

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, September 24, 2018, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of September 10, 2018 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$38,313.45.**
 - c. **Approve New Liquor License Application for Columbia Market.**
4. **Public Hearing:**
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1405 Adopting the Updated Natural Hazards Mitigation Plan for Hood River County.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations**
 - a. **City Committees.**
 - b. **City Tourism Committee Presentation.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7:00pm. CM's Busdieker, Fitzpatrick (via phone,) Randall, Walker, Zerfing and Mayor Cramblett were present. CM Groves was excused. Also present were CA Zimmerman, Finance Officer Marianne Bump, Deputy Recorder Marilyn Place, Brenda Wood, Martha Lamont, Tracy Bardes, Butch Miller, Linda Bies, Margie Curtis, Doug Curtis, Kathy Tittle, Bob Tittle, Julie Caldwell-Wagner and Camera Operator Betty Rush.
2. **Additions or amendments to the Agenda.** None.
3. **Adoption of Consent Agenda.**
 - a. **Approval of August 13, 2018 Minutes**
 - b. **Approval of August 27, 2018 Minutes**
 - c. **Ratification of the Bills in the Amount of \$289,008.13**
 - d. **Approval of OLCC Application for Conversion Brewing**
 - e. **Approval of OLCC Application for Thunder Island Brewing 5 Year Anniversary**
 - f. **Approval of OLCC Annual License Renewals; Motion:** CM Zerfing moved to approve the Consent Agenda, CM Walker seconded. The motion passed unanimously by CM's Busdieker, Fitzpatrick, Randall, Walker, Zerfing and Mayor Cramblett.
4. **Public Hearing:** None
5. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Noise Variance Exemption Request for KOA October 20, 2018, 6:00PM to 11:00PM.** **Motion:** CM Busdieker moved to grant the request for the Noise Variance Exemption for KOA for October 20, 2018, 6:00PM to 11:00PM, CM Zerfing seconded. The motion passed unanimously by CM's Busdieker, Fitzpatrick, Randall, Walker, Zerfing and Mayor Cramblett.
 - c. **Annual Review of Council Rules.** CA Zimmerman said the Rules are brought to Council for review every September for any updates or corrections that may be necessary.

CM Busdieker said in section 2.3 on page 2, filling Council vacancies, would Council need updated after the upcoming ballot measure, if passed. CA Zimmerman said we are not changing the way the vacancies are filled.

CM Busdieker said section 9.3 needs to be updated to state it's the Deputy City Recorder attending all Council meetings not the City Recorder. CA Zimmerman said the language is appropriate for the capacity at which the Deputy Recorder is acting so it does not need to change.

There was consensus of Council to accept the Council Rules as they are written.
 - d. **Approve Resolution No. 1405 Adopting the Updated Natural Hazards Mitigation Plan for Hood River County.** CA Zimmerman said the State of Oregon and the Federal Government have approved the Natural Hazards Mitigation Plan that Hood River County (HRC) management staff presented to Council. He said Council needs to adopt the Plan for it to become effective for HRC. CM Busdieker said she would like to table it for another meeting because it's too much to review since the Plan is over 300 pages long. There was consensus of Council to table the decision to adopt the Plan until it has been adequately reviewed by Council.
 - e. **Approve Bilateral Compliance Agreement with Oregon Health Authority.** CA Zimmerman said Oregon Health Authority (OHA) is concerned we are not implementing the corrosion control process in a timely manner. He said even though we are doing it as fast as the engineering will allow, OHA wants our commitment to complete the project in writing. He said

the City Attorney suggested we sign the commitment agreement to complete the project but the attorney wanted a clause on page 5, under number five of Corrective Actions that would state;

If water supplier successfully completes all the corrective actions listed above, DWS agrees not to pursue enforcement actions including assessment of civil penalties or other legal remedies based on water supplier's submission of past conduct set forth in this agreement.

CA Zimmerman said OHA has agreed to the proviso but they haven't supplied the paper work and when they do he needs approval by Council to sign it and send it back. **Motion:** CM Busdieker moved to approve the Bilateral Compliance Agreement with Oregon Health Authority with the extra verbiage that the City Attorney has suggested, CM Randall seconded. The motion passed unanimously by CM's Busdieker, Fitzpatrick, Randall, Walker, Zerfing and Mayor Cramblett.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** Ms. Martha Lamont said the Food Bank received a large donation of clothing from Renewal Workshop, the sustainable clothing refurbishing company in town. She said she took some items to the school for the elementary kids and what's left will be available for city residents during the Food Bank day this month, which is Wednesday, September 26, 2018.

Ms. Lamont said The Bridge of the Goddess Run will be Saturday the 15th and the proceeds for the run are donated to Food Bank. She has contacted channel 2 and 12 news who may come out to cover the event.

Ms. Lamont said Warren Hendrickson is planning a Fly In with 15 to 20 pilots at the airport for September 22, 2018, 11:00AM. She said the Fly In is to thank the pilots for their food donations last year after the Eagle Creek Fire. She said the kids at school will make posters and the pilots will probably stay in town for lunch.

Ms. Lamont said the organizers of PCT Days will make Food Bank the official recipient of their donations next year during PCT Days 2019. She said the event was very organized and she liked what Tourism Staff Member Bernadette Murray was doing for the community and her effort to help organize the PCT Days festivities.

