

CITY of CASCADE LOCKS

AGENDA

CITY COUNCIL MEETING, Monday, September 28, 2020, 7:00 PM, CITY HALL

Purpose: The City Council meets on the 2nd and 4th Mondays of each month to conduct city business.

1. **Call to Order/Pledge of Allegiance/Roll Call.**
2. **Additions or amendments to the Agenda.** (The Mayor may add items to the agenda after it is printed and distributed only when required by business necessity and only after an explanation has been given. The addition of agenda items after the agenda has been printed is otherwise discouraged.)
3. **Adoption of Consent Agenda.** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)
 - a. **Approval of September 14, 2020 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$99,019.12**
4. **Public Hearing:** 7:00 PM - Community Development Code Amendments.
5. **Action Items:**
 - a. **Appointment to Committees.**
 - b. **Approve Resolution No. 1443 Adopting the Revised Public Works Design and Construction Standards.**
 - c. **First Reading of Ordinance No. 453 Amending the Community Development Code as Adopted by Ordinance No. 350, to Sections 8-6.112.020, 8-6.112.030, 8-6.112.040, 8-6.112.050, 8-6.144.050, and 8-6.184.050.**
6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** (Comments on matters not on the agenda or previously discussed.)
7. **Reports and Presentations.**
 - a. **City Committees.**
 - b. **Hood River County Matt English.**
 - c. **City Administrator Zimmerman Report.**
8. **Mayor and City Council Comments.**
9. **Other matters.**
10. **Executive Session as may be required.**
11. **Adjournment.**

Public access to the meeting is available via Free Conference Call.com. The phone number is 978-990-5151 (long distance charges may apply if using your land line phone).

The access code is 2077547.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for person with disabilities, should be made at least 48 hours in advance of the meeting by contacting the City of Cascade Locks office at 541-374-8484.

1. **Call to Order/Pledge of Allegiance/Roll Call.** Mayor Cramblett called the meeting to order at 7PM. Present were CM Richard Randall and Mayor Cramblett. Present via phone conferencing were CM's Julie Armstrong, Glenda Groves and Bruce Fitzpatrick. CM Bobby Walker joined the conference call at 7:07pm. CM Sara Patrick was absent. Also present were CA Gordon Zimmerman, Camera Operator Marianne Bump and Deputy Recorder Marilyn Place.
2. **Additions or amendments to the Agenda.** CA Zimmerman said an addendum to the Agenda was provided to Council regarding **Res. No. 1442**.
3. **Adoption of Consent Agenda.**
 - a. **Approval of August 24, 2020 Minutes.**
 - b. **Ratification of the Bills in the Amount of \$608,690.29. Motion:** CM Randall moved to approve the consent agenda, seconded by CM Groves. The motion passed unanimously by CM's Armstrong, Groves, Fitzpatrick, Randall and Mayor Cramblett.
4. **Public Hearing:** None.
5. **Action Items:**
 - a. **Appointment to Committees.** None.
 - b. **Annual Review of Council Rules.** No changes, amendments or additions by Council.
 - c. **Approve Resolution No. 1442 for the Sale of the Bond for the Water System**

Improvement Project. CA Zimmerman said the USDA required the City to borrow money from an interim lender to fund the Water System Improvement Project. He said the project is complete and the City must pass a bond measure in order to receive the money from the USDA to pay back Cashmere Valley Bank.

CA Zimmerman said when the City borrowed the money the interest rate was 2.87 percent. He said the interest rate being proposed now is 1.5 percent. He said if the City continues collecting the debt service based on the higher rate the forty-year bond can be paid off in half the time. He added, however, the debt service amount doesn't have to be decided today. CA Zimmerman said it's important to pass the bond first to get the lower rate and make a decision on the debt service amount later. **Motion:** CM Randall moved to approve Res. No. **1442**, seconded by CM Fitzpatrick. The motion passed unanimously by CM's Armstrong, Groves, Fitzpatrick, Randall, Walker and Mayor Cramblett.

6. **Appearance of Interested Citizens to Share a Variety of Perspectives on Issues Facing Our Community.** None.
7. **Reports and Presentations.**
 - a. **City Committees.** None.
 - b. **City Administrator Zimmerman Report.** CA Zimmerman said City Hall is open for essential business during phase 2. He said there are three ways to pay your utility bills, online, mailing it in or dropping it in the drop box at City Hall.

CA Zimmerman said the Cascade Locks Elementary School asked if they could park the Book Mobile behind City Hall in the upper level parking area. He said the City agreed and now kids can come and check out books here on Thursdays.

CA Zimmerman said Hood River Garbage will cancel collections this week if the air quality does not improve.

CA Zimmerman said the paving of Wa Na Pa will begin next week. He said the stripping will be done the week of October 5, 2020.

CA Zimmerman said phase one of radon mitigation at City Hall was successful and brought the radon level down to near zero. He said phase two was deemed unnecessary which saved the City \$3400.00.

CA Zimmerman said in the Wastewater Operations report for August 2020 it was noted two valves were failing and needed immediate replacement. He said our engineer recommended replacing both now and they will be viable for the upcoming refurbishment of the Wastewater Treatment Plant. CA Zimmerman said he had to authorize the \$24,000 replacement costs to keep the plant operating. He asked Council to affirm his decision. Council affirmed CA Zimmerman's decision to authorize the spending.

CA Zimmerman said the City is being fined by DEQ for two incidents. He said one incident occurred over a weekend in November, 2019 when a staff member forgot to read the meter. He said the other incident occurred December 31, 2019 when the pump at the Marine Park lift station failed and a replacement could not be located and installed until January 2, 2020. He said the total for both fines is \$4,751.00. He said eighty percent of the fine will go to a Supplemental Environmental Project (SEP) and the remaining twenty percent will go to DEQ. There was consensus of Council for the payment of the fines.

CA Zimmerman said sixteen notices for tall grass violation were sent out and fourteen recipients have responded and addressed the issue.

CA Zimmerman said the City requested three bids for graveling the access road along the power lines next to Benson Lake. He said the low bid came from Dennis Snyder Contracting at \$29,060.00. CA Zimmerman asked Council if he can proceed and award the contract to Dennis Snyder. There was consensus of Council to proceed and award the contract to Dennis Snyder Contracting.

CA Zimmerman said Governor Brown requested a report from power utilities that shows the past due accounts from the last thirty-six months. He said this action by the Governor is in response to the economic events brought on by COVID-19. He said the Governors of California and Washington have both issued a "no shut off" order for utility customers that are behind. He said the City along with other consumer owned utilities explained to the Governor the threat of turning off a customer's power usually results in the customer setting up a payment arrangement. CA Zimmerman said he sent the Governor a spread sheet with the information.

8. Mayor and City Council Comments. CM Randall said the smoke in the air from the wildfires is not only bad for humans it's bad for our pets too. He asked folks to shelter their pets until the smoke clears.

Mayor Cramblett said the power outages caused by the recent east wind event made him notice many trees in and around town that have limbs hanging over power lines. He also noticed vegetation growing up and around utility poles. He said it's still fire season and it would be smart for the City to perform vegetation removal and limb the trees that could potentially cause power outages or spark fires. He said our Electric and Public Works crews are very busy with many important projects and we are behind on this kind of maintenance.

Mayor Cramblett said he would like to get a report from the Electric and Public Works Departments of what their normal priorities are. He reminded staff that reports were something Council is supposed to see on a routine basis.

Mayor Cramblett said there are many narrow streets in Cascade Locks where parking is an issue. He said a solution might be to make parking available on one side only. He said we don't want to inhibit the ability of our EMS vehicles to move around in town.

Mayor Cramblett asked Council to agree that staff be working on the following three projects:

- Brush, limb and vegetation abatement around utility poles, ditches, and trees
- Make a list of the narrow streets where parking is an issue and begin working on a solution
- Get an update from the Electric and Public Works Departments on their current priorities

Council agreed with Mayor Cramblett's project suggestions for staff.

CM Groves said winter and bad weather is coming and we need to do what we can to protect our City.

CM Fitzpatrick thanked Mayor Cramblett for bringing up the vegetation issue and he agrees it should be addressed as quickly as possible.

9. Other matters. None.

10. Executive Session as may be required. None.

11. Adjournment. Motion: CM Randall moved to adjourn, seconded by CM Armstrong. The motion passed unanimously by CM Armstrong, Groves, Fitzpatrick, Randall, Walker and Mayor Cramblett. The meeting adjourned at 7:52PM.

Prepared by,
Deputy Recorder, Marilyn Place

APPROVED:

Mayor Tom Cramblett

BLANKET VOUCHER APPROVAL

PAGE NO. 1

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DEPARTMENT: CITY OF CASCADE LOCKS
COVER SHEET AND SUMMARY

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DATE:	9/28/2020	DESCRIPTION:	AMOUNT:
9/11/2020		P/R	\$ 54,736.67
9/18/2020		A/P	\$ 44,282.45

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GRAND TOTAL \$ 99,019.12

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APPROVAL:

Mayor

Report Criteria:

Report type: GL detail

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11858	09/20	09/18/2020	6839	83755699	Bound Tree Medical LLC	Medical supplies	0540562351	43.24
Total 11858:								43.24
11859	09/20	09/18/2020	6973	11900	C & M Gutters Inc	GUTTERS FOR OVERLOOK PARK RES	0140462520	300.00
Total 11859:								300.00
11860	09/20	09/18/2020	715	17404	Cascade Radon	mitigation services	5640463950	4,200.00
Total 11860:								4,200.00
11861	09/20	09/18/2020	7119	3669	Columbia Gorge News, LLC	service fees for cemetery operations	0140162030	36.00
11861	09/20	09/18/2020	7119	3943	Columbia Gorge News, LLC	public hearing community development c	0140262037	132.00
Total 11861:								168.00
11862	09/20	09/18/2020	7028	20.08-1735	Curran-Mcleod Inc	FORREST LANE OVERLAY	0740562128	5,640.00
Total 11862:								5,640.00
11863	09/20	09/18/2020	1360	131887	David R Cunningham	TROUBLESHOOTING	0140162082	1,125.00
Total 11863:								1,125.00
11864	09/20	09/18/2020	6795	0905986	Ferguson Enterprises Inc #3011	METER GASK	2140562560	25.67
11864	09/20	09/18/2020	6795	0909404	Ferguson Enterprises Inc #3011	SS1 SADDLE	2140562560	209.52
11864	09/20	09/18/2020	6795	0913661	Ferguson Enterprises Inc #3011	UNI PRO COMMUNICATOR	2140562560	375.00
Total 11864:								610.19
11865	09/20	09/18/2020	2140	AIE12460	Government Ethics Commission	Annual Billing	0140162030	548.87
Total 11865:								548.87
11866	09/20	09/18/2020	2285	12103780	Hach	All Weather Sampler Bundle w/1-5.5 Gall	5643163941	10,784.20
11866	09/20	09/18/2020	2285	12103780	Hach	Multi-purpose Half Cabe, 25ft	5643163941	77.00

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11866	09/20	09/18/2020	2285	12103780	Hach	freight	5643163941	1,092.00
Total 11866:								11,953.20
11867	09/20	09/18/2020	2450	42197	Hood River County	D-DD DEED DECLARATION, FOR LAU	0130143280	125.00
Total 11867:								125.00
11868	09/20	09/18/2020	7053	2016	M & M Mobile Repair	E-95 HOSE AND FITTING	0540562441	115.50
11868	09/20	09/18/2020	7053	2023	M & M Mobile Repair	BRAKES ON AMBULANCE	0540562441	1,084.36
Total 11868:								1,199.86
11869	09/20	09/18/2020	3150	09172020	Marianne Bump	mlage to bank	0140162020	23.00
Total 11869:								23.00
11870	09/20	09/18/2020	6976	09162020	Mersereau Shannon LLP	billing for counsel in connection with wat	2141562020	9,500.00
Total 11870:								9,500.00
11871	09/20	09/18/2020	6834	09182020	Michelle Japhet	Refund CONSTRUCTION DEPOSIT FO	0121135	500.00
11871	09/20	09/18/2020	6834	09182020	Michelle Japhet	Refund CONSTRUCTION DEPOSIT FO	0121135	500.00- V
11871	09/20	09/18/2020	6834	09182020	Michelle Japhet	Refund 105 RUCKEL ELECTRIC CONS	5130543701	2,294.60
11871	09/20	09/18/2020	6834	09182020	Michelle Japhet	Refund 105 RUCKEL ELECTRIC CONS	5130543701	2,294.60- V
Total 11871:								.00
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E19269	0140462530	67.73
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192649	0140462530	45.69
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E239882	0140462530	16.91
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	EB97	0540562420	38.72
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	EC90	0540562420	111.57
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E218108	0540562420	49.71
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E220685	0540562420	108.34
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E94	0540562420	29.24
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E95	0540562420	58.91
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192469	2140562530	67.73
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192469	2140562530	67.73
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192649	2140562530	45.68

M = Manual Check, V = Void Check

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E239882	2140562530	16.90
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192649	3140562530	45.69
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E239882	3140562530	16.90
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192626	5140562200	32.61
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E215587	5140562200	95.76
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E192626	5140662200	8.16
11872	09/20	09/18/2020	4020	ME126857	ODOT Fuel Sales	E215587	5140662200	23.95
Total 11872:								947.93
11873	09/20	09/18/2020	6834	09152020	One Shot	Refund CONSTRUCTION DEPOSITE PD	0121135	3,750.00
11873	09/20	09/18/2020	6834	09152020	One Shot	Refund CONSTRUCTION DEPOSITE PD	0121135	3,750.00- V
Total 11873:								.00
11874	09/20	09/18/2020	4620	3311884506	Pinney Bowes Inc - Rental	Periodic Payment	0140162120	165.93
Total 11874:								165.93
11875	09/20	09/18/2020	4670	ST-794551 S	Port of Cascade Locks	Breezeby Sheldon Price	0140462020	7.50
11875	09/20	09/18/2020	4670	ST-794551 S	Port of Cascade Locks	Breezeby Sheldon Price	2140562020	7.50
Total 11875:								15.00
11876	09/20	09/18/2020	4800	09042020	Price, Sheldon W	reimbursement for replacement shower ho	0140462520	29.98
Total 11876:								29.98
11877	09/20	09/18/2020	4810	39670	Print It! Inc	Ambulance consent forms	0540562010	167.00
Total 11877:								167.00
11878	09/20	09/18/2020	7026	8180408103	Shred-It USA	Archives Shred Bins	0140162110	62.58
Total 11878:								62.58
11879	09/20	09/18/2020	7115	INV249082	Solutions Yes	USAGE 8/14/2020 TO 9/13/2020	0140162110	47.10
Total 11879:								47.10

Check Number	GL Period	Check Issue Date	Vendor Number	Invoice No.	Payee	Description	GL Account	Amount
11880	09/20	09/18/2020	6070	124035	TW/GW Inc - NAPA Auto Parts	power steering pressure hose 2001 dodg	2140562441	26.97
Total 11880:								26.97
11881	09/20	09/18/2020	7092	11834	Vankoten & Cleaveland LLC	General Attorney's Fees	0140162100	1,200.00
Total 11881:								1,200.00
11882	09/20	09/18/2020	6690	09032020	Woosley, Kathy	MILEAGE REIMBURSEMENT	0140462020	23.00
Total 11882:								23.00
11883	09/20	09/18/2020	6834	09152020	Dry Creek Group LLC	Refund CONTRUCTION DEPOSITE PD	0121135	3,750.00
Total 11883:								3,750.00
11884	09/20	09/18/2020	6834	09172020	Michelle Japhet	Refund For 105 Ruckel electric constructi	0140262091	384.00
11884	09/20	09/18/2020	6834	09172020	Michelle Japhet	Refund 105 RUCKEL ELECTRIC CONS	5130543701	1,526.60
11884	09/20	09/18/2020	6834	09182020	Michelle Japhet	Refund For construction deposit for drive	0121135	500.00
Total 11884:								2,410.60
Grand Totals:								44,282.45

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-21010	4,250.00	12,840.29-	8,590.29-
01-21135	8,500.00	4,250.00-	4,250.00
01-301-43280	125.00	.00	125.00
01-401-62020	23.00	.00	23.00
01-401-62030	584.87	.00	584.87
01-401-62082	1,125.00	.00	1,125.00
01-401-62100	1,200.00	.00	1,200.00
01-401-62110	109.68	.00	109.68
01-401-62120	165.93	.00	165.93
01-402-62037	132.00	.00	132.00
01-402-62091	384.00	.00	384.00
01-404-62020	30.50	.00	30.50
01-404-62520	329.98	.00	329.98
01-404-62530	130.33	.00	130.33
05-21010	.00	1,806.59-	1,806.59-
05-405-62010	167.00	.00	167.00
05-405-62351	43.24	.00	43.24
05-405-62420	396.49	.00	396.49
05-405-62441	1,199.86	.00	1,199.86
07-21010	.00	5,640.00-	5,640.00-
07-405-62128	5,640.00	.00	5,640.00
21-21010	.00	10,342.70-	10,342.70-
21-405-62020	7.50	.00	7.50
21-405-62441	26.97	.00	26.97
21-405-62530	198.04	.00	198.04
21-405-62560	610.19	.00	610.19
21-415-62020	9,500.00	.00	9,500.00
31-21010	.00	62.59-	62.59-
31-405-62530	62.59	.00	62.59
51-21010	2,294.60	3,981.68-	1,687.08-
51-305-43701	3,821.20	2,294.60-	1,526.60
51-405-62200	128.37	.00	128.37
51-405-62200	32.11	.00	32.11
56-21010	.00	16,153.20-	16,153.20-
56-404-63950	4,200.00	.00	4,200.00
56-431-63941	11,953.20	.00	11,953.20

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
Grand Totals:	57,371.65	57,371.65-	.00

Report Criteria:
Report type: GL detail

STAFF REPORT

Date Prepared: September 11, 2020

For City Council Meeting on: September 28, 2020

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Public Works Design and Construction Standards

SYNOPSIS: The Public Works Design Standards were adopted by Ordinance by the City Council in 2005. With current development it has been discovered that there are conflicting requirements in the design standards and the Community Development Code.

The Planning Commission held a public hearing on September 10, 2020 to review amendments to the Community Development Code and recommends Council approve the amendments to the Public Works Design Standards to line up with the requirements in the Community Development Code.

CITY COUNCIL OPTIONS:

1. Approve Resolution No. 1443 to adopt the Revised Public Works Design and Construction Standards.
2. Do nothing.

RECOMMENDATION: "I move to approve Resolution No. 1443 adopting the Revised Public Works Design and Construction Standards.

ATTACHMENTS:

**Public Works Design and Construction Standards
Ordinance No. 371**

RESOLUTION NO. 1443

revised 9/11/20

A RESOLUTION TO ADOPT REVISED PUBLIC WORKS DESIGN AND CONSTRUCTION STANDARDS.

WHEREAS, Ordinance No. 371 authorizes the City Council to adopt and amend Public Works Design Standards by resolution;

WHEREAS, the attached Public Works Design and Construction Standards will provide a guide for private development and City projects to meet the requirements outlined in the City of Cascade Locks Municipal and Development Codes.

WHEREAS, the attached Standards include some revisions to be consistent with the Community Development Code.

THE COMMON COUNCIL FOR THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, RESOLVES AS FOLLOWS:

SECTION 1. Standards Adopted. The Public Works Design and Construction Standards attached as Exhibit A, is hereby adopted by the City of Cascade Locks.

SECTION 2. Effective Date. This Resolution shall become effective upon adoption by the City Council and approval by the Mayor.

SECTION 3. Expiration. This Resolution shall remain in effect until repealed or replaced by the City Council.

ADOPTED by the City Council this 28th day of September, 2020.

APPROVED by the Mayor this 28th day of September, 2020.

Mayor

ATTEST:

City Recorder

ORDINANCE NO. 371

revised 01/04/05

AN ORDINANCE AUTHORIZING THE CITY COUNCIL TO ADOPT PUBLIC WORKS DESIGN AND CONSTRUCTION STANDARDS BY RESOLUTION, AND ESTABLISHING AUTHORITY TO ADMINSTRATE AND ENFORCE THE STANDARDS.

WHEREAS, the City of Cascade Locks has no adopted standards to guide the design and construction of public facilities to be owned, operated, and maintained by the City, and

WHEREAS, the City of Cascade Locks is facing a significant amount of growth over the next decade and needs to provide guidance to both public agencies and private parties in the design and development of public facilities; now, therefore,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CASCADE LOCKS, OREGON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Authority to Adopt Public Works Design and Construction Standards by Resolution. The City Council shall adopt by resolution, and may amend by resolution from time to time, design standards for the construction of public facilities and utilities. These standards shall guide the specific design of facilities, as well as establish a permit process for receiving, reviewing, and approving construction plans, and inspecting and approving the actual construction.

Section 2. Required Conformity to Specifications. All work done and materials used for public improvements shall conform to such standard specifications, unless otherwise provided for in the particular standard for work authorized by the city council.

Section 3. Authorization to Administrate and Enforce Public Works Design and Construction Standards. The City Administrator and Public Works Director are authorized to administrate and enforce the Public Works Design Standards as delineated within the Standards.

Section 4. Penalties. Violation of this ordinance shall be punishable by a fine not to exceed \$500.00. Each day a violation occurs shall be considered a new violation.

Section 5. Emergency Clause. Inasmuch as it is deemed necessary for the public peace, health, safety and welfare of the citizens of the City of Cascade Locks that this Ordinance become effective by January 10, 2005, the City Council of the City of Cascade Locks, by its vote, declares an emergency to exist and this ordinance to be in full force and effect on January 10, 2005.

ADOPTED by the City Council this **24th** day of **January**, 2005.

APPROVED by the Mayor this **24th** day of **January**, 2005.

ATTEST:

Mayor

City Recorder

First Reading Approved: **01/10/05**; Ayes 6; Nays 1.

Second Reading Approved: **01/24/05**; Ayes 6; Nays 0.

City of Cascade Locks

Public Works Design *and* *Construction* Standards



Adopted Ordinance No. 371 January 24, 2005
Revised Resolution No. 1443 September 28, 2020

Cascade Locks Public Works Design *and Construction* Standards

Section 1 – General Requirements

1. Purpose

- a. These Cascade Locks Public Works (~~CLPW~~) **Design and Construction Standards (CLPWDSC)** are intended to:
 - i. Provide a design guide to the private sector for the design of **any public and or private** improvements within the City **which impact or connect to any City maintained infrastructure**.
 - ii. Provide Technical engineering criteria for the design of facilities that the City will accept for maintenance.
 - iii. Provide a consistent policy under which public utility design will be implemented.
 - iv. Supplement and complete the requirements of Ordinance No. **371** and other prevailing ordinances as they relate to the physical construction of public works facilities **and private development** within the City.
 - v. Set forth uniform material and workmanship standards under which all public works facilities **and private development** shall be constructed within the City.

2. General

- a. These ~~CLPW Standards~~ **CLPWDSC** shall cover all public streets, **driveways**, drainage, water, sewer, and appurtenant facilities **or any private construction which impacts or connects to any City maintained infrastructure** within the corporate limits of Cascade Locks whether constructed by the City, or constructed privately and turned over to the City for maintenance and operation.
- b. These ~~CLPW Standards~~ **CLPWDSC** relate ~~only~~ to public works construction in the City and should not be confused with building codes, zoning ordinances and other regulations for which procedures and standards have been established. Planning, zoning and related matters should first be satisfied prior to referral of a project to the Public Works Department for review of proposed facilities.
- c. These ~~CLPW Standards~~ **CLPWDSC** may be amended or updated from time to time upon recommendation by the City Administrator and appropriate action to do so by the City Council.
- d. These ~~CLPW Standards~~ **CLPWDSC** include four appendices; on each for streets **(including driveways)**, storm, water and sewer design detail drawings. These drawings provide the approved designs for each element of a public works project.

Cascade Locks Public Works Design *and Construction* Standards

Section 1 – General Requirements

3. Definitions

- a. **Applicant**- That individual or individuals, partnership, business, firm, company or corporation named in the permit or agreement and/or the agents, employees, representative, or contractors thereof, who undertakes construction of a public works facility within the corporate limits of the City *or constructs improvements to private property which impact or connect to any City maintained infrastructure.*
- b. **As-Built Drawings**- Drawings prepared by the design engineer, signed and dated by the city representative indicating the drawings have been reviewed and revised if necessary, to accurately show all the as-built conditions and construction details.
- c. **City**- The City of Cascade Locks, Oregon.
- d. **City Engineer**- A registered professional engineer or consulting engineering firm employed by the City. In the case of projects undertaken by the City with no outside engineering involvement, the term City Engineer may appear in the standards in the abbreviated form of Engineer.
- e. **City Representative**- A representative of the City including but not be limited to: ~~The~~ City Administrator; ~~The~~ City Engineer; ~~The~~ Public Works Director; or other person authorized to act in the best interest of the City.
- f. **Construction Drawings**- Drawings prepared by a registered professional engineer, including site plans, plan & profile views of utilities, detailed drawings, etc., or other reproductions thereof, approved by the City Engineer, which show the location, character, dimensions and details for the work to be done.
- g. **Council**- The City Council of the City of Cascade Locks, Oregon.
- h. **Commission**- The Planning Commission of the City of Cascade Locks, Oregon.
- i. **Design Engineer**- An engineer licensed by the State of Oregon as a civil engineer under whose direction plans, profiles and details for work are prepared and submitted to the City for review and approval.
- j. **Developer**- Same as Applicant.
- k. **Owner**- Any individual, partnership, firm or corporation by whom the Design Engineer has been retained, or who as a property owner, is making arrangements with the City.
- l. **Plans**- See Construction Drawings.

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- m. **Preliminary Review**- Review of the construction drawings by the City as outlined in these standards. All City comments and provisions of these design standards must be addressed prior to final review and approval for construction.
- n. **Public Works Facility**- Any facility constructed upon public right of way or public easement which is immediately or eventually to be taken over by the City for maintenance and operation. These facilities include, but are not limited to, streets, sidewalks, curbs, parking lots, driveways, drainage facilities, water system works and sanitary sewer systems.
- o. **Standards**- Shall mean these Cascade Locks Public Works Design Standards as adopted for use in the City of Cascade Locks, Oregon.

4. Availability and Use of the ~~CLPW Standards~~ **CLPWDCS**

- a. Copies of the ~~CLPW Standards~~ **CLPWDCS** or any subsection thereof, are available at City Hall upon reasonable notice and payment of the required fee as set by resolution ***and are also available on the City's website.***
- b. An engineer may, at his or her sole discretion, utilize the Standards by direct reference thereto in the contract documents prepared for construction of street, drainage, water and sewer facilities within the City. If such election is made by the engineer, contract documents shall contain the following statement:
"Materials and workmanship shall be in strict accordance with the Cascade Locks Public Works Standards. No changes from the approved project plans and specifications shall be made without prior written approval from the City."
- c. The ~~CLPW Standards~~ **CLPWDCS** are in outline form only, and shall not operate to relieve an engineer from his or her professional responsibilities during project design and construction.

