

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, July 13, 2020, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of June 22, 2020 Minutes.**
 - b. **Liquor License Application for Thunder Island Brewery.**
 - c. **Ratification of the Bills in the Amount of \$187,713.01.**
4. **Public Hearing:**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1437 Supporting a Transportation System Plan Application for a Transportation Growth Management Grant.**
 - c. **Approve Planning Consultant Contract Amendment.**
 - d. **First Reading of Ordinance No. 451, Providing for the Licensing, Regulating of Conduct, Care and Treatment of Certain Animals; Prohibiting Activities; Establishing Procedures; and Providing Penalties, and Repealing Ordinance No. 233.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

Public access to the meeting is available via Free Conference Call.com. The phone number is 978-990-5151 (long distance charges may apply if using your land line phone).
The access code is 2077547.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7PM. Present were CM Richard Randall and Mayor Cramblett. Present via phone conference were CM's Bobby Walker and Glenda Groves. CM's Julie Armstrong and Bruce Fitzpatrick were excused. CM Sara Patrick was absent. Also present were CA Gordon Zimmerman, Camera Operator Marianne Bump, Deputy Recorder Marilyn Place and Butch Miller.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of Minutes of June 8, 2020.**
 - b. **Ratification of the Bills in the Amount of \$96,462.68.** Motion: CM Randall moved to adopt the consent agenda, CM Walker seconded. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.
4. **Public Hearing: State Revenue Sharing, Monday, June 22, 2020, 7PM.** The Public Hearing opened at 7:03PM. No citizens appeared and no comments were made. Mayor Cramblett closed the hearing at 7:04PM.
5. **Action Items:**
 - a. **Appointment to Committees.** None
 - b. **Approve Renewal of Property and Liability Insurance and Workers Compensation Insurance.** Motion: CM Randall moved to approve the renewal for City/County Insurance Services, seconded by CM Groves. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.
 - c. **Approve Resolution No. 1431 Adopting the 2020-2021 Municipal Budget, Making Appropriations, Authorizing Expenditures and Levy Taxes in the Amount of \$18,897,792.** CA Zimmerman said this corrected budget was passed by the Budget Committee. Motion: CM Randall moved to approve Res. No. 1431, seconded by CM Walker. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.
 - d. **Approve Resolution No. 1432 Declaring the City's Election to Receive State Revenues.** CA Zimmerman said every year the City has to tell the state that we're willing to take state sharing revenues. Motion: CM Randall moved to approve Res. No. 1432, seconded by CM Groves. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.
 - e. **Approve Resolution No. 1433 Extending the State of Emergency Due to COVID19.** CA Zimmerman said this a precaution to make the City eligible for FEMA funds and will remain through the month of July, 2020.

CM Walker asked if administration has heard any more about the a Covid-19 testing facility in Cascade Locks that Hood River County mentioned in their last public service announcement. CA Zimmerman said the County Health Department is considering that but has not solidified anything yet. He said testing can be done at Providence or One Community Health in Hood River. Motion: CM Walker moved to approve Res. No. 1433 extending the State of Emergency, seconded by CM Randall. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.
 - f. **Approve Resolution No. 1434 Opposing Revisions to the Columbia River Gorge Management Plan Policies for Urban Growth Boundary Revisions.** CA Zimmerman said the Columbia River Gorge Commission (CRGC) is including in their management plan a process for cities to expand their urban growth boundary. He said the problem is "The Friends of the Columbia River Gorge" have persuaded management at CRGC when a city seeks an urban growth boundary expansion they would first need the approval from CRGC. CA Zimmerman said cities in the gorge are asking CRGC to take more time to decide on the process. He added, because the way it is written, it gives CRGC the opportunity to reject urban growth boundary expansions for no other reason than they don't have the budget to consider it. Motion: CM Walker moved to approve Res. No. 1434,

seconded by CM Randall. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.

g. Approve Resolution No. 1435 Adjustments to 2019-2020 Budget. **Motion:** CM Randall moved to approve Res. No. 1435, seconded by CM Groves. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.

h. Approve Resolution No. 1436 Adopting a Cyber Security Policy. CA Zimmerman said the City was required to expand our cyber security policy in order to get a liability discount from City/County Insurance services. **Motion:** CM Walker moved to approve Res. No. 1436, seconded by CM Randall. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett.

6. Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community. None.

7. Reports and Presentations.

a. City Committees. None.

b. MCEDD Business Assistance Grants. CA Zimmerman said Mid-Columbia Economic Development District (MCEDD) received a \$500,000 grant as part of the Cares Relief Act. He said MCEDD set aside \$100,000 of the grant money for Hood River County (HRC) businesses that were not eligible for paid leave during the shutdown due to Covid-19.

CA Zimmerman said, however, the grant did not come with funds to help with the paper work and administration. He said MCEDD asked HRC, Hood River City and The City of Cascade Locks to each chip in \$1500 to cover the costs of the administration for the grant funds. He said the City agreed to use the money from the Community Support Fund so we can give our businesses a shot at those allocated grant funds to help them recover during the Covid-19 pandemic.

c. 2016 Parking Management Study. CA Zimmerman said he wanted to provide Mayor Cramblett and Council with a copy of the Project Summary and Recommendations for Parking Management study that was done by ODOT in 2016. Informal discussion regarding parking issues in the City took place.

d. Radon Mitigation Presentation. Deputy Recorder Marilyn Place presented the findings and contract proposal from Cascade Radon. CA Zimmerman said since it's an employee safety issue the City needs to go ahead and proceed with the mitigation. He said there is money in the capital reserve to pay for the mitigation. He said Cascade Radon will do the work in two phases with the first phase costing \$6,200. He said the building will be tested after the first phase and if the results show more mitigation is needed the second phase will commence which will cost \$3,400.

e. City Administrator Zimmerman Report. CA Zimmerman said he may allow the Tourism Committee to meet in Council Chambers as long as they can social distance.

CA Zimmerman said the City is asking those who are not paying their utility bills to contact City Hall and make payment arrangements. He said shutoffs will begin July 6, 2020.

CA Zimmerman said a group of visitor to Cascade Locks, who have been staying in the area since April 20th, tested positive for Covid-19. He said one of the visitors was hospitalized and the others have gone back to their counties of origin. He added Hood River County Health Department said the risk of exposure is minimal. He said the City put a copy of the Public Service Announcement from Hood River County Health Department on the website and Facebook page last Friday, June 19, 2020.

CA Zimmerman said the governor's orders for HRC starting June 24, 2020 requires masks be worn in all public areas.

CA Zimmerman said the City's new lineman Kevin Douege started this morning.

CA Zimmerman said all three wells are performing excellently and the connections to our systems are being worked on now. He said this is the final step for the water project that was started years ago. He said the City will have maximum capacity to pump the maximum water into our system. He said the Council is to be commended for pushing this through.

8. **Mayor and City Council Comments.** CM Walker said don't rely on others to assume you're going to be safe and they're going to do their part to keep the community safe. He said do the common sense thing and wear the mask. He said there's a lot of violence in the world right now which is reminiscent of the 60's and 70's protests and riots. He said please be aware of your surroundings and do the common sense thing and take care of yourself and your families.

CM Randall said he noticed there was some contradictory information out there regarding Covid-19. He said don't rely on just one source but check things out and make sure you're getting the correct information for whatever you're looking for.

Mayor Cramblett said he often sees people parking directly in front of the fire hydrant on Wa Na Pa next to the "Thirsty Cafe". He asked if the curb could be painted red to deter that from happening. CA Zimmerman said the City will appropriately mark the curb but until we have code enforcement that can address parking issues we will have to rely on the Fire Department to move cars out of the way.

Mayor Cramblett said one of the reasons of condemnation is health risks to occupants. He said another reason is if that health risk is spread out to neighboring homes. He said he understands it's time consuming but it's the right thing to do to hold a citizens accountable for their property. CA Zimmerman said the City does not have the right to condemn property. He said the City can site the owners in to court but we can't condemn.

Mayor Cramblett said the City's Charter states we can condemn a residence and give fair market value for the property. He said the property in question meets the criteria for condemnation and is a health issue. He said Council should have the opportunity to hear and decide if it should be condemned. CA Zimmerman said we can check that out with the City's attorney.

Mayor Cramblett said in 1962 the University of Oregon did a study of Cascade Locks which showed a bypass road for additional access east to west on the south side of the freeway. He said he would like to have a conversation with the state regarding that access road and if it's a possibility.

Mayor Cramblett said there are people who are interested in roughing in a trail to the 26 acres the City owns above Dry Creek Road. He said he wants to develop that 26 acres for biking, hiking and camping.

9. **Other matters.** None.

10. **Executive Session as may be required.** None.

11. **Adjournment. Motion:** CM Randall moved to adjourn, seconded by CM Walker. The motion passed unanimously by CM's Walker, Groves, Randall and Mayor Cramblett. The meeting adjourned at 8:15PM.

Prepared by,
Deputy Recorder, Marilyn Place

APPROVED:

Mayor Tom Cramblett



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

Instructions

1. Complete and sign this application.
2. Combine this completed application with the other required application materials to make one application packet.
3. Submit the application packet to your local OLCC office.
4. Do not include any OLCC fees with your application packet (the license fee will be collected at a later time). When it's time to pay the license fee you must pay the full yearly fee for the current license year (the license fee will not be prorated). If you pay in the last quarter of your license year you must also pay the yearly fee for the next license year.

Identify the Applicant(s) Applying for the License(s)

Any individual person that is not part of an entity and any entity (like a corporation or limited liability company) that will own or control the business must be listed as an applicant. This includes:

- Any person or entity, other than an employee acting under the direction of the owner, that exercises control over, or is entitled to exercise control over, the business;
- Any person or entity, other than an employee acting under the direction of the owner, that incurs, or is entitled to incur, debt or similar obligations on behalf of the business;
- Any person or entity, other than an employee acting under the direction of the owner, that enters into, or is entitled to enter into, a contract or similar obligations on behalf of the business; or
- Any person or entity identified as the lessee of the premises proposed to be licensed.

Business Address

This is the street address of the location that will have the liquor license.

Applicant Signature(s)

- Each individual person listed in Section 2 (entity or individuals applying for the license) must sign the application.
- If an applicant in Section 2 is an entity (such as a corporation or limited liability company) at least one person who is authorized to sign for the entity must sign the application.
- A person with authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power or attorney) may sign the application. The OLCC will likely require proof of such authority.



LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1st Location	Date application received and/or date stamp:
<input type="checkbox"/> Brewery 2nd Location	
<input type="checkbox"/> Brewery 3rd Location	Name of City or County: Cascade Locks
<input type="checkbox"/> Brewery-Public House 1st Location	
<input checked="" type="checkbox"/> Brewery-Public House 2nd Location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Brewery-Public House 3rd Location	
<input type="checkbox"/> Distillery	By: _____
<input type="checkbox"/> Full On-Premises, Commercial	Date: _____
<input type="checkbox"/> Full On-Premises, Caterer	OLCC USE ONLY
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	Date application received:
<input type="checkbox"/> Full On-Premises, For Profit Private Club	By: _____
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	License Action(s):
<input type="checkbox"/> Grower Sales Privilege 1st Location	
<input type="checkbox"/> Grower Sales Privilege 2nd Location	
<input type="checkbox"/> Grower Sales Privilege 3rd Location	
<input type="checkbox"/> Limited On-Premises	
<input type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1st Location	
<input type="checkbox"/> Winery 2nd Location	
<input type="checkbox"/> Winery 3rd Location	
<input type="checkbox"/> Winery 4th Location	
<input type="checkbox"/> Winery 5th Location	

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Thunder Island Brewing Company LLC

(Applicant #1)

(Applicant #2)

(Applicant #3)

(Applicant #4)

3. Trade Name of the Business (Name Customers Will See) Thunder Island Brewing		
4. Business Address (Number and Street Address of the Location that will have the liquor license) 601 NW Wa Na Pa st		
City Cascade Locks	County Hood River	Zip Code 97014



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) Thunder Island Brewing			
6. Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) P.O. Box 10			
City Cascade Locks	State Oregon	Zip Code 97014	
9. Phone Number of the Business Location (971) 231-4599		10. Email Contact for this Application Dave@thunderislandbrewing.com	
11. Contact Person for this Application David Lipps		Phone Number 650-387-5237	
Contact Person's Mailing Address (if different) P.O. Box 5	City Cascade Locks	State OR	Zip Code 97014

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

Applicant Signature(s)

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.



