



City Administrator Report to the City Council - Addition Monday, August 25, 2025

July 2025 Financial Report

As we start a new fiscal year, staff are committed to providing monthly reports in a timely manner to council. This report will look different from past as we try to present in a more non-financial expert format. We are open to feedback to provide council with the information they need/want without overwhelming council. Quarterly and end of year reports will be in more detail with narratives. The monthly reports in between will be one page at a very high level similar to the last page of this report. The July 2025 report is attached.

COVID Funds and Treasury Reporting

Council may have gotten notification regarding past due reporting on the expenditure of COVID funds and the possibility of having to return the funds. This has become top priority for myself and Finance Director Clarke. We have meetings set up with the necessary folks and working to get access to the treasury portal. Once a solid understanding of what needs to be done and a path forward council will be informed. Communications regarding the reports and timelines from the State and US Treasury were not reaching city staff.

Submitted by,

Jordon Bennett

Jordon Bennett
City Administrator

MONTHLY FINANCIAL REPORT

City of Cascade Locks.



CHANTIA CLARKE

(Director of Finance)

cclarke@cascade-locks.or.us

S U M M A R Y

The budget for fY26 of \$16,445,668 was approved by Council in June 2025. We are a month into the Fiscal Year (FY). The first month of has been a busy one for the City of Cascade Locks. One of the finance team's goals is to provide up to date, clean data to Our strategic initiatives to council in a timely manner. We acknowledge this a new style of presenting monthly data. This process will be improved upon over time to meet council's needs.

This report provides an overview of our budget for FY26 and spendings so far recorded in the month in July. Please keep in mind these are unaudited numbers and with the month not completely closed adjustments may get made and if so, will be reflected in future reports.



Q 1

H I G H L I G H T S

Revenue: Budgeted at \$16,445,668

on July 16, 2025, we were notified by the State of Oregon “the project submitted by the City of Cascade Locks was one of 22 selected to be funded. ODOT received 69 applications requesting a total of \$15,885,070; with funding limited to \$5,204,628 it made for a very competitive selection process. The SCA award amount for your project is \$243,670.” This will result in revenue being added and the budget being amended in the coming months.

Expenditure: Budgeted at \$16,445,688

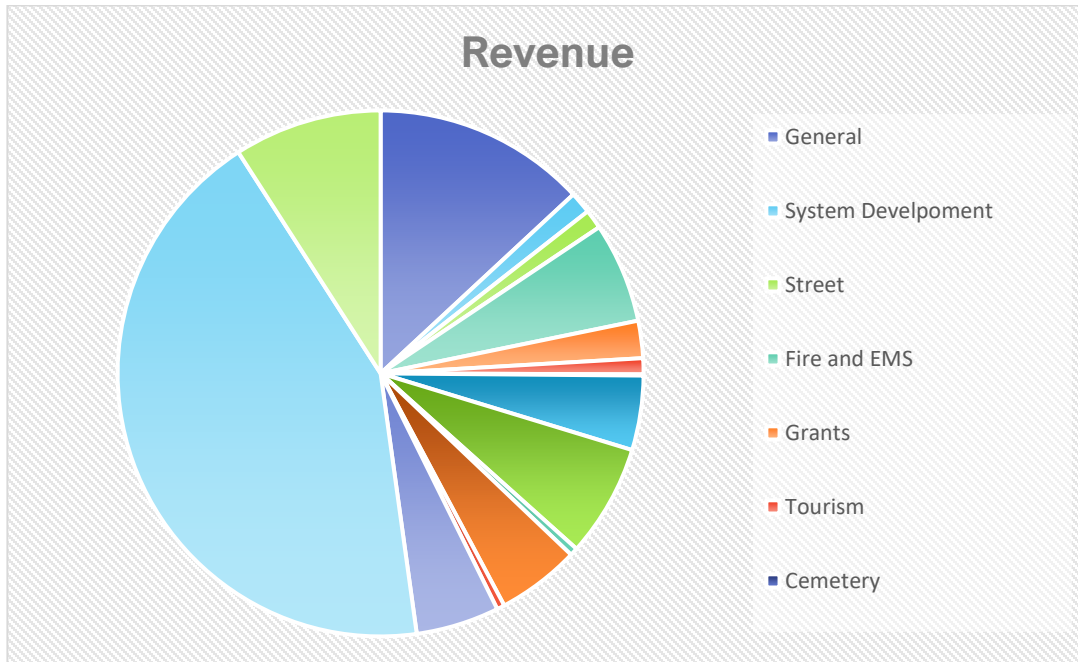
With CPI and other factors at play a close eye is being kept of spendings. As the FY gets on the way amendments will need to be made. I propose a budget amendment in the coming months to re-align current projections.

