

# CITY of CASCADE LOCKS

# AGENDA

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**CITY COUNCIL MEETING, Monday, August 26, 2019, 7:00 PM, CITY HALL**

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**Purpose:** The City Council meets on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
  - a. **Approval of August 12, 2019 Minutes.**
  - b. **Ratification of the Bills in the Amount of \$368,982.25.**
4. **Public Hearing:**
5. **Action Items:**
  - a. **Appointment to Committees.**
  - b. **Approve Mayoral Proclamation for Jestena Mattson and Emily Sullenger.**
  - c. **Resolution No. 1421 Authorizing the Issuance of Wastewater Revenue Bond.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
  - a. **City Committees.**
  - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session per ORS 192.660 (if required)**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.



1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7PM. Present were CM's Julie Caldwell-Wagner, Glenda Groves, Bruce Fitzpatrick (via phone), Richard Randall, Bobby Walker and Mayor Tom Cramblett. CM Sara Patrick was absent. Also present were CA Gordon Zimmerman, Camera Operator Marianne Bump, Deputy Recorder Marilyn Place and Brenda Wood.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
  - a. **Approval of July 22, 2019 Minutes.**
  - b. **Ratification of the Bills in the Amount of \$225,094.44. Motion:** CM Walker moved to approve the Consent Agenda, seconded by CM Groves. The motion passed unanimously by CM's Caldwell-Wagner, Groves, Fitzpatrick, Randall, Walker and Mayor Cramblett.
4. **Public Hearing:** None.
5. **Action Items:**
  - a. **Appointment to Committees.** None.
  - b. **Resolution No. 1420 Creating A Census Complete Count Committee.** CA Zimmerman said in Mr. Czornij presentation to Council July 8, he discussed the importance of creating a Census Complete Count Committee. He said the committee would reach residents who wouldn't respond via mail or online to the 2020 Census. **Motion:** CM Randall moved to approve the initiation of a Census Complete Count Committee, seconded by CM Groves. The motion passed unanimously by CM's Caldwell-Wagner, Groves, Fitzpatrick, Randall, Walker and Mayor Walker. Mayor Cramblett volunteered to chair the Complete Count Committee.
  - c. **Approval of Contract With David Braun For Assessment of Dry Creek Property.** CA Zimmerman said the City contracted an arborist, David Braun, to harvest the timber and assess the property on the 26 acres the City owns on Dry Creek Road. He said Mr. Braun is ready to do the assessment of the natural resources for park potential. He said the funds for his contract will come out of the timber harvested from those 26 acres. **Motion:** CM Randall moved to approve the contract for David Braun, seconded by CM Fitzpatrick. The Motion passed unanimously by CM's Caldwell-Wagner, Groves, Fitzpatrick, Randall, Walker and Mayor Cramblett.
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Brenda Wood said she wanted to bring to Council's attention a situation that happened on Sunday, August 11, 2019. She said a woman who was participating in the Bridge of the Gods Run collapsed in front of her restaurant, Locks Dogs and Treats. She said it appeared the woman was having a medical emergency. She said even though she saw the City's fire command vehicle earlier that morning there was no response from Cascade Locks Fire and EMS when 911 was called. Ms. Wood said Stevenson EMS had to respond and they were detained on the BOG due to heavy traffic from the event that was going on here. She said as a business owner it was embarrassing that our EMS support was not available and the woman having the medical emergency had to wait 25 minutes to get help.

Ms. Wood said she was confused because she had seen the City's fire command vehicle being driven near her house earlier that morning so she assumed the City had EMS coverage that day. She said for events such as the Bridge of the Gods Run, which shuts down bridge traffic, the City should make sure EMS support is available in town to help. CA Zimmerman said he would look into the incident and contact Ms. Woods with information.

Ms. Wood said she is present for most all the scheduled council meetings and she is aware of the Council Members who aren't present and wondered if there was a rule that states the requirements for attendance for City Council Members. CA Zimmerman said there is a rule specifying attendance and it is in the City Council Rules. Ms. Wood said Councilors are voted positions and the residents of this town count on the Council Members to be present and involved in the meetings. She said there should be a consequence for the Council Members who habitually miss meetings. CA Zimmerman said he would contact Ms. Woods with the rule pertaining to Council attendance.

**7. Reports and Presentations.**

**a. City Committees:** None.

**b. City Administrator Zimmerman Report.** CA Zimmerman said a letter of Conditions for Approval for the USDA Rural Utility Services loan for the City's sewer project was signed by the Mayor last Tuesday, August 6, 2019. He said the City is moving forward with the project and is required to respond to the conditions outlined in the letter.