(Applicant#1)



(Applicant#2)

(Applicant#3)

(Applicant#4)



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Thunder Island Brewing Company LLC Phone: (650) 387-5237

Trade Name (dba): Thunder Island Brewing

Business Location Address: 601 NW Wa Na Pa

City: Cascade Locks ZIP Code: 97014

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 10:00 AM to 11:00 PM
 Monday 11:00 AM to 11:00 PM
 Tuesday 11:00 AM to 11:00 PM
 Wednesday 11:00 AM to 11:00 PM
 Thursday 11:00 AM to 11:00 PM
 Friday 11:00 AM to 11:00 PM
 Saturday 10:00 AM to 11:00 AM

Outdoor Area Hours:

Sunday 10:00 AM to 11:00 PM
 Monday 11:00 AM to 11:00 PM
 Tuesday 11:00 AM to 11:00 PM
 Wednesday 11:00 AM to 11:00 PM
 Thursday 11:00 AM to 11:00 PM
 Friday 11:00 AM to 11:00 PM
 Saturday 10:00 AM to 11:00 AM

The outdoor area is used for:

- Food service Hours: 10:00 AM to 11:00 PM
 Alcohol service Hours: 10:00 AM to 11:00 PM
 Enclosed, how Railing

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music Karaoke
 Recorded Music Coin-operated Games
 DJ Music Video Lottery Machines
 Dancing Social Gaming
 Nude Entertainers Pool Tables
 Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday 5:00 PM to 10:00 PM
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: 165 (MAX) Outdoor: 44
 Lounge: _____ Other (explain): _____
 Banquet: _____ Total Seating: 209

OLCC USE ONLY

Investigator Verified Seating: ____ (Y) ____ (N)
 Investigator Initials: _____
 Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 6/17/20

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PAGE NO.

1

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

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DATE:	6/22/2020	DESCRIPTION:	AMOUNT:
6/26/2020		A/P	\$ 105,106.93
7/2/2020		P/R	\$ 43,014.56
6/30/2020		A/P	\$ 11,204.14
7/1/2020		A/P	\$ 28,387.38

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GRAND TOTAL \$ 187,713.01

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APPROVAL:

Mayor

Report Criteria:

Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11606	06/20	06/26/2020	7100	20COCCL_09	Annie Van Domelen	Tourism Staff Support	0840562110	260.00
Total 11606:								
11607	06/20	06/26/2020	200	2872903700	AT&T Mobility	E L Phone	0540562050	45.04
Total 11607:								
11608	06/20	06/26/2020	820	351200-023	CH2M Hill Engineers Inc	Engineering Services July	3140562700	8,086.25
Total 11608:								
11609	06/20	06/26/2020	6834	06192020	CLVESA	UNITEK EMT BOOT CAMP JESS ZERFI	0540562020	2,000.00
Total 11609:								
11610	06/20	06/26/2020	4910	300167824	Corey Ballou	Refund Of Deposit	5121130	234.66
Total 11610:								
11611	06/20	06/26/2020	1360	131863	David R Cunningham	drive errors, webcam, server logs	0140162082	1,200.00
Total 11611:								
11612	06/20	06/26/2020	6834	3923613277	FEDEX	shipping on general pacific freight	5140562870	84.10
Total 11612:								
11613	06/20	06/26/2020	6795	0886809	Ferguson Enterprises Inc #3011	mask	0140462520	52.50
Total 11613:								
11614	06/20	06/26/2020	7021	I-1723161	Gorge Networks	internet and phone	0140162050	230.23
11614	06/20	06/26/2020	7021	I-1723161	Gorge Networks	internet and phone	0140162082	261.79
11614	06/20	06/26/2020	7021	I-1723161	Gorge Networks	internet and phone	0540562050	235.80

Check Register - By Check No.
Check Issue Dates: 6/13/2020 - 6/26/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11614:								727.82
11615	06/20	06/26/2020	2420	10551	Hood River County - Finance Dept	Jun deputy service	0141962250	7,600.00
Total 11615:								7,600.00
11616	06/20	06/26/2020	4910	211922322	Laura Graves	Refund Deposit Balance	5121130	4.27
Total 11616:								4.27
11617	06/20	06/26/2020	3150	06182020	Marianne Bump	banking	0140162020	23.00
Total 11617:								23.00
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192469	0140462530	24.36
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192649	0140462530	45.79
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E215587	0140462530	16.53
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E239882	0140462530	27.35
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	EB97	0540562420	25.43
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	EC90	0540562420	50.87
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E218108	0540562420	8.70
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E220685	0540562420	116.01
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E94	0540562420	87.93
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192469	2140562530	24.36
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192649	2140562530	45.79
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E215587	2140562530	16.53
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E239882	2140562530	27.35
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192496	3140562530	24.37
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E-192649	3140562530	45.78
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E215587	3140562530	16.54
11618	06/20	06/26/2020	4020	ME126488	ODOT Fuel Sales	E239882	3140562530	27.36
Total 11618:								631.05
11619	06/20	06/26/2020	4640	4223062020	Pitney Bowes Inc - Purchase Power	Postage	0140162055	150.00
Total 11619:								150.00
11620	06/20	06/26/2020	6834	061820	Rose Dominguez	milage	0140162020	23.00

Check Register - By Check No.
Check Issue Dates: 6/13/2020 - 6/26/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11620:								
11621	06/20	06/26/2020	7115	INV240092	Solutions Yes	USEAGE 5/14/20-6/13/2020	0140162110	23.00
Total 11621:								
11622	06/20	06/26/2020	6070	951398	TWGW Inc - NAPA Auto Parts	starter universal key, starter button	0540562441	84.44
Total 11622:								
11623	06/20	06/26/2020	6110	BOX FEE	US Postal Service	Annual Box Fee	0140162110	76.00
Total 11623:								
11624	06/20	06/26/2020	6690	06162020	Woosley, Kathy	banking / supplies	0140162020	76.00
Total 11624:								
11625	06/20	06/26/2020	7098	966055	WSP USA Inc	Professional Planning Services	0140262075	54.15
Total 11625:								
23050622	06/20	06/25/2020	6090	26710622	US Bank CC	or health authority	2140562030	187.50 M
23050622	06/20	06/25/2020	6090	43930622	US Bank CC	hood river supply	0140462520	11.95 M
Total 23050622:								
26710622	06/20	06/25/2020	6090	23050622	US Bank CC	dri crash plan for sb	0140162082	199.45
26710622	06/20	06/25/2020	6090	23050622	US Bank CC	paypal oawu	2140562020	29.97 M
Total 26710622:								
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	poster compliance	0140162010	570.00 M
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	Osp records	0540562110	7.25 M
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	Osp open records	0540562110	70.00 M
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	Osp open records	5140562110	20.00 M
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	Osp open records	5140562110	10.00 M
29740622	06/20	06/25/2020	6090	29740622	US Bank CC	Osp open records	5140562110	10.00 M

Check Register - By Check No.
 Check Issue Dates: 6/13/2020 - 6/26/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 29740622:								
103505202	06/20	06/25/2020	6080	1035052020	US Bank	Bank Fees	0140162110	117.25
Total 103505202:								
200110065	06/20	06/25/2020	440	MAY20-PWR	BPA	Power Bill may	5140562820	66,965.00 M
200110065	06/20	06/25/2020	440	MAY20-PWR	BPA	Power Bill may	5140662820	4,170.00 M
200110065	06/20	06/25/2020	440	MAY20-TRN	BPA	Transmission Bill	5140562821	10,228.00 M
200110065	06/20	06/25/2020	440	MAY20-TRN	BPA	Transmission Bill	5140662821	637.00 M
Total 200110065:								
Grand Totals:								
								82,000.00
								105,106.93

Check Register - By Check No.
 Check Issue Dates: 6/13/2020 - 6/26/2020

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	10,745.01-	10,745.01-
01-401-62010	7.25	.00	7.25
01-401-62020	100.15	.00	100.15
01-401-62050	230.23	.00	230.23
01-401-62055	150.00	.00	150.00
01-401-62082	1,491.76	.00	1,491.76
01-401-62110	469.52	.00	469.52
01-402-62075	517.62	.00	517.62
01-404-62520	64.45	.00	64.45
01-404-62530	114.03	.00	114.03
01-419-62250	7,600.00	.00	7,600.00
05-21010	.00	2,687.06-	2,687.06-
05-405-62020	2,000.00	.00	2,000.00
05-405-62050	280.84	.00	280.84
05-405-62110	90.00	.00	90.00
05-405-62420	288.94	.00	288.94
05-405-62441	27.28	.00	27.28
08-21010	.00	260.00-	260.00-
08-405-62110	260.00	.00	260.00
21-21010	.00	871.53-	871.53-
21-405-62020	570.00	.00	570.00
21-405-62030	187.50	.00	187.50
21-405-62530	114.03	.00	114.03
31-21010	.00	8,200.30-	8,200.30-
31-405-62530	114.05	.00	114.05
31-405-62700	8,086.25	.00	8,086.25
51-21010	.00	82,343.03-	82,343.03-
51-21130	238.93	.00	238.93
51-405-62110	20.00	.00	20.00
51-405-62820	66,965.00	.00	66,965.00
51-405-62821	10,228.00	.00	10,228.00
51-405-62870	84.10	.00	84.10
51-406-62820	4,170.00	.00	4,170.00
51-406-62821	637.00	.00	637.00
Grand Totals:	105,106.93	105,106.93-	.00

Report Criteria:
Report type: GL detail

Check Register - By Check No.
Check Issue Dates: 6/30/2020 - 6/30/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11631	06/20	06/30/2020	6839	83665948	Bound Tree Medical LLC	Medical supplies	0540562351	185.33
Total 11631:								
11632	06/20	06/30/2020	6900	VD01739	BSK Associates	Bridgeside Restaurant, 31 clark st	2140562150	60.00
Total 11632:								
11633	06/20	06/30/2020	610	780188	Cascade Columbia Distribution Co	Sodium Hypochlorite	2140562650	270.70
Total 11633:								
11634	06/20	06/30/2020	790	11340629202	CenturyLink	Electric	5140562050	73.01
11634	06/20	06/30/2020	790	11340629202	CenturyLink	Electric	5140662050	18.25
11634	06/20	06/30/2020	790	1451062920	CenturyLink	Treatment Plant	3140562050	238.12
11634	06/20	06/30/2020	790	3997062920	CenturyLink	well house	2140562050	12.55
11634	06/20	06/30/2020	790	5538062920	CenturyLink	telemetry	2140562050	128.98
11634	06/20	06/30/2020	790	5538062920	CenturyLink	telemetry	3140562050	128.99
11634	06/20	06/30/2020	790	8414062920	CenturyLink	Lift Station	3140562050	120.65
Total 11634:								
11635	06/20	06/30/2020	1120	B274668	Columbia Hardware LLC	1 1/2 BUSH, 1 1/2 COUPLING	2140562560	6.31
Total 11635:								
11636	06/20	06/30/2020	6834	E10100003	EideBailly	Know Bea Phishing Software	0140162082	345.00
Total 11636:								
11637	06/20	06/30/2020	6795	0881867	Ferguson Enterprises Inc #3011	supplies	2141562009	358.18
11637	06/20	06/30/2020	6795	0881867-1	Ferguson Enterprises Inc #3011	13x24 cvr sid 20k h7, mip coupl	2141562009	125.12
11637	06/20	06/30/2020	6795	0881875	Ferguson Enterprises Inc #3011	misc supplies	2140562560	309.76
11637	06/20	06/30/2020	6795	0881887	Ferguson Enterprises Inc #3011	meter setter	2141562009	248.84
11637	06/20	06/30/2020	6795	0886339	Ferguson Enterprises Inc #3011	Ruckle municiplex	2141562009	132.45
11637	06/20	06/30/2020	6795	0886347	Ferguson Enterprises Inc #3011	REPAIR BAND 2X6 REP CLMP	2140562560	159.87
11637	06/20	06/30/2020	6795	0886458	Ferguson Enterprises Inc #3011	sewer pipe & fittings	2141562009	705.70