5. Providing for Future Development

- a. All public works improvements shall be designed as a logical part of the development of the surrounding area. The City may require the over sizing of utility lines to accommodate future growth of the City.
- b. Utilities and street improvements shall be extended to the boundaries of the development to provide for future extensions to the adjoining areas and prevent adjoining properties from being landlocked.
- c. Where existing City utility lines do not extend to the proposed development, or the capacity of the existing lines is inadequate, the Developer will be required to extend new utility lines to the development as necessary.

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- d. Where existing roadway improvements do not extend to the proposed development, or the existing roadways to serve the proposed development are inadequate, the Developer may be required to improve the roadways to the development.

6. Control of Public Works Projects

- a. All public facilities or facilities to become public shall be designed and inspected under the direction of a professional engineer registered in the State of Oregon.
- b. At the completion of the construction, his or her engineer shall submit a completion certificate to the City stating that all work has been completed in accordance with the approved project plans and specifications.
- c. All surveys for public works facilities shall be performed under the direction of a professional engineer or professional land surveyor registered in the State of Oregon. All elevations shall be referenced to USGS datum that has been established city-wide by the City of Cascade Locks. This information is available at City Hall. The reference benchmark number and elevation used by the Design Engineer shall be shown on the construction drawings.
- d. Materials and workmanship shall meet or exceed these adopted ~~CLPW Standards~~ **CLPWDCS**, and at all times, they shall be subject to the approval of a City Representative.
- e. Approval by the City of plans and specifications for water and sewerage facilities is contingent upon approvals for same being attained from the State Health Division and the Department of Environmental Quality.
- f. Prior to acceptance of a public works project by the City for operation and maintenance, a one-year maintenance bond on all materials and workmanship shall be provided to the City.

7. Procedures for Construction of Public Works

- a. Type A Construction Permit
 - i. Anyone wishing to construct a Public Works facility **or private development which impacts or connects to any City maintained infrastructure** as hereinbefore defined to serve a single lot less than one half acre in size, residence or business, shall apply for a Type A Construction Permit from City Hall. A sample Type A Form is shown in the Appendices of these ~~CLPW Standards~~ **CLPWDCS**. Type A permits will

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normally be processed coincidental with building permits, with the permit fee as set by resolution.

1. By his or her signature on a Type A permit the permit holder agrees as follows:
 2. To construct the improvement in accordance with the City Standards.
 3. To guarantee all materials and workmanship incorporated into the work for a period of one year following final inspection and acceptance of the improvement by the City.
 4. To indemnify and hold harmless the City, its officers, representatives and employees from liability of every nature and kind as may result from the operations of negligent acts of the Applicant in performing the work described therein.
- ii. Upon completion of all work, the Applicant shall notify the City Representative who shall promptly make a final inspection of the project. If the work meets requirements, the improvements will be accepted by the City and a date then established for the one-year guarantee period.

b. Type B Construction Permit

- i. Anyone wishing to construct a Public Works facility ***or private development which impacts or connects to any City maintained infrastructure*** as hereinbefore defined to serve more than one lot, residence or business, (partitions, subdivisions) etc. shall apply for a Type B Construction Permit from City Hall. A sample Type B Form is shown in Appendices of these ~~CLPW Standards~~ **CLPWDCS**. The permit fee will be as set by resolution.
- ii. Requirements for issuance of a Type B Permit include:
 1. At the discretion of the City Representative, a pre-construction conference will be held with representatives from the project engineering firm, contractor, city and utility companies. The purpose for the pre-construction conference is to familiarize the aforementioned representatives with City public works procedures and to establish tentative schedules for construction and inspection.
 2. Prior satisfaction of planning, zoning, and building code requirements.
 3. Submission and approval of detailed construction plans and specification as prepared by a registered professional

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engineer. Two sets of plans *and one electronic set* shall then be submitted. If acceptable, one set of plans and specifications shall be marked “approved” and will be returned to the Applicant. If not acceptable, any deficiencies shall be noted when these documents are returned to the Applicant. The Applicant shall then make the necessary corrections and resubmit the documents for approval.

4. Submission of a copy of a construction performance bond or other written guarantee acceptable to the City in the full amount of the construction cost. This bond shall guarantee materials and workmanship for a period of one year following acceptance of the improvements by the City, and it shall ensure the satisfactory repair or replacement of any public facility damaged during construction.
 5. Submission of a copy of a certificate indicating that the Applicant or each of his or her contractors is covered by public liability and property damage insurance in amounts of not less than ~~\$100,000/\$200,000~~ **\$2,000,000** liability and ~~\$50,000~~ **\$500,000** property damage.
 6. Submission of letters from applicable federal, state, county or local agencies approving the plans and specifications.
 7. Payment of permit fees to defray the City’s costs of inspection and administration. The permit fee shall be based on a rate of not less than 1.5 percent of total construction cost, but not greater than 5 percent of total construction costs (see Permit Fees Type B).
- c. Periodic inspection of construction by City Representatives is required. No concrete shall be poured or pipe backfilled without said inspections being made. A tentative schedule for inspection will be established when the permit is issued. The applicant will give the City a minimum of 24 hours advance notice before inspections fall due. It is the Applicant’s responsibility to obtain City inspections and approvals before installing the work.
- d. The City will provide the Applicant with a letter formally accepting the improvements for City ownership, operation and maintenance (*for public improvements*) subject to the usual exception as to the one-year guarantee on materials and workmanship, when the following conditions are met:
- i. Construction is complete.

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- ii. The City Representative has inspected the finished work and found it acceptable.
- iii. The Applicant’s engineer submits a certificate of completion and reproducible “as-built” plans to the City as required under Section ~~1.20~~**17**.
- iv. The Applicant furnishes the City with a copy of a non-lien affidavit certifying that all bills in connection with the work have been paid in full.
- v. Satisfactory provisions have been made in the form of recorded plats or easements to ensure the City’s access to the Public Works Facility for purposes of operation and maintenance.
- vi. Follow all guidelines set forth in the acceptance policies for water, sanitary sewer, streets and storm drainage.

8. Compliance with Laws and Regulation

- a. The required provisions of all applicable laws, regulation, and codes shall be deemed inserted in all public works construction documents and they shall have equal force and effect as though written out fully therein.

9. Work in City Right-Of-Ways

- a. Work on City right-of-ways requires the following:
 - i. Compliance with City approved construction documents.
 - ii. Furnishing the City with a copy of the construction performance bond or other written guarantee acceptable to the City to insure satisfactory restoration or replacement of any damaged facility existing on City right-of-way.
 - iii. Erection and maintenance of suitable warning. Signs, barricades, danger lights and flaggers as necessary for the convenience and safety of the traveling public. Follow ODOT standards for work zone traffic control.
 - iv. The minimum possible interruption to pedestrian and vehicular traffic flow.
 - v. Protection of Existing Facilities.
 - vi. The approximate locations of underground City water, sewer and drainage facilities are available at City Hall. The approximate locations of underground power, gas, telephone and cable facilities

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are available from the serving utility companies. The locations of existing facilities shall be shown on the construction drawings for public works projects.

- vii. The exact locations of underground facilities shall be verified in advance of public works constructions, in cooperation with the public or private utilities involved.
- viii. All existing underground and surface facilities shall be protected from damage during construction of public works projects.
- ix. Any existing facilities not specifically designed for alteration or removal which are damaged during construction shall be restored or replaced to original or better construction at the expense of the constructor. Suitable notice shall be given to all public and private utility companies in advance of construction for the purpose of protecting or relocating existing facilities.

10. City Ordinances Affecting Public Works Construction

- a. New subdivisions and land partitions within the City of Cascade Locks shall comply with the requirements of the Cascade Locks Development Ordinance, or as it may be hereafter amended or superseded.
- b. Improvements to existing City streets shall comply with applicable ordinances in force at the time said improvements are made.
- c. The physical requirements for all public works construction within the City shall comply with these Standards.
- d. Sections of these Standards are prefaced with the standards to be used in the design of public works facilities *and private improvements which impact or connect to any City maintained infrastructure* in the City. Variances to these design standards will be considered by the City Engineer upon adequate showing that a special case exists.

11. Improvement Agreement

- a. Where an Applicant desires to defer construction of a portion of the Public Works facilities *or private improvement* to be constructed under Type B permit, and where such deferral is determined to have no adverse effect on the City's interests the Applicant shall enter into an improvement agreement with the City on the form *included in Appendix C to be provided by City Staff*. Said improvement agreement shall set forth completion dates for the times of work

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Section 1 – General Requirements

to be deferred, and it shall constitute assurance that all improvements will be made in a timely manner.

12. Review Procedure

- a. Pre-Design Meeting: The Applicant is encouraged to meet with the City Engineer and Public Works Superintendent prior to the final design of the proposed improvements. At least five days prior to the meeting, the Applicant shall provide the City Engineer with sufficient maps and drawings showing the existing utilities and planned improvements.
- b. ~~Four~~ **Two** sets **and one electronic set** of complete construction plans shall be submitted to the City for preliminary review. They shall also include a unit price engineer's cost estimate acceptable to the City Engineer, along with the required review fees. Incomplete submittal will be returned without review.
- c. Upon completion of the preliminary review, the City will return one set of reviewed drawings with comments and required revisions. All comments must be responded to by the Applicant's engineer.
- d. Upon completion of the preliminary review and revisions **have-ing** been made, the Applicant shall provide the drawings for review and approval to all involved utility service companies within the City and to other affected regulatory agencies, such as, but not limited to: Hood River County Public Works, Oregon Health Department, and Department of Environmental Quality.
- e. Prior to final approval of the submitted plans, copies of required approvals from the affected regulatory agencies and utilities must be received by the City and approved. The Applicant shall be responsible for the coordination with the various utilities and agencies during design and construction.
- f. Upon final approval of the plans, the Applicant shall submit **six two** copies and **one electronic set** of the revised plans to the City to be approved for construction.
- g. Prior to the issuing of a construction permit, the Applicant shall provide the City with:
 - i. Copy of an approved Development Permit.
 - ii. Payment of all required fees.
 - iii. Recorded copies of all off-site easements and executed copies of easements for all utilities that are constructed prior to the recording of the final plat.

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- iv. Certificates of insurance with the City of Cascade Locks and City Engineer named as additional insured.
- v. Certificate of Workman’s Insurance coverage.
- vi. Any required Waiver of Remonstrance agreements and other submittals specific to this project.

13. General Drawing Requirements

- a. Construction plans and specifications shall be prepared by a professional civil engineer licensed in the State of Oregon in accordance with the following requirements: of approved plans and pre-construction meeting is held and a construction schedule is submitted.
- b. Construction plans shall be drawn clearly and legibly on engineering tracing paper. Plans from the applicant for construction permit projects shall be submitted on black line or blue line drawings 24 inch by 36 inches with a one and one-half clear margin on the left edge and one-half inch margins on all other edges.
- c. Each sheet shall have a title block. It shall be located in either; the lower right-hand corner; across the bottom edge; or along the right-hand edge of each sheet. The title block shall contain the following information: name of the project, sheet title and number, name of the engineering firm, engineers stamp and date and revision blocks.
- d. Drawings shall be oriented so that North will be at the top of the sheet. However, when the preceding requirement proves to be impractical, then North shall be oriented to the right side of the page.
- e. The cover sheet (first sheet) of all drawing sets shall have at a minimum the following:
 - i. Project Name
 - ii. Design Engineer’s name, address, *and* telephone and *fax number email*
 - iii. Applicant’s name, address, telephone number, *and email*
 - iv. Vicinity Map showing the location of the project in respect to the nearest major street intersection and minimum of 800 feet around the site
 - v. A legend including all symbols and line types used on the drawings
 - vi. General construction notes

Cascade Locks Public Works Design *and Construction* Standards

Section 1 – General Requirements

- vii. Sheet index located near the lower right corner
- f. Construction drawings shall be drawn at the following scale: Sanitary Sewer, Storm Sewer and Water 1" = 50' H, 1" = 5' V; Streets 1" = 20' H, 1" = 2' V. The scale of corresponding plan views and profiles shall be the same.
- g. Plans and profiles are necessary for all new construction, reconstruction or alteration of required streets, sanitary and storm sewer, etc. Streets and storm water systems shall be shown on the same set of drawings: provide plans and profiles of improvements. Sanitary sewers and water systems shall be shown on the same set of drawings. Provide plans and profiles of improvements.
- h. Plans for improvements within County right-of-ways must be submitted to the County for review to eliminate any conflicts with their existing or future improvements. Plans must be stamped and signed by ODOT indicating their review prior to submittal to the City for approval.
- i. Plans for improvements within ODOT right-of-ways must be submitted to ODOT for review to eliminate any conflicts with their existing or future improvements. Plans must be stamped and signed by ODOT indicating their review prior to submittal to the City for approval.
- j. The City will return ~~two~~ *one* sets of approved plans to the design engineer (or other party submitting plans) upon design compliance, payment of fees and acceptance of any required dedications and/or easements. Project construction shall not proceed until receipt of the approved plans.

14. Survey Requirements

- a. All designs shall be based off a complete topographic survey of the complete area involved in the project. The topographic survey shall include at a minimum-surface features, existing utilities, property lines, right-of-way lines and monuments.
- b. The elevations used shall be based on USGS Datum and obtained from one of the City's established bench marks located throughout the City. The location and elevation of these established bench marks may be obtained from City Hall.

15. Submittal Requirements

- a. **Drawing Submittal**-Drawings shall be submitted on 24"x 36" blue line or black line sheets unless approved otherwise by the City Engineer. The drawing submittal shall include the following requirements at a minimum:
 - i. Cover Sheet

Cascade Locks Public Works Design *and Construction* Standards

Section 1 – General Requirements

- ii. Overall drainage, utility and street lighting plan
 - iii. Site grading plan where applicable
 - iv. Plan and Profile for: Streets, Sanitary Sewer, Storm Drains and Water as specified
 - v. Storm Drainage Calculations
 - vi. Erosion Control Plan
 - vii. Standard Details (to be included on construction drawings)
 - viii. Engineer's unit price construction cost estimate acceptable to the City Engineer or a copy of bid results
 - ix. A copy of any required studies for approval of the project
- b. Time limits from Drawing Approval to Construction
 - c. The Developer shall obtain a construction permit and begin construction within six months from the time the construction drawings are approved by the City Engineer. If construction does not begin within the period of time, the approval of the construction drawings shall be null and void.
 - d. Renewal of approval for the construction drawings may result in additional conditions to meet new standards, changed conditions or new information brought forward since the original approval.

16. Construction Inspection

- a. It is the City policy not to provide full inspection services for non-public funded public improvements. It shall be the Developer's responsibility to provide an engineer to perform these services. However, the City shall be notified a minimum of 24 business hours prior to the following tests and inspections so that a City Representative may be present to witness them:
 - i. Forms
 - ii. Concrete Pours
 - iii. Asphalt testing
 - iv. Seals and Joints
 - v. Pressure testing
 - vi. Any other as directed by the City Representative

Cascade Locks Public Works Design *and Construction* Standards

Section 1 – General Requirements

17. As-Built Drawings

- a. Upon Completion of projects that will become a public works facility, the Applicant or his or her engineer shall first submit one complete of black line “as-built” drawings **and one electronic set** for review and approval by the City Engineer. Such drawings shall show any deviations from the original construction drawings and shall include sufficient information to accurately locate water and sewer service extensions.
- b. As-built Drawings shall be prepared by the design engineer and shall describe all revisions to the previously approved construction drawings. Inverts for sanitary sewer and storm drains shall be based off an as-built survey conducted by the State of Oregon registered land surveyor.
- c. The location of sanitary sewer and storm sewer utility stubs shall be shown on the as-builts and based on distance ties from two permanent points such as property pins, street monuments or center of manholes.
- d. Upon approval of the as-builts from the City Engineer, the Applicant shall then submit **three two** complete sets of black line “as-built” drawings **and one electronic copy** to the City. This submittal shall also include copies of reports of tests on water and sewer line leakage, etc.
- ~~e. The Applicant shall submit on a CD-ROM one complete set of approved “as-builts” drawings in AutoCAD DWG format along with electronic copies of all reports, specifications, and other relevant project document.~~

Cascade Locks Public Works Design and Constructions Standards

Section 2 – Streets

1. General:

- a. The purpose of these standards is to:
 - i. Provide a guide for the design, construction and upgrading of public and private streets, including street related structures, within the City of Cascade Locks and its jurisdictional area.
 - ii. Establish right-of-way widths and improvement requirements within that right-of-way, depending upon street classification.
 - iii. Establish the requirements for design and material standards in order to provide streets with a practical design life of 25 years.
 - iv. Outline the minimum requirements for the construction of street related structures and facilities. Any substitutions or alternative materials will be considered by the City Engineer on a case-by-case basis.
- b. These standards cannot address all situations. They are intended to assist but not take the place for competent work by professional design engineers.

2. Construction Drawings

- a. Construction drawings shall conform to the requirements of Section 1 of these ~~CLPW Standards~~ **CLPWDCS**.

3. Standard Details

- a. Standard details for street related construction are included in the Appendix of the ~~CLPW Standards~~ **CLPWDCS**.
- b. As required under Section 1 of these CLPW Standards, all applicable standard details shall be included on the construction drawings.

4. Specialized Work

- a. The designs of the following are considered “Specialized Work” and are not covered in detail in these ~~CLPW Standards~~ **CLPWDCS**.
 - i. Bridges or Culverts at stream crossings
 - ii. Commercial Industrial Entrances
 - iii. Intersections with State Highways
 - iv. Intersections with Railroads and Railroad Crossings
 - v. Signalized Intersections

Cascade Locks Public Works Design and Constructions Standards

Section 2 – Streets

- b. Review and approval of specialized work by the City Engineer shall be required. When requested by the City, design calculations shall be submitted for review prior to approval.

5. Other Jurisdictions

- a. Two other agencies have jurisdiction over several streets and roads within the City limits of Cascade Locks:
 - i. Hood River County has jurisdiction over *a portion of Forest Lane and all streets ~~past east of~~ Wheeler Street except those approved and accepted by the City of Cascade Locks.*
 - ii. The Oregon Department of Transportation has jurisdiction over WaNaPa.
- b. In all cases, the ~~CLPW Standards~~ **CLPWDCS** shall be considered the minimum for any streets within the City Limits. However, ODOT and Hood River County may have additional or more stringent requirements. Therefore, approval from the relevant agency will be required prior to construction activities on any street or road under their jurisdiction.

6. Definitions and Terms

- a. **Alley**-a public easement or right-of-way of not more than 20 feet and not less than ten feet in width, which intersects with a public street.
- b. **Arterial Street**-a street that is a major facility used for moving large volumes of traffic to and from highways and major areas of the city.
- c. **Bike Lanes**-designated travel way for bicyclists which are within the travel way adjacent to the outside vehicular lane or on the shoulder.
- d. **Bike Path**-designated travel way for bicyclists which are completely separated from the vehicular travel lanes and are within independent right-of-ways.
- e. **Bike Route**-a designated travel-way from bicyclists which is shared with vehicular traffic. The roadway is designated with signs for bicycling (no pavement marking for the bike route or delineation of parking spaces is used).
- f. **Clear Vision Area**-a triangular area on a lot at the intersection of two streets or a street and a railroad, the sides of which are lines measured from the corner intersection of the right-of-way lines. The side of the triangle is a line across the corner of the lot joining the ends of the other two sides. Where the lines at the intersections have rounded corners, the right-of-way lines will be extended in a straight line to the point of intersection.

Cascade Locks Public Works Design *and* Constructions Standards

Section 2 – Streets

- g. **Collector Street**-a street that allows traffic to move from a local street to an arterial.
- h. **Cul-de-sac**- a dead end street having a turnaround area at the dead end.
- i. **Curb Line**- the line indicating the edge of the vehicular roadway within the overall right-of-way.
- j. **Dead End Street**- a street that terminates without a turnaround area and is intended to continue through at some future date.
- k. **Downstream Intersection**- the nearest intersection from a driveway located in the direction of traffic flow of the nearest lane of the abutting street.
- l. **Expansion Joint**- a joint to control cracking in the pavement structure and filled with preformed expansion joint filler.
- m. **Grade**- the degree of inclination of a road or slope.
- n. **Half Street**- a 50% portion of the ultimate width of a street, usually along the edge of a subdivision where the remaining portion of the street shall be provided when adjacent property is subdivided.
- o. **Local or Residential Street**- a street not designated as an arterial or collector. It serves primarily as direct access to abutting land and offers the lowest level of traffic mobility.
- p. **Longitudinal Joint**- a joint which follows a course approximately parallel to the centerline of the roadway.
- q. **Natural Grade**- the grade of land in an undisturbed state.
- r. **One-way Driveway**- a driveway of either ingress or egress, but not both.
- s. **Parking Space**- a designated space in a parking area for the parking of one motor vehicle.
- t. **Sidewalk**- a right of way deeded, dedicated and designated for the use of non-motorized vehicles and pedestrians.
- u. **Street or Roads**- any public highway, road, street, avenue, alleyway, access easement, or right-of-way currently being used or to be used in the future for vehicle movement. Full street improvements to include curb and sidewalk on both sides, storm drainage and fully improved in accordance with these standards.
- v. **Structures**- those structures designated on the standard plans as catch basins, manholes, etc., Detailed drawings of structures or devices commonly used in City

Cascade Locks Public Works Design and Constructions Standards

Section 2 – Streets

work and mentioned in these standards are included in the standard construction specifications.

- w. **Super- elevation**-the vertical distance between heights of the inner and outer edges of pavement on horizontal curves.
- x. **Transition**- the tapers between some portions of a street with different pavement widths.
- y. **Transverse Joint**- a joint which follows a course approximately perpendicular to the centerline of the roadway.
- z. **Traveled Way**- that portion of the roadway for the movement of vehicles, exclusive of shoulder and auxiliary lanes.
 - aa. **Turnaround Area**- a paved area of sufficient size and configuration that emergency vehicles may maneuver around to head in the opposite direction without having to move in reverse more than once.
 - bb. **Turnpike Street**- any public street, road or right-of-way which has been paved for vehicular movement and does not have curbs, sidewalks or piped storm drainage facilities.
 - cc. **Two-way Driveway**- a driveway functioning as both an exit and entrance.
 - dd. **Upstream Intersection**- the nearest intersection from a driveway located in the direction opposite the traffic flow of the nearest lane of the abutting street.

7. Improvement Requirement by Street Classification

- a. In certain cases, additional pavement and right-of-way width may be required to accommodate turning lanes, parking and bike lanes. **Table 2-1** summarizes the improvement standards for each road classification.

Cascade Locks Public Works Design and Construction Standards
Section 2 – Streets

Table 2-1

Street Improvement Requirements

Street Classification	Minimum Right-of-way	Minimum Roadway Width	Sidewalk Width	Bike Lane Width
Arterial	60'	40'-52'	5'	6'
Collector and local	60'	40'	5'	
Cul-de-sacs (400' or less)	50'	34'	5'	
Cul-de-sac Bulb	60' radius	45' radius	5'	

Or Consistent with County or ODOT Standards

9. Minimum Street Pavement Sections

- a. The minimum pavement section for public streets shall conform to **Table 2-2**. These pavement sections are based on subgrade compacted to 95 percent of AASHTO T-180 (Modified Proctor).

Table 2-2

Minimum Pavement Sections

Street Classification	AC Pavement Thickness	Baserock Thickness
Arterial	4"	15"
Collector	4"	12"
Local	3"	10"
Cul-de-sacs (400' or less)	3"	10"
Cul-de-sac Bulb	3"	10"

- b. Should the City Engineer have the reason to suspect unsuitable soil conditions, high vehicle and truck traffic conditions, where overlays are proposed or any other conditions that may significantly affect the pavement design, he may require an engineer designed pavement section in lieu of the standard section.
- c. Pavement designs shall be based on AC pavement conforming to Oregon Department of Transportation (ODOT) Standard Specifications for standard duty mix and compacted to a minimum of 91 percent of maximum density as determined by the Rice Standard Method.

Cascade Locks Public Works Design *and* Constructions Standards

Section 2 – Streets

10. Street Pavement Overlays

- a. The minimum overlay thickness shall be two inches. This minimum thickness shall be increased as necessary to provide required street cross slopes, and to provide a smooth transition between variations in cross slopes.
- b. The design of overlays shall be based on an analysis of existing pavement condition. Areas of existing pavement and baserock which exhibit deflection or alligator cracking or have otherwise failed, shall be excavated and replaced with new compacted baserock and AC pavement prior to placement of the overlay. Baserock and AC pavement thickness shall match standard section thickness as set forth in **Table 2-2**.
- c. Overlays shall be feathered to match existing paving, catch basins and other structures that cannot be raised to grade. The minimum thickness at the edge of the feather shall not be less than one quarter inch.
- d. All existing manholes, valve boxes and other structures shall be raised to grade before the overlay work.
- e. Under certain conditions, the City Engineer may require non-woven fabric specifically designed for use with AC pavement. Overlay fabric to be as manufactured by Amoco Fabrics and Fiber Company or approved equal. A tack coat shall be used prior to placement of the overlay fabric.

11. Horizontal Street Alignment

- a. Street design shall follow the criteria from “Geometric Design Guide for Local Roads and Streets” by AASHTO, latest addition.
- b. The normal construction centerline shall be parallel with the right-of-way centerline. Extensions of existing streets shall be in alignment with existing street centerline. In special cases, an offset construction centerline may be approved by the City.
- c. Unless required otherwise to match existing right-of-ways, the center line radius of horizontal curves shall not be less than 300 feet for major arterials; not less than 200 feet for collectors; and 100 feet for other streets; not less than 160 feet for a cul-de-sac; not less than 100 feet for alleys and private streets; and shall be to an even ten feet in all cases.
- d. Curb line radius shall be concentric with the right-of-way line, except in cul-de-sacs with a 60’ right-of-way line radius, the minimum curb radius shall be 45 feet, unless otherwise approved by the City Engineer. Curb line radius at street intersections shall be as shown in **Figure 2-3**. In some instances, however, the

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implementation of **Table 2-3** radius on existing streets may not be desirable. When this occurs, it shall be dealt with on a case-by-case basis by the City Engineer.

Figure Table 2-3

Minimum Intersection Curb Radius

Street Classification	Minimum Curb Radius
Residential to Residential:	20'
Residential to Collector	25'
Residential to Arterial	25'
Collector to Collector	30'
Collector to Arterial	30'
Arterial to Arterial	30'

- e. Staggered or “T” intersections at collectors and arterials shall be avoided within 300 feet of an opposing intersection. Intersections of local streets shall not be staggered less than 200 feet from an opposing intersection as measured from the center lines of such intersections.
- f. Streets intersecting, but not continuing through an arterial or collector street along the same horizontal alignment, shall not be located within 300 feet of another street intersecting the opposite side of the arterial or collector street.

