

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, August 10, 2020, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of July 27, 2020 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$247,555.84.**
4. **Public Hearing:** None
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **First Reading of Ordinance No. 452, Defining and Addressing Chronic Nuisance Properties.**
 - c. **Approve Cascade Locks Business Interruption Grant Program.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

Public access to the meeting is available via Free Conference Call.com. The phone number is 978-990-5151 (long distance charges may apply if using your land line phone).
The access code is 2077547.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Council President Bobby Walker called the meeting to order at 7PM. Present were CM's Richard Randall and Bobby Walker. Present via phone conference were CM's Julie Armstrong and Bruce Fitzpatrick and attendee Kathy Levandows. Also present were CA Gordon Zimmerman, Deputy Recorder Marilyn Place, Camera Operator Marianne Bump and Butch Miller. Mayor Tom Cramblett was excused. Absent were CM's Glenda Groves and Sara Patrick.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of July 13, 2020 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$190,100.19.** **Motion:** CM Randall moved to approve the consent agenda, seconded by CM Armstrong. The motion passed unanimously by CM's Randall, Armstrong, Fitzpatrick and Walker.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Second Reading and Adoption of Ordinance No. 451, Providing for the Licensing, Regulating of Conduct, Care and Treatment of Certain Animals; Prohibiting Activities; Establishing Procedures; and Providing Penalties, and Repealing Ordinance No. 233.** CA Zimmerman said this ordinance is to get the City in line with Hood River County and adopt their ordinance by reference so that we don't have to continually update ours. **Motion:** CM Randall moved to approve the second reading and the adoption of **Ord. No. 451** and repealing **Ord. No. 233**, seconded by CM Armstrong. The motion passed unanimously CM's Randall, Armstrong, Fitzpatrick and Walker.
 - c. **Approve Res. No. 1438 Extending the Declaration of a State of Emergency Due to COVID-19.** CA Zimmerman said he encourages Council to extend the State of Emergency to help keep the City's employees safe during the Covid-19 Pandemic. **Motion:** CM Randall moved to approve **Res. No. 1438**, seconded by CM Fitzpatrick. The motion passed unanimously by CM's Randall, Armstrong, Fitzpatrick and Walker.
 - d. **Approve Res. No. 1439 Setting Fees for Cascade Locks Cemetery.** CA Zimmerman said as discussed during the Council meeting on July 13, 2020, the cemetery fees have not been raised since 2001. He said this resolution will raise fees to match the public cemeteries in Hood River County. **Motion:** CM Randall moved to approve **Res. No. 1439**, seconded by CM Fitzpatrick. The motion passed unanimously by CM's Randall, Armstrong, Fitzpatrick and Walker.
 - e. **Approve Res. No. 1440 Referring Res. No. 1439 to November General Election.** CA Zimmerman said this is the second step to getting the fee increase for the cemetery. He said it will be on the ballot for the November 3, 2020 election. **Motion:** CM Randall moved to approve **Res. No. 1439**, seconded by CM Fitzpatrick. The motion passed unanimously by CM's Randall, Armstrong, Fitzpatrick and Walker.
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.
7. **Reports and Presentations.**
 - a. **City Committees.** None.
 - b. **City Administrator Zimmerman Report.** CA Zimmerman said City Hall is open for essential business by appointment only.

CA Zimmerman reminded everyone to stay home if you're sick, wash your hands, clean and disinfect surfaces and practice social distance.

CA Zimmerman said the City is eligible for up to \$50,000 in costs under the Cares Relief Act. He said there are some very definite rules surrounding the use of the funds. He added it's not for revenue generation. CA Zimmerman said options the City can use the money for would be helping the Fish Food Bank pay their electric bill and giving grants to businesses that have been hit hard by the pandemic.

CA Zimmerman said the City has one Mayoral position and three City Council positions open for the next election on November 3, 2020. He said election packets are available on line at cascade-locks.or.us under the Government/Elections tab and from City Recorder Kathy Woosley.

8. Mayor and City Council Comments. CM Randall thanked staff for what they're doing to make things work with all the Covid restrictions. He said he appreciates staff making the best of the situation and being positive about it.

CM Armstrong said she is happy to hear about the availability of the Cares Relief Act funds which could help the businesses. She said most people are doing very well following the mandates regarding the guidelines for Covid. She said there has been garbage dropped around the Wyeth campground despite the garbage cans close by.

CM Fitzpatrick thanked everyone for their patience with the construction taking place to the sidewalks and ADA ramps. He said it will be interesting to see how Council can divide up the Cares Relief Act funds for the businesses.

CM Walker thanked staff. He said Station Captain Logan is doing a great job. He said it's good to see the new businesses progressing. He said it's important to support the local businesses. He added if you can, please get out there and visit our local businesses. He said continue to take care of yourself and your family, wear your masks and keep your distance.

9. Other matters. None.

10. Executive Session per ORS 192.660 (1) (h) Legal Counsel. None required.

11. Adjournment. Motion: CM Randall moved to adjourn, seconded by CM Armstrong. The motion passed unanimously by CM Armstrong, Fitzpatrick, Randall and Walker. The meeting adjourned at 7:18PM.

Prepared by,
Deputy Recorder, Marilyn Place

APPROVED:

Mayor Tom Cramblett

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	8/10/2020	DESCRIPTION:	AMOUNT:
7/24/2020		A/P	\$ 180,893.28
7/31/2020		PR	\$ 51,990.02
7/31/2020		A/P	\$ 14,672.54

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GRAND TOTAL \$ 247,555.84

APPROVAL:

Mayor

7/27/2020
 [Signature]

Check Register - By Check No.
 Check Issue Dates: 7/23/2020 - 7/24/2020

Report Criteria:

Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice Number	Payee	Description	GL Account	Amount
1035	07/20	07/24/2020	6080	1035 JUNE2	US Bank	Bank Fees	0140162110	334.15 M
Total 1035:								
11683	07/20	07/24/2020	2380	INV80149	Arnett Industries LLC	Gloves	5140563700	654.87
11683	07/20	07/24/2020	2380	INV80230	Arnett Industries LLC	Testing: Test Glove- Blanket - Test new bl	5140563700	404.62
Total 11683:								
11684	07/20	07/24/2020	370	78343	Bio-Med Testing Service	Pre-EmpDrug Test. EMS: Brandon, Carly	0140462063	40.00
11684	07/20	07/24/2020	370	78343	Bio-Med Testing Service	Pre-EmpDrug Test. EMS: Brandon, Carly	0540562063	120.00
11684	07/20	07/24/2020	370	78343	Bio-Med Testing Service	Pre-EmpDrug Test. EMS: Brandon, Carly	5140562063	138.00
Total 11684:								
11685	07/20	07/24/2020	6839	83695299	Bound Tree Medical LLC	Medical supplies	0540562351	298.00
Total 11685:								
11686	07/20	07/24/2020	6900	VD02103	BSK Associates	final invoice	2140562150	900.00
11686	07/20	07/24/2020	6900	VD02143	BSK Associates	22 RUCKEL, 140 WANAPA	2140562150	60.00
Total 11686:								
11687	07/20	07/24/2020	6979	JUNE2020	Cartomation Inc	GIS Service for City	5140562190	833.00
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11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 Property/Liability insurance rene	0140462060	88.32
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability ins. renewal aut	0140462060	40,197.51
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insur renewal a	0340562060	780.45
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insur renewal m	0340562060	570.63
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insurance rene	0540562060	9,019.86
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability ins renewal mo	0540562060	3,564.72
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insurc renewal	2140562060	1,482.94
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insurc renewal m	2140562060	363.09
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insurc renewal	3140562060	809.44

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11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 property liability insurance rene	5140562060	1,548.77
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 Property/Liability Insurance Ren	5140562060	830.83
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 Property/Liability Insurance Ren	5140662060	1,275.44
11688	07/20	07/24/2020	6837	PO-CAS-120	CIS	2020-21 Property/Liability Insurance Ren	5140662060	226.47
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC Insurance Renewal	0121052	1,628.20
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC Insurance Renewal	0140862023	43.46
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	0321052	1,979.41
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	0521052	5,294.11
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	0540561060	684.40
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	1721052	184.86
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	2121052	2,009.01
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	3121052	778.73
11688	07/20	07/24/2020	6837	PO-CAS-W2	CIS	2020-21 WC INSURANCE RENEWAL	5121052	8,348.12
Total 11688:								82,267.95
11689	07/20	07/24/2020	900	JULY CCLEP	City of Cascade Locks	CCLEP PLEDGE	5140562138	150.00
Total 11689:								150.00
11690	07/20	07/24/2020	1000	C20202	Coburn Electric	Dennis, outdoor cal5e	2140562110	533.00
Total 11690:								533.00
11691	07/20	07/24/2020	1120	A254656	Columbia Hardware LLC	SUPPLIES	0140462520	11.35
11691	07/20	07/24/2020	1120	A255056	Columbia Hardware LLC	SUPPLIES	0140462520	13.95
11691	07/20	07/24/2020	1120	B276386	Columbia Hardware LLC	rope	0140462520	61.80
11691	07/20	07/24/2020	1120	B277505	Columbia Hardware LLC	SUPPLIES FOR OVERLOOK RESTRO	0140462520	38.26
11691	07/20	07/24/2020	1120	B277505	Columbia Hardware LLC	SUPPLIES FOR OVERLOOK RESTRO	2140562560	38.26
11691	07/20	07/24/2020	1120	B277657	Columbia Hardware LLC	SUPPLIES	0140462520	62.30
11691	07/20	07/24/2020	1120	B277698	Columbia Hardware LLC	BIT STEP7/8	0140462520	32.30
11691	07/20	07/24/2020	1120	B277698	Columbia Hardware LLC	bit step 7/8	2140562560	32.31
11691	07/20	07/24/2020	1120	B277876	Columbia Hardware LLC	TWINE	5140562560	8.39
11691	07/20	07/24/2020	1120	E12672	Columbia Hardware LLC	STUB W SCREEN	2140562560	6.45
Total 11691:								305.37
11692	07/20	07/24/2020	1130	067856	Columbia Market (DBA)	cat litter	0140462520	6.25