Check Register - By Check No.
 Check Issue Dates: 6/30/2020 - 6/30/2020

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11637	06/20	06/30/2020	6795	0886458-1	Ferguson Enterprises Inc #3011	3/4X100 COIL MUNICIPAL PIPE	2140562560	90.15
11637	06/20	06/30/2020	6795	0886462	Ferguson Enterprises Inc #3011	Ruckel, lpearl	2141562009	309.76
Total 11637:								
11638	06/20	06/30/2020	2730	7714-B	Infinite Graphix	dibond Cascade Locks Trail sign and sm	0740562115	2,440.83
Total 11638:								
11639	06/20	06/30/2020	7110	05272020	Oregon Health Authority	annual water system	2140562030	541.75
Total 11639:								
11640	06/20	06/30/2020	4530	405206700	Pape Machinery	rental inv rb16037	2140562560	1,125.00
11640	06/20	06/30/2020	4530	405206700	Pape Machinery	rental inv rb16037	3140562560	1,578.42
Total 11640:								
11641	06/20	06/30/2020	4670	ST-720118	Port of Cascade Locks	Breezeby, Sheldon Price	2140562560	18.03
11641	06/20	06/30/2020	4670	ST-720118	Port of Cascade Locks	Breezeby Sheldon Price	3140562560	7.72
Total 11641:								
11642	06/20	06/30/2020	6916	144P353427	Potter Webster Company-Portland	PARTS ORDER	2140562560	25.75
Total 11642:								
11643	06/20	06/30/2020	5070	201727588	Roto-Rooter Drain Service	610 forest in scope	3140562110	99.83
Total 11643:								
11644	06/20	06/30/2020	7044	SLS/1029648	Trojan UV	Lamp, SLEEVE, FREIGHT	3140562560	740.00
Total 11644:								
11645	06/20	06/30/2020	6110	06302020	US Postal Service	Monthly Utility Bills Postage	0140162055	1,574.20
Total 11645:								
11646	06/20	06/30/2020	6765	1505502	Walter E Nelson Co	supplies for overlook restrooms	0140462540	1,574.20
Total 11646:								

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 11646:								482.35
Grand Totals:								11,204.14

Check Register - By Check No.
 Check Issue Dates: 6/30/2020 - 6/30/2020

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	1,159.01-	1,159.01-
01-401-62055	331.66	.00	331.66
01-401-62082	345.00	.00	345.00
01-404-62540	482.35	.00	482.35
05-21010	.00	185.33-	185.33-
05-405-62351	185.33	.00	185.33
07-21010	.00	541.75-	541.75-
07-405-62115	541.75	.00	541.75
21-21010	.00	5,740.65-	5,740.65-
21-405-62030	1,125.00	.00	1,125.00
21-405-62050	141.53	.00	141.53
21-405-62150	60.00	.00	60.00
21-405-62560	2,262.37	.00	2,262.37
21-405-62650	270.70	.00	270.70
21-415-62009	1,881.05	.00	1,881.05
31-21010	.00	3,486.14-	3,486.14-
31-405-62050	487.76	.00	487.76
31-405-62110	740.00	.00	740.00
31-405-62560	2,258.38	.00	2,258.38
51-21010	.00	91.26-	91.26-
51-405-62050	73.01	.00	73.01
51-406-62050	18.25	.00	18.25
Grand Totals:	11,204.14	11,204.14-	.00

Report Criteria:
 Report type: GL detail

AGENDA ITEM NO: 5b

CASCADE LOCKS STAFF REPORT

Date Prepared: July 6, 2020

For City Council Meeting on: July 13, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Resolution No. 1437 Supporting a Transportation System Plan Application

SYNOPSIS: The City's current Transportation System Plan (TSP) was adopted in November of 2001.

Much has changed since then.

I wrote a pre-application letter to the Transportation Growth Management (TGM) program explaining the situation in Cascade Locks. Based on the pre-app letter, they have invited the City to submit an application for a TGM Grant.

I would like to apply for a grant to review that 2001 plan and update it as needed. The grant is offered by the Oregon Department of Transportation and the Oregon Department of Land Conservation and Development. The Transportation Growth Management grant would cover the consultant fee. The City commits to a 12% match of in-kind services (administration time, public meeting notices, and any other in-house support.)

The total expected cost is \$170,500 with the City committed to the \$20,500 of in-kind costs.

I have included a summary of the 2001 TSP and the projected chart to estimate the cost of the update.

CITY COUNCIL OPTIONS:

- A. Approve the resolution.
- B. Do not approve the resolution.

RECOMMENDED MOTION: "I move to approve Resolution No. 1437 supporting a TGM application for a review and update of the City's Transportation System Plan.

RESOLUTION NO. 1437

**A RESOLUTION SUPPORTING A TRANSPORTATION GROWTH MANAGEMENT
APPLICATION FOR A REVIEW AND UPDATE OF THE CITY'S TRANSPORTATION SYSTEM PLAN**

WHEREAS, the City of Cascade Locks adopted a Transportation System Plan (TSP) on November 20, 2001, a summary of which is attached to this resolution; and

WHEREAS, a TSP is designed to improve the transportation choices and support economic vitality and growth; and

WHEREAS, the City of Cascade Locks has experienced the following significant trends since 2001:

1. In the last 10 years the assessed value of the City has increased from \$68 million to \$111 million with another \$20 million currently under development to be completed within the next 18 months.
2. The population has grown in the last 10 years from 1,100 to almost 1,400.
3. The number of housing units has increased 22% in the last 5 years with more housing being proposed.
4. Eight new businesses have brought 100 new employees to town in the past three years.
5. Two large businesses with an expected growth in employment of over 100 people will be completed in the Port of Cascade Locks Business Park.
6. The Columbia Area Transit (CAT) bus provides cheap and consistent transit to the Gorge funded by the HB2017 Transportation bill.
7. The Historic Columbia River highway has been completed from Troutdale to Viento State Park bringing more bicycle tourism to town.
8. Tourists have discovered Cascade Locks during the summer swelling the population by 4-5,000 people over the weekends. Major events like Pacific Crest Trail Days and Bridge of the Goddess Half marathon brings thousands of people into town and the Port of Cascade Locks Marine Park. Weekend traffic takes every useable parking spot and backs up traffic coming off the freeway or across the Bridge of the Gods; and

WHEREAS, the cost to review the TSP is estimated at about \$170,000 with a 12% match in labor and in-kind services from the City Staff to support the review and update;

WHEREAS, the City Council is dedicated to the improvement of our community through thoughtful planning;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City of Cascade Locks City Council supports the application to the Oregon Departments of Transportation and Land Conservation and Development for a Transportation Growth Management grant to review and update the 2001 Transportation System Plan.

ADOPTED by the City Council this 13th day of July, 2020.

APPROVED by the Mayor this 13th day of July, 2020.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

**City of Cascade Locks
Transportation System Plan Summary
November 20, 2001**

A Transportation System Plan is required under the Oregon Transportation Planning Rule. For jurisdictions under 2,500, the following elements are required:

1. A determination of transportation needs
2. A street system plan for a network of arterial and collector roadways
3. A public transportation plan
4. A bicycle and pedestrian plan
5. An air, rail, water, and pipeline plan
6. Policies and land use regulations for implementing the transportation system plan

From the TSP:

2.5 Goals, Policies, and Implementation Strategies

2.5.1 Goal A. Transportation Balance

Design a balanced transportation system that maximizes the efficiency of the existing system, provides transportation options at appropriate minimum service standards, reduces reliance on the single occupant automobile where other modes or choices can be made available, takes advantage of the efficiencies of each mode, and provides safe, convenient and economical transportation opportunities for all Cascade Locks residents and businesses.

A1. Automobile

Policies:

- Improve traffic circulation and safety throughout the City.
- Develop and improve the city's street system by connecting all important destinations in a manner which is compatible with nearby land uses.
- Provide convenient access and adequate parking to support downtown commercial and service centers.
- Develop and improve the city's transportation system to provide multimodal links between all important destinations on either side of I-84.
- Require new development to provide street improvements in a manner that is commensurate with its related traffic impacts.

Implementation Strategies

- Establish a network of arterials, collectors and local streets that are interconnected, appropriately spaced to meet needs, and minimize out-of-direction travel.
- Adopt standards that are appropriate for arterial, collector, and local streets and apply these standards to future street improvement projects.

- Develop an interconnected system of streets to serve existing and planned development.
- Accommodate increased tourist traffic through better access to serve existing and planned development.
- Develop a non-remonstrance agreement policy.

A2. Bicyclists and Pedestrians

Policies:

- Provide a network of safe and convenient bicycle and pedestrian facilities linking activity centers and connecting to a countywide system.
- Provide properly designed facilities for bicyclists and pedestrians.
- Require new development to provide appropriate facilities for bicyclists and pedestrians.

Implementation Strategies

- Amend the city street improvement standards to address needs for pedestrians and bicyclists.
- Work with the Oregon Department of Transportation (ODOT) to implement the Downtown Street Theme.
- Recognize both local and through travel needs in designing bicycle and pedestrian facilities.
- Improve signing of bikeways, particularly destination signing.
- Add or improve bike lanes or widen shoulders as part of improvements to the roadway system.
- Provide bicycle lanes on the routes shown in Figure 6-1.
- At a minimum, provide unobstructed six-foot sidewalks on both sides of Wa Na Pa Street along with convenient and safe pedestrian crossings. In residential areas, provide at least five-foot sidewalks on one or both sides of local streets where practical.
- At a minimum, provide unobstructed six-foot sidewalks on one or both sides of the routes shown in Figure 6-1.
- When bicycle lanes or sidewalks are not feasible along the routes shown in Figure 6-1, provide five-foot paved shoulders to accommodate bicycling and walking.
- Provide connections to local bicycle and hiking systems where feasible.
- Develop a pedestrian connection between Marine Park and downtown.
- Continue the Historic Columbia River Highway pedestrian and bicycle system through the City.
- To the extent feasible, utilize pipeline and utility easements as bicycle and pedestrian pathways and wildlife corridors.
- Improve lighting of pedestrian crossings.
- Develop an interconnected pedestrian system that includes the Pacific Coast Trail, HCRH, and Chinook Trail (loop hiking trail).
- Investigate alternative funding sources, use of volunteer groups, and other methods for off-highway bike maintenance.

A3. Public Transit

Policies

- Promote the increased use of transit as an alternative to automobiles and to serve the transportation disadvantaged.
- Work with public, non-profit, and private agencies and organizations to develop improved transportation opportunities for disadvantaged individuals in the community.
- Encourage housing and services to be located close together to improve transportation convenience and efficiency.

Implementation Strategies

- Ensure the continuity of transit services. Encourage stops in Cascade Locks.
- Utilize transit as a primary means to ensure transportation accessibility for the transportation disadvantaged.
- Work with Greyhound and Grayline to provide regular bus service.
- Work with CAT – Columbia Area Transit – to provide service to Hood River and Portland.
- Work with other transportation companies, such as Columbia Gorge Tours and the airport shuttle to provide improved transportation services.
- Incorporate transit service needs in land use decisions.
- Investigate opportunities to provide shuttle services to ski areas.
- Establish a multi-modal transportation center.
- Develop “Park and Ride” and “Park and Pool” lots and additional bus stops and shelters.

A4. Rail Service

Policies

- Encourage continued rail service for freight.
- Support the return of rail passenger service.
- Ensure interconnection of rail with other modes.

Implementation Strategies

- Make infrastructure improvements (railroad, streets, utilities, etc.) to enhance the investment climate for rail users.
- Upgrade rail crossings in conjunction with other roadway improvements.
- Maintain historic access points across the railroad to the river and to recreation sites; develop additional formal crossings to all recreational access to the Columbia River.
- Promote excursion tourism uses on Union Pacific, with connections to the Washington side of the Gorge.
- Explore opportunities for dedicated service to ski areas from Portland via railroad/buses.
- Consistent with environmental constraints, promote double-tracking of Union Pacific sections to provide more capacity.

A5. Truck Freight

Policy

- Accommodate needed truck movements in the design of the city's street system.

Implementation

- To the extent feasible, separate local truck traffic from through traffic.
- Investigate methods to reduce truck speeding on US 30 and Forest Lane through the city.
- Improve truck access to industrial sites, including turn and acceleration/deceleration lanes where appropriate.
- Review and modify if needed, the current hazardous materials response program. Identify potentially unsafe locations (e.g., access/egress points to industrial sites) and develop necessary improvements to accommodate customary freight transport needs.

A6. Water Transport/Ports

Policies

- Assess opportunities for increased water transportation.
- Improve access by all modes to port facilities.

Implementation

- Identify means to reduce conflicts among commercial and recreational waterway users.
- Develop transit connections from the water front to downtown.