12. Vertical Street Alignment

- a. The minimum street centerline gradient shall be one-half percent along the crown and curb line. The minimum curb gutter grade permitted shall be 0.4 percent.
- b. The maximum street centerline gradient shall not exceed six percent for arterial; ten percent for collectors; twelve percent for all others.

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- c. Minor streets with grades in excess of five percent intersecting an arterial street shall be designed to provide a flat stopping area outside of the traveling lanes of the arterial. Stopping area grades shall not exceed five percent.
- d. Street grades shall be designed to allow drainage to the curb areas within the public right-of-way, as well as lot drainage. In general, this requires the top of curb of new streets be set at a minimum of six inches below existing grade.
- e. Streets intersecting with streets not constructed to full City standards shall be designed to match both present and future vertical alignments of the intersected street. The requirements of these ~~CLPW Standards~~ **CLPWDCS** shall be met for both present and future conditions.
- f. Grade changes of more than one percent shall be accomplished with vertical curves. Vertical curve K values shall conform to the values listed in **Figure Table 2-4**. The vertical curve K value shall be defined as the algebraic difference between the tangent street grades.

Figure Table 2-4

Vertical Curves K Value

Design Speed (mph)	Crest Minimum K Value	Sag Minimum K Value
20	10	20
25	20	25
30	30	35
35	40	45
40	60	55
45	80	70

- g. Street grades and curb corners/intersections shall be designed to not allow storm water to flow across travel lanes.
- h. In some cases, in order to avoid the disturbing of roadway fill slopes, slope easements shall be dedicated for the purposes of grading work outside the right-of-way.

13. Street Cross Slopes

- a. Cross slopes of the street section shall not be less than two percent nor be more than five percent. Unless prevented by cross slope limits, the crown of the street shall be the same elevation as the top of the curbs.

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- b. Symmetrical street cross sections with opposite curbs at the same elevation are preferred. Off-set crown cross sections are acceptable only where required due to match existing facilities. If used, off set crowns shall not exceed 12 inches between the high and low curb.
- c. The use of superelevations shall be prohibited unless approved by the City Engineer.

14. Intersections

- a. Streets shall be laid out to intersect at angles as near to 90 degrees as possible, but in no case shall the acute angle be less than 80 degrees. An oblique street shall be curved approaching an intersection to provide at least 100 feet of street at the right angles with the intersection. No more than two streets shall intersect at any one point.
- b. An arterial or collector street intersecting with another street shall have a minimum 100 feet of centerline tangent adjacent to the intersection as measured from the curb line of the intersected street. Other streets, except alleys, shall have at leaser 50 feet of tangent adjacent to the intersection as measured from the curb line of the intersected street.

15. Cul-De-Sacs and Turnarounds

- a. Cul-de-sacs *in any residential zone* shall be as short as possible and shall have a maximum length of 400 feet and serve no more than 18 dwelling units. No more than five lots shall have access on a cul-de-sac bulb except where conditioned otherwise by the City's Development Ordinance.
- b. Cul-de-sacs in any industrial zone shall have a maximum length of 1,200 feet and have adequate truck turning space.*
- ~~b~~ c. All cul-de-sacs shall terminate with a circular turn-around, except where the Planning Commission finds that a "pear" or "hammerhead" turn-around is more appropriate given topography, natural or built features, and expected use.
- ~~e~~ d. The minimum curb radius for transitions into cul-de-sac bulbs shall be 25 feet and the right-of-way radius shall be sufficient to maintain the same right-of-way to curb spacing as in the adjacent portion of the street.
- ~~d~~ e. The finished pavement grade from the center point of the cul-de-sac turnarounds to the curb shall not be less than two percent negative.

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16. Stub Streets and Dead End Streets

- a. Stub Streets -When it appears necessary to continue with a street into a future subdivision or adjacent acreage, streets shall be platted to the boundary of the subdivision. Stub streets greater than 300 feet in length shall be provided with a paved turn around.
- b. As stub streets allow for future extensions, a reserve strip at the end of the current right-of-way shall be provided by deed to the City. The reserve strip shall be at least one foot in width and extend across the full width of the right-of-way.
- c. Dead-end streets shall have a turn-around with a radius of not less than 45 feet to the property line.

17. Street Transitions

- a. Street width transitions from a narrower width to a wider width shall be designed with a 10:1 taper.
- b. Street transition widths from one width to a narrower width, or lane alignment, shall be designed with the length of transition taper as follows:
 - i. $L = S \times W$
 - ii. Where: **L** = minimum length of taper (feet)
 - iii. **S** = designed speed (MPH)
 - iv. **W** = EP to EP offset width
- c. Where a tapered transition cannot be provided, a barricade shall be installed at the end of the wider section of the street and the taper shall be as approved by the City Engineer. The barricade shall conform to Manual of Uniform Traffic Control Device Standards (*MUTCD*).

18. Curbs and Gutters

- a. All streets shall include curbs on both sides except where half street or three-quarter street improvements are allowed.
- b. The standard curb for City streets shall be Type A curb and gutter for all road classifications. In cases where the curb ends abruptly, the end of curb shall be tapered downward.
- c. A minimum of two curb weep holes, three inches in diameter, shall be provided for each lot. Drain pipe shall be provided and installed perpendicular under all sidewalks to connect to all curb weep holes.

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- d. Extruded concrete curbs are not allowed in the public right-of-way unless approved by the City Engineer.

19. Sidewalks

- a. Sidewalks shall be provided ~~on both sides of where streets are~~ *streets* for all road classifications. A drain pipe shall be provided and installed perpendicular under all sidewalks to connect to all curb weep holes.
- b. Handicap access ramps meeting current ADA standards shall be provided at all corners of intersections where crossing is permitted, regardless of curb type, and at ends of all sidewalks. Ramps shall be located so as to avoid conflicts with storm drain catch basins.
- c. Sidewalks shall be constructed of concrete and shall be a minimum of four inches thick, except at driveway crossings which shall be a minimum of six inches thick. Sidewalks shall meet the minimum widths as shown on **Table 2-5**.

Table 2-5

Minimum Sidewalk Widths

Street Classification	Minimum Sidewalk Width from back of Curb
<i>Downtown Main Street</i>	<i>10'</i>
<i>Main/Commercial Street</i>	6'
Arterial Street	5'
Collector Street	5'
Local Street	5'

- d. Water meters, utility poles, etc., are not permitted within sidewalks, unless approved by the City Engineer.
- e. Where clustered mailboxes or other objects larger than single mailboxes are within a sidewalk, the sidewalk shall be widened to provide clearance equal to the required sidewalk width. All existing mailboxes shall be set on new posts at the time of sidewalk construction.
- f. Should sidewalks be installed where there is no existing curb, the new sidewalk shall be located within the public right-of-way, two and one half feet from and parallel to the property line.

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20. Replacement of Existing Sidewalks

- a. Should a property owner replace an existing sidewalk that is not part of a monolithic curb, it shall be replaced in accordance with Section 2.18.
- b. If the property owner feels the curb should also be replaced at the same time, he shall contact the City Engineer. The City Engineer shall then visit the site and determine if the City should replace the existing curb before the new sidewalk is placed.
- c. Should a property owner replace an existing sidewalk that is part of a monolithic curb and the length of the replaced sidewalk section is ten feet or less, it shall be replaced as monolithic curb and sidewalk, with the new sidewalk being five feet wide as measured from the back of the curb.
- d. Should a property owner replace an existing sidewalk that is part of a monolithic curb and the length of the replaced sidewalk section is greater than ten feet, it shall be replaced as separate curb and sidewalk. In this instance, the City will participate by saw-cutting the pavement two feet in front of the curb section to be removed, and then the property owner shall remove the pavement, monolithic curb and sidewalk from the site. The City will then install a new curb, or curb and gutter, and replace the pavement. The property owner shall then replace the sidewalk section in accordance with Section 2.18, at their expense.
- e. The ability of the City to participate in the curb replacement program will depend upon the amount of money budgeted for this work.
- f. In all the above cases, the property owner shall apply for a permit at City Hall for such work, and shall not undertake any work until such permit has been issued by the City.

21. **Driveway Parking** Widths and Spacing

~~a. A driveway as referred to in these CLPW Standards means the area between the property line and street parking area.~~

- ba. Minimum and Maximum **driveway parking** widths to be as shown in Table 2-6.

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Table 2-6

Residential *Driveway Parking* Widths

<i>Driveway Parking</i>	Minimum <i>Driveway Parking Width</i>	Maximum <i>Driveway Parking Width</i>
One Parking Space	10 feet	15 feet
Two Parking Spaces	16 feet	24 feet
Three or more Parking Spaces	22 feet	36 feet
Second Driveway/RV Parking	10 feet	15 feet

- eb. No more than two driveways per property shall be permitted in residential zones except for duplexes. In no cases, shall the total driveway width along a property exceed 39 feet unless approved otherwise by the City Engineer.
- ec. Where possible, driveways for corner properties shall be located on the lowest classification street and as far from the intersection as possible.
- ed. Residential driveways of adjoining properties shall have a minimum of 15 feet clear between the edges of the driveways.
- fe. Maximum *driveway-ramp parking space* slope shall not exceed 15 percent (15%).

22. Driveways and Driveway Approaches

- a. Driveway approaches on curbed streets shall be constructed of concrete, a minimum of 6 inches thick.
- b. All driveways ~~shall have a minimum ten foot paved approach from the back of sidewalk location. Multiple use driveways~~ shall be completely paved.
- c. Common driveways serving multiple lots and flag lot driveways over 150 feet in length shall be provided with an emergency turnaround meeting the requirement of the City Engineer *and/or the City's Development Code*.

23. Private Streets-Single/Common Driveways and Flag Lots

- a. Private streets serving four or more residences shall be constructed to public street standards.

Cascade Locks Public Works Design and Constructions Standards
Section 2 – Streets

- b. All private driveways and private drives shall be paved with asphalt or concrete. Pavement widths and thickness for private streets, single/common driveways and flag lot drives shall conform to **Figure-Table 2-7**.

Figure Table 2-7

Easement and Pavement Widths and Thickness

Type	Minimum Easement Width	Minimum Paved Width	Pavement Thickness	Baseroack Thickness
Private Driveways 3 residences	30 feet 15 feet per driveway or 25 feet for a single shared driveway	10 feet each	2 ½" AC with	8" or
		20 feet	6" PCC with	2" 4"
Flag Lot Driveway		12 feet	2-1/2" AC with	6" or
			6" PCC with	2" 4"

24. Barricades

- a. Barricade installation shall be based on the "Manual of Uniform Traffic Control Devices" Latest Edition.
- b. Basically to be as follows:
 - i. Red and White reflectorized Type III barricades shall be used at the end of a street.
 - ii. White and black reflectorized Type III barricades shall be used at the end of a street widening which does not taper back to exiting pavement width.
 - iii. White and black reflectorized Type II barricades shall be used at the end of the sidewalk or pedestrian/bike path.

25. Bikeways

- a. Bikeway locations shall be determined by the City. Bikeway facilities shall meet the requirements of these ~~CLPW Standards~~ **CLPWDCS** and the American Association of State Highway and Transportation Officials publication, Guide for Development of New Bicycle Facilities (ODOT).

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- b. A bikeway may be constructed adjacent to the curb within the pavement area. Structural sections of bikeway facilities on streets shall conform to that of the street or be integral with the curb. When bikeways are integrated with a curb, all inlet grates shall be designed to protect the bicyclist from the grate or opening.
- c. Bikeways not within the street shall be constructed upon compacted subgrade that has been sterilized if an asphaltic concrete bikeway, to one of the following pavement section designs.
 - i. 4" of AC over 2" of compacted baserock
 - ii. 2-1/2" of AC over 4" of compacted baserock

26. Parking Lots

- a. Access routes through parking lots which are to be used by delivery trucks, service vehicles or automobiles in excess of 500 vehicles per day shall conform to the minimum access route section shown in **Table 2-8**.

Table 2-8

Parking Lot Pavement Sections

Classification	Pavement Thickness	Baserock Thickness
Parking Lot	2-1/2" AC	7"
Parking Lot Access Route	3" AC	10"
Light Industrial	3" AC	12"
Heavy Industrial	3" AC	14"

- b. Parking lots and associated driveways shall maintain adequate drainage facilities to prevent water ponding. This requires a minimum cross slope of two percent. In no case, shall the cross slopes be less than one percent at any point.
- c. Curves and corners within the parking lot shall have a minimum radius of 15 feet except for emergency access lanes, where a minimum radius of 25 feet shall be required.
- d. Bumper guards or wheel barriers shall be installed so that no portion of a vehicle projects into the right-of-way or over the adjoining property. The area between the wheel barriers or bumper guards shall be paved.
- e. Permanent drainage facilities shall be provided for parking lots in all commercial, industrial and multifamily developments creating new ~~imperious~~ *impervious* surfaces.

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27. Street Lights

- a. Street lighting shall be provided as part of the street design process and shall be installed after all public utility installations are completed and after rough grading work is completed in order to avoid damage to the poles.
- b. Design illumination levels shall be in accordance with the recommendations of the Illuminating Engineering Society. The street lighting system shall use high pressure sodium vapor luminaires and two-piece fiberglass poles.
- c. Spacing and location of street lighting shall be approved by the City based on a photometric design. The design shall be provided by and paid for by the Developer.
- d. Street lights shall be located as near as possible to lot line extensions not in the middle of lots. Spacing shall not exceed 200 feet or three lot widths, whichever is less. Lesser spacing must be used when required by the photometric design.
- e. Street light poles shall be set to the depth as specified by the manufacturer, but not less than five feet. Poles shall be installed within one degree of plumb and shall be installed a minimum of one foot behind curb line sidewalks.
- f. Street lights may be installed between the curb and property line sidewalks provided the street light is a minimum of three feet behind the face of curb and one foot from the sidewalk.

28. Private Utilities

- a. Unless otherwise approved by the jurisdiction having authority, all new private utilities (power, cable TV, telephone and gas) shall be installed underground.
- b. Installation of private utilities in a common trench with or within three feet horizontally of paralleling water, sanitary sewer or storm drains is prohibited.
- c. Contractor shall coordinate with utility companies for conduit prior to construction as well as confirm the location of vaults, pedestal, etc. All above grade facilities shall be located outside the proposed sidewalk location.
- d. Power, telephone and TV trenching and conduits shall be installed per utility company requirements with pull wire. Changes in direction of utility conduit runs shall have long radius steel bends.
- e. Contractor shall notify and coordinate with private utilities for relocation of power poles, vaults, etc.

Cascade Locks Public Works Design and Construction Standards

Section 3 – Storm Water and Drainage

1. General:

- a. These standards shall govern all new construction and upgrading of public storm drainage facilities in the City of Cascade Locks and all work within its service area. The purpose of the standards is to:
- b. Establish the requirements for design and material standards in order to provide streets with a practical design life of 25 years.
- c. Be of adequate design to safely manage all volumes of water generated upstream and on the site to an approved point of disposal.
- d. Maximize the use of the City's existing and natural drainage systems.
- e. Prevent the capacity of downstream storm drainage facilities from being exceeded.
- f. Provide points of disposal for storm water generated by future upstream developments.
- g. Provide sufficient structural strength to resist erosion and all external loads that may be imposed.
- h. These standards cannot address all situations. They are intended to assist, but not take the place of competent work by professional design engineers.

2. Construction Drawings

- a. Construction drawings shall conform to the requirements of Section 1 of these ~~CLPW Standards~~ **CLPWDCS**.

3. Standard Details

- a. Standard details for storm drain related construction are included in the ~~Appendix A of this section~~ **Appendices** of the ~~CLPW Standards~~ **CLPWDCS** and show the City's minimum requirements for the construction of storm water related structures and facilities.
- b. As required under Section 1 of these ~~CLPW Standard~~ **CLPWDCSs**, all applicable standard details shall be included on the construction drawings.
- c. In the case of conflicts between the text of these ~~CLPW Standards~~ **CLPWDCS**, and the standard details, the more stringent shall apply as determined by the City Engineer.

Cascade Locks Public Works Design *and Construction* Standards

Section 3 – Storm Water and Drainage

4. Specialized Work

- a. The design of the following are considered “Specialized Work” and are not covered in detail in these ~~CLPW Standards~~ **CLPWDCS**.
 - i. Bridges or Culverts at stream crossings
 - ii. Storm water Pumping Stations and Force Mains
- b. Review and approval of specialized work by the City Engineer shall be required. When requested by the City, design calculations shall be submitted for review prior to approval.

5. Other Jurisdictions

- a. Two other agencies have jurisdiction over storm drainage facilities within the city limits of Cascade Locks.
 - i. Hood River County has jurisdiction over Forest Lane.
 - ii. The Oregon Department of Transportation has jurisdiction over WaNaPa.
- b. In all cases, the ~~CLPW Standards~~ **CLPWDCS** shall be considered the minimum for any storm drainage improvements within the City Limits. However, ODOT and Hood River County may have additional or more stringent requirements. Therefore, approval from the relevant agency will be required prior to construction activities on any street or road under their jurisdiction.

6. Definitions and Terms

- a. **Abbreviations**- Acceptable abbreviations for showing types of new and existing pipe material on the plans are as follows:
 - i. CAP – Corrugated Aluminum Pipe
 - ii. CI – Cast Iron
 - iii. CHDPE – Corrugated High Density Polyethylene
 - iv. CMP – Corrugated Metal Pipe
 - v. CP – Non-reinforced Concrete Pipe
 - vi. DI – Ductile Iron
 - vii. HDPE – High Density Polyethylene
 - viii. PVC – Polyvinyl Chloride
 - ix. RCP – Reinforced Concrete Pipe
- b. **Building Drain**– the building drain is the lowest part of the drainage system which receives the discharge from storm water drainage pipes installed inside, or within five

Cascade Locks Public Works Design and Construction Standards

Section 3 – Storm Water and Drainage

- feet of the outside walls of the building, and conveys it to the building sewer. The building sewer begins five feet outside the building wall or foundation.
- c. **Building Storm Drain**– that part of the piping of a storm water drainage system which begins at the connection to the building drain and conveys storm water to an approved point of disposal.
 - d. **Catch Basin**– an approved receptacle designed to receive surface drainage and direct it to a storm water collection system.
 - e. **Creek**– any and all surface water generally consisting of a channel having a bed, banks and/or sides in which surface waters flow to drain higher land to lower land, both perennial and intermittent, excluding flows which do not persist more than 24 hours after the cessation of one half inch of rainfall in a 24-hour period from October to March. ~~Mill Creek and Beaver Creek are the two such bodies within the City of Cascade Locks.~~
 - f. **Detention**– the holding of runoff for a short period of time and then releasing it to the downstream drainage system at controlled rate.
 - g. **Drainage Facilities**– pipes, ditches, detention basins, creeks, culverts, etc., used singularly or in combination with each other for the purpose of conveying or storing storm water runoff.
 - h. **Impervious Surface**– hard surfaced areas located upon real property which either prevent saturation of water into the land surface or reduce the saturation rate which existed under natural conditions prior to development. Impervious surfaces are also surfaces which cause water to run off the land surface in greater quantities, or at an increased flow rate, than under natural conditions which existed prior to development. Common impervious surfaces include but are not limited to rooftops, paved driveways, parking lots, storage areas, sidewalks, patios, etc.
 - i. **Natural Location**– the location of those channels, swales and other non-man made drainage conveyance systems as defined by the first documented contours existing for the subject property either from maps or photographs.
 - j. **On-Site Detention**– the storage of excess runoff on the development site and gradual release of the stored runoff into a public storm drain system after the peak of the runoff has passed.
 - k. **Peak Discharge**– the maximum water runoff rate determined for the design storm.
 - l. **Private Storm Drain** – a storm drain located on private property serving parking lot catch basins or more than one structure on the same premises, and not operated or maintained by the City.
 - m. **Public Storm Drain**– a storm drain in a public right-of-way or easement operated or maintained by the City.
 - n. **Receiving Body of Water**– creeks, streams, lakes or other bodies of water into which runoff is naturally or artificially directed.

Cascade Locks Public Works Design and Construction Standards

Section 3 – Storm Water and Drainage

- o. **Release Rate**– The controlled rate of release of storm drainage and runoff water from property, storage ponds, detention basins, or other facilities during and following a storm event.
- p. **Retention Facility**– facilities which hold water for a considerable length of time and then consume it by evaporation, plant transpiration, or infiltration into the soil.
- q. **Sedimentation**– the deposition of erosion debris and soil sediment displaced by erosion and transported by water from a higher elevation to an area of lower gradient where sediments are deposited as a result of slack water.
- r. **Wetlands**– as defined by the Division of State Lands and the US Army Corps of Engineers.

7. Approved Point of Disposal

- a. Surface or subsurface drainage caused or affected by the changing of the natural grade or placement of impervious surfaces, shall not be allowed to flow over adjacent public or private property in a volume or location materially different from that which existed before development occurred, but shall be collected and conveyed in an approved manner to an approved point of disposal.
- b. The approved point of disposal for all storm water may be a storm drain, existing open channel, and detention or retention pond, as approved by the City Engineer.
- c. Acceptance of the point of disposal will also depend upon the condition and capacity of existing downstream facilities, and feasibility of an alternate disposal method.
- d. Storm drain lines shall enter a creek or drainage channel at 90 degrees or less to the direction of flow. The outlet shall have a head wall and scour pad or riprap to prevent erosion of the existing bank or channel bottom. The size of pipe or channel being entered will govern which protective measure are required.

8. Pipe Type By Cover Depth

- a. Unless otherwise approved by the City Engineer, storm drain pipe materials shall conform to **Table 3-1** and **Table 3-2**. Uniform pipe material shall be used on each pipe running between structures.

Cascade Locks Public Works Design and Construction Standards
Section 3 – Storm Water and Drainage

Table 3-1

Allowable Storm Drainage Pipe Based on Cover Depth

Cover Depth From Finished Grade	8" thru 18" Diameter
Less than 1-1/2' Cover	CL52 Ductile iron pipe with bell and spigot joints and rubber gaskets
1-1/2' to 2-1/2' Cover	Pipe specified for lessor depths OR Class 3, ASTM C 14 non-reinforced concrete pipe with bell and spigot joints and rubber gaskets.
2-1/2" to 15' Cover	Pipe specified for lessor depths OR PVC Pipe conforming to ASTM D-3034, SDR 35 (4" to 15") or ASTM F-679 (18") with bell and spigot joints and rubber gaskets OR HDPE (High Density Polyethylene) pipe conforming to AASHTRO M - 252 (4" to 10"), or ASHTO M-294 (12" to 18"). HDPE pipe shall meet the requirements of AASHTO M-294 Type S, with water-tight pressure testable fittings and O-ring gaskets conforming to ASTM F-1336 and ASTM F-477 respectively.

- b. Residential Driveway Culverts – pipe type to be based on cover depth, minimum size 12-inch diameter or adjacent street crossing or storm drain size, whichever is greater.

9. Materials

- a. Unless otherwise approved by the City Engineer, materials shall conform to the minimum requirements outlined in the ~~CLPW Standards~~ **CLPWDCS** and as shown on the Standard Details in **Appendix A-Appendices**.
- b. General Storm Water Runoff Design Considerations
 - i. Whenever possible, all public storm drains shall be designed to flow by gravity from the point of origin to the point of disposal.

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Section 3 – Storm Water and Drainage

- ii. Storm drainage design within a development area must include provisions to adequately control runoff from all public and private streets and the roof, footing and area drains of residential, multifamily, commercial and industrial buildings. Design shall also ensure extension of the drainage system to adequately serve the entire drainage basin.
 - iii. The design storm peak discharge rate from the subject property may not be increased from conditions existing prior to the proposed development, except where it can be satisfactorily shown by the applicant that there is no adverse impact.
- c. Retention/detention facilities must be provided in order to maintain surface water discharge rates at or below the existing design storm peak discharge. Retention/detention facilities will be required so that release rates down stream of the development do not exceed the ten-year frequency design storm flows for existing land use conditions. These release rates cannot increase the flooding conditions downstream. The detention basin may be either off-line as a separate basin or in-line and designed as part of a swale system.
- d. Drainage from roofs, footings and down spouts may drain directly to a street through the curb provided:
- e. The building pad ground elevation is high enough above the street grade to provide a minimum grade of at least one percent of pipe slope from building to curb gutter, and
- f. The exiting street is not a shed roof or tilt section that will permit runoff to flow across the street. This requirement will be waived if Type A curb and gutter is existing or installed.
- g. Vegetation shall be established on areas disturbed by construction as necessary to minimize erosion.

10. Storm Drains in Streets or Easements

- a. Under normal conditions, storm drains shall be located in the street right-of-way within five feet of the curb line. Public storm drains within easement will be permitted only when it can be shown that drainage cannot be provided within a right-of-way.
- b. When storm drains in easements are approved by the City, the storm drain line shall be offset a minimum of five feet from any property line or easement boundary, or $\frac{1}{3}$ the required easement width, whichever is greater.
- c. When private property is crossed in order to reach an approved point of disposal, it shall be the developer's responsibility to acquire a recorded drainage

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- easement from the private property owner meeting the approval of the City Engineer. The drainage system installed must be in a closed piped system.
- d. Easement locations for public storm drains serving a PUD, apartment complex or commercial/industrial development shall be located in parking lots, private drives or similar open areas which will permit an unobstructed vehicle access for maintenance by City forces.
 - e. Unless specified or authorized by the City, minimum easement widths for storm drain lines 15 inches or less in diameter shall have a minimum width of ten feet plus two feet for each foot deeper than six feet to invert. Pipe lines 15 to 24 inches in diameter shall have a minimum width of 16 feet plus two feet for each foot deeper than six feet to invert. All pipe lines greater than twenty-four inches in diameter shall have a minimum width of 20 feet plus two feet for each foot deeper than six feet to invert.
 - f. Easement widths shall remain a constant width between manholes or other in-line structures and easement width shall be based on the deepest portion of the line between structures.
 - g. Open Channels shall have easement sufficient in width to cover the 100-year flood plain line when a 100-year design storm is required or 15 feet from the waterway centerline or 10 feet from the top of the recognized bank, whichever is greater. A 15-foot-wide access easement shall be provided on both sides of the channel for channel widths greater than 14 *feet* at the top of the recognized bank.
 - h. Easement conditions shall be such that the easement shall not be used for any purpose which would interfere with the unrestricted use for storm drain purposes.
 - i. Under no circumstances shall a building or structure, tree or fence be placed over a storm drain pipe or easement. This includes overhanging structures with footings located outside the easement.
 - j. All easements must be furnished to the City for review and approval prior to recording.

11. Providing for Future Development

- a. All developments will be required to provide public storm drainage systems adequate to serve adjacent upstream parcels in order to provide for the orderly development of the drainage area.
- b. This shall include the extension of storm drain lines in easements across property to adjoining properties, and across the street frontage of the property to

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Section 3 – Storm Water and Drainage

adjoining properties when the storm drain system is located in the street right-of-way.