To look out for:

Caselle is our current ERP of record. It is NOT an intuitive software. It is extremely manually intensive, and platforms do NOT communicate effectively. I suggest exploring other software options that will better fit the city’s current needs. Again, this takes us back to looking at our budget and if and/or when it will be able to handle this change.

"If you can't fly, then run; if you can't run, then walk; if you can't walk, then crawl, but whatever you do, you have to keep moving forward."

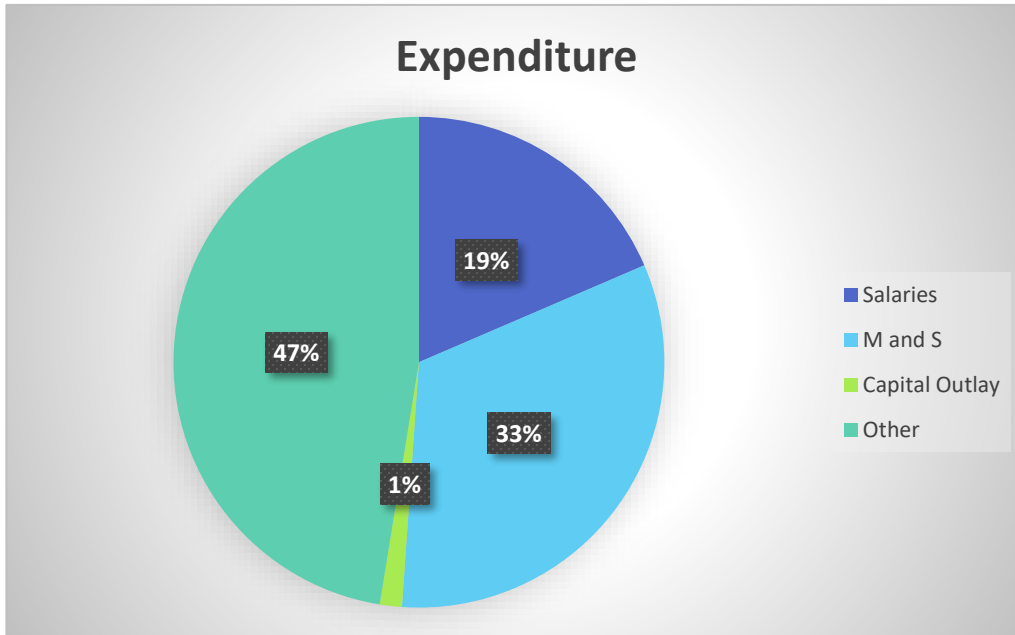
REVENUE



Revenue: Budgeted at \$16,445,668

As of the creation of this report, revenue projections seem to be on target. There haven't been any incidents that give us reasons to doubt target is not achievable. This will be updated if amendments are made throughout FY.

EXPENDITURES



Expenditure: Budgeted at \$16,445,688

With CPI and other factors at play a close eye is being kept of spendings. As the FY gets on the way amendments will need to be made. I propose a budget amendment in the coming months to re-align current projections.

Revenue & Spending Year to date (YTD)

	Budget	Actuals
Revenue	\$ 16,445,668.42	
General	\$ 2,152,746.05	\$ 179,395.50
System Development	\$ 221,044.00	\$ 18,420.33
Street	\$ 194,500.00	\$ 16,208.33
Fire and EMS	\$ 1,014,042.48	\$ 84,503.54
Grants	\$ 377,116.00	\$ 35,000.00
Tourism	\$ 161,650.00	0
Cemetery	\$ 11,950.00	0
Water	\$ 752,576.00	\$ 62,714.67
Water System Improvement	\$ 1,137,368.00	\$ 94,780.67
Corrosion Control	\$ 79,733.00	\$ 6,644.42
Sewer	\$ 838,842.79	\$ 69,903.57
Sewer Bond	\$ 78,112.00	\$ 6,509.33
Wastewater System Improvement	\$ 841,689.00	\$ 70,140.75
Electric	\$ 7,088,462.00	\$ 590,705.17
Capital Reserve	\$ 1,495,837.10	\$ 124,653.09

	Budget	Actuals
Expenditure	\$ 16,445,668.42	
Salaries	\$ 3,048,754.03	\$ 254,062.84
M and S	\$ 5,355,151.37	\$ 446,262.61
Capital Outlay	\$ 239,800.00	0
Other	\$ 7,801,963.02	\$ 356,077.00