A7. Other modes (e.g., air service, pipelines, telecommunications)

Policy

- Promote transportation modes that reduce the reliance upon automobiles as the primary transportation mode.

Implementation

- Develop improved emergency landing facilities.
- Encourage the Port to develop aircraft refueling facilities.
- Encourage private airport shuttle service to Portland.
- Accommodate pipelines in highway rights-of-way.
- Promote telecommunication technologies and programs that reduce vehicle miles traveled.
- Consolidate telecommunication facilities to reduce the number of towers and visual impacts.
- Coordinate the installation of fiber optics with highway improvements.

2.5.2 Goal B. Regional Connectivity

Provide a transportation system with connectivity among the modes within and between all areas of the city and with ease of transfer among modes and between local and state transportation systems.

Policies

- In lieu of major capacity expansions, strive to maintain existing travel times for both autos and freight through high levels of facility management (acceleration/deceleration lanes, turn refuges, and access management).
- Provide an interconnected network of local streets.
- Provide an interconnected network of pedestrian facilities.

Implementation

- Establish travel times compatible with the promotion of compact, pedestrian friendly "Main Streets".
- Promote use of parallel routes to reduce reliance on state facilities for local trips.
- Improve existing I-84 interchanges as needed to promote the efficient movement of goods and people, e.g., eastbound on and off ramps to Cascade Locks at same interchange.
- Improve/expand signage to inform travelers of route choices available.

2.5.3 Goal C. Highway Congestion

Define minimum levels of service and assure balanced, multimodal accessibility to existing and new development to achieve the goal of a compact, highly livable city.

Policy

- Adopt access management categories, consistent with existing or planned adjacent land uses, to reduce congestion and intermodal conflicts.

Implementation Strategies

- Ensure consistency in street classifications, and speed and access standards with other jurisdictions in the county.
- Develop parallel streets (e.g., south side of I-84) to redirect truck traffic off OR 30.
- Achieve LOS C or better on all collectors and arterials.
- Improve traffic signalization to improve safety and livability.
- Investigate signalization in US 30 in downtown Cascade Locks to address congestion.
- Address conflicts between pedestrians, commercial uses, and through traffic in downtown Cascade Locks (US 30) by providing sidewalk and street crossing improvements in coordination with ODOT.

2.5.4 Goal D. Roadway Conditions

Ensure adequate roadway conditions to meet goals regarding accessibility, levels of service and reduce congestion.

Policy

- Maintain existing facilities as the highest priority for the allocation of resources.

Implementation

- Preserve the roadway by investing in roadbed and pavement reconstruction as needed to minimize maintenance costs.
- Maintain roadway surface conditions at 90 percent fair/better by the year 2010.
- Ensure that speed limits are coordinated with roadway geometry and congestion.
- Improve intersections with limited sight distances by realignment and other means.
- Target realignments and widening to sections with above average accident rates and to sections with high congestion rates where there is a favorable cost/benefit ratio.
- In the short term, target pavement of substandard shoulders with "easy fix"/low cost area.
- Strengthen enforcement of speed and weight restrictions to extend to roadway longevity.
- Upgrade substandard guard rails and shoulders.
- Address drainage problems including those that affect the function and condition of the roadway; water ponding; lack of drainage systems for older highway sections; and drainage from I-84, US 30 and other state, county, and city facilities onto private property.
- Require mitigation for storm runoff with new developments.

2.5.5 Goal E. Safety

Integrate safety as a primary consideration in the design, improvement and maintenance of the transportation system.

Policy

- Target improvements to highway sections with above average accident rates.
- Apply facility management techniques, including access management, to improve safety in congested areas.
- Promote cooperative enforcement among police and sheriff offices and target enforcement activities to high-accident locations.
- Improve lighting at key locations and maintain delineation (e.g., fog lines, reflector buttons) to be highly visible.
- Install safety barriers, e.g., guard rails, gabions, in high hazard locations to meet highway safety standards.
- Investigate the need for improvements (in addition to stop signs) to address poor sight distances at the Port of Entry/I-84 intersection.

- Review and modify if needed, the current hazardous materials response program. Identify potentially unsafe locations (e.g., access/egress points to industrial sites) and develop necessary improvements to accommodate customary freight transport needs.
- Improve bicycle/pedestrian facilities.

2.5.6 Goal F. Environmental and Energy Impacts

Avoid conflicts to the natural and built environments in the design, construction and operation of the transportation system. Where adverse effects cannot be avoided, minimize or mitigate their effect on the environment.

Policies

- As part of transportation improvement projects, seek opportunities to rectify negative impacts to previously impacted scenic and natural resources.
- Avoid transportation system improvement impacts to identified scenic resources and sensitive natural areas.

Implementation Strategies

- Where feasible, transportation system improvements shall be designed to avoid unnecessary removal of significant vegetation.
- When vegetation must be removed to accommodate transportation system improvements, reasonable efforts will be made to mitigate this impact by planting trees, ground cover, and/or other appropriate vegetation in the area affected by construction.
- Remove and prohibit scenic intrusions such as billboard. Investigate alternatives to billboards, e.g., Oregon Tourism Alliance and Travel Information Council travel information programs.
- Identify and construct additional roadside turnoffs at scenic viewpoints.
- Improve signing of existing attractions.
- Develop protection measures for identified scenic resources.
- Promote the marketing of the Mt. Hood Loop and other tour routes within the county.
- Design for aesthetics in the siting of telecommunications towers.
- Use vegetation management practices, e.g., thinning, to improve visual access to Cascade Locks and to the Columbia River.
- Implement recommendations on road improvement and maintenance practices from the Governor's Salmon Recovery Plan.
- Modify/remove barriers to fish passage as part of road maintenance and improvements projects.
- Promote more energy-efficient freight movement by rail and water.
- Promote the use of alternative fuels.
- Design roadway improvements and new facilities to minimize surface runoff and pollutants.
- Improve the street sweeping program to reduce impacts of water runoff.

2.5.7 Goal 7. Social and Land Use impacts

Develop a transportation system that supports planned land uses and balances the expansion of transportation facilities with the protection of social, cultural and environmental resources.

Policies

- Design transportation system improvements to preserve community livability and to avoid, minimize, or eliminate impacts to sensitive cultural resources and other community resources.
- Encourage transportation-efficient land use patterns that reduce vehicle miles traveled and promote a life/work balance.
- Ensure that land use regulations support the provision of efficient transportation services.

Implementation Strategies

- Develop land use regulations that encourage transportation efficient land use patterns, e.g., increased densities, infill and clustered development, mixed uses, maximum parking ratios, and circulations systems that reduce out-of-direction travel.
- Continue to cooperate with ODOT in planning and project development.
- Utilize access management to limit the impacts of new development on highway congestions.
- Establish standards for setbacks adjacent to state rights-of-way.
- Take advantage of multi-modal capabilities/capacities to promote development that is not solely auto/tuck dependent.
- Consider use of noise barriers to reduce noise impacts and visual mitigation techniques as part of arterial and urban collector improvements near residentially zoned areas.
- Encourage building siting and design to reduce noise and visual impacts from adjacent transportation facilities.
- If implemented, design Forest Lane overpass to ensure access to vacant industrial properties and no adverse impact on the Historic Columbia River Highway.

2.5.8 Goal H. Economic Impacts

Expand and diversify the city's economy through the efficient movement of goods, services, and passengers in a safe, energy-efficient and environmentally sound manner.

Policies

- Recognize Regional Strategies for technology, industry, and tourism.
- Grant high priority to projects that promote efficient transportation system connections to existing and planned industrial and commercial sites.
- Improve convenient access to a variety of recreational opportunities.

Implementation Strategies

- Support projects identified through the Regional Strategies Program and other economic development activities through appropriate transportation system improvements.
- Promote I-84/OR35 as an alternative route from Portland to Mt. Hood recreation areas.
- Provide adequate parking for downtown businesses and services.
- Investigate opportunities to improve access to vacant industrial lands in east Cascade Locks.
- Provide connections between local pedestrian/bicycle systems and recreation trails.
- Promote excursions and other water recreation uses, including recreational opportunities associated with seaplanes and commercial helicopter services.

2.5.9 Goal I: Funding

Ensure adequate funding of needed transportation system improvements.

Policy

- Identify sources and strategies to fund needed transportation system improvements.

Implementation Strategies

- Allocate resources to transportation projects according to the following priorities:
 1. Maintenance of the existing facility to ensure that it remains safe and functional, e.g., fixing potholes;
 2. Preservation of the roadway by investing in roadbed and pavement reconstruction as needed to minimize maintenance costs;
 3. Safety improvements;
 4. Managing the existing system to maximize capacity/operation; and
 5. Capacity improvements.
- Investigate alternative financing mechanisms to finance transportation system improvements, e.g., public/private partnerships, tollways, road maintenance improvement districts, etc.

Traffic Volumes

Daily Traffic counts from the 2001 TSP include:

	2001	2015 Estimate
Bridge of the Gods	2,950	6,720
Exit 44 East Bound	2,491	5,800
On ramp Exit 44 West Bound	2,452	4,650
WaNaPa (BOTG to Forest Lane)	5,000	10,300
WaNaPa (Forest Lane to I-84 on ramp east bound)	1,900	2,710
Forest Lane	3,100	
Exit 44 West Bound Off Ramp	719	
Forest Lane at Cramblett Way	911	950
Frontage Road I-84 on ramp east bound	122	150
I-84 at Exit 44	22,000	49,050
I-84 at Exit 47	17,700	43,900

4. Access Management

4.3 Current Access Conditions

The segment of Interstate 84, MP 42.08 to MP 67.72, runs east-west through Hood River County. It consists of three half interchanges and five full interchanges. The average spacing is about 3.3 miles between interchanges.

Two segments of US 30 were evaluated. One segment, MP 30 to MP 33.25, runs through the City of Cascade Locks with a total of 47 access points. The average spacing is about 14 access points per mile.

5. Traffic Forecasts and Analysis

5.1 Land Use

Land use and population growth play an important part in projecting future traffic volumes. The land use characteristics which define growth in the City of Cascade Locks are population, employment, and number of housing units.

Table 5-1: Cascade Locks population, Employment, and Housing Unit Trends

Year	Population	Employment	Housing Units	
1980	838	N/A	357	
1990	848	374	420	
1995	1,080	487	N/A	
2000	1,115	N/A	N/A	
2015	1,605	1,500	1,300	
[2016	1,250	408	514	American Factfinder Estimates]

Table 5-2: Employment Destinations for Residents of Cascade Locks

Employment Location	Percentage
Within Cascade Locks	52%
Outside of Cascade Locks	
Portland	24% 12%
Stevenson	11% 5%
Hood River County	65% 31%
Subtotal	100% 48%

6.3.3 Access Management Guidelines

It is acknowledged by ODOT, Hood River County, and the City that it is not always possible to satisfy the access management guidelines. Therefore, procedures have been established to review requests for street access which do not meet guidelines. For roads under state jurisdiction, Section OAR 734.051.0329 Requests for Deviations to Access Management Standards, of the Oregon Administrative Rules is used to judge such requests. Deviations are approved or denied by the ODOT Region Manager based on consideration of traffic operation and safety, circumstances which make compliance with the

guidelines impractical (e.g., topography, environmentally sensitive areas, existing improvements, no alternate access).

Deviations from City and/or County streets shall be approved or denied by the City Engineer. The decision will be based similar consideration of traffic operation and safety, circumstances, which make compliance with the guidelines impractical. For County streets, the City shall request a recommendation from the County.