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Total 11692:								
11693	07/20	07/24/2020	1360	131869	David R Cunningham	EMAIL RECOVERY	0140162080	1,350.00
Total 11693:								
11694	07/20	07/24/2020	1370	637328	Day Wireless Systems	program pager	0540562442	187.50
Total 11694:								
11695	07/20	07/24/2020	6795	0886470	Ferguson Enterprises Inc #3011	vbg72-12w-11-33-fp-nl 5/8x3/4x12	2141562009	249.84
11695	07/20	07/24/2020	6795	0894057	Ferguson Enterprises Inc #3011	20 TABS VITA CHLOR ASCORBIC	2140562560	412.44
Total 11695:								
11696	07/20	07/24/2020	2020	1377206	General Pacific Inc	materials and parts	5140562560	103.88
11696	07/20	07/24/2020	2020	1377206	General Pacific Inc	streetlight	5140562800	142.88
11696	07/20	07/24/2020	2020	1377672	General Pacific Inc	street lights	5140562800	253.89
11696	07/20	07/24/2020	2020	1377673	General Pacific Inc	mat parts	5140562560	457.12
11696	07/20	07/24/2020	2020	1377806	General Pacific Inc	streetlight wire	5140562800	629.00
Total 11696:								
11697	07/20	07/24/2020	7021	I-1728016	Gorge Networks	internet and phone	0140162050	230.23
11697	07/20	07/24/2020	7021	I-1728016	Gorge Networks	internet and phone	0140162082	261.79
11697	07/20	07/24/2020	7021	I-1728016	Gorge Networks	internet and phone	0540562050	235.80
Total 11697:								
11698	07/20	07/24/2020	2430	143925	Hood River Co Chamber of Commerce	membership renewal	0140162030	727.82
Total 11698:								
11699	07/20	07/24/2020	2420	10612	Hood River County - Finance Dept	Deputy Services JULY 2020	0141962250	350.00
Total 11699:								
11700	07/20	07/24/2020	2700	7172020	IIMC	annual membership dues through 9/30/2	0140162030	7,600.00
Total 11700:								
170.00								

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Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11700:								170.00
11701	07/20	07/24/2020	2870	072220	Kari Goben	Reimburse for Mileage	0140162020	23.00
Total 11701:								23.00
11702	07/20	07/24/2020	4910	07222020	Kipsy Matthews	balance of deposit refund	5121130	5.61
Total 11702:								5.61
11703	07/20	07/24/2020	3160	07132020	Marianne Bump/Petty Cash	Postage for GEMT PROGRAM CHECKS	0140162055	26.35
Total 11703:								26.35
11704	07/20	07/24/2020	3490	3040	Mid-Columbia Economic Development Di	Project management services July-sept.	0140162030	250.00
Total 11704:								250.00
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192469	0140462530	28.33
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192649	0140462530	41.33
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E239882	0140462530	61.97
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	EB-97	0540562420	8.42
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	EC90	0540562420	119.91
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E218108	0540562420	22.22
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E220685	0540562420	147.42
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E94	0540562420	59.25
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E95	0540562420	37.27
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192469	2140562530	28.33
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192649	2140562530	41.34
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E239882	2140562530	61.96
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192469	3140562530	28.33
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E192649	3140562530	41.34
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E239882	3140562530	61.96
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E215587	5140562200	101.08
11705	07/20	07/24/2020	4020	ME126632	ODOT Fuel Sales	E215587	5140662200	25.28
Total 11705:								915.74
11706	07/20	07/24/2020	4370	131635	Oregon Water Resources Department	190 HERMAN CREEK LN	2140562030	300.00

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Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11706:								
11707	07/20	07/24/2020	4670	ST-743387	Port of Cascade Locks	Breezeby JOHN LOGAN	0540562020	300.00
11707	07/20	07/24/2020	4670	ST-743553	Port of Cascade Locks	Breezeby, Sheldon Price	0140462020	6.75
11707	07/20	07/24/2020	4670	ST-743553	Port of Cascade Locks	Breezeby Sheldon Price	2140562020	1.67
11707	07/20	07/24/2020	4670	ST-743553	Port of Cascade Locks	Breezeby Sheldon Price	3140562020	1.66
Total 11707:								
11708	07/20	07/24/2020	4810	39291	Print It! Inc	Red Door Hangers	5140562870	11.75
11708	07/20	07/24/2020	4810	39291	Print It! Inc	Red Door Hangers	5140662870	161.60
Total 11708:								
11709	07/20	07/24/2020	1670	202016054	Reporting Systems Inc	2020-21 Yearly Invoice	0540562113	40.40
Total 11709:								
11710	07/20	07/24/2020	5190	INV6841	Sea Western	MULTIGAS DETECTOR X 2	0540562350	202.00
Total 11710:								
11711	07/20	07/24/2020	7026	8180029388	Shred-It USA	Archives Shred Bins	0140162110	3,608.00
Total 11711:								
11712	07/20	07/24/2020	7115	INV242960	Solutions Yes	copier 6/14-7/13	0140162110	800.00
Total 11712:								
11713	07/20	07/24/2020	6970	1568-118027	Suburban Propane	TANK RENTAL fee	0540562421	61.25
Total 11713:								
11714	07/20	07/24/2020	6070	117909	TWGW Inc - NAPA Auto Parts	fuse holder	0140462520	77.99
Total 11714:								
11715	07/20	07/24/2020	7092	11660	VanKoten & Cleaveland LLC	General Attorney's Fees	0140162100	1.00
Total 11715:								
Total 11716:								
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Total 12000:								

Check Register - By Check No.
Check Issue Dates: 7/23/2020 - 7/24/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11715:								
11716	07/20	07/24/2020	4910	211944420	Vincente Castro	Refund Credit Balance on Account	5121130	174.13
Total 11716:								
11717	07/20	07/24/2020	6350	0397939-IN	Wagner-Smith Equipment	Sckt wrench and side cut pliers	5140563690	224.58
Total 11717:								
11718	07/20	07/24/2020	6690	07172020	Woosley, Kathy	banking / Costco supplies	0140162020	49.08
Total 11718:								
5782132	07/20	07/24/2020	7106	5782132	US Bank	ADMIN FEES	3140562870	700.00 M
Total 5782132:								
200110065	07/20	07/24/2020	440	JUNE20-PW	BPA	PYRAMID/CL	5140562820	56,259.00 M
200110065	07/20	07/24/2020	440	JUNE20-PW	BPA	ACTION MARCH POWER BILL	5140662820	3,589.00 M
200110065	07/20	07/24/2020	440	JUNE20-TRN	BPA	PYRAMID/CL JUNE2020	5140562821	10,836.00 M
200110065	07/20	07/24/2020	440	JUNE20-TRN	BPA	ACTION JUNE TRANS BILL	5140662821	691.00 M
Total 200110065:								
230507232	07/20	07/24/2020	6090	2305072320	US Bank CC	dri crash plan for sb	0140162082	29.97 M
230507232	07/20	07/24/2020	6090	2305072320	US Bank CC	hood river supply	0140462520	219.78 M
Total 230507232:								
267107232	07/20	07/24/2020	6090	2671072320	US Bank CC	OR Health Authority	0540562860	75.00- M
267107232	07/20	07/24/2020	6090	2671072320	US Bank CC	OR Health Authority	0540562860	165.00 M
Total 267107232:								
297407232	07/20	07/24/2020	6090	2974072320	US Bank CC	OMFOA	0140162030	110.00 M
Total 297407232:								

Check Register - By Check No.
 Check Issue Dates: 7/23/2020 - 7/24/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
439307232	07/20	07/24/2020	6090	4393072320	US Bank CC	WALMART	0140162010	40.00 M
439307232	07/20	07/24/2020	6090	4393072320	US Bank CC	COLUMBIA HARDWARE	0140462540	88.85 M
439307232	07/20	07/24/2020	6090	4393072320	US Bank CC	Costco supply shopping	2140562560	16.77 M
439307232	07/20	07/24/2020	6090	4393072320	US Bank CC	Costco supply shopping	5140562560	43.77 M

Total 439307232:

189.39

Grand Totals:

180,893.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	54,834.73-	54,834.73-
01-21052	1,628.20	.00	1,628.20
01-401-62010	40.00	.00	40.00
01-401-62020	72.08	.00	72.08
01-401-62030	880.00	.00	880.00
01-401-62050	230.23	.00	230.23
01-401-62055	26.35	.00	26.35
01-401-62080	1,350.00	.00	1,350.00
01-401-62082	291.76	.00	291.76
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	473.39	.00	473.39
01-404-62020	1.67	.00	1.67
01-404-62060	40,285.83	.00	40,285.83
01-404-62063	40.00	.00	40.00
01-404-62520	451.28	.00	451.28
01-404-62530	131.63	.00	131.63
01-404-62540	88.85	.00	88.85
01-408-62023	43.46	.00	43.46
01-419-62250	7,600.00	.00	7,600.00
03-21010	.00	3,330.49-	3,330.49-
03-21052	1,979.41	.00	1,979.41
03-405-62060	1,351.08	.00	1,351.08
05-21010	75.00	24,943.42-	24,868.42-
05-21052	5,294.11	.00	5,294.11
05-405-61060	684.40	.00	684.40
05-405-62020	6.75	.00	6.75
05-405-62050	235.80	.00	235.80
05-405-62060	12,584.58	.00	12,584.58
05-405-62063	120.00	.00	120.00
05-405-62113	3,608.00	.00	3,608.00
05-405-62350	800.00	.00	800.00
05-405-62351	861.79	.00	861.79
05-405-62420	394.49	.00	394.49
05-405-62421	1.00	.00	1.00
05-405-62442	187.50	.00	187.50
05-405-62860	165.00	75.00-	90.00
17-21010	.00	184.86-	184.86-
17-21052	184.86	.00	184.86

