

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, April 13, 2020, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of Minutes from March 30, 2020.**
 - b. **Ratification of the Bills in the Amount of \$154,143.31.**
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b.
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7PM. Present were CM Bruce Fitzpatrick and Mayor Tom Cramblett. Present via phone were CM's Richard Randall, Bobby Walker, Sara Patrick and Julie Armstrong. CM Glenda Groves was excused. Also present were CA Gordon Zimmerman, Camera Operator Marianne Bump and Deputy Recorder Marilyn Place.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of Minutes of February 24, 2020.**
 - b. **Approval of Joint (Port/City/Museum) Meeting Minutes of March 11, 2020.**
 - c. **Ratification of the Bills in the Amount of \$586,469.07. Motion:** CM Fitzpatrick moved to approve the Consent Agenda, seconded by CM Walker. The motion passed unanimously by CM's Armstrong, Fitzpatrick, Patrick, Randall, Walker and Mayor Cramblett.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.** CA Zimmerman said Matt Kelly applied for the vacant Tourism Committee position and Nancy Renault applied for the vacant Architectural Review Committee position. Mayor Cramblett appointed Mr. Kelly to Tourism Committee and Ms. Renault to Architectural Review Committee. There was consensus of Council for the appointments.
 - b. **Approve Resolution No. 1429 Declaring a State of Emergency.** CA Zimmerman said this resolution is a confirmation for the State of Emergency and will allow Cascade Locks to meet the eligibility requirements for emergency FEMA funding during the pandemic should the need arise. He said City Hall has been closed for two weeks and he's purposing it remained closed until Friday, May 1, 2020. He said Council meetings will remain as scheduled with the option to cancel with the Mayor's approval if there are no agenda items to be discussed or voted on. **Motion:** CM Walker moved to approve Resolution No. 1429, seconded by CM Randall. The motion passed unanimously by CM's Armstrong, Fitzpatrick, Patrick, Randall, Walker and Mayor Cramblett.
 - c. **Approve New Copier Lease. Motion:** CM Fitzpatrick moved to approve the lease for a new copier award the maintenance contract to Solutions YES, seconded by CM Walker. The motion passed unanimously by CM's Armstrong, Fitzpatrick, Patrick, Randall, Walker and Mayor Cramblett.
 - d. **Approve Archeological Cultural Resource Contract.** CA Zimmerman said part of the requirements for the Economic Development Administration (EDA) Electric Utility Project Grant is to have a Cultural Resource Survey done to protect any archeological issues uncovered during the project. He said the City sent out thirteen applications and received three back. CA Zimmerman said he proposes the City award the contract for \$9683 to Anderson Perry and Associates for the Cultural Resource Survey. He said the City can pay for it out of the current funding and progress to the legal review phase which makes the City eligible for the Electrical System Hardening Grant from the EDA. **Motion:** CM Fitzpatrick moved to approve awarding the Archeological Cultural Resource Contract to Anderson Perry and Associates, seconded by CM Walker. The motion passed unanimously by CM's Armstrong, Fitzpatrick, Patrick, Randall, Walker and Mayor Cramblett.

CA Zimmerman said on a related note, he signed an application for a Cultural Resource Survey with Oregon Department of Transportation that day. He said ODOT needs to raise the bridge that crosses I-84 on Forest Lane six to eight inches to bring it into compliance with state regulations. He said the bridge will be closed and not assessable at all for up to nine months while the work to raise it is being done.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.

7. **Reports and Presentations.**

a. **City Committees.** None.

b. **City Administrator Zimmerman Report.** CA Zimmerman said the grant for the ADA ramps has been approved by ODOT. He said Corpac Construction Company from Portland won the bid which came in at \$1,168,032.50. He said ODOT's maintenance fund will be used to pave Wa Na Pa from the Bridge of the Gods to Forest Lane. Mayor Cramblett asked if the timing for the project is still the same. CA Zimmerman said the project is still on track for its start date.

CA Zimmerman reminded Council to fill out their Statement of Economic Interest by April 15.

CA Zimmerman said the U.S. Forest Service has closed all Federal lands in the National Scenic Area to visitors. He said that means all the trails and state parks have been closed to recreationists and hopefully that will decrease the amount of traffic coming to Cascade Locks during the Stay Home Stay Safe order.