Table 6-1 Recommended Sidewalk Projects

School Access Road south to School	650 Feet
Curb Ramps at 20 locations	
WaNaPa at Forest Lane, School Access Road	Install striped crosswalks
Highway 30 to Visitors Center	Pedestrian Trail
Sidewalks along Forest Lane from WaNaPa to Wheeler Avenue	3,080 Feet

Table 6-1 Recommended Bikeway Projects

WaNaPa from BOTG to Forest Lane	Stripe Bike Lanes
Forest Lane from WaNaPa to Wheeler	Install 4 ft paved shoulder

Table 6-1 Recommended Roadway Improvement Projects

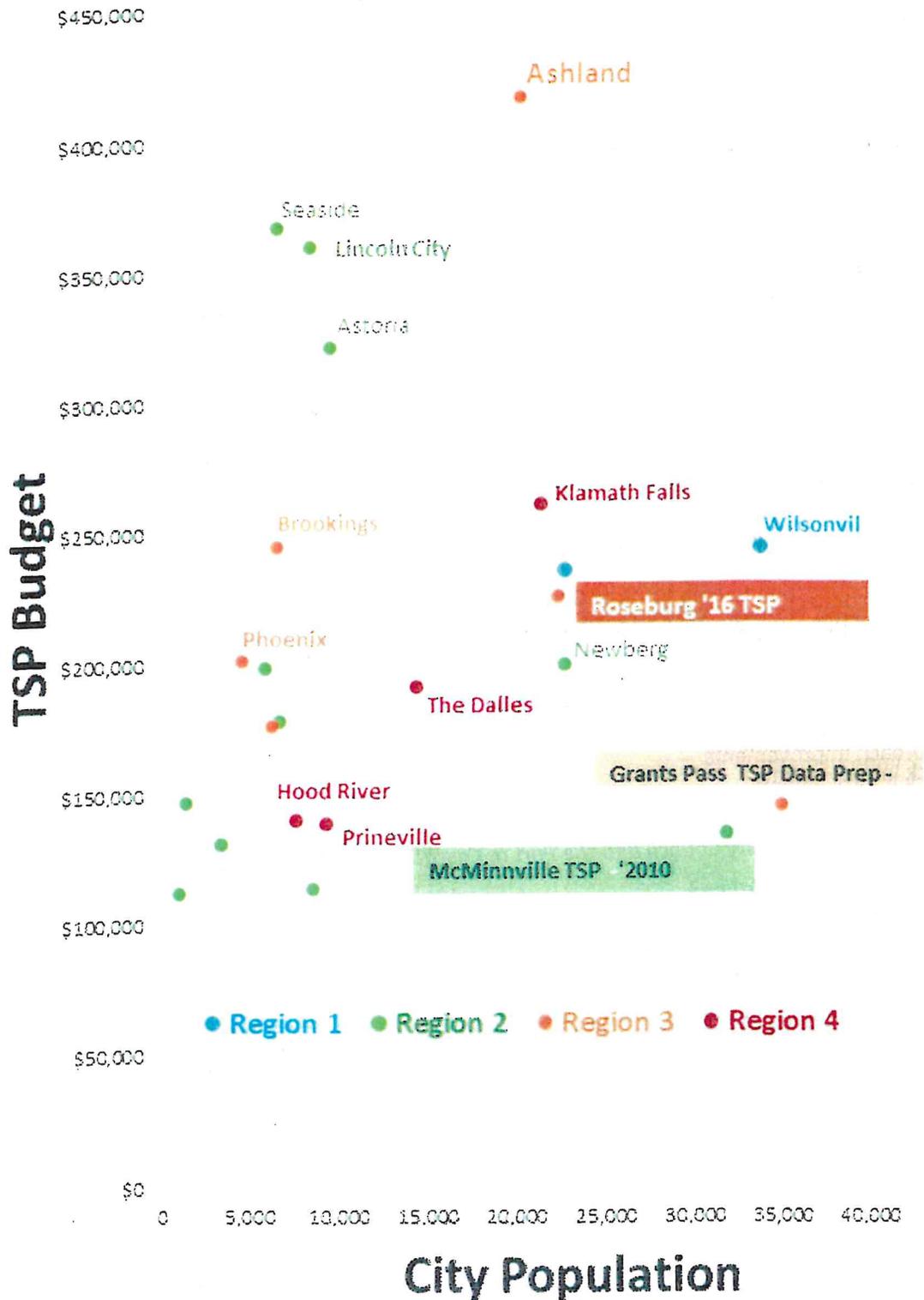
- Improve Street connection to area south of City Hall
- New road connecting Frontage Road and Wa Na Pa Street on south side of I-84
- New I-84 Interchange at Forest Lane
- New signal at Wa Na Pa Street and BOTG Access Road
- Bridge Approach Improvements
- Bridge Deck Improvements

The questions before the City Council and the Port of Cascade Locks Commission relates to this TSP.

- Does it require updating?*
- How much does an update cost?*
- Can we use the TSP as is?*

The following graph gives an estimated cost based on population and ODOT Region.

TSP Budget by Population



AGENDA ITEM NO: 5C

CASCADE LOCKS STAFF REPORT

Date Prepared: July 6, 2020

For City Council Meeting on: July 13, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Approve Planning Consultant Contract Amendment.

SYNOPSIS: In May of 2019, after our long-term planning consultant Stan Foster completed his work for the City, we initiated a request for proposal for planning consultant services. At the end of that process, we selected WSP USA to provide those services to us. Their personal services contract was up at the end of June, 2020.

We have had a few bumps in the road with our relationship with WSP, but things have evened out. Ethan Spoo, our main contact, is a very thorough and competent planner. We would like to extend our relationship for another year.

Please find the amendment attached.

CITY COUNCIL OPTIONS: Approve, modify, or reject the proposed amendment.

RECOMMENDED MOTION: "I move to approve the proposed amendment to extend the personal services contract with WSP USA to June 21, 2021."

AMENDMENT
CITYOF CASCADE LOCKS
PERSONAL SERVICES CONTRACT
(On-Call Planning Services)

THIS AMENDMENT is entered into between the City of Cascade Locks, a municipal corporation, hereinafter referred to as the "City", and WSP USA, hereinafter referred to as the "Contractor", in consideration of the mutual benefits, terms, and conditions hereinafter specified.

Amendment.

The Agreement dated May 29, 2019, is amended as follows:

1. Statement of Work. Contractor agrees to perform additional professional services, per the scope of services and fee schedule shown in Exhibit "A".
4. Contract Term. Work must be completed by June 30, 2021 unless extended by the City.
5. Compensation: This amendment documents the notices to proceed dated April 9, 2019 (\$5,000), July 2, 2019 (\$5,000), September 11, 2019 (\$10,000), and November 7, 2019 (\$1,200) totaling \$21,200 and this amendment of \$10,000 for a total value of \$31,200.

Contractor shall be paid at the rates specified in the Fee Schedule incorporated in the attached Exhibit "A".

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

DATED this _____ of July 2020

By: _____
Gordon Zimmerman
City Administrator

By: _____
Helen Devery
Northwest Planning and Environment
Manager

EXHIBIT A

Scope of Services

Contractor shall provide support for a variety of current and long-range planning tasks.

Task 1.0: Development Permit Review

WSP will conduct on-call development permit review services for proposed development in Cascade Locks. As requested, WSP will complete the following tasks, as necessary, based on project-specific requirements.

- Review applications for completeness and issue corresponding letters.
- Prepare staff reports and compile necessary exhibits.
- Prepare reports to the City's Planning Commission and/or City Council and compile necessary exhibits.
- Coordinate with City staff and outside agencies and service districts (e.g., Hood River County, Cascade Locks Fire and EMS, Oregon Department of State Lands, etc.) to obtain and incorporate review comments.
- Compile public comments and provide written responses, as required.
- Circulate draft staff reports to City staff and the applicant and revise the staff report, as appropriate.
- Coordinate with City administrative staff to schedule quasi-judicial hearings before the Planning Commission and City Council.
- Attend Planning Commission and City Council public hearings, deliver staff reports, and respond to questions.
- Participate in meetings or phone calls with City staff, agencies, and applicants to answer questions and resolve issues, as necessary.
- Coordinate with City administrative staff to issue and send notices of application, hearing, and decision to appropriate individuals, agencies, and stakeholders.
- Conduct other tasks to complete land use application reviews as requested by the City (e.g., review of wetland delineations by our environmental scientists).

Assumptions

- City staff will provide application materials (hardcopy or digitally) to WSP.
- WSP will conduct and invoice work on a time-and-materials basis consistent with the agreed upon tasks, schedule, and budget.
- WSP will use existing City forms and templates (e.g., letters, notices, staff reports, notices of decision, etc.).
- The City will be responsible for preparing all required hardcopies for meetings or hearings.
- The City will be responsible for mailing notices to applicants and interested parties.
- WSP will consult with City staff and relevant review agencies in the process of preparing land use application review materials.
- Land use application appeal services are excluded.
- The City is responsible for final review and sign off of all documents before they are distributed to the applicant, review agencies, and the public.
- The City has requested to, and will be responsible for, reviewing, proofing, and finalizing all documents, including formatting and grammatical and technical edits.
- The City is responsible for summary notes and minutes for Planning Commission and City Council meetings.

Deliverables

- Written materials associated with projects, including notices of decision, completeness, staff reports, letters, and emails
- Participation at quasi-judicial hearings before the Planning Commission and Council

Task 2.0: Long-Range Planning Services

WSP will complete a variety of long-range planning tasks, as requested by the City and as defined through separate task orders. These services will include, but not be limited to, the following:

- Tracking updates to and revising the Comprehensive Plan, Community Development Code, Public Works Design Manual, and other City development and land use policy and regulatory documents.
- Submitting draft revisions to City staff for review and comment and revising documents based on staff input.
- Presenting draft document revisions to the Planning Commission and City Council for comment and revising drafts based on their input, including preparing digital presentations.
- Drafting ordinances and staff reports/agenda bills describing the draft documents for discussion and adoption.
- Coordinating with stakeholders and agencies as agreed to with City staff to obtain comments on draft documents.
- Presenting draft documents to the public in meetings (e.g., open houses), if requested by the City.
- Assumptions

Assumptions

- Scope, budget, and schedule for long-range planning tasks will be established through separate task orders.
- The City is responsible for summary notes and minutes for Planning Commission and City Council meetings.

Deliverables

- Draft and final policy or regulatory documents
- Written project correspondence (emails, memorandums)

Fee

Professional fees will be billed as incurred in accordance with the hourly rates in the fee schedule below.

Staff	Role	Rate per Hour
Ethan Spoo, AICP	Senior Planner/Project Manager	\$138.03
Emma Johnson, AICP	Planner/Land Use Review	\$112.41
Scott Bucklin	Planner/Land Use Review	\$105.55
Nick Fazio	Planner/Land Use Review	\$98.22
Sam Rubin, AICP	Planner/GIS/Land Use Review	\$102.46
Sam Roberts, AICP	Planner/GIS/Land Use Review	\$83.21
Sanja Woehlert	Project Accountant	\$94.44
Expenses		Cost + 10%
Mileage		current federal standard + 10%

5. Compensation:

a. Contractor shall be paid at the rates specified in the Fee Schedule incorporated into the attached Exhibit "A".

b. Contractor shall submit monthly invoices to the City for Work performed. The invoices shall describe all Work performed with particularity and shall itemize and explain all expenses that this Contract requires City to pay and for which Contractor claims reimbursement. Each invoice also shall include the total amount invoiced to date by Contractor prior to the current invoice. Contractor shall send invoices to the City by the tenth of the month for work completed in the prior month. Payments shall be made within 30 days of the date of the invoice. Should the Contract be prematurely terminated, payments will be made for work completed and accepted to date of termination.

6. Ownership of Documents: All documents and other work product created by Contractor pursuant to this Contract shall be the property of City.

7. Indemnification: CONTRACTOR SHALL DEFEND, SAVE, HOLD HARMLESS, AND INDEMNIFY THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, LIABILITIES, COSTS AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEYS FEES, RESULTING FROM THE NEGLIGENT ACTS OR OMISSIONS OF CONTRACTOR OR ITS OFFICERS, EMPLOYEES, SUBCONTRACTORS, OR AGENTS UNDER THIS CONTRACT. Contractor shall not be held responsible for any claims, suit, actions, losses, damages, liabilities, costs and expenses directly, solely, and proximately caused by the negligence of City.

8. Termination: This Contract may be terminated by either party by giving thirty days written notice to the other party.

9. Independent Contractor Status:

a. Contractor shall perform all Work as an independent Contractor. The City reserves the right (i) to determine and modify the delivery schedule for the Work and (ii) to evaluate the quality of the Work Product, however, the City may not and will not control the means or manner of Contractor's performance. Contractor is responsible for determining the appropriate means and manner of performing the Work.

b. Contractor understands and agrees that it is not an "officer", "employee", or "agent" of the City, as those terms are used in ORS 30.265.

c. Contractor is responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Contract and, unless Contractor is subject to backup withholding, City will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any social security, unemployment insurance or workers' compensation benefits from compensation or payments paid to Contractor under this Contract, except as a self-employed individual.