Ms. Lamont said the 5th annual Magical History Tour on the Sternwheeler will be Friday September 14, 2018. She said Dan Yates donates all the food and the use of the boat and the proceeds benefit the Cascade Locks Museum. She encouraged everyone to buy a ticket.

CM Busdieker thanked Ms. Lamont for everything she does for this community.

Ms. Kathy Tittle said she was very disappointed in Council for the unanimous vote to give money for what she deems is an over paid daycare at the Elementary School for a handful of preschool kids. She said it was a waste of money that could have been spent someplace else.

Ms. Tracy Bardes said she didn't know why the preschool at the elementary school is so expensive and why it isn't funded through the Hood River Public School District.

7. **Reports and Presentations**

a. **City Committees.** None.

b. **EMS Department Discussion: Chief Jessica Bennett.** Chief Bennett said the aim of her report is to present a general overview of four different staffing models that will provide adequate service to the community going forward. She said her report will cover cost estimations, implementation, longevity approximations and possible issues that could be encountered for each

model. She requested Council pick a primary and secondary option from the four models that achieve the overall goals for the EMS Department.

CA Zimmerman said CM Groves sent an email in her absence that suggested there be a work session for Council to go over the details of Chief Bennett's report. He said we're not asking Council to make a decision tonight, only that the information be looked at and if there any immediate questions they can be answered in the future.

Mayor Cramblett said a Town Hall meeting to inform citizens of the challenges facing our EMS Department and getting citizen input regarding an appropriate staffing model would be beneficial.

CA Zimmerman said it's possible a series of Town Halls would be needed. He said the first one would be to explain the challenges that our EMS is facing and the second to present the general models and get a direction from the citizens. He said the final Town Hall would be to present the financial statistics and implementation process of the model that was selected.

It was determined October 15, 2018 would be the date for the first Town Hall.

c. City Administrator Zimmerman Report. CA Zimmerman reported on the Airport Town Hall Meeting, Cascade Locks Elementary Preschool, Temporary Food Vendors, Forest Lane Striping, Opportunity Zone Conference, Tri-County Hazardous Waste Advisory Committee, Emergency Communications Meeting, City Hall Energy Review and Municipal Court hearings for code enforcements.

8. **Mayor and City Council Comments.** CM Zerfing said that evening was his last in person Council meeting because he's leaving for Florida within the next two weeks. He said he will call in for the meetings until the end of his term in December 2018.

CM Zerfing thanked Chief Bennett, staff and Council Members.

CM Fitzpatrick thanked Chief Bennett for all the work she put in to her report and he thanked staff.

CM Walker said last year we had politicians coming to Cascade Locks to help us with economic development and those are the people we should talk to about resources to fund our EMS Department.

CM Busdieker said she discovered the Hood River County Republican Party posted on Facebook our City Council meetings were held on Wednesday nights. She thanked staff for getting that corrected.

CM Randall thanked Chief Bennett for her report and insight. He thanked Martha Lamont for all she does for the Food Bank. He said we need to press on economic development and work diligently with the Port to expand our tax base.

Mayor Cramblett said he would like to start receiving a monthly report on power usage community wide.

Mayor Cramblett said he wanted to clarify that the new water tank gets its water from the Herman Creek Wells, not Ox Bow Springs.

9. **Other matters.** None.
10. **Executive Session as may be required.** Not required.

11. **Adjournment. Motion:** CM Busdieker moved to adjourn, seconded by CM Zerfing. The motion passed unanimously by CM's Busdieker, Randall, Fitzpatrick, Walker, Zerfing and Mayor Cramblett. Meeting adjourned at 8:55PM.

Prepared by
Marilyn Place

APPROVED:

Mayor Cramblett

BLANKET VOUCHER APPROVAL

PAGE NO. 1

DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

DATE:	DESCRIPTION:	AMOUNT:
9/7/2018	AP	\$ 9,217.62
9/14/2018	PR	\$ 29,095.83
GRAND TOTAL		\$ 38,313.45

APPROVAL:

Mayor

Report Criteria:
Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
9798	09/18	09/07/2018	6666	0141001881	American Messaging	Paging Service	5140562110	7.50
Total 9798:								7.50
9799	09/18	09/07/2018	7034	865	Bernadette Murray-Macioce	Tourism Staff Support	0840562110	800.00
9799	09/18	09/07/2018	7034	865	Bernadette Murray-Macioce	Facebook Ads, Postings	0840562114	11.77
9799	09/18	09/07/2018	7034	865	Bernadette Murray-Macioce	table clothes x2	0840562114	32.10
9799	09/18	09/07/2018	7034	865	Bernadette Murray-Macioce	log books and pens	0840562114	32.78
9799	09/18	09/07/2018	7034	865	Bernadette Murray-Macioce	photo booth	0840562114	51.14
Total 9799:								927.79
9800	09/18	09/07/2018	6979	AUG 2018	Cartmation, Inc.	GIS Service for City	5140562190	1,000.00
Total 9800:								1,000.00
9801	09/18	09/07/2018	1320	11612898	DAILY JOURNAL OF COMMERCE	ad for bids - sidewalks and turnouts	0740562128	294.40
Total 9801:								294.40
9802	09/18	09/07/2018	1620	2046	EFFICIENCY SERVICES GROUP, LLC	BPA Program Services August 2018	5140562139	750.00
Total 9802:								750.00
9803	09/18	09/07/2018	4910	300170501	Joseph Gordon	Refund Deposit	5121130	168.91
Total 9803:								168.91
9804	09/18	09/07/2018	3070	1500570436	LES SCHWAB TIRE CENTER	2 tires for repair	0140462520	475.04
9804	09/18	09/07/2018	3070	1500572116	LES SCHWAB TIRE CENTER	2 tires for Dodge 3500	2140562441	266.57
9804	09/18	09/07/2018	3070	1500572116	LES SCHWAB TIRE CENTER	2 tires for Dodge 3500	3140562560	266.57
9804	09/18	09/07/2018	3070	1500572700	LES SCHWAB TIRE CENTER	2 tires for elec dodge 2014 3500	6140562201	639.88
Total 9804:								1,647.01
9805	09/18	09/07/2018	4910	211944509	Miersadies Anderson	Refund LIHEAP balance	5121025	282.50
9805	09/18	09/07/2018	4910	211944509	Miersadies Anderson	Refund Deposit	5121130	287.73