Check Register - By Check No.
 Check Issue Dates: 7/23/2020 - 7/24/2020

GL Account	Debit	Credit	Proof
21-21010	.00	6,537.40-	6,537.40-
21-21052	2,009.01	.00	2,009.01
21-405-62020	1.66	.00	1.66
21-405-62030	300.00	.00	300.00
21-405-62060	1,846.03	.00	1,846.03
21-405-62110	533.00	.00	533.00
21-405-62150	960.00	.00	960.00
21-405-62530	131.63	.00	131.63
21-405-62560	506.23	.00	506.23
21-415-62009	249.84	.00	249.84
31-21010	.00	2,980.65-	2,980.65-
31-21052	778.73	.00	778.73
31-405-62020	1.67	.00	1.67
31-405-62060	1,368.62	.00	1,368.62
31-405-62530	131.63	.00	131.63
31-405-62870	700.00	.00	700.00
51-21010	.00	88,156.73-	88,156.73-
51-21052	8,348.12	.00	8,348.12
51-21130	179.74	.00	179.74
51-405-62060	2,379.60	.00	2,379.60
51-405-62063	138.00	.00	138.00
51-405-62138	150.00	.00	150.00
51-405-62190	833.00	.00	833.00
51-405-62200	101.08	.00	101.08
51-405-62560	613.16	.00	613.16
51-405-62800	1,025.77	.00	1,025.77
51-405-62820	56,259.00	.00	56,259.00
51-405-62821	10,836.00	.00	10,836.00
51-405-62870	161.60	.00	161.60
51-405-63690	224.58	.00	224.58
51-405-63700	1,059.49	.00	1,059.49
51-406-62060	1,501.91	.00	1,501.91
51-406-62200	25.28	.00	25.28
51-406-62820	3,589.00	.00	3,589.00
51-406-62821	691.00	.00	691.00
51-406-62870	40.40	.00	40.40
Grand Totals:	181,043.28	181,043.28-	.00

Report Criteria:
Report type: GL detail

Report Criteria:

Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11721	07/20	07/31/2020	790	1134JULY20	CenturyLink	Electric	5140562050	74.28
11721	07/20	07/31/2020	790	1134JULY20	CenturyLink	Electric	5140662050	18.58
11721	07/20	07/31/2020	790	1451JULY20	CenturyLink	Treatment Plant	3140562050	241.72
11721	07/20	07/31/2020	790	3997JULY20	CenturyLink	well house	2140562050	13.10
11721	07/20	07/31/2020	790	5538JULY20	CenturyLink	telemetryJULY2020	2140562050	130.94
11721	07/20	07/31/2020	790	5538JULY20	CenturyLink	telemetry	3140562050	130.94
11721	07/20	07/31/2020	790	8414JULY20	CenturyLink	Lift Station	3140562050	123.42
Total 11721:								732.98
11722	07/20	07/31/2020	1120	B278993	Columbia Hardware LLC	3/4 RB ELBOW 3/4 GALV ELBOW	2140562560	31.41
11722	07/20	07/31/2020	1120	E13161	Columbia Hardware LLC	MP&S. MOSQUITO 6CD	5140562560	10.65
Total 11722:								42.06
11723	07/20	07/31/2020	7028	20.05-1710	Curran-McLeod Inc	105 SW RUCKEL	0140262091	256.00
11723	07/20	07/31/2020	7028	20.06-1710	Curran-McLeod Inc	105 SW RUCKEL	0140262091	384.00
11723	07/20	07/31/2020	7028	20.06-1735	Curran-McLeod Inc	FORREST LANE OVERLAY	0740562128	510.00
Total 11723:								1,150.00
11724	07/20	07/31/2020	1360	131874	David R Cunningham	FIREWALL	0140162080	525.00
11724	07/20	07/31/2020	1360	131875	David R Cunningham	drive errors, webcam, server logs	0140162082	990.00
Total 11724:								1,515.00
11725	07/20	07/31/2020	6795	0897324	Ferguson Enterprises Inc #3011	WILLIS BOYER	2141562009	167.02
11725	07/20	07/31/2020	6795	0897324	Ferguson Enterprises Inc #3011	WILLIS BOYER	2141562009	1,978.70
11725	07/20	07/31/2020	6795	0897324	Ferguson Enterprises Inc #3011	WILLIS BOYER	3141562009	54.01
11725	07/20	07/31/2020	6795	0897324	Ferguson Enterprises Inc #3011	WILLIS BOYER	3141562009	88.09
11725	07/20	07/31/2020	6795	0897324	Ferguson Enterprises Inc #3011	WILLIS BOYER	3141562009	61.32
11725	07/20	07/31/2020	6795	0897337	Ferguson Enterprises Inc #3011	WILLIS BOYER SUPPLIES	2141562009	384.17
11725	07/20	07/31/2020	6795	0897385	Ferguson Enterprises Inc #3011	225 BENSON SUPPLIES	2141562009	341.31
11725	07/20	07/31/2020	6795	0897385	Ferguson Enterprises Inc #3011	225 BENSON SUPPLIES	3141562009	143.96
11725	07/20	07/31/2020	6795	0897389	Ferguson Enterprises Inc #3011	225 BENSON SUPPLIES	2141562009	315.34
11725	07/20	07/31/2020	6795	0897459	Ferguson Enterprises Inc #3011	112 REGISTAR SUPPLIES	2141562009	309.74
11725	07/20	07/31/2020	6795	0897464	Ferguson Enterprises Inc #3011	112 REGISTER SUPPLIES	2141562009	205.82

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11725	07/20	07/31/2020	6795	0901630	Ferguson Enterprises Inc #3011	Supplies	2140562560	692.16
11725	07/20	07/31/2020	6795	0902122	Ferguson Enterprises Inc #3011	WILLIS BOYER 6X8 SWR SDL	3141562009	141.25
Total 11725:								4,882.89
11726	07/20	07/31/2020	2020	1378543	General Pacific Inc	parts & supplies reimbursible	5140562560	1,811.54
11726	07/20	07/31/2020	2020	1378543	General Pacific Inc	street lights	5140562800	528.00
11726	07/20	07/31/2020	2020	1378543	General Pacific Inc	bear mtn	5141562009	509.31
Total 11726:								2,848.85
11727	07/20	07/31/2020	3070	1500723320	Les Schwab Tire Center	BEARING SET, PACK WHEEL BEARIN	0540562441	266.95
Total 11727:								266.95
11728	07/20	07/31/2020	6834	105	Michelle Japhet	Refund	0140262091	256.00-
11728	07/20	07/31/2020	6834	105	Michelle Japhet	Refund	2130543701	1,857.18
11728	07/20	07/31/2020	6834	105	Michelle Japhet	Refund	3130543701	627.31-
Total 11728:								973.87
11729	07/20	07/31/2020	4040	020203704	OLDCASTLE Infrastructure	bear mtn	5141562009	878.00
Total 11729:								878.00
11730	07/20	07/31/2020	6834	0130143159	Pacific Crest Trail Association	Refund of meeting room rental fee. Can	0130143159	80.00
Total 11730:								80.00
11731	07/20	07/31/2020	6834	07272020	Rose Dominguez	TRASH RECEPTICALS (2) W/ LINERS	0140462520	890.00
Total 11731:								890.00
11732	07/20	07/31/2020	6110	07302020	US Postal Service	Mail utility bills	0140162055	325.68
Total 11732:								325.68
11733	07/20	07/31/2020	6765	647348	Walter E Nelson Co	Towel DISPENSER	0140462540	86.26

M = Manual Check, V = Void Check

Check Register - By Check No.
 Check Issue Dates: 7/31/2020 - 7/31/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11733:								86.26
Grand Totals:								14,672.54

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	256.00	3,536.94-	3,280.94-
01-301-43159	80.00	.00	80.00
01-401-62055	325.68	.00	325.68
01-401-62080	525.00	.00	525.00
01-401-62082	990.00	.00	990.00
01-402-62091	640.00	256.00-	384.00
01-404-62520	890.00	.00	890.00
01-404-62540	86.26	.00	86.26
05-21010	.00	266.95-	266.95-
05-405-62441	266.95	.00	266.95
07-21010	.00	510.00-	510.00-
07-405-62128	510.00	.00	510.00
21-21010	.00	6,426.89-	6,426.89-
21-305-43701	1,857.18	.00	1,857.18
21-405-62050	144.04	.00	144.04
21-405-62560	723.57	.00	723.57
21-415-62009	3,702.10	.00	3,702.10
31-21010	627.31	984.71-	357.40-
31-305-43701	.00	627.31-	627.31-
31-405-62050	496.08	.00	496.08
31-415-62009	488.63	.00	488.63
51-21010	.00	3,830.36-	3,830.36-
51-405-62050	74.28	.00	74.28
51-405-62560	1,822.19	.00	1,822.19
51-405-62800	528.00	.00	528.00
51-406-62050	18.58	.00	18.58
51-415-62009	1,387.31	.00	1,387.31
Grand Totals:	16,439.16	16,439.16-	.00

M = Manual Check, V = Void Check

Check Register - By Check No.
Check Issue Dates: 7/31/2020 - 7/31/2020

GL Account	Debit	Credit	Proof
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Report Criteria:
Report type: GL detail

CASCADE LOCKS STAFF REPORT

Date Prepared: August 4, 2020

For City Council Meeting on: August 10, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: First Reading Ord. 452 Providing for Regulation and Enforcement of Chronic Nuisance Property.

SYNOPSIS: The City Charter provides for the following:

“Section 35. CONDEMNATION. Any necessity of taking property for the City by condemnation shall be determined by the Council and declared by a resolution of the Council describing the property and stating the uses to which it shall be devoted. Except as provided in this section, any private real property condemned by the City may not be conveyed to another private party without offering the original owner, or the heirs of the original owner the right to repurchase the property for no more than the original condemnation value, adjusted for inflation of no more than 3% per year, or the real market value, whichever is less.

- A. When private real property is condemned by the City because:
- 1) It constitutes a danger to the health or safety of the community; or
 - 2) Because of dilapidated structures or insufficient water or sanitary facilities; or
 - 3) Any combination of these factors apply, then the repurchase price established in this section shall also include the actual cost of correcting the deficiencies listed in this section.

[Section 35 is amended per November 4, 2008 General Election]”

The City Attorney advised that the procedure for condemning the property is set by the state legislature. Attached is a basic outline of the procedure.

In essence, the procedure says the City would have to declare the purpose of the condemnation, have the property appraised to determine fair market value, and then offer that value to the property owner. If the City were to then remediate the property and offer it for sale, the previous property owner has the right to repurchase the property for the fair market value plus the cost of any improvement made. The average cost of residential housing in the City currently is roughly

\$200,000. The City would need to be prepared to pay the fair market value before any work to remediate the property is done.