CA Zimmerman said the City has received two employee resignations. He said Paramedic Rebecca Gehrman will be leaving at the end of the month. He said Station Captain John Logan has three applicants he will be interviewing and he will make his recommendation to Council soon.

CA Zimmerman said Lisa Dunn, Accounting Clerk, for the City left last Friday. He asked for permission to advertise for her position. There was consensus of Council to advertise for the vacancy.

CA Zimmerman said the Herman Creek storage building needs repairs because rain has deteriorated the doors to the building. He said the header needs to be replaced over the doors and it will cost approximately \$75,000. He asked for permission to do the repairs. There was consensus of Council to have the necessary repairs done.

**8. Mayor and City Council Comments.** CM Fitzpatrick thanked Station Captain Logan for keeping the Fire Department bay doors open to attract potential volunteers to apply. He also thanked staff for filling the pot holes on Benson Street. He said he will miss Lisa Dunn.

CM Caldwell-Wagner said she spoke with Station Captain Logan a couple of days ago and he reported to her there has been more interest in volunteerism for the Fire Department. She thanked Brenda Wood for assisting the individual with the medical emergency on Sunday. She said she noticed more law enforcement patrols on other streets in Cascade Locks and not just on Wa Na Pa.

CM Walker said kudos to the Station Captain because he has heard the EMS responding to more calls. He said it looks better when the bay doors are open to welcome potential volunteers.

CM Randall thanked staff for their hard work and especially CA Zimmerman for all his hard work. He said CA Zimmerman is well connected and that is what he really enjoys about Gordon and he appreciates all the work he does.

CM Groves said she was stopped by a citizen who is not happy with the work that is going on at Over Look Park. She said the citizen was concerned about the size of the parking lot and the arrangement of the parking spaces. CM Groves said the citizen thought it looked like there will be fewer available parking slots for post office patrons.

CM Groves said she was sorry to hear that Lisa Dunn left her position at City Hall. She said it was always nice to see Lisa because she always greeted her when she came up to City Hall.

CM Groves asked if there was an ordinance addressing street parking that affects street access for local residents. She said specifically on Sunset Avenue because it's difficult to drive up and down due to all the cars parked on the street. She added in the winter it's hard for the plows to get around parked cars after it snows. CA Zimmerman said he is not sure of an ordinance that addresses the street parking but he will look into it.

Mayor Cramblett said it will be good to get some information from EMS regarding the situation that happened on Sunday in front of Brenda Woods' business. He said the first aid person from the event that showed up to help the lady with the medical issue might be all the event promoter planned to have. He said the City's EMS may not be able to cover these events because we are short on EMS personnel who can respond.

Mayor Cramblett said he was present at the opening for the new section of the scenic highway hike/bike trail. He said the opening was attended by hundreds of people who can now hike or bike all the way to Viento Park. He said we need to continue to look at how we can best serve large events like the trail opening and the BOG Run last Sunday with emergency services. He said the City is not the only area having a hard time responding to calls, Hood River is as well.

9. **Other matters.** None.
10. **Executive Session as may be required under ORS 192.660**
11. **Adjournment. Motion:** CM Walker moved to adjourn, seconded by CM Groves. The motion passed unanimously by CM Caldwell-Wagner, Groves, Fitzpatrick, Randall, Walker and Mayor Cramblett. The meeting adjourned at 8:05PM.

Prepared by,  
Deputy Recorder, Marilyn Place

APPROVED:

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Mayor Tom Cramblett



BLANKET VOUCHER APPROVAL

PAGE NO. 1

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DEPARTMENT: CITY OF CASCADE LOCKS  
COVER SHEET AND SUMMARY

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DATE:	DESCRIPTION:	AMOUNT:
8/9/2019	Acct. Payable	\$ 312,762.47
8/16/2019	Payroll	\$ 56,219.78

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GRAND TOTAL \$ 368,982.25

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APPROVAL:

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Mayor



Report Criteria:  
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
10748	08/19	08/09/2019	6966	01410018TH	American Messaging	Paging, Voicemail, Page Service	5140562110	84.65
Total 10748:								
10749	08/19	08/09/2019	7100	19COCL_02	Annie Van Domelen	Tourism Staff Support	0840562110	965.00
Total 10749:								
10750	08/19	08/09/2019	7034	926	Bernadette Murray-Macjoe	Admin, emails, phone calls, agenda minu	0840562110	300.00
Total 10750:								
10751	08/19	08/09/2019	6839	83289513	Bound Tree Medical LLC	Medications	0540562351	27.33
Total 10751:								
10752	08/19	08/09/2019	6782	2365	Braun Arboricultural Consulting LLC	Consult - Dry Creek Timber Salvage	0140162110	2,700.00
Total 10752:								
10753	08/19	08/09/2019	6979	07312019	Cartonation Inc	GIS Service for City	5140562190	1,000.00
Total 10753:								
10754	08/19	08/09/2019	6989	260827	CH Umess Motor Co	2014 Dodge Ram - Replace rt. front whie	2140562441	538.49
10754	08/19	08/09/2019	6989	260827	CH Umess Motor Co	2014 Dodge Ram - Replace rt. front whie	3140562441	538.50
Total 10754:								
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0140162060	36,267.79
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0140462060	90.04
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0340562060	774.01
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0340562060	581.81
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0540562060	8,754.44
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	0540562060	3,834.65
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	2140562060	774.01
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	2140562060	370.21

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	3140562060	802.56
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	3140562060	341.12
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	5140562060	1,573.52
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	5140562060	847.12
10755	08/19	08/09/2019	6837	PO-CAS-120	CIS	2019-20 Property/Liability Insurance Ren	5140662060	1,299.41
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 Property/Liability Insurance Ren	5140662060	230.91
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	0121052	1,844.76
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	0140662023	43.80
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	0321052	1,793.96
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	0521052	4,228.95
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	0540561060	643.87
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	1721052	181.05
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	2121052	1,717.18
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	3121052	547.27
10755	08/19	08/09/2019	6837	PO-CAS-W2	CIS	2019-20 WC Insurance Renewal	5121052	7,712.01
Total 10755:								75,054.45
10756	08/19	08/09/2019	900	SSS 7/19	City of Cascade Locks	Senior Sewer Subsidy	0140862025	204.30
Total 10756:								204.30
10757	08/19	08/09/2019	940	07302019	City of Springfield	Ambulance Billing Service	0540562111	80.00
Total 10757:								80.00
10758	08/19	08/09/2019	1120	B248213	Columbia Hardware LLC	Supplies	0140462520	58.75
Total 10758:								58.75
10759	08/19	08/09/2019	1280	08062019	Crestline Construction	2nd Payment for Corrosion Control Proje	2141562025	63,859.00
10759	08/19	08/09/2019	1280	08062019	Crestline Construction	3rd Payment for Corrosion Control Proje	2141562025	91,979.00
Total 10759:								155,838.00
10760	08/19	08/09/2019	1290	24099	Cruise Master Pisms Inc	Names/Tags/Plates	0540562350	35.74
Total 10760:								35.74
10761	08/19	08/09/2019	7028	1907-1710	Curran-McLeod Inc	Gorges Brewing	0140262091	512.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
10761	08/19	08/09/2019	7028	1907-1710	Curran-McLeod Inc	SW Cascade Avenue Sanitary Sewer Rel	0140262091	1,010.00
Total 10761:								1,522.00
10762	08/19	08/09/2019	1540	07312019	DMV Services - State of Oregon	Record Inquiry	0140362869	3.00
10762	08/19	08/09/2019	1540	07312019	DMV Services - State of Oregon	Record Inquiry	0540562110	1.50
Total 10762:								4.50
10763	08/19	08/09/2019	1620	2412	Efficiency Services Group LLC	BPA Program Services	5140562139	800.00
Total 10763:								800.00
10764	08/19	08/09/2019	4910	08012019 (3)	Estate of Carl Paruhn	Refund Deposit Balance	9911033	17.96
Total 10764:								17.96
10765	08/19	08/09/2019	1760	ORHOD6591	Fastenal Company	Gloves	3140562560	36.11
10765	08/19	08/09/2019	1760	ORHOD6597	Fastenal Company	Gloves	3140562560	36.11
Total 10765:								72.22
10766	08/19	08/09/2019	6795	46638	Ferguson Enterprises Inc #3011	Hydrant Meter	2140563471	1,445.87
Total 10766:								1,445.87
10767	08/19	08/09/2019	4910	08012019	Frederick Sanders	Refund Deposit Balance	5121130	216.19
Total 10767:								216.19
10768	08/19	08/09/2019	6864	07312019	Gordon Zimmerman	Mileage to meetings	0140162094	300.12
Total 10768:								300.12
10769	08/19	08/09/2019	2420	19-1512	Hood River County - Finance Dept	Dog License	0121011	15.00
10769	08/19	08/09/2019	2420	19-1512	Hood River County - Finance Dept	Dog License	0130143280	.50-
Total 10769:								14.50
10770	08/19	08/09/2019	3770	22-201907	Net Assets	Title Search	0140162110	26.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 10770:								26.00
10771	08/19	08/09/2019	4030	07262019	OHA State of Oregon	Water System Survey Fee	2140562030	2,800.00
Total 10771:								2,800.00
10772	08/19	08/09/2019	4070	9070332	One Call Concepts Inc	Regular Tickets	5140562110	80.40
Total 10772:								80.40
10773	08/19	08/09/2019	6834	08052019	Paul May	Energy Rebate	5140562140	1,000.00
Total 10773:								1,000.00
10774	08/19	08/09/2019	4910	08012019 (2)	Percy Brigham	Refund Deposit Balance	5121130	216.30
Total 10774:								216.30
10775	08/19	08/09/2019	4670	1563203	Port of Cascade Locks	Bridge Tickets - PW	0340562020	40.00
10775	08/19	08/09/2019	4670	1592409 & 1	Port of Cascade Locks	Bridge Tickets - EL	5140562200	60.00
Total 10775:								100.00
10776	08/19	08/09/2019	4810	35337	Print III Inc	Red Door Hangers	5140562870	101.00
10776	08/19	08/09/2019	4810	35337	Print III Inc	Red Door Hangers	5140562870	101.00
10776	08/19	08/09/2019	4810	35415	Print III Inc	Utility Bill stock	0140162010	658.00
Total 10776:								860.00
10777	08/19	08/09/2019	6834	08052019 (2)	Ramona Miller	Energy Rebate	5140562140	1,000.00
Total 10777:								1,000.00
10778	08/19	08/09/2019	6760	5057234172	Ricoh USA Inc	Copies	0140162110	38.47
Total 10778:								38.47
10779	08/19	08/09/2019	5340	4862	Skamania County Chamber of Commenc	Annual Membership Dues	0840562113	230.00

