



Office Use Only
 Rebate:
 Month/Year:
 Sq Ft:

Residential Site Built Insulation Rebate Application

Complete application and sign/date. All information is required to process rebate(s).

CUSTOMER INFORMATION					
Account #		Date		Phone	
First Name		Last Name			
Site Address					
City		State		Zip	
Mailing Address (if different from site)		Contact Email			
City		State		Zip	
HOME INFORMATION					
Electric Heat Source: <input type="checkbox"/> Baseboard <input type="checkbox"/> Ceiling Cable <input type="checkbox"/> Forced Air Electric <input type="checkbox"/> Heat Pump <input type="checkbox"/> Wall Unit <input type="checkbox"/> Other _____ Residence must have permanently installed electric heat system capable of heating entire dwelling to qualify.					
Residence Type: <input type="checkbox"/> Site Built Home (up to 4-plex) Rebate(s) apply to upgrades on existing homes only. New construction does not qualify.					

INSULATION REBATE PROGRAM GUIDELINES

- All requests for rebate funds must be pre-approved. If the work is not completed within six (6) months of approval, customer must reapply for rebate(s). There is no guarantee that funds will be available after the six-month approval or that the incentive amount will remain the same. Rebate(s) are available on a first come, first served basis and are subject to availability of funds.
- Before Installation: audit and prior approval are required. Call 1-888-883-9879 to schedule.
- All energy efficient upgrades must be installed according to the City of Cascade Locks (CCL) specifications.
- Wall insulation: In-progress photographs required before, during & after insulation installation.
- After Installation: Submit the final paperwork to rebates@esgroupllc.com, mail or fax to 503-344-6942. If your project included wall insulation, please submit the in-progress pictures with the final paperwork. Your project will be added to the final inspection list. A final inspection is required to process the rebate. After you have submitted the final paperwork, you may call 1-888-883-9879 to verify that you will be on the schedule.

Type	Existing Insulation	Final Insulation	Rebate
Attic	Less than R-11	Minimum R-38	\$2.00 per sq ft
	R-11 to R-19	Minimum R-38	\$0.75 per sq ft
Floor	Less than R-11	Minimum R-30 (or fill joist cavity)	\$0.75 per sq ft
Wall	R-0	Minimum R-11	\$0.50 per sq ft

ENERGY EFFICIENT UPGRADES			
<input type="checkbox"/> Attic Insulation:	Existing R-Value _____	Final R-Value _____	Area (sq ft) _____
<input type="checkbox"/> Floor Insulation:	Existing R-Value _____	Final R-Value _____	Area (sq ft) _____
<input type="checkbox"/> Wall Insulation:	Existing R-Value _____	Final R-Value _____	Area (sq ft) _____
<input type="checkbox"/> Self-Installed		<input type="checkbox"/> Contractor Installed	

**Rebate(s) will not exceed 70% of the installed job cost.
 Rebate(s) for self-installed energy efficient upgrades will not exceed 70% of the cost of materials.**

Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by City of Cascade Locks (CCL). CCL disclaims any warranty, whether expressed or implied, regarding the energy efficient upgrade(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the energy efficient upgrade(s) must be installed to CCL specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. CCL strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a customer of CCL, that the energy efficient upgrade(s) are installed at the address indicated and that this address is within the CCL service territory.

SIGNATURE _____ **DATE** _____

REBATE APPLICATION DOCUMENTS

Rebate(s) will be paid when CCL has received the following required documents:

- Contractor installed: copies of **contractor final invoice(s)** showing R-value of existing insulation, R-value of final insulation and square footage of added insulation. In-progress pictures of wall insulation is required with the final paperwork. The date of the installation and invoice date must be on or after October 1,2019.
- Self-installed: copies of **purchase receipt(s)** showing R-value of existing insulation, R-value of final insulation and square footage of added insulation. In-progress pictures of wall insulation is required with the final paperwork. The date of the installation and invoice date must be on or after October 1,2019.
- Completed **Residential Site Built Insulation Rebate Application** form.

**City of Cascade Locks
Attn: Energy Efficiency Rebates
5625 NE Elam Young Parkway #100
Hillsboro, OR 97124
FAX: 1-503-344-6942
rebates@esgroupllc.com**

Allow 8 to 10 weeks after final inspection and receipt of all required documentation for rebate processing.

Call 1-888-883-9879 to learn about additional energy efficiency programs.

Participation in this energy efficiency program allows the City of Cascade Locks to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.



RESIDENTIAL INSULATION REBATE PROGRAM

Steps to Participation

1. PRE-INSTALLATION AUDIT

A utility representative will perform a *one-time* audit to determine the existing condition of your home before your insulation is upgraded. Audit results are kept on file for future reference.

- Call 1-888-883-9879 to request a no-cost audit. You will be contacted 2 to 3 days prior to the audit with your scheduled date and time. You do need to be home during the audit to provide inside/outside access to all insulation upgrade areas, including crawl space(s) and attic.

Site Built Home Audits May Include: Floor Attic Wall*

*Wall insulation installed in an open or closed cavity or any measure not available for post-insulation inspection requires photos of before, during and after upgrade(s) to include with rebate application final documents.

- Two to three weeks after the audit, you will receive a follow-up letter to confirm that rebate funds have been reserved for your project for six (6) months. Projects not completed within the six-month time period must re-apply for rebate funds.

2. INSULATION UPGRADE

- After the audit, you can begin to upgrade the insulation in your home or hire a contractor to do the work.

3. REQUEST YOUR REBATE

ALL DOCUMENTS ARE REQUIRED TO PROCESS YOUR REBATE(S)! After the project is complete, please forward all the final paperwork to rebates@esgroupllc.com, mail to the address on the form or fax to 503-344-6942.

- Contractor final invoice(s), or your receipt(s) if self-installed, showing the beginning and ending R-value and the total square footage of upgraded insulation. The installation and invoice must be dated on or after October 1, 2019.
- Completed Residential Site Built Insulation Rebate Application.
- Wall insulation photos required of insulation before, during & after installation. Please submit with the final paperwork.

4. POST-INSTALLATION INSPECTION

- Once the final paperwork has been received at rebates@esgroupllc.com, the project will be added to the inspection list. After the final paperwork has been submitted, you may call 1-888-883-9879 to make sure that the project has been added to the no-cost final inspection list. You will be contacted 2 to 3 days prior to the inspection with your scheduled date and time. You do need to be home during the inspection to provide access to all insulation upgrade areas, including crawl space(s) and attic.

5. RECEIVE YOUR REBATE

You can expect to receive your rebate 8 to 10 weeks after the final inspection and receipt of all required documentation.

All work must meet Bonneville Power Administration (BPA) and the City of Cascade Locks program and installation requirements.

For additional questions, call 888-883-9879.