10. Insurance. Contractor shall maintain:

a. Professional Liability insurance with a combined single limit, or the equivalent, of not less than one million dollars (\$1,000,000.00) for each claim, incident or occurrence. This is to cover damages caused by error, omission or negligent acts related to the professional services to be provided under this Contract.

b. General Liability insurance with a combined single limit, or the equivalent, of not less than two million dollars (\$2,000,000.00) for each occurrence and two million dollars (\$2,000,000.00) in the aggregate for Bodily Injury and Property Damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and its employees are Additional Insureds but only with respect to the Contractor's services to be provided under this Contract.

c. Automobile Liability insurance coverage to include Contractor's liability for death, bodily injury and property damage resulting from Contractor's activities covering use of owned, hired and non-owned vehicles, with combined single effective and available amount of one million dollars (\$1,000,000.00) per claim and in annual aggregate.

11. Assignment and SubContracts: Contractor shall not assign this Contract or subcontract any portion of the work without the written consent of City. Any attempted assignment or subcontract without written consent of City shall be void. Contractor shall be fully responsible for the acts or omissions of any assigns or subcontractors and of all persons employed by them, and the approval by City of any assignment or subcontract shall not create any Contractual relation between the assignee or subcontractor and City.

12. Governing Law; Venue; Consent to Jurisdiction. This Contract shall be governed by and construed in accordance with the laws of the State of Oregon. Any claim, action, suit or proceeding between City and Contractor that arises from or relates to this Contract shall be brought and conducted solely and exclusively within the Circuit Court of Hood River County for the State of Oregon or, if the claim, action, suit or proceeding must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.

13. Merger Clause; Waiver. This Contract and attached exhibits, if any, constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Contract. No waiver, consent, modification or change of terms of this Contract shall bind all parties unless in writing and signed by both parties and all necessary State approvals have been obtained.

14. Amendments. No amendment to this Contract is effective unless it is in writing signed by the parties.

15. Attorney Fees. In the event of any action or proceeding to enforce the terms of this Contract, the prevailing party shall be entitled to recover its reasonable attorney fees, in addition to costs and disbursement, at arbitration, trial, and on appeal.

16. No Third Party Beneficiaries. The signatories to this Contract are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, or is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such persons are individually identified by name herein.

17. Public Contracting Statutes. ORS 279B.220 through 279B.235 and 279C.500 through 279C.870, as applicable, are incorporated herein by reference.

18. Counterparts. This Contract may be executed in one or more counterparts, including by signature pages delivered in electronic format, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY ACKNOWLEDGES THAT CONTRACTOR HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

CONTRACTOR:

CITY:


By: Helen Devery
Title: Vice President
Northwest Planning and
Environment Manager


Gordon Zimmerman
City Administrator

WSP

EXHIBIT "A"

30 April 2019

Mr. Gordon Zimmerman, City Administrator
City of Cascade Locks
140 SW WaNaPa
Cascade Locks, OR 97014

Subject: Proposal to Provide Professional On-Call Current Planning Services

Dear Mr. Zimmerman:

Thank you for the opportunity to submit the following proposal to provide professional on-call current and long-range planning services to the City of Cascade Locks (City), including development review and updates to the City's plans, codes, and regulations.

PROJECT UNDERSTANDING

The City requests support from WSP with a variety of current and long range planning tasks. Typical tasks may include:

- Current Planning:
 - Review of development applications (land use and building permits) for residential, commercial, industrial, or public facilities projects for compliance with the Comprehensive Plan, Cascade Locks Community Development Code, and Public Works Design Standards. Review of application types, including site plan reviews, conditional use permits, variances, land divisions, comprehensive plan map amendments and zone changes, and other application types as requested.
 - Coordinate with City staff, outside agencies, and applicants. The amount and frequency of application review work will be determined by the City's development review needs.
 - Follow-up coordination with customers to answer telephone and email inquiries, as assigned by the City.
 - Attendance at project meetings, including pre-application conferences and public hearings before the Planning Commission and/or City Council.
- Long-Range Planning
 - Tracking required/recommended updates to the City's plans and policies.
 - Revising the City's codes, ordinances, and plans, as requested by the City and in coordination with City staff
 - Presenting proposed changes to the City's codes, ordinances, and plans to the Planning Commission and/or City Council.

Current-planning tasks are anticipated to be reimbursed through fees paid by project applicants while long-range planning tasks will be reimbursed from City funds.



OVERALL ASSUMPTIONS

- Scope, budget, and schedule for individual tasks will be established through separate task orders.
- The City is responsible for summary notes and minutes for Planning Commission and City Council meetings.

SCOPE OF WORK

TASK 1.0: DEVELOPMENT PERMIT REVIEW

WSP will conduct on-call development permit review services for proposed development in Cascade Locks. As requested, WSP will complete the following tasks, as necessary, based on project-specific requirements.

- Review applications for completeness and issue corresponding letters.
- Prepare staff reports and compile necessary exhibits.
- Prepare reports to the City's Planning Commission and/or City Council and compile necessary exhibits.
- Coordinate with City staff and outside agencies and service districts (e.g., Hood River County, Cascade Locks Fire and EMS, Oregon Department of State Lands, etc.) to obtain and incorporate review comments.
- Compile public comments and provide written responses, as required.
- Circulate draft staff reports to City staff and the applicant and revise the staff report, as appropriate.
- Coordinate with City administrative staff to schedule quasi-judicial hearings before the Planning Commission and City Council.
- Attend Planning Commission and City Council public hearings, deliver staff reports, and respond to questions.
- Participate in meetings or phone calls with City staff, agencies, and applicants to answer questions and resolve issues, as necessary.
- Coordinate with City administrative staff to issue and send notices of application, hearing, and decision to appropriate individuals, agencies, and stakeholders.
- Conduct other tasks to complete land use application reviews as requested by the City (e.g., review of wetland delineations by our environmental scientists).

Assumptions

- In advance of initiating a review, WSP will correspond with City staff to confirm/agree to work tasks, level of effort, schedule, and budget.
- City staff will provide application materials (hardcopy or digitally) to WSP.
- WSP will conduct and invoice work on a time-and-materials basis consistent with the agreed upon tasks, schedule, and budget.
- WSP will use existing City forms and templates (e.g., letters, notices, staff reports, notices of decision, etc.).
- The City will be responsible for preparing all required hardcopies for meetings or hearings.
- The City will be responsible for mailing notices to applicants and interested parties.

WSP

- WSP will consult with City staff and relevant review agencies in the process of preparing land use application review materials.
- Land use application appeal services are excluded.
- The City is responsible for final review and sign off of all documents before they are distributed to the applicant, review agencies, and the public.
- The City has requested to, and will be responsible for, reviewing, proofing, and finalizing all documents, including formatting and grammatical and technical edits.

Deliverables

- Written materials associated with projects, including notices of decision, completeness, staff reports, letters, and emails
- Participation at quasi-judicial hearings before the Planning Commission and Council

TASK 2.0: LONG-RANGE PLANNING SERVICES

WSP will complete a variety of long-range planning tasks, as requested by the City and as defined through separate task orders. These services will include, but not be limited to, the following:

- Tracking updates to and revising the Comprehensive Plan, Community Development Code, Public Works Design Manual, and other City development and land use policy and regulatory documents.
- Submitting draft revisions to City staff for review and comment and revising documents based on staff input.
- Presenting draft document revisions to the Planning Commission and City Council for comment and revising drafts based on their input, including preparing digital presentations.
- Drafting ordinances and staff reports/agenda bills describing the draft documents for discussion and adoption.
- Coordinating with stakeholders and agencies as agreed to with City staff to obtain comments on draft documents.
- Presenting draft documents to the public in meetings (e.g., open houses), if requested by the City.

Deliverables

- Draft and final policy or regulatory documents
- Written project correspondence (emails, memorandums)

FEE

Professional fees will be billed as incurred in accordance with the hourly rates in the fee schedule below. The fee schedule includes standard rates for the WSP staff that we anticipate will work on this contract. WSP will advise, if staff members other than those listed below, are needed. If additional staff are needed, they will be billed at the current rates. These rates are proposed for the duration of this contract, which is anticipated to be 30 June 2020.

WSP

FEE SCHEDULE

Staff	Role	Rate per Hour
Scott Keillor, AICP	Senior Planner/Project Manager	\$218.73
Ethan Spoo, AICP	Senior Planner/Deputy Project Manager	\$138.03
Sam Rubin, AICP	Planner/GIS/Land Use Review	\$100.95
Sam Roberts	Planner/GIS/Land Use Review	\$85.11
Expenses		Cost + 10%
Mileage		current federal standard + 10%

CLOSING

If you wish to accept this proposal, please provide us with a contract. We will consider the signed date as our notice to proceed. This proposal is valid for 30 days.

We thank you for the opportunity to provide this proposal, and we look forward to working with you. If you have questions, please contact me at 541/806-1535 or via email at ethan.spoo@abam.com.

Sincerely,



Scott Keillor, AICP
Senior Planner/Project Manager



Helen Devery
Northwest Planning and Environment Manager
Vice President

SK/ES/lr
Enclosure

STAFF REPORT

Date Prepared: June 16, 2020

For City Council Meeting on: July 13, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman

SUBJECT: Ordinance No. 451 – First Reading

SYNOPSIS: City of Cascade Locks Ordinance No. 233 referenced a Hood River County Ordinance that has since been repealed twice by Hood River County. I have added, “or as may hereafter be amended or replaced by Hood River County” to this ordinance so that we won’t have to try to keep up with the County’s amendments.

CITY COUNCIL OPTIONS:

1. Have first reading of Ordinance No. 451 by title only.
2. Modify Ordinance No. 451 as desired.
3. Do nothing.

RECOMMENDATION: “I move to approve the first reading of Ordinance No. 451 by title only.”

Attachments:

City of Cascade Locks Ordinance No. 233
Hood River County Ordinance No. 355

ORDINANCE NO. 451

AN ORDINANCE PROVIDING FOR THE LICENSING, REGULATING OF CONDUCT, CARE AND TREATMENT OF CERTAIN ANIMALS; PROHIBITING ACTIVITIES; ESTABLISHING PROCEDURES; AND PROVIDING PENALTIES. ORDINANCE NO. 451 REPEALS ORDINANCE NO. 233.

The City of Cascade Locks, Hood River County, State of Oregon, ordains as follows:

SECTION 1. Purpose. It is the intention of the Council that dog and animal control within the City of Cascade Locks be handled by Hood River County in a uniform manner, the same as in unincorporated areas of the county and that prior city ordinances pertaining to animal and dog control be repealed in order to have a uniform county wide dog control ordinance.

SECTION 2. The City of Cascade Locks hereby adopts, in its entirety, Hood River County Ordinance No. 355, dated October 16, 2017, or as may hereafter be amended or replaced by Hood River County, and providing for the licensing and regulating of conduct, care, and treatment of certain animals; prohibiting activities; establishing procedures; and providing penalties. Adoption of said county ordinance, which is by this reference incorporated herein in its entirety, shall supersede any prior city ordinances relating to the same subject matter and all city ordinance pertaining to the same subject matter are hereby repealed.

SECTION 3. Any dog licensed by Hood River County shall be deemed to be licensed within the City of Cascade Locks and City shall not require additional licensing fees.

SECTION 4. The City of Cascade Locks shall coordinate with Hood River County to assist with the licensing and collection of fees for Hood River County and shall designate city staff or other city agency to assist with the licensing, collection of fees, or other requirements of said ordinance.

SECTION 5. Effective Date. This Ordinance will take effect 30 days after approval by the Mayor.

ADOPTED by the City Council this July 27th, 2020.

APPROVED by the Mayor this July 27th, 2020.

ATTEST:

Kathy Woosley, City Recorder

Tom Cramblett, Mayor

HOOD RIVER COUNTY CODE

TITLE 6

ANIMAL CONTROL

CHAPTERS:

- 6.04 ADMINISTRATION
- 6.16 PROHIBITED CONDUCT
- 6.20 LICENSING OF DOGS
- 6.24 IMPOUNDMENT AND DISPOSITION OF IMPOUNDED DOGS
- 6.28 DISPOSITION OF LICENSE FEES AND FINES
- 6.32 RABIES CONTROL
- 6.36 LIVESTOCK CLAIMS
- 6.40 ENFORCEMENT

CHAPTER 6.04 ADMINISTRATION

SECTIONS:

- 6.04.015 DEFINITIONS.
- 6.04.025 POLICY; PURPOSE.
- 6.04.035 JURISDICTION.
- 6.06.045 SHERIFF.
- 6.06.055 ANIMAL CONTROL OFFICERS.
- 6.06.065 INTERGOVERNMENTAL AGREEMENTS

6.04.015 DEFINITIONS.

As used in this title, the terms defined in this chapter shall have the following defined meanings unless the context requires otherwise:

- (1) "Animal" means any mammal, bird, reptile, or amphibian.
- (2) "Animal Control Officer" means any person duly designated as such by the Hood River County Sheriff.
- (3) "Designated public off-leash area" means any area formally designated by the County, a municipality, or the Hood River Valley Parks & Recreation District for off-leash canine play and

recreation. This chapter shall not preempt rules adopted by the designating body for the regulation of a designated public off-leash area.