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 10779:								
10780	08/19	08/09/2019	5510	7221726433-	Staples Contract & Commercial Inc	Paper and supplies	0140162010	1,274.31
10780	08/19	08/09/2019	5510	7221726433-	Staples Contract & Commercial Inc	Office Supplies	0140162010	10.69
10780	08/19	08/09/2019	5510	7221726433-	Staples Contract & Commercial Inc	Office Supplies	0140162010	9.69
10780	08/19	08/09/2019	5510	7221806121-	Staples Contract & Commercial Inc	Office Supplies	0140162010	52.49
10780	08/19	08/09/2019	5510	7222370810-	Staples Contract & Commercial Inc	Copy paper	0140162010	72.55
Total 10780:								
10781	08/19	08/09/2019	7058	2018-12503	Statehood Media LLC	1889 Washington's Magazine Ad	0840562114	1,419.73
Total 10781:								
10782	08/19	08/09/2019	6970	151814	Suburban Propane	TANK RENTAL	0540562421	600.00
Total 10782:								
10783	08/19	08/09/2019	5650	154248	T & R Electric Supply Co	25 KVA Single Phase Pad Mount	5140563770	1.00
Total 10783:								
10784	08/19	08/09/2019	6070	084101	TWGW/Inc - NAPA Auto Parts	Oil	0140462520	5,800.00
10784	08/19	08/09/2019	6070	084101	TWGW/Inc - NAPA Auto Parts	Misc. supplies	0540562441	65.64
10784	08/19	08/09/2019	6070	084101	TWGW/Inc - NAPA Auto Parts	Batteries	5140562201	25.86
10784	08/19	08/09/2019	6070	084101	TWGW/Inc - NAPA Auto Parts	Batteries	5140562201	284.27
Total 10784:								
10785	08/19	08/09/2019	7092	10569	Vankoten & Cleaveland LLC	Attorney services	0140162100	71.07
Total 10785:								
10786	08/19	08/09/2019	7040	526	Yates Line Construction Company	3-Phase 1000 MCM URD Industrial Park	5141562115	446.84
Total 10786:								
10787	08/19	08/09/2019	670	0000 07/19	Cascade Locks Light Co	Cemetery Water	1740562551	1,284.00
10787	08/19	08/09/2019	670	0200 07/19	Cascade Locks Light Co	Pump Lift Station	3140562070	1,284.00
Total 10787:								
Total 10787:								