- c. This shall include storm drains which are oversized to provide capacity for upstream development.

12. Design Factors

- a. The following criteria shall be addressed in the design of storm drainage systems and determination of design flows:
 - b. Size and topography of drainage area to be served
 - c. Land use and projected population of the area to be served when fully developed
 - d. Flows from commercial and industrial
 - e. Condition and size of existing storms drains, location of an approved disposal point
 - f. Maintenance and accessibility requirements for cleaning, inspection and repair work

13. Design Calculations and Capacity

- a. Design calculations shall be submitted for all storm drainage facilities and shall be included on the site plan drawings and stamped by a professional engineer licensed in the State of Oregon.
- b. Peak design discharges shall be calculated using the rational formula $Q=CiA$.

14. Design Storm

- a. The intensity-duration design frequency is based on the use and size of the area the storm drain facility passes through. The design storm frequency is shown on **Table 3-3 2**. The rainfall intensity-duration frequency curve for use in the City of Cascade Locks is the curve for Hood River County enclosed herein.
- b. The recommended run-off coefficients “C” are listed in **Table 3-4 3**.
- c. For land in a pre-development condition (natural vegetation, natural soil), the minimum time of concentration from the most remote point in the basin to the first defined channel (e.g. gutter, ditch or pipe) shall be ten minutes.
- d. For developed residential and commercial/industrial property, the maximum time of concentration from the most remote point in the development to the closest inlet shall be 10 minutes, unless calculations by an acceptable method show the time to be longer.

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Table 3-3 2

Design Storm Frequency

Area	Frequency
Residential Area	10-Year Storm
Commercial Districts	10-Year Storm
Trunk Lines (18" pipe and larger)	25-Year Storm.
Minor Creeks and Drainage Ways (not shown on FIRM map)	50-Year Storm
Major Creeks (shown as a flood plain on FIRM map)	100-Year Storm

Table 3.4 -3

Runoff Coefficients

Type of Cover	Flat Terrain S=<2%	Rolling Terrain 2%<S>10%
Lawns, Meadows and Pasture Land	0.20	0.25
Cultivated Land	0.30	0.35
Single Family Residential in Urban Areas except corner lots with duplex potential	0.40	0.45
Gravel Parking Lots	0.50	0.55
Mobile Home Parks	0.60	0.65
Multi-Family Residential, Duplex Lots in Single Family Residential	0.70	0.75
Roofs and Paved Areas	0.90	0.90

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Section 3 – Storm Water and Drainage

15. Open Channels

- a. Generally, creation of new, open drainage channels within the UGB will not be allowed.
- b. Should the City allow an open drainage ditch, the side slopes shall be 3H:1V and the minimum design velocity shall be two feet per second. Maximum allowable design velocity shall be five feet per second. Ditch to be located along or adjacent to lot lines.

16. Horizontal Alignment and Vertical Location

- a. Generally, storm drains shall be laid in a straight alignment between catch basins and between manholes. However, lines 15 inches in diameter and smaller may be laid on horizontal curves conforming to street curvature, but not less than a radius of 200 feet.
- b. Where storm drains are being designed for installation parallel to other utility pipe or conduit lines, the vertical location shall be in such a manner that will permit future side connections of main or lateral storm drains, and avoid conflicts with parallel utilities without abrupt changes in the vertical grade of main or lateral storm drains.
- c. Public storm drainage lines shall be separated from all other parallel public utilities by a minimum of five feet. Installation of private utilities in a common trench with storm drain lines shall be prohibited.
- d. Public storm drainage lines shall generally be located in the street right-of-way within six feet of the curb face. Where no curb is present, the storm drain lines shall generally be located 16 feet from the property line of a 60-foot right-of-way. Approval must be obtained from the City Engineer for any deviations from these requirements, or other special situations.

17. Minimum Cover

- a. All storm drains shall be laid at a depth sufficient to protect against damage by traffic and to drain building footings where practical. Sufficient depth shall mean the minimum cover from the top of pipe to finish grade at the storm drain alignment.
- b. Under normal conditions minimum cover shall be 24 inches above the top of pipe in paved areas and 30 inches at all other locations.
- c. It must be shown that sufficient depth is provided at the boundary of the development to properly drain the remainder of the upstream basin area tributary to the site.

Cascade Locks Public Works Design and Construction Standards
Section 3 – Storm Water and Drainage

18. Minimum Grade

- a. The minimum accepted slopes for various pipe sizes and types are listed in **Table 3-~~4~~ 4**.

Table 3-~~4~~ 4
 Minimum Pipe Grade
 (for 2.5 feet per second)

Inside Pipe Diameter (inches)	Slope (feet per 100 feet) Smooth Wall (n = 0.013)
8	0.52
10	0.39
12	0.30
15	0.23
18	0.18
21	0.14
24	0.12
27 and larger	0.10

- b. Storm drain piping shall be laid with uniform slope between structures.
- c. All storm drains shall be laid on a grade which will produce a mean velocity (when flowing full) of at least two and one half feet per second, based upon Manning’s pipe friction formula using a roughness coefficient of not less than 0.013 for smooth wall pipe and 0.024 for corrugated wall pipe, or the pipe manufacturer’s recommendations, whichever is greater.
- d. The minimum grade may be reduced from **Table 3-~~4~~ 4** to produce an absolute minimum velocity of two feet per second upon approval of the City Engineer.

19. Manholes, Catch Basins and Junction Boxes

- a. All junctions between storm drain pipes shall be made at manholes, catch basins or detention basins.
- b. Manholes or junction boxes shall be required at:
 - i. All changes in horizontal or vertical alignment. Minor horizontal curvature in pipe less than 15 degrees may be allowed depending on pipe size, street alignment and reason. Maximum joint deflection shall be per manufacturer’s recommendation.

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Section 3 – Storm Water and Drainage

- ii. All changes in pipe size
 - iii. At a spacing of no greater than 500 feet
 - iv. At all pipe junctions where the depth from rim to invert exceeds four feet; or where the pipe is 18 inches in diameter or greater.
- c. For new mainline and lateral construction, catch basin laterals of 30 feet or less and eight inches in diameter, may tie into the main line with a shop fabricated 90 degree "T" provided the connection is located not more than 100 feet from a manhole or clean out and the main line is 15 inches or larger in diameter.
 - d. Catch basins may be used for the junction of pipes 15 inches or less in diameter, and where the depth from rim to invert is less than four feet. Pipe lines 18 inches in diameter may be connected to the larger dimension of the catch basin/junction box when the structure is formed and poured around the pipe during new construction.
 - e. Catch basins shall be designed to catch the five-year design storm gutter flow.
 - f. The maximum length of curb and gutter which may be drained by a catch basin is five hundred feet. The maximum impervious area which may be drained by a catch basin is 20,000 square feet.
 - g. Catch basins at corners shall not be located in front of handicap access ramps.
 - h. Catch basins shall be installed where the improvement ends on all streets terminating on a descending grade and piped to an approved point of disposal.
 - i. Catch basins shall be installed at all low spots, whether on public or private property and shall be connected to a storm drainage facility.

Cascade Locks Public Works Design *and Construction* Standards

Section 4 – Water Distribution

1. General:

- a. These standards shall govern all new construction and upgrading of public water distribution facilities in the City of Cascade Locks and all work within its service area. The purpose of these ~~CLPW Standards~~ **CLPWDCS** is to:
 - i. Be of adequate design to meet all expected domestic, commercial and industrial demands including fire flows within the anticipated design life of the system;
 - ii. Be of materials strong enough to resist all expected loads, both internal and external, and be able to preserve the potability of the water;
 - iii. Be economical and safe to build and maintain;
 - iv. Meet all design requirements of the Oregon Health Division (OHD)
- b. Any substitutions or alternative materials will be considered by the City Engineer on a case-by-case basis.
- c. These standards cannot address all situations. They are intended to assist, but not take the place of, competent work by professional design engineers.

2. Construction Drawings

- a. Construction drawings shall conform to the requirements of Section 1 of these ~~CLPW Standards~~ **CLPWDCS**.

3. Standard Details

- a. Standard details for storm drain related construction are included in the **Appendix A Appendices of this section** of the ~~CLPW Standards~~ **CLPWDCS** and show the City's minimum requirements for the construction of storm water related structures and facilities.
- b. As required under Section 1 of these ~~CLPW Standards~~ **CLPWDCS**, all applicable standard details shall be included on the construction drawings.

4. Specialized Work

- a. The design of the following are considered "Specialized Work" and are not covered in these ~~CLPW Standards~~ **CLPWDCS**:
 - i. Water Distribution Pump Stations
 - ii. Reservoirs
 - iii. Wells

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- iv. Pressure Regulating Devices
 - v. Flow Measurement Devices
 - vi. Bridge, Stream or Creek Crossings
- b. Review and approval of specialized work by the City Engineer shall be required. When requested by the City, design calculations shall be submitted for review prior to approval.

5. Other Jurisdictions

- a. All major water system improvements must have the approval of the Oregon Health Division (*OHD*). Plans for individual subdivisions or other developments involving major water system improvements, shall be submitted by the Developer to the OHD, along with the required review fees, for approval. Such approval must be received and submitted to the City before any permits will be issued.

6. Definitions and Terms

- a. **Abbreviations** – acceptable abbreviations for showing the types of existing and new pipe materials on the plans are:
- i. **CI** –Cast Iron
 - ii. **DI**—Ductile Iron
 - iii. **PVC**—Polyvinyl Chloride
 - iv. **STL**—Steel
 - v. **AC**—Asbestos Cement
- b. **Air Gap Separation**– a physical, vertical separation between the free-flowing discharge end of a water supply pipeline and the rim of an open, non-pressurized receiving vessel.
- c. **Approved Back Flow Prevention Assembly**– an assembly that has been investigated and approved by the Oregon Health Division for preventing back flow.
- d. **Back Flow**– the flow of water in a direction opposite to the normal flow. (See Back-Siphonage.)
- e. **Back-Siphonage**– the flowing back of used, contaminated, or polluted water from a plumbing fixture or vessel into a potable water supply pipe due to a negative or reduced pressure in such pipe.

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Section 4 – Water Distribution

- f. **Building Supply**– the pipe carrying potable water from the water meter, or other source of water supply, to a building or other point of use or distribution on the lot. Building supply shall also mean a customer line.
- g. **Cross Connection**– any connection or arrangement, physical or otherwise, between a potable water supply system and any plumbing fixture or any tank, receptacle, equipment or device, through which it may be possible for non-potable, used, unclean, polluted or contaminated water or other substances, to enter into any part of such potable water system under any condition.
- h. **Distribution System**– the distribution main pipelines, pumping stations, valves and hydrants and ancillary equipment used to transmit water from the supply source to the service line.
- i. **Double Check Valve Assembly**– an assembly composed of two single independently acting check valves, including tightly closing shut-off valves located at each end of the assembly and fitted with properly located test ports.
- j. **Double Detector Check Valve Assembly**– a line sized approved double check valve assembly with a parallel meter and meter-sized approved double check valve assembly. The purpose of this assembly is to provide double check valve protection for the distribution system and at the same time provide partial metering of the fire system showing any system leakage or unauthorized use of water up to 3.0 G.P.M. flow.
- k. **Fire Hydrant Assembly**– to include the fire hydrant, hydrant lead, mainline hydrant valve, mainline tee and thrust restraint at the hydrant and mainline tee.
- l. **Fire Protection Service**– a connection to the public water main intended only for the extinguishment of fires and flushing necessary for its proper maintenance. All fire services shall have a double detector check assembly.
- m. **Fixture Unit Equivalents**– the unit flow or demand equivalent of plumbing fixture as tabulated in the uniform plumbing code.
- n. **Hydrant Lead**– the line connecting the fire hydrant assembly to the City main or private fire line with an auxiliary valve.
- o. **Irrigation Service**– a metered connection intended for seasonal use and delivering water which is not discharged to the sanitary sewer.
- p. **ISO**– Insurance Services Office.
- q. **Potable Water**– water which is satisfactory for drinking, culinary and domestic purposes and meets the requirements of the health authority having jurisdiction.

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Section 4 – Water Distribution

- r. **Service Line**– the line or pipe extending from the City water main to the water meter, Back Flow prevention device or private water system double check valve assembly.
- s. **Uniform Plumbing Code**– The Uniform Plumbing Code adopted by the International Association of Plumbing and Mechanical Officials, current edition as revised by the State of Oregon, called the “Oregon State Plumbing Specialty Code”.
- t. **Water Main**– a water supply for public or community use.
- u. **Water Supply System**– consists of the building supply pipe, the water distributing pipes, and the necessary connecting pipes, fittings, control valves, and all appurtenances carrying or supplying potable water in or adjacent to the building premises.

7. General Design Considerations:

- a. In general, water distribution systems should be designed to care for maximum development of the service area with the recognition of possible urban and industrial expansion.
- b. As a condition of water service, all developments will be required to provide public water mains of sufficient size for fire protection to adjacent parcels. This shall include the extension of water mains in easements across the property to adjoining properties, and across the street frontage of the property to adjoining properties when the main is located in the street right-of-way.
- c. The system shall have sufficient capacity to maintain 40 PSI at the building entrance for one- and two-family dwellings. For other development, provide a minimum pressure of 35 PSI at the building side of the meter during periods of maximum use, and to provide sufficient volumes of water at adequate pressures to satisfy the expected daily consumption plus fire flows.
- d. Normal working pressure in the distribution system approximately 60 PSI with a range of 40 PSI to 70 PSI. A 20 PSI residual pressure under fire flow conditions shall be maintained at all points in the distribution system under new system design. Velocities in mains shall normally range from three to six feet per second for average demand to a maximum velocity of ten feet per second for combined average demand plus fire flow.
- e. Head loss shall be determined by the Hazen-Williams equation as shown on **Table 4-1**.

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Section 4 – Water Distribution

Table 4-1

Hazen-Williams Coefficients

Pipe Diameter	C Value
8 Inches and Less	100
10 Inches to 12 Inches	110
Greater than 12 Inches	120

8. Water System Capacity

- a. Design capacities shall be determined by consideration of the following factors and assumption:
 - i. Area to be served, both immediate and adjacent
 - ii. Current and projected population within the area to be served
 - iii. Current and projected land use within the area to be served
 - iv. Commercial, industrial or institutional users to be served
 - v. Changes in any of the above which are likely to occur within a foreseeable time period
- b. In the absence of consumption data or other reliable information, the following factors are to be used for assumed peak hour demands:
 - i. 0.75 gpm per person for single family residential
 - ii. 0.25 gpm per person for multiple family residential
 - iii. 5,000 gal/ac/day for commercial development
 - iv. 10,000 gal/ac/day for industrial development
- c. Fire flows are to be as shown in **Table 4-2**:

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Table 4-2
 Fire Flow Requirements

(Subject to the latest Oregon State Fire Code (OFC) Appendix B Fire Flow for Buildings)

Land Use	Fire Flows (GPM)	Duration (Hr.)	Max Bldg Size (Unreduced)	Max Bldg Size (Reduced)
Industrial	4,500 4000	4	23,300 sf	Unlimited
Downtown	4,000 3000	4 3	13,400 sf	51,500 sf
Commercial	3,500 3000	3	13,400 sf	51,500 sf
Multiple Family	3,000	2 3	13,400 sf	51,500 sf
Residential	1,500	2	3,600 sf	13,400 sf
All Others	1,000 1500	2	3,600 sf	13,400 sf

- d. Demand for unique commercial installations, industrial users, PUD’s, multiple, and institutional concerns will be calculated on an individual basis.
- e. In all cases, all new fire hydrants shall be capable of delivering a minimum of 1,000 G.P.M. at 20 PSI residential system pressure.

9. Looping

- a. The distribution system mains shall be looped at all possible locations. All water lines shall be looped and valved such that the removal of any single line segment form service will not result in more than one fire hydrant being taken out of service.
- b. The installation of permanent dead end mains upon which fire protection depends and areas of large demands on single mains will not be permitted.

10. Blow Offs

- a. All dead end mains shall terminate with a blow off assembly or a fire hydrant.
- b. Blow offs shall be sized to ensure that the water mains can be flushed at a minimum velocity of two and one half feet per second in accordance with AWWA C-650. *Figure Table 4-3* shall be used as a minimum size guideline assuming 40 PSI minimum residual system pressure under flushing conditions.

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Figure Table 4-3

Minimum Mainline Blow Off Sizes

Water Main Diameter	Minimum Blow Off Diameter
6 and 8 Inch	2 Inch
10 and 12 Inch	4 Inch
Larger than 12 Inch	As Required

- c. Permanent dead ends shall have a permanent blow off assembly and thrust restraint system. A blow off in a cul-de-sac shall be located in front of the curb and within five feet from the curb face.
- d. Mains which can conceivably be extended at some later date shall have a mainline valve in front of the blow off assembly, and a thrust restraint system which allows the mainline valve to be connected to without taking the line out of service.
- e. Temporary blow offs where required for cleaning new water mains, shall be located at the lower end of the line to be flushed whenever possible. Temporary blow offs larger than two inches in diameter shall have a valve conforming to the requirements contained herein for mainline valves.

11. Minimum Cover Depth

- a. The minimum cover depth over buried water mains within the street right-of-way or easements shall be 36 inches from the finished grade, except that a minimum 40 inches cover shall be required for waterlines in fill slopes.
- b. Finished grade shall normally be determined as shown in **Figure Table 4-4**:

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Figure Table 4-4

Finished Grade

Mainline Location	Finished Grade
Water Line under sidewalk in right-of-way	Top of Curb
Water line within paved area of right-of-way	Top of Curb
Water line in cut slope behind sidewalk	Top of Curb
Fill slopes	Perpendicular from pipe to surface
Easement	Finished grade at pipe centerline

12. Water Line Locations

- a. Waterlines located in the public right-of-way shall be parallel to the public right-of-way and preferably on the south and west sides of the public right-of-way street. Exceptions to these requirements may be made in order to avoid conflicts with other existing underground facilities, and to permit sanitary sewers to be installed on the low sides of the streets.

~~b. Standard location for water mains within public right-of-way shall be 222~~

- e b. Water mains shall be separated from other parallel utilities by a minimum of five feet and from parallel sewer main lines by a minimum of ten feet.

- d c. Water mains shall not be installed in alleys or the back of lots. As nearly as practical, mains shall be installed with the same distance-as practical from the curb line (or property lines where no curbs exist) of the street. On curved streets, mains may be laid on a curve concentric with the street centerline, with deflections no greater than the manufacturer’s specifications. Mains may be laid in straight lines along the tangent between selected angle points to avoid conflicts with other utilities. The angle point/tangent section shall not be less than three feet in front of curb face.

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- e d. Where a water main crosses below or within 18 inches of vertical separation above a sanitary sewer main or lateral, one full length of ductile iron or C-900 shall be centered on the point of crossing.

13. Main Line Sizing

- a. Minimum sizes for water mains shall be as shown in **Figure Table 4-5**:

Figure Table 4-5

Mainline Size Requirements

Minimum Diameter	Type of Mainline
6 inch	Private fire line supplying a single fire hydrant or a building fire suppression system. Looping of private fire lines which supply hydrants will be required.
8 inch	Minimum size water main for the public water system. Looping back into the distribution grid shall be at intervals as required by the City, but shall generally not exceed 600 feet.
8 inch	Public water distribution mains and permanently dead-end mains supplying fire hydrants with a required fire flow of 1,500 G.P.M. or less.
10 inch and larger	As required for transmission mains, distribution mains in industrial subdivisions and fire lines supplying more than 1,500 G.P.M.

14. Water Mains Within Easements

- a. The installation of mains within easements across privately owned property is to be done only when absolutely necessary, such as the avoidance of dead-end conditions. Conditions of the easement shall be such that the easement shall not be used for any purpose which would interfere with the unrestricted use for water main purposes.
- b. Under no circumstances shall a building or structure be placed over a water main or water main easement. This includes over hanging structures with footings located outside the easement.
- c. Easement locations for public mains serving a PUD, apartment complex or commercial or industrial development shall be in parking lots, private drives or

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similar open areas which will permit an unobstructed vehicle access for maintenance by City Forces.

- d. Easements, when required, shall be exclusive and be a minimum of ten feet in width except that the minimum width shall be 15 feet or more for transmission water mains ten inch and larger. Easement widths shall vary from the ten-foot minimum by five-foot increments.
- e. Mains laid in easements along a property line or with the easement centered on a property line, shall be offset 18 inches from the property line.
- f. Easements must be obtained from the property owner to the City of Cascade Locks prior to construction. Such easements shall be the responsibility of the developer to obtain and record, and shall be submitted to the City for review and approval prior to recording.
- g. Common placement of water, sewer and storm drain in an easement may be allowed under certain conditions. However, separation of utilities must meet OHD requirements as set forth in OAR 333. Common easements will be reviewed on a case-by-case basis.

15. Surface Water and Stream Crossings

- a. Surface water crossing of mains shall be in accordance with OAR 333.
- b. Mains crossing streams or drainage channels shall be designed to cross as nearly perpendicular to the channel as possible. The minimum cover from the bottom of the stream bed or drainage channel to the top of pipe shall be 36 inches.
- c. Mains crossing streams or drainage channels for pipes of 12 inches or larger, and crossings requiring special approval from the Department of State Lands, shall be treated on a case-by-case basis.
- d. A scour pad centered on the water line will be required for mains less than 12 inches when the cover from the top of pipe to the bottom of the stream bed or channel is 30 inches or less. The size and design of scour pads will be reviewed on a case-by-case basis by the City Engineer.

16. Water Valves

- a. In general, valves shall be the same size as the mains in which they are installed. Valve types and materials shall conform to the Standard Construction Specifications. Reducers for re-connection to existing water lines less than eight inches in diameter shall be placed between the new valve and existing line.
- b. Distribution system valves shall be located at the tee or cross fitting as nearly as possible. There shall be a sufficient number of valves so located that not more

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- than four and preferably three valves must be operated to affect any one particular shutdown. The spacing of valves shall be such that the length of any one shut down shall not exceed 500 feet.
- c. Hazardous crossings, such as creek, railroad and freeway crossings, shall be valved on each side of the crossing.
 - d. All developments will be required to extend mains across existing or proposed streets for future extensions by the City or other developments. All terminations shall be planned and located such that new or existing pavement will not have to be cut in the future when the main is extended.

17. Fire Hydrants

- a. Coverage: Preferred coverage shall result in maximum hydrant spacing of 500 feet in residential areas, 300 feet in high value districts and no further than 250 feet from the furthest point of any dwelling, building, garage, or building. Hydrant stubs will be required for installation in areas of currently minimum development.
- b. No fire hydrant shall be installed on a main of less than eight inch inside diameter unless it is in a looped system of six-inch mains. The hydrant lead shall be a minimum of six inch inside diameter.
- c. No hydrant shall be installed less than five feet from an existing utility pole or guy wire nor shall a utility pole or guy wire be placed less than five feet from an existing hydrant.
- d. Each hydrant shall have a hydrant valve and valve box at the main line tee. The hydrant valve shall have mechanical joint-flange joint ends. The valve shall be connected to the water main using a mechanical joint or flange joint tee.
- e. Hydrant bury shall be sufficient to provide a minimum of 36" of cover over the hydrant lead.
- f. The hydrant shall be set such that the center of the pumper port is a minimum of 16" or a maximum of 24" above the surrounding grade.

18. Service Lines

- a. Each legal lot of record shall be connected by a separate water service line connected to the public or approved private water main. Combined water service lines will be permitted only when the property cannot legally be further divided; i.e.: a residential lot with a house and unattached garage or shop with plumbing fixtures.

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- b. Additional water service lines must be stubbed into the property lines sufficient to serve all residential parcels which can be further partitioned in the future where such future partition would require that the streets be cut to install such services.
- c. Service lines one inch thru two inches shall be tapped to the mainline by the use of tapping service saddle. Service lines larger than two inches shall use a mainline tee with a threaded or flanged valve.

19. Service Line Sizes

- a. Only one metered service line per property will be allowed. It will be the property owner's responsibility to provide and read the additional installed meters if so desired by the developer in the case of multi-housing units *requiring individual meters*.
- b. Should more than one commercial water user be located on a property owned by one person, the City may allow an exception to the one service line per property requirement.
- c. Standard service line sizes which may be used are 1", 1-1/2, 2", 4", 6" and 8". Service lines will be reviewed for effects on the distribution system and shall not be greater in size than the distribution system.
- d. Service piping shall be equal to or greater than the meter size, however three inch meters require a four-inch tap and four-inch minimum piping fittings.
- e. Single Residential Service – 1"; Duplex Residential Service – 1"; Triplex Residential service – 1-1/2; Commercial Service – 1" minimum. The next larger service size may be required for residential lots large enough to be partitioned into additional lots without a water main extension.
- f. For three inch and larger services, design drawings shall be submitted showing the vault and fitting requirements, including a lock-able bypass line, with the expected flow requirements and proposed usage.

20. Service Line and Meter Location

- a. Meters shall be located at the termination of the City service line. One inch through two-inch meters shall be located in the right-of-way in a location that allows for easy reading and maintenance, preferably to a point 6" behind the back of the sidewalk.
- b. The meter stop and meter box shall be located such that the front of the meter box is 3 inches behind the sidewalk.

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- c. In general, individual service connections shall terminate in front of the property to be served and shall be located two feet each side of a common side property line.
- d. The domestic service shall not be connected to a fire protection service.
- e. A public utility and access easement (five foot clear around all sides) shall be provided to and around all meter boxes/vaults set on private property.
- f. A backflow prevention assembly shall be placed on domestic service lines as required by Section ~~4.23~~ 2.

21. Water Meters

- a. All water meters scheduled for services inside the City of Cascade Locks will be furnished and installed by City forces at the request and expense of the customer. The service line, meter box and all piping within the meter box must be installed by the developer.
- b. All meters shall read in gallons.
- c. Water Meter Boxes and Vaults
- d. Unless otherwise approved, all meter boxes shall be shown in **Table 4-6**.

Table 4-6

Meter Box Size

Service Size	Meter Box
1"	Brooks Style #38
1-1/2"	Brooks Style #66
2"	Brooks Style #66
3" & larger	Vault to Conform to COS Standard Drawing #506

- e. Three inch and larger meters shall be located on private property adjacent to the right-of-way to allow for reading and maintenance. It must be accessible for a crane truck to be within ten feet of the installation with a ten-foot vertical clearance.

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- f. The meter, vault and piping are to protected from freezing, vandals and vehicles. The surround area must be graded such to prevent storm water from running over and into the vault.
- g. All three inch and larger meters shall be provided with a remote readout head located such that it can be read without entering the meter vault.
- h. The meter may be located in the same vault as the back flow preventor with the approval of the City, provided a completed dimensioned design is submitted with the request.