CA Zimmerman said in the interim of City Hall being closed you can pay your utility bill three ways. He said you can mail it in, you can drop it in the drop box or you can pay it on line.

CA Zimmerman said the five big things people must do during the pandemic are:

1. Wash your hand thoroughly and frequently
2. Practice Social Distancing, staying more than six feet from those around you
3. Stay home if you're sick
4. Cover coughs and sneezes
5. Clean and disinfect frequently touched surfaces every day

8. **Mayor and City Council Comments.** CM Walker said we can't rely on the population 100% to follow the instructions for the Stay Home Stay Safe order. He said be smart and use common sense and we'll get through this.

CM Armstrong said there is good communication in the City about what's going on and she wanted to reassure everyone that everything is going to be ok. She said she is sorry for those who had to deal with the sewage situation when stuff was flushed that should not have been.

CM Patrick said we live in a small community and it's scary for us to have tourists here during the pandemic even though our businesses rely on them. She said she hopes that as many people that can get out support the local businesses.

CM Randall said everyone stay home and play it safe. He said use the opportunity to build a garden, read a book and spend time with family. He said if you know of anyone who can't get out for supplies maybe make contact with them to see if they need any food or supplies.

Mayor Cramblett said on behalf of CM Groves he extends his appreciation to staff. He said he thinks the citizens of Cascade Locks are doing well. He said Hood River County only has two cases of Covid 19 right now. He said everyone is doing things to create separation. He said the East Wind Drive In had an issue but the owner was able to work it out and closed his walk up window and is only keep the drive up window open.

Mayor Cramblett wanted to thank Thunder Island Brewery for stepping up and providing lunches to the school kids during Spring Break. He said the Food Bank process has changed during the pandemic so be

patient with it because it's a little slower now. He said the recipients have to remain in their cars and let the Food Bank volunteers load the food for them.

9. Other matters. None.

10. Executive Session as may be required. None.

11. Adjournment. Motion: CM Fitzpatrick moved to adjourn, seconded by CM Walker. The motion passed unanimously by CM Armstrong, Fitzpatrick, Patrick, Randall, Walker and Mayor Cramblett. The meeting adjourned at 7:30PM.

Prepared by,
Deputy Recorder, Marilyn Place

APPROVED:

Mayor Tom Cramblett

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
3/27/2020	Payroll	\$ 57,661.96
3/30/2020	AP	\$ 35,874.82
4/3/2020	AP	\$ 20,852.16
4/10/2020	Payroll	\$ 39,754.37

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GRAND TOTAL \$ 154,143.31

APPROVAL:

Mayor

Report Criteria:
 Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11413	03/20	03/31/2020	6834	325	Alfonso Barron	Clean up of Nora Rixens yard after city's	5140562870	350.00
Total 11413:								350.00
11414	03/20	03/31/2020	6822	0139217	American Legal Publishing Corp	Internet hosting renewal period 4/14/202	0140162110	395.00
Total 11414:								395.00
11415	03/20	03/31/2020	6900	VD00754	BSK Associates	Bridgeside Restaurant	2140562150	30.00
11415	03/20	03/31/2020	6900	VD00755	BSK Associates	22 Clark Circle	2140562150	30.00
Total 11415:								60.00
11416	03/20	03/31/2020	6960	2020-1	Cascade Locks Historical Museum	Quarterly support for museum ex director	0840562172	7,500.00
Total 11416:								7,500.00
11417	03/20	03/31/2020	790	3134014510	CenturyLink	Treatment Plant	3140562050	323.03
11417	03/20	03/31/2020	790	3137856838	CenturyLink	telemetry	2140562050	125.48
11417	03/20	03/31/2020	790	3137856838	CenturyLink	telemetry	3140562050	125.47
11417	03/20	03/31/2020	790	31389113403	CenturyLink	Electric	5140562050	71.66
11417	03/20	03/31/2020	790	31389113403	CenturyLink	Electric	5140662050	17.92
11417	03/20	03/31/2020	790	3142284140	CenturyLink	Lift Station	3140562050	114.48
11417	03/20	03/31/2020	790	3201539970	CenturyLink	well house	2140562050	12.65
Total 11417:								790.69
11418	03/20	03/31/2020	1000	S20024-1	Coburn Electric	lift Station Dialers	5643163941	4,993.99
Total 11418:								4,993.99
11419	03/20	03/31/2020	6834	03252020	Columba Burgess	Cleaned downstairs restrooms per Mayor	0140462870	22.50
Total 11419:								22.50
11420	03/20	03/31/2020	1120	A244624	Columbia Hardware LLC	60# 56/ pallet	1740562519	51.57
11420	03/20	03/31/2020	1120	B266166	Columbia Hardware LLC	C 4 pack coppertop batteries quant 3	3140562560	31.50

