

**JOINT (CITY/PORT) WORK GROUP FOR ECONOMIC DEVELOPMENT**

**Meeting Notice and Agenda  
Wednesday, November 19, 2014  
7:00 PM  
City Hall Council Chambers**

1. Call To Order/Pledge of Allegiance.
2. Welcome and Self-Introductions.
3. Adoption of meeting minutes of October 23, 2014.
4. Citizen Input.
5. Other Matters:
  - a. Introduce Port's Recreation Coordinator and Work Plan.
  - b. Update on City economic development efforts.
  - c. Update on Port economic development efforts.
6. Next Meeting: Discuss meeting date for December meeting. City Council Chambers is not available on the 18<sup>th</sup> and the following Thursday is Christmas Day.
7. Adjournment.

**The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.**

1. **Call to Order/Pledge of Allegiance.** The JWGED was called to order by Port President Groves at 7:03 PM. Members present: Mayor Cramblett, Port Commissioner Cramblett, Commission President Groves, Gary Munkhoff, PIGM Paul Koch, Port Secretary Sally Moore, and Robert Weinman with Mount Hood Community College (MHCC).
2. **Welcomes and Self-Introductions**
3. **Adoption of meeting minutes September 25, 2014**  
**Motion:** Mayor Cramblett moved, seconded by PC Cramblett to approve the September 25, 2014 minutes. Motion passed unanimously.
4. **Citizen Input:** None
5. **Other Matters:**
  - a. **Energy Task Force Report.** PIGM Koch informed the Committee he received a call today from Pac-West Global. The Energy Task Force has been waiting for their engineer to come out and go to Moro to review their equipment. An analysis has been done on the specs and the pictures. They will most likely travel to Moro in Mid-November. The Eco-Auger will be going into the Locks this week for about 90 days to test and generate electricity. After a brief discussion, PP Groves asked that the Eco-Auger team be invited to a JWGED meeting to give an update.
  - b. **Port Report on Recreation Coordinator.** PIGM Koch reported that interviews are finished and a candidate has been selected. They will be offered the position after they pass the drug test.
  - c. **Update on City economic developments** Mayor Cramblett reported at the most recent City Council Meeting there were first readings on ordinances for passing a resolution establishing a rate for large water users. This would only include large water users of over 250,000 gallons per month. The approved resolution would allow for negotiations on a case by case basis on water and sewer costs. The resolution would not change the rate for other water users. BKI, a power contractor did a \$44,000 study of grid within CL with recommendations for a potential substation to keep up with growth of the Business Park. They will give CL a presentation on that study Monday night. CL has not heard from the USDA Rural Utility Services regarding their application for the new water system. PP Groves stated he, Mayor Cramblett and PIGM Koch will meet Wednesday with Senator Wyden staff member, Wayne Kenny to discuss steps involved to eliminate or reduce train whistles. PP Groves stated at the Action Team meeting it was announced Stevenson is working with the Railroad on reducing the train whistle noise.
  - d. **Update on Port economic development affairs** PIGM Koch stated the Port Commission adopted a financial strategy to self-fund the improvements in the Business Park, instead of taking out loans. The infrastructure is moving forward and Jim Bussard, Port Engineer has presented a timeline to the Port. Bio swales instead of storm sewers will be installed. There was a short discussion regarding options for the storm sewer system at the Business Park. Bear Mountain has moved their sawdust onto their property. There are ongoing negotiations with the Puff Factory, and the Port is getting close to a Letter of Intent. Don Mann, Interim Economic Development Manager at the Port, has had numerous calls and has been showing property in the Park. The Final draft 10 Year BOG Plan is finished. This will be reviewed by the Port Commission on November 6, 2014. One Gorge, formerly known as The Five Ports Coalition, an advocacy group has been formed to help with economic development in the Scenic Area, The Port's lobbyist notified the Port, there is a new federal program to figure out how to take advantage of the funding available for bridge replacement and repair in

the Scenic Area. Gary Munkhoff discussed the trucks going down Forest Lane and possible different options for routing them. The group discussed this issue briefly. Since the Port Commission meeting is November 20, 2014, there was a consensus to move the JWGED meeting November 19, 2014.

**e. Discussion regarding addition of members** PIGM Koch stated there will be two new members of JWGED. Robert Weinman with MHCC, and Karen Joplin, Hood River County Commissioner, for District One. He stated there is a need for more community members. PP Groves suggested adding a business person.

**6. Next Meeting: Wednesday November 19, 2014**

**7. Adjournment:** PP Groves adjourned the meeting at 8:20pm

Prepared by  
Sally Moore Port of Cascade Locks

APPROVED:

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Jess Groves, Port President