22. Back Flow Prevention-General

- a. The BFP assembly must meet the requirements as set forth from the current OHD approved list of assemblies.
- b. An approved Back Flow prevention assembly with an approved metering system shall be required for use in each of the following instances:
 - i. When a private line is looped between two or more City mains in order to obtain the required flow and the resultant loop will not benefit the City water line grid system.
 - ii. On all private fire lines attached to the City's distribution system.
 - iii. When an auxiliary water supply exists on the property being served.
- c. Back Flow Prevention-Location
 - i. The approved Back Flow prevention assembly shall be installed on the property being served in a place accessible for City inspection.
 - ii. The Back Flow preventor shall be located before any branch, immediately downstream of the meter that would feed a non-potable system extension; or
 - iii. If no meter, at the property line; or
 - iv. If in a building, before the first branch or hazard being controlled or as determined by the City Cross-connection Control Inspector; or
 - v. If installed outside a building being served, it shall be placed at the property line in an approved vault or structure. Double check assemblies up to two inches may be installed in standard meter boxes, Brook #66 or equal.

City of Cascade Locks

Public Works Design *and Construction* Standards

APPENDICIES

- Construction Permit Forms
- Standard Detail Drawings

CASCADE
LOCKS

CITY OF CASCADE LOCKS
TYPE A CONSTRUCTION PERMIT

Construction involving/serving less than 1/2 acre of property or a single residential or business parcel.

Permit No. _____ Date _____

Applicant _____

Mailing Address _____

Application is made to: Construct _____ Alter _____

_____ Curb/Gutter _____ Roof/Storm Drain _____ Driveway _____ Apron

_____ Parking Lot _____ Sidewalk _____ Other

Description of work: _____

Total Estimated Construction Cost for items listed above: _____

Location of Construction Work:

Assessors' Map and Tax Lot _____ Physical Address _____

Easements Required? Yes _____ No _____ If yes, obtained? Yes _____ No _____

Engineer: _____ Email: _____

Address: _____ Phone: _____

Contractor: _____ Email: _____

Address: _____ Phone: _____

Approval from outside agency(s) Yes _____ No _____

Agency: _____ Date Approved: _____

Proposed Work Schedule: Begin _____ Complete _____

Plans cleared by local, public and private utilities

Two sets of plans attached

For construction involving any excavation work, Oregon Law requires the permittee to locate all underground facilities before start of excavation and take measures to protect the facilities during construction. The telephone number for the Oregon Notification Center is 1-800-332-2344 or 811.

Applicant agrees to comply with the above description of work, attached plans and the regulations of the Cascade Locks Public Works Design and Construction Standards.

Applicant agrees to guarantee all materials and workmanship covered by this permit for a period of one year following acceptance of the improvements by the City.

Applicant agrees to indemnify and hold harmless the City, its officials, representatives and employees from any and all liability resulting from the Applicant's negligent acts for performance of work under this permit.

I have read and agree to the permit conditions as listed above.

Applicant Signature: _____

-----OFFICE USE ONLY-----

Date Application Received: _____, 20____

Plans checked by: _____ Date: _____

Approved

Not Approved

Permit Issued: _____, 20____ by: _____

Date Construction Completed: _____, 20____

Date Work Accepted by Public Works or City Engineer _____, 20____

Applicant must also sign a Development Agreement.

CITY OF CASCADE LOCKS
TYPE B CONSTRUCTION PERMIT

Construction involving/serving more than 1/2 acre of property or multiple residential or business parcels.

Permit No. _____ Date _____

Applicant _____

Mailing Address _____

Application is made to: Construct _____ Alter _____

_____ Curb/Gutter _____ Roof/Storm Drain _____ Driveway _____ Apron

_____ Parking Lot _____ Sidewalk _____ Sewer _____ Water Main

_____ Other _____

Description of work: _____

Total Estimated Construction Cost for items listed above: _____

Location of Construction Work: _____

Assessors' Map and Tax Lot _____ Physical Address _____

Easements Required? Yes _____ No _____ If yes, obtained? Yes _____ No _____

Engineer: _____ Email: _____

Address: _____ Phone: _____

Contractor: _____ Email: _____

Address: _____ Phone: _____

Approval from outside agency(s) Yes _____ No _____

Agency: _____ Date Approved: _____

Proposed Work Schedule: Begin _____ Complete _____

Plans cleared by local, public and private utilities Two sets of plans attached

Attach 100% Performance and Payment Bond & Certificate of Insurance: Public Liability Coverages \$ _____

For construction involving any excavation work, Oregon Law requires the permittee to locate all underground facilities before start of excavation and take measures to protect the facilities during construction. The telephone number for the Oregon Notification Center is 1-800-332-2344 or 811.

Applicant agrees to comply with the above description of work, attached plans and the regulations of the Cascade Locks Public Works Design and Construction Standards.

Applicant agrees to guarantee all materials and workmanship covered by this permit for a period of one year following acceptance of the improvements by the City.

Applicant agrees to indemnify and hold harmless the City, its officials, representatives and employees from any and all liability resulting from the Applicant's negligent acts for performance of work under this permit.

I have read and agree to the permit conditions as listed above.

Applicant Signature: _____

-----OFFICE USE ONLY-----

Date Application Received: _____, 20____

Plans checked by: _____ Date: _____

Approved

Not Approved

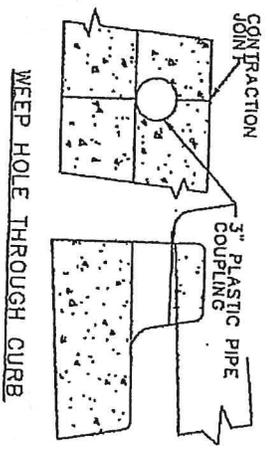
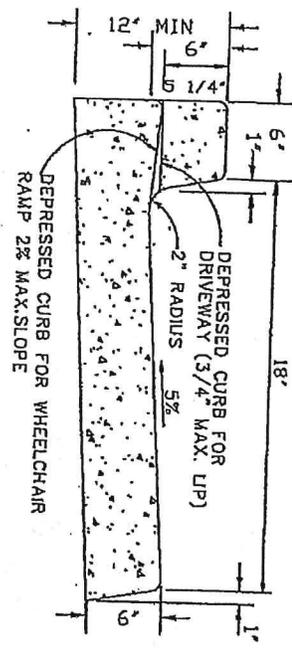
Permit Issued: _____, 20____ by: _____

Date Construction Completed: _____, 20____

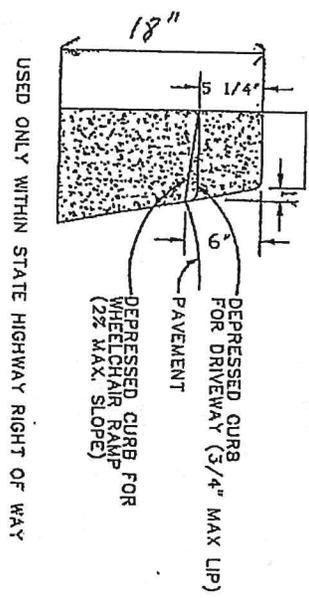
Date Work Accepted by Public Works or City Engineer _____, 20____

Applicant must also sign a Development Agreement.

STANDARD CURB



O.D.O.T. TYPE "C" CURB



USED ONLY WITHIN STATE HIGHWAY RIGHT OF WAY

- NOTES:**
1. ALL RADII SHALL BE 3/4" EXCEPT AS OTHERWISE SHOWN.
 2. ISOLATION JOINTS SHALL BE PLACED ONLY AS SPECIFIED.
 3. CONTRACTION JOINTS SHALL BE PLACED AT 15' INTERVALS AND SHALL EXTEND AT LEAST 50% THROUGH THE CURB OR CURB AND GUTTER.
 4. A CONTRACTION JOINT SHALL BE PLACED ALONG AND OVER WEEP HOLE THROUGH THE CURB AND THROUGH THE SIDEWALK.
 5. WHEN SIDEWALKS ARE CONSTRUCTED, EXTEND 3" PIPE TO BACK OF SIDEWALK AND INSTALL COUPLING.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

NOTE: All material and dimensions shall be in accordance with the current Oregon Standard Specifications

2002

DATE: 12-02

DESIGNER: [Blank]

CHECKED: [Blank]

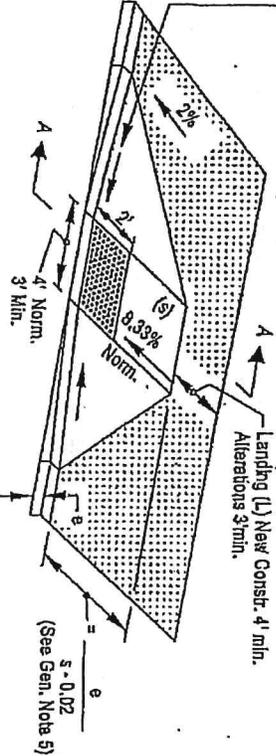
APPROVED: [Blank]

CITY OF HOOD RIVER

OREGON STANDARD DRAWINGS

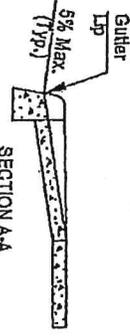
STANDARD CURB DETAIL

Flare slopes 10% for landings 4' or wider and 8.33% for landings between 3' and 4' wide.

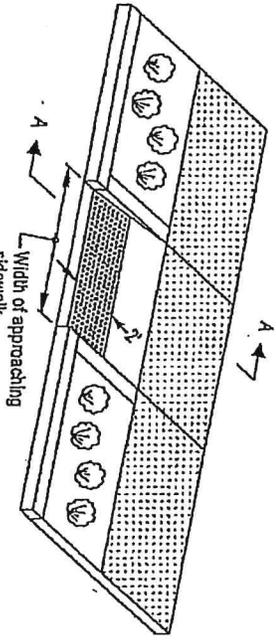


OPTION 1
PERPENDICULAR SIDEWALK RAMP DETAIL

(Use "Parallel or Combined Ramp Detail" when reqd. landing cannot be obtained)



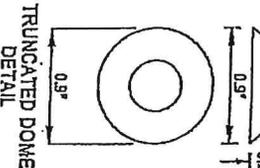
SECTION A-A



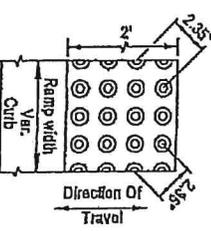
OPTION 2
PERPENDICULAR SIDEWALK RAMP
THROUGH BUFFER STRIP

GENERAL NOTES:

1. Place truncated dome detectable warning texture in the lower 2' of throat of ramp only. Arrange domes using In-Line pattern as shown in detail below. Color of texture to be safety yellow. For consist. of sidewalk ramps outside of public right-of-way, check State Building Codes requirements.
2. Sidewalk curb ramp slopes shown are relative to the true level horizon (zero bubble).
3. In alterations curb ramp slope(s) may be 10% for a max. rise of 6" or 12.5% for a max. rise of 3". Curb ramps, in alterations, need not exceed 6" in length.
4. Side flares that are not part of the path of travel may be any slope.
5. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bicycle access from a roadway to a sidewalk, the ramp should be 8' wide with no tucking.
6. Sidewalk ramp details are based on CRS 447.310 and the proposed ADAAG Section 14, June 20, 1994.
7. When 2 curb ramps are immediately adjacent, the curb exposure (e) between the adjacent side flares may range between 3" and full design exposure.
8. For the purpose of this drawing, a curb ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a tangent to the curb at the ramp center is 75° or greater.
9. Tooled joints are required at all sidewalk ramp slope break lines.
10. Sidewalk flare is not necessary where the ramp is protected from pedestrian cross-travel.



TRUNCATED DOME
DETAIL



RAMP TEXTURE PATTERN
DETAIL

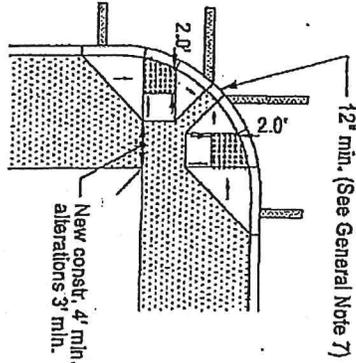
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.

THESELECTION AND USE OF THIS STANDARD DRAWING, WHILE DECLINED IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES AND PRECEDENTS, IS THE SOLE RESPONSIBILITY OF THE USER AND SHOULD NOT BE USED WITHOUT CONSULTING A REGISTERED PROFESSIONAL ENGINEER.

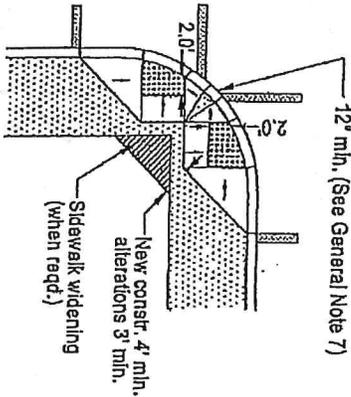
2002
DATE: 11-13
BY: [Signature]

ATKINS CONSULTING
CITY OF HOOD RIVER, OREGON

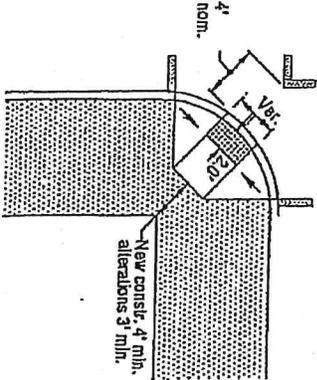
OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
SIDEWALK RAMP DETAILS
SHEET 1



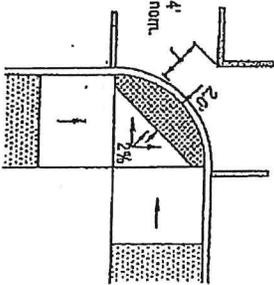
OPTION 4



OPTION 5



OPTION 8
SINGLE DIAGONAL RAMP
Use in alterations only and when site constraints prohibit installing two ramps



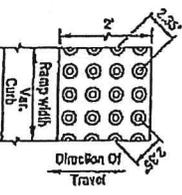
OPTION 7
SINGLE PARALLEL RAMP
Use in alterations only and when site constraints prohibit installing two ramps

General Notes

1. Place truncated dome detectable warning texture in the lower 2' or front of ramp only. Arrange domes using in-line pattern only as shown in detail right. Color of texture to be safety yellow. For construction of sidewalk ramps outside of public right-of-way, check with State Building Codes for requirements regarding texturing of flares.
2. Sidewalk curb ramp slopes shown are relative to the true level horizon (zero bubble).
3. In alterations curb ramp slope(s) may be 10% for a max. rise of 6" or 12.5% for a max. rise of 3/4". Curb ramps, in alterations, need not exceed 6' in length.
4. Side flares that are not part of the path of travel may be of any slope.
5. Do not slope landing more than 2% in any direction.
6. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bicycle access from a roadway to a sidewalk, the ramp should be 8' wide, with no texturing.
7. Sidewalk ramp details are based on ORS 447.310 and proposed ADAAG Section 14, June 20, 1994.
8. When 2 curb ramps are immediately adjacent, the curb exposure (e) between the adjacent side flares may range between 3" and full design exposure.
9. For the purpose of this drawing, a curb ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a line tangent to the curb at the ramp center is 75° or greater.



TRUNCATED DOME
DETAIL



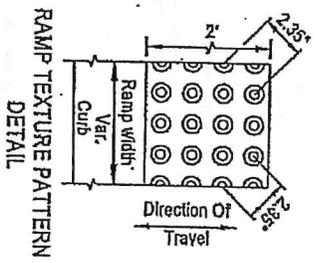
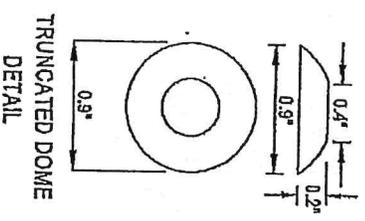
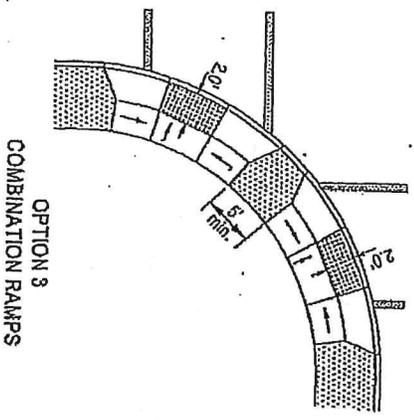
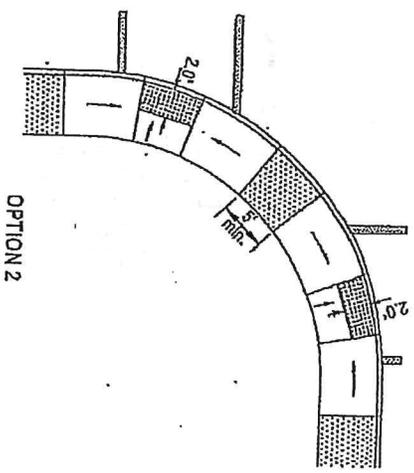
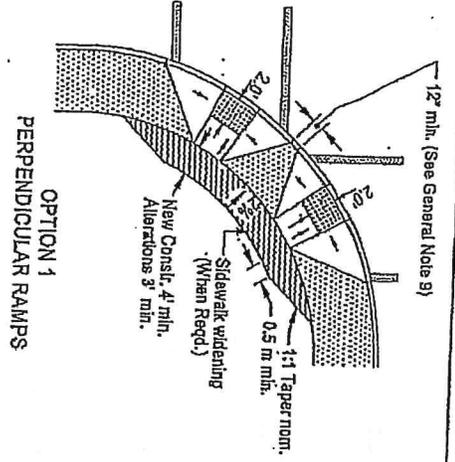
RAMP TEXTURE PATTERN
DETAIL

Marked or Intended
crossing location

NOTE: All materials and workmanship shall be in accordance with the current Oregon Standard Specifications.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
SIDEWALK RAMP PLACEMENT
FOR CURBSIDE SIDEWALK
ALTERATIONS
2002

DESIGNED BY: [Signature]
CHECKED BY: [Signature]
DATE: 07-02
CITY OF HOOD RIVER

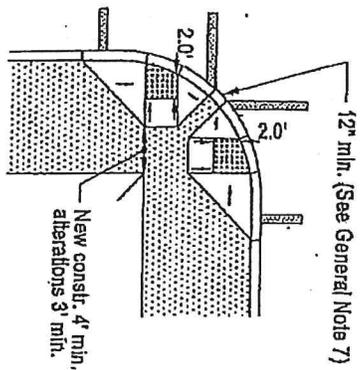


Marked or intended
crossing location

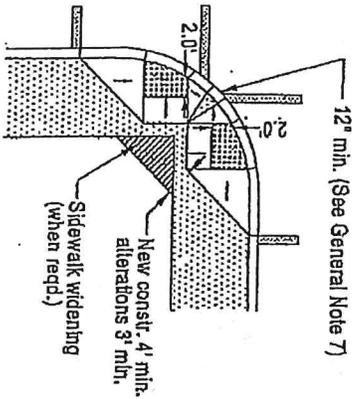
General Notes

1. Place truncated dome detectable warning texture in the lower 2' of front of ramp only. Arrange domes using in-line pattern only as shown in detail right. Color of texture to be safety yellow. For construction of sidewalk ramps outside of public right-of-way, check with State Building Codes for requirements regarding texture of flares.
2. Sidewalk curb ramp slopes shown are relative to the true level horizon (zero bubble)
3. In alterations curb ramp slope(s) may be 10% for a max. rise of 6" or 12.6% for a max. rise of 3/4". Curb ramps, in alterations, need not exceed 6' in length.
4. Side flares that are not part of the path of travel may be at any slope.
5. Do not slope landing more than 2% in any direction.
6. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bicycle access from a roadway to a sidewalk, the ramp should be 8' wide, with no texture.
7. Sidewalk ramp details are based on ORS 447.3.10 and proposed ADAAG Section 14, June 20, 1994.
8. When 2 curb ramps are immediately adjacent, the curb exposure (e) between the adjacent side flares may range between 3" and full design exposure.
9. For the purpose of this drawing, a curb ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a line tangent to the curb at the ramp center is 75° or greater.

<p>NOTE: All details and workmanship shall be in accordance with the latest Oregon Standard Specifications</p>	
<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SIDEWALK RAMP PLACEMENT FOR CURBSIDE SIDEWALKS SHEET 1</p>	
DATE	DESIGNED BY
12-07	ANUSON
	CHECKED BY
	CR/FR/ND/BAV/REK/DAW/MS

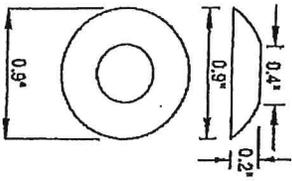


OPTION 4

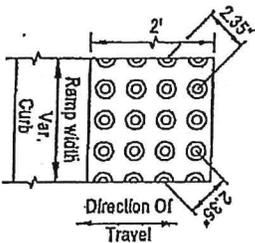


OPTION 5

TRUNCATED DOME
DETAIL



RAMPS TEXTURE PATTERN
DETAIL



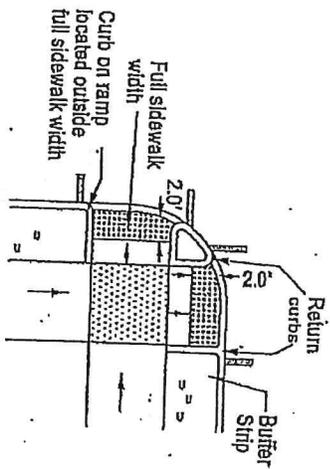
Marked or intended
crossing location

General Notes

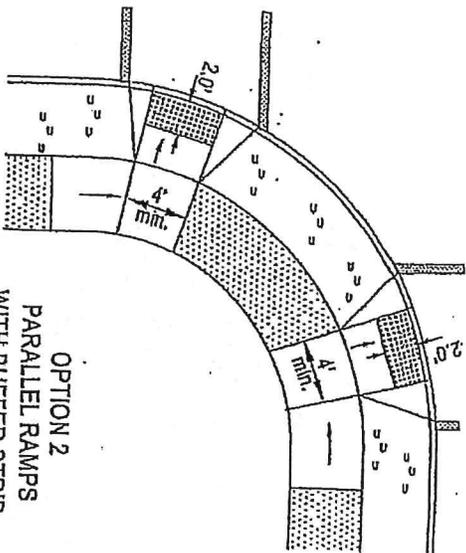
1. Place truncated dome detectable warning texture in the lower 2' of front of ramp only. Arrange domes using in-line pattern only as shown in detail right. Color of texture to be safety yellow. For construction of sidewalk ramps outside of public right-of-way, check with State Building Codes for requirements regarding kerfing of flares.
2. Sidewalk curb ramp slopes shown are relative to the true level horizon (zero bubble)
3. In alterations curb ramp slope(s) may be 10% for a max. rise of 6" or 12.5% for a max. rise of 3/4". Curb ramps, in alterations, need not exceed 6" in height.
4. Side flares that are not part of the path of travel may be of any slope.
5. Do not slope landing more than 2% in any direction.
6. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bicycle access from a roadway to a sidewalk, the ramp should be 8' wide, with no kerfing.
7. Sidewalk ramp details are based on ORS 447.310 and proposed ADAAG Section 14, June 20, 1994.
8. When 2 curb ramps are immediately adjacent, the curb exposure (e) between the adjacent side flares may range between 3" and full design exposure.
9. For the purpose of this drawing, a curb ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a line tangent to the curb at the ramp center is 75° or greater.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

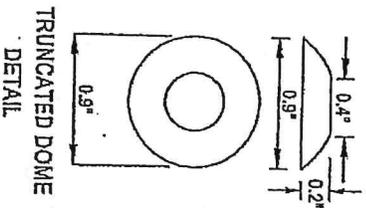
NOTE: All material and dimensions shall be in accordance with the current Division of Public Safety Specifications.	DATE: 01-21-00
OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SIDEWALK RAMP PLACEMENT FOR CURBSIDE SIDEWALKS SHEET 2 2002	DESIGNED BY: J. H. HANCOCK DRAWN BY: J. H. HANCOCK CHECKED BY: J. H. HANCOCK



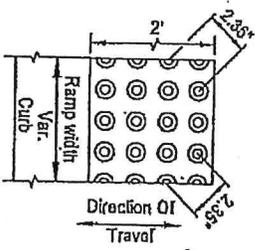
OPTION 1
RAMPS WITH BUFFER STRIP



OPTION 2
PARALLEL RAMPS
WITH BUFFER STRIP



**TRUNCATED DOME
DETAIL**



**RAMP TEXTURE PATTERN
DETAIL**

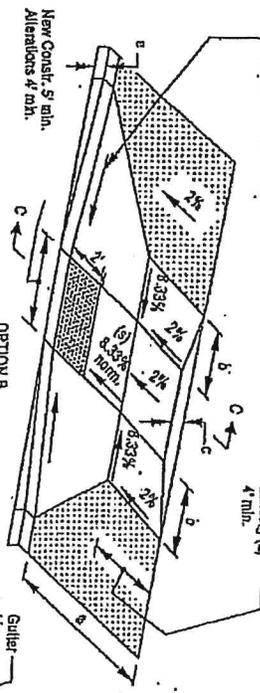
Marked or intended
crossing location

General Notes

1. Place truncated dome detectable warning texture in the lower 2' of throat of ramp only. Arrange domes using in-line pattern only as shown in detail right. Color of texture to be safety yellow. For construction of sidewalk ramps outside of public right-of-way, check with State Building Codes for requirements regarding texturing of areas.
2. Sidewalk curb ramp slope shown are relative to the true level horizon (zero bubble).
3. In alternations curb ramp slope(s) may be 10% for a max. rise of 8" or 12.5% for a max. rise of 3/4". Curb ramps, in alternations, need not exceed 6' in length.
4. Side flares, if used in Option A and I, that are not part of the path of travel may be of any slope.
5. Do not slope landing more than 2% in any direction.
6. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bicycle access from a roadway to a sidewalk, the ramp should be 8' wide, with no texturing.
7. Sidewalk ramp details are based on ORS 447.310 and proposed ADAAG Section 14.4, June 20, 1994.
8. When 2 curb ramps are immediately adjacent, the curb exposure (a) between the adjacent side flares may range between 3" and full design exposure.
9. For the purpose of this drawing, a curb-ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a line tangent to the curb at the ramp center is 75° or greater.