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11420:								
11421	03/20	03/31/2020	1360	131831	David R Cunningham	back up server recovery	0140162082	2,115.00
Total 11421:								
11422	03/20	03/31/2020	1620	2668	Efficiency Services Group LLC	Eco Conservation Kits	5140562140	2,420.00
Total 11422:								
11423	03/20	03/31/2020	6795	0857124	Ferguson Enterprises Inc #3011	CVR SS1-H-2-38X8X3/4 IP F/HDP E 2	2141562009	223.96
11423	03/20	03/31/2020	6795	0857132	Ferguson Enterprises Inc #3011	Old Church on Forest Lane	2141562009	387.65
11423	03/20	03/31/2020	6795	0857157	Ferguson Enterprises Inc #3011	Old Church on Forest Lane	2141562009	309.76
11423	03/20	03/31/2020	6795	0857242	Ferguson Enterprises Inc #3011	Old Church on Forest Lane	3141562009	240.55
11423	03/20	03/31/2020	6795	0856237	Ferguson Enterprises Inc #3011	3 alum qck coup d- 3 alum qck coup b	3140562560	134.80
Total 11423:								
11424	03/20	03/31/2020	6854	MARCH 202	Gordon Zimmerman	MCEDD BOARD, DIASTER RECOVERY	0140162094	1,296.72
Total 11424:								
11425	03/20	03/31/2020	3160	32420	Marianne Burmp/Pety Cash	Postage for plans to be mailed to engine	0140162055	46.00
Total 11425:								
11426	03/20	03/31/2020	4910	03302020	Michael Ryan	Deposit Refund for 1090 SE Windsong D	01211395	11.14
Total 11426:								
11427	03/20	03/31/2020	6834	3252020	Nora Riken	Replacement of damaged shrubs from th	5140562870	500.00
Total 11427:								
11428	03/20	03/31/2020	4290	153	Oregon Municipal Electric Utilities	2020 Assessment Based on Current Ser	5140562030	108.39
11428	03/20	03/31/2020	4290	153	Oregon Municipal Electric Utilities	2020 Assessment Bases on Current Serv	5140662030	7,636.00
Total 11428:								
								1,909.00
								9,545.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11429	03/20	03/31/2020	4460	CL93942	Pacific Crest Imprint	Full Page Ad, Ska Lodge	0840562160	1,566.00
Total 11429:								
11430	03/20	03/31/2020	6780	33198744	Ricoh USA Inc	Periodic payment	0140162120	1,566.00
Total 11430:								
11431	03/20	03/31/2020	5900	32520	Tom Cramblett	Pressure treated wood to repair damage	5140562870	179.02
Total 11431:								
11432	03/20	03/31/2020	4910	600143202	Travis Tastove	Refund Deposit Balance	51211130	80.18
Total 11432:								
11433	03/20	03/31/2020	6110	MARCH2020	US Postal Service	Monthly Utility Bills Postage	0140162055	221.29
Total 11433:								
11434	03/20	03/31/2020	6690	1000011291	Woosley, Kathy	Reimbursement for Costco shopping	0140162010	318.32
Total 11434:								
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	drt crash plan crash plan	0140162082	138.96
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	travel oregon	0840562020	19.98
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	sunriver resort	0840562020	200.00
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	sunriver resort	0840562020	153.24
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	sunriver resort	0840562020	123.27
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	towing	2140562441	132.00
2703262	03/20	03/30/2020	6090	2305032620	US Bank CC	pollardwater hydrant meter locks	2140562560	789.00
Total 2703262:								
103503312	03/20	03/30/2020	6080	1035033120	US Bank	Consolidated analysis summary	0140162110	1,170.95
Total 103503312:								
439303262	03/20	03/30/2020	6090	2671032620	US Bank CC	Action Team Meeting	0140162020	377.23
439303262	03/20	03/30/2020	6090	2671032620	US Bank CC	reagents for freshwater alkalinity checker	2140562560	12.00
Total 439303262:								