This could turn into a large financial commitment.

In doing some research across the State, the City Attorney found an example of an ordinance in Medford that defines a chronic nuisance and outlines steps that can be taken, working with the property owner, to mediate the cause of the nuisance. This ordinance, reviewed and reworked with Cascade Locks in mind by the City Attorney and the City Administrator, is attached for your first reading as an ordinance.

Ordinance No. 452 outlines the type and frequency of nuisances that can be applied to individual city lots. A chronic nuisance property is one that has any three nuisance activities in a 30 day period, four in a 120 day period, or 6 or more in a 365 day period.

When a property has been determined to be a chronic nuisance, the City Administrator then notifies the "person in charge" that a Chronic Nuisance Abatement Plan (CNAP) is required to be submitted to the City within 10 days.

The CNAP would then be reviewed and either approved or denied within 10 days of receipt.

If the CNAP does not remedy the situation, the City can then commence civil action against the property with the Municipal Court. The Court may order that the property be closed and secured against all occupancy, use, or access for not less than 6 months nor more than a year.

Any expenses accrued by the City are subject to repayment by the Person in Charge and/or subject to a lien against the property.

This seems to be a more affordable alternative to actually taking possession of a property, abating the property, then selling it to a responsible party hoping to cover any and all costs.

CITY COUNCIL OPTIONS: This is the first reading of the ordinance. Any modifications or suggestions for improvement are welcome and may be included if the changes do not substantially alter the intent of the ordinance at the second reading.

RECOMMENDED MOTION: No motion is required at the first reading. The motion to adopt the ordinance will be made at the next meeting of the City Council.

§ 62.5 CONDEMNATION PROCEDURE

§ 62.5-1 In General

Except for the procedures set forth in ORS chapter 368 (county roads), the procedures set forth in ORS chapter 35 (General Condemnation Procedure Act) are the exclusive method for a public body to acquire property under its eminent-domain power. ORS 35.375.

In addition, whenever a public entity undertakes any program or project that will result in acquiring real property, "notwithstanding any other statute, charter, ordinance, or rule or regulation," the public entity must be guided by the land acquisition policies and provisions in sections 301 and 302 of the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC §§ 4651–4652). ORS 35.510(3). The procedures specified in the federal act include the following:

- (1) Real property must be appraised before negotiations begin (42 USC § 4651(2)).
- (2) The property owner or his or her representative must "be given an opportunity to accompany the appraiser during [the] inspection of the property" (42 USC § 4651(2)).
- (3) Before negotiations for the property, the condemner must establish an amount believed to be just compensation for the property and must "make a prompt offer to acquire the property for the full amount so established" (42 USC § 4651(3)).
- (4) In no event can the amount offered be less than the government's approved appraisal of the fair market value of the property (42 USC § 4651(3)).
- (5) The condemner must provide the property owner "with a written statement of, and summary of the basis for, the amount he [or she] established as just compensation" (42 USC § 4651(3)).
- (6) The property owner is not required to surrender possession of the real property before the condemner pays the agreed purchase price or deposits with the court for the benefit of the owner the fair market value of the property or the amount of the award of compensation in the condemnation proceeding (42 USC § 4651(4)).
- (7) No person lawfully occupying real property is required to move without at least 90 days' written notice (42 USC § 4651(5)). See ORS 35.505(2).
- (8) The condemner may not "advance the time of condemnation, or defer negotiations or condemnation and the deposit of funds in court . . . , or take any other action coercive in nature, in order to compel an agreement on the price to be paid for the

property” (42 USC § 4651(7)).

(9) If acquiring only part of a property would leave its owner with an uneconomic remnant, the condemner must offer to acquire the entire property (42 USC § 4651(9)).

(10) If the condemner acquires any interest in real property, it must “acquire at least an equal interest in all buildings, structures, or other improvements located upon the real property” that it requires to be removed from the real property or that it “determines will be adversely affected by the use to which such real property will be put” (42 USC § 4652(a)).

Condemnation procedures for private corporations are set forth in ORS chapter 772. ORS chapter 772 pertains to the following:

- condemnations for railroad crossings and joint railroad passages through canyons and passes;
- the condemnation of public lands for railroad right-of-way;
- the condemnation rights of pipe corporations;
- condemnations by public utilities and electrical cooperative associations;
- condemnations for drainage or irrigation;
- condemnations by companies for reduction of ore, mining, quarries, lumbering, and transportation of mining products;
- condemnations by pipeline and gas companies; and
- condemnations for underground natural gas storage.

Because of the procedural exclusivity of ORS chapter 35 (except for the procedures in ORS chapter 368), the procedures of ORS chapter 35 generally apply to condemnations by private corporations.

NOTE: If an action based on condemnation is filed, the owner may elect to have compensation determined by binding arbitration if the total amount of compensation claimed by any party does not exceed \$20,000. ORS 35.346(6).

ORDINANCE NO. 452

**AN ORDINANCE OF THE CITY OF CASCADE LOCKS PROVIDING FOR
REGULATION AND ENFORCEMENT OF CHRONIC NUISANCE PROPERTY, ENUMERATING
CHRONIC NUISANCE, PROVIDING PENALTIES FOR MAINTAINING A CHRONIC NUISANCE, AND
DECLARING AN EMERGENCY**

WHEREAS, the City Council of the City of Cascade Locks (“City”) has the authority to protect the health, safety, and welfare of the community;

WHEREAS, the City has the power to abate a violation of the City Code of Cascade Locks declared to be a public nuisance by imposing a fine on the owner of the property, requiring the owner to abate the nuisance, or abating the nuisance if the owner fails to do so;

WHEREAS, the abatement of a single nuisance is ineffective in protecting the health, safety, and welfare of the community at large when conditions or activities related to the use of property give rise to a series of public nuisances over time;

WHEREAS, a process to hold property owners and other persons in charge of property accountable for adverse conditions and activities that repeatedly occur in connection with the property is needed to help maintain and improve the quality of life in the City;

WHEREAS, pursuant to the City’s authority to protect the health, safety, and welfare of the community, this Ordinance is enacted to establish the rights, duties, and procedures necessary to hold property owners and other persons in charge of property accountable for adverse conditions and activities that repeatedly occur in connection with the property; and

WHEREAS, the enactment of this Ordinance is immediately necessary to protect the peace, health, safety, and welfare of the City and its inhabitants.

NOW, THEREFORE, THE CITY OF CASCADE LOCKS, OREGON, ORDAINS AS FOLLOWS:

Section 1. Definitions. As used in this Ordinance:

A. Chronic Nuisance Abatement Plan (CNAP): A plan required to be submitted by a “Person in Charge” in response to a notice authorized under the Ordinance that includes actions to abate, correct, or eliminate the occurrence of chronic nuisance activities on or around the property. A CNAP may include, but is not limited to the following: actions to remedy building code, fire code, property maintenance code, and nuisance code violations; eviction of problem tenants responsible for causing chronic nuisance activities; or hiring security guards to monitor the property. A CNAP shall include an implementation timeline.

B. Chronic Nuisance Property: Property on which:

(1) Three or more nuisance activities have occurred during any 30-day period;

- (2) Four or more nuisance activities have occurred during any 120-day period;
- (3) Six or more nuisance activities have occurred during any 365-day period;

or

(4) A court has issued a search warrant based upon probable cause that possession, manufacture, or delivery of a controlled substance or related offenses as defined in ORS 167.203, ORS 475.005 through ORS 475.285, and/or ORS 475.752 through 475.980 has occurred within the previous (30) days, and the execution of the search warrant has resulted in the discovery of such controlled substances.

C. Nuisance Activities: Any of the following activities, behaviors, or criminal conduct that occurs on or within 200 feet of the property:

- (1) Harassment as provided in ORS 166.065 or City Code of Cascade Locks §130.021;
- (2) Intimidation as provided in ORS 166.155 through 166.165;
- (3) Disorderly conduct as provided in ORS 166.025 or City Code of Cascade Locks §130.018;
- (4) Assault as provided in ORS 163.160, ORS 163.165, ORS 163.175, ORS 163.185 or City Code of Cascade Locks §130.015;
- (5) Strangulation as provided in ORS 163.187;
- (6) Menacing as provided in ORS 163.190 or City Code of Cascade Locks §130.016;
- (7) Recklessly endangering another person as provided in ORS 163.195 or City Code of Cascade Locks §130.017;
- (8) Public or private indecency as provided in ORS 163.465 and ORS 163.467 or City Code of Cascade Locks §130.025;
- (9) Prostitution or related offenses as provided in ORS 167.007 through ORS 167.017;
- (10) Alcoholic liquor violations as provided in the Oregon Liquor Control Act;
- (11) Theft as provided in ORS 164.015 through 164.140 or City Code of Cascade Locks §130.040;
- (12) Arson or related offenses as provided in ORS 164.315 through 164.325;
- (13) Possession, manufacture, or delivery of a controlled substance or related offenses as provided in ORS 167.203, ORS 475.005 through 475.285, and/or ORS 475.752 through 475.980;
- (14) Criminal mischief as provided in ORS 164.345 through 164.365 or City Code of Cascade Locks §130.043;
- (15) Any attempt to commit (as defined by ORS 161.405), or conspiracy to commit (as defined by ORS 161.455), any of the above offenses;
- (16) Marijuana-related offenses as provided in the Control and Regulation of Marijuana Act (ORS 475B.010 through ORS 475B.395), the Oregon Medical Marijuana Act (ORS 175B.400 through ORS 465B.525);
- (17) Hindering prosecution as provided in ORS 162.325;
- (18) Discharge of weapons as provided in City Code of Cascade Locks §130.071;

- (19) Unnecessary noise as provided in City Code of Cascade Locks §94.01 through 94.99;
- (20) Nuisance activities as provided in City Code of Cascade Locks §95.01 through 95.99;
- (21) Animal violations as provided in City Code of Cascade Locks §90.03;
- (22) Reckless burning as provided in ORS 164.135;
- (23) Maintaining a fire hazard or illegal occupancy as provided in City Code of Cascade Locks §91.030 through 91.038;
- (24) Failure to maintain garbage service as provided in City Code of Cascade Locks §50.03;
- (25) Maintaining cross-connections to the City's water supply as regulated in City Code of Cascade Locks §52.01 through 52.99;
- (26) Maintaining inoperable and discarded vehicles in violation of City Code of Cascade Locks Chapter 92, each separate vehicle being a separate violation;
- (27) Failure to allow electrical meter accessibility, allowing unlawful connections, or other unauthorized and prohibited activity as provided in City Code of Cascade Locks Chapter 53;
- (28) Failure to maintain water/wastewater utility service while a property is occupied; and
- (29) Any other activity required by state or local rule, or failure to perform such activity, which affects health, safety, or occupancy of a property.