<p>NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.</p>	
<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SIDEWALK RAMP PLACEMENT FOR SETBACK SIDEWALKS</p>	
DATE	DESCRIPTION
2002	REVISIONS
	CHANGED FROM SIDEWALK

Flare slopes 10% for landings 4' or wider and 8.33% for landings between 3' and 4' wide



COMBINATION SIDEWALK RAMP DETAIL

$$c = \frac{1}{2}(a - b)(e - 0.02)$$

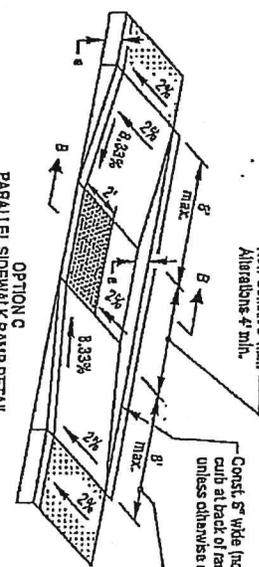
$$b = 0.0833$$

$$b = 4' \text{ min.}$$

$$g \text{ max.}$$



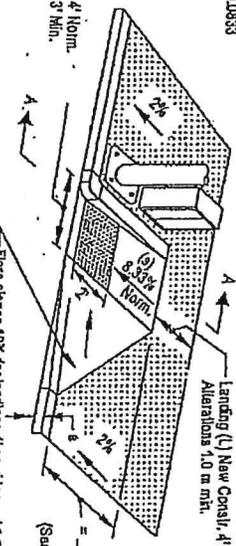
SECTION C-C



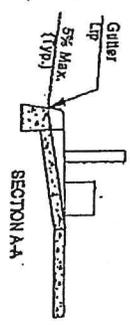
PARALLEL SIDEWALK RAMP DETAIL



SECTION B-B



PERPENDICULAR SIDEWALK RAMP WITH SINGLE FLARE DETAIL

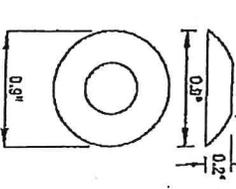


SECTION A-A

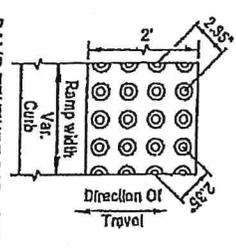
(Use Parallel or Combined Ramp Detail when reqd. landing cannot be obtained)

GENERAL NOTES:

1. Place truncated dome detectable warning texture in the lower 2' of throat of ramp only. Arrange domes using in-line pattern as shown in detail below. Color of texture to be safety yellow. For curbs of sidewalk ramps outside of public right-of-way, check State Building Codes requirements.
2. Sidewalk curb ramp slopes shown are relative to the true level horizon (zero bubble).
3. In alterations curb ramp slope(s) may be 10% for a max. rise of 6" or 12.5% for a max. rise of 3". Curb ramps in alterations, need not exceed 6' in length.
4. Side flares that are not part of the path of travel may be any slope.
5. Ramps for paths intersecting a roadway should be full width of path. When a ramp is used to provide bike/ped excess from a roadway to a sidewalk, the ramp should be 8' wide with no kerfing.
6. Sidewalk ramp details are based on ORS 447.340 and the proposed ADAAG Section 14, June 20, 1994.
7. When 2 curb ramps are immediately adjacent, the curb exposure (a) between the adjacent side flares may range between 3" and full design exposure.
8. For the purpose of this drawing, a curb ramp is considered "perpendicular" if the angle between the longitudinal axis of the ramp and a tangent to the curb at the ramp center is 75° or greater.
9. Tooled joints are required at all sidewalk ramp slope break lines.
10. Sidewalk flare is not necessary where the ramp is protected from pedestrian cross-travel.



TRUNCATED DOME DETAIL



RAMP TEXTURE PATTERN DETAIL

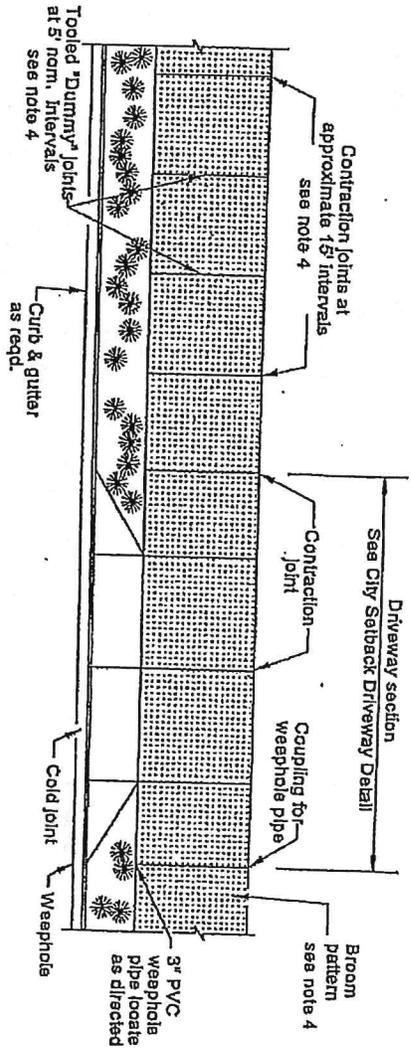
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
SIDEWALK RAMP DETAILS
SHEET 2

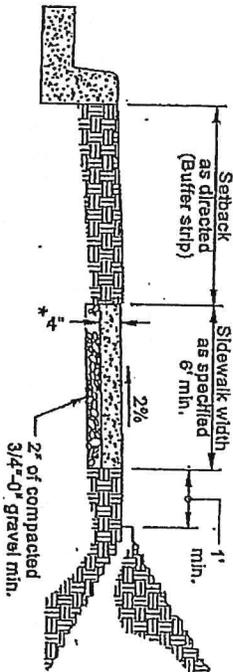
DATE: 12/14
DRAWN BY: [Signature]
CHECKED BY: [Signature]
APPROVED BY: [Signature]

2002
REGISTERED PROFESSIONAL ENGINEER

TYPICAL PLAN VIEW - SETBACK SIDEWALK



TYPICAL SETBACK SIDEWALK CROSS SECTION



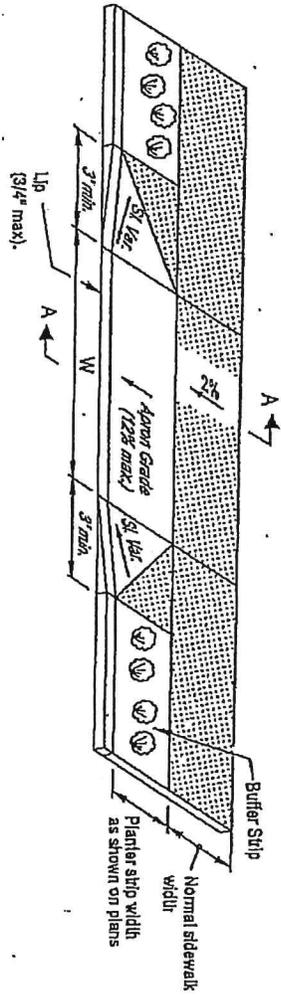
* As specified in plans. Minimum 4" if sidewalk is a portion of a driveway or mountable curb is used minimum thickness 8".

General notes:

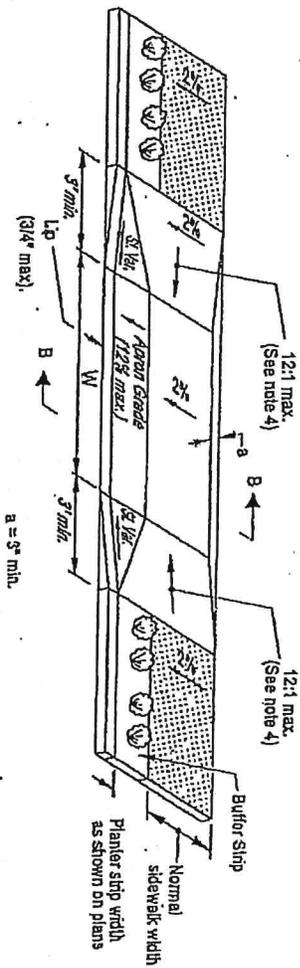
1. Include additional paved or unpaved 2' clearance to vertical faces higher than 5' such as retaining walls, sound walls, fences and buildings.
2. On sidewalks 8' and wider, provide a longitudinal joint at the midpoint.
3. Install 3" pvc weepholes along sidewalk in locations as directed by engineer. Place contraction joint over top of pipe.
4. Finish shall be medium broom with no shine marks.

NOTE: All materials and workmanship shall be in accordance with the current Oregon Standard Specifications	
The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering practices and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.	
OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SETBACK SIDEWALK	
DATE	REVISION
11/18/20	0223 (PARTIAL)
	BY: [Signature]

TYPICAL SETBACK SIDEWALK DRIVEWAY



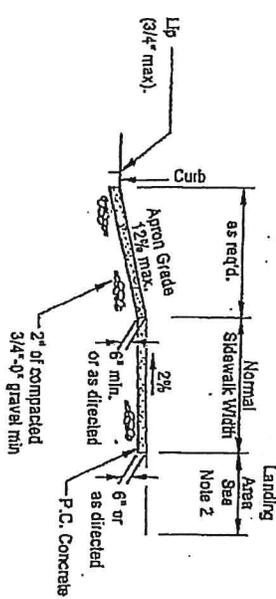
OPTIONAL LOWERED SIDEWALK



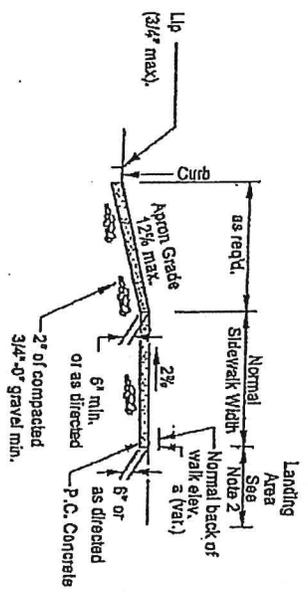
- GENERAL NOTES:
1. 4' nom. width with slope of 2% is required through driveways.
 2. Width of driveway (W) and length of landing area shall be as shown on plans or as directed.
 3. Toolled joints are required at all driveway slope break lines.
 4. Longitudinal slopes shown are relative to the turning slope of the sidewalk.
 5. Finish shall be medium broom, with no scribe marks.

E. Maximum 6" square w/te placed on 3" slope blocks is required in commercial driveways.

SECTION A-A



SECTION B-B



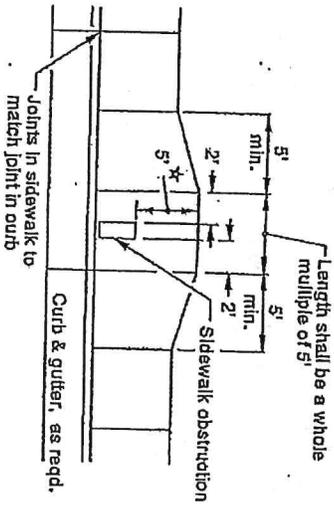
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
SETBACK SIDEWALK
DRIVEWAYS

DATE: _____
BY: _____
CHECKED BY: _____
DATE: _____

REGISTERED PROFESSIONAL ENGINEER

**REQUIRED SIDEWALK WIDENING
AROUND OBSTRUCTIONS**

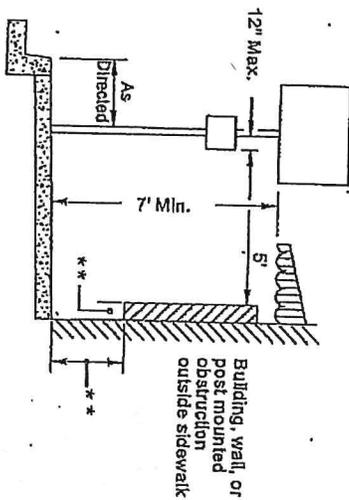


*When site constraints prohibit a 5' passage, the Engineer may direct this to be reduced, but no less than 3'.

General notes:

1. Include additional paved or unpaved 2' clearance to vertical faces higher than 5' such as retaining walls, sound walls, fences and buildings.
2. On sidewalks 8' and wider, provide a longitudinal joint at the midpoint.
3. Install 3" pvc weep-hole pipes in sidewalks in locations as directed by engineer. Place contraction joint over top of pipe.

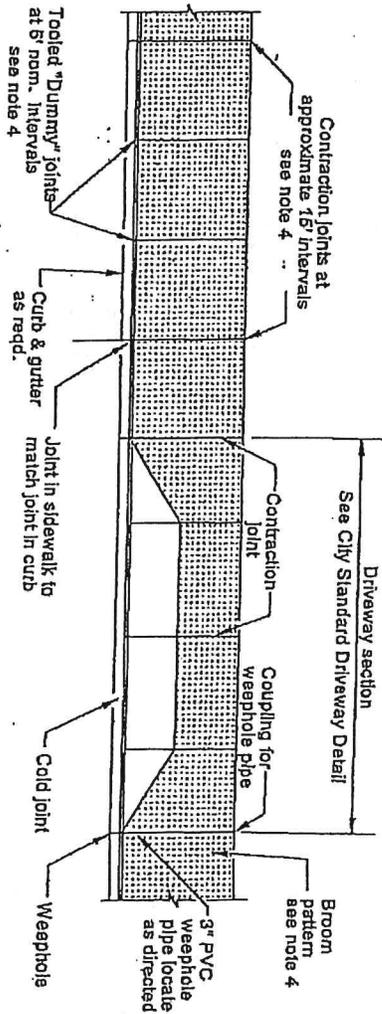
CLEAR CIRCULATION PATH



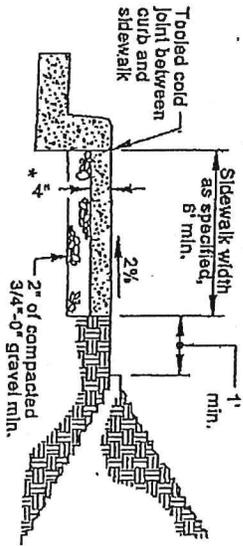
** Objects with base below 2' 4" may protrude any distance as long as the 5' circulation path is maintained. When an object with a base higher than 2' 4" protrudes further than 4" provide a curb below protrusion to delineate edge.

<p>NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications</p>	
<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SIDEWALK OBSTRUCTION STANDARDS 2002</p>	
DATE	APPROVED
DESIGNED	REGISTERED PROFESSIONAL ENGINEER

TYPICAL PLAN VIEW - CURB SIDEWALK



TYPICAL CURB SIDEWALK CROSS SECTION

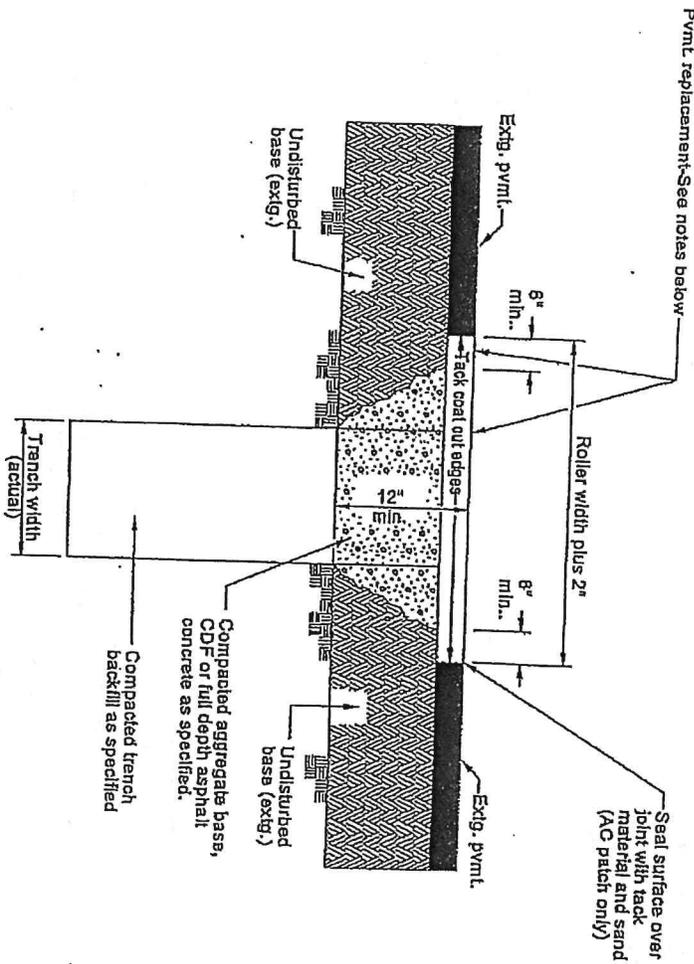


* As specified in plans. Minimum 4" of sidewalk is a portion of a driveway or mountable curb is used minimum thickness 6".

General notes:

1. Include additional paved or unpaved 2' clearance to vertical faces higher than 5' such as retaining walls, sound walls, fences and buildings.
2. On sidewalk 8' and wider, provide a longitudinal joint at the midpoint.
3. Install 3" pvc weep-hole pipes in sidewalks in locations as directed by engineer. Place contraction joint over top of pipe.
4. Finish shall be medium broom with no shine marks.

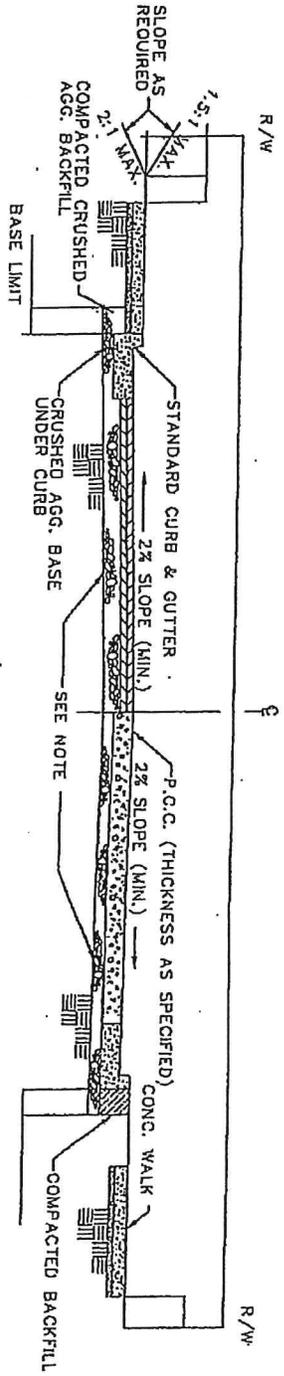
<p>The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.</p>	
<p>NOTE: All material and dimensions shall be in accordance with the current Oregon Standard Specifications.</p>	<p>2002</p>
<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER CURBSIDE SIDEWALK</p>	<p>REVISIONS DATE BY</p>



- Koles:
1. All existing AC or PCC pavement shall be sawcut prior to repaving.
 2. Concrete pavement shall be replaced with concrete to a minimum thickness of 6" or to the thickness of removed pavement, whichever is greater.
 3. Place AC mix minimum thkn. of 4" or the thkn. of the removed pavement, whichever is greater. Compact as specified.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.	
OREGON STANDARD DRAWINGS	
CITY OF HOOD RIVER	
STREET CUT DETAIL	
DATE	2002
BY	REGISTERED PROFESSIONAL ENGINEER
DRAWN BY	REGISTERED PROFESSIONAL ENGINEER



NOTE:
 BASE ROCK SHALL BE 1 1/2"-0"
 CRUSHED AGGREGATE 8" COMPACTED
 DEPTH
 FINISH COURSE SHALL BE 3/4"-0"
 CRUSHED AGGREGATE 2" COMPACTED
 DEPTH
 ASPHALT SHALL BE 3" MINIMUM
 COMPACTED DEPTH DONE IN 2
 1 1/2" LIFTS
 COMPACTION SHALL BE A MINIMUM
 OF 95% AASHTO T-99

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

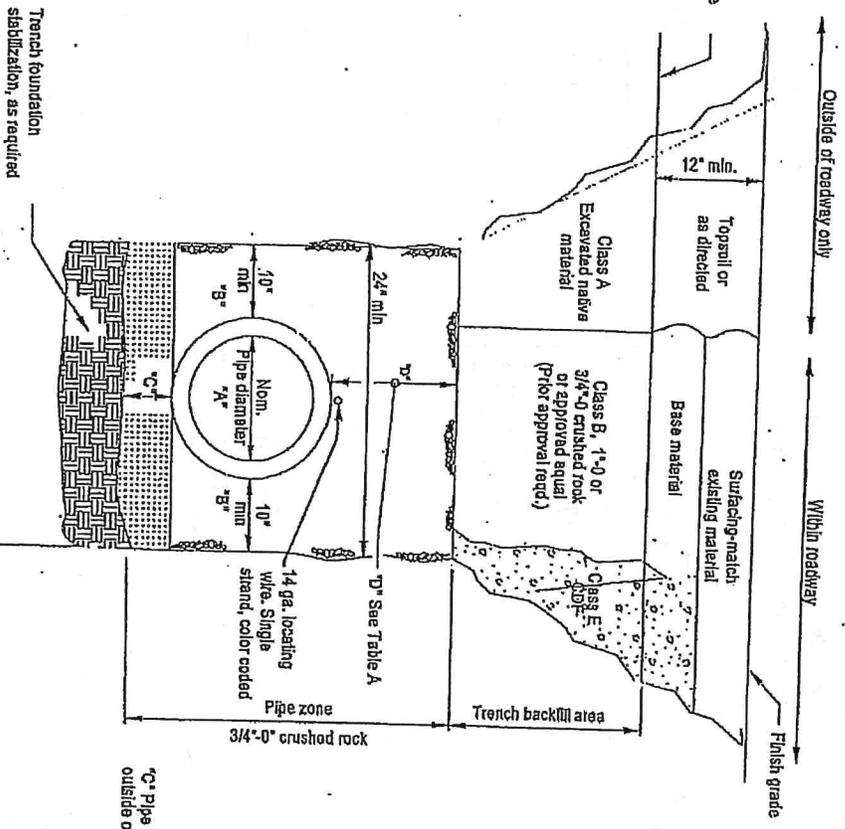
NOTE: All materials and specifications shall be in accordance with the current Oregon Standard Specifications.

OREGON STANDARD DRAWINGS
 CITY OF HOOD RIVER
 STREET DETAIL

2002
 REGISTERED PROFESSIONAL ENGINEER
 CIVIL ENGINEER
 12-28
 12-28

TABLE A

"A" (in)	"B" (in)	"C" (in)	"D" (in)
4	10	4	8
6	10	4	8
8	10	6	10
10	10	6	10
12	12	6	10
15	12	6	10
18	15	6	12
21	15	6	12
24	18	6	12
30	18	6	12
36	24	6	14
42	24	6	14
48	24	6	14
54	24	8	14
60	24	8	14
66	24	8	14
72	24	8	14



- Note:**
1. Surfacing of paved areas shall comply with street cur standard drawing.
 2. For pipes $\geq 36"$ dia., when placed in an embankment, increase dimension "B" to actual diameter.

MULTIPLE INSTALLATIONS (All Shapes)

Diameter	Up to 48"
	48" to 72"
	72" to 180"

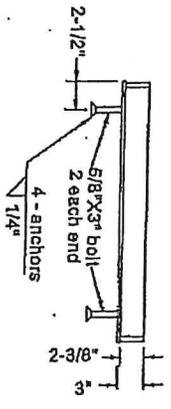
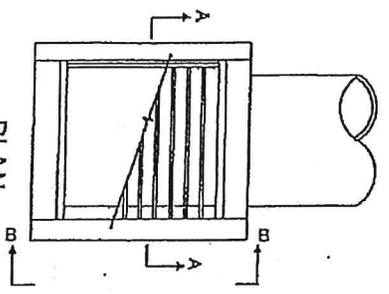
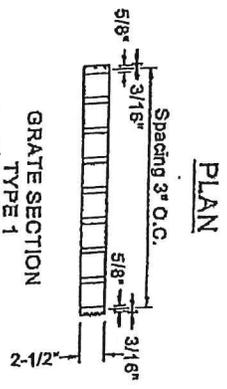
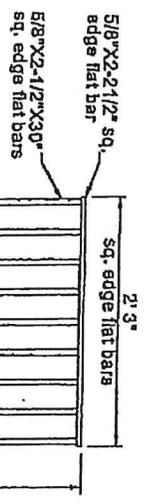
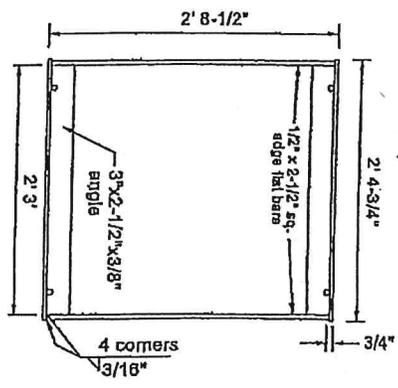
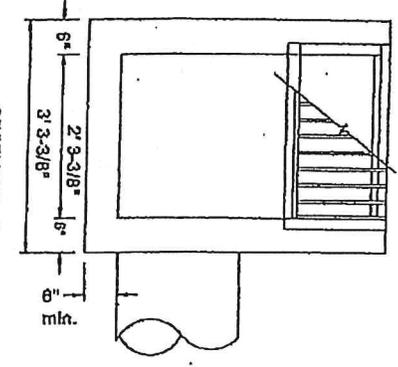
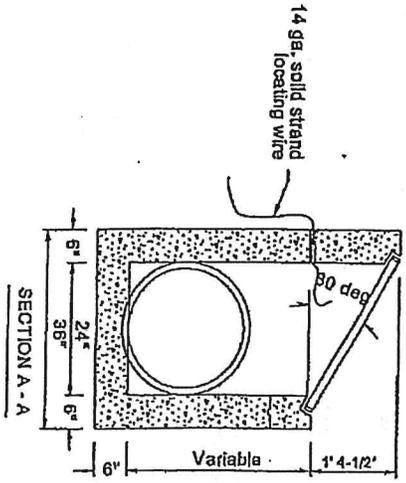
C Pipe bedding depth below outside of pipe bell see Table A

NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
TRENCH BACKFILL, BEDDING,
PIPE ZONE AND MULTIPLE
INSTALLATIONS
 2002

DATE	DESCRIPTION
11-12	REVISED FROM 10022001



- Notes:
1. Concrete strength shall be Commercial Grade Concrete.
 2. G-2 grates may be used if approved by the engineer.
 3. Catch basin, frame, and grates shall meet H20 loading.
 4. Inside frame dimensions: 2' 3-3/8" x 2' 3-1/2".