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
10787	08/19	08/09/2019	670	1200 07/19	Cascade Locks Light Co	Bike Path	0140162552	32.63
10787	08/19	08/09/2019	670	1300 07/19	Cascade Locks Light Co	Warehouse	2140562070	62.76
10787	08/19	08/09/2019	670	1500 07/19	Cascade Locks Light Co	New Fire Station	0540562439	572.17
10787	08/19	08/09/2019	670	1800 07/19	Cascade Locks Light Co	Mall Lighting	5140562800	112.36
10787	08/19	08/09/2019	670	2552 07/19	Cascade Locks Light Co	City Hall Utilities	0140162552	628.85
10787	08/19	08/09/2019	670	2700 07/19	Cascade Locks Light Co	Wasco Crk Lift Station	3140562070	75.23
10787	08/19	08/09/2019	670	3500 07/19	Cascade Locks Light Co	Res. No. 2	2140562070	39.88
10787	08/19	08/09/2019	670	3900 07/19	Cascade Locks Light Co	Moody Lift Station	2140562070	29.70
10787	08/19	08/09/2019	670	4000 07/19	Cascade Locks Light Co	Corrosion Control	2140562070	18.22
10787	08/19	08/09/2019	670	5100 07/19	Cascade Locks Light Co	Main Lift Station	3140562070	754.83
10787	08/19	08/09/2019	670	5700 07/19	Cascade Locks Light Co	Sewer Lift on Cascade	0140762630	21.86
10787	08/19	08/09/2019	670	5900 07/19	Cascade Locks Light Co	Museum	3140562070	168.42
10787	08/19	08/09/2019	670	6900 07/19	Cascade Locks Light Co	Well House	2140562070	36.45
10787	08/19	08/09/2019	670	8200 07/19	Cascade Locks Light Co	Treatment Plant	3140562070	2,152.11
10787	08/19	08/09/2019	670	9100 07/19	Cascade Locks Light Co	City Hall Irrigation	0140162552	316.91
10787	08/19	08/09/2019	670	9800 07/19	Cascade Locks Light Co	Radio Tower	0540562439	61.32
Total 10787:								7,867.59
10788	08/19	08/09/2019	4910	08082019	Dayna Stallswoth	Refund Deposit Balance	5121130	263.17
Total 10788:								263.17
10789	08/19	08/09/2019	3150	08082019 (2)	Marianne Bump	Reimburse Mileage - Banking	0140162020	23.20
Total 10789:								23.20
Grand Totals:								320,915.43

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.50	47,711.41-	47,710.91-
01-21011	15.00	.00	15.00
01-21052	1,844.76	.00	1,844.76
01-301-43280	.00	.50-	.50-
01-401-62010	2,077.73	.00	2,077.73
01-401-62020	23.20	.00	23.20
01-401-62060	36,267.79	.00	36,267.79
01-401-62094	300.12	.00	300.12
01-401-62100	1,284.00	.00	1,284.00
01-401-62110	2,784.47	.00	2,784.47
01-401-62552	978.39	.00	978.39
01-402-62091	1,522.00	.00	1,522.00
01-403-62869	3.00	.00	3.00
01-404-62060	90.04	.00	90.04
01-404-62520	124.39	.00	124.39
01-407-62630	168.42	.00	168.42
01-408-62023	43.80	.00	43.80
01-408-62026	204.30	.00	204.30
03-21010	.00	3,189.78-	3,189.78-
03-21052	1,793.96	.00	1,793.96
03-405-62020	40.00	.00	40.00
03-405-62060	1,355.82	.00	1,355.82
05-21010	.00	18,066.83-	18,066.83-
05-21052	4,228.95	.00	4,228.95
05-405-61060	643.87	.00	643.87
05-405-62060	12,389.09	.00	12,389.09
05-405-62110	1.50	.00	1.50
05-405-62111	80.00	.00	80.00
05-405-62350	35.74	.00	35.74
05-405-62351	27.33	.00	27.33
05-405-62421	1.00	.00	1.00
05-405-62439	633.49	.00	633.49
05-405-62441	25.86	.00	25.86
08-21010	.00	2,095.00-	2,095.00-
08-405-62110	1,265.00	.00	1,265.00
08-405-62113	230.00	.00	230.00
08-405-62114	600.00	.00	600.00
17-21010	.00	374.97-	374.97-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
17-21052	181.05	.00	181.05
17-405-62551	193.92	.00	193.92
21-21010	.00	166,195.92-	166,195.92-
21-21052	1,717.18	.00	1,717.18
21-405-62030	2,800.00	.00	2,800.00
21-405-62060	1,144.22	.00	1,144.22
21-405-62070	2,712.16	.00	2,712.16
21-405-62441	538.49	.00	538.49
21-405-63471	1,445.87	.00	1,445.87
21-415-62025	155,938.00	.00	155,938.00
31-21010	.00	5,370.52-	5,370.52-
31-21052	547.27	.00	547.27
31-405-62060	1,143.68	.00	1,143.68
31-405-62070	3,068.85	.00	3,068.85
31-405-62441	538.50	.00	538.50
31-405-62560	72.22	.00	72.22
51-21010	.00	77,893.54-	77,893.54-
51-21052	7,712.01	.00	7,712.01
51-21130	695.66	.00	695.66
51-405-62060	2,420.64	.00	2,420.64
51-405-62110	165.05	.00	165.05
51-405-62139	800.00	.00	800.00
51-405-62140	2,000.00	.00	2,000.00
51-405-62190	1,000.00	.00	1,000.00
51-405-62200	60.00	.00	60.00
51-405-62201	284.27	.00	284.27
51-405-62800	112.36	.00	112.36
51-405-62870	101.00	.00	101.00
51-405-63770	5,800.00	.00	5,800.00
51-406-62060	1,530.32	.00	1,530.32
51-406-62201	71.07	.00	71.07
51-406-62870	101.00	.00	101.00
51-415-62115	55,040.16	.00	55,040.16
99-11033	17.96	.00	17.96
99-21010	.00	17.96-	17.96-
<b>Grand Totals:</b>	<b>320,916.43</b>	<b>320,916.43-</b>	<b>.00</b>

