sitting in for Mayor Lance Masters was City Councilor Jeff Helfrich. Also present were Interim City Administrator Paul Koch, Port General Manager Chuck Daughtry, City Recorder Kathy Woosley, Port Economic Development Manager Gary Raines, Port Interim Marketing and Development Manager Holly Howell, City Rare Participant Rebecca Sergeant, Tourism Chair Kayla Carron, Gyda Haight, Dave Palais, Joeinne Caldwell, Katelin Stuart, Joe Shelly, and Steve Gast.

Motion: CM Helfrich moved, seconded by CM Storm, to approve the August 23, 2012 meeting minutes. The motion was passed unanimously.

2. Appearance of Interested Citizens and the public. None.

3. Progress report on efforts to work with the Gorge Commission to enhance economic development and partner with the Commission to enhance ED. Mayor Masters.

ICA Koch spoke regarding the Gorge Commission and the original scenic area legislation and the two state compact. He said the City of Cascade Locks could contract with Stevenson, Washington for ambulance services and sewage could be hauled to Cascade Locks without interference from other agencies. He said the three Mayors of the neighboring cities will be meeting with the Gorge Commission to discuss the efficiencies and effectiveness for partnering on issues facing each community. ICA Koch said the Gorge Commission is willing to partner with the three communities.

4. Presentation by Gary Rains regarding his work and efforts dealing with economic development.-J. Groves.

Mr. Raines said he started work at the Port on August 13th. He had a short power point presentation on Double Cross 2012 held at the Port Industrial Property stating there were 1000 people here with 860 registrants for the race. He said local businesses need to be contacted and Cascade Locks should reach out to make this event an even bigger success. Other events were mentioned to add to the opportunity of making events successful.

Mrs. Caldwell mentioned that the Double Cross 2012 had a professional organizer and they should be contacted to see what is needed or wanted to make the event better. Mr. Raines said he is working on that. He spoke of additional activities for the event if they come back to Cascade Locks next year.

Mr. Raines said in a short amount of time the Port managed to put together a bag with information on Cascade Locks with Nestlé providing bottled water, fruit from Hood

River, City of Cascade Locks tourism brochures, Columbia Gorge Sternwheeler post card, etc.

5. Status report on all activities dealing with the due diligence for the Nestle project.

a. City water system Hydrology Report Status. ICA Koch said the hydrology report is underway and should be complete in 60 days.

b. Status report on the Fact Based Education Effort. Tourism Chair Carron said corrections had been made to the "GET THE FACTS" document. The group reviewed and made changes to the second paragraph on the last page to read, "Mid-Columbia Economic Development District (MCEDD) is being sought to be retained by the City and Port of Cascade Locks to evaluate similar agreements between water bottling companies and municipalities across the country. The JWGED also wanted to include a quote directly from ODFW for the second page of the document under the section, **We are not losing our water rights.**

c. Review and funding recommendations regarding the MCEDD Study related to the Nestle Project. PGM Daughtry explained that this has been recommended as an outside third party review. CM Holmstrom said he thought the scope of work was going to include a review of questions and processes other cities used as part of their due diligence when considering Nestlé developing a bottling plant. PGM Daughtry said the scope of work has already been identified but an addition to the scope of work or another contract could be brought before the City and the Port for further discussion.

Motion: CM Helfrich moved, seconded by CM Storm, to propose a recommendation to the City and Port to move forward with approval for funding for the MCEDD contract. The motion passed unanimously.

Motion: CM Helfrich moved, seconded by CM Holmstrom, to propose moving forward with changes as mentioned to the "GET THE FACTS" document. The motion was passed unanimously.

6. Progress reports on issues affecting economic development.

a. Downtown Revitalization. Tourism Chair Carron and Joeinne Caldwell gave a report on the Downtown Revitalization Committee work.

CM Helfrich asked to move to agenda item 6. e. City efforts to partner with City of Portland. ICA Koch said there has been conversation about leveraging partnerships. He presented the JWGED a Proposed Strategy with a recommendation to adopt.

CM Helfrich spoke to working with the City of Portland, Gresham, and Troutdale to enhance relationships. He said Commissioner Saltzman has agreed to share in a symposium on Economic Development for rural communities here in Cascade Locks.

Motion: CM Holmstrom moved, seconded by CM Storm, to adopt the Proposed Strategy. The motion was passed unanimously.

- b. City water master plan update. ICA Koch said the water master plan update is moving forward.
 - c. City waste water treatment system plan update. ICA Koch said the City is negotiating a contract with Tenneson Engineering.
 - d. City electric rate study. ICA Koch said this work is underway.
 - e. City efforts to partner with City of Portland. This was discussed earlier in the meeting.
7. **Other matters.** City Rare Participant Sergeant reported on using Google Calendar and creating a community calendar that each entity could post to. She said this would save time of several different people making different calendars.

PGM Daughtry said the report is due tomorrow on the evaluation of the old fire hall building. He said he is working with the Brigham's to figure out the fees for starting the building process. PGM Daughtry said there is going to be a planning meeting scheduled for a sailing symposium. He spoke about funding for Port's for Economic Development purposes through the Oregon Port Association.

8. **Adjournment.** PP Groves adjourned the meeting. The meeting was adjourned at 9:09 PM.

Prepared by
Kathy Woosley, City Recorder

APPROVED:

Jess Groves, Port President