D. Control: The ability to regulate, restrain, dominate, counteract, or govern conduct that occurs on property.

E. Person in Charge: Any person, in actual or constructive possession of a property, including but not limited to, an owner, occupant, tenant, or person authorized to manage a property.

F. Permits or Maintains: To suffer, allow, consent to, acquiesce by failure to prevent, or expressly assent or agree to the doing of an act.

G. Person: Any natural person, agent, association, firm, partnership, or corporation capable of owning, occupying, using, or managing property in the City of Cascade Locks.

H. Property: Any property, including land and that which is affixed, incidental or appurtenant to land, including but not limited to, any business or residential premises, room, house, parking area, loading area, landscaping, building or structure, or any separate part, unit, or portion thereof, or any business equipment, whether or not permanent. For property consisting of more than one unit, property is limited to the unit or the portion of the property on which any nuisance abatement has occurred or is occurring, but includes areas of the property used in common by all units of property including, without limitation, other structures erected on the property and areas used for parking, loading, and landscaping.

I. Person Associated With: Any person who, on the occasion of a nuisance activity, has entered, patronized, visited, or attempted to enter, patronize or visit, or waited to enter, patronize or visit a property or person present on a property, including without limitation any officer, director, customer, agent, employee, or any independent contractor of a property, Person in Charge, or owner thereof.

Section 2. Notice and Manner of Service.

A. When the City Administrator receives a report documenting that a property has become a chronic nuisance property, the City Administrator or designee shall notify the Person in Charge in writing.

B. The notice shall contain the following information:

(1) The street address or legal description sufficient for identification of the property;

(2) A statement that the City Administrator or designee has determined the property to be a chronic nuisance property, with a description of the nuisance activities upon which the statement is based; and

(3) A statement that the Person in Charge shall submit a CNAP to the City Administrator or designee within ten (10) days from the date the notice was personally served or mailed.

C. Service shall be made either personally or by certified mail, addressed to the Person in Charge at the address of the property, or such other place which is reasonably calculated, under all the circumstances, to notify the Person in Charge of the City's determination. A copy of the notice shall be served on the owner of the property at such address shown on the tax rolls of the county, if that person is different than the Person in Charge, and shall be made either personally or by certified mail.

D. The City shall post a copy of the notice at the property if a notice is served by certified mail.

Section 3. Chronic Nuisance Abatement Plan.

A. A Person in Charge shall respond to the City Administrator or designee within ten (10) days of the date the notice described in Section 2 was served by submitting a CNAP describing the actions that the Person in Charge will take to abate, correct, or eliminate the occurrence of chronic nuisance activities.

B. The City Administrator or designee shall review the CNAP submitted by the Person in Charge and shall approve or deny it in writing within ten (10) days of it being submitted.

C. The City Administrator or designee shall approve the plan provided by the Person in Charge if the plan provides adequate assurances that the actions proposed are likely to substantially decrease the incidence of chronic nuisance activities on or around the property.

D. In the event the CNAP is denied, the reasons for the denial shall be included and the Person in Charge shall have ten (10) days to resubmit a plan for approval.

E. After the City Administrator or designee approves the CNAP, the Person in Charge shall implement it in accordance with the timeline and terms set forth within the CNAP.

Section 4. Violation.

A. Any property within the City which is a chronic nuisance property is subject to the remedies prescribed in this Ordinance.

B. Any Person in Charge in violation of this Ordinance shall be subject to the remedies prescribed in this Ordinance.

C. The following actions constitute a violation of this Ordinance:
(1) failing to submit a CNAP as required by the City Administrator;
(2) failing to resubmit a CNAP as required by the City Administrator under Section 3(B) of this Ordinance;
(3) failing to implement the CNAP in accordance with the timeline and terms set forth within the plan as required by Section 3 of this Ordinance; or
(4) a report of an additional nuisance activity at the property after service of the notice described in Section 2 of this Ordinance.

D. A violation of Section 4(C) of this Ordinance constitutes a violation, punishable by a fine of up to \$500.00. Every day in which the violation exists constitutes a separate violation.

Section 5. Commencement of Civil Action; Remedies.

A. If the Person in Charge fails to submit and implement a CNAP as required, or the approved CNAP does not result in the abatement of the chronic nuisance activity, the City Administrator may refer the matter to the City Attorney to commence legal proceedings to seek closure of the property, the imposition of civil penalties, and any such other relief deemed appropriate. The action shall be brought in any court of competent jurisdiction, including City of Cascade Locks Municipal Court. The court shall award attorney fees and costs to the prevailing party.

B. The action shall be commenced by the filing of a complaint alleging facts constituting the nuisance activities, and contain a legal description of the property involved and an allegation that the owners of record of the property have been notified of the facts giving rise

to the alleged nuisance activities at least ten (10) days prior to the filing of the action with the court.

C. The complaint shall be served as provided in Oregon Rules of Civil Procedure (ORCP) 7. No service need be made prior to an application for a temporary restraining order, provided the procedures of ORCP 79B are followed with regard to all persons entitled to service under this section.

D. If after the commencement but prior to the trial of any action or suit brought by the City, a Person in Charge stipulates with the City that he or she will pursue a course of action that the parties agree will abate the nuisance activities giving rise to the violation, the City may agree to stay the proceedings for a period as agreed to by the parties.

E. When a Person in Charge responds to the City Administrator as required by this Ordinance, statements made in connection with that response shall not constitute an admission of any chronic nuisance activities. This subsection does not require the exclusion of any evidence that is otherwise admissible or offered for any other purpose.

F. If the existence of the nuisance is established in the action, an order of abatement shall be entered as part of the judgment in the case. The order may contain any or all of the following remedies:

(1) Order that the property be closed and secured, at the expense of the Person in Charge, against all access, use, and occupancy for a period of not less than six (6) months, nor more than one (1) year. The court shall retain jurisdiction during any period of closure. The Person in Charge may petition the court for an order reducing the period of closure if the Person in Charge and the City stipulate that the nuisance has been and will continue to be abated. The court shall not include provisions for the closing of the premises under the provisions of this subsection unless that relief is specifically requested in the complaint;

(2) Impose a civil penalty of up to \$500 per day for each day nuisance activities occurred on the property following notice;

(3) Order payment of attorney fees and costs; and

(4) Any other relief prayed for and deemed appropriate.

G. A property shall no longer be determined to be a chronic nuisance property either after the passage of one year from the date of the last reported chronic nuisance activity or the date the chronic nuisance abatement plan was completed, whichever is later.

H. The provisions of this Ordinance are separate and distinct remedies from those specified in City Code of Cascade Locks Chapter 95. Nothing in these provisions shall require any conviction for criminal activities or civil judgment prior to the commencement of any action provided herein.

Section 6. Burden of Proof, Defenses, Mitigation of Civil Penalty.

A. The City shall have the initial burden of proof to show by a preponderance of the evidence that the property is a chronic nuisance property.

B. In establishing the amount of any civil penalty requested, the court may consider any of the following factors and cite those found applicable:

- (1) The actions taken by the Person in Charge to mitigate or correct the nuisance activities at the property;
- (2) Whether the problem at the property was repeated or continuous;
- (3) The magnitude or gravity of the problem;
- (4) The cooperativeness of the Person in Charge with the City;
- (5) The cost incurred by the City for investigating and correcting or attempting to correct the nuisance activities; and
- (6) Any other factor deemed by the court to be relevant.

Section 7. Closure During Pendency of Action; Emergency Closures. Any emergency closure proceeding initiated under this Ordinance shall be based on evidence showing that nuisance activities have occurred on the property and that emergency action is necessary to avoid an immediate threat to public welfare and safety. Proceedings to obtain an order of emergency closure shall be governed by the provisions of ORCP 79 for obtaining temporary restraining orders.

Section 8. Enforcement; Award of Costs and Disbursements or Attorney Fees.

A. The court may authorize the City to physically secure the property against all access, use, or occupancy in the event that the Person in Charge fails to do so within the time specified by the court. In the event that the City is authorized to secure the property, all costs reasonably incurred by the City to physically secure the property shall be paid to the City by the Person in Charge and shall be included in a judgment pursuant to ORCP 68. The judgment shall also include an award of the City's other costs and disbursements and attorney fees, if applicable.

B. The Person in Charge shall pay reasonable relocation costs of a tenant as determined by the court if, without actual notice, the tenant moved into the property after either:

- (1) A Person in Charge received notice from the City Administrator or designee that the property has become a chronic nuisance property; or
- (2) A Person in Charge was served with a complaint to close a chronic nuisance property.

C. Any person who is assessed costs and disbursements and/or attorney fees under this section shall be personally liable for the payment thereof to the City.

D. Any person who enters upon property that is closed and secured by an order pursuant to this Ordinance shall be considered to have entered or remained unlawfully and thereby has committed trespass for purposes of ORS 164.245 through ORS 164.255.

E. Any judgment entered in accordance with this Ordinance shall be enforceable as a lien against the real property subject to the action.

Section 9. Severability Clause. A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part of this Ordinance shall not affect the validity of the remaining parts to this Ordinance.

Section 10. Emergency Declared. This Ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare; therefore, an emergency is declared to exist and this Ordinance shall take effect immediately upon adoption by the City Council of the City of Cascade Locks.

ADOPTED by the City Council this 24th day of August, 2020.

APPROVED by the Mayor this 24th day of August, 2020.