Report Criteria:  
Report type: GL detail



RECEIVED  
AUG 19 2019

City of Cascade Locks, Oregon

DATE AND TIME RECEIVED: BY: K. Goben

Application for City Boards, Commissions, Task Forces and Committees

(Check one below)

Budget Committee \_\_\_\_\_ Planning Commission \_\_\_\_\_ Tourism Committee \_\_\_\_\_ Other X

CENSUS COMPLETE COUNT COMMITTEE

NAME: BUTCH MILLER HOME PHONE: ~~503-338-1111~~

MAILING ADDRESS: P.O. BOX 100 C.L. OR 97104 CELL PHONE: 503-338-1111

EMAIL ADDRESS: butchmiller@cllocks.com

Do you live within the city limits? Yes X No \_\_\_\_\_

How long have you lived in the City? 2 1/2 YEARS

1. Why are you interested in serving?

BECAUSE I WAS ASKED.

2. Do you feel that you can meet the schedule required by the City Council?

YES

3. What experiences have you had with City Committees, Boards, or Commissions?

BUDGET COMMITTEE  
PORT REP ON HOOD RIVER CO. ENERGY COUNCIL  
CHAIR PERSON CASCADE LOCKS COMMUNITY CHURCH

4. What special skills or interests do you think you bring to this effort?

ABILITY TO COMMUNICATE WITH PEOPLE

APPLICANT SIGNATURE 

DATE: AUG 19 2019

Thank you. We appreciate your willingness to serve.



# Proclamation

## Proclamation of Excellence in Athletics by Cascade Locks' Residents

WHEREAS, the City of Cascade Locks is proud of the positive accomplishments of its residents, both current and past; and

WHEREAS, Emily Sullenger, daughter of Scott and Darlene Sullenger, granddaughter of Roberta Sullenger, has excelled as a wrestling athlete at Hood River Valley High School; and

WHEREAS, Emily Sullenger was invited to wrestle with the Oregon Wrestling Cultural Exchange Team in the summer of 2019 in South Africa, the first girls' team on the cultural exchange program; and

WHEREAS, Emily Sullenger was undefeated in all of her matches including the matches with the South African National Wrestling Team; and

WHEREAS, Jestena Mattson, the daughter of Maryann Mattson, the granddaughter of Vickie Jung and Robert Jung, the great granddaughter of Ralph and Pat Hesgard, and a former resident of Cascade Locks has excelled as a collegiate level track and field athlete; and

WHEREAS, Jestena Mattson placed 13<sup>th</sup> in the pentathlon at the NCAA Indoor Nationals meet and 12<sup>th</sup> in the heptathlon at the NCAA Outdoor Nationals meet in 2019; and

WHEREAS, Jestena Mattson placed 8<sup>th</sup> at the World University Games in 2019 in Italy; and

WHEREAS, the City of Cascade Locks is proud of the athletic accomplishments of current and former residents of our community;

Now, therefore be it PROCLAIMED, that the week of August 26 through September 1, 2019 as "Emily Sullenger and Jestena Mattson Week" in Cascade Locks, Hood River County, Oregon.

