

**JOINT (CITY/PORT) WORK GROUP FOR ECONOMIC DEVELOPMENT**

**Meeting Notice and Agenda**

**Thursday, August 25, 2016**

**7:00 PM**

**City Hall Council Chambers**

1. Call To Order/Pledge of Allegiance
2. Welcome and Self-Introductions
3. Adoption of meeting minutes of July 28, 2016.
4. Citizen Input
5. City/Port Issues:
  - a. Port Economic Development Activities.
  - b. City Economic Development Activities.
6. Reports from Other Agencies.
7. Other Matters
8. Next Meeting: September 29, 2016
9. Adjournment

**The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.**

1. **Call to Order/Pledge of Allegiance.** The JWGED was called to order by PP Groves at 7:00 PM. Members present: PP Groves, Mayor Tom Cramblett, Dave Palais, Economic Development Manager Don Mann, PGM Paul Koch, Port Secretary Sally Moore, Mount Hood Community College (MHCC) Representative Aaron Sorenson, Mt. Hood Community College Director for Oregon Small Business Development Center, Kedma Ough, Citizen Member Gary Munkhoff, Port Commissioner Brad Lorang and City Administrator Gordon Zimmerman.

2. Welcomes and Self-Introductions

3. **Adoption of meeting minutes March 31, 2016**

**Motion:** Mayor Cramblett moved, seconded by Port Commissioner to approve the March 31, 2016 minutes. Motion passed unanimously.

4. **Citizen Input:** None

5. **City/Port Issues:**

a. **Port Economic Development Activities** PGM Koch gave a status of the BOG. This is the last week to cross the BOG without a sticker. On August 1<sup>st</sup> if you do not have a local sticker you will pay \$2. The amount of traffic in the Gorge has increased leading to traffic tie ups. There will be a meeting next week with ODOT and WSDOT to problem solve traffic and safety issues. Marketing and Development Manager Don Mann reported that Renewal Workshop in the Business Park is growing so fast they are already thinking about a larger space. They have five brands they are working with. They get damaged new items that they fix and then repair and put back on the market. Everything they sell will be online. The old warehouse, called Flex 3 is being refurbished. The company leasing it is called Perceptual Testing. They invented a therapeutic light machine that helps people with neurological issues and with hand eye brain coordination. They will move in September 1<sup>st</sup>, when the remodel is finished. Thunder Island Brewing (TIB), the incubator space has grown enough they are looking at two Port acres on WaNaPa Street to purchase from the Port. They will report to the Commission with an update on August 18. They are employing 20-30, depending on the season. The Businesses in the Business Park are trying to get fiber optic into the Park. They have been calling Centurylink. Bob Sourek, Bear Mountain will report to the Commission on August 18 as they bought property last year. They have a 2 year time limit to build their building and provide up to 10 jobs. They are in the process of putting in another dryer. The Port is in negotiations with Ravenwood Group for the Parkview property on Wa Na Pa Street. They are reviewing the Purchase and Sale Agreement and will come back in August to report to the Commission. There is an interested party; a large brewing company for property in the Business Park. Another local business is interested in the quarry, Lot 5, either in leasing or purchasing.

b. **City Economic Development Activities** CA Zimmerman reported the City got its 20<sup>th</sup> residential permit since January 2015. There are many new houses going up. All nine of the Osprey Homes neighborhood home lots are all sold. There are many lots sold in Cascade Locks lately. There was a brief discussion of geological hazard zoning and housing. CA Zimmerman stated there is a lot of interest in homebuilding in Cascade Locks, as it is a 30 minute drive to Portland and there is not a lot of traffic driving to and from work into Portland. Zimmerman stated the City hired a new working line foreman. This new employee will help as new meter and water lines need to go into the entire new home building lots. At this point, there is a housing shortage.

**6. Reports from Other Agencies**

- a. **Gary Munkhoff – A discussion of the value of home businesses and discussion of a strategy to pursue this for the community - Was tabled.**

**7. Other Matters:** Kedma Ough, Director of Oregon Small Business Development Center, Mt Hood Community College stated that she thought that since the last meeting, home businesses may have shifted to small businesses, with the rapid growth of home building. She stated the concept of home businesses is no longer viable with the rapid growth. Cascade Locks may want to attract companies by financial (tax) incentives. MHCC is 1 of 19 centers in Oregon that helps small town businesses like Cascade Locks. They help with startups and struggling businesses. MHCC has many programs available for small businesses. PGM Koch stated that bringing the Downtown Business Association and this program together may help provide them with tools for success. He added Kedma could do a presentation to the Downtown Business Association as she would bring energy to the community. This program also provides grants for small businesses. They provide “Outcomes with Impacts.” PGM Koch stated that the Joint Work Group needs to take the lead to provide this service to small businesses in the community. Kedma stated she is happy to support a program for the small businesses in Cascade Locks.

**8. Next meeting: August 25, 2016**

**9. Adjournment: The meeting adjourned at 8:33pm.**

Prepared by  
Sally Moore Port of Cascade Locks

APPROVED:

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Jess Groves, Port President