ATTEST:

Kathy Woosley, City Recorder

Tom Cramblett, Mayor

CASCADE LOCKS STAFF REPORT

Date Prepared: August 5, 2020

For City Council Meeting on: August 10, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Cascade Locks Business Interruption Grant

SYNOPSIS: The League of Oregon Cities worked with Governor Kate Brown on the distribution of Coronavirus Aid, Relief, and Economic Security Act funding to local governments in Oregon. The distribution was based on population. The City of Cascade Locks is slated to receive \$50,000.

That money can be used to offset (reimburse) the City for funding of unanticipated COVID related expenses that were not included in the budget, wages of employees who were substantially involved (75% of their time) in COVID related activities, and business interruption grants. The money is for eligible expenditures from March 1 through December 31, 2020. Any unspent funds must be returned to the US Treasury.

Because we are the utility provider for water, sewer, and electric services, we are not eligible to use the funding to pay people's utility bills. Replacement of lost revenue is not allowed under the CARES Act.

At this writing the City has identified almost \$10,000 for staff related expenses. These included the salary for the Station Caption during March and April because he was significantly involved in coordinating our response to COVID for those months, wages for a EMT who had to quarantine for two weeks, PPE equipment for our staff, equipment to facilitate working from home for employees, and the cost of keeping the public informed about the coronavirus and the City's activities through social media.

That leaves \$40,000 for grants to local businesses. Through research with the LOC Staff, the City Attorney, and through CARES Act guidance information, I have developed a grant program, the application for which is attached. Any business within the City limits with 25 or fewer employees as of March 1, 2020, is eligible for the grant if they experienced employee layoffs or disruption of normal business hours due to COVID-19. A letter of application should be sent to the City. The first 14 or 15 to be received and approved will receive the funding depending on the available funds after the City deducts our allowable expenses. Applications will be accepted until the funding is committed.

After Council approval of this Business Interruption Grant Program, we will post the grant program on social media, on the community bulletin boards, and to local business by working with the Port's Economic Development Manager Don Mann.

Applications will be reviewed for completeness and compliance by the City Administrator. If the applicant does not agree with the City Administrator's decision, the applicant may appeal the decision to the City Council.

We will bring a resolution recognizing the revenue and allocating the costs after we have the total costs collected.

CITY COUNCIL OPTIONS: Approve, modify, or reject the Business Interruption Grant program.

RECOMMENDED MOTION: "I move to approve the development and funding of the Cascade Locks CARES Business Interruption Grant Program."

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After Council approval of this Business Interruption Grant Program, we will post the grant program on social media, on the community bulletin boards, and to local business by working with the Port's Economic Development Manager Don Mann.

Applications will be reviewed for completeness and compliance by the City Administrator. If the applicant does not agree with the City Administrator's decision, the applicant may appeal the decision to the City Council.

We will bring a resolution recognizing the revenue and allocating the costs after we have the total costs collected.

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RECOMMENDED MOTION: "I move to approve the development and funding of the Cascade Locks CARES Business Interruption Grant Program."



City of Cascade Locks

PO Box 308 140 SW WaNaPa St.
Cascade Locks, OR 97014

(541) 374-8484

Fax: (541) 374-8752 TTY: 711

**Cascade Locks Business Interruption Grant Program
August, 2020**

The City of Cascade Locks has received some funding through the Coronavirus Aid, Relief, & Economic Security (CARES) Act. The City will give a \$2,500 grant to the first 15 businesses that meet the following qualifications:

1. The main business location is within the City limits of Cascade Locks;
2. The business had 25 or fewer employees as of March 1, 2020;
3. The business experienced employee layoffs; or
4. The business experienced days of closure because of the COVID-19 pandemic.

To Apply

Please provide a letter to the City that includes:

1. The name of the business,
2. the location of the business including a mailing address,
3. a list of active employees on March 1, 2020, and
4. a statement of the measurable economic impact (either or both the number of days closed or the list of employees laid off).

Send the letter and attached information to:

Gordon Zimmerman, City Administrator
City of Cascade Locks
PO Box 308
Cascade Locks, OR 97014

Or deliver the application to City Hall at 140 SW WaNaPa Street.

The applications will be time stamped and treated on a first come, first served basis.

*Cascade Locks is where the Bridge of the Gods spans the Heart of the Gorge;
where mountain, wind, and water create the best sailing in the Northwest;
and where the "CL" on the license plate stands for Cascade Locks, the second largest city in Hood River County!
The City of Cascade Locks is an Equal Opportunity Provider.*

Local Programs for Economic Support Under the CARES Act

The League of Oregon Cities (LOC) has compiled these criteria for economic support programs for cities to use in expending their Coronavirus Relief Fund (CRF) monies. Over 30 cities have already created some form of utility subsidy or small business assistance and we expect many more will move ahead with new programs upon receipt of their share of the CRF.

We do not represent that programs meeting these criteria are the only allowed uses of CRF to provide economic support under Treasury guidance but believe they may be helpful nonetheless as a starting point. **The Treasury [guidance](#) and [FAQ](#) documents provide the best information for cities looking to stand up new programs.** These documents have already been updated numerous times so cities are encouraged to check the above links regularly. Relevant excerpts are attached at the end of this document but neither the summaries below nor the excerpts are a substitute for reading the full guidance and FAQ.

LOC worked with the Department of Administrative Services (DAS) in the development of this document though it is in no way endorsed by DAS. **Cities should work with their city attorney where the Treasury guidance is unclear.**

General Criteria

Any program will have to meet the “big three” criteria from the CARES Act as explained by the guidance:

- being **necessary** due to the COVID-19 pandemic,
- being **unbudgeted** spending as of March 27th, and
- being **expended** between March 1st and December 30th.

The **Treasury guidance further explains these criteria** and notes that backfill of taxes or fees reduced due to the pandemic is not allowed. Cities **must keep records** sufficient to demonstrate that expenditures have met these criteria.

The FAQ also lays out some general program criteria:

- **administrative costs** for eligible programs are allowed if they were unbudgeted,
- **loans** are allowed but repayments must go back to Treasury unless they are rolled into another qualified expense prior to December 30th,
- **applications** for assistance are not required but jurisdictions must ensure recipients have a COVID-19 related need, and
- **non-profits** may be used to distribute assistance (rent or utility relief for example).

Small Business Assistance Criteria

In addition to the above, the guidance and FAQ give some additional detailed on what is allowed for a small business assistance program:

- providing **grants to small businesses** to reimburse for business interruption,
- programs should be tailored to assist those businesses needing assistance due to COVID-19, and



- programs are allowed in the absence of a stay-at-home order if businesses are closed voluntarily or are experiencing reduced demand.

Individual Assistance Criteria

In addition to the general criteria above, the FAQ gives some additional detail on what is allowed for a program to assist individual residents with a COVID-19 related need:

- **grants to individuals** to prevent eviction or otherwise prevent homelessness,
- emergency financial assistance including but not limited to payment of **overdue rent or mortgage payments**, and
- grants to affected individuals to allow them to pay **utility fees** and maintain essential services.

Please note that while utility assistance is an eligible expense, the FAQ also notes “revenue replacement, including the replacement of unpaid utility fees” is not allowed. **Cities are encouraged to be especially careful in structuring utility assistance programs and work with counsel where there are questions** due to this somewhat contradictory language.

Examples LOC believes would not qualify include (1) transferring funds to the city utility to make up for reduced demand due to a large user being offline or (2) transferring funds to the utility to make up for delinquent accounts but continuing to attempt collection of the same debt from the customer (the assistance must benefit the customer, not the city utility).

In developing new utility assistance programs cities are encouraged to take steps to create separation between the city and the utility where possible, through mechanisms like the use of third parties (like a nonprofit) to administer the program or by giving the relief directly to the customer who then pays their bill. LOC is not representing that existing programs that did not use these strategies would be ineligible for reimbursement, but we believe that going forward the **use of third-party administrators in particular will help cities meet the terms of the somewhat contradictory guidance.**

Next Steps

Cities have been on the front line of economic response to the pandemic, but many cities have had little or no ability to help residents until now due to their own fragile finances. We believe cities are best able to get these important resources into the hands of their residents impacted by the pandemic as intended. LOC will continue to be your partner in this endeavor, and you are welcome to reach out with questions at the contact below. Cities may also contact DAS at CoronavirusReliefFund@Oregon.gov. Above all, cities are encouraged to read the Treasury guidance and FAQ documents and work with their city attorney where the guidance is unclear.

LOC Contact

Mark Gharst, Lobbyist for Tax, Finance, and Economic Development - mgharst@orcities.org or 503-991-2192

Addenda

Relevant Excerpts from the Guidance Document, June 30th Version

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. 1 See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act. 1 is for a

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d)

may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient's usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, e.g., the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient's control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Nonexclusive examples of eligible expenditures Eligible expenditures include, but are not limited to, payment for: [...]

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

- Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.

[Relevant Excerpts from the FAQ Document, July 8th Version – Economic Support Generally](#)

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

[Relevant Excerpts from the FAQ Document, July 8th Version – Small Business Support](#)

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

[Relevant Excerpts from the FAQ Document, July 8th Version – Support to Individuals](#)

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Links

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>, 6/30/20 Version, Pages 1, 2, 3 and 4

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>, June 24, 2020 version, 7/8/20 Version, Pages 4, 5, 6 and 8



**HOOD RIVER COUNTY
SHERIFF'S OFFICE**

309 STATE ST
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CASCADE LOCKS MONTHLY REPORT

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Incidents

Event #	Case #	Time Created	Call Type	Location	Disposition Code	Primary Unit
2007010003		07/01/2020 01:27	TC	841 NE FOREST LN	HBO	
2007010015	S200434	07/01/2020 11:17	VAND	25 SW WANAPA ST	G1	16
2007010046		07/01/2020 19:39	911	461 SW WANAPA ST		10
2007010052		07/01/2020 21:14	NUIS	79 SE WARM SPRINGS DR		27
2007010056		07/01/2020 22:06	OFCR	140 SW WANAPA ST		27
2007020015		07/02/2020 10:04	AC	514 NE FOREST LN		33
2007020044	S200440	07/02/2020 16:38	THEFT	430 SW WANAPA ST	G1	10
2007020051		07/02/2020 17:47	SUIC	MP 44 I84	HBO	
2007020053		07/02/2020 18:33	DIST	450 SW WANAPA ST	G7	27
2007030055		07/03/2020 20:27	FU	0 DRY CREEK RD	HBO	17
2007030061		07/03/2020 20:58	VEH STOP	430 SW WANAPA ST	G2	17
2007030064		07/03/2020 21:43	VEH STOP	0 BLACKBERRY BEACH	G2	17
2007040029		07/04/2020 13:43	OFCR	0 WYETH CAMPGROUND		6F67
2007040064		07/04/2020 20:18	WEAP	0 BRIDGE OF THE GODS	CNOP	
2007040085		07/04/2020 21:58	OFCR	300 SW WANAPA ST	G2	17
2007040096		07/04/2020 22:28	OFCR	NE FOREST LN/NE CRAMBLETT WAY	G4	17
2007050006		07/05/2020 00:42	ALARM	745 NW WANAPA ST	A1	16
2007050021		07/05/2020 12:20	NUIS	201 NE RIVERVIEW DR	G2	10
2007050027		07/05/2020 13:10	OFCR	0 WYETH CAMPGROUND		6F67
2007050055		07/05/2020 19:12	FU	220 NE RIVERVIEW DR	G2	10
2007050060		07/05/2020 20:24	VEH STOP	SW WANAPA ST/SW VENTURE ST	T1A	10
2007050063		07/05/2020 20:33	VEH STOP	430 SW WANAPA ST	T1A	10
2007050065	S200451	07/05/2020 20:48	VAND	822 NE FOREST LN	G1	10
2007050070		07/05/2020 21:06	NUIS	20 SE GRAVEL PIT RD	G2	10



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2007070015	S200455	07/07/2020 13:09	THEFT	0 WYETH CAMPGROUND	G1	16
2007080018		07/08/2020 12:21	DOM	24 NW CLARK ST	G2	18
2007080044		07/08/2020 20:26	TA	0 FRONTAGE RD	T4	12
2007080059		07/08/2020 23:52	SAR	0 STARVATION CREEK STATE PARK		12
2007090009		07/09/2020 08:52	MENT	430 SW WANAPA ST	G2	18
2007090025		07/09/2020 12:05	TRES	119 SW REGULATOR ST	G2	20
2007090032	S200458	07/09/2020 13:32	AOA	822 NE FOREST LN		22
2007100021		07/10/2020 11:48	WELF	0 BRIDGE OF THE GODS	G4	17
2007100027		07/10/2020 12:56	FU	0 WYETH CAMPGROUND		6F67
2007100030		07/10/2020 13:20	FU	430 SW WANAPA ST	G2	17
2007100052		07/10/2020 17:13	SUSP	0 HERMAN CREEK RD	S2	10
2007100054		07/10/2020 17:28	INFO	320 SE SUNSET AVE	INFO	
2007100068		07/10/2020 19:03	INFO	0 WYETH CAMPGROUND	G2	10
2007100070		07/10/2020 20:07	DIST	998 SE WINDSONG DR	G2	10
2007100074		07/10/2020 20:55	TA	0 HERMAN CREEK RD	T4	10
2007100076		07/10/2020 21:24	VEH STOP	SW WANAPA ST/SW EDGEWOOD ST	T1	10
2007110001		07/11/2020 00:38	DOM	510 SW WANAPA ST	G4	17
2007110004		07/11/2020 05:21	MVC	500 SW WANAPA ST		5326
2007110039		07/11/2020 14:54	DOM	681 SW WANAPA ST	G2	16
2007110045		07/11/2020 15:48	TC	MP 51 I84	INFO	
2007110053		07/11/2020 16:45	OFCR	SW CASCADE AVE/SW WANAPA ST	G2	10
2007110057		07/11/2020 17:27	VEH STOP	SW WANAPA ST/NW PORTAGE RD	T1	10
2007110060		07/11/2020 18:09	VEH STOP	25 SW WANAPA ST	T1A	10
2007110064		07/11/2020 19:07	TRES	500 SW WANAPA ST	G5	10
2007110068		07/11/2020 20:24	FU	965 NE FOREST LN	G2	10
2007110072		07/11/2020 20:58	FU	810 SW SADIE B ST	G5	10
2007110082		07/11/2020 22:56	SUSP	0 BLACKBERRY BEACH	S2	10



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2007120012		07/12/2020 07:44	911	MP 47 I84	TX AGENCY	
2007120018		07/12/2020 09:49	INFO	300 SE SUNSET AVE	INFO	
2007120023		07/12/2020 10:40	AOA	0 FRONTAGE RD		16
2007120032		07/12/2020 12:42	TC	NE FOREST LN/SE SHERIDAN ST	G2	10
2007120055		07/12/2020 16:56	FU	810 SW SADIE B ST	G2	10
2007120056		07/12/2020 17:11	PROP	425 NW WANAPA ST	G2	10
2007120063		07/12/2020 18:40	VEH STOP	0 CASCADE LOCKS MARINA PARK	T2	10
2007120084		07/12/2020 22:23	911	0 DRY CREEK RD	INFO	
2007130012		07/13/2020 09:47	JUV	822 NE FOREST LN	G4	27
2007130038		07/13/2020 18:32	PS	28 SW JOHN QUINCY CT	G2	10
2007130041		07/13/2020 19:05	VEH STOP	735 NW WANAPA ST	T2	10
2007130066		07/13/2020 23:45	SUSP	0 STARVATION CREEK STATE PARK	S2	10
2007140016	S200470	07/14/2020 10:26	VAND	124 SE HAMMOND AVE	G1	18
2007140065		07/14/2020 20:05	HARA	606 SW WANAPA ST	G2	10
2007140071		07/14/2020 20:38	PS	28 SW JOHN QUINCY CT	G2	10
2007140078		07/14/2020 23:12	SUSP	0 GOVERNMENT ISLAND	S2	10
2007150014		07/15/2020 11:39	NUIS	140 SW WANAPA ST	G2	18
2007150017		07/15/2020 14:04	WS	355 SW WANAPA ST	INFO	
2007150035		07/15/2020 18:46	DIST	SW REGULATOR ST/SW MOODY ST	G4	12
2007150040		07/15/2020 19:54	TRES	450 SW WANAPA ST	G2	12
2007160011		07/16/2020 09:45	HARA	5 NE CRAGMONT AVE	G2	20
2007160060		07/16/2020 19:48	TC	0 WYETH CAMPGROUND	G7	26
2007170006	S200477	07/17/2020 09:35	PROWLER	300 SW WANAPA ST	G1	21
2007170068		07/17/2020 18:03	PS	25 NE EVA LN	G4	10
2007170072		07/17/2020 18:41	INFO	430 SW WANAPA ST		10
2007170078		07/17/2020 19:43	SUBJ STOP	STATE SHOPS/FOREST LN	G2	10
2007170082		07/17/2020 20:29	INFO	0 BRIDGE OF THE GODS	G2	10



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2007170093		07/17/2020 22:29	OFCR	355 SW WANAPA ST	G2	10
2007170095		07/17/2020 22:41	VEH STOP	SW WANAPA ST/NW PORTAGE RD	T1	10
2007170096	S200481	07/17/2020 23:26	DOM	45 NE GRAVEL PIT RD	G3	10
2007180017		07/18/2020 10:05	HARA	504 SW WANAPA ST	G2	20
2007180035		07/18/2020 13:18	AC	0 FOREST LN	G2	27
2007180053		07/18/2020 17:27	MENT	0 WYETH CAMPGROUND	G2	5322
2007180059		07/18/2020 18:43	OFCR	0 DRY CREEK RD	G2	10
2007190039		07/19/2020 17:30	VAND	395 NW WANAPA ST	G2	10
2007190049		07/19/2020 19:07	PS	25 NE EVA LN	G2	10
2007190051		07/19/2020 19:18	VEH STOP	WANAPA/EDGEWOOD	T1A	10
2007190057		07/19/2020 20:15	JUV	841 NE FOREST LN	G2	10
2007190067		07/19/2020 22:24	SUIC	220 SW BENSON ST	G2	10
2007200008		07/20/2020 08:15	TC	MP 47 I84	HBO	
2007200012		07/20/2020 08:41	911	515 NE FOREST LN	G2	16
2007200013	S200497	07/20/2020 09:02	SV	300 SW WANAPA ST	G1	21
2007200014		07/20/2020 09:07	AC	505 NE FOREST LN	HBO	
2007200050		07/20/2020 16:01	911	841 NE FOREST LN	INFO	
2007200063		07/20/2020 18:14	DIST	20 SE KATANI LN		10
2007200071		07/20/2020 19:32	JUV	70 SE SHERIDAN ST	G2	10
2007200081		07/20/2020 22:50	SUSP	SE SUNSET AVE/SE HAMMOND AVE	G2	10
2007200084		07/20/2020 23:48	SUSP	0 WYETH CAMPGROUND	S2	10
2007210027		07/21/2020 13:09	NUIS	520 NE FOREST LN	G2	16
2007210040		07/21/2020 15:21	PROWLER	420 SE SUNSET AVE	G2	10
2007210051		07/21/2020 18:00	DIST	220 SW BENSON ST	G2	10
2007210059		07/21/2020 19:39	PS	86 SE SHAHALA DR	G4	10
2007210060		07/21/2020 19:48	FU	0 BRIDGE OF THE GODS	G5	10
2007210072	S200502	07/21/2020 21:33	MP	450 SW WANAPA ST	G1	10