Note:
3/8" cross bars shall be flush with the grate surface and may be fillet welded, resistance welded or electroforged to bearing bars.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

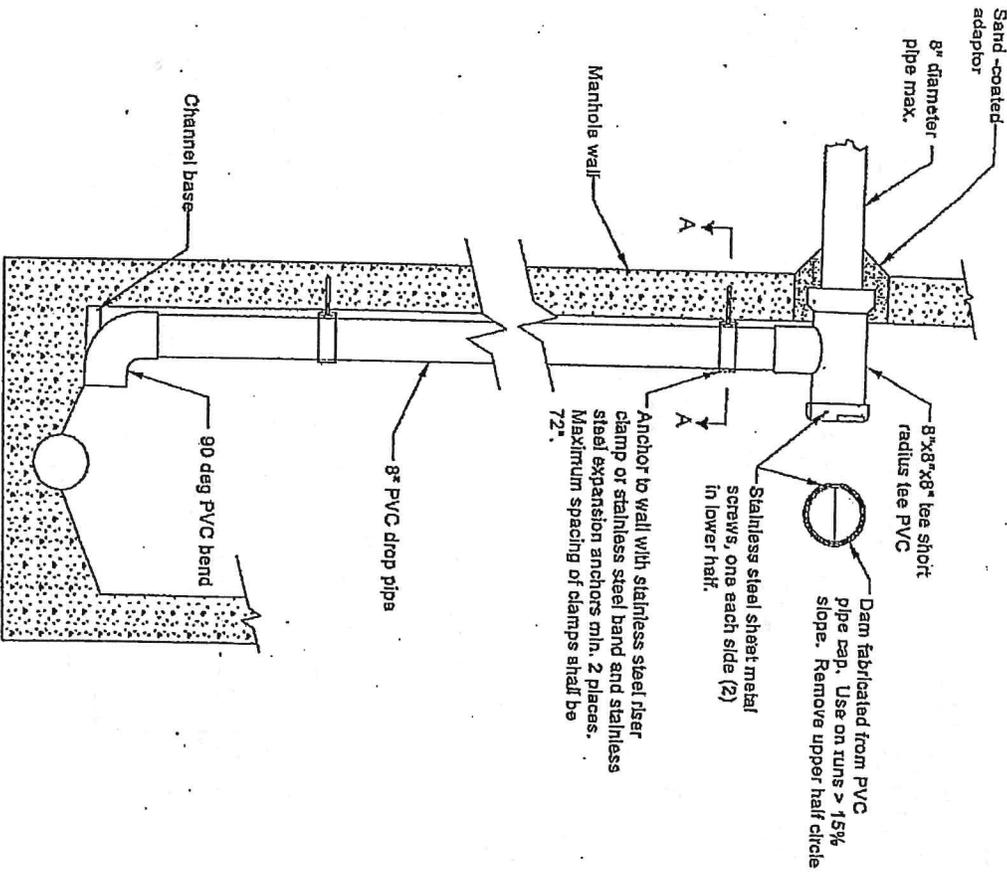
NOTE: All modeling and upgrading shall be in accordance with the current Oregon Standard Specification.

2002

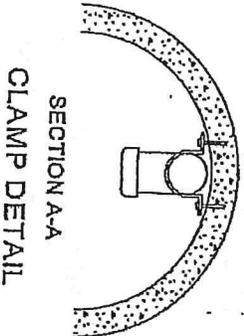
DATE: 5-23

DESIGNED BY: SP-11 David R. W. / L. J. / J. W.

CITY OF HOOD RIVER
DITCH INLET CATCHBASIN



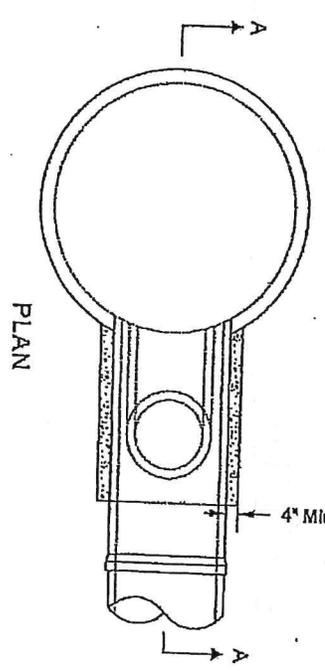
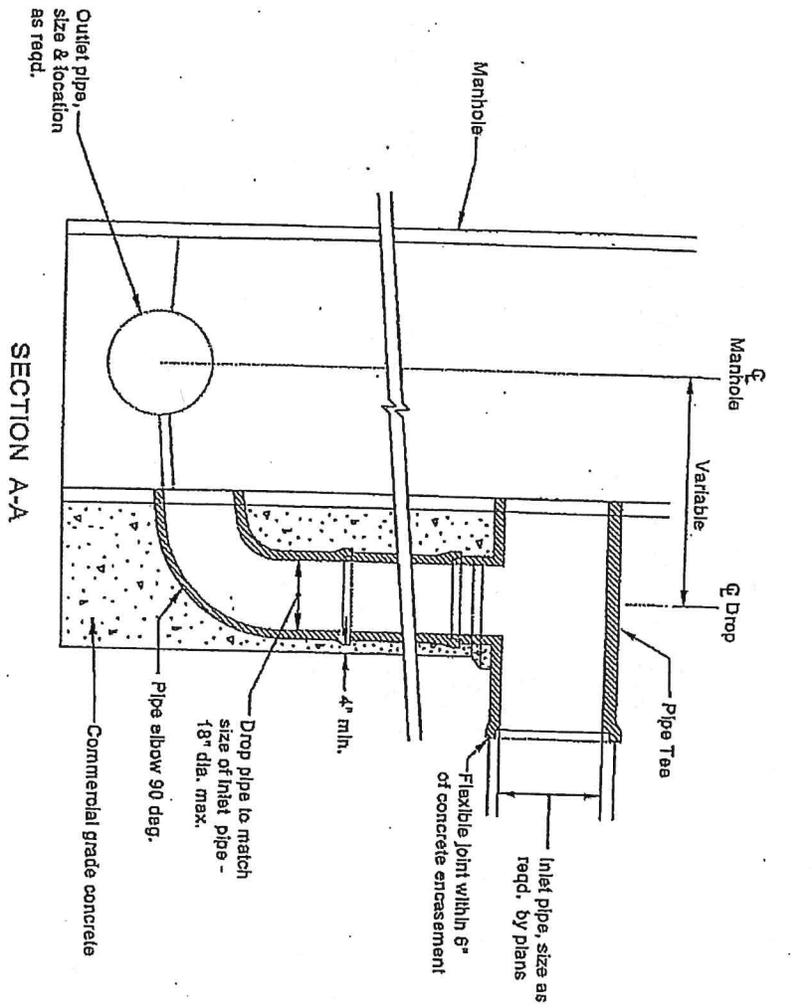
Anchor to wall with stainless steel riser clamp or stainless steel band and stainless steel expansion anchors min. 2 places. Maximum spacing of clamps shall be 72".



SECTION A-A
CLAMP DETAIL

- NOTE:
1. Inside drop manholes are allowed only with prior approval.
 2. Only one inside drop per 48" manhole.
 3. PVC shall be ASTM D3034 SDR35

<p>The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering practices and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.</p>	
<p>NOTE: All material and workmanship shall be in accordance with the current Oregon Revised Specifications</p>	<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER SANITARY SEWER INSIDE DROP MANHOLE</p>
<p>DATE: _____</p>	<p>REVISION: _____</p>
<p>BY: _____</p>	<p>DATE: _____</p>



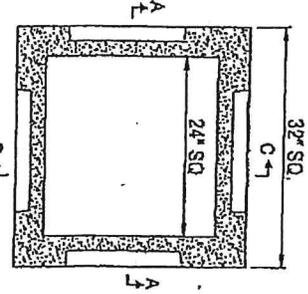
SECTION A-A

PLAN

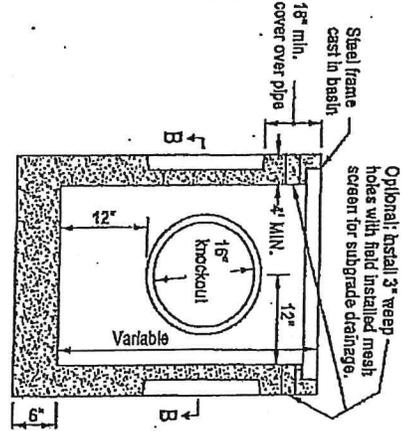
○ All dimensions are in inches unless otherwise noted.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

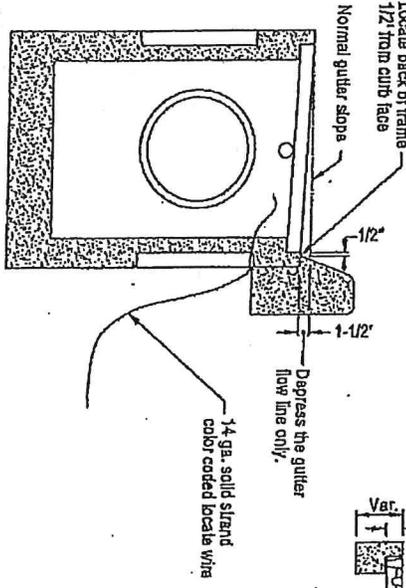
NOTE: All require agreement and signature with the current Oregon Standard Specifications	
OREGON STANDARD DRAWINGS	
CITY OF HOOD RIVER	
OUTSIDE DROP MANHOLE	
DATE	2002
DESIGNED BY	DESIGNATION
CHECKED BY	DESCRIPTION



SECTION B-B

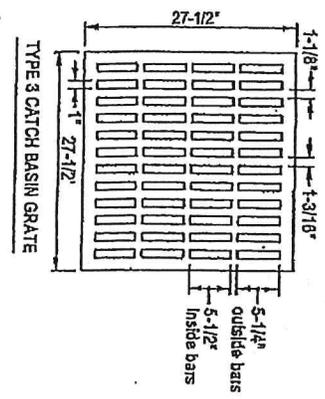


SECTION A-A

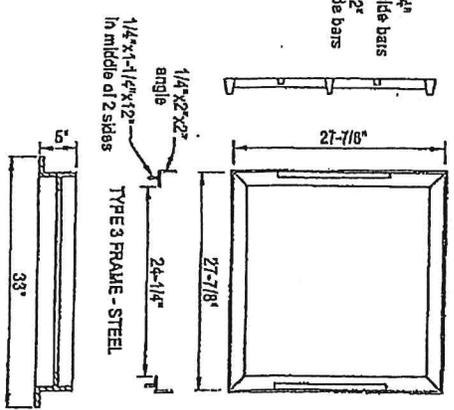


SECTION C-C

- Notes:
1. Catch basin & grate shall meet M18 loading
 2. Concrete strength shall be Commercial Grade Concrete.
 3. Precast walls shall be a minimum of 4" thick.
 4. For use by local agencies as directed
 5. Depress gutter flowline only.



PRECAST RISER



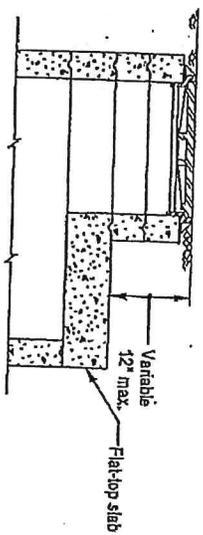
OPTIONAL CAST IRON FRAME FOR A MORTAR-ON TYPE 3 CATCH BASIN

NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications for Highway Construction.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
STANDARD CATCH BASIN
FRAME AND GRATE
2002

DESIGNED BY
CHECKED BY
DATE

REGISTERED PROFESSIONAL ENGINEER
CIVIL ENGINEERING
STATE OF OREGON



Manhole frame and cover as specified and shown on manhole frame and cover detail.

Frame and adjustment rings shall be sealed with non-shrink grout, preformed plastic or rubber to form a watertight seal.

Adjustment rings

Manhole steps shall not be provided unless specified. Concrete cones may be used unless steps or ladders are specified.

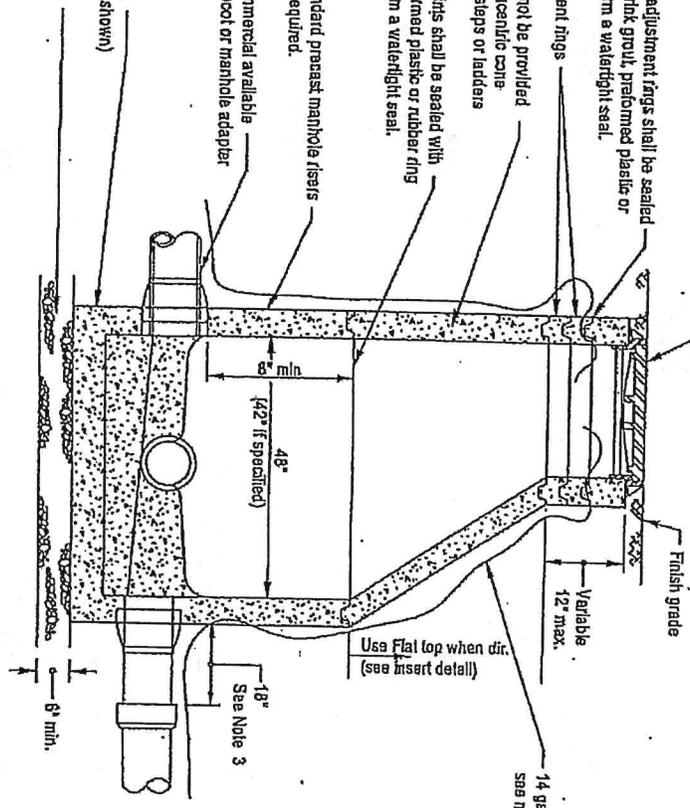
All joints shall be sealed with preformed plastic or rubber ring to form a watertight seal.

Standard precast manhole risers as required.

Use commercial available rubber boot or manhole adapter

Manhole base (precast base shown)

Base rock



Finish grade

Variable 12" max.

14 ga. solid strand localizing wire see note 6.

Use flat top when dir. (see insert detail)

48"

(42" if specified)

8" min.

18"

See Note 3

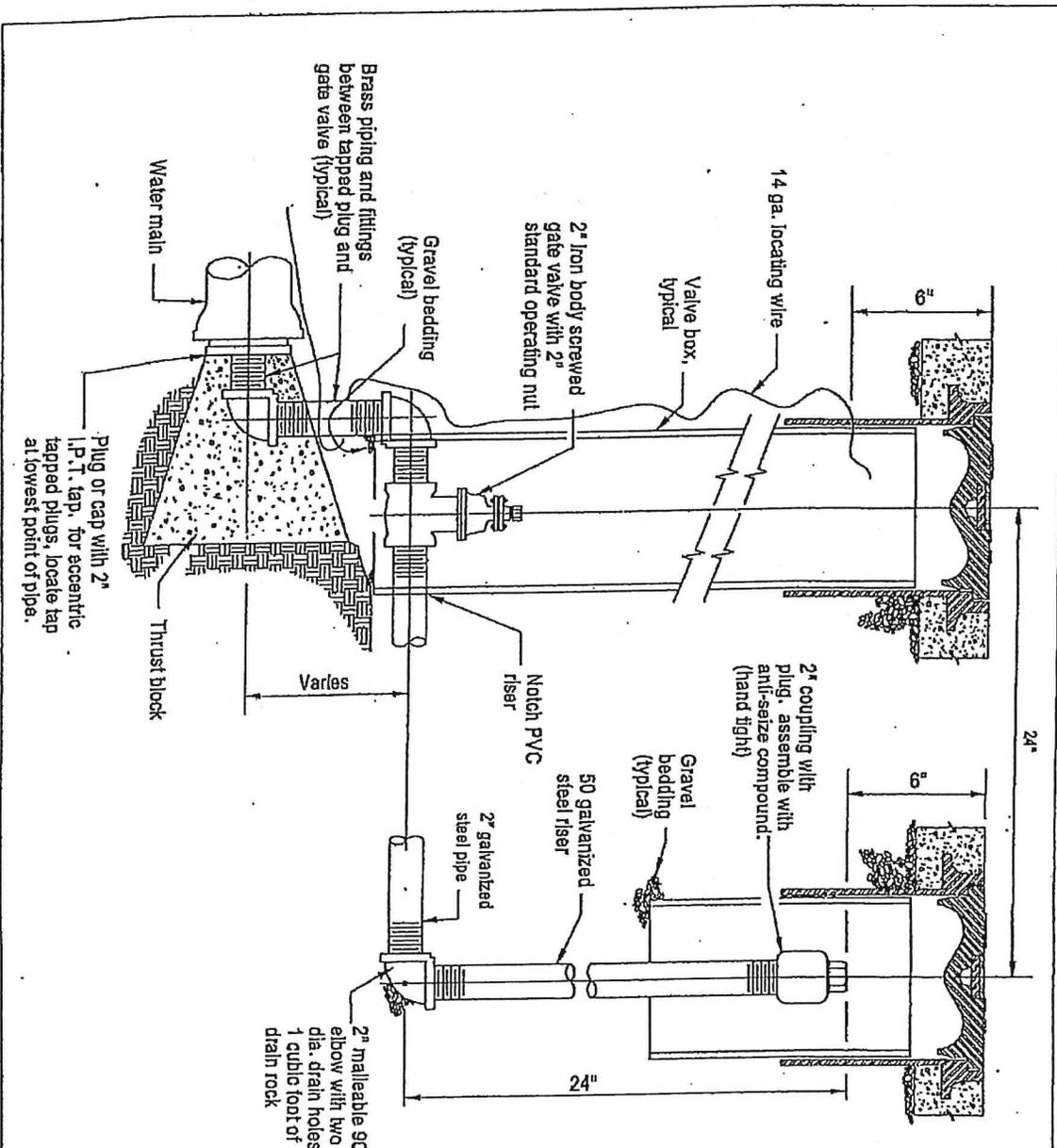
8" min.

Notes:

1. All precast sections shall conform to requirements of ASTM C478M.
2. Standard precast manhole section diameter shall be 48". Use 42" if specified by engineer. Prior approval required. Maximum pipe diameter 24".
3. All connecting pipes shall have a flexible joint within 18" of manhole wall.
4. This detail limited to interbar drop of 24". See drop manhole detail for drops in excess of 24".
5. Use flat top for shallow manhole where directed.
6. 14 ga. solid strand, color coded, localizing wire shall enter manhole no more than 10" below finish grade and protrude into manhole at least 18".

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.	
OREGON STANDARD DRAWINGS	
CITY OF HOOD RIVER	
STANDARD MANHOLE	
DATE	REVISION



- NOTES:
1. Wrap main and fittings in thrust block zone with two layers of polyethylene film to facilitate future removal.
 2. In lieu of concrete thrust block, restrain pipe or pour concrete straddle block.

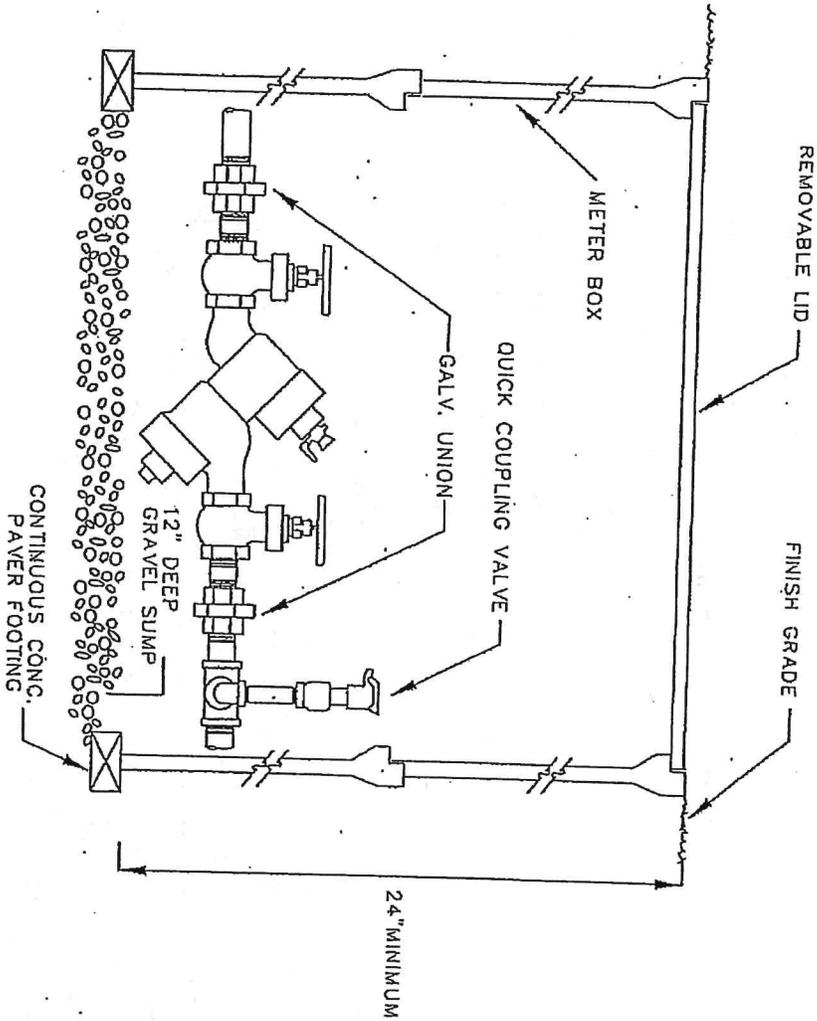
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications

THE SELECTION AND USE OF THIS STANDARD DRAWING, WHILE DESIGNED IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRINCIPLES AND PRACTICES, IS THE SOLE RESPONSIBILITY OF THE USER AND SHOULD NOT BE USED WITHOUT CONSULTING A REGISTERED PROFESSIONAL ENGINEER.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
WATER MAIN DEAD-END
BLOWOFF ASSEMBLY
2002

DESIGNED BY: [blank]
CHECKED BY: [blank]
DATE: 07-10
CITY OF HOOD RIVER, OREGON

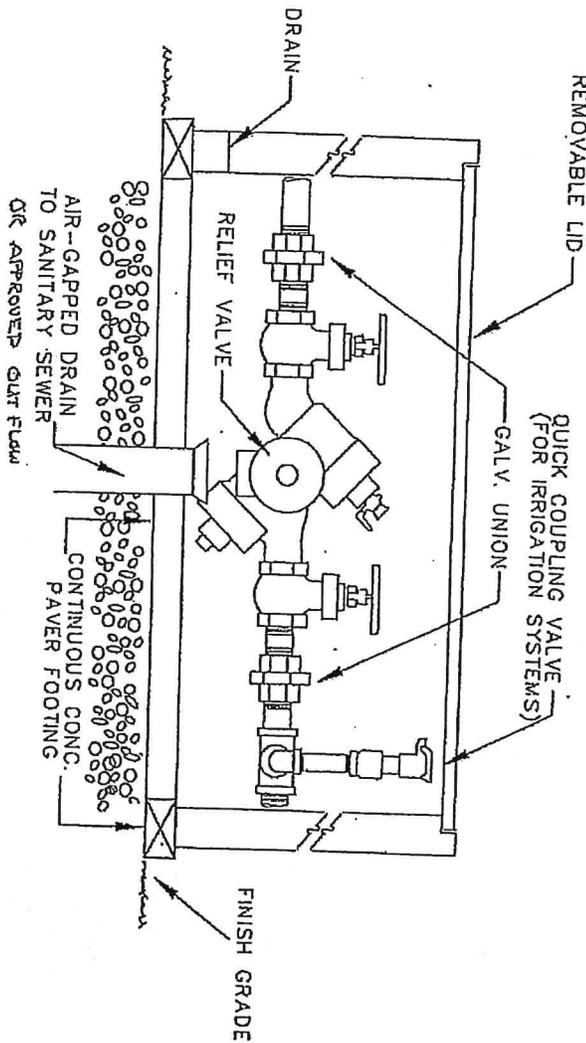
DOUBLE CHECK VALVE ASSEMBLY BACKFLOW PREVENTOR



- NOTES:**
1. DEVICE MUST BE SET PLUMB INSIDE METER BOX.
 2. METER BOX MUST BE SIZED TO PROVIDE A MINIMUM CLEARANCE OF 8 INCHES ON TEST COCK SIDE OF DEVICE.
 3. DEVICES LARGER THAN 2 INCHES MUST CONFORM TO OREGON HEALTH DIVISION INSTALLATION SPECIFICATIONS.
 4. METER BOXES SET IN DRIVEWAYS SHALL HAVE TRAFFIC LIDS.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

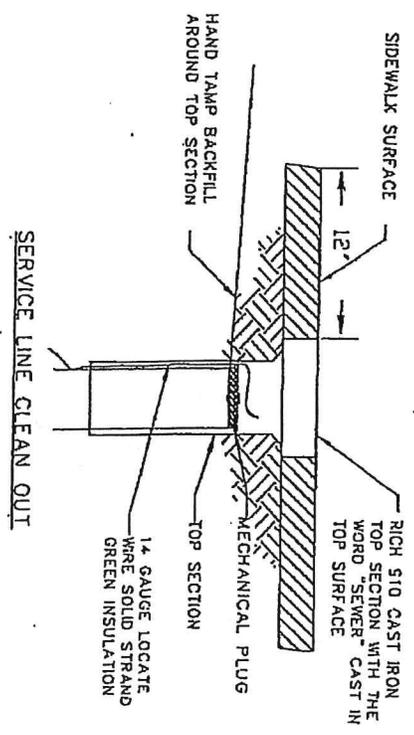
<p>NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications</p>	
<p>OREGON STANDARD DRAWINGS</p>	
<p>CITY OF HOOD RIVER</p>	
<p>DOUBLE CHECK VALVE ASSEMBLY</p>	
<p>INSTALLATION DETAIL</p>	
DATE	APPROVED
11-25	2002
	REGISTERED PROFESSIONAL ENGINEER
	CELESTINE D. W. HANCOCK, P.E.



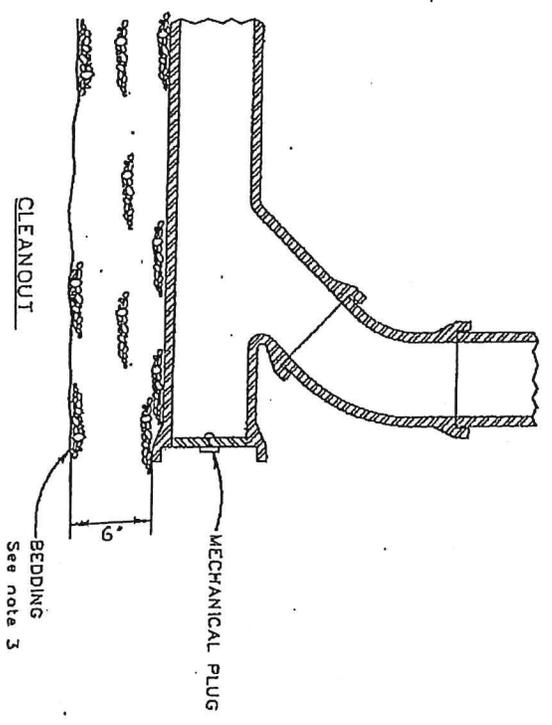
REDUCED PRESSURE BACKFLOW DEVICE

- NOTES:**
1. DEVICE MUST BE SET PLUMB INSIDE ENCLOSURE.
 2. DEVICES PLACED INSIDE OF BUILDING MUST PROVIDE A MINIMUM OF 24 INCHES CLEARANCE ON TEST COCK SIDE OF DEVICE AND AIR GAPPED DRAIN TO SANITARY SEWER.
 3. DEVICES LARGER THAN 2 INCHES MUST CONFORM TO OREGON HEALTH DIVISION INSTALLATION SPECIFICATIONS.
 4. ABOVE GROUND ENCLOSURE MUST HAVE A BORE-SIGHTED DRAIN TO DAYLIGHT AND ABILITY TO ACCESS TEST COCK SIDE OF DEVICE.