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
Total 9805:								
9806	09/18	09/07/2018	3770	22-201808	NET ASSETS	Title Search	0140162110	670.23
9806	09/18	09/07/2018	3770	22-201808	NET ASSETS	Invoice Fee	0140162110	36.00
Total 9806:								
9807	09/18	09/07/2018	4070	8080337	ONE CALL CONCEPTS, INC.	Regular Tickets	5140562110	37.00
Total 9807:								
9808	09/18	09/07/2018	4290	OMEU MEET	OREGON MUNICIPAL ELECTRIC UTILI	Guest Dinner - Coral	0140162020	29.40
9808	09/18	09/07/2018	4290	OMEU MEET	OREGON MUNICIPAL ELECTRIC UTILI	Fall Conference Registration	5140562020	55.00
Total 9808:								
9809	09/18	09/07/2018	6769	08-18-554	PARC Resources, LLC	City Planning Aug 2018	0140262075	250.00
9809	09/18	09/07/2018	6769	08-18-554	PARC Resources, LLC	City Planning Aug 2018	0140262080	451.50
9809	09/18	09/07/2018	6769	08-18-555	PARC Resources, LLC	Annexation Project - Aug 2018	0140262075	99.75
Total 9809:								
9810	09/18	09/07/2018	7055	866	Pixel Dust Studio	Gambler 500 Ad for Green Living, Time c	0840562114	1,768.02
Total 9810:								
9811	09/18	09/07/2018	7048	36750	Precision Graphics	quilt block brochure	0840562114	2,316.27
Total 9811:								
Grand Totals:								
								240.00
								979.11
								979.11
								9,217.62

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	.00	2,883.31-	2,883.31-
01-401-62020	55.00	.00	55.00
01-401-62110	37.00	.00	37.00
01-402-62075	2,219.52	.00	2,219.52
01-402-62090	96.75	.00	96.75
01-404-62520	475.04	.00	475.04
07-21010	.00	294.40-	294.40-
07-405-62126	294.40	.00	294.40
08-21010	.00	2,146.90-	2,146.90-
08-405-62110	800.00	.00	800.00
08-405-62114	1,346.90	.00	1,346.90
21-21010	.00	266.57-	266.57-
21-405-62441	266.57	.00	266.57
31-21010	.00	266.57-	266.57-
31-405-62560	266.57	.00	266.57
51-21010	.00	3,359.87-	3,359.87-
51-21025	282.50	.00	282.50
51-21130	456.84	.00	456.84
51-405-62020	195.00	.00	195.00
51-405-62110	36.90	.00	36.90
51-405-62139	750.00	.00	750.00
51-405-62190	1,000.00	.00	1,000.00
51-405-62201	638.83	.00	638.83
Grand Totals:	9,217.62	9,217.62-	.00

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check

RECEIVED
SEP 04 2018

DT

BY: _____



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

LICENSE FEE: Do not include the license fee with the application (the license fee will be collected at a later time).

APPLICATION: Application is being made for:

- Brewery
- Brewery-Public House
- Distillery
- Full On-Premises, Commercial
- Full On-Premises, Caterer
- Full On-Premises, Passenger Carrier
- Full On-Premises, Other Public Location
- Full On-Premises, Nonprofit Private Club
- Full On-Premises, For-Profit Private Club
- Grower Sales Privilege
- Limited On-Premises
- Off-Premises
- Off-Premises with Fuel Pumps
- Warehouse
- Wholesale Malt Beverage & Wine (WMBW)
- Winery

261198

CITY AND COUNTY USE ONLY

Date application received _____

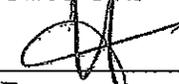
Name of City or County _____

Recommends this license be ___ Granted ___ Denied

By _____

Date _____

OLCC USE

Application received by 

Date 8-27-18

License Action:

C/O

1. LEGAL ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license:

Applicant #1

SANDE CORPORATION

Applicant #2

Applicant #3

Applicant #4

2. Trade Name of the Business (the name customers will see):

COLUMBIA MARKET

3. Business Location: Number and Street **450 WA NA PA ST.**

City **CASCADE LOCKS**

County **HOOD RIVER, OR**

ZIP **97014**

4. Is the business at this location currently licensed by the OLCC? Yes No

5. Mailing Address (where the OLCC will send your mail):

PO Box, Number, Street, Rural Route **420 WA NA PA ST.**

City **CASCADE LOCKS**

State **OREGON**

ZIP **97014**

6. Phone Number of the Business Location: **5413748425**

7. Contact Person for this Application:

Name **SI Gwan Park**

Phone Number **2137005357**

Mailing Address, City, State, ZIP

420 WA NA PA ST, CASCADE LOCKS, OR, 97014

Email _____

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the licensed premises.