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 439303262:								
439303263	03/20	03/30/2020	6090	0027032620	US Bank CC	CIS Conference	0140162020	220.17 M
439303263	03/20	03/30/2020	6090	0027032620	US Bank CC	Washington DC	0140162020	549.80 M
439303263	03/20	03/30/2020	6090	0027032620	US Bank CC	Interest reversal	0140162020	4.31- M
Total 439303263:								
765.66								
439303264	03/20	03/30/2020	6090	4393032620	US Bank CC	turn a lum toilet repair kits 2	0140462520	58.76 M
439303264	03/20	03/30/2020	6090	4393032620	US Bank CC	2001 dodge ram replace fuel pump	0340562441	226.31 M
439303264	03/20	03/30/2020	6090	4393032620	US Bank CC	2001 dodge ram replace fuel pump	2140562441	226.33 M
439303264	03/20	03/30/2020	6090	4393032620	US Bank CC	Costco batteries	2140562560	33.98 M
439303264	03/20	03/30/2020	6090	4393032620	US Bank CC	2001 dodge ram replace fuel pump	3140562441	226.33 M
Total 439303264:								
771.71								
Grand Totals:								
36,874.82								

M = Manual Check, V = Void Check

Summary by General Ledger Account Number

Check Register - By Check No.
 Check Issue Dates: 3/24/2020 - 3/31/2020

GL Account	Debit	Credit	Proof
01-21010	4.31	4,963.88-	4,959.57-
01-21135	500.00	.00	500.00
01-401-62010	138.96	.00	138.96
01-401-62020	781.97	4.31-	777.66
01-401-62055	329.46	.00	329.46
01-401-62082	2,134.98	.00	2,134.98
01-401-62094	46.00	.00	46.00
01-401-62110	772.23	.00	772.23
01-401-62120	179.02	.00	179.02
01-404-62520	58.76	.00	58.76
01-404-62870	22.50	.00	22.50
03-21010	.00	226.31-	226.31-
03-405-62441	226.31	.00	226.31
08-21010	123.27	9,419.24-	9,295.97-
08-405-62020	353.24	123.27-	229.97
08-405-62160	1,566.00	.00	1,566.00
08-405-62172	7,500.00	.00	7,500.00
17-21010	.00	51.57-	51.57-
17-405-62519	51.57	.00	51.57
21-21010	.00	2,336.81-	2,336.81-
21-405-62050	138.13	.00	138.13
21-405-62150	60.00	.00	60.00
21-405-62441	358.33	.00	358.33
21-405-62560	858.98	.00	858.98
21-415-62009	921.37	.00	921.37
31-21010	.00	1,196.16-	1,196.16-
31-405-62050	562.98	.00	562.98
31-405-62441	226.33	.00	226.33
31-405-62560	166.30	.00	166.30
31-415-62009	240.55	.00	240.55
51-21010	.00	12,814.44-	12,814.44-
51-21130	221.29	.00	221.29
51-405-62030	7,636.00	.00	7,636.00
51-405-62050	71.66	.00	71.66
51-405-62140	2,420.00	.00	2,420.00
51-405-62870	538.57	.00	538.57
51-406-62030	1,909.00	.00	1,909.00
51-406-62050	17.92	.00	17.92

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
56-21010	.00	4,993.99-	4,993.99-
56-431-63941	4,993.99	.00	4,993.99
Grand Totals:	36,129.98	36,129.98-	.00

Report Criteria:

Report type: GL detail

Report Criteria:
 Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11435	04/20	04/03/2020	6920	68148	Anderson Perry & Associates Inc	PRELIMINARY AND FINAL DESIGN EN	3141562030	10,000.00
Total 11435:								10,000.00
11436	04/20	04/03/2020	6979	MARCH2020	Cartomation Inc	GIS Service for City	5140562190	833.00
Total 11436:								833.00
11437	04/20	04/03/2020	670	100001500-0	Cascade Locks Light Co	New Fire Station	0540562439	986.54
11437	04/20	04/03/2020	670	100003500-0	Cascade Locks Light Co	Res no2	2140562070	40.24
11437	04/20	04/03/2020	670	100030200-0	Cascade Locks Light Co	Pump Lift Station	3140562070	29.23
11437	04/20	04/03/2020	670	100379100-0	Cascade Locks Light Co	treatment plant	3140562070	3,160.28
11437	04/20	04/03/2020	670	100381300-0	Cascade Locks Light Co	Warehouse	2140562070	28.37
11437	04/20	04/03/2020	670	103742700-0	Cascade Locks Light Co	Wasco Chk Lift Station	3140562070	99.86
11437	04/20	04/03/2020	670	103814000-0	Cascade Locks Light Co	Corrosion Control	2140562070	136.98
11437	04/20	04/03/2020	670	200120000-0	Cascade Locks Light Co	Cemetery Water	1740562551	199.77
11437	04/20	04/03/2020	670	300155100-0	Cascade Locks Light Co	main lift station	3140562070	1,257.38
11437	04/20	04/03/2020	670	300155900-0	Cascade Locks Light Co	museum	0140762630	374.35
11437	04/20	04/03/2020	670	300171800-0	Cascade Locks Light Co	overlook park restrooms	0140162552	82.23
11437	04/20	04/03/2020	670	301961200-0	Cascade Locks Light Co	Mail Lighting	5140562800	61.68
11437	04/20	04/03/2020	670	301961200-0	Cascade Locks Light Co	Bike Path	0140162552	33.38
11437	04/20	04/03/2020	670	600135700-0	Cascade Locks Light Co	City Hall Utilities	3140562070	1,759.38
11437	04/20	04/03/2020	670	600135000-0	Cascade Locks Light Co	Sewer Lift on Cascade	3140562070	18.86
11437	04/20	04/03/2020	670	600136900-0	Cascade Locks Light Co	87 Ruckel	3140562070	34.88
11437	04/20	04/03/2020	670	600149800-0	Cascade Locks Light Co	City Hall Irrigation	0140162552	241.91
11437	04/20	04/03/2020	670	601369800-0	Cascade Locks Light Co	radio tower	0540562439	66.42
Total 11437:								8,611.74
11438	04/20	04/03/2020	900	1000399004/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	1000398014/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	1004731014/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	2001036004/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	2001038024/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	2001144004/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	2010690004/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70
11438	04/20	04/03/2020	900	3001866004/	City of Cascade Locks	Senior Sewer Subsidy	0140862025	22.70

M = Manual Check, V = Void Check

Check Register - By Check No.
 Check Issue Dates: 4/3/2020 - 4/3/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11438	04/20	04/03/2020	900	3001928004/	City of Cascade Locks	Senior Sewer Subsidy	0140882025	22.70
11438	04/20	04/03/2020	900	6001496104/	City of Cascade Locks	Senior Sewer Subsidy	0140882025	22.70
Total 11438:								227.00
11439	04/20	04/03/2020	4910	600142501	Emily Elliot	Refund Deposit	5121130	253.44
Total 11439:								253.44
11440	04/20	04/03/2020	6834	200964500	George Fischer	Refund for overpayment on electrical inst	5130543701	7.59
Total 11440:								7.59
11441	04/20	04/03/2020	7053	1884	M & M Mobile Repair	F81Z 9A 163 AA VALVE	0540562441	274.50
Total 11441:								274.50
11442	04/20	04/03/2020	4910	100045210	Melody Teets	Refund Deposit	5121130	72.84
Total 11442:								72.84
11443	04/20	04/03/2020	6834	103732899	Opsrey Homes LLC	Refund for overpayment of electrical inst	5130543701	96.73
Total 11443:								96.73
11444	04/20	04/03/2020	4810	38250	Print HL Inc	Archive labels 100	0140162010	57.00
Total 11444:								57.00
11445	04/20	04/03/2020	5510	7306280645-	Staples Contract & Commercial Inc	Office Supplies	0140162010	118.52
Total 11445:								118.52
Grand Totals:								20,552.16