- (4) "Dog" means any mammal of the canine family.
- (5) "Dog at large" means a dog that is:
 - (a) Not on premises of, either
 - (i) Private property which the dog's owner or keeper has the right or permission to occupy; or
 - (ii) A designated public off-leash area.
 - And
 - (b) Is not:
 - (i) Restrained by a tether (e.g. leash, rope, chain); or
 - (ii) Under the immediate control and command of its owner or keeper.
- (6) "Dog license" means that license issued annually for each individual dog pursuant to this title.
- (7) "Sheriff" means the duly elected Sheriff of Hood River County, his deputies or designees.
- (8) "Livestock" means horses, mules, jackasses, cattle, sheep, goats, swine, chickens, turkeys, ducks, geese or rabbits and any fur-bearing animal bred and maintained commercially or otherwise, within pens, cages or hutches.
- (9) "Menaces" or "menacing" means lunging, growling, snarling, chasing, attacking or other behavior by a dog that would cause a reasonable person to fear for the person's safety, the safety of another person or the safety of a domestic animal or livestock.
- (10) "Owner" or "keeper" means any person who keeps, has custody of, possesses, harbors, or exercises control over a dog or other animal, except veterinary hospitals as defined in this chapter. In a family situation, the head of the household is presumed to be the owner or keeper.
- (11) "Person" means an individual, a partnership, association, corporation or any other legal entity.
- (12) "Canine nuisance" means a dog does any of the following:
 - (a) Bites or menaces a person;
 - (b) Chases vehicles, or persons, livestock, or domestic pets, except where chasing another dog within a designated public off-leash area;
 - (c) Injures or kills any person, domestic animal or livestock;

6.04.025 POLICY; PURPOSE.

- (1) On June 26, 1979, the electors of Hood River County voted to prohibit dogs running at large. Pursuant to that vote and Oregon Revised Statutes (ORS) Chapter 609, the Board of Commissioners declared Hood River County to be a dog control district.
- (2) It is the policy of Hood River County to: (a) license and regulate dogs in a manner that protects the health, safety and welfare of its residents and visitors; (b) recognize the property rights of dog owners and nonowners alike; and (c) to provide for proper control and protection of dogs.
- (3) The purpose of this title is to (a) implement the policy described in sub-section (2), (b) establish rabies controls and (c) to provide restitution for livestock killed by dogs.

(Ord. 355, 2017)

6.04.035 JURISDICTION.

This title shall apply to all unincorporated areas of Hood River County and within all municipalities which, by ordinance, resolution or operation of law have acceded to its application.

(Ord. 355, 2017)

6.04.045 SHERIFF.

The Hood River County Sheriff shall have authority to:

- (1) Enforce and administer the provisions of this title;
- (2) Designate civil "animal control officers" as authorized under section 6.12.025.

(Ord. 355, 2017)

6.04.045 ANIMAL CONTROL OFFICERS.

- (1) Animal control officers designated by the Sheriff to administer and enforce the provisions of this title shall be deemed "civil enforcement officers" under HRC Chapter 1.08 and may serve without being licensed peace officers under state law.
- (2) Animal Control Officers shall have the authority to:
 - (a) Enforce the provisions of this title relating to licensing and impounding dogs;
 - (b) Impound and keep safely any dog:
 - (i) found engaging in prohibited acts;
 - (ii) is apparently abandoned; or
 - (iii) as required by the County Health Department.

- (d) Damages or destroys the property of persons other than the owner of the dog;
 - (e) Trespasses on private property of persons other than the owner of the dog;
 - (f) Disturbs any person by frequent or prolonged noises;
 - (g) Is a female in heat and at large;
 - (h) Scatters garbage on any property not the exclusive property of the keeper of the dog;
 - (i) Deposits animal waste of any property not the property of the owner or keeper or within a designated public "off leash" area.
- (13) "Veterinarian" means a practicing veterinarian licensed pursuant to the laws of the state in which he conducts his or her veterinary practice, to perform any of the acts set forth under state law.
- (14) "Veterinary hospital" means any business establishment maintained and operated by a veterinarian which is operated for the diagnosis and treatment of diseases or injuries to animals.
- (15) "Vicious or dangerous dog" means any dog which bites a human being or a domestic animal, or which demonstrates menacing behavior toward human beings or domestic animals. However, an animal shall not be deemed vicious if it (a) bites, attacks or menaces a trespasser on the property of its owner or (b) harms or menaces anyone who has tormented or abused it.
- (16) "Wolf" means any member of the family *Canis Lupus*. "Wolf Hybrid" means any animal that is the product of breeding a wolf with a domesticated dog.
- (17) "Minimum care" means sufficient food to maintain the animal's health, access to potable water that is not snow or ice, access to an enclosed structure sufficient to protect the animal, continuous access to an area that is kept clean and has adequate space and ventilation with suitable temperature and veterinary care to relieve distress from injury, neglect or disease.
- (18) "Finance Director" means the director of the Hood River County Department of Finance.
- (19) "Quarantine" means the isolation and restraint of an animal within a cage, fence or similarly secure location.
- (20) "Rabies-susceptible animal" means dogs and cats as well as other mammalian species considered by the U.S. Centers for Disease Control to be significant reservoirs of rabies virus infection in the United States, including but not limited to raccoons, skunks, foxes, coyotes and bats.

(Ord. 355, 2017)

- (c) Issue citations;
 - (d) Investigate and prosecute violations;
 - (e) Investigate the killing of livestock by dogs;
- (3) Enter upon private property to impound an animal without being subject to civil or criminal trespass.
- (4) Deputy Sheriffs and municipal police officers, where applicable, shall have concurrent authority to enforce the provisions of this title.

(Ord. 355, 2017)

6.04.055 INTERGOVERNMENTAL AGREEMENTS.

- (1) The County may contract to provide animal control services to local municipalities provided the municipality has:
- (a) Adopted the provisions of this title; or
 - (b) Otherwise formally acceded to the application of this title within the municipality.
- (2) Contracts under this section may provide for sharing revenue generated by the application and enforcement of this title.

(Ord. 355, 2017)

CHAPTER 6.16 PROHIBITED CONDUCT

SECTIONS:

- 6.16.015 VIOLATIONS: DOG OWNERS AND KEEPERS.
- 6.16.025 DEFENSES.
- 6.16.035 HINDERING IMPOUNDMENT.
- 6.16.045 KEEPING WOLVES.

6.16.015 VIOLATIONS: DOG OWNERS AND KEEPERS.

- (1) No dog owner or keeper shall:
- (a) Permit a dog to run at large;
 - (b) Permit a canine nuisance;
 - (c) Keep a dog without a license attached to its collar;
 - (d) Keep an unlicensed dog;

- (e) Keep a dog which has not received its rabies inoculation as required by Oregon State law;
 - (f) Leave a dog tethered and unattended on property not owned by the owner or keeper of the dog, except where kept in or upon a motor vehicle;
 - (g) Allow a dog to engage in vicious or dangerous behavior;
 - (h) Fail to comply with any judgment or administrative order pertaining to keeping a vicious or dangerous dog;
 - (i) Permit an animal to be confined within a motor vehicle at any location under such conditions as may endanger the health or well-being of the animal including, but not limited to, dangerous temperatures, lack of food, water or supervision;
 - (j) Permit any quarantined animal to leave the confines of any prescribed quarantine area or to fail to comply with any other condition of quarantine;
 - (k) Keep an animal in a condition that does not meet minimum standard of care.
- (2) Any Violation under this section is a Category II County violation.

(Ord. 355 2017)

6.16.025 DEFENSES.

It shall be a defense to an allegation of permitting a canine nuisance, to establish, by a preponderance of the evidence, that a dog alleged to have menaced, bitten or injured a person was, at the time of the alleged incident:

- (1) wrongfully assaulted or provoked by the alleged victim;
- (2) defending its owner, keeper or member of its household from assault or physical harassment by the alleged victim; or
- (3) defending premises occupied by its owner or keeper against an unlawful trespasser.

6.16.035 HINDERING IMPOUNDMENT.

- (1) No person shall hinder or otherwise interfere with the apprehension or impoundment of any dog by the Sheriff, animal control officer or peace officer.

- (2) Hindering impoundment of a dog under this section is a Category II County Violation.

(Ord. 355 2017)

6.16.045 KEEPING OF WOLVES PROHIBITED.

- (1) No person shall keep a wolf or wolf hybrid.
- (2) Unlawfully keeping a wolf under this section is a Category I County Violation.

(Ord. 355, 2017).

CHAPTER 6.20 LICENSING OF DOGS

SECTIONS:

- 6.20.015 DOG LICENSE; FEES.
- 6.20.025 EXCEPTIONS
- 6.20.035 RABIES INOCULATION AND CERTIFICATE.
- 6.20.045 LICENSE TAG; REPLACEMENT; TRANSFER.

6.20.015 DOG LICENSE; FEES.

- (1) Owners and keepers shall procure a license for any dog that has permanent canine teeth or which is more than six months of age.
 - (a) Licenses under this section shall be procured or renewed within 30 days of:
 - (i) The dog attaining 6 months of age;
 - (ii) The dog developing permanent canine teeth;
 - (iii) The dog's arrival in Hood River County; or
 - (iv) The expiration of a prior annual license.
 - (b) Licenses not attained or renewed within the specified time may be subject to an additional late fee.
- (2) The County shall charge an annual fee to license dogs under this Section in an amount established under the Hood River County Fee Schedule.
- (3) Fees established under this title are separate from and in addition to any applicable penalties.

(Ord. 355, 2017)

6.20.025 EXCEPTIONS.

No license fee shall be charges for:

- (a) A dog that is taxed as inventory pursuant to ORS 307.400.
- (b) "Assistance animals" as defined by ORS 346.680; or
- (c) Dogs undergoing training to become assistance animals under ORS 346.680 through a recognized training and placement organization.

(Ord. 355, 2017)

6.20.035 RABIES INOCULATION AND CERTIFICATE.

- (1) No person shall keep a dog with permanent canine teeth, or older than 6 months of age, which has not been vaccinated for rabies.

- (2) Except as provided in sub-section (b), no license shall be issued for any dog absent a certificate of vaccination from a veterinarian.
 - (a) Except as provided in sub-section (b), certificates under this section shall state that the inoculation against rabies shall be valid for at least ten full months of the licensing period.

 - (b) A license may be issued absent inoculation, provided a veterinarian certifies that the dog has a physical condition which currently prevents inoculation.
(Ord. 355, 2017)

6.20.045 LICENSE TAG; REPLACEMENT; TRANSFER.

- (1) The county shall issue a tag, suitable for attachment to a dog collar, for each licensed dog.
- (2) License tags shall be attached to the dog's collar at all times.
- (3) Replacement tags may be issued upon proof of loss and payment of a replacement fee.
- (4) If ownership of a dog changes, the new owner may request transfer of the current license.
(Ord. 355, 2017)

CHAPTER 6.24 IMPOUNDMENT AND DISPOSITION OF IMPOUNDED DOGS

SECTIONS:

- 6.24.015 COUNTY DOG FACILITIES.
6.24.025 IMPOUNDMENT.
6.24.035 DESTRUCTION OF AN IMPOUNDED ANIMAL.
6.24.045 NOTICE OF IMPOUNDMENT.
6.24.055 PERIOD OF IMPOUNDMENT.
6.24.065 DISPOSITION OF ANIMALS GIVEN TO THE COUNTY BY OWNER.
6.24.075 DISPOSITION OF IMPOUNDED DOGS.
6.24.085 Redemption.

- 6.24.015 COUNTY DOG FACILITIES.**

The Hood River County Sheriff shall provide for an adequate facility to receive, care for and safely confine any animal delivered to its custody under the provisions of this title.