<p>NOTE: All material and workmanship shall conform to the Oregon Standard Specifications with the current Oregon Standard Specifications.</p>	
<p>OREGON STANDARD DRAWINGS</p>	
<p>CITY OF HOOD RIVER</p>	
<p>REDUCED PRESSURE</p>	
<p>BACKFLOW DEVICE</p>	
DATE	DESCRIPTION
07-23	CIVIL ENGINEER
	REGISTERED PROFESSIONAL ENGINEER

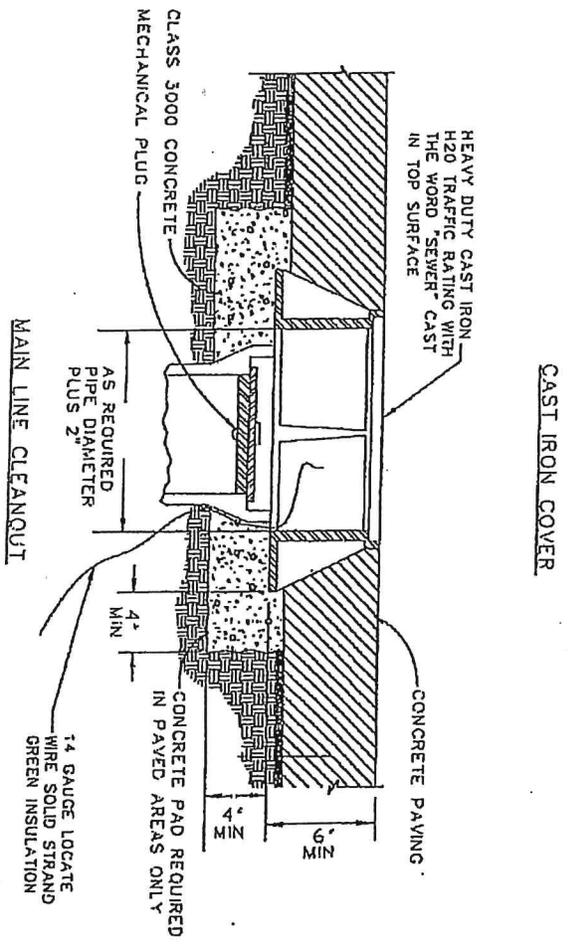


SERVICE LINE CLEAN OUT



CLEANOUT

- NOTE:
1. ALL CLEANOUT MATERIAL TO BE SAME AS CARRIER PIPE.
 2. CLEANOUT TO BE PLACED 12" FROM BACK OF SIDEWALK.
 3. BEDDING MATERIAL TO BE COMPACTED 3/4" - 0 CRUSHED ROCK



MAIN LINE CLEANOUT

CAST IRON COVER

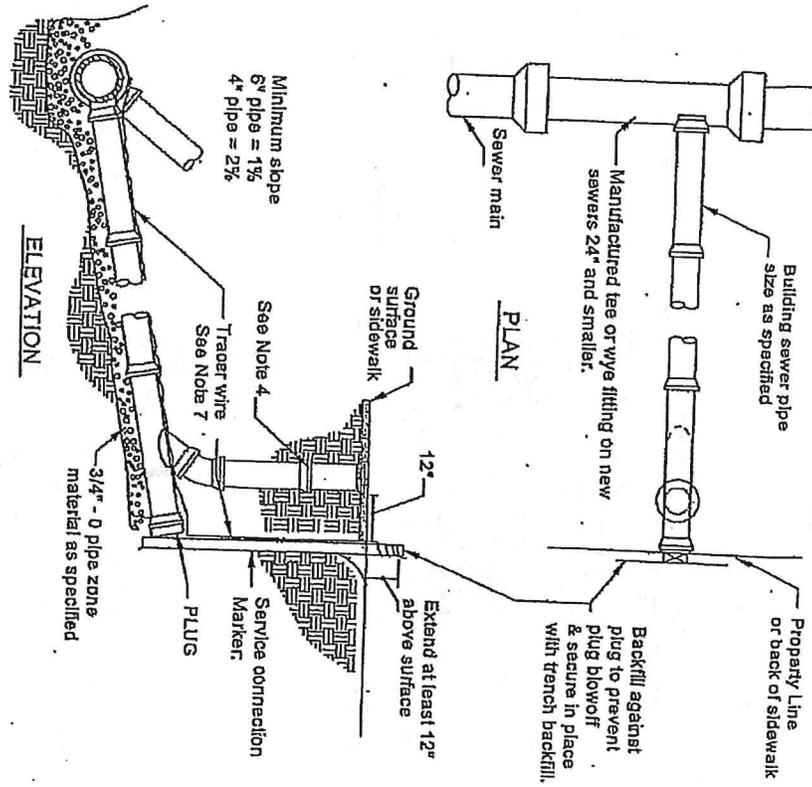
The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

NOTE: All materials and workmanship shall be in accordance with the current Oregon Standard Specifications.

OREGON STANDARD DRAWINGS
CITY OF HOOD RIVER
SANITARY SEWER CLEANOUT

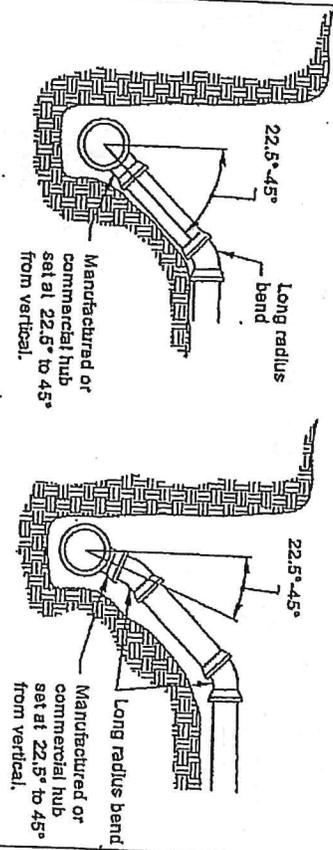
2003
REVISIONS
DATE
BY

SHALLOW TRENCH SERVICE



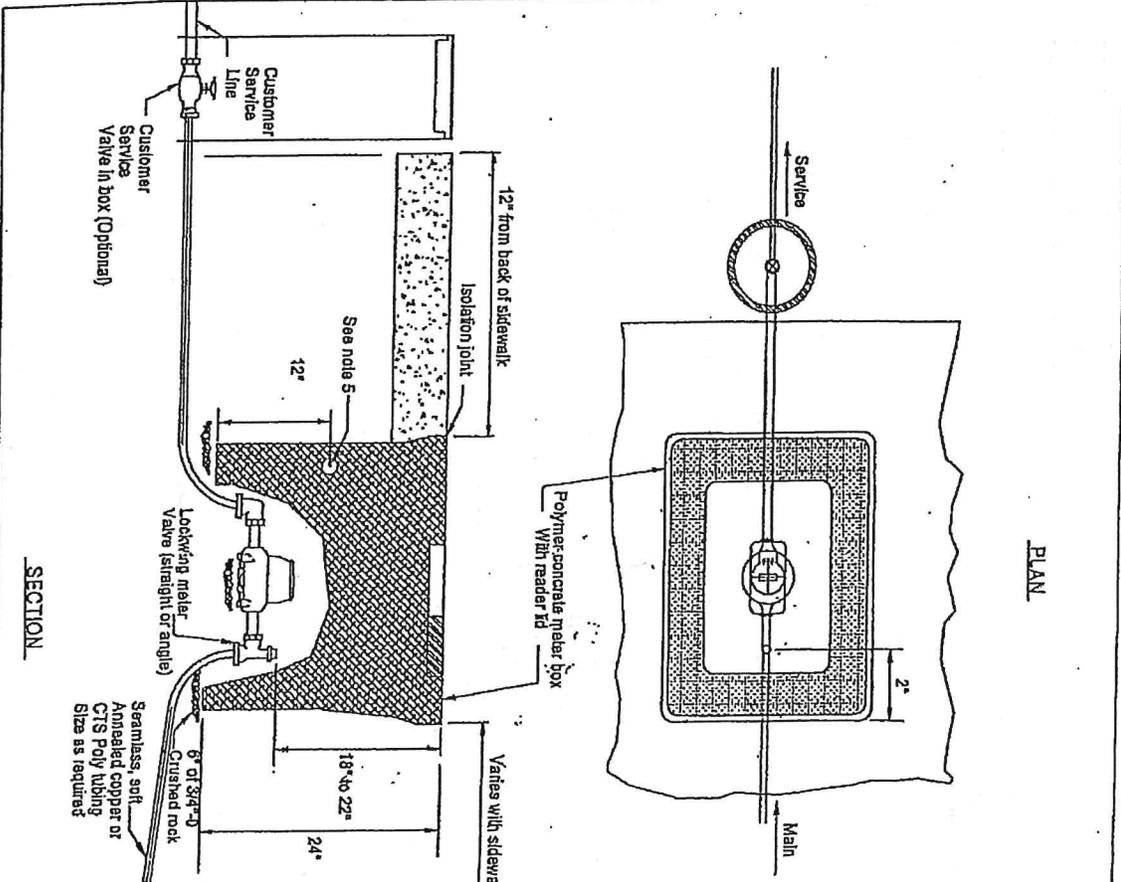
- Notes:
1. Pipe and fittings shall be compatible, only manufactured fittings shall be used.
 2. Minimum depth at right of way or easement line shall be 4'.
 3. Marker posts and blocking shall be 2" schedule 40 PVC. Post to extend 12" minimum above exposed area shall be white.
 4. Cleanout shall be placed at property line, or 12" from back of sidewalk where applicable.
 5. Lay building sewer at max. 45° from horizontal to achieve required depth at property line when minimum slope results in excessive depth.
 6. For bedding and backfill see trench detail.
 7. Locate wire to be 14 ga., solid strand, color coded.

DEEP TRENCH SERVICE



- Notes:
1. Pipe and fittings shall be compatible. Only manufactured fittings shall be used.
 2. For details not shown see shallow trench service connection drawing.
 3. Vertical trench walls are required. If it is not possible to maintain vertical trench walls, use alternate connection method to maintain 6" maximum distance between inner pipe and trench walls. Replace all excavated or disturbed material with full depth granular backfill compacted to 95% relative density.
 4. Where deep connection is at an angle less than 45° from vertical, ductile iron pipe and fittings should be used.
 5. For bedding and backfill see trench detail.

<p>NOTE: All material and dimensions shall be in accordance with the current Oregon Standard Specifications.</p>	
<p>OREGON STANDARD DRAWINGS</p>	
<p>CITY OF HOOD RIVER SEWER CONNECTION</p>	
DATE	DRAWING
DATE	DATE
DATE	DATE



PLAN

SECTION

Notes:

1. Meter box to be 12"x20"x24" manufactured by Armocast Products Company or approved equal.
2. Meter box lid and cover must provide for drop in read cavity.
3. Meter boxes set in driveways must have traffic rated lids & covers.
4. All fittings to be copper tube size compression Mueller 110 or approved equal.
5. When meter boxes are set side by side, a hole must be drilled into each side and 1/2" PVC conduit run to connect all boxes.

BOXES MUST HAVE 3" SEPARATION
C TO C

<p>NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications</p>	
<p>OREGON STANDARD DRAWINGS CITY OF HOOD RIVER WATER SERVICE CONNECTION</p>	
DATE	REVISION
07-27	2002
<p>City of Hood River, Oregon City Engineer</p>	

STAFF REPORT

Date Prepared: 9/11/20

For City Council Meeting on: 9/28/20

TO: Honorable Mayor and City Council

PREPARED BY: Kathy Woosley, City Recorder

APPROVED BY: Gordon Zimmerman, City Administrator

SUBJECT: Ordinance No. 453 amending the Community Development Code as adopted by Ordinance No. 350, by adding clarifying language applicable commercial, industrial, multifamily, and single-family development, sidewalk requirement and widths, single family driveway access, and industrial zone signage. The amendments to the CDC will also resolve conflicts between the Public Works Design and Construction Standards and the CDC.

SYNOPSIS: The Planning Commission proposes the amendments to the CDC with the amendments as shown in Exhibit A to Ordinance No. 453.

CITY COUNCIL OPTIONS:

1. Have first reading of Ordinance No. 453.
2. Take no action on this matter.

RECOMMENDATION: The City Council approve first reading of Ordinance No. 453. **NO VOTE UNTIL AFTER SECOND READING**

Planning Review and Opinion: The Planning Commission and Staff would like to amend the CDC with the amendments as attached to Ordinance No. 453. The Planning Commission held work sessions and a public hearing on this issue. The Planning Commission view these amendments as a way to clarify design guidelines for high quality development.

BACKGROUND INFORMATION: The Planning Commission has voted and approved the amendments to the CDC and has now brought it to the City Council for review and adoption.

ORDINANCE NO. 453

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE AS ADOPTED BY ORDINANCE BY 350, TO SECTIONS 8-6.112.020, 8-6.112.030, 8-6.112.040, 8-6.112.050, 8-6.144.050, and 8-6.184.050.

WHEREAS, the City's Planning Commission held a Public Hearing on September 10, 2020, on the issue of adding clarifying language applicable to off-street parking for commercial, industrial, multifamily, and single-family development, sidewalk requirement and widths, single family driveway access, and industrial zone signage (Exhibit A); and

WHEREAS, the City's Planning Commission approved the draft language to amend the Community Development Code and recommended adoption to the City Council; and

THE CITY OF CASCADE LOCKS, HOOD RIVER COUNTY, OREGON, ORDAINS AS FOLLOWS:

SECTION 1. Section 8-6.112.020 General Provisions are hereby amended in the Community Development Code as follows:

8-6.112.020 General Provisions

A. Applicability

This section is applicable to development of off-street parking and loading areas for commercial, industrial, multifamily, and single family. Access to U.S. Highway 30 and I-84 is under the permitting authority of the Oregon Department of Transportation.

The provisions of this section shall apply to the following types of development:

1. Any new building or structure that requires a building permit erected after the effective date of this ordinance;
2. Construction or provision of additional floor area, seating capacity or other expansion of an existing building or structure; or
3. Change in the use of a building or structure which would require additional spaces or off-street loading areas; or
4. As a Condition of Approval in a land use decision

SECTION 2. Section 8-6.112.030 Access Standards - Residential are hereby amended in the Community Development Code as follows:

8-6.112.030 Access Standards – Residential

A. Vehicular access and egress for single-family, duplex, or attached single-family dwelling units on individual lots shall not be less than the following:

Number Dwelling Units/Lots	Minimum Number of Driveways	Minimum Number or Easement Width	Minimum Property Width	Minimum Pavement Width
1	1		15 ft.	10 ft.
2-3	2 (separate) 1 (shared)		15 ft. (each) 25 ft.	10 ft. (each) 20 ft.
4	1 (shared)		30 ft.	24 ft. Walkway on one side.

B. Vehicular access and egress for multiple-family residential uses shall not be less than the following:

Number Dwelling Units	Minimum Number of Driveways	Minimum Number or Easement Width	Minimum Property Width	Minimum Pavement Width
2-3	1 two-way		15 ft.	10 ft.
4	1 two-way or 2 one-way		30 ft. 20 ft.	24 ft. for two-way, 15 ft. for one way: Curbs on both sides and 5 ft. walkway on one side.
5-50	2 two-way 4 one-way		30 ft. 20 ft.	24 ft. for two-way, 15 ft. for one-way: Curbs on both sides and 5 ft. walkway on one side.

SECTION 3. Section 8-6.112.040 Access Standards – Non-Residential are hereby amended in the Community Development Code as follows:

8-6.112.040 Access Standards – Non-Residential

- A. Vehicular access, egress, and circulation for non-residential use shall not be less than the following:

Number Dwelling Units	Minimum Number of Driveways	Minimum Property or Easement Width	Minimum Pavement Width
0-6	1	30 ft.	24 ft.: Curbs on both Sides and 5 ft. walkway on one side

SECTION 4. Section 8-6.112.050 Design Standards – Residential and Non-Residential are hereby amended in the Community Development Code as follows:

8-6.112.050 Design Standards - Residential and Non-Residential

- C. On-Site Bicycle and Pedestrian Circulation

7. Sidewalks shall be required wherever curbs are required.
 8. Minimum Sidewalk Widths

<u>Street Classification</u>	<u>Minimum Sidewalk Width from Back of Curb</u>
Downtown Main Street	10'
Commercial	6'
Arterial Street	5'
Collector Street	5'

SECTION 5. Section 8-6.144.050 Sign Requirements are hereby amended in the Community Development Code as follows:

Section 8-6.144.050 General Sign Requirements

A.

Sign Type	Residential, Public, and Open Space Zones	Commercial and Industrial Zones
<u>Wall, Projecting and Roof</u>		
<i>Maximum:</i>		
• Number	• 1	• No limit
• Height	• Up to 4 feet above highest point of the roof; or maximum building height of the base zone - whichever is lower; Lowest part at least 8 feet above underlying grade for projecting signs	• Up to 4 feet above highest point of the roof; or maximum building height of the base zone - whichever is lower; Lowest part at least 8 feet above underlying grade for projecting signs
• Sign area per face	• 4 square feet	• Sign area on primary face shall not exceed 8% of building face. A sign on the second building face is 4% unless there is signage on a third face then second building face can be 8% and third building face at 4%.
• Total sign area - all faces	• 8 square feet	• 250 square feet maximum
<i>Location:</i>		
	• Signs shall not project more than 4 feet from a building wall unless attached to a canopy	• Signs shall not project more than 4 feet from a building wall unless attached to a canopy
<u>Temporary</u>		
<i>Maximum:</i>		
• Number	• A maximum of 2 lawn signs are permitted. All other temporary signs are not permitted.	• 4
• Height		• 4 feet for freestanding signs and up to parapet or roof eaves for wall signs
• Sign area per face		• 32 square feet
• Total sign area - all faces		• 64 square feet
<i>Location:</i>		
		• Outside of the street right-of-way
<i>Time limit:</i>		
		• 120 days

SECTION 6. Section 8-6.184.050 Partition Approval Criteria is hereby amended in the Community Development Code as follows:

8-6.184.050 Partition Approval Criteria

- A. A request to partition land shall meet all of the following criteria:
5. All single family lots have a minimum street frontage of 15 feet or an access easement to a street with a minimum width of 15 feet. The minimum street frontage for all other types of development is subject to the driveway standards and minimum property or easement widths found in Chapter 8-6.112.030 and 8-6.112.040;

SECTION 7. Separability. Should any section, subsection, paragraph, sentence, clause or phrase of this ordinance be declared invalid, such declaration shall not affect the validity of any other section, subsection, paragraph, sentence, clause, or phrase; and if this ordinance, or any portion thereof, should be held to be invalid on one ground but valid on another, it shall be construed that the valid ground is the one upon which said ordinance, or such portion thereof, was enacted.

SECTION 8. Effective Date. This ordinance shall become effective (thirty) 30 days after adoption by the City Council and approval by the Mayor.

ADOPTED by the City Council this ___ day of _____, 2020.

APPROVED by the Mayor this ___ day of _____, 2020.

Mayor

ATTEST:

City Recorder

Chapter 8-6.112

CIRCULATION AND ACCESS

Sections

8-6.112.010	Purpose
8-6.112.020	General Provisions
8-6.112.030	Access Standards - Residential
8-6.112.040	Access Standards - Non-Residential
8-6.112.050	Design Standards
8-6.112.060	Reservoir Areas Required for Drive-In Use
8-6.112.070	Access Restrictions

8-6.112.010 Purpose

The purpose of this chapter is to establish standards for safe and efficient vehicle, bicycle, and pedestrian access and circulation on a site and between developments.

8-6.112.020 General Provisions

A. Applicability

~~The provisions of this chapter shall apply to all development regulated by this title and to any change of use or expansion which modifies the circulation and access requirements of this chapter.~~ This section is applicable to development of off-street parking and loading areas for commercial, industrial, multifamily, and single family. Access to U.S. Highway 30 and I-84 is under the permitting authority of the Oregon Department of Transportation.

The provisions of this section shall apply to the following types of development:

1. Any new building or structure that requires a building permit erected after the effective date of this ordinance;
2. Construction or provision of additional floor area, seating capacity or other expansion of an existing building or structure; or
3. Change in the use of a building or structure which would require additional spaces or off-street loading areas; or
4. As a Condition of Approval in a land use decision

8-6.112.030 Access Standards - Residential

A. Vehicular access and egress for single-family, duplex, or attached single-family dwelling units on individual lots shall not be less than the following:

Number Dwelling Units/Lots	Minimum Number of Driveways	Minimum Property or Easement Width	Minimum Pavement Width
1	1	15 ft.	10 ft.
2-3	2 (separate) 1 (shared)	15 ft. (each) 25 ft.	10 ft. (each) 20 ft.
4-6	1 (shared)	30 ft.	24 ft. Walkway or on one side.

B. Vehicular access and egress for multiple-family residential uses shall not be less than the following:

Number of Dwelling Units	Minimum Number of Driveways	Minimum Property or Easement Width	Minimum Pavement Width and Walkways
± 2-3	1 two-way	15 ft.	10 ft.
4	1 two-way or 2 one-way	30 ft. 20 ft.	24 ft. for two-way, 15 ft. for one-way; Curbs on both sides and 5 ft. walkway on one side.
5-50	2 two-way 4 one-way	30 ft. 20 ft.	24 ft. for two-way, 15 ft. for one-way; Curbs on both sides and 5 ft. walkway on one side.
100+	± additional two-way for each 100 spaces or fraction thereof over 100 spaces	± additional access	24 ft. drive: Curbs on both sides and 5 ft. walkway on one side

8-6.112.040 Access Standards - Non-Residential

A. Vehicle access, egress, and circulation for non-residential use shall not be less than the following :

Number of Dwelling Units	Minimum Number of Driveways	Minimum Property or Easement Width	Minimum Pavement Widths and Walkways
0-6	1	30 ft.	24 ft.: Curbs on both sides and 5 ft. walkway on one side.
100+	2	30 ft.	24 ft.: Curbs on both sides and 5 ft. walkway on one side.
or	1	50 ft.	40 ft.: Curbs on both sides and 5 ft. walkway on one side

B. The approval authority may grant an exemption to the requirements of Section 8-6.112.040 A. above when access is limited by City, Hood River County, or Oregon Department of Transportation requirements. However, access must be approved by the Fire Chief.

C. On-Site Bicycle and Pedestrian Circulation

- 1. Walkways and driveways shall provide a direct connection to existing and planned walkways and driveways on adjacent developments.
- 2. Sidewalks and walkways must connect the pedestrian circulation system to other areas of the site such as buildings, vehicle and bicycle parking, children's play areas, required outdoor areas, and any pedestrian amenities, such as open space, plazas, resting areas, and viewpoints.
- 3. Walkways shall be located so that pedestrians have a short distance to walk between a public sidewalk and building entrances.
- 4. Pedestrian and bicycle connections shall be direct and circuitous routes shall be avoided.
- 5. Where pedestrian or bicycle routes cross driveways, parking area, or loading areas, the connection must be clearly identifiable through the use of striping, elevation changes, speed bumps, a different paving material, or other similar method.
- 6. Where pedestrian or bicycle routes are parallel and adjacent to an auto travel lane, the connection must be safely separated from the auto travel lane through the use of raised path, a raised curb, bollards, landscaping, or other similar technique.
- 7. Sidewalks shall be required wherever curbs are required.
- 8. Minimum Sidewalk Widths

<u>Street Classification</u>	<u>Minimum Sidewalk Width from Back of Curb</u>
Downtown Main Street	10'
Commercial	6'
Arterial Street	5'
Collector Street	5'

8-6.144.050 Sign Requirements

Signs which are subject to the provisions of this chapter shall satisfy the standards in this section. Signs which do not meet all of the requirements of this chapter may only be approved as provided in Section 8-6.144.080 Sign Code Exceptions or Chapter 8-6.160, Variance.

A. General Sign Requirements

Sign Type	Residential, Public, and Open Space Zones	Commercial and Industrial Zones
Freestanding		
<i>Maximum:</i>		
• Number	• 1	• 1
• Height	• 4 feet	• 20 feet
• Sign area per face	• 16 square feet	• 50 square feet
• Total sign area - all faces	• 32 square feet	• 100 square feet
<i>Location:</i>		
	• At entry point(s) to housing complex or subdivision	• Outside of the public right-of-way

A. General Sign Requirements, continued.

Sign Type	Residential, Public, and Open Space Zones	Commercial and Industrial Zones
Wall, Projecting and Roof		
<i>Maximum:</i>		
• Number	• 1	• No limit
• Height	• Up to 4 feet above highest point of the roof; or maximum building height of the base zone - whichever is lower; Lowest part at least 8 feet above underlying grade for projecting signs	• Up to 4 feet above highest point of the roof; or maximum building height of the base zone - whichever is lower; Lowest part at least 8 feet above underlying grade for projecting signs
• Sign area per face	• 4 square feet	• 1-1/2 square feet per lineal foot of building frontage with a maximum of 50 square feet Sign area on primary face shall not exceed 8% of building face. A sign on the second building face is 4% unless there is signage on a third face then second building face can be 8% and third building face at 4%.
• Total sign area - all faces	• 8 square feet	• 250 square feet maximum
<i>Location:</i>		
	• Signs shall not project more than 4 feet from a building wall unless attached to a canopy	• Signs shall not project more than 4 feet from a building wall unless attached to a canopy

Temporary

Maximum:

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> • Number • Height • Sign area per face • Total sign area - all faces | <ul style="list-style-type: none"> • A maximum of 2 lawn signs are permitted. All other temporary signs are not permitted. | <ul style="list-style-type: none"> • 4 • 4 feet for freestanding signs and up to parapet or roof eaves for wall signs • 32 square feet • 64 square feet |
|---|---|---|

Location:

- Outside of the street right-of-way

Time limit:

- 120 days

Sign Type	Residential, Public, and Open Space Zones	Commercial and Industrial Zones
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Directional

Maximum:

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> • Number • Height • Sign area per face • Total sign area - all faces | <ul style="list-style-type: none"> • 1 sign per driveway • 3 feet • 6 square feet • 24 square feet | <ul style="list-style-type: none"> • 2 signs per driveway • 3 feet • 6 square feet • 32 square feet |
|---|--|---|

Location:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Adjacent to private driveway or sidewalk | <ul style="list-style-type: none"> • Adjacent to private driveway or sidewalk |
|--|--|

Total Sign Area Per Lot	• 32 square feet	• 100 square feet
All sign faces		