M = Manual Check, V = Void Check

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	2,893.77-	2,893.77-
01-401-62010	175.52	.00	175.52
01-401-62552	2,116.90	.00	2,116.90
01-407-62630	374.35	.00	374.35
01-408-62025	227.00	.00	227.00
05-21010	.00	1,327.46-	1,327.46-
05-405-62439	1,052.96	.00	1,052.96
05-405-62441	274.50	.00	274.50
17-21010	.00	199.77-	199.77-
17-405-62551	199.77	.00	199.77
21-21010	.00	205.59-	205.59-
21-405-62070	205.59	.00	205.59
31-21010	.00	14,600.49-	14,600.49-
31-405-62070	4,600.49	.00	4,600.49
31-415-62030	10,000.00	.00	10,000.00
51-21010	.00	1,325.08-	1,325.08-
51-21130	326.08	.00	326.08
51-305-43701	104.32	.00	104.32
51-405-62190	833.00	.00	833.00
51-405-62800	61.68	.00	61.68
Grand Totals:	20,552.16	20,552.16-	.00

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check

March 31 Special meeting note on Virus

At the suggestion of Port Commissioner Joeinne Caldwell and local resident Joel Koch, a special meeting was called to review current efforts to serve the community during this time period and to identify unmet needs or enhancements to activities already underway.

In attendance were: Mayor Tom Cramblett, Port Commission President Jess Groves, Station Captain John Logan, resident Joel Koch. On the virtual side of the meeting were Port Commissioner Joeinne Caldwell and Port GM Olga Kaganova. Paul Koch was present to facilitate discussion in accordance with the agenda.

1. The meeting began with introductions and a review of the purpose of the session.
2. Reports were given by those present regarding what was currently being done to deal with the impact of the current virus situation on the community. Each participant provided a review of what was currently underway to serve the needs of the community.
3. Following the reports, the group identified other strategies that should be added to better serve the community or ways to enhance current efforts.
4. Suggestions included:
 - A. Meet with the Food Bank folks to better coordinate this service and begin to identify possible fund raising and long term needs of those served.
 - B. For Logan to prepare a new updated flyer that would not only provide virus basics but provide other important information to local citizens. To ensure complete integration, it was suggested for Logan to review the proposed flyer with the City and Port to ensure all needed or desired information was included.
 - C. That both Port and City information newsletters focus on the pertinent information for local citizens for the foreseeable future.
 - D. That the three parties investigate the possibility of providing a hotline number for local citizens to call with questions.
 - E. That those present consider a regular meeting to touch base on what is going on and any new needs that have arisen. It was stressed that

communication was important and getting helpful information to local citizens very important.

- F. That the three parties begin to focus on more long term (2-3 months) issues and prepare the community for real social issues and angry people.
- G. That Logan carry local concerns to County wide coordination bodies.
- H. That the community begin preparing for the arrival of federal funds and state funding to assist both public and private organizations.

The meeting was adjourned shortly after 1:30 with thanks for both Joeinne and Joel for their suggestion to meet. The Port was thanked for providing the facility and the visual meeting technology.

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 March 2020

Case Numbers associated with Cascade Locks				Call Type Breakdown
Case #	Date	Deputy	Call Type	
				4 911
S200158	03/02/20	16	DOM	1 ALARM
S200162	03/04/20	19	HR	1 AOA
S200164	03/05/20	18	DIST	1 ASLT
S200163	03/05/20	16	THEFT	1 CE
S200173	03/06/20	17	VEH STOP	1 CIVIL
S200178	03/08/20	17	VEH STOP	4 DIST
S200184	03/10/20	16	THEFT	5 DOM
S200191	03/12/20	28	SUSP	13 FU
S200198	03/15/20	18	TRES	3 HARA
S200199	03/16/20	17	NUIS	1 HR
S200206	03/19/20	16	THEFT	4 INFO
S200210	03/20/20	19	DOM	1 MAR
S200211	03/20/20	17	FU	2 MENT
S200217	03/23/20	12	SUSP	1 MSG
S200219	03/25/20	14	ASLT	1 NUIS
S200225	03/27/20		SV	17 OFCR
S200226	03/27/20	10	SV	1 PROWLER
S200233	03/31/20	17	HARA	3 PS
				1 RFA
				1 SUBJ STOP
				1 SUIC
				20 SUSP
				2 SV
				1 TA
				5 TC
				4 THEFT
				2 TRES
				18 VEH STOP
				1 WEAP
				6 WELF
				2 WS
Total	18			129 Total

Total Number of Cascade Locks patrols **59**
 Total Calls for Service **129**
(includes followup, OFCR initiated, agency assist, SAR, etc.)
 Hours worked by Deputy Economou (17) **83.85**
 Hours worked by other personnel **53.25**


 Brian Rockett, Undersheriff