Adopted this 26<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Kathy Woosley, City Recorder

\_\_\_\_\_  
Tom Cramblett, Mayor



**CASCADE LOCKS STAFF REPORT**

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**Date Prepared: August 19, 2019**

**For City Council Meeting on: August 26, 2019**

**TO: Honorable Mayor and City Council**

**PREPARED BY: Gordon Zimmerman, City Administrator**

**SUBJECT: Resolution No. 1421 Authorizing the Issuance of a Wastewater Revenue Bond**

**SYNOPSIS:** Now that we have the letter of conditions from the USDA Rural Utility Services, we must publish a resolution that requests the authority to issue a bond to cover the amount of loan we will be granted from the USDA. The notice is then published in a local newspaper and citizens have 60 days to file a petition requesting the bond be put on the next available election ballot.

**CITY COUNCIL OPTIONS: Approve or reject Resolution No. 1421.**

**RECOMMENDED MOTION: "I move to approve Resolution No. 1421 authorizing the issuance of a wastewater bond not to exceed \$3.5 million."**



RESOLUTION NO. 1421

RESOLUTION AUTHORIZING THE ISSUANCE OF A WASTEWATER REVENUE BOND AND DIRECTING THE PUBLISHING OF A NOTICE OF INTENT TO ISSUE A WASTEWATER REVENUE BOND IN COMPLIANCE WITH OREGON STATUTES AND EVIDENCING ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES.

WHEREAS, the City of Cascade Locks, Oregon (the "City") desires to undertake improvements to the City's wastewater system including, but not limited to: (1) improvements to the existing wastewater treatment plant, distribution and collection system (the "Improvements"), (2) funding of a reserve account, if any, and (3) paying costs related to the financing, including interim financing; and

WHEREAS, the City finds it desirable to obtain authority to issue a revenue bond (the "Revenue Bond") pursuant to Oregon Revised Statutes ("ORS") 287A.150, in an amount not to exceed \$3,500,000 to finance the construction of the Improvements, funding of a reserve account, if any, and payment of the costs of issuance of the Revenue Bond, and any interim financing, and to pledge to the repayment of the Revenue Bond, and any interim financing, the net revenues of the City's wastewater system.

WHEREAS, United States Treasury Regulation Section 1.150-2 sets forth certain requirements that must be complied with in order for the reimbursement with proceeds of a bond to qualify as an expenditure of bond proceeds.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE LOCKS, OREGON AS FOLLOWS:

Section 1. The City hereby authorizes the issuance of a Revenue Bond in a principal amount not to exceed \$3,500,000 for the purpose of financing the cost of the Improvements, the cost of issuance of the Revenue Bond, and any interim financing, and related costs.

Section 2. The Revenue Bond shall not be a general obligation of the City nor a charge upon the tax revenues of the City but shall be payable solely from the revenues of the City's wastewater system and such funds shall be pledged to the payment of principal of and interest on the Revenue Bond.

Section 3. The City hereby designates the Revenue Bond for purposes of paragraph (3) of Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code") as a "qualified tax-exempt obligation" and covenants that the Revenue Bond does not constitute a private activity bond as defined in Section 141 of the Code, and that not more than \$10,000,000 aggregate principal amount of obligations, the interest on which is excludable under Section 103(a) of the Code from

gross income for federal income tax purposes (excluding, however, private activity bonds other than qualified 501(c)(3) bonds) including the Revenue Bond, have been or shall be issued by the City, including all subordinate entities of the City, if any, during the calendar year in which the Revenue Bond is issued.

Section 4. The City Administrator is authorized and directed to publish a Notice of Intent to Issue a Revenue Bond, describing the purposes for which the Revenue Bond is to be issued, in the form attached hereto as Exhibit A, in one issue of the Hood River News, a newspaper of general circulation within the geographical boundaries of the City, and in the same manner as are other public notices of the City. The Revenue Bond may not be sold, nor shall a purchase agreement be executed, for at least 60 days following publication of the Notice of Intent to Issue a Revenue Bond.