(Ord. 355, 2017)

6.24.025 IMPOUNDMENT.

- (1) An animal may be impounded and held at the county facility provided:
 - (a) it is the subject of a violation of this title;
 - (b) it requires protective custody and care because of mistreatment or neglect; or
 - (c) impoundment is ordered by the court.
- (2) An animal is deemed to be impounded at the time the County takes custody of the animal.

(Ord. 355, 2017)

6.24.035 DESTRUCTION OF AN IMPOUNDED ANIMAL.

- (1) An animal impounded under this title which, due to injury, disease or other cause, is suffering great pain or is dangerous to keep impounded, may be destroyed forthwith.
- (2) The Sheriff may request that veterinarian certify in writing that, under the extent circumstances, destruction under sub-section (1) is warranted.

(Ord. 355, 2017)

6.24.045 NOTICE OF IMPOUNDMENT.

- (1) If an impounded dog bears identification of ownership, the Sheriff shall make reasonable efforts to notify the owner of the impoundment.
- (2) Notice to a dog owner under this section shall:
 - (a) be made by telephone and, if unsuccessful, by certified mail to the owner's last address of record;
 - (b) advise the owner of:
 - (i) the impoundment;
 - (ii) the date by which the dog must be redeemed; and
 - (iii) applicable fees and costs.

(Ord. 355, 2017)

6.24.055 PERIOD OF IMPOUNDMENT.

- (1) Except as provided in sub-section (3), upon receiving notice of impoundment, an owner must redeem the dog within five business days of:
 - (a) actual verbal notice; or
 - (b) the post-marked date of mailed notice.
- (2) Except as provided in sub-section (3), owners of dogs displaying no evidence of ownership must redeem their dogs within three business days of impoundment.
- (3) Dogs suspected of rabies infection shall be impounded and quarantined for such time necessary to adequately observe the dog to determine whether it is infected with or carries rabies.
- (4) Dogs not redeemed within the time provided under this section may be disposed of in accordance with HRCC 6.24.085.

(Ord. 355, 2017)

6.24.065 DISPOSITION OF ANIMALS GIVEN TO THE COUNTY BY OWNER.

An owner may request that a dog be disposed of in accordance with this title provided the request is in writing and bears the owner's signature.

(Ord. 355, 2017)

6.24.075 DISPOSITION OF IMPOUNDED DOGS.

- (1) Upon the expiration of the applicable impoundment period, the Sheriff may have an impounded dog made available for adoption or destroyed by humane euthanasia.
- (2) No dog impounded under this title shall be adopted or otherwise released for use in medical research.

(Ord. 355, 2017)

6.24.085 REDEMPTION.

- (1) A dog impounded pursuant to this title shall be released to its owner upon payment of all applicable fees, costs and penalties, including but not limited to:
 - (a) Impoundment and boarding fees;
 - (b) Veterinary expenses;
 - (c) Civil penalties; and
 - (d) License fees.
- (2) The owner of a dog that is unlicensed at the time of impoundment shall:

- (a) purchase a valid license prior to redeeming the dog; and
 - (b) provide a valid inoculation certificate to the Sheriff within thirty (30) days of reclamation.
- (3) Failure to provide a valid inoculation certificate within thirty days of reclamation is a Category III County violation.

(Ord. 355, 2017)

CHAPTER 6.28 DISPOSITION OF FEES AND CIVIL PENALTIES

SECTIONS:

6.28.015 DOG CONTROL FUND.

6.28.025 ADMINISTRATION OF DOG CONTROL FUND.

6.28.015 DOG CONTROL FUND.

All fees, costs, civil penalties and other funds collected by the County pursuant to this title shall be deposited in the dog control fund.

6.28.025 ADMINISTRATION OF DOG CONTROL FUND.

- (1) The Finance Director shall administer the dog control fund.
- (2) Money collected in the dog control fund may be used as follows:
 - (a) To pay for administering and enforcing this title;
 - (b) To pay livestock claims pursuant to Chapter 6.36; and
 - (c) To purchase and administer emergency rabies vaccinations to prevent or contain an outbreak.
- (3) Upon a determination that the money held in the dog control fund exceeds potential expenditures under sub-section (2), the Board may transfer any portion of such surplus to the county general fund.

(Ord. 355, 2017)

CHAPTER 6.32 RABIES CONTROL

SECTIONS:

6.32.015 RABIES CONTROL.

6.32.025 SUSPECT ANIMALS.

- 6.32.035 REPORT TO HEALTH DEPARTMENT.
6.32.045 HINDERING, VIOLATING QUARANTINE.

6.32.015 RABIES CONTROL.

- (1) The Hood River Health Department, as the Local Public Health Authority, shall administer the rules and regulations promulgated by the Oregon Health Authority relating to rabies control in Hood River County.
- (2) The Hood River County Sheriff shall have authority to quarantine any rabies-susceptible animal that has bitten a person and is:
 - (a) Not known to have been vaccinated against rabies, or
 - (b) Suspected of carrying the rabies virus.
- (3) An animal quarantined under this section shall be observed for no less than 10 days to determine if the animal is free from rabies.
- (4) A quarantined animal that is determined not to be infected with the rabies virus may be released to its owner at the end of the quarantine period. Otherwise, the animal may be disposed in accordance with HRCC Chapter 6.24.

(Ord. 355, 2017)

6.32.025 SUSPECT ANIMALS.

Any dog, cat or other rabies-susceptible animal that has bitten a human being shall be suspected of carrying rabies unless and until:

- (1) The County is provided proof of rabies inoculation.
- (2) The animal has undergone proper observation and medical diagnosis.

(Ord. 355, 2017)

6.32.035 REPORT TO HEALTH DEPARTMENT.

- (1) Any person with knowledge of a rabies-susceptible animal biting a human being shall immediately notify the County Health Department, regardless of the animal's suspected condition.
- (2) Upon report of a rabies-susceptible animal biting a human being, the County Health Officer shall implement procedures in accordance with state law.

(Ord. 355, 2017)

- (a) Name, address and phone number of the petitioner;
 - (b) The date of the incident causing the death of the livestock animal;
 - (c) All facts tending to establish or otherwise relevant to:
 - (i) the cause of death;
 - (ii) identification of the dog(s) responsible for the death.
 - (d) Names and addresses of any witnesses; and
 - (e) Identifying characteristics of the suspected dog(s).
 - (f) The name and address of the owner or keeper of the suspected dog(s), if known; and
 - (g) The bases for restitution, including a current price for replacement livestock.
 - (h) A formal assignment to the County of the claimant's right to seek or accept damages for any acts or omissions resulting in the death of the livestock.
- (4) Completed petitions shall be submitted within fifteen (15) days from the date of the incident causing the death of the livestock.

(Ord. 355 2017)

6.32.035 PROCESS FOR REVIEW.

- (1) The Board shall review all livestock restitution claims.
- (2) The review of livestock restitution claims shall be held:
 - (i) At a regularly-scheduled monthly meeting of the Board of Commissioners;
 - (ii) Within 60 days of the date the petition is filed.
- (3) The Board may consider:
 - (a) The petition;
 - (b) Written statement offered by the public in support or opposition to the petition;
 - (c) Investigation reports from animal control or peace officers, if any; and
 - (d) Any additional information the Board deems relevant.
- (4) The Board may allow or deny a livestock restitution claims, or portions thereof, as the Board finds just and appropriate.

(Ord. 355 2017)

6.32.045 HINDERING, VIOLATING QUARANTINE.

- (1) No person shall refuse to surrender to the County any animal that has bitten a human being.
- (2) No person shall permit a quarantined animal to be outside the confines of the prescribed quarantine.
- (3) Hindering or Violating Quarantine is a Category II County Violation.

(Ord. 355, 2011)

CHAPTER 6.36 LIVESTOCK RESTITUTION CLAIMS

SECTIONS:

- 6.36.015 LIVESTOCK RESTITUTION CLAIMS.
- 6.36.025 PETITIONS.
- 6.36.035 PROCESS FOR REVIEW.
- 6.36.045 FINANCES; RECOVERY.

6.36.015 LIVESTOCK RESTITUTION CLAIMS.

- (1) If a livestock animal is killed by a dog that does not belong to (a) the livestock owner or (b) a person in the livestock owner's household, the livestock owner may petition the County for restitution from the Dog Control Fund.
- (2) Restitution under this section shall be limited to:
 - (a) Direct economic damages; and
 - (b) A maximum of \$1000 per incident.

(Ord. 355 2017)

6.36.025 PETITIONS.

- (1) Restitution claims under this section shall be initiated by submitting a completed petition to the County Administrator.
- (2) The Sheriff shall prepare, and make available to the public, forms for livestock restitution petitions.
- (3) Petitions under this section shall include the following information:

6.36.045 FINANCES; RECOVERY.

- (1) Restitution ordered by the Board under 6.36.035 shall be paid from the dog control fund.
- (2) After reimbursement for the County's costs, money collected through an assignment under 6.36.025(3)(h) shall be paid to the dog control fund.
- (3) County counsel shall have full discretion to prosecute, not prosecute, compromise or settle any action arising from an assignment under 6.36.025(3)(h).

(Ord. 355, 2017)

CHAPTER 6.40 ENFORCEMENT

SECTION:

6.44.015 VIOLATION; PENALTIES

6.44.015 VIOLATION; PENALTIES

- (1) Violations under this title shall be prosecuted in accordance with HRCC Chapter 1.08.
- (2) The County may adopt specific civil penalties for certain violations of this title in accordance with HRCC 1.08.175.

(Ord. 355, 2017)

ORDINANCE NO. 233

AN ORDINANCE PROVIDING FOR THE LICENSING, REGULATING OF CONDUCT, CARE AND TREATMENT OF CERTAIN ANIMALS; PROHIBITING ACTIVITIES; ESTABLISHING PROCEDURES; AND PROVIDING PENALTIES.

The city of Cascade Locks, Hood River County, state of Oregon, ordains as follows:

SECTION 1. Purpose. It is the intention of the council that dog and animal control within the city of Cascade Locks be handled by Hood River County in a uniform manner, the same as in unincorporated areas of the county and that prior city ordinances pertaining to animal and dog control be repealed in order to have a uniform county wide dog control ordinance.

SECTION 2. The city of Cascade Locks hereby adopts, in its entirety, Hood River County Ordinance No. 123, dated August 22, 1983, and providing for the licensing and regulating of conduct, care, and treatment of certain animals; prohibiting activities; establishing procedures; and providing penalties. Adoption of said county ordinance, which is by this reference incorporated herein in its entirety, shall supersede any prior city ordinances relating to the same subject matter any and all city ordinance pertaining to the same subject matter are hereby repealed.

SECTION 3. Any dog licensed by Hood River County shall be deemed to be licensed within the city of Cascade Locks and city shall not require additional licensing fees.

SECTION 4. The city of Cascade Locks shall coordinate with Hood River County to assist with the licensing and collection of fees for Hood River County and shall designate city staff or other city agency to assist with the licensing, collection of fees, or other requirements of said ordinance.

Passed by the council and approved by the mayor December 13, 1983.

Hood River County Sheriff's Office
 Statistical Information
 City of Cascade Locks
 June 2020

Case Numbers associated with Cascade Locks

Case #	Date	Deputy	Call Type	Call Type Breakdown
S200366	06/02/20	17	JUV	9 911
S200394	06/16/20	17	WELF	2 AC
S200405	06/21/20	17	OFCR	4 ALARM
S200408	06/22/20	17	INFO	3 AOA
S200414	06/25/20	14	TRES	1 ASSIST
S200421	06/27/20	17	DRUG	3 CIVIL
S200429	06/29/20	17	PROP	4 DOM
S200427	06/29/20	18	THEFT	1 DRUG
				11 FU
				1 HARA
				3 INFO
				1 JUV
				2 NUIS
				13 OFCR
				2 PROP
				3 PS
				1 SEX
				1 SUBJ STOP
				16 SUSP
				1 SV
				1 TA
				7 TC
				1 THEFT
				4 TRES
				1 VAND
				18 VEH STOP
				2 WEAP
				5 WELF
				2 WS
				1 XPATROL
Total	8			124 Total

Total Number of Cascade Locks patrols **58**
 Total Calls for Service **124**
(includes followup, OFCR initiated, agency assist, SAR, etc.)
 Hours worked by Deputy Economou (17) **86.13**
 Hours worked by other personnel **23.65**


 Brian Rockett, Undersheriff

