

Range 12

Cascade Locks Public Works Department

Title: Utility Maintenance Worker I

CLASSIFICATION SUMMARY:

Non- technical/General Public Works Labor position which assists in performing regular and reoccurring installation, repair, and maintenance work in the streets, water distribution, sewer collection and parks divisions.

SUPERVISION RECEIVED AND EXERCISED:

This position reports directly to the Field Maintenance Supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Water: Assists with activities associated with operation and maintenance of water system including but not limited to the installation, repair and maintenance of water mains, valves, services, fire hydrants, reservoirs, leak repair, and meter reading.
2. Sewer: Assists with activities associated with the operation and maintenance of sewer mains including cleaning, construction, sewer taps, manhole maintenance and underground locates.
3. Storm Drain: Assists with activities associated with the operation and maintenance of storm sewer system including but not limited to the installation repair of underground storm collection lines, manholes, catch basins, culverts, ditches, creeks and channels.
4. Streets: Assists with activities associated with the operation and maintenance of street system including but not limited to hot and cold asphalt patching, crack sealing, and construction
5. Traffic: Assists with activities associated with the traffic control system including but not limited to installation, repair, maintenance of traffic signs, cross walks, may perform flagging activities.
6. Parks/Roadside: May perform activities associated with the operation and maintenance of park, cemetery, and roadside systems, including but not limited to mowing, trash collection, irrigation repair and general upkeep..

7. Equipment: Operates and maintains a variety of equipment and tools such as trucks, mowers, weed-eaters, hand and power tools or other similar equipment used in maintenance of public works projects.

8. Safety: Observes all safety rules as set forth by OSHA and City Standards.

9. Performs such other activities as may be required or directed by the Public Works Field Supervisor.

SELECTION FACTORS:

Knowledge of:

- Public Works related hazards and proper safety procedures to protect both self and others.
- Techniques, methods and practices of water supply and water distribution.
- Techniques, methods and practices of sewer collection systems.
- Techniques, methods and practices of road and traffic control maintenance.
- Proper and safe use of a variety of Public Works equipment.

Ability to:

- Use hand and power tools safely and effectively
- Understand and follow written and oral instructions
- Operate and use a variety of motorized equipment and vehicles used in the performance of duties
- Work safely and cooperatively with other employees.
- Establish and maintain effective working relationships with customers, contractors, etc.
- Physically perform the essential functions of the job.

WORKING CONDITIONS:

Work is performed primarily outdoors with exposure to a variety of weather conditions. Physical hazards may be present at times from materials, mechanical equipment and traffic. May be required to work in confined or awkward spaces observing all safety regulations in doing so. Physical effort is required to perform heavy manual labor. Ability to lift in excess of 50 lbs. is required. Employee is subject to 24 hour call back for emergency situations.

EDUCATION AND EXPERIENCE:

Any equivalent combination of education and experience which provides the applicant with knowledge, skills and abilities required to perform the job. A typical way to obtain the knowledge and abilities would be:

High School diploma or GED and a minimum one year experience in Public Works, or construction.

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS:

A valid Oregon State Driver's license, any documented experience will be taken into consideration. Must reside within 20 minutes response time to City Shop.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.