Signature of Applicant #1

Signature of Applicant #2

Signature of Applicant #3

Signature of Applicant #4

RECEIVED

AUG 27 2018

Initials: 

Oregon Liquor Control Commission



OREGON LIQUOR CONTROL COMMISSION CORPORATION QUESTIONNAIRE

1213713-97

Please Print or Type

Corporation Name: SANDE CORPORATION Year Incorporated: 2016 ✓

Trade Name (dba): COLUMBIA MARKET

Business Location Address: 420 WA NA PA ST.

City: CASCADE LOCKS ZIP Code: 97014

List Corporate Officers:

<u>SI GWAN PARK</u> (name)	<u>PRESIDENT</u> (title)
_____	_____
_____	_____
_____	_____

List Board of Directors:

<u>SI GWAN PARK</u> (name)

List Stockholders: (Note: If any stockholder is another legal entity, that entity may also need to complete another Corporation Questionnaire. See Liquor License Application Guide for more information.)

<u>Stockholders:</u>	<u>Number of Shares Held:</u>	Number of Stock Shares:
<u>SI GWAN PARK</u>	<u>100%</u>	Issued: _____
_____	_____	Unissued: _____
_____	_____	Total Shares Authorized to Issue: _____
_____	_____	

Server Education Designee: _____ DOB: _____
(See Liquor License Application Guide for more information)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Officer's Signature: [Signature] (name) Owner (title) Date: 8/20/18



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY FORM

1. Name: (LAST) PARK		(FIRST) SI	(MIDDLE) GWAN
2. Other Names Used (Maiden, Etc.): DANNY PARK			
3. Do you have a Social Security Number (SSN) issued by the U.S. Social Security Administration? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide your SSN: _____			
<p>SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC§ 552(a).</p> <p>Do you voluntarily consent to the OLCC's use of your SSN as just described? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>			
4. Date of Birth (MM/DD/YYYY): / /		5. Contact Phone:	
6. Driver License or State ID #: A510942			7. State: OREGON
8. Residence Address: 420 WA NA PA ST, CASCADE LOCKS, OR, 97014			
9. Mailing Address (if different):			
10. E-Mail (optional):			
11. Do you have a spouse or domestic partner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list his/her full name: JOONG OK LEE			
12. If yes to #11, will this person be involved in the management of, or have control over the business? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
13. In the past 10 years, have you been convicted ("convicted" includes paying a fine) in Oregon or another U.S. state of driving a car with a suspended driver license or driving a car with no insurance? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)			
14. In the past 10 years, have you been convicted ("convicted" includes paying a fine) in Oregon or another U.S. state of a FELONY ? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below) <p style="text-align: right;">initials: AS</p>			
15. Have you ever been in a drug or alcohol diversion program in Oregon or another U.S. state? A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense. <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)			



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type Sande Corporation 541-374-8425
 Applicant Name: Si Guan Park Phone: 213-790-5354
 Trade Name (dba): Sande Corporation (Columbia Market)
 Business Location Address: 450 Wa Na Pa St.
 City: Cascade Locks ZIP Code: 97014

DAYS AND HOURS OF OPERATION

Business Hours:	Outdoor Area Hours:	The outdoor area is used for: <u>N/A</u>
Sunday <u>7:00 AM to 9:00 PM</u>	Sunday _____ to _____	<input type="checkbox"/> Food service Hours: _____ to _____
Monday <u>7:00 AM to 10:00 PM</u>	Monday _____ to _____	<input type="checkbox"/> Alcohol service Hours: _____ to _____
Tuesday <u>7:00 AM to 10:00 PM</u>	Tuesday _____ to _____	<input type="checkbox"/> Enclosed, how _____
Wednesday <u>7:00 AM to 10:00 PM</u>	Wednesday _____ to _____	The exterior area is adequately viewed and/or supervised by Service Permittees.
Thursday <u>7:00 AM to 10:00 PM</u>	Thursday _____ to _____	_____ (Investigator's Initials)
Friday <u>7:00 AM to 10:00 PM</u>	Friday _____ to _____	
Saturday <u>7:00 AM to 10:00 PM</u>	Saturday _____ to _____	

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Live Music | <input type="checkbox"/> Karaoke |
| <input type="checkbox"/> Recorded Music | <input type="checkbox"/> Coin-operated Games |
| <input type="checkbox"/> DJ Music | <input type="checkbox"/> Video Lottery Machines |
| <input type="checkbox"/> Dancing | <input type="checkbox"/> Social Gaming |
| <input type="checkbox"/> Nude Entertainers | <input type="checkbox"/> Pool Tables |
| | <input type="checkbox"/> Other: _____ |

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: _____
 Lounge: _____ Other (explain): _____
 Banquet: _____ Total Seating: 0

OLCC USE ONLY
Investigator Verified Seating: _____ (Y) _____ (N)
Investigator Initials: _____
Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 8/20/18

CASCADE LOCKS STAFF REPORT

Date Prepared: August 31, 2018

For City Council Meeting on: September 24, 2018

TO: Honorable Mayor and City Council

PREPARED BY: Gordon Zimmerman, City Administrator

SUBJECT: Resolution No. 1405 Adoption of Natural Hazard Mitigation Plan Update

SYNOPSIS: Please find an email from the Hood River County Emergency Manager below:

"Below please find a link to the final State (OEM-State Office of Emergency Management) and FEMA (Federal Emergency Management Agency) approved Hood River County NHMP (Natural Hazards Mitigation Plan 2018):

[https://www.co.hood-river.or.us/vertical/sites/%7B4BB5BFDA-3709-449E-9B16-B62A0A0DD6E4%7D/uploads/Hood River MNHMP 2018\(1\).pdf](https://www.co.hood-river.or.us/vertical/sites/%7B4BB5BFDA-3709-449E-9B16-B62A0A0DD6E4%7D/uploads/Hood_River_MNHMP_2018(1).pdf)

It is very large, 16MB, so we loaded it to the County website. [A copy is available in the City Administrator's office to read.]

