

CASCADE LOCKS STAFF REPORT

Date Prepared: October 9, 2025

For City Council Meeting on: October 13, 2025

TO: Honorable Mayor and City Council

PREPARED BY: Chantia Clarke, Finance Director and Jordon Bennett, City Administrator

SUBJECT: Audit Status

CITY STRATEGIC GOALS:

- Downtown Revitalization
- Communication Enhancement
- Code Improvements
- Public Services
- Affordable/Workforce Housing

SYNOPSIS: The audit tracker is prepared and updated for council to stay abreast of the progress that we are making getting audits up to date. The first is a high-level review of dates/timelines and the second chart is a timeline for specific items/tasks for the near future. Updates will be made as each phase is completed.

Audit FY	Original Due Date	Proposed Start Date	Proposed Completion Date
22-23	12/31/2023	12/17/2024	5/30/2025 6/27/2025 8/22/2025 11/28/2025
23-24	12/31/2024	6/1/2025 7/1/2025 9/1/2025 12/1/2025	TBD

Fiscal Year	Phase	Scheduled Completion	Actual completion
22-23	Post Field work selections completed		8-Oct-25
22-23	Report issued	28-Nov-25	
23-24	PBC List issued	6-Oct-25	
23-24	PBC List divided	1-Dec-25	
23-24	PBC List items uploaded to Auditors	29-Jan-25	
23-24	Auditors schedule field work		
23-24	Post Field work selections sent		
23-24	Post Field work selections completed		

CITY COUNCIL OPTIONS: Discussion Only

RECOMMENDED MOTION: N/A