Section 5. Electors residing within the geographical boundaries of the City may file a petition with the City asking to have the question of whether to issue the Revenue Bond referred to a vote. If the City receives petitions containing valid signatures of not less than five percent (5%) of the City's electors, the question of issuing the Revenue Bond shall be placed on the ballot at the next legally available election date. In the event the City receives such a petition within (60) days from publication of the Notice of Intent to Issue a Revenue Bond, the Revenue Bond shall not be sold until this Resolution is approved by a majority of the electors of the City voting on this Resolution.

Section 6. It is the reasonable official intent of the City to reimburse itself for the capital expenditures associated with the Improvements with the proceeds of the Revenue Bond in the principal amount not to exceed \$3,500,000. This declaration of official intent is given pursuant to United States Treasury Regulations Section 1.150-2.

Section 7. The City has appointed Mersereau Shannon LLP to serve as bond counsel in connection with the issuance of the Revenue Bond.

DATED this 26<sup>th</sup> day of August, 2019.

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Tom Cramblett, Mayor

ATTEST:

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Kathy Woosley, City Recorder

EXHIBIT A

CITY OF CASCADE LOCKS, OREGON  
NOTICE OF INTENT TO ISSUE A REVENUE BOND

NOTICE IS HEREBY GIVEN that on August 26, 2019 the City Council of the City of Cascade Locks, Oregon (the "City") adopted Resolution No. 1421 authorizing the issuance of a revenue bond (the "Bond") as authorized by Oregon Revised Statutes 287A.150, in an amount not to exceed \$3,500,000 for the purpose of financing improvements to the City's wastewater system including, but not limited to: (1) improvements to the existing wastewater treatment plant, distribution and collection system (the "Improvements"), (2) funding of a reserve account, if any, and (3) paying costs related to the financing, including any interim financing.

Principal of and interest on the Bond shall be paid solely from the revenues of the City's wastewater system and shall not be a general obligation of the City nor a charge upon the tax revenues of the City.

Electors residing within the City may file a petition with the City within sixty (60) days of the publication of this notice asking to have the question of whether to issue the Bond referred to a vote. If not less than five percent (5%) of the City's registered electors sign such petition and it is filed with the City within sixty (60) days of the publication of this notice, the question of issuing such Bond shall be placed on the ballot at the next legally available election date. If sufficient petitions are not filed, the City may proceed to issue the Bond.

Resolution No. 1421 is available for inspection at the office of the City Recorder, 140 S.W. WaNaPa, Cascade Locks, OR 97014.

CITY OF CASCADE LOCKS, OREGON



Hood River County Sheriff's Office  
 Statistical Information  
 City of Cascade Locks  
 July 2019

Case Numbers associated with Cascade Locks				Call Type Breakdown
Case #	Date	Deputy	Call Type	
				6 911
S190601	07/12/19	12	AC	5 AC
S190580	07/05/19	20	BURG	11 ALARM
S190644	07/23/19	28	DIST	9 AOA
S190608	07/13/19	17	DOM	2 ASLT
S190613	07/14/19	21	DRUG	1 BURG
S190628	07/19/19	16	HR	3 CE
S190668	07/29/19	28	MAR	1 CIVIL
S190637	07/21/19	20	PROP	2 DIST
S190667	07/26/19	21	PROP	2 DOM
S190585	07/05/19	17	SAR	1 DRUG
S190659	07/27/19	20	SAR	5 FU
S190589	07/06/19	17	THEFT	1 HARA
S190599	07/11/19	27	VAND	1 HR
S190578	07/05/19	17	VEH STOP	4 INFO
S190625	07/18/19	20	VEH STOP	3 MAR
S190626	07/18/19	20	VEH STOP	3 MVC
S190654	07/26/19	20	VEH STOP	4 NUIS
S190662	07/28/19	20	WEAP	23 OFCR
S190629	07/19/19	20	WELF	1 OV
				2 PROP
				1 PS
				2 SAR
				1 SUBJ STOP
				18 SUSP
				1 SV
				2 TA
				6 TC
				2 THEFT
				6 TRES
				1 UNAD
				1 VAND
				73 VEH STOP
				1 WEAP
				11 WELF
				1 WS
<b>Total</b>	<b>19</b>			<b>217</b> <b>Total</b>

Total Number of Cascade Locks patrols **79**  
 Total Calls for Service **217**  
*(includes followup, OFCR initiated, agency assist, SAR, etc.)*  
 Hours worked by Deputy Pulido (20) **107.57**  
 Hours worked by other personnel **91.58**

*Brian Rockett*  
 Brian Rockett, Undersheriff