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2007220012		07/22/2020 06:45	WS	822 NE FOREST LN	G3	16
2007220028		07/22/2020 09:32	AOA	500 SE FRONTAGE RD	INFO	
2007230022		07/23/2020 12:03	PS	822 NE FOREST LN	G2	18
2007230039		07/23/2020 14:16	HARA	365 NE FOREST LN		18
2007230043		07/23/2020 15:40	INFO	40 SW WASCO ST	INFO	
2007230052		07/23/2020 16:26	ASSIST	515 NE FOREST LN	G2	12
2007230084		07/23/2020 21:41	VEH STOP	SE WANAPA ST/NE FOREST LN	T1A	12
2007240009		07/24/2020 01:03	WEAP	711 SE LUCY LN	G2	21
2007240064		07/24/2020 17:59	NUIS	713 SE LUCY LN	G2	10
2007240065		07/24/2020 18:28	PS	86 SE SHAHALA DR	G4	10
2007240072		07/24/2020 19:29	VEH STOP	SW WANAPA ST/SW CASCADE AVE	S2	10
2007240088		07/24/2020 21:17	JUV	630 SW WANAPA ST	G2	10
2007240094		07/24/2020 23:09	MAR	355 SW WANAPA ST	G4	10
2007250026		07/25/2020 12:52	VEH STOP	0 EAGLE CREEK TRAILHEAD	HBO	6F67
2007250032		07/25/2020 13:35	INFO	841 NE FOREST LN	HBO	
2007250033		07/25/2020 13:44	INFO	0 BRIDGE OF THE GODS	INFO	
2007250068	S200514	07/25/2020 20:57	DOM	965 NE FOREST LN	G1	10
2007250071	S200515	07/25/2020 22:21	TC	MP 44 I84	G1	10
2007250074		07/25/2020 23:57	NUIS	126 SW VENTURE ST	G2	10
2007260015		07/26/2020 10:21	AOA	MP 47 I84	G4	51
2007260029		07/26/2020 14:04	VEH STOP	0 EAGLE CREEK TRAILHEAD		6F67
2007260039		07/26/2020 16:14	TC	SW WANAPA ST/SW ONEONTA ST	T4	10
2007260042		07/26/2020 17:10	FU	965 NE FOREST LN	G2	10
2007260043		07/26/2020 17:24	PS	86 SE SHAHALA DR	G4	10
2007260048		07/26/2020 18:39	VEH STOP	SW WANAPA ST/SW WASCO ST	T1A	10
2007260058		07/26/2020 21:23	911	220 SW BENSON ST	G2	10
2007270047	S200522	07/27/2020 18:04	WS	510 SW WANAPA ST	G3	10



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2007270052		07/27/2020 19:07	OFCR	0 EAGLE CREEK TRAILHEAD	S2	10
2007270067		07/27/2020 23:01	VEH STOP	0 STARVATION CREEK STATE PARK	S2	21
2007280005		07/28/2020 03:15	ALARM	5 NE CRAMBLETT WAY	A1	16
2007280022	S200524	07/28/2020 14:14	THEFT	0 HERMAN CREEK RD	G1	18
2007280037		07/28/2020 18:07	PS	947 NE FOREST LANE	G2	21
2007280039		07/28/2020 18:32	VEH STOP	DRY CREEK	S2	10
2007280046		07/28/2020 19:29	VEH STOP	CASCADE LOCKS FIRE STATION		21
2007300013		07/30/2020 09:10	911	MP 44 I84	INFO	
2007300051		07/30/2020 19:38	WEAP	0 BRIDGE OF THE GODS	G4	12
2007300056		07/30/2020 20:43	OFCR	425 NW WANAPA ST	G2	21
2007300057		07/30/2020 20:57	SUSP	WYETH	S2	21
2007310018		07/31/2020 09:10	911	0 DRY CREEK RD	CNOP	
2007310028	S200537	07/31/2020 11:05	HR	96 SW RUCKEL ST	G1	20
2007310075		07/31/2020 18:49	SUSP	140 SW WANAPA ST	S2	10
2007310086	S200541	07/31/2020 20:50	VEH STOP	SW MOODY ST/SW TAHOMA ST	T5	14
2007310095		07/31/2020 21:54	VEH STOP	430 SW WANAPA ST	S2	10
2007310100		07/31/2020 22:31	VEH STOP	PORTAGE W END	S2	14
2007310103		07/31/2020 22:47	VEH STOP	SW WANAPA ST/SW SCHOOL ST	T1A	10
2007310108		07/31/2020 23:01	VEH STOP	MP 47 I84	S2	10
2007310110		07/31/2020 23:50	WELF	735 NW WANAPA ST	G2	10

Total Incidents: 152



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Area Patrols

Entered Area	Left Area	Unit	Location	Duration (Min)
07/01/2020 21:36	07/01/2020 22:48	27	CL	72
07/03/2020 20:14	07/03/2020 23:36	17	CL	202
07/04/2020 17:10	07/04/2020 18:40	26	CL	90
07/04/2020 21:09	07/04/2020 23:03	17	CL	113
07/05/2020 12:43	07/05/2020 14:02	17	CL	79
07/05/2020 16:59	07/05/2020 23:35	10	CL	396
07/06/2020 18:13	07/06/2020 23:56	10	CL	342
07/07/2020 08:38		18	CL	
07/07/2020 13:37	07/07/2020 14:20	16	CL	42
07/07/2020 16:26	07/07/2020 19:35	10	CL	188
07/08/2020 12:33	07/08/2020 13:34	18	CL	61
07/08/2020 12:34	07/08/2020 13:34	20	CL	59
07/08/2020 20:43	07/08/2020 21:24	12	CL	41
07/09/2020 08:59	07/09/2020 09:56	18	CL	56
07/09/2020 09:06	07/09/2020 09:56	20	CL	49
07/09/2020 09:24	07/09/2020 09:56	23	CL	32
07/09/2020 09:55	07/09/2020 09:56	20	CL	
07/09/2020 12:32	07/09/2020 14:27	20	CL	115
07/10/2020 12:09		27	CL	
07/10/2020 12:09	07/10/2020 13:38	17	CL	88



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07/10/2020 12:19		27	CL	
07/10/2020 16:17	07/10/2020 21:51	10	CL	333
07/10/2020 19:19	07/10/2020 19:48	12	CL	29
07/11/2020 00:51	07/11/2020 01:42	10	CL	50
07/11/2020 00:54	07/11/2020 01:42	17	CL	47
07/11/2020 08:28	07/11/2020 10:00	16	CL	91
07/11/2020 15:15	07/11/2020 15:49	16	CL	33
07/11/2020 15:16		27	CL	
07/11/2020 16:15	07/11/2020 23:14	10	CL	419
07/12/2020 08:59	07/12/2020 10:56	16	CL	117
07/12/2020 09:53	07/12/2020 10:57	20	CL	63
07/12/2020 16:23	07/12/2020 19:34	10	CL	190
07/12/2020 21:10	07/12/2020 22:21	10	CL	70
07/13/2020 10:13	07/13/2020 11:07	27	CL	53
07/13/2020 10:14	07/13/2020 11:07	21	CL	53
07/13/2020 18:04	07/13/2020 23:41	10	CL	337
07/14/2020 20:18	07/14/2020 23:33	10	CL	194
07/15/2020 12:59	07/15/2020 13:44	18	CL	45
07/15/2020 19:25	07/15/2020 19:42	12	CL	16
07/15/2020 20:13	07/15/2020 20:35	12	CL	21
07/16/2020 20:06	07/16/2020 20:38	26	CL	31
07/17/2020 10:00	07/17/2020 11:20	21	CL	80
07/17/2020 17:49	07/17/2020 23:17	10	CL	328



**HOOD RIVER COUNTY
SHERIFF'S OFFICE**

309 STATE ST
HOOD RIVER, OR 97031
(541) 386-2098

CASCADE LOCKS MONTHLY REPORT

ISSUED DATE FROM
07/01/2020 00:00

ISSUED DATE TO
07/31/2020 23:59

07/17/2020 23:36		10	CL	
07/17/2020 23:42	07/18/2020 00:41	26	CL	59
07/18/2020 17:28	07/18/2020 19:08	10	CL	99
07/19/2020 19:00	07/19/2020 22:10	10	CL	190
07/19/2020 22:32	07/19/2020 22:59	10	CL	26
07/19/2020 22:35	07/19/2020 22:56	26	CL	21
07/20/2020 21:12	07/21/2020 00:04	10	CL	172
07/21/2020 17:10	07/21/2020 20:20	10	CL	189
07/21/2020 18:08	07/21/2020 19:48	14	CL	99
07/21/2020 21:42	07/21/2020 22:58	10	CL	76
07/21/2020 21:42		12	CL	
07/23/2020 11:56	07/23/2020 12:12	18	CL	16
07/23/2020 11:56	07/23/2020 12:12	21	CL	16
07/23/2020 15:01	07/23/2020 15:55	18	CL	54
07/23/2020 15:01	07/23/2020 15:55	21	CL	53
07/23/2020 15:02	07/23/2020 15:55	18	CL	53
07/23/2020 21:35	07/23/2020 22:06	12	CL	30
07/24/2020 17:45	07/24/2020 22:51	10	CL	305
07/25/2020 21:08	07/25/2020 22:08	10	CL	60
07/25/2020 21:12	07/25/2020 22:08	26	CL	56
07/26/2020 16:31	07/26/2020 19:43	10	CL	191
07/26/2020 21:34		10	CL	
07/26/2020 21:34	07/26/2020 22:51	17	CL	77



**HOOD RIVER COUNTY
SHERIFF'S OFFICE**

309 STATE ST
HOOD RIVER, OR 97031
(541) 386-2098

CASCADE LOCKS MONTHLY REPORT

ISSUED DATE FROM 07/01/2020 00:00	ISSUED DATE TO 07/31/2020 23:59
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07/27/2020 17:03	07/27/2020 19:34	10	CL	151
07/27/2020 19:53		10	CL	
07/28/2020 08:06	07/28/2020 08:25	16	CL	19
07/28/2020 17:43	07/28/2020 20:29	10	CL	166
07/28/2020 17:43		21	CL	
07/30/2020 19:52	07/30/2020 21:18	21	CL	85
07/30/2020 19:52	07/30/2020 21:18	12	CL	85
07/31/2020 11:48	07/31/2020 13:16	20	CL	87
07/31/2020 16:55	07/31/2020 23:11	10	CL	376
07/31/2020 19:19	07/31/2020 22:55	14	CL	215
Total Area Patrols: 76				



**HOOD RIVER COUNTY
SHERIFF'S OFFICE**

309 STATE ST
HOOD RIVER, OR 97031
(541) 386-2098

CASCADE LOCKS MONTHLY REPORT	
ISSUED DATE FROM	ISSUED DATE TO
07/01/2020 00:00	07/31/2020 23:59

Citations

Agency	Issued Date	Occurred Date	Citation Type	Citation Number	Deputy Pin
HRSO	07/12/2020 18:40		TRAFFIC	30901	54947
HRSO	07/27/2020 18:10		CRIMINAL	30905	54947

Total Citations: 2

