



Office Use Only
Rebate:

Month/Year:

NON-RESIDENTIAL AIR SOURCE HEAT PUMP RETROFIT & UPGRADE Rebate Application

Complete form and sign/date below. All information is required to process rebate(s). An AHRI certificate must accompany the pre-approval request. **Incomplete forms will be returned to the customer.**

CUSTOMER INFORMATION				
Company Name on Account		Account No.		
Contact Name				
Site Address		Contact Phone		
City		State	Zip	
Mailing Address (if Different from Site)		Contact Email		
City		State	Zip	
SITE INFORMATION				
Project Information	Heat Pump 1	Heat Pump 2		
Project Type	<input type="checkbox"/> HP Retrofit <input type="checkbox"/> HP Upgrade	<input type="checkbox"/> HP Retrofit <input type="checkbox"/> HP Upgrade		
For HP Retrofits, what was the primary heat source	<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Electric Forced Air Furnace	<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Electric Forced Air Furnace		
For HP Upgrades, what was the primary heat source?	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> N/A (New Construction or major renovation)	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> N/A (New Construction or major renovation)		
Manufacturer				
Model Number				
Outdoor Unit Cooling Capacity (tons) (attach the AHRI certificate)				
Business Type	<input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> School K-12 <input type="checkbox"/> Residential Care <input type="checkbox"/> Assembly <input type="checkbox"/> Grocery <input type="checkbox"/> Food Service <input type="checkbox"/> Other <input type="checkbox"/> Hospital <input type="checkbox"/> Warehouse			
Installed cost (per attached invoice before rebate)				
Order/purchase date (per attached invoice)				
Date of Installation				
Equipment Size (In Tons)				

INSTALLER SIGNATURE

Company:	Email contact:		
Installer signature:	Installer name:	Date:	
Phone: <input type="checkbox"/> work <input type="checkbox"/> cell	Alternative phone:		<input type="checkbox"/> work <input type="checkbox"/> cell

Rebate(s) will not exceed 70% of total installed cost. The project is based on whole tons of cooling capacity, either sum the tons from all heat pumps installed, then round to the nearest whole ton; or round each individual heat pump to the nearest whole ton then sum all rounded tons. To ensure availability of funds project must be pre-approved.

Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by City of Cascade Locks (CCL). CCL disclaims any warranty, whether expressed or implied, regarding the energy efficient upgrade(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the energy efficient upgrade(s) must be installed to CCL specifications, and certify that I, or my contractor has reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the building owner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. CCL strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a customer of CCL, that the energy efficient upgrade(s) are installed at the address indicated and that this address is within CCL service territory.

CUSTOMER SIGNATURE _____ DATE _____

Mail original completed rebate application, final invoice and AHRI for project to:

**City of Cascade Locks
Attn: Energy Efficiency Rebates
5625 NE Elam Young Parkway #100
Hillsboro, OR 97124
FAX: 1-503-344-6942
rebates@esgroupllc.com**

Measure Category		Reimbursement	
Air-Source Heat Pump - Retrofit		\$1000.00 per ton	
Air-Source Heat Pump - Upgrade		\$150 per ton	
Equipment Size (Cooling Capacity; BTU/H)	Mode	Sub-Category or Rating Condition	Efficiency Requirement
≤65,000	Cooling	Split System & Single Package	16.0 SEER
	Heating	Split System	9.0 HSPF
		Single Package	8.8 HSPF
≥65,000 and ≤135,000	Cooling	Split System & Single Package	14.0 IEER
	Heating	47°F db/43°F wb Outdoor Air	3.5 COP
		17°F db/15°F wb Outdoor Air	2.4 COP
≥135,000	Cooling	Split System & Single Package	12.5 IEER
	Heating	47°F db/43°F wb Outdoor Air	3.4 COP
		17°F db/15°F wb Outdoor Air	2.4 COP

Rebate Applications are due 6 within months of installation to qualify.

Allow 8 to 10 weeks for rebate processing, after the receipt of the final invoice and paperwork.

Call 888-883-9879 to learn about additional energy efficiency programs.

Participation in this energy efficiency program allows the City of Cascade Locks to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.



NON-RESIDENTIAL AIR-SOURCE HEAT PUMP RETROFIT & UPGRADE REBATE PROGRAM

Steps to Participation

1. GETTING START:

- Contact the City of Cascade Locks (CCL) Efficiency Services (rebates@esgroupllc.com) regarding a potential non-residential Air-Source heat pump retrofit or upgrade.
- This measure cannot be used to retrofit packaged terminal air conditioning (PTAC) units.

2. PRE-INSTALLATION CONDITIONS

- Air-Source heat pump **retrofit** replaces existing electric zonal or forced-air electric, electric-resistance heat as the primary heating source with an efficient electric air source heat pump. No other existing heat sources are eligible. The air source heat pump retrofit rebate is \$1,000 per ton
- Air-Source heat pump **upgrade** either:
 - Replaces an existing electric air source heat pump with a more efficient electric air source heat pump or;
 - The space is conditioned by an operational or failed air source heat pump or;
 - An air-source heat pump installed as part of a building addition project, new construction project or major renovation project. The air source heat pump upgrade rebate is \$150 per ton.
 - The rebate is based on whole tons of outdoor cooling capacity and shall be calculated at the project level by using the sum of tons and rounding to the nearest whole ton or round each individual heat pump to the nearest whole ton, then sum all rounded tons.

3. PROJECT PRE-APPROVAL

- Pre-installation approval is required to qualify for the rebate. Contact the City of Cascade Locks Efficiency Services rebates@esgroupllc.com prior to installation for the application & project approval.
- After the receipt of the application with AHRI and project information, City of Cascade Locks Efficiency Services sends the pre-approval to the contractor. Project are pre-approved for a six-month timeframe.
- An AHRI certificate is required for the pre-approval. If the equipment changes during the process, a new AHRI certificate is required with the final documentation and must meet the program requirements.
- If the air-source heat pump installation is not completed within the six-month timeframe the contractor or customer must reapply for the rebate. There is no guarantee that the rebate funds will be available or that the rebate amount will remain the same. Rebate(s) are available on a first come, first serve basis and are subject to availability of funds.

4. POST-CONDITION

- Be an air-to-air heat pump.
- Must have an AHRI certificate of product rating; and
- Meet BPA's efficiency requirements for both heating and cooling per table on the rebate application.

5. DOCUMENTS REQUIRED TO PROCESS YOUR REBATE(S)!

- The contractor final invoice(s) including equipment order or purchase date and the installed cost.
- The equipment model on the invoice must match the AHRI certificate.
- Completed Non-Residential Air-Source Heat pump rebate application with the date of installation.
- The project is based on whole tons of cooling capacity, either sum the tons from all heat pumps installed, then round to the nearest whole ton; or round each individual heat pump to the nearest whole ton then sum all rounded tons.
- To ensure availability of funds project must be pre-approved. Please send the pre-approval & final documentation to the address on the rebate application, emailed to rebates@esgroupllc.com or faxed to 503-344-6942.

6. RECEIVE YOUR REBATE

You can expect to receive your rebate 8 to 10 weeks after the final inspection and receipt of all required documentation. Rebate(s) will not exceed 70% of the total installed cost.

All work must meet Bonneville Power Administration (BPA) and The City of Cascade Locks program installation requirements.

For additional questions, call 1-888-883-9879.