Please adopt this plan and return the completed adoption form to me so that we can complete the Hood River County NHMP and provide final copies as needed to you.

There remain a few minor tweaks to cover pages, however this is the final content FEMA adopted without changes, which they indicated was rare.

Speaking of rare, this plan was generated by RARE (University of Oregon AmeriCorps intern) for Hood River County Emergency Management. We leveraged a Pre Disaster Mitigation grant administered through DLCD (Dept. of Land use and Conservation) to ensure there were no out of pocket costs for this plan for local jurisdictions.

FYI, recent news releases announced that in the future, FEMA may increase mitigation funding before disasters, while decreasing recovery funding after disasters.

Adopting this plan will help both our cities and County, maintain access to those funds.

THANK YOU for the City of Cascade Locks, City of Hood River, Ports of Hood River and Cascade Locks and Hood River County's participation in this plan, along with other key stakeholders.

Barb

Barbara Ayers
Emergency Manager, Public Information Officer
Hood River County Sheriff's Office
601 State St. (County Administration Building)
Hood River, OR 97031

office 541-386-1213
cell 541-490-4949
barbara.ayers@co.hood-river.or.us

Upon passage of this resolution, the City will send the signed resolution to the County's Office of Emergency Management.

CITY COUNCIL OPTIONS: Accept, modify, or reject the proposed resolution.

RECOMMENDED MOTION: "I move to approve Resolution No. 1405 adopting the updated Natural Hazards Mitigation Plan for Hood River County."

RESOLUTION NO. 1405

A RESOLUTION ADOPTING THE CITY OF CASCADE LOCKS REPRESENTATION IN THE UPDATES TO THE HOOD RIVER COUNTY MULTI-JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN

Whereas, the City of Cascade Locks recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

Whereas, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, the City of Cascade Locks has fully participated in the FEMA prescribed mitigation planning process to prepare the *Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan*, which has established a comprehensive, coordinated planning process to eliminate or minimize these vulnerabilities; and

Whereas, the City of Cascade Locks has identified natural hazard risks and prioritized several proposed actions and programs needed to mitigate the vulnerabilities of the City of Cascade Locks to the impacts of future disasters within the *Hood River County Multi-Jurisdictional Natural Hazard Mitigation Plan*; and

Whereas, these proposed projects and programs have been incorporated into the *Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan* that has been prepared and promulgated for consideration and implementation by the cities of Hood River County; and

Whereas, the Oregon Military Department's Office of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the *Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan* and pre-approved it (dated, August 21, 2018) contingent upon this official adoption of the participating governments and entities;

Whereas, the NHMP is comprised of four volumes: Volume I -Basic Mitigation Plan, Volume II – Hazard Annexes. Volume III - Jurisdictional Addenda, and Volume IV – Mitigation Resources, collectively referred to herein as the NHMP; and

Whereas, the NHMP is in an on-going cycle of development and revision to improve its effectiveness; and

Whereas, City of Cascade Locks adopts the NHMP and directs the City Administrator to develop, approve, and implement the mitigation strategies and any administrative changes to the NHMP.

NOW, THEREFORE, THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. The City of Cascade Locks adopts *the Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan* as an official plan.

SECTION 2. The City of Cascade Locks will submit this Adoption Resolution to the Oregon Military Department's Office of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the *Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan*.

SECTION 3. This resolution shall become effective upon adoption by the City Council and approval by the Mayor.

ADOPTED by the City Council this 24th day of September, 2018.

APPROVED by the Mayor this 24th day of September, 2018.

Tom Cramblett, Mayor

ATTEST:

Kathy Woosley, City Recorder

1. **Call to Order/Pledge of Allegiance.** The meeting was called to order by PP Groves at 7:00 PM. Members present: PP Jess Groves, PGM Paul Koch, CA Gordon Zimmerman, Mayor Tom Cramblett, Mount Hood Community College (MHCC) Representative Doug Scribner, and CM Busdieker. Others present were Deputy Recorder Marilyn Place and Cascade Locks Elementary School Principal Amy Moreland.
2. **Welcome and Self-Introductions.** All in the room introduced themselves.
3. **Adoption of meeting minutes of July 26, 2018. Motion:** Mayor Cramblett moved to approve the minutes from July 26, 2018, PP Groves seconded. The motion passed unanimously by PP Groves and Mayor Cramblett. CM Busdieker abstained because she was not present for the July 26, 2018 meeting.
4. **Citizen Input.** PP Groves said he would like to move Cascade Locks Elementary School Principal Amy Moreland and her presentation up in the agenda to this position.

Ms. Moreland said there have been discussions regarding a child care and a preschool program at the elementary school along with new upgrades to the school and grounds to create a more appealing school for newcomers to the community. Mayor Cramblett asked if Ms. Moreland had information regarding what the \$500,000.00 bond/levy will accomplish for the school. Ms. Moreland said the money will be used for roof repairs, upgrades to the front entrance where kids get on and off the bus and a low fence around the playground will be installed.

Ms. Moreland said inside the building new door handles on all class room doors will be installed. She said currently the handles have to be locked and unlocked from the outside which is not compliant with Homeland Security. She said a swipe card entry system will be installed for afterhours so it will activate and deactivate the alarms.

Ms. Moreland said a portion of the funds will be used to upgrade the landscaping around the building with native species that do not require as much maintenance and water. She said repairs will be done to the covered play area in the back.

PGM Koch said Ms. Moreland could carry a message to the school superintendent that the Cascade Locks community would like to see improvements to the school grounds. He said visually appealing school grounds will attract people who wish to relocate to our community inject tax dollars towards operating our school and preschool.

5. **City/Port Issues:**

a. **Port report on economic development activities.** PGM Koch said there will be a follow up community Town Hall meeting for the Airport Feasibility Study on September 12, 2018 at the Port Pavilion. He said the meeting will be to discuss what the land at the airport will look like in ten years.

PGM Koch said the State Economic Development Office is planning a meeting with all the businesses in town on how to develop resiliency. He said the meeting will take place in late September or early October.

PGM Koch said pFriem is moving forward with their warehouse plans at the Industrial Park. He said the Port received approval from the State of Oregon to start spending the \$500,000.00 from the legislatures Christmas Tree fund to encourage economic development at the Port Industrial Park.

PGM Koch said the Port has begun the enhancement updates to the Port Pavilion building which will increase revenue for the Port.

PP Groves said pFriem is one of the biggest beers nationwide and they will be bottling and canning beer here in Cascade Locks at their new 20,000 square foot facility in the Industrial Park. He said they will employ about 20 people.

PP Groves said Hueker Brothers plan on beginning a 20,000 square foot tilt up structure for their fish packing business at the Port Industrial Park. He said they will have between 12 and 15 employees. PP Groves said Willis Boyer and his business partner are ready to begin developing the lot across from the East Wind Drive In for their brew pub, Gorgeous Beer.

b. City report on economic activities and public infrastructure. CA Zimmerman said the City is getting the necessary work done so Oregon Mines, the bit coin company, can begin their operations here in the next couple of months.

CA Zimmerman said the City has been successful petitioning to become an Opportunity Zone. He said an Opportunity Zone is similar to an Enterprise Zone but geared towards the needs of the City and Port.

CA Zimmerman said the letter for the EDA Grant will be going out the next day. He said it's a 3.3 million dollar grant and the funds will be used to harden our electrical system.

CA Zimmerman said the City received another \$75,000.00 grant from Oregon Parks and Recreation for the Gorge Hubs project. He said the total amount received so far is \$275,000 and the budget for the project is \$300,000. He said, however, tomorrow a small grant application will be submitted which will get us another \$20,000.00 and most likely we can adjust the project to fit the budget.

CA Zimmerman said there will be significant projects happening around town summer of 2019. He said Thunder Island Brewing and Gorgeous Beer will be building their new facilities, the state will be upgrading all 56 handicap ramps and sidewalks, WaNaPa will be paved and the Gorge Hubs project, which refurbishes the Overlook Park will be going on.

6. Reports from Other Agencies.

a. Principal Cascade Locks School, Amy Moreland updating preschool funds. Ms.

Moreland's presentation was moved to No. 4.

b. Transportation report by MCEDD outlining regional transportation systems. PGM Koch said MCEDD was unable to be here for the meeting. He said they will reschedule and when they do they'll be reporting about tying several transportation systems together in the near future.

7. Other Matters

a. Approve Principal Cascade Locks School, Amy Moreland request for JWGED membership representing the school district. CA Zimmerman asked if the group would be in favor of approving Amy Moreland's request for JWGED membership representing the school district. The group agreed to have Ms. Moreland become a non-voting member and her name will be added to the email list for meeting information.

PGM Koch said he would like to thank Ms. Moreland for stepping forward and being willing to participate with the rest of the community on the economic development efforts by the JWGED.

MHCC Representative Mr. Scribner said he is working with Aaron Sorenson to pull together a report so he can present some useful information and in turn listen to the economic development needs of the community. He said he thought it was a great idea having Ms. Moreland representing the school district at the meetings going forward.

Minutes

August 30, 2018

PP Groves said the Port and the City will be looking to MHCC for work force training for the community as companies such as pFriem move into to the Port Industrial Park and seek qualified workers.

- 8. Next Meeting: October 25, 2018 7PM**
- 9. Adjournment.** The meeting adjourned at 7:50PM.

Prepared by
Marilyn Place, Deputy Recorder

APPROVED:

Jess Groves, Port President

1. **Call Meeting to Order.** Chair Cramblett called the meeting to order at 7:00 PM. Planning Commission Members present were Gary Munkhoff, Todd Bouchard, Larry Cramblett and Catherine Adler, Virginia Fitzpatrick was excused. Others present were Deputy Recorder Marilyn Place, Planning Consultant Stan Foster, Herman Creek, LLC. Representatives Levi Strayer and Bob Sourek. Also present Citizen Speaker Butch Miller.
2. **Approval of May 10, 2018 Minutes. Motion:** PCM Munkhoff moved to approve the minutes, seconded by PCM Bouchard. The motion passed unanimously.
3. **New/Old Business:**
 - a. **Public Hearing: Herman Creek, LLC Site Plan Review LU 18-007.** Chair Cramblett opened the hearing at 7:03PM. Chair Cramblett and PC Foster went through the Planning Commission Procedures. PC Foster said this is an application for site plan approval to reconstruct an existing building on the Smokey Mountain Logistics (SML) property, now owned by Herman Creek, LLC, to lease to a tenant for operation of a cryptocurrency (bit coin) mining business. Hearing no conflicts of interest or ex parte contact, PC Foster went through the staff report and stated it was Staff's recommendation to approve the proposed site design review subject to the following conditions:
 1. All fees are paid to the City of Cascade Locks prior to any activity commencing on the property.
 2. All public spaces shall be identified and no minors will be allowed access to the building in conformity to state law.
 3. The site plan submitted with the building permit applications shall substantially conform to that submitted with this application.
 4. The reconstructed building will have a Knox box with the installation to be approved by the Fire Chief. Each of the buildings will have address numbers that are contrasting in color and can be seen from the road.
 5. All required parking spaces shall be clearly marked and reflected on the final site plan.

PCM Munkhoff said the applicant's paperwork states that SML is no longer the owner of this property but Herman Creek, LLC. is the owner. He said he would like the Staff Report to reflect the proper ownership for clarification purposes. He said as an additional requirement there should be numbers on the sides of the building for location and emergency purposes. Mr. Strayer said the buildings do have numbers on the front but they can put them on the sides as well for ease of visibility.

Mr. Strayer said in crypto currency mining large shipping containers are used to house computers about the size of a shoe box which are lined up on racks inside the container. He said the containers have air drafts to cool them internally. He said the computers inside the containers run complex mathematical algorithms 24/7 that match an algorithm transaction happening somewhere in the world. He said when the computer finds a match the miners get paid the bank fee in those transactions. Mr. Strayer said no physical money is present, it's all done by the computers.

Mr. Strayer said at the building site only one or two people will be there full time with other staff coming and going. He said there is paved and gravel parking around the building site and they have a lease agreement with another business on that property to use it.

Chair Cramblett asked if there will be a locked gate at the property site for security purposes. Mr. Sourek said there will be a gate with a lock and the building will be locked as well. PCM Munkhoff asked when will the crypto currency business become operational. Mr. Strayer said they were just waiting on the approval for the permits then construction will begin.

Chair Cramblett asked if there were any opponents to approving the site plan for Herman Creek LLC.

Mr. Butch Miller said he had some withholdings regarding bit coin mining. He said he gained information from an article that was published in the March 2018 edition of Political magazine. He said the title of the article was; "This Is What Happens When Bit Coin Miners Takeover Your Town" and it addresses a situation that happened in Chehalis, Washington. He said the article quotes a statistic; at the end of 2017 most of the bit coin mining startup companies required 50 megawatts of power, enough to power 22,000 homes. Mr. Miller said the crypto currency company that's moving to the site owned by Herman Creek, LLC. is going to be getting only 4 megawatts of power. He said his concern is the company will get up and running and then decide it's going to need more power. He said since the City buys electricity in blocks from BPA and the price for that power is determined by usage, the citizens could end up subsidizing what the crypto currency company needs. Mr. Foster said he understood Mr. Millers concern and the information he got from the City's utility department the recent upgrades to the substation allows the capacity to supply the company. He said if the company requires more than 4 megawatts then they become a tier two user and they will have to pay those rate increases directly to BPA. Chair Cramblett asked if Herman Creek LLC has talked with the City regarding the power supplied to the building site.

Mr. Sourek said a meeting was held with City Administrator Zimmerman and they visited the facility in the Dalles owned by the crypto currency company. He said the size of their company is appropriate for the SML site.

PCM Adler said what will the lease term be. Mr. Strayer said it will be a five-year lease.

Chair Cramblett closed the hearing at 7:34PM and opened the meeting for further discussion.

PCM Adler said it was important to her that the container housing the crypto currency computers will be air cooled and not water cooled. She said air cooling means there won't be any concern for water discharge temperatures which can have negative environmental impact to the local streams.

PCM Bouchard said he wanted to confirm that the Staffs recommendations is that the site meets all zoning and code requirements. Staff Member Foster confirmed he recommended approval the site plan.

Motion: PCM Munkoff moved to approve the application LU 18-007 with the five additional conditions, PCM Bouchard seconded. The motion passed unanimously by PCM's Adler, Bouchard, Cramblett and Munkoff.

4. Public Comment. None.

Chair Cramblett said the January 2019 deadline is approaching for a business decision regarding the January 2019 expiration of Thunder Island Brewery's (TIB) conditional use permit. He said in 2013 and 2017 TIB was granted extensions on their conditional use permits to continue to operate at the Ports facility in the Marine Park. He said both extensions were granted to give TIB time to build their new facility on WaNaPa. He said he would like the newer members of the Planning Commission to get up to speed regarding the issue.

Mr. Foster said it is clear construction has not begun on TIB's new facility and most likely it won't be fully constructed by January 2019. He said his recommendation to the Commission is January 2019 ask TIB to give the Planning Commission a report on why they *may* need yet another extension.

Chair Cramblett said if we request TIB give a status report in January will that have to be a public hearing. Mr. Foster said yes, it is a public matter. He said by law they have a conditional use permit that expires in January 2019 unless it's extended by a vote by the Planning Commission. He said if the Planning Commission and the City vote not to extend the permit then TIB has to cease its operation and the Port locks their doors.

PCM Bouchard asked was there a site plan review hearing on TIB's proposed building plan for the WaNaPa location and was it approved by the Planning Commission. Mr. Foster said yes, TIB submitted a plan and it met the design criteria for the downtown area. PCM Bouchard asked if TIB is operating outside the normal rules at the Ports facility in the Marine Park why can't they make it their permanent spot. Mr. Foster said under the City's zoning codes the Port property is designated for public use and not for a private manufacturing businesses. He added they brew beer there which designates them as a manufacturer.

PCM Munkoff said when TIB came to Cascade Locks and was approved for a conditional use permit at the Port's facility they presented their three year plan to move their business out of the Port to the downtown area. He said however, TIB didn't make that happen and they were back in front of the Commission requesting an extension for another two years. He said at that time TIB gave their assurance that nothing would block the construction and completion of their new facility during the two year time frame. He said however, there has been no progress.

Mr. Foster said most jurisdictions in the state whether they are County's or Cities have a maximum five year limit for conditional use permits. He added most of the time it's two years. PCM Bouchard said it seems like we should reach out to TIB to find out where they are in their process before the permit expires and there is an interruption in their business. Chair Cramblett said we should invite the owners of TIB to the Planning Commission meeting in August for an informal progress report. Mr. Foster said we could send a letter inviting them.

5. **Adjournment.** Chair Cramblett adjourned the meeting at 7:59PM.

Prepared by
Marilyn Place, Deputy City Recorder

APPROVED:

Larry Cramblett, Chair

CITY of CASCADE LOCKS —
Tourism Committee
Marketing Meeting Minutes

TOURISM COMMITTEE MEETING, Monday, July 16, 2017, 6:00 PM City Council Chambers

1. Call Meeting to Order & Roll Call. The meeting was called to order by Chairman Debbie Fine at 6:04 PM. Attending: Chairman Fine, Vice Chairman Baseman, TM Anderson and TM Daniel.

2. Amendments to the Agenda.

None.

3. Comments from general public.

JoAnne Wittenberg, Marva Janik Came to ask for funding to reprint the Quilt block brochure. Their cost is to buy the materials and create the blocks. Quilt every Thursday. Letters from all over the country. Well known in Oregon. Appreciate the efforts to print the brochure. They will be present to help and exhibit at PCT Days.

4. Discussion/Declaration of Potential Conflicts of Interest

None.

5. Approval of minutes from July 5. Motion made by TM Anderson to approve the minutes, seconded by Vice Chairman Baseman. All in favor, aye.

6. Approval of bills

OTE renewal of kiosk. TM Baseman motioned to approve for \$75 per quarter for the coming year, TM Daniel seconded the motion. All in favor, aye.

7. Marketing Meeting Report

PCT Monument Update

Staff went to visit Joe Nolin and saw the posts. Staff talked about obtaining approval for the monument design with the PCTA and the USFS PCT Administrator. USFS wants to keep the termini special. Design concepts were shared and the design with three posts was presented, but still needs to be drawn. The tallest post will be the length of the trail, and the second post will signify the distance from Mexico and the shortest post will signify the distance to Mexico. Approval will be given after the next phone conference on Thursday. The PCTA has said that Cascade Locks will be the next Trail Town. Staff talked about coming up with activities for PCT Days, and creating a time capsule. Everyone will be able to contribute to the capsule. It will be unearthed for the 100th Anniversary of the PCT.

8. Old Business

A. PCT Monument Dedication Planning. The dedication and ribbon cutting will take place on Sunday, August 19 at 10 AM. Invitations will be sent out to media and dignitaries to be present at the ribbon cutting.

B. Skamania Lodge full page. Artwork approved.

C. Order Business Cards. Order 500 per person, for no more than \$10 per. Vice Chairman Baseman made a motion to print cards, TM Anderson seconded the motion. All in favor.

D. PCT Days Schedule. Friday set-up starts at noon. Ready to open at 2 PM. Breakdown is Sunday morning no later than 1 PM.

E. Booth Design and Activities.

Giveaways on Saturday only, depending on how many gifts we get. The wheel of Fortune will be made from a bike wheel. TM Anderson is heading it up. Other possible activity is a photo booth. Collect literature and swag from businesses. Bring chairs.

F. Merchandise.

Staff will purchase merchandise, such as bags, socks, hats, stickers for the monument, magnets, postcards and cups. We still have 24 cups in storage. Shirts for the Tourism Committee. TM Daniel motioned to approve the purchase of merchandise, not to exceed \$7,500. The motion was seconded by TM Anderson. All in favor, aye.

G. Columbia Gorge Express.

A need to move the bus stop was discussed. Staff will call Jake with the Columbia Gorge Express and see what we can do to help.

H. Winter Business Magazine.

The proposal to participate in the creation of a winter business magazine was discussed. Our participation would be \$7,000. The consensus was not to participate. TM Daniel motioned to not participate, and TM Anderson seconded the motion. All in favor.

9. Tourism Committee Member Reports

A. Debbie Fine. None.

B. Cindilee Baseman. None.

C. Steve Anderson. None.

10. Next Meeting Date & Time: August 6, 2018, 6:00PM at Council Chambers

11. Adjournment. Motion made by TM Daniel to adjourn the meeting. Motion seconded by TM Anderson. Chairman Fine adjourned the meeting at 7